

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**RE-ORGANIZATIONAL/REGULAR MEETING
July 10, 2024**

Members Present: Margaret Colligan, Kathleen M. Lynch, Tracy McCarthy, and Katherine Rossi-Snook

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter; 2 faculty/staff/ student and 6 community residents

Absent: Dawn Hedberg, Karina Montalvo; Anthony J. Rando

The meeting was called to order by Jacqueline Dunning, District Clerk at 2:00 pm followed by the Pledge of Allegiance.

Superintendent Brian Doelger read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

The District Clerk administered the Oath of Office to the newly elected Board of Education member, Margaret Colligan. District Clerk Dunning will administer the Oath of Office to newly elected Board of Education member, Karina Montalvo upon her return from summer vacation.

The District Clerk announced that nominations were in order for President of the Board of Education for the 2024-2025 school year. Kathleen Lynch was nominated by Margaret Colligan for President of the Board of Education for the 2024-2025 school year, seconded by Tracy McCarthy. There being no further nominations, the District Clerk took the roll of the Board of Education.

Margaret Colligan - Yes	Tracy McCarthy - Yes
Kathleen Lynch - Yes	Katherine Rossi-Snook - Yes
Yes = 4	No= 0
	Recusal= 0

Motion carried unanimously.

Kathleen Lynch was declared duly elected as President of the Board of Education, Shelter Island Union Free School District for the 2024-2025 school year. The Oath of Office was administered by the District Clerk to President Kathleen Lynch.

The District Clerk turned the gavel over to President Lynch.

President Lynch stated that nominations were in order for Vice President of the Board of Education for the 2024-2025 school year. Katherine Rossi-Snook was nominated by Tracy McCarthy for Vice President of the Board of Education for the 2024-2025 school year, seconded by Margaret Colligan. There being no further nominations, the President took the roll of the Board of Education.

Margaret Colligan - Yes	Tracy McCarthy - Yes
Kathleen Lynch - Yes	Katherine Rossi-Snook - Yes
Yes = 4	No= 0
	Recusal= 0

Motion carried unanimously.

Katherine Rossi-Snook was declared duly elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2024-2025 school year.

At this time, President Lynch administered the Oath of Office to Vice-President Rossi-Snook.

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: the following officers are hereby appointed for the Board of Education for the 2024-2025 school year:

*Call to
Order/Pledge
of Allegiance*

*Mission
Statement*

*Oath of Office
to New BOE
Members*

*Election of
President and
Oath of Office*

*Election of Vice
President and
Oath of Office*

District Clerk – Jacqueline Dunning
District Treasurer – Deborah Vecchio
Claims Auditor – Carol Euring at an annual rate of \$75 per hour

*Appointment
of Board
Officers*

Motion carried unanimously.

The Oath of Office was administered by President Lynch to Jacqueline Dunning, District Clerk, Deborah Vecchio, District Treasurer, and Brian Doelger, Superintendent. The District Clerk will administer the Oath of Office to Ms. Euring at a later date.

*Oath of Office
to Officers*

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2024-2025 school year -- 11.1:

*Consent
Agenda
Appointments*

11.1 Appointments

- a. Attendance Officer: Todd Gulluscio
- b. Accountants: Cullen & Danowski, LLP - \$48,000 (fees indicated in their engagement letter dated June 13, 2024)
- c. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$41,000. Other services as required at \$285 per hour, plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.
- d. External Auditors: Nawrocki Smith - \$30,000 (fees indicated in their engagement letter dated July 1, 2024)
- e. Architects/Engineers: BBS Architects, Landscape Architects & Engineers, PC – Fees indicated in their engagement letter dated May 9, 2024.
- f. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$67,011, plus \$20 MVR Fees
- g. School Student Accident Insurance Broker: J. J. Stanis and Company, Inc. - \$14.08/student
- h. School Physician – Dr. Joshua Potter
- i. Official Depositories:
 1. JPMorgan Chase Bank:
 - i. Extra Class Account
 - ii. Scholarship Fund
 - iii. Trust & Agency
 - iv. General Fund Account
 - v. Money Market Account
 - vi. School Lunch Checking Account
 2. Capital One Bank
 - i. Capital Checking Account
 - ii. General Fund Checking Account
 - iii. Federal Checking Account
 - iv. Payroll Account
 - v. Money Market Account
 - vi. Capital HVAC Checking Account
 3. CLASS Cooperative Investment Program
 - i. General Fund
 - ii. Health Insurance Reserve
 - iii. Risk Retention Reserve
 - iv. F.I.T. Reserve
 - v. General Fund Interest Account
 4. Bridgehampton National Bank
 - i. Payroll
- j. Official Newspaper: Shelter Island Reporter
- k. Chief Faculty Advisor: Brian Doelger
- l. Title IX Compliance Officer: Todd Gulluscio
- m. Title VII Compliance Officer: Todd Gulluscio
- n. ADA Compliance Officer: Jennifer Rylott
- o. Liaison for Homeless Children and Youth: Jennifer Rylott
- p. Extra Class Treasurer: Deborah Vecchio

