

Valley Collaborative
11 Executive Park Drive, N. Billerica, Massachusetts
Thursday, April 27, 2023 ▪ 10:00 a.m.

- I. Welcome by Mr. Timothy Piwowar,
Chairman, Valley Collaborative Board of Directors
Superintendent, Billerica Public Schools

Action Required

- II. Approval of Minutes
 - a. Board of Directors Meeting, General Session Minutes: January 12, 2023.
- III. Financial Update
 - b. FY'23 Update – Vote Amendment FY'23 Budget
 - c. Treasurer's Report
 - d. PARS Statements

No Action Required

- VI. Massachusetts Department of Developmental Services (DDS),
Office of Quality Enhancement (QUEST) Audit
- IV. Communications
 - Valley Collaborative Program Updates
 - e. Elementary School Update
 - f. Alternative Programming Transitional High School Update
 - g. Transitional High School Update
 - h. Transitional and Alternative Programming Middle School Update
 - i. Adult Services Update
 - j. Adult Services Calendar
 - Community and staff Feedback
 - k. Valley Spring Newsletter
 - l. Valley Elementary School Spring Newsletters



Central Administration

25 Linnell Circle, Billerica MA 01821 | Tel: (978) 528-7826 | www.valleycollaborative.org

MEMORANDUM

To: Valley Collaborative Board of Directors
From: Dr. Chris Scott, Executive Director
Date: April 27, 2023
Re: Welcome by Mr. Timothy Piwowar,
Chairman, Valley Collaborative Board of Directors,
Superintendent, Billerica Public Schools

Valley Collaborative's Chairman, Tim Piwowar, will welcome stakeholders to the Annual Stakeholders' Meeting.

Required Action:

None

Attachments:

None



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MEMORANDUM

To: Valley Collaborative Board of Directors
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Approval of Minutes

Attached please find the following minutes:

- a. Board of Directors Meeting General Session Minutes: January 12, 2023

Required Action:

Vote to approve the minutes:

- a. Board of Directors Meeting General Session Minutes: January 12, 2023

Attachments:

Board of Directors Meeting General Session Minutes: January 12, 2023

**Valley Collaborative Board of Directors
Annual Stakeholders' Meeting
General Session Meeting Minutes
January 12, 2023
10:06 a.m. – 11:40 a.m.
11 Executive Park, N. Billerica, MA**

Board Members Present: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone

Board Members Absent: Dr. Michael Flanagan

Collaborative Representatives Present: Dr. Chris Scott, Executive Director; Mr. James George, Collaborative Business Manager/Accountant; Ms. Heidi Kriger, Treasurer; Members of the Collaborative Senior Leadership Team

Also Present: Thomas Lent, Barrow Weatherhead Lent LLP

Call to Order: Mr. Timothy Piwowar, Chairman, convened the Collaborative Board Meeting at 10:06 a.m.

Mr. Piwowar and Dr. Chris Scott welcomed all in attendance and introduced all participants and presenters at the Annual Shareholders' Meeting.

Valley Collaborative Staff Retirement and Acknowledgements of the Students, Individuals and Staff of the Month

Dr. Scott and Members of the Collaborative Leadership team introduced and acknowledged the students, individuals and staff of the month.

[Dr. Jay Lang joined the Board meeting at 10:10 a.m.]

Dr. Scott and the Board acknowledged Gail DeGregory, who had announced her retirement.

Approval of Minutes

Mr. Timothy Piwowar requested the Board to review the meeting minutes made available for review and asked for a motion relating to the minutes.

On a motion made by Mr. Steven Stone, and seconded by Dr. Jay Lang, a quorum of voters being present, it was voted:

VOTED: To approve the General Session Meeting Minutes for the Board of Directors dated December 14, 2022.

The vote was 6-0-2. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan. Dr. Jay Lang and Mr. Steven Stone abstained.

On a motion made by Dr. Denise Pigeon, and seconded by Dr. Jay Lang, a quorum of voters being present, it was voted:

VOTED: To approve the General Session Meeting Minutes for the Executive Committee of Board of Directors dated January 3, 2023.

The vote was 3-0. Yes: Mr. Timothy Piwowar, Dr. Jay Lang, Dr. Denise Pigeon.

Fiscal Year 2024 Budget

Dr. Scott reviewed with the Board the proposed budget for fiscal year 2024, which had been reviewed and discussed previously by the Board at its prior meetings. She again reviewed with the Board the Fiscal Year 2024 Budget Presentation Memo, a copy of which was contained within the Board materials and which had been updated since the December 14, 2022 meeting. The Board discussed at length the proposed tuition and fee-for-services increase, Dr. Scott mentioned the elimination of the transitional aide rate at \$125 per day as that rate was no longer viable; the behavioral aide rate continues to be viable and remains on the rate sheet. In addition there was a discussion regarding the cost-of-living adjustment, the nurse salary scale and anticipated increase in healthcare costs. Mr. Piwowar reviewed the recommendation from the Executive Committee with respect to the budget. Mr. Piwowar asked for a motion relating to the proposed budget.

On a motion made by Mr. Brad Morgan, and seconded by Dr. Laura Chesson, a quorum being present, it was voted:

VOTED: That the Board of Directors approves the Fiscal Year 2024 Budget, including an Operating Expense Budget for the Collaborative in the amount of \$22,175,881 as presented and recommended by the Executive Director; and requests that the Treasurer certify and transmit the budget for Fiscal Year 2024 to each member district by no later than February 1, 2023.

The vote was 7-0-1. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang. Mr. Steven Stone voted present.

On a motion made by Mr. Steven Stone, and seconded by Mr. Brad Morgan, a quorum being present, it was voted:

VOTED: That the Board of Directors accepts and approves the tuition rates and fees-for-services for member districts for Fiscal Year 2024 as presented; and requests that the Treasurer certify and transmit the tuition rates and fees-for-services for Fiscal Year 2024 to each member district by no later than February 1, 2023.

The vote was 8-0. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

On a motion made by Dr. Denise Pigeon, and seconded by Mr. Steven Stone, a quorum being present, it was voted:

VOTED: That the Board of Directors accepts and approves the assessment of surcharges on tuition rates and fees-for-services on non-member districts based on each student enrolled from a non-member district for Fiscal Year 2024 as presented and recommended by the Executive Director; and authorizes the Executive Director to publish the non-member district tuition rates and fees-for services for Fiscal Year 2024.

