



Lawn Maintenance Services for Fairport Harbor School Properties

The Fairport Harbor Exempted Village School District is seeking proposals from qualified contractors for lawn maintenance services for the following district properties:

1. **McKinley Elementary** – 602 Plum Street, Fairport Harbor
2. **Harding School** – 329 Vine Street, Fairport Harbor
3. **Baseball/Softball Fields** – 820 East Street, Fairport Harbor

The District maintains high standards for groundskeeping and ensures safe and attractive facilities.

Scope of Work

The scope of services includes:

- **Grass Cutting:** Mowing once a week all grassy areas for each property from April to October. We are committed to safety and ask that you avoid mowing during recess times at McKinley (11:30 a.m. to 1:00 p.m.) to ensure safety and minimize disruptions.
- **Fertilization Applications:** Four (4) fertilizer applications throughout the growing season for all properties.
- **Trimming and edging:** Trim all fence areas and weed control for playgrounds.
- **Weed control:** Infield of ball fields and playground area, 3 times a growing season
- **Aeration:** Aerate the football field once during the early growing season to relieve compaction from winter and prepare the turf for heavy summer growth.
- **Leaf removal:** Fall clean up of leaves on the football field
- **Inspection and reporting:** Regular updates or inspections.

Contractor Qualifications

- Experience in commercial or educational facility maintenance.
- References from previous or current clients.
- Certifications or licenses (e.g., for pesticide/fertilizer applications).
- Proof of liability insurance and worker's compensation coverage.
- Equipment list to ensure they have the capacity to fulfill the contract.

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Proposal Requirements

- Bids must be submitted in writing and include:
 - Company name, address, and contact information.
 - Detailed pricing for all services described in the scope of work.
 - Proof of insurance and any relevant certifications.
- Bids should be submitted to the attention of **Karl Williamson** at the Fairport Harbor Board of Education Office, 329 Vine Street, Fairport Harbor, OH 44077.

Key Dates

- **Mandatory Scope Meeting:** December 16, 2024, at 1:00 p.m.
Location: Fairport Harbor Board of Education Office, 329 Vine Street, Fairport Harbor.
Attendance at this meeting is required for proposal consideration.
- **Proposal Submission Deadline:** January 17, 2025.

Submission Guidelines

All proposals must be received by 2:00 p.m. on **January 17, 2025**. Please note that late submissions will not be considered.

The Fairport Harbor School District reserves the right to reject any or all proposals, waive irregularities, or accept the proposal deemed in the district's best interest.

For questions or additional information, please contact:

Karl Williamson

Fairport Harbor Exempted Village Schools

Email: kwilliamson@fhevs.org

Phone: 440-35405400, Ext. 382

We look forward to receiving your proposal and thank you for your interest in maintaining the grounds of our district.

Fairport Harbor Exempted Village School District

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