- q. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated May 10, 2024)
- r. Financial Advisor: Munistat (fees as indicated in their agreement dated April 12, 2024)
- s. Asbestos Designee: Michael Dunning
- t. Purchasing Agent: Brian Doelger
- u. Records Management Officer: Deborah Vecchio
- v. Records Access Officer: Jacqueline Dunning
- w. Right to Know Officer: Michael Dunning
- x. Data Privacy Officer: Walter Brigham

Motion carried unanimously.

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2024-2025 school year – 12.1:

12.1 Financial Authorization

- a. Superintendent
 - 1. Payroll Certification Officer
 - 2. Approval of payment of salaries, wages and contractual obligations
 - 3. Authorization of Budget Transfers (in accordance with Board Policy)
 - 4. Signatory for State & Federal Grant Applications
 - 5. Approval for Travel, Conferences and Workshops
 - 6. Mileage Reimbursement (rate according to IRS regulations)
 - 7. Approval of Overtime; Tutoring at \$47.80 per hour; Home Instruction at \$75.10 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$110/day, Certified - \$125/day
- b. Signature required on Checks: Deborah Vecchio and/or Jennifer Rylott
- c. Investment of District Money – in accordance with Board Policy
- d. Publishing of Annual Financial Report prior to August 31, 2024 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2024.)

Motion carried unanimously

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2024-2025 school year: 13.1 – 13.2

13.1 Bonding

- a. Blanket Position Bond in the amount of \$1,000,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2024 through June 30, 2025. (as indicated in June 18, 2024 quote from Northern Insuring Agency)
- b. Excess Indemnity on the District Treasurer and Extra-Classroom Treasurer a bond in the amount of \$150,000 covering the services of Deborah Vecchio as the District Treasurer and Extra-Classroom Treasurer of the SIUFSD, as written by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2024 through June 30, 2025. (as indicated in June 18, 2024 quote from Northern Insuring Agency)
- c. Various other insurances coverage, including Blanket Position Bond and Excess Indemnity, in the amount of \$1,948.00 (as indicated in June 18, 2024 quote from Northern Insuring Agency)

13.2 Third Party Administrator for the following plans:

- a. Disability: Unum Provident
- b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)

- e. 403(b) Plan and 457(b) Plan: Omni Financial Group, Incorporated (fees as indicated in their agreement dated June 6, 2024)

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2024-2025 school year: 14.1 – 14.2

14.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

a. Committee on Special Education (CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Psychologist: Danielle Spears
- School Physician
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Allysa Prior
- School Nurse: Mary Kanarvogel
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- Additional Service Providers as needed

b. 504 Committee (504)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Allysa Prior
- School Nurse: Mary Kanarvogel
- Additional Service Providers as needed

c. Committee on Pre-School Special Education (CPSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Michelle Weir / Danielle Spears
- School Physician (as needed)
- General Education Teacher and/or Special Education Teacher (depending upon the placement of the child)
- Parent Member (only at parent's request. Parent member list available in Academic Office)
- A professional who participated in the evaluation of the child
- Additional Service Providers as needed

d. Sub-Committee on Special Education (Sub CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Allysa Prior
- School Nurse: Mary Kanarvogel
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- Additional Service Provider as needed

e. Language Proficiency Team

- Chairperson: Jennifer Rylott
- Bryan Knipping
- Foreign Language Teacher

- Michelle Weir, as needed
- Parent Member

f. Audit Committee

- Chairperson: Superintendent
- School District Business Personnel
- Auditors
- Two (2) Board Members

