

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**PUBLIC MEETING
REGULAR MEETING
November 13, 2023**

Members Present: Kathleen Lynch, Katherine Rossi-Snook, Margaret Colligan, and Tracy McCarthy

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Meghan Lang, District Clerk Pro Tem; 3 faculty/staff/students and 4 community residents

Absent: Dawn Hedberg, Anthony Rando, Karina Montalvo, Deborah Vecchio, District Treasurer/Deputy District Clerk

Call to Order

The meeting was called to order at 6:03 p.m by President Lynch, followed by the Pledge of Allegiance.

Tracy McCarthy read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Pledge of Allegiance

Mission Statement

Visitor Questions – None

Oath of Office to Student Liaison – None

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

Consent Agenda – Approval of Minutes

- 6.1 Approval of Minutes
 - a. Regular Meeting of October 17, 2023
 - b. Special District Meeting of October 28, 2023

Motion carried unanimously

Correspondence

Correspondence – None

Student Liaison Report – None

Student Liaison Report

Presentations -

Presentations

Employee of the Month for September and October 2023

Mr. Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel read the nominations of the two employees chosen for Employee of the Month for the months of September and October and also spoke to the reasons they were nominated. Ms. Michelle Weir was chosen September Employee of the Month, and Erin Mulrain was chosen October Employee of the Month. The common thread for both nominations was their love for the students and their coworkers. Both of them go above and beyond in their daily jobs and are “stellar teachers, coworkers, and people.”

Personnel -

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 10.1-10.4:

Consent Agenda – Personnel

- 10.1 Resignation

- a. Accept the resignation of Kevin Barry, Varsity Winter Track Coach, effective October 31, 2023.
- 10.2 Appointment of Coaches for the 2023-2024 School Year
 - a. Erin Mulrain, Winter Track Coach, \$4,093.11
 - b. Michael Dunning, Junior High Baseball Coach, \$2,933.30
 - c. Erin Mulrain, Elementary Fitness & Games Intramurals Coach, \$2,046.56
- 10.3 Amend Motion
 - a. Amend the motion of July 12, 2023 from:

 Appoint Kristin Andrejack, Elementary Fitness & Games Intramurals Coach, at \$4,093.11
to:
 Appoint Kristin Sweeney, Elementary Fitness & Games Intramurals Coach, at \$2,046.56
- 10.4 Childcare Leave
 - a. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2023 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

Motion carried unanimously

Program

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 11.1 – 11.3:

- 11.1 CSE Recommendations for the 2023-2024 School Year
 - a. Committee on Special Education
 - b. Section 504 Committee
- 11.2 Rural/Single Building District Independent Evaluator Hardship Waiver
 - a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2023-2024 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent to execute such application on behalf of the District.
- 11.3 2024-2025 Budget Calendar
 - a. Approve the 2024-2025 Budget Calendar

Motion carried unanimously

Finance -

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 12.1 – 12.2:

- 12.1 Financial Reports
 - a. Treasurer’s Report – September 2023
 - b. Extra Class Report – September 2023
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claims Auditor’s Report – October 2023
 - f. Payroll Audit Report – October 2023

- 12.2 Budget Transfers & Journal Entries
 - a. Accept and approve the Budget Transfers and Journal Entries for the period of October 11, 2023 through November 8, 2023, that in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval

Motion carried unanimously

Business -

A motion was made by Dawn Hedberg, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 13.1 – 13.2:

- 13.1 Contracts/Invoices
 - a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Hampton Jitney of Calverton, NY, in the amount of \$5,136, for the Museum of Natural History Field Trip transportation; and authorize the Board President to execute said agreement.
 - b. Approve the Membership Dues Annual Invoice between the Board of Education of the Shelter Island Union Free School District and NYSSBA (New York State School Boards Association) in the amount of \$4,645 for the period 1/1/24 - 12/31/24.
 - c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$2,380 for the Broadway Field Trip transportation; and authorize the Board President to execute said agreement.

- 13.2 Donation
 - a. Authorize the Shelter Island School District to accept a donation of \$1,200 from the Shelter Island Presbyterian Church for college field trips for students; and authorize an increase to the budget line of Field Trip Transportation, A5540.400.00.2110.
 - b. Authorize the Shelter Island School District to accept a donation of \$3,000 from the Shelter Island PTSA. \$600 to be used to offset the Digital Madness workshop at the Shelter Island Library and the authorize an increase to the budget line Central Administration contractual, A1240.400.00.0000; and the remainder, of \$2,400, to be used for Extraclassroom Activity Funds.

Motion carried unanimously

Facility - None

Items For Consideration – None

Old Business – None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Gulluscio reported that the Winter High School season has started and everyone is looking forward to a successful and fun season for athletes and coaches. Congratulations to Susie Kane on making it to the State Championship in Cross Country. She did well for her first year competing at this level. Congratulations also goes out to the Varsity Volleyball team on making it to the NYS Regional Finals. Unfortunately, they did not advance, but they should be proud of all they accomplished this season.

