

Regular Board Meeting
Meeting Minutes
10/28/2024

Present: Director Sainsbury, Director Truscott, Director Fleurkens, Director Adams, Director Waller, Ken Murray, Student Representative Roberto Araujo

1. Call to Order

Director Waller called the meeting to order at 6:00 pm.

2. Flag Salute

Director Waller asked all present to stand for the flag salute.

3. Public Comments

There was no one signed in to speak to the Board.

4. Changes or Additions to the Agenda

Item 5.a.iii #2 needs to be added to the agenda. Tiger Boosters are donating \$10,000 to be used to help purchase the new Pole Vault Pit for the Ephrata High School track program. Director Truscott made a motion to approve adding the Tiger Boosters donation to the consent agenda. Director Adams seconded the motion. Vote was unanimous, motion carried.

5. Action Items

a. Consent Agenda

Director Fleurkens made a motion to approve the Consent Agenda. Director Adams seconded the motion. Vote was unanimous, motion carried.

i. Meeting Minutes from September 23, 2024

ii. Hires

1. Katlyn Hall, 4 Hr Night Custodian at EMS
2. Laurice Warthan, 6.5 Hr One (1) Year Temporary Sped Para at Columbia Ridge
3. Megan Schooler, 5.5 Hr Food Service
4. Marjorie Thulesen, 6.5 Hr One (1) Year Temporary Sped Para at Columbia Ridge
5. Tracey Pickeral, EHS Head Girls Golf Coach
6. Shon Schaffran, EHS Assistant Boys Basketball Coach
7. Grecia Navarro Figueroa, 3 Hr Bus Monitor
8. Heather Lambert, 6 Hr One (1) Year Temporary Sped Para at Grant
9. Alexis Byington, 6.5 Hr One (1) Year Temporary Para at Grant

iii. Donations

1. Soccer/Softball complex parking lot extension with an estimated value of \$25,000. Steven's Hay and Tommer Construction both donated time and resources for the work that was completed.
2. Tiger Boosters have donated \$10,000 to be used to help purchase the new pole vault pit at Ephrata High School.

iv. Technology Items to Surplus or Recycle

v. Accounts Payable & Payroll

b. Approve Track Pole Vault Pit Purchase

Bryan Johnson, EHS Athletic Director, on behalf of Dan Martin, EHS Head Track Coach, is seeking approval for the purchase of a new pole vault pit. The current pit is approximately 25 years old and is showing extreme wear and tear. Three (3) quotes were obtained for this purchase and after reviewing them, we would like to purchase the new pit from BSN. Although they were not the lowest bid, they were able to give us the best overall pit with a package deal that involves the complete pit and some extra items at no cost. BSN \$26,827.96, MFAC LLC \$28,612.18, and Elite Athlete Sales, LLC \$23,400. With the donation from the Tiger Boosters of \$10,000, the cost will be reduced to \$16,827.96 and will be funded out of the extra curricular budget. Director Truscott made a motion to approve the purchase of the new pole vault pit from BSN. Director Sainsbury seconded the motion. Vote was unanimous, motion carried.

c. Approve Weight Room Quotes

Rick Walter, EHS PE Teacher, is seeking approval to purchase new weight room equipment. Mr Walter previously applied and was awarded a Paul Lauzier Grant for \$72,000 to purchase new weight room equipment for the high school. Quotes from Spokane Fitness (\$66,030.78), Seattle Fitness Outlet (\$68,161.92) and BSN (\$65,915.87) were received and after careful consideration, the recommendation is to purchase the equipment from BSN as they were the lowest quote and they meet all our requested equipment. The remaining funds from the grant will be used to upgrade the electrical infrastructure in the weight room to accommodate the new machines. Director Sainsbury made a motion to approve the purchase of the new weight room equipment from BSN. Director Fleurkens seconded the motion. Vote was unanimous, motion carried.

d. Out of State Travel for ACTE Conference in San Antonio, TX

Sarah Vasquez and Scott Sandberg, CTE Director and CTE Coordinator, would like to take a team of staff to the Association of Career and Technical Education National Conference in San Antonio, Texas. (December 4-7). This team would include the Business & Marketing instructors from the middle school and high school as well as other administrative staff. Every year, a different program is a focus based on Program Approval by OSPI and this year it is Business & Marketing. This conference will be paid for by CTE funds with a majority being covered by CTE grants including the Perkins grant. This type of professional development helps recruit and retain high-quality CTE educators and improve program quality. Recruitment, Retention and Training of CTE Educators is an Element of the Federal Perkins V Comprehensive Local Needs Assessment (CLNA). The Comprehensive Local Needs Assessment (CLNA) is a tool that helps local education agencies (LEAs) and states make data-driven decisions about Career and Technical Education (CTE). Total cost of the conference including hotel, flight, registration and meals is estimated around \$15,000-\$20,000. Director Adams made a motion to approve the out of state travel to attend the ACTE Conference in San Antonio, Texas. Director Fleurkens seconded the motion. Vote was unanimous, motion carried.

e. Renew Google Workspace for Education Plus

The technology department requests approval to renew Google Workspace for Education Plus licenses for students and staff. This platform enhances Chromebook security and device management. The Security Center enables the tech department to effectively address cybersecurity threats like phishing and malware. The Quote is provided using the WSIPC purchasing contract so only one quote is required. Director Truscott made a motion to approve the renewal of Google Workspace for \$16,097.40. Director Fleurkens seconded the motion. Vote was unanimous, motion carried.