14.2 504 Grievance Officer

- a. Superintendent

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2024-2025 school year: 15.1 – 15.6

15.1 Budget Vote

- a. Board of Registration at \$142.50 per day:

- Angela Corbett
- Shirley Ferrer
- Lois Corbett
- Lew Corbett
- Select High School Students
- Alternate: Phyllis Wallace
- Alternate: Betty Ann Morritt
- Alternate: Jean Dickerson
- Alternate: Allison Binder
- Alternate: Jane Ritzler
- Alternate: Annamarie Rampmaier
- Alternate: Janet Jernick
- Alternate: Barbara Brigham

- b. Two (2) Poll Workers at \$142.50 per day

- c. Voting Hours: 12:00 pm to 9:00 pm

15.2 Impartial Hearing Officer List for 2024-2025 (as set forth by the NYS Education Department)

15.3 Monthly Board Meetings Schedule

August 19, 2024	February 10, 2025
September 16, 2024	March 10, 2025
October 15, 2024	April 7, 2025
November 12, 2024	May 12, 2024
December 9, 2024	May 20, 2025 (Annual District & Budget Vote Meeting)
January 13, 2025	June 9, 2025

15.4 Policy Manual

- a. Re-adoption of all policies and code of ethics in the Policy Manual

15.5 Shelter Island School Emergency Response Plan

- a. Re-adoption of the Shelter Island School Emergency Response Plan

15.6 Shared Decision Making Plan

- a. Re-adoption of the Shared Decision Making Plan

Motion carried unanimously.

At this time, the Regular Business Meeting began –

Visitor Questions – None

Correspondence – None

Presentations - None

Visitor
Questions

Correspondence

Presentations

Personnel

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 – 19.15

19.1 Amend Motions

a. Amend the motion of June 10, 2024 from:

Approve Jennifer Gulluscio for Extra Duty, at her individual per period rate, for ten (10) additional extra periods for the week of June 3, 2024 - June 7, 2024.

to:

Approve Jennifer Gulluscio for Extra Duty, at her individual per period rate, for twenty-five (25) additional extra periods for the week of May 28, 2024 - June 13, 2024.

b. Amend the motion of April 15, 2024 from:

Appoint Deborah Vecchio as Deputy District Clerk beginning April 8, 2024 through June 30, 2024; and approve her to be paid a \$3,000.00 stipend for her services.

to:

Appoint Deborah Vecchio as Deputy District Clerk beginning April 8, 2024 through June 26, 2024; and approve her to be paid an \$8,000.00 stipend for her services.

19.2 Home Instruction

a. Approve Michelle Corbett for Global History Home Instruction per day, effective June 27 - August 16, 2024, at a rate of \$73.99 per hour (23/24) or at a rate of \$75.10 per hour (24/25), not to exceed 40 hours.

b. Approve Janine Mahoney for Biology Home Instruction per day, effective June 27 - August 16, 2024, at a rate of \$73.99 per hour (23/24) or at a rate of \$75.10 per hour (24/25), not to exceed 40 hours.

19.3 Resignation of Personnel

a. Samantha Cavanagh, Earth Science Teacher, effective June 30, 2024

19.4 Extra Compensation

a. Mary Kanarvogel to provide health services for the period of June 27, 2024 through August 30, 2024, at her daily rate, not to exceed ten (10) hours.

b. Approve the following teachers for professional development on August 27, 2024, at their individual hourly rate.

- | | |
|--|---|
| 1. Natalie Regan, not to exceed six (6) hours | 5. Adrienne Pitch, not to exceed six (6) hours |
| 2. Kerri Knipfing, not to exceed six (6) hours | 6. Michele Yirce, not to exceed six (6) hours |
| 3. Elizabeth Eklund, not to exceed six (6) hours | 7. Debra Sears, not to exceed three (3) hours |
| 4. Claire Geehreng, not to exceed six (6) hours | 8. Patricia Goff, not to exceed three (3) hours |

19.5 CPR Training

a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2024-2025 school year, with compensation as follows.

