

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING
December 11, 2023**

Members Present: Kathleen Lynch, Katherine Rossi-Snook, Margaret Colligan, Dawn Hedberg, Karina Montalvo, Tracy McCarthy and Anthony Rando

Members Absent: Jennifer Rylott, Assistant Superintendent

Others Present: Brian Doelger, Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer/Deputy District Clerk; Julie Lane, Shelter Island Reporter; 5 faculty/staff/students and 2 community residents

The meeting was called to order at 6:01 p.m. by President Lynch, followed by the Pledge of Allegiance. Call To Order/
Pledge

Katherine Rossi-Snook read the following Shelter Island School Mission Statement – Engage, Explore, Empower: Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions (Specific to the Agenda) – None Visitor Comments

Oath of Office to Student Liaison – None Oath of Office
Student Liaison

A motion was made by Tracy McCarthy, seconded by Anthony Rando, BE IT RESOLVED THAT: The Board hereby approves the following: Approval of
Minutes

6.1 Approval of Minutes

- a. Regular Meeting of November 13, 2023
- b. Special District Meeting of November 15, 2023

Motion carried unanimously

Correspondence -

- a. Ms. Kathleen Lynch acknowledged the letter received from the Shelter Island Country Club regarding the Picnic Tables.

Correspondence

Student Liaison Report – None

Student Liaison Report

Presentations –

Presentations

8th and 9th Grade Class Officers – Disney Trip

Students from the Class of 2027, Class of 2028 and Ms. Jen Gulluscio thanked the Board of Education for the opportunity to attend the Disney Theme Parks and participate in the Physics seminar. 18 students attended the trip. Ms. Gulluscio also thanked the chaperones who attended as well as the community and business owners for supporting the class fundraisers.

Employee of the Month for November 2023

Mr. Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel was honored to announce the employee of the month, Meghan Lang, for November 2023. Mr. Gulluscio spoke of the accomplishments Meghan made in the Guidance Office last year and what she does for the school for the graduation ceremony. She goes above and beyond. President Lynch stated that the school is lucky to have her here. Meghan stated that it is the “students” who make her job easy and make her laugh.

Personnel -

Personnel

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 10.1- 10.5:

10.1 Childcare Leave

- a. Approve a contractual childcare leave of absence for Lindsay Rando, Teacher Aide, to commence on or about February 12, 2024 through June 26, 2024; with said period credited towards the employee’s FMLA leave of absence.
- b. Approve a contractual childcare leave of absence for Patricia Goff, Secondary Math Teacher, to commence on or about May 7, 2024 through June 14, 2024, with said period credited towards the employee’s FMLA leave of absence.

10.2 Amend Motion

a. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2023 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

to

b. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2024 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

c. Approve the appointment of Elementary Curriculum Coordinator, Michele Yirce, at \$5,494.19 for the 2023-2024 school year.

to

d. Approve the appointment of Elementary Curriculum Coordinator, for the 2023-2024 school year, to the following:

Michele Yirce at \$3,571.22
Kerri Knipfing at \$1,922.97

10.3 New York State Minimum Wage Increase

a. Increase the minimum wage rate of pay from \$15.00/hour to \$16.00/hour, effective January 1, 2024, pursuant to the modifications set forth in the FY 2024 New York State Budget Bill, modified Labor Law Section 652, which sets forth the minimum wage for employees in New York State.

10.4 Additional Permanent Substitute Teacher for the 2023-2024 School Year at \$190 per day

a. Kelsey Cameron, effective December 12, 2023

10.5 Leave Replacement

a. Appoint Kelsey Cameron as an Elementary Teacher Leave Replacement, effective on or about January 3, 2024 through June 26, 2024 at a salary of \$68,938, prorated to \$40,786, Step 1 MA of the 2023-2024 teacher salary scale.

Motion carried unanimously

Mr. Gulluscio welcomed Kelsey and stated that she has a great demeanor, is calm and pleasant and follows-up. Kelsey is grateful for the opportunity.

Personnel (con't)

Program –

Program

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby approves the following Program Actions: 11.1 – 11.2

- 11.1 CPSE/CSE/504 Recommendations for the 2023-2024 School Year
 - a. Committee on Preschool Special Education
 - b. Committee on Special Education
 - c. 504 Committee

- 11.2 First Reading of Policy
 - a. Policy #0110 – Prohibition Against Sexual Harassment

Motion carried unanimously

Finance –

Finance

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby approves the following Finance Actions: 12.1 – 12.4

- 12.1 Financial Reports
 - a. Treasurer's Report – October 2023
 - b. Extra Class Report – October 2023
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claims Audit Report – November 2023
 - f. Payroll Audit Report – November 2023

- 12.2 Budget Transfers and Journal Entries
 - a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of November 9, 2023 through December 6, 2023, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

- 12.3 Corrective Action Plan
 - a. Accept the Superintendent's Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2023, as required by regulations of the State Education Department Commissioner.

12.4 Funding Reserves

Finance (con't)

WHEREAS, the Board of Education of the Shelter Island Union Free School District is desirous of funding certain reserves allowable by law using fund balance in order to save money and plan for expenses in future fiscal years; therefore,

BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Repair Reserve established pursuant to General Municipal Law Section 6-P by excess fund balance from the 2022-2023 fiscal year in an amount of \$80,971.00.