The vote was 8-0. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

Financial Update

Executive Director's Report

Dr. Scott directed the Board to the financial update memo contained within the Board meeting materials. Dr. Scott reviewed the revenues, expenses, budget and enrollment. There was no further discussion.

Treasurer's Report

Ms. Heidi Kriger, the Collaborative Treasurer, provided the Board with her report which covered the months through November 2022. Ms. Kriger provided a verbal summary of her report, including available balances, transfers, withdrawals, interest income and ending balances. She also reviewed the OPEB Trust financial information and balances and PARS statements. A written summary report was contained within the Board materials. There was no further discussion.

On a motion made by Mr. Steven Stone, and seconded by Ms. Brenda Theriault-Regan, a quorum of voters being present, it was voted:

VOTED: That the Board of Directors accepts the report of the Collaborative Treasurer, as presented at this meeting, and requests that a copy of the report be filed and maintained at the Collaborative.

The vote was 8-0. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

Academic Calendars

Dr. Scott reviewed the proposed revisions and updates to the 2022-2023 Academic Calendar.

On a motion made by Dr. Jay Lang, and seconded by Mr. Steven Stone, a quorum being present, it was voted:

VOTED: That the Board of Directors approves the revisions and updates to the academic calendar for the 2022-2023 School Year as presented, and authorizes the Executive Director to post such dates on the Collaborative website.

The vote was 8-0. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

Dr. Scott reviewed the proposed 2023-2024 Academic Calendar, with proposed Board Meeting dates.

On a motion made by Mr. Brad Morgan, and seconded by Ms. Brenda Theriault-Regan, a quorum being present, it was voted:

VOTED: That the Board of Directors approves the academic calendar and the Board meeting dates for the 2023-2024 School Year as presented, and authorizes the Executive Director to post such dates on the Collaborative website.

The vote was 8-0. Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

Massachusetts Department of Developmental Services (DDS) and Office of Quality Enhancement (Quest) Audit

Dr. Scott provided the Board with an update regarding the audit. There was no further discussion.

Fiscal Year 2022 Annual Report

Dr. Scott provided the Board with an update regarding the Fiscal Year 2022 annual report, copies of which were submitted to the state and circulated to the member districts. There was no further discussion.

Valley Collaborative Program Updates

Dr. Scott introduced separately Heather Mackay, Nick LeClair, Nicole Noska and Matthew Gentile, each of whom provided the Board with an update regarding their respective schools and/or programs. There was no further discussion.

Communications

Dr. Scott directed the Board to the communications contained within the Board materials, which she reviewed with the Board. There was no further discussion.

On a motion made by Mr. Steven Stone and seconded by Ms. Brenda Theriault-Regan, a quorum of voters being present, it was voted:

VOTED: To adjourn the Board meeting.

Yes: Mr. Timothy Piwowar, Dr. Christopher Chew, Dr. Laura Chesson, Dr. Denise Pigeon, Ms. Brenda Theriault-Regan, Mr. Brad Morgan, Dr. Jay Lang, Mr. Steven Stone.

Mr. Timothy Piwowar adjourned the Collaborative Board Meeting at 11:40 a.m.

LIST OF DOCUMENTS USED, DISTRIBUTED AND REVIEWED AT THIS MEETING:

- School Year 2022-2023 Electronic Board Binder for Board Meeting, January 12, 2023

Respectfully Submitted,

Mr. Timothy Piwowar, Chairman

Dated: _____



Central Administration

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MEMORANDUM

To: Valley Collaborative Board of Directors
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Financial Update

Attached you will find the FY'23 Financial Update, Treasurer's Report and PARS Statements.

Required Action:

Vote to approve the Treasurer's Report

Attachments:

Balance Sheet
Income Statement
Treasurer's Report
PARS Statements



Central Administration

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MEMORANDUM

To: Valley Collaborative Board of Directors
From: Dr. Chris A. Scott, Executive Director
Mr. James George, Accountant/Business Manager
Date: April 27, 2023
Re: FY' 23 Budget Amendment Presentation

Valley's first nine months (143 of 210 days – 68.1%) for FY'23 closed with a loss of (\$793,378). We continue to be closing the revenue and expense gap and expect revenue and expenses to match by within 1% by the end of FY'23. This year's loss to date is due to revenue in FY'23 not increasing at the same rate the costs increased in FY'23. Our revenue is on target with the amended budget the board voted on in November of 2022. Expenses are trending higher than what was anticipated from our amended budget voted in November 2022. Due to these increases in expenses, we are requesting to amend the budget for FY '23 based on our current projections for the year. The amended budget includes the following changes:

- Service revenue was conservatively decreased from 17.4 to \$17.2 million to bring it in line with our current enrollment.
- Increase in other revenue by \$50,000. This increase is from our small business revenue.
- Salaries decreased by around \$300,000 due to several positions remaining unfilled throughout 2023.
- Operating expenses increased by approximately \$500K due to inflationary increases as well as additional costs to open the DDS and MRC facility at 11 Executive Park Drive, due to supply chain delays, FY 21, FY 22 and FY 23 vans arrived and were paid for in FY 23, designing the new middle school and high school wings at 40 Linnell Circle, and retrofitting 25 Linnell Circle for the new transitional programming, and the associated technology costs with all of these moves.
- Capital expenses increased by \$90K due to an increases in our technology budget and for other capital expenses as stated above.