- Adult, Child, Infant CPR/AED Certification at \$45 per coach/employee
- Healthcare Provider and First Aid Training at \$60 per person

19.6 District Clerk Pro Tem

a. Appoint Deborah Vecchio, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2024-2025 school year.

b. Appoint Superintendent, as District Clerk Pro Tem, when necessary, for the 2024-2025 school year.

19.7 Employment Agreement

a. BE IT RESOLVED THAT: The Board of Education hereby approves the agreement between the Shelter Island Union Free School District and Mr. Todd Gulluscio; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

19.8 Principal Evaluator

- a. Appoint Allan Gerstenlauer as Principal Evaluator for the 2024-2025 school year, at a rate of \$400 per day, effective retroactively to July 1, 2024 through June 30, 2025, not to exceed ten (10) days.

19.9 Permanent Substitute Teacher for the 2024-2025 School Year

- a. Appoint Jasmine Bielic-Frasco, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 3, 2024 – June 27, 2025
- b. Appoint Tyler Gulluscio, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 3, 2024 – June 27, 2025
- c. Appoint Kelsey Northcote, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 3, 2024 – June 27, 2025

19.10 Detention Monitors for the 2024-2025 School Year at \$60/period

- a. Jacqueline Sperling
- b. Janine Mahoney
- c. Jasmine Frasco
- d. Deborah Brewer
- e. Sarah Pfennig
- f. James Theinert
- g. Sean Brennan
- h. Christopher Conrardy
- i. Michelle Corbett
- j. Mary Kanarvogel
- k. Peter Miedema

19.11 Van Drivers for the 2024-2025 School Year (\$40 per shuttle shift on Shelter Island, \$75 per trip to Riverhead/North Fork/South Fork, \$100 per trip West of Riverhead, \$150 per trip West of Route 112)

- a. Janine Mahoney
- b. Jasmine Frasco
- c. Deborah Brewer
- d. James Theinert
- e. Matthew Dunning
- f. Michelle Corbett
- g. Michael Dunning
- h. Peter Miedema

19.12 Appointment of Co-Curricular Positions for the 2024-2025 School Year

- a. Patricia Goff, 6th Grade Advisor, at \$851.20
- b. Jennifer Gulluscio, 7th Grade Advisor, at \$851.20
- c. Sean Brennan, 9th Grade Co-Advisor, at \$425.60
- d. Peter Miedema, 9th Grade Co-Advisor, at \$425.60
- e. Lauren Farkas, 10th Grade Advisor, at \$851.20
- f. Devon Treharne, Unity Club Advisor, at \$851.20
- g. Christopher Conrardy, Video Game Development/Club Programming, at \$851.20
- h. Daniel Williams, Science Club, at \$1,722.69
- i. Debra Sears, Junior High National Honor Society, at \$1,722.69
- j. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,722.69
- k. Catherine Brigham, School Garden Coordinator, at \$1,722.69
- l. Keeley Kotula, Elementary Foreign Language Club, at \$1,722.69
- m. Jacqueline Sperling, 11th Grade Co-Advisor, at \$1,070.66
- n. Michelle Corbett, 11th Grade Co-Advisor, at \$1,070.66
- o. Erin Mulrain, 12th Grade Co-Advisor, at \$1,070.66
- p. James Theinert, 12th Grade Co-Advisor, at \$1,070.66
- q. Janine Mahoney, National Honor Society, at \$2,141.32
- r. Daniel Williams, Science Fair, at \$2,141.32
- s. Lauren Farkas, Jazz Band, at \$2,141.32
- t. Keith Wildstein, Select Choir, at \$2,141.32
- u. Jennifer Gulluscio, 8th Grade Advisor/Disney Trip Coordinator, at \$2,141.32
- v. Lauren Farkas, Elementary Play, at \$2,141.32
- w. Catherine Brigham, Art Club, at \$2,141.32

