

Facilities

Architectural and Engineering Services

The Board of Education desires to provide school facilities that support the educational program and meet all applicable safety and design standards. When required by law, the Board of Education shall employ or contract with a licensed and certified architect and/or structural engineer to design and supervise the construction of District schools and other facilities.

The architect and/or structural engineer shall be responsible for preparing all construction plans, specifications, and estimates and for the observation of the work of construction. (Education Code 17302)

To ensure compliance with State design and safety standards, preliminary and final plans for any State-funded school facility project, including Board-approved educational specifications for school design when necessary, shall be submitted to the California Department of Education and the Department of General Services, Division of the State Architect. (Education Code 17267; 5 CCR 14030-14032)

The Superintendent or designee shall devise a competitive process for the selection of architects, structural engineers, and other design professionals that is based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. For each project, the Superintendent or designee shall recommend architectural and engineering firms to the Board for approval. The Board shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The Board need not select the lowest responsible bidder.

Design Professionals shall be selected by the Board based upon the recommendations of the Superintendent or designee employing the rating elements noted below or any other unranked elements deemed appropriate:

- Responsiveness to RFP - breadth and depth of response
- Professional reputation of firm
- School district experience
- Experience with the Division of State Architect
- Satisfaction of prior/current clients
- Adequacy of firm's support staff and/or sub-contractors
- Experience in meeting schedules and deadlines
- Accuracy of firm's cost estimates

- Evidence of ability to prioritize project and begin the job in a timely fashion
- Proposed methodology to be utilized in design of project as it relates to involvement of faculty, staff, management, and other interested parties
- Aesthetics and functionality of projects
- Site evaluations of projects
- Proposed fees

Design Professionals are hired on a project basis to perform all tasks from preliminary planning through completion of construction.

This policy is intended for major capital outlay projects and may be waived for minor remodeling and construction projects with approval of the Superintendent or designee.

(Legal References next page)

State Legal References:

CODE OF CALIFORNIA REGULATIONS, TITLE 5

- 14001 Minimum standards for school facilities
- 14030-14036 Standards, planning and approval of school facilities

CODE OF CALIFORNIA REGULATIONS, TITLE 24

- 101 California Building Standards Code

BUSINESS CODE

- 5500-5502 Architecture
- 5550-5558 Architects; licensure
- 6700-6706.3 Professional Engineers Act
- 6750-6767 Engineers; licensure

CALIFORNIA CONSTITUTION

- Article 22 Architectural and engineering services

EDUCATION CODE

- 17070.10-17079.30 Leroy F. Greene School Facilities Act
- 17250.10-17250.55 Design-build contracts
- 17250.60-17250.69 Alternative design-build contracts
- 17251-17256 CDE powers concerning buildings and building sites
- 17260-17268 Plans and specifications for school facilities
- 17280-17317 Building approvals
- 17371 Limitation on liability of governing board

GOVERNMENT CODE

- 4525-4529.5 Contracts with private architects, engineering, land surveying, and construction project management firms
- 14837 Definition of small business
- 87100 Public officials; financial interest

PUBLIC CONTRACT CODE

- 20110-20118.44 School district contracts

Adopted: (11-93 9-97 9-14) 11-24

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California