Mr. Gulluscio also reported that the Outreach Luncheon for the Spanish speaking families went extremely well. Many families attended and made great suggestions on how to better bridge the gap between them and our school. Ana Campos did an amazing job at connecting with the families, and we are looking forward to hosting another Meet & Greet dinner to accommodate those families that were not able to attend the daytime session. The event was referred to as a “game changer” and a real special moment. One immediate outcome is to hold adult ENL classes for the community. This will begin in January, with the help of Spanish teacher Keeley Kotula.

Mr. Gulluscio reported that effective November 1, 2023, breakfast and lunch will be free for all students. Thank you to Donna Clark who was integral in the processing of data to the state.

Assistant Superintendent’s Report

Ms. Rylott reported that she is working on two major projects; Computer based testing for NYS Exams and a Dual Credit Program. Regarding Computer based testing, exams will no longer be paper based. She is waiting for more data to better assess and compare. Regarding the Dual Credit Program, Ms. Rylott is doing a comparison on AP courses vs. Dual Enrollment in addition to looking into growing the program to offer more opportunities to our students.

Superintendent’s Report

Dr. Doelger thanked Erin Mulrain and Michelle Weir for being all around great employees and very deserving of the Employee of the Month recognition. Dr. Doelger did follow-up to Mrs. Rylott’s report regarding AP Exams, stating Shelter Island has received academic rankings based on student enrollments/test scores etc.

Dr. Doelger reported on how amazing Halloween was here at the school and on Shelter Island. He thanked the Student Council for all of their work with the Halloween parade for Elementary and Halloween Happenings for the Secondary School. The Smith Street parade was fantastic, and he was able to share it with his own family. He commented it may be a new family tradition.

Dr. Doelger stated that the luncheon for our Spanish speaking families was a wonderful day. These families have been the hardest demographic to reach, and the luncheon proved that it was an effective way of building trust between them and the school. He looks forward to more of these events in the future. Mr. Gulluscio led this effort, and Dr. Doelger is grateful.

Dr. Doelger shared that Jacki Dunning has recently received positive news in her healing progress, and we wish her continued healing. Stachey Kehl has been great filling in for Jacki, as she recovers, and Meghan Lang for being able to fill in where needed.

Dr. Doelger thanked Mrs. Colligan, Mr. Brennan, Mr. Miedema and Ms. Corbett for the recent speakers they scheduled to speak with our students. Ms. Colligan had Mr. Erland Zygmuntowicz, the son of a Holocaust survivor speak to her classes and Mr. Brennan, Mr. Miedema and Ms. Corbett had Mr. Strom, Mitchell Clark, Commander Michael Mundy and Mr. Jim Colligan speak to secondary students about Veterans Day and its importance in our history. Dr. Doelger is hopeful to continue talks of this nature and involve community members.

Dr. Doelger commented on another successful Disney Trip, and thanked Ms. Jennifer Gulluscio for all of her work planning the trip.

The first Superintendent’s Conference Day of the year was last Tuesday and great. The teachers spent a better part of their day working on curriculum development and ENL training with Bryan Knipfing, Christina Lesch and Heather Rubin. Ms. Lesch spent an additional 2 days following up with teachers and providing additional support as needed. The district also had the East End Environmental Group do a presentation. They also informed everyone of the free professional development opportunities and invited us to participate in field trips in which they can help facilitate.

The new school sign has been ordered and is expected to arrive in the new year. Parent/Teacher conferences will be held on Monday, 11/20 from 4-6 and on Tuesday, 11/21 from 12-3. Childcare will be provided and notification has been sent home to families.

Dr. Doelger informed everyone that there will be a Special Board of Education meeting on Wednesday, November 15th at 4:30 p.m. The purpose of the Special Meeting is for the proposed use of the Repair Reserve for Softball Field Fence Repair/Reconstruction. Following the Special Meeting, the Board of Education and Dr. Doelger will attend a retreat at the Shelter Island Historical Society from 5-8 p.m.

Board Member Reports

Tracy McCarthy reported that she is very happy with the concert attire requirements. She loves the festiveness of the Elementary concerts and believes the black and white attire aligns with many other schools for a very polished/professional look.

Margaret Colligan reported that Mr. Colligan was extremely impressed with the students’ participation at the Veterans Day presentation. The students were prepared with great questions and respectful of the days’ events and speakers.

Katherine Rossi-Snook reported that the recent oyster planting with some of our students and Mr. Williams was great. She was happy with the kids’ participation and is hoping to expand the opportunities for our students in the future.

Visitor Questions

Ms. Jennifer Gulluscio thanked the Board of Education for their continued support of the Disney Trip. She is hoping to do another trip next year for Grades 7-8 and then move the trip to every other year, opposite the Schooner trip. More details and coordination to follow.

Adjournment

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 6:48 pm.

Meghan Lang
District Clerk Pro Tem

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, November 15, 2023, at 4:30 pm, in the Conference Room.

*Board Member
Reports*

*Visitor
Questions*

Adjournment