Motion carried unanimously

Business

Business

A motion was made by Dawn Hedberg, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby approves the following Business Actions: 13.1 – 13.3:

13.1 Posting of Budget Meetings on Channel 22

a. Approval to post the following budget-related presentations/meetings on Channel 22 at a total cost of \$300.

January 16, 2024	February 12, 2024	February 28, 2024
March 11, 2024	April 8, 2024	May 13, 2024

13.2 Donation

a. Authorize the Shelter Island School District to accept a donation of \$395.60 from the Shelter Island Country Club for table materials; and authorize an increase to the budget line of Technology Program Materials & Supplies, A2110.450.00.0016.

b. Authorize the Shelter Island School District to accept a donation of \$650.00 from the Shelter Island Fire Department for the 911 Museum Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000.

13.3 Contracts

a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,980 for the Metropolitan Field Trip transportation; and authorize the Board President to execute said agreement.

Motion carried unanimously

Facility - None

Facility

Items For Consideration – None

Items For Consideration

Old Business – None

Old Business

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Director of Athletics, Physical Education, Health, Wellness & Personnel

Mr. Gulluscio reported on athletics stating that all of our teams have been working hard as we head into the break. Varsity and JV Boys Basketball will open up at home on December 21st. All other teams will start at home after the break. JH Volleyball has had several home games and has drawn a nice crowd. Congratulations to the Varsity Volleyball and Varsity Golf teams on earning NYSPHSAA Scholar Athlete Team status for the Fall season. Mr. Gulluscio thanked those that were involved with the renovation of the softball field. The field is currently being reshaped and the infield prepared.

The next outreach event for Spanish speaking families will be a dinner meet and greet hosted by the district with our Spanish speaking families on Wednesday, January 3rd. Also in partnership with CAST, the school will be offering adult ENL classes for our community starting on Tuesday, January 9th from 5:30-7 p.m.

The DARE program will begin on January 8th for students in 5th and 6th grade. The school is also planning an assembly for high school students regarding the dangers of opioids.

Mr. Gulluscio thanked Mr. Williams, Ms. Cavanagh, and Ms. Pfennig for a really great Science Fair event. Congratulations to Natalie Manisashvili for winning Best of Fair for the Junior Division and Jackson Rohrer for winning Best of Fair for the Senior Division. All of the projects were well done, and it was nice to see the pride students took during the public viewing.

Assistant Superintendent Report – None

Assistant Superintendent Report

Superintendent’s Report

Superintendent’s Report

Dr. Doelger stated that at the January 16th, Board of Education meeting, the Suffolk County DA will do a presentation on vaping & drugs. There will also be a Cyber Crime presentation at the PTSA meeting in March.

The district had some new formatting for the holiday concerts this year. The teachers and students worked very hard, and the concert showed it putting everyone in the holiday spirit. The district also received some great feedback.

Dr. Doelger attended the community tree lighting and commented that the community and Shelter Island Chamber of Commerce did a great job. A reception at the Legion followed.

Dr. Doelger thanked President Lynch, for adding to the lobby, our "holiday corner". The corner added the spirit of all holidays celebrated in the month of December. It sets a nice tone.

Kerri Knipfing will be the Elementary Coordinator while Michele Yirce is out to keep the districts' curricular work going.

Dr. Doelger thanked the company who worked on the Softball field and the Board of Education and community. The company did a great job and finished the project in one month. He also thanked Mike Dunning for overseeing the project.

At the last faculty meeting, Ms. Rylott presented on the upcoming computer-based testing and Dr. Doelger on instructional scaffolding, which is the next area the district is going to focus on as a staff. They both will present more to the Board of Education at the next meeting, as well as information on AP Exams.

Parent Teacher Conferences went well and the district offered babysitting. Dr. Doelger also wished the school & community a Happy New Year.

Board Member Reports –

Board Member
Reports

Ms. Karina Montalvo stated that the concert was amazing and very entertaining. She appreciates everyone involved and also a happy holiday.

Mr. Anthony Rando reported that the new programming could be challenging for the teachers and students. He also loved the concert and wished everyone happy holidays.

Ms. Tracy McCarthy reported that the Sylvester Manor walking tour app for "Who's voices who we have not heard yet" is up and running. Ms. McCarthy is so proud of the students and their teacher who were involved with the project. Ms. McCarthy also asked about the Schooner trip and the districts school lunch program. She would like more understanding about our program and would like it to change to more of a Farm to Table

approach. Other BOE members are interested in forming a committee to explore further.

Board Member Reports (con't)

Ms. Margaret Colligan also stated that the holiday elementary concert was adorable and also wished everyone a happy holiday.

Ms. Katherine Rossi-Snook reported on the elementary concert saying it was delightful. She loved seeing the new music teacher dance. She was also a judge for the Science Fair and stated that this was the best one. The students did a fantastic job and she connected Mr. Williams with a new judge for next year's fair.

President Lynch wished Happy Holidays to everyone.

Visitor Questions – None

Visitor Questions

Adjournment

Adjournment

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

The meeting adjourned at 6:40 p.m.

Deborah Vecchio
Deputy District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday, January 16, at 6:00 p.m. in the Conference Room.