- x. Christopher Conrardy, Livestream Coordinator/Trainer, at \$2,141.32
 - y. Sean Brennan, Student Council Co-Advisor, at \$1,604.72
 - z. James Theinert, Student Council Co-Advisor, at \$1,604.72
 - aa. Sara Mundy, School Play Pianist/Accompanist/Vocal Director, \$3,209.43
 - bb. Sean Brennan, Substitute Coordinator, at \$3,209.43
 - cc. Jasmine Frasco, Yearbook, at 5,576.61
 - dd. Devon Treharne, School Newspaper, at \$5,576.61
 - ee. John Kaasik, Play Director/Producer, \$5,576.61
 - ff. Sean Brennan, Substitute Dispatcher, \$5,576.61
 - gg. Donna Clark, CIO Assistant, at \$5,576.61
 - hh. Elementary Curriculum Coordinator, Michele Yirce, at \$2,788.31
 - ii. Elementary Curriculum Co-Coordinator, Kerri Knipping, at \$2,788.31
 - jj. Jose Montalvo, Night Custodial Supervisor, at \$5,576.61
- 19.13 Appointment of Coaches for the 2024-2025 School Year
- a. Michael Z. Mundy, Varsity Boys Basketball Coach, 7,039.19
 - b. Robert DeStefano, Varsity Golf Coach, \$4,154.50
 - c. Erin Mulrain, Varsity Girls Cross Country Coach, \$4,154.50
 - d. Jason T. Green, Varsity Boys Cross Country Coach, \$4,154.50
 - e. Cynthia Belt, Varsity Volleyball Coach, \$6,407.46
 - f. Tyler Gulluscio, Varsity Winter Track Coach, \$4,154.50
 - g. Jason T. Green, Varsity Winter Track Coach, \$4,154.50
 - h. Erin Mulrain, Varsity Spring Track Coach, \$4,154.50
 - i. Jason T. Green, Varsity Spring Track Coach, \$4,154.50
 - j. Erin Mulrain, JV Girls Basketball Coach, \$5,958.40
 - k. Matthew Dunning, JV Boys Basketball Coach, \$5,958.40
 - l. Kristin Sweeney, JV Volleyball Coach, \$5,415.46
 - m. Peter Miedema, JV Baseball Coach, \$5,415.46
 - n. Lindsay Rando, JV Softball Coach, \$5,415.46
 - o. Christopher Conrardy, JV Boys Soccer, \$5,415.46
 - p. Kristin Sweeney, Junior High Girls Volleyball Coach, \$2,977.30
 - q. Peter Miedema, Junior High Boys Basketball Coach, \$3,251.30
 - r. Erin Mulrain, Junior High Girls Basketball Coach, \$3,251.30
 - s. Tyler Gulluscio, Junior High Cross Country Coach, \$2,977.30
 - t. Tyler Gulluscio, Junior High Track Coach, \$2,842.84
 - u. Peter Miedema, Junior High Boys Soccer, \$2,977.30
 - v. Michael Dunning, Junior High Baseball, \$2,842.84
 - w. Adrienne Pitch, Cheerleading Coach, \$4,154.50
 - x. Kristin Sweeney, Intramural Co-Coach, \$2,077.25
 - y. Erin Mulrain, Intramural Co-Coach, \$2,077.25
- 19.14 Athletic Chaperones for the 2024-2025 School Year (one game per night at \$109.10, two games per night at \$167.45 Clock Keeper at Chaperone Rate plus \$10)
- a. Janine Mahoney
 - b. James Theinert
 - c. Peter Miedema
 - d. Kristin Sweeney
 - e. Erin Mulrain
 - f. Mary Kanarvogel
 - g. Catherine Brigham
- 19.15 Volunteer Assistant Coaches for the 2024-2025 School Year
- a. Father Peter DeSanctis, Varsity Golf
 - b. Jay Card Jr., Varsity Golf and Boys Basketball (All Levels)
 - c. Michael Dunning, JV Baseball
 - d. Peter Miedema, JV Soccer

Motion carried unanimously.

Consent
Agenda
Program

Program

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 20.1 – 20.4

- 20.1 CSE/CPSE Recommendations for the 2023-2024 School Year
 - a. Committee on Special Education
 - b. Committee on Preschool Special Education
- 20.2 CSE/CPSE Recommendations for the 2024-2025 School Year
 - a. Committee on Special Education
 - c. Committee on Preschool Special Education
- 20.3 Post Season Sports for 2024-2025 School Year
 - a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play
- 20.4 Destruction of Ballots from May 16, 2023 Annual Budget Vote & Election
 - a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 16, 2023 Annual District Budget Vote and Board of Education Election.