Required Action:

Vote

Attachments:

Balance Sheet
Income Statement 3.31.23
Proposed Amendment #3 to FY'23 Budget



VALLEY COLLABORATIVE

FY2023 BUDGET SUMMARY

Proposed Amendment #2

	FY2021		FY2022		FY2023	FY 2023 Amendment	FY 2023 Amendment #2
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Requested</u>
REVENUES							
Services	15,841,829	16,133,113	17,268,440	16,465,146	17,200,000	17,400,000	17,200,000
State contracts	2,100,000	2,702,043	2,521,300	3,507,520	3,100,000	3,800,000	3,920,000
Other	200,000	414,507	300,800	1,024,147	400,000	600,000	650,000
Interest	20,000	1,950	29,000	3,424	1,000	1,000	30,000
Total Revenues	\$ 18,161,829	\$ 19,251,613	\$ 20,119,540	21,000,237	\$ 20,701,000	\$ 21,801,000	\$ 21,800,000
EXPENSES							
Salaries	11,619,363	11,559,371	13,181,932	13,875,948	13,960,150	14,856,194	14,604,102
Operating Expenses	5,595,412	5,489,251	5,971,980	5,873,491	5,650,756	6,202,515	6,762,927
Total Expenses	\$ 17,214,775	\$ 17,048,622	\$ 19,153,912	19,749,439	\$ 19,610,906	\$ 21,058,709	\$ 21,367,029
Revenues over/(under) Expenses	947,054	2,202,991	965,628	1,250,798	1,090,094	742,291	432,971
NON-OPERATING							
Capital	675,000	241,871	725,000	-	830,000	624,050	715,000
Board Capital Reserve			-		-	-	-
BUDGETED SURPLUS/(SHORTFALL)	\$ 272,054	\$ 1,961,120	\$ 240,628	\$ 1,250,798	\$ 260,094	\$ 118,241	\$ (282,029)

Valley Collaborative
Interim Statement of Revenues, Expenses and Changes in Net Assets
For the Period Ending March 31, 2023
143 of 210 (68.1%) School Days

UNAUDITED			
	AMENDED BUDGET	ACTUAL	
REVENUES			
Services	\$ 17,400,000	\$ 12,564,941	
State Contracts	3,800,000	2,782,343	
Other	600,000	478,319	
Interest	1,000	26,211	
Total Revenues	21,801,000	15,851,814	72.71%
EXPENSES			
Salaries	14,856,194	11,034,071	
Employee Benefits	2,734,215	1,960,570	
Operating Expenses	2,131,400	1,933,427	
Leases & Rentals	329,950	273,876	
Depreciation	751,000	573,070	
Total Expenses	20,802,759	15,775,014	75.8%
Change in Net Assets - Operating	\$ 998,241	\$ 76,800	
Non Operating Activities			
Return to Member Districts	-		
Non-Operating Expenses (1)	(880,000)	(870,178)	
Change in Net Assets	\$ 118,241	\$ (793,378)	

Substantially all disclosures and the Statement of Cash Flows required by GAAP are omitted. No assurance is provided on these financial statements.

Valley Collaborative
Interim Statement of Net Assets
For the Period Ended
March 31, 2023

UNAUDITED	
ASSETS	
Current Assets	
Cash and Cash Equivalents	\$ 3,150,341
Restricted Investments - OPEB	5,991,021
Accounts Receivable, Net	4,633,509
Prepaid Expenses and Other Assets	75,610
Cash Held for Member Districts	31,807
Total Current Assets	13,882,288
Non-Current Assets	
Land & Building	4,889,630
Furniture, Equipment, and Leasehold Improvements,	
Net of Depreciation	2,029,045
Construction in Progress	-
Total Non-Current Assets	6,918,675
TOTAL ASSETS	\$ 20,800,963
LIABILITIES AND NET ASSETS	
Current Liabilities	
Accounts Payable and Accrued Liabilities	\$ 1,544,156
Other Liabilities	2,516,129
Member District Accounts (Settlement)	31,807
Total Current Liabilities	4,092,092
Total Liabilities	4,092,092
Net Assets	
Operating - Unrestricted	3,966,506
Restricted - Student Activities	18,761
Reserved - OPEB Trust	3,434,751
Reserved - Capital	1,500,000
Invested in Capital Assets, Net of Related Debt	7,788,853
Total Net Assets	16,708,871
TOTAL LIABILITIES AND NET ASSETS	\$ 20,800,963
	-

Substantially all disclosures and the Statement of Cash Flows required by GAAP are omitted.
No assurance is provided on these financial statements.

**VALLEY COLLABORATIVE
TREASURER'S REPORT
DECEMBER 31, 2022**

		<u>Beginning Balance</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Accounts Payable</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Ending Balance</u>
ENTERPRISE BANK ACCOUNTS								
Operating	a/c 493426	\$ 1,404,868.30	\$ 1,692,073.01		\$ (345,955.42)		\$ (1,965,574.00)	\$ 785,411.89
Payroll	a/c 795823	\$ 289,040.15		\$ (2,044,041.60)			\$ 1,900,000.00	\$ 144,998.55
Joe's Bistro	a/c 531401	\$ 2,824.93	\$ 909.00		\$ (1,305.80)		\$ (1,500.00)	\$ 928.13
ICS MMDA	a/c 856490	\$ 4,727.75				\$ 0.20		\$ 4,727.95
Capital Reserve	a/c 4063467	\$ 1,500,000.00						\$ 1,500,000.00
Independence Project	a/c 821315	\$ 864.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864.36
TOTAL ENTERPRISE BANK ACCOUNTS		<u>\$ 3,202,325.49</u>	<u>\$ 1,692,982.01</u>	<u>\$ (2,044,041.60)</u>	<u>\$ (347,261.22)</u>	<u>\$ 0.20</u>	<u>\$ (67,074.00)</u>	<u>\$ 2,436,930.88</u>
MMDT	a/c 0044263747	\$ 1,018,477.24	\$ -	\$ -	\$ -	\$ 3,746.89	\$ -	\$ 1,022,224.13
Total Unrestricted Cash		<u>\$ 4,220,802.73</u>	<u>\$ 1,692,982.01</u>	<u>\$ (2,044,041.60)</u>	<u>\$ (347,261.22)</u>	<u>\$ 3,747.09</u>	<u>\$ (67,074.00)</u>	<u>\$ 3,459,155.01</u>
PARS OPEB Trust		\$ 6,221,142.49	\$ -	\$ -	\$ (1,502.64)	\$ (198,942.30)	\$ 67,074.00	\$ 6,087,771.55
TOTAL CASH		<u>\$ 10,441,945.22</u>	<u>\$ 1,692,982.01</u>	<u>\$ (2,044,041.60)</u>	<u>\$ (348,763.86)</u>	<u>\$ (195,195.21)</u>	<u>\$ -</u>	<u>\$ 9,546,926.56</u>

