

AMSA Board of Trustees
INITIAL INQUIRY FORM

Name: _____ Date: _____

Address: _____ Phone: _____

_____ Email: _____

~~1. Have you met with AMSA's Executive Director?~~

Please describe who you have met with to try to resolve the complaint.

2. Date of meeting(s):

3. Please provide a detailed statement of the nature of the complaint, including any law or provision of the charter that you allege has been violated. (Attach extra pages if necessary.)

I affirm that the information and documentation I have provided with regard to this complaint is true and accurate to the best of my knowledge.

Signature: _____

AMSA Board of Trustees
FORMAL COMPLAINT FORM

Name: _____ Date: _____

Address: _____ Phone: _____

_____ Email: _____

1. Is this a Charter Complaint or a Non-Charter complaint?

☐ Charter Complaint

☐ Non-Charter Complaint

2. Have you met with AMSA's Executive Director?

3. Date of meeting:

4. Please provide a detailed statement of the nature of the complaint, including any law or provision of the charter that you allege has been violated. (Attach extra pages if necessary.)

5. Please attach any correspondence between you and the school related to your complaint.

6. Please provide a statement of your desired outcome. (Attach extra pages if necessary.)

I affirm that the information and documentation I have provided with regard to this complaint is true and accurate to the best of my knowledge. I authorize the AMSA Board of Trustees to review this complaint, including contacting the person(s) named in this complaint, to attempt resolution. I understand that, during the course of such review, it may be necessary to reveal my identity and other facts discovered in this inquiry to the person(s) who are the subject of the complaint, a limited number of AMSA administrators or persons who may have further information or responsibility relative to my complaint.

Signature: _____