f. Renew Malwarebytes Elite

The technology department requests approval to renew and upgrade Malwarebytes to the Malwarebytes Elite Bundle. This upgrade will enhance security for the district by providing 24/7 managed detection and response, along with automated patch management. The Quote is provided using the WSIPC purchasing contract so does not require a second quote. Director Fleurkens made a motion to approve the renewal of Malwarebytes to Malwarebytes Elite Bundle for \$27,885.90. Director Truscott seconded the motion. Vote was unanimous, motion carried.

g. Approve Kitchen Remodel Quotes

Alain Black, Food Service Supervisor, is requesting the Board approve the quote for the new electrical upgrades at Grant Elementary, Parkway Intermediate and Ephrata High School. The District received a \$165,000 Healthy Kids - Healthy Schools Grant from OSPI earlier this year, which will be used to fund the electrical updates. Alain and Adam Roduner, Maintenance Supervisor, are recommending that the Board approve the quote received from Holmes Electric at a total cost of \$38,598 as their quote was complete and came in at the lowest price. North Electric, \$24,498, was only interested in Parkway at this time, and Salcido Connection's quote was \$66,418 for all three (3) buildings. Work on the electrical upgrades is being looked at for late December and/or early January. The remaining funds from the grant will be used to purchase new equipment for the kitchens in the next couple of months. Director Sainsbury made a motion to approve the quote from North Electric for \$24,498 for the electrical kitchen updates. Director Truscott seconded the motion. Vote was unanimous, motion carried.

6. Non-Action Items

a. 2024 CTE Comprehensive Local Needs Assessment (CLNA)

This May, Sarah Vasquez and Scott Sandberg revisited the CLNA to present to various stakeholders in Grant County. The CLNA is a requirement of the Perkins Grant. The purpose of a Comprehensive Local Needs Assessment (CLNA) is to evaluate how well a school or district's career and technical education (CTE) programs align with local workforce demands and student needs. It identifies gaps in program offerings, resources, and equity to ensure that all students, including those from underrepresented groups, have access to high-quality education that prepares them for career success. The CLNA also helps guide decisions on funding, program improvements, and collaboration with local industries to better serve the community's economic and employment goals. Through the CLNA, strategies of improvement were identified including expanding student opportunities through field trips, workshops, and industry collaboration, enhancing staff professional development (National Conference), and increasing articulation agreements and certification opportunities. Efforts also emphasize improving equity, program growth, and culturally responsive teaching.

b. Columbia Basin Herald Recognition Award

Rob Miller, the editor of the Columbia Basin Herald, attended Monday's board meeting to acknowledge the life of Jett Johnson, an EHS student killed in a car crash in February. Following the crash, Miller wrote an article profiling Jett's life and his impact on Ephrata. The article, titled "An Infectious Smile," won first place in the Sports Personality Profile category of the Washington Newspaper Publishers Association annual Washington Better Newspaper Contest. According to Miller, though his byline was on the story, the award was not for him, but rather for the love of Jett's mother, coaches, teachers and friends held for him. He shared, "This award belongs to the Ephrata Community, not me. I'm just the one fortunate enough to be able to hear Jett's story and organize the story for others to know Jett a bit."

c. Small Works Roster Update

Sarah Morford shared with the Board the upgrades to the Small Works Roster page on our website. We have published notices in the local paper and on social media that we are looking to expand our small works roster. Later, we will update the Board on the number of new vendors and the rate of jobs being awarded to vendors on the roster.

d. Food Service Department Update

Alain Black, Food Service Supervisor, shared with the Board the 5-year trend on meals being served. Breakfast After the Bell and the District qualifying for CEP has helped increase our numbers since the 21/22 school year.

e. District Goals

Sharon Scellick and Deb Knox, Director and Assistant Director of Teaching and Learning, shared with the Board the District Goals that are being worked on this year. Building principals are working on their School Improvement Plan (SIP) that will follow the District goals this year. They will present them to the Board in a work session at the November meeting and request approval during the regular meeting.

- #1 Improve Student Success in Tier 1 Instruction
- #2 Increase Achievement of Multilingual Learners
- #3 Increase Student Attendance
- #4 Improve Behavior Support Systems for Staff and Students

f. Budget Report

Allison Razey, Finance Director, reviewed the budget report with the Board. In November, she will present the 23/24 year end budget report.

g. Superintendent Report

1. Thank you all for your presentations tonight, everyone is doing a great job making Ephrata School District be successful.
2. We are working on understanding our financial standing in regards to future enrollment numbers.
3. Hoping to have the resolution in front of the Board next month to authorize running a levy in February 2025, waiting on accurate tax numbers.
4. PAC Gym update, if you get a chance please stop by and see the first phase of the painting in the gym.
5. October 14 we had our first Facility Study meeting for the bond in 2026. The main question from this meeting was why we do not have any students involved in the planning meetings. I will be reaching out to students to see about having the student body's voice heard.
6. School principals will be presenting their SIPs next month in a work session and will seek approval during the regular meeting.

h. Legislative Update

Director Fleurkens and Ken Murray recently attended a legislative forum hosted by Apple STEM Network. Candidates from Districts 7, 12 and 13 attended to discuss the future of STEM education and career opportunities.

i. First Reading Policy/Procedures

7. Adjournment

Director Waller adjourned the meeting at 7:43 pm.