**VALLEY COLLABORATIVE
TREASURER'S REPORT
JANUARY 31, 2023**

		<u>Beginning Balance</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Accounts Payable</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Ending Balance</u>
ENTERPRISE BANK ACCOUNTS								
Operating	a/c 493426	\$ 785,411.89	\$ 2,097,109.23		\$ (241,224.17)		\$ (1,702,000.00)	\$ 939,296.95
Payroll	a/c 795823	\$ 144,998.55		\$ (1,075,485.06)			\$ 1,700,000.00	\$ 769,513.49
Joe's Bistro	a/c 531401	\$ 928.13	\$ 240.00		\$ (1,372.64)		\$ 2,000.00	\$ 1,795.49
ICS MMDA	a/c 856490	\$ 4,727.95				\$ 0.20		\$ 4,728.15
Capital Reserve	a/c 4063467	\$ 1,500,000.00						\$ 1,500,000.00
Independence Project	a/c 821315	\$ 864.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864.36
TOTAL ENTERPRISE BANK ACCOUNTS		<u>\$ 2,436,930.88</u>	<u>\$ 2,097,349.23</u>	<u>\$ (1,075,485.06)</u>	<u>\$ (242,596.81)</u>	<u>\$ 0.20</u>	<u>\$ -</u>	<u>\$ 3,216,198.44</u>
MMDT	a/c 0044263747	\$ 1,022,224.13	\$ -	\$ -	\$ -	\$ 3,949.05	\$ -	\$ 1,026,173.18
Total Unrestricted Cash		<u>\$ 3,459,155.01</u>	<u>\$ 2,097,349.23</u>	<u>\$ (1,075,485.06)</u>	<u>\$ (242,596.81)</u>	<u>\$ 3,949.25</u>	<u>\$ -</u>	<u>\$ 4,242,371.62</u>
PARS OPEB Trust		\$ 6,087,771.55	\$ -	\$ -	\$ (1,422.00)	\$ 359,929.54	\$ -	\$ 6,446,279.09
TOTAL CASH		<u>\$ 9,546,926.56</u>	<u>\$ 2,097,349.23</u>	<u>\$ (1,075,485.06)</u>	<u>\$ (244,018.81)</u>	<u>\$ 363,878.79</u>	<u>\$ -</u>	<u>\$ 10,688,650.71</u>

**VALLEY COLLABORATIVE
TREASURER'S REPORT
FEBRUARY 28, 2023**

		<u>Beginning Balance</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Accounts Payable</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Ending Balance</u>
ENTERPRISE BANK ACCOUNTS								
Operating	a/c 493426	\$ 939,296.95	\$ 1,935,636.84		\$ (291,308.69)		\$ (1,197,000.00)	\$ 1,386,625.10
Payroll	a/c 795823	\$ 769,513.49		\$ (929,876.13)			\$ 1,200,000.00	\$ 1,039,637.36
Joe's Bistro	a/c 531401	\$ 1,795.49	\$ 1,305.00					\$ 3,100.49
ICS MMDA	a/c 856490	\$ 4,728.15				\$ 0.22		\$ 4,728.37
Capital Reserve	a/c 4063467	\$ 1,500,000.00						\$ 1,500,000.00
Independence Project	a/c 821315	\$ 864.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864.36
TOTAL ENTERPRISE BANK ACCOUNTS		<u>\$ 3,216,198.44</u>	<u>\$ 1,936,941.84</u>	<u>\$ (929,876.13)</u>	<u>\$ (291,308.69)</u>	<u>\$ 0.22</u>	<u>\$ 3,000.00</u>	<u>\$ 3,934,955.68</u>
MMDT	a/c 0044263747	<u>\$ 1,026,173.18</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,740.83</u>	<u>\$ -</u>	<u>\$ 1,029,914.01</u>
Total Unrestricted Cash		<u>\$ 4,242,371.62</u>	<u>\$ 1,936,941.84</u>	<u>\$ (929,876.13)</u>	<u>\$ (291,308.69)</u>	<u>\$ 3,741.05</u>	<u>\$ 3,000.00</u>	<u>\$ 4,964,869.69</u>
PARS OPEB Trust		<u>\$ 6,446,279.09</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,894.13)</u>	<u>\$ (186,341.53)</u>	<u>\$ (3,000.00)</u>	<u>\$ 6,255,043.43</u>
TOTAL CASH		<u>\$ 10,688,650.71</u>	<u>\$ 1,936,941.84</u>	<u>\$ (929,876.13)</u>	<u>\$ (293,202.82)</u>	<u>\$ (182,600.48)</u>	<u>\$ -</u>	<u>\$ 11,219,913.12</u>

**VALLEY COLLABORATIVE
TREASURER'S REPORT
MARCH 31, 2023**

		<u>Beginning Balance</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Accounts Payable</u>	<u>Earnings</u>	<u>Transfers</u>	<u>Ending Balance</u>
ENTERPRISE BANK ACCOUNTS								
Operating	a/c 493426	\$ 1,386,625.10	\$ 810,297.98		\$ (298,552.71)		\$ (368,800.00)	\$ 1,529,570.37
Payroll	a/c 795823	\$ 1,039,637.36		\$ (2,309,191.24)			\$ 1,371,000.00	\$ 101,446.12
Joe's Bistro	a/c 531401	\$ 3,100.49	\$ 2,415.00				\$ (2,200.00)	\$ 3,315.49
ICS MMDA	a/c 856490	\$ 4,728.37				\$ 0.80		\$ 4,729.17
Capital Reserve	a/c 4063467	\$ 1,500,000.00						\$ 1,500,000.00
Independence Project	a/c 821315	\$ 864.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864.36
TOTAL ENTERPRISE BANK ACCOUNTS		<u>\$ 3,934,955.68</u>	<u>\$ 812,712.98</u>	<u>\$ (2,309,191.24)</u>	<u>\$ (298,552.71)</u>	<u>\$ 0.80</u>	<u>\$ 1,000,000.00</u>	<u>\$ 3,139,925.51</u>
MMDT	a/c 0044263747	\$ 1,029,914.01	\$ -	\$ -	\$ -	\$ 2,986.87	\$ (1,000,000.00)	\$ 32,900.88
Total Unrestricted Cash		<u>\$ 4,964,869.69</u>	<u>\$ 812,712.98</u>	<u>\$ (2,309,191.24)</u>	<u>\$ (298,552.71)</u>	<u>\$ 2,987.67</u>	<u>\$ -</u>	<u>\$ 3,172,826.39</u>
PARS OPEB Trust		<u>\$ 6,255,043.43</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,510.97)</u>	<u>\$ 143,772.68</u>	<u>\$ -</u>	<u>\$ 6,397,305.14</u>
TOTAL CASH		<u>\$ 11,219,913.12</u>	<u>\$ 812,712.98</u>	<u>\$ (2,309,191.24)</u>	<u>\$ (300,063.68)</u>	<u>\$ 146,760.35</u>	<u>\$ -</u>	<u>\$ 9,570,131.53</u>