Motion carried unanimously.

Consent
Agenda
Finance

Finance

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 21.1 – 21.4

- 21.1 Financial Reports
 - a. Treasurer's Report – May 2024
 - b. Extra Class Report – May 2024
 - c. Appropriation Status Report 2023-2024
 - d. Appropriation Status Report -July 2024
 - e. Revenue Status Report – 2023-2024
- 21.2 Budget Transfers & Journal Entries
 - a. Accept and approve the Budget Transfers and Journal Entries, for the period of June 1 2024– July 2 2024, in accordance with Board Policy that the Superintendent has approved, as well as any transfers that need Board specific approval.
- 21.3 District Credit Cards for the 2024-2025 School Year
 - a. Authorize Maryann Impastato to use the District's American Express credit cards (account number xxx-xxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2024 through June 30, 2025. The individual card numbers are as follows: Maryann Impastato (xxx-xxx5-11063)
 - b. Authorize Deborah Vecchio to use the District's JP Morgan Chase OneCard (Visa) (account number xxxx-xxxx-xxxx-2063), for Shelter Island School Extraclassroom purchases for the period of July 1, 2024 through June 30, 2025.
- 21.4 Revised Budgetary Modification of June 10, 2024
 - a. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary modification/increase to the following budget line in the amount, not to exceed:
A9090.802.00.0000 \$6,250.00

to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P, effective June 28, 2024.

Motion carried unanimously.

Business

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 22.1 – 22.3

22.1 2024-2025 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Consulting That Makes A Difference, Inc, Selden, NY for educational consulting services. The term of said agreement shall be July 1, 2024 through June 30, 2025; and authorize the Superintendent to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mattituck-Cutchogue Union Free School District for student services. The term of said agreement shall be July 1, 2024 through June 30, 2025; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District for student services. The term of said agreement shall be September 1, 2024 through June 30, 2025; and authorize the Board President to execute said agreement.
- d. Approve the maintenance agreement between the Board of Education of the Shelter Island Union Free School District and CCI Voice for telephone services. The term of said agreement shall be July 1, 2024 for a term of one (1) year; and authorize the Board President to execute said agreement.
- e. Approve the following transportation contract extensions between the Board of Education of the Shelter Island Union Free School District and Sunrise Coach Lines, of Greenport, NY, for the 2024-2025 school year; and authorize the Board President and Superintendent to execute said agreements.
 1. EC002306 - On Island Home to School - \$78,927.00
 2. EC002308 - Athletic Transportation Bus - \$103.88/hour for bus, with a yearly estimate of \$49,169.00
 3. EC002309 - Athletics Transportation Van - \$84.82/hour for van, with a yearly estimate of \$16,390.00
 4. EC002310 - BOCES Shuttle - \$49,471.00
 5. EC002311 - Cutchogue East Route - \$105,860.00
- f. Approve the following transportation contract between the Board of Education of the Shelter Island Union Free School District and East Hampton Union Free School District for the 2024-2025 school year; and authorize the Board President and Superintendent to execute said agreement.
 1. South Fork Private Schools Route - \$110,000.00

22.2 Additional Private School Transportation

- a. Approval to transport one (1) additional student to Hayground School, Bridgehampton, NY for the 2024-2025 school year.

22.3 Posting of Board of Education Meetings on Local Government Channel 22

- a. Authorization to post up to seven (7) Board of Education Budget Meetings during the 2024-2025 school year, at a cost of \$50 per post. (Exact dates to be determined at a future meeting.)

Motion carried unanimously.