VALLEY COLLABORATIVE
PARS OPEB Trust ProgramAccount Report for the Period
3/1/2023 to 3/31/2023Heidi Kriger
Treasurer
Valley Collaborative
40 Linnell Circle
Billerica, MA 01821

Account Summary

Source	Beginning Balance as of 3/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 3/31/2023
OPEB	\$6,255,043.43	\$0.00	\$143,772.68	\$1,510.97	\$0.00	\$0.00	\$6,397,305.14
Totals	\$6,255,043.43	\$0.00	\$143,772.68	\$1,510.97	\$0.00	\$0.00	\$6,397,305.14

Investment Selection

Source

OPEB Vanguard Balanced Strategy

Investment Objective

Source

OPEB The Balanced Portfolio invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking both a reasonable level of income and long-term growth of capital and income.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.30%	5.21%	-6.54%	8.85%	5.48%	-	6/24/2015

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**PUBLIC AGENCIES POST-RETIREMENT
HEALTH CARE PLAN TRUST**

FINANCIAL STATEMENTS

TWELVE MONTHS ENDED JUNE 30, 2022



CPAs | CONSULTANTS | WEALTH ADVISORS

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**PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
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TWELVE MONTHS ENDED JUNE 30, 2022**

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INDEPENDENT AUDITORS' REPORT

Trust Administrator
Public Agencies Post-Retirement Health Care Plan Trust
Newport Beach, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Public Agencies Post-Retirement Health Care Plan Trust (the Trust) as of and for the twelve months ended June 30, 2022, and the related notes to the financial statements which collectively comprise the Trust's basic financial statements as listed in the table of contents

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net position of the Public Agencies Post-Retirement Health Care Plan Trust as of June 30, 2022, and the changes in fiduciary net position for the twelve months then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Public Agencies Post-Retirement Health Care Plan Trust and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Public Agencies Post-Retirement Health Care Plan Trust's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Public Agencies Post-Retirement Health Care Plan Trust's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Public Agencies Post-Retirement Health Care Plan Trust's ability to continue as a going concern for a reasonable period of time.

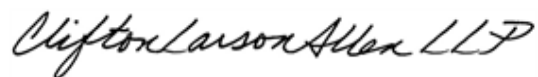
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Trust Administrator
Public Agencies Post-Retirement Health Care Plan Trust

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Irvine, California
December 5, 2022

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2022

ASSETS

Cash and Cash Equivalents	\$ 71,308,658
Investment Income Receivable	2,827,100
Investments	<u>1,448,603,364</u>
Total Assets	1,522,739,122

LIABILITIES

-

**FIDUCIARY NET POSITION HELD IN TRUST
FOR PARTICIPANTS**

\$ 1,522,739,122

**PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE TWELVE MONTHS ENDED JUNE 30, 2022**

ADDITIONS:

EMPLOYER CONTRIBUTIONS	\$ 110,812,287
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INVESTMENT INCOME

Interest and Dividends	34,786,952
Net Appreciation (Depreciation) in Fair Value of Investments	(268,656,535)
Less: Investment Expense	<u>(2,691,220)</u>
Net Investment Income (loss)	<u>(236,560,803)</u>

Total Additions	(125,748,516)
-----------------	---------------

DEDUCTIONS:

Reimbursements to Employers for Plan-Directed	
Benefit Payments and Distributions	17,946,853
Transfers of Plan Assets to Other Trusts	164,016,999
Administrative Expenses	<u>2,572,962</u>
Total Deductions	<u>184,536,814</u>

DECREASE IN NET POSITION	(310,285,330)
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Net Position - July 1, 2021	<u>1,833,024,452</u>
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Net Position - June 30, 2022	<u><u>\$ 1,522,739,122</u></u>
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PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements of the Public Agencies Post-Retirement Health Care Plan Trust (the Trust) have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) as applicable to governmental organizations. The Trust is reported as a fiduciary other post-employment benefits trust fund. The Trust has a December 31 year-end; however, these financial statements have been presented for the twelve months ended June 30, 2022, to assist member public agencies with their financial reporting requirements.

Measurement Focus and Basis of Accounting

The financial statements of the Trust have been prepared under the flow of economic resources measurement focus and the accrual basis of accounting in accordance with standards issued by the Governmental Accounting Standards Board (GASB). Employer contributions are voluntarily determined by each member public agency's funding schedule and therefore are elective and not required. Member public agency plan participants are not permitted to make contributions to the Trust. There are no long-term contracts for contributions to the plan. Public Agency Retirement Services (PARS) recognizes contributions to the Trust when received. The reported employer contributions do not include health insurance premiums paid outside of the Trust by member public agencies or amounts related to actuarially determined implied subsidies. Member public agencies may receive reimbursements from the Trust in an amount not to exceed plan-directed benefit payments and distributions. Reimbursements are recognized upon the receipt of a request from the member public agencies.

Net investment income (loss) represents realized and unrealized appreciation (depreciation) based on the fair value of investments, interest, and dividends, net of investment expenses. Investment income/loss is allocated to each member public agency based on the member public agencies' percentage of ownership in the respective investment strategies using the monthly investment gain/loss provided by the custodian bank. The recognition of investment income/loss is also affected by the timing of other post-employment benefit (OPEB) contributions and reimbursements. Investment expense consists of trustee fees that are recognized as incurred and are allocated based on the agency's trustee agreement and selection of investments held in the agency's account. Administrative expenses are recognized as incurred and consist of administrative fees, which are allocated to each member public agency based on each agency's administrative services agreement with PARS.

Investment Valuation

Cash and cash equivalents consist of deposits with financial institutions, money market mutual funds that are invested in short-term U.S. government securities, and diversified money market mutual funds. The money market mutual funds, as well as investments in equity and fixed income mutual funds, corporate debt issues, U.S. Treasury obligations, U.S. government securities, foreign and municipal debt issues, are carried at fair value, which is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Concentration

All investments of the Trust as described in Note 4 are held by U.S. Bank National Association (the Trustee).

Estimates

The preparation of financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements and the reported amount of additions and deductions. Actual results could differ from those estimates.

Net Appreciation (Depreciation) in Fair Value of Investments

Realized and unrealized appreciation (depreciation) in the fair value of investments is based on the difference between the fair value of the assets at the beginning of the year, or at the time of purchase for assets purchased during the year, and the related fair value on the day investments are sold with respect to realized appreciation (depreciation), or on the last day of the year for unrealized appreciation (depreciation).

Realized and unrealized appreciation (depreciation) is recorded in the accompanying statement of changes in fiduciary net position as "net appreciation (depreciation) in fair value of investments."

NOTE 2 HISTORY AND ORGANIZATION

The Trust is a public agency agent multiple-employer post-retirement health care trust that was established on November 1, 2005, and amended and restated as of May 16, 2007, to provide member public agencies economies of scale and efficiency of administration in the funding of each agency's respective other post-employment benefit obligations. Contributions to the Trust are irrevocable. The assets are dedicated to providing benefits to plan members, and the assets are protected from creditors of the participating member public agencies. Any public agency may join the Trust by establishing an OPEB plan, appointing an employee as its plan administrator, adopting a trust agreement between the Trustee and Phase II Systems (the Trust Administrator), a California corporation doing business as Public Agency Retirement Services, and adopting an administrative services agreement with the Trust Administrator. The basic duties of the Trust Administrator are receiving and tracking contributions based solely on data received from the member public agencies, accumulating, and transferring those contributions into investment accounts, and paying benefits under the direction of the plan administrators of the plans contained within the Trust.

The Trust holds assets of 164 member agency plans as of June 30, 2022. Assets held in a member public agency's accounts are available only to fund the member public agency's OPEB obligation and defray reasonable expenses associated with the same. The assets of the Trust that are held in a member public agency's accounts are not available to pay the obligations incurred by any other member public agency.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 2 HISTORY AND ORGANIZATION (CONTINUED)

The accounts of member public agencies in the Trust are qualified under Section 115 of the Internal Revenue Code (the Code) and are therefore exempt from federal income taxes under Section 501(a) of the Code and from applicable state income taxes. Each account in the Trust stands alone as an independent entity for tax and legal purposes and is subject to the pre-Employee Retirement Income Security Act of 1974 rules of the Code.

Each member public agency is responsible for maintaining and providing information regarding each member public agency plans' classes of employees covered, benefit provisions, contribution requirements, funded status, funding progress, and actuarial methods and assumptions, including required supplementary information associated with the assets held in the Trust. See each member public agency's annual financial report for further details.

In the event that a member public agency's plan is terminated, the assets held in Trust will be distributed directly to plan participants or transferred to a successor administrator or trust, as instructed by the plan administrator. If there are excess assets above those required, such assets are returned to the member public agency, while the member public agency is billed for any deficiency in assets.

NOTE 3 CONCENTRATIONS, RISKS, AND UNCERTAINTIES

Investment Risk

The Trust invests in various investment securities. The Trust has not adopted a policy for credit risk, interest rate risk and custodial credit risk, but each individual participating agency may adopt an Investment Guidelines Document to set a formal policy to address and limit such risk. Investment securities are exposed to various risks, such as concentration of credit risk, interest rate risk, and credit risk. Concentration of credit risk involves investments in any single issuer that represents 5% or more of total investments. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Credit risk is defined as the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the Trust's account balances and the amounts reported in the statement of fiduciary net position.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 3 CONCENTRATIONS, RISKS, AND UNCERTAINTIES (CONTINUED)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The Trust manages its exposure to interest rate risk by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing over time as necessary to provide the cash flows and liquidity needed for operations. Information about the sensitivity of the fair values of the Trust's investments to market interest rate fluctuations is provided in the following table that shows the distribution of the Trust's investments by maturity as of June 30, 2022.

Investment Type	Remaining Maturity (in Years)				Total
	2 Year or Less	2-5 Years	5-10 Years	More Than 10 Years	
U.S. Treasury Obligations	\$ 2,197,103	\$ 5,790,913	\$ 8,551,457	\$ 28,141,244	\$ 44,680,717
U.S. Government Agency Issues	2,274,983	1,478,178	5,425,755	58,578,890	67,757,806
Corporate Debt Issues	12,067,272	34,908,651	28,347,249	33,206,758	108,529,930
Foreign Debt Issues	1,733,967	4,214,182	3,319,917	1,431,344	10,699,410
Municipal Debt Issues	-	46,530	1,480,200	3,728,732	5,255,462
Mutual Funds - Fixed Income	-	100,507,646	297,103,160	-	397,610,806
Total	<u>\$ 18,273,325</u>	<u>\$ 146,946,100</u>	<u>\$ 344,227,738</u>	<u>\$ 125,086,968</u>	634,534,131
Investments Without Maturity Date					68,170,277
Money Market Mutual Funds					814,069,233
Mutual Funds - Equity					1,516,773,641
Subtotal					
Less: Money Market Mutual Funds					(68,170,277)
Total Investments					<u>\$ 1,448,603,364</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 3 CONCENTRATIONS, RISKS, AND UNCERTAINTIES (CONTINUED)

Disclosures Relating to Credit Risk (Continued)

Presented below is the actual rating by Standard & Poor's or Moody's as of year-end for each investment type:

Investment Type	Total as of June 30, 2022	AAA	AA	Other	Not Rated
Money Market Mutual Funds	\$ 68,170,277	\$ 68,170,277	\$ -	\$ -	\$ -
U.S. Government	-	-	-	-	-
Agency Issues	67,757,806	-	3,219,529	-	64,538,277
Corporate Debt Issues	108,529,930	13,212,935	14,186,934	60,449,603	20,680,458
Foreign Debt Issues	10,699,410	-	-	10,153,574	545,836
Municipal Debt Issues	5,255,462	-	3,973,217	1,282,245	-
Mutual Funds - Equity	814,069,233	-	-	-	814,069,233
Mutual Funds - Fixed Income	397,610,806	-	-	-	397,610,806
Total	1,472,092,924	\$ 81,383,212	\$ 21,379,680	\$ 71,885,422	\$ 1,297,444,610
U.S. Treasury Obligations *	44,680,717				
Less: Money Market Funds	(68,170,277)				
Total Investments	\$ 1,448,603,364				

* - Exempt from disclosure of credit risk

The actual ratings for the "Other" category above are as follows:

Investment Type	A	BBB	Total Other
Corporate Debt Issues	\$ 16,840,712	\$ 43,608,891	\$ 60,449,603
Foreign Debt Issues	3,463,648	6,689,926	10,153,574
Municipal Debt Issues	1,282,245	-	1,282,245
Total	\$ 21,586,605	\$ 50,298,817	\$ 71,885,422

Concentration of Credit Risk

Concentration of credit risk is the heightened risk of potential loss when investments are concentrated in one issuer. At June 30, 2022, the Trust had no investments concentrated in one issuer (other than mutual funds and U.S. Treasury obligations) that represent 5% or more of the Trust's investments.

Cash and Cash Equivalents and Custodial Credit Risk

The Trust's cash and cash equivalents consist of the following at June 30, 2022:

Money Market Mutual Funds	\$ 68,170,277
Cash Deposits	3,138,381
Total Cash and Cash Equivalents	<u>\$ 71,308,658</u>

Cash deposits are federally insured for up to \$250,000 by the Federal Deposit Insurance Corporation. Deposits in excess of the federally insured amount which amounted to \$2,375,960 are subject to custodial credit risk, which is the risk that, in the event of the failure of a depository financial institution, the Trust will not be able to recover its deposits.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 4 INVESTMENTS

Fair Value Measurements

The Trust categorizes its fair value measurements within the fair value hierarchy established by U.S. GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets in which transactions for identical assets occur with sufficient frequency and volume to provide pricing on an ongoing basis. Level 2 inputs are (a) quoted prices for similar assets in active markets (b) quoted prices for identical or similar markets that are not active and (c) inputs other than quoted prices which might include interest rates and yield curves observable at commonly quoted intervals. Level 3 inputs reflect prices based on significant unobservable inputs.

U.S. treasury obligations are priced daily using institutional quotes. Money market mutual funds are priced at \$1 per share or net asset value. Mutual funds for equity and fixed income are priced daily at net asset value. U.S. government agency securities and corporate debt issues are priced daily based on institutional bond quotes. Municipal debt issues and Foreign debt issues are priced daily and evaluated based on various market factors.

Fair value of investments of the Trust at June 30, 2022, by investment type, is as follows:

	Quoted Prices Level 1	Observable Inputs Level 2	Total
U.S. Treasury Obligations	\$ 44,680,717	\$ -	\$ 44,680,717
U.S. Government Agency Issues	-	67,757,806	67,757,806
Corporate Debt Issues	-	108,529,930	108,529,930
Foreign Debt Issues	-	10,699,410	10,699,410
Money Market Mutual Funds	68,170,277	-	68,170,277
Municipal Debt Issues	-	5,255,462	5,255,462
Mutual Funds - Equity	-	814,069,233	814,069,233
Mutual Funds - Fixed Income	-	397,610,806	397,610,806
Total Investments	<u>\$ 112,850,994</u>	<u>\$ 1,403,922,647</u>	<u>\$ 1,516,773,641</u>

Investment Management

U.S. Bank National Association acts as the Trustee of the assets of the Trust. When adopting the Trust, employers select either a discretionary or directed trustee investment approach. The Trustee may exercise discretion directly or through its subadvisor, HighMark Capital Management, Inc., a registered investment advisor and wholly owned subsidiary of MUFG Union Bank. Through the directed approach, an employer may select from a variety of investment strategies.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 4 INVESTMENTS (CONTINUED)

Investment Management (Continued)

The Trust utilizes various First American Money Market Funds as a depository for plan contributions. Cash contributions into the Trust are received in the depository account and invested in the money market mutual funds within 24 hours. Periodically, but no less frequently than once each month, contributions, net of funds scheduled for immediate participant distributions, are transferred from the depository accounts to other investments selected by member agency plans.

NOTE 5 TRANSFERS

Outgoing transfers of \$164,016,999 relate to plan assets transferred by member public agencies between the Trust and the Public Agencies Post-Employment Benefits Trust, which is a separate trust also administered by PARS.

NOTE 6 MEMBER PUBLIC AGENCIES

The 164-member public agencies of the Trust as of June 30, 2022, are as follows:

- | | |
|--|----------------------------------|
| 1. Ashburnham Westminster Regional School District | 23. City of Covina |
| 2. Ayer Shirley Regional School District | 24. City of Crescent City |
| 3. Berlin-Boylston Regional School District | 25. City of East Providence |
| 4. Blackstone Valley Vocational Regional School District | 26. City of Elk Grove |
| 5. Bristol-Plymouth Regional School District | 27. City of Eufaula |
| 6. Calaveras County Water District | 28. City of Fort Worth |
| 7. California Joint Powers Insurance Authority | 29. City of Galt |
| 8. California Joint Powers Risk Mgmt Authority | 30. City of Garland |
| 9. Cambridge Redevelopment Authority | 31. City of Grapevine |
| 10. Cape Cod Regional Technical HSD | 32. City of Haltom |
| 11. Central Berkshire Regional School District | 33. City of Hermosa Beach |
| 12. Central Contra Costa Transit Auth. | 34. City of Hurst |
| 13. City of Allen | 35. City of Lakewood |
| 14. City of Attleboro | 36. City of Livermore |
| 15. City of Bakersfield | 37. City of Mansfield |
| 16. City of Bakersfield | 38. City of North Richland Hills |
| 17. City of Bryan | 39. City of Pawtucket |
| 18. City of Cedar Park | 40. City of Port Arthur |
| 19. City of Central Falls | 41. City of Redding |
| 20. City of College Station | 42. City of Rialto |
| 21. City of Conroe | 43. City of Richmond |
| 22. City of Coppell | 44. City of Rosemead |
| | 45. City of Rowlett |
| | 46. City of Santa Clarita |
| | 47. City of Southlake |
| | 48. City of Temple City |
| | 49. City of Tyler |
| | 50. City of Warwick |