Facility

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 23.1

23.1 Excessing of Obsolete Equipment and Outdated Textbooks

- a. Five (5) Trumpets - TR300/C70507; YTR-2320/1546674; TR300-B72656; YTR-2320/152455A; the 5th trumpet unknown (unrepairable)
- b. Eight (8) Marching Snare Drums w/broken harnesses (unrepairable)
- c. One (1) Marching Bass Drum - no harness (unrepairable)
- d. One (1) Edocycler PCi2 Machine (cost of repairs exceeds value)
- e. Thirteen (13) Marine Biology Textbooks – ISBN 0-07-181197-4

- f. Twenty-Nine (29) Astronomy PH Science Explorer Textbooks – ISBN 0-13115095-2
- g. Thirty-Three (33) Chemical Building Blocks PH Science Explorer Textbooks– ISBN 0-13-115096-0
- h. Thirty (30) Chemical Interactions PH Science Explorer Textbooks – ISBN 0-13-005097-9
- i. Twenty-Seven (27) Motion Forces & Energy PH Science Explorer Textbooks – ISBN 0-13-115099-5
- j. Thirty-Two (32) Weather & Climate PH Science Explorer Textbooks – ISBN 0-13-115094-4
- k. Twelve (12) Sound & Light PH Science Explorer Textbooks – ISBN 0-13-115101-0
- l. Twenty-Two (22) Inside Earth Science Explorer Textbooks – ISBN 0-13-115091-0
- m. Thirty-Two (32) Electricity & Magnetism Science Explorer Textbooks – ISBN 0-13-115100-2
- n. Twenty-Two (22) Sound & Light Science Explorer Textbooks –ISBN 0-13-115101-0
- o. Earth’s Waters PH Science Explorer Textbooks – ISBN 0-13-115093-6
- p. Earth’s Changing Surface Textbooks – ISBN 0-13-115092-8
- q. Autoclave (repair cost exceeds value)

Motion carried unanimously.

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio report included the following.

- **Athletics**
 - Thank you to our students and staff for a beautiful end of year with our events.
 - A special thanks to Sunset Beach, which treated our 6th and 7th grades to a great lunch for their Beach Day, and to Brian Springer, who helped set it up.
 - Congratulations to our JV and JH Softball teams, which won sportsmanship honors in their respective leagues.
 - Next Year's Fall High School Sports start on Monday, August 26th. Junior High will start on the first day of school. Volleyball has a scheduling issue due to the lack of available officials and should be resolved in a couple of weeks.
- **Wellness**
 - Mr. Gulluscio and Mr. Anthony Rando are in the process of finalizing dates for an Opioid speaker series. The format would be 8th period assembly for grades 6-8, 9th period assembly for 9-12, optional session for staff from 2:30-3 for Q&A, and parent/community session later in the evening. This series will run for September, October and November. Mr. Gulluscio noted that November’s speaker has a story that is pretty captivating and won an Emmy for the 30 for 30 series that ESPN produced on it.
 - The pre-bid packet for the Cafeteria has been approved by the State and the bid will be in the paper tomorrow. We are hopeful that we will have a finalized direction once the bid opening takes place and is accepted.

Assistant Superintendent Report

Mrs. Jennifer Rylott provided an update on the dual college credit courses being offered at Shelter Island School. Mrs. Rylott announced that there will be five (5) new programs this year and that there will be a parent meeting to open the discussion about these great opportunities for our students.

Mrs. Rylott also reported that Summer School is up and running and she thanked Mrs. Jennifer Gulluscio for overseeing the program. Ms. Rylott shared that there are 40 students enrolled and if anyone is not registered yet, they can still do so.

Superintendent Report

Dr. Doelger reported the following.

- Congratulations to Kathleen Lynch and Katherine Rossi-Snook for being voted in as President and Vice President, and also to Margaret Colligan on her re-election.
- Dr. Doelger congratulated Jennifer Rylott on a job well done with the new dual college credit courses and he noted that one would be hard-pressed to find another school that offers so many college credit courses.

*Consent
Agenda Facility
(continued)*

*Items for
Consideration*

Old Business

*Director of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

*Assistant
Superintendent
Report*

*Superintendent
Report*

- The Academic Award Ceremony was moved back to the morning this year and attendance was much better than last year. To increase attendance further, next year, the ceremony will be moved to a time when high school is still session. Dr. Doelger gave kudos to Mrs. Jennifer Rylott for adding new awards and incentives.
- The Athletic Awards ceremony was another nice awards program with a great showing from our student athletes. Dr. Doelger gave kudos to Mr. Gulluscio for a successful program.
- Art Field Day was a program put together by Catherine Brigham and Elizabeth Eklund. It was a really cool art day for our elementary school students that was well thought out and so much fun.
- The Valedictorian/Salutatorian unveiling on the Academic Wall took place before the scholarship awards ceremony. It was a beautiful event for our Valedictorian and Salutatorian and their parents. Dr. Doelger reported that this year, many families and friends turned out for the unveiling.
- This year's Scholarship Awards Ceremony was particularly touching. Dr. Doelger noted that the presenters did a really nice job and he announced that close to \$90,000 worth of awards were given to our students.
- The 2024 Commencement Ceremony was particularly beautiful. Dr. Doelger was happy to see all of the Board of Education Members at the ceremony, as well as a great showing of the staff.
- Since some of the Library equipment won't be immediately available, the reorganization of the Library will be put off until next year. We want to make sure we do it the right way.
- The 5th Grade Moving Up Ceremony was also super cute. The students and teachers did a really great job.
- We were approved to send out the bid specs for a Cafeteria Food Service. Great job to Todd and the Business Office on this. It happened much faster than originally anticipated.
- Dr. Doelger attended the retirement party for Helene Starzee and Stephanie Tybaert at Goat Hill. He commented on the beautiful setting and congratulated Helene and Stephanie for their years of service.

Board Member Reports

Kathleen Lynch reported that she attended every event at the end of the school year and she enjoyed every single one. Ms. Lynch thanked the faculty for showing up in droves for the commencement ceremony and in closing, Ms. Lynch thanked the community for the generous scholarship donations for our graduates.

Board Member
Reports

Visitor Comments

Community Member, Nancy Green is part of a group trying to save the Shelter Island Reporter publication. She spoke about the two options that the group is looking at – someone to buy the paper, or do something on a nonprofit basis. Ms. Green stated that her main purpose for speaking was to bring awareness to the situation and to encourage people to join the group and share their ideas. Ms. Green shared an email address for anyone who would like to share ideas – Duffwilson@gmail.com.

Visitor
Comments

Ms. Tracy McCarthy shared that she used to own a publishing company. Ms. McCarthy stated that print is hard and it's not the wave of the future. Ms. McCarthy suggested looking for a digital option instead.

Community members, Chuck Krauss, Sophie Clark, Sean Clark, Cliff Clark and Ted Katta spoke to the Board of Education about their shared belief in combined sports teams and asked that these opportunities be offered in the future. The consensus was that students should have the opportunity to play different sports or play at a higher level with higher skilled athletes and they should also have the opportunity to make new friends. Most stated they or their children had similar opportunities and they are still friends with their teammates from other schools.

President Lynch thanked everyone for attending the meeting and sharing their thoughts. Ms. Lynch promised everyone that the Board of Education and Administration talk about this and look at it all the time. She assured everyone that the lack of combined sports is not about the money. Ms. Lynch shared that this year's baseball team was the largest in a very long time and noted that everyone gets a chance to play. Combining with other schools and playing on higher level teams may not allow all students to have playing time. Ms. Lynch shared that her vision is for everyone who wants to play can play and if we have an exceptional athlete we will find the right opportunity for that athlete. Ms. Lynch shared that this past school year, there was a "one man" intramural baseball team. Only one student was interested so they still had the opportunity to learn more skills.

Ms. Katherine Rossi-Snook stated that combined sports is a high priority for her and that maybe the district starts at lower levels to give our student athletes more experience in order to play at a higher level later in their high school career.

Ms. Margaret Colligan stated that experiencing a different sport is a wonderful advantage.

Ms. Jennifer Rylott stated that we need the Town Recreational Department to fill in the gap to help build the skill levels of the elementary through grade 6 students. Ms. Rylott noted that travel sports programs are also a great option to help children build skills and friendships, but require huge parental commitment.

Visitor
Comments
(continued)

Moving on to another topic, Mr. Sean Clark inquired about moving the FIT Center off of school property. Dr. Doelger noted that he has attended several meeting on this topic and nothing has been resolved. The bottom line is that the Town needs to find a new property.

At this time, President Lynch thanked everyone for sharing their thoughts.

Executive
Session

Executive Session

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby voted to go into an executive session at 3:43 pm to discuss the employment of a particular individual in the District.

Adjournment

Adjournment

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 4:05 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 19, 2024, at 6:00 pm, in the Conference Room.