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

51. Coastside Fire Protection District	99. Rancho Murrieta Community Services District
52. Contra Costa Mosquito & Vector Control District	100. Rowland Water District
53. Cotuit Fire District	101. S Worcester County Reg Vocational SD
54. County of Amador	102. San Mateo County Mosquito & Vector Control District
55. County of Chambers	103. Santa Cruz Regional 9-1-1 JPA
56. County of Contra Costa	104. SEEM Collaborative South
57. County of Harrison	105. Shore Educational Collaborative
58. County of Imperial	106. Sonoma County Superior Court
59. County of Inyo	107. South Orange County Wastewater Authority
60. County of Kern	108. South Placer Fire Protection District
61. County of Mono	109. Southeastern Reg Vocational Tech HSD
62. County of Plymouth	110. Southwick Tolland Granville Reg SD
63. County of Shasta	111. Superior Court of CA - County of Imperial
64. County of Sonoma	112. Superior Court of CA - County of Marin
65. County of Trinity	113. Superior Court of CA- County of Merced
66. Coventry Fire District	114. Superior Court of CA - County of Orange
67. Cranston School District	115. Superior Court of CA - County of San Mateo
68. Crestline Village Water District	116. Superior Court of CA - County of Shasta
69. Dennis-Yarmouth Regional SD	117. Superior Court of CA - County of Siskiyou
70. Desert Recreation District	118. Tantasqua Regional SD
71. Dighton Rehoboth Regional SD	119. Tarrant Regional Water District
72. Dover Sherborn Regional SD	120. Tiverton School District
73. East Providence School District	121. Town of Atherton
74. Eastern Sierra Community Service Dist.	122. Town of Barrington
75. Fresno Irrigation District	123. Town of Berkley
76. Fresno Metropolitan Flood Control Dist.	124. Town of Bernardston
77. Gaffney Board of Public Works	125. Town of Bridgewater
78. Gateway Regional School District	126. Town of Carver
79. Glenn-Colusa Irrigation District	127. Town of Charlestown
80. Greater New Bedford Regional Vocational THSD	128. Town of East Greenwich
81. Hayward Area Rec. and Park Dist.	129. Town of Eastham
82. Housing Authority of Florence	130. Town of Glocester
83. Houston Municipal Employee Pension System	131. Town of Hanson
84. Kent County Water Authority	132. Town of Huntington
85. LABBB Collaborative	133. Town of Jamestown
86. Menlo Park Fire Protection District	134. Town of Johnston
87. Mohawk Trail Regional School District	135. Town of Lakeville
88. Monomoy Regional School District	136. Town of Lincoln
89. Narragansett School System	137. Town of Mammoth Lakes
90. New Shoreham School District	138. Town of Middleborough
91. Northborough Southborough Reg SD	139. Town of North Kingston
92. Northern Lancaster County Regional Police Department	140. Town of North Smithfield
93. Orange County Water District	141. Town of Plainville
94. Philadelphia Parking Authority	142. Town of Plympton
95. Placer County Resource Conservation District	143. Town of Scituate
96. Portsmouth Water and Fire District	144. Town of Seymour
97. Quabbin Regional School District	
98. Quincy College	

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

- | | |
|---|---|
| 145. Town of Smithfield | 156. Upper Cape Cod Regional Vocational
Technical SD |
| 146. Town of South Kingstown | 157. Valley Collaborative |
| 147. Town of Swansea | 158. Ventura Regional Sanitation District |
| 148. Town of Tiverton | 159. Walnut Valley Water District |
| 149. Town of Wareham | 160. Wareham Fire District |
| 150. Town of Warren | 161. West Barnstable Fire District |
| 151. Town of West Boylston | 162. West County Wastewater District |
| 152. Town of West Warwick | 163. Whitman-Hanson Regional SD |
| 153. Town of Weymouth | 164. Woonsocket Education Department |
| 154. Town of Whitman | |
| 155. Tri-County Regional Vocational Tech SD | |



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**PUBLIC AGENCIES POST-RETIREMENT
HEALTH CARE PLAN TRUST**

**SCHEDULE OF CHANGES IN FIDUCIARY
NET POSITION BY ACCOUNT**

TWELVE MONTHS ENDED JUNE 30, 2022



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**PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
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INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

Trust Administrator
Public Agencies Post-Retirement Health Care Plan Trust
Newport Beach, California

We have audited the financial statements of the Public Agencies Post-Retirement Health Care Plan Trust (the Trust) as of and the twelve months ended June 30, 2022, and have issued our report thereon dated December 5, 2022, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The schedule of changes in fiduciary net position by account is presented for purposes of additional analysis and is not a required part of the financial statements. The schedule of changes in fiduciary net position by account is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

This report is intended solely for the information and use of the Trust administrator, plan administrators, and the participating employers and their auditors and is not intended to be, and should not be, used by anyone other than those specified parties.

CliftonLarsonAllen LLP

Irvine, California
December 5, 2022

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	05-PRC18A	07-PRC18A	0K-PRC18A	0L-PRC18A	0U-PRC17A
ADDITIONS:					
Employer Contributions	\$ 10,000	\$ -	\$ 5,000	\$ 25,000	\$ -
Net Investment Income (Loss)	<u>(7,282)</u>	<u>(8,198)</u>	<u>(7,905)</u>	<u>(13,150)</u>	<u>(19,951)</u>
Total Additions	2,718	(8,198)	(2,905)	11,850	(19,951)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>128</u>	<u>153</u>	<u>146</u>	<u>229</u>	<u>355</u>
Total Deductions	<u>128</u>	<u>153</u>	<u>146</u>	<u>229</u>	<u>355</u>
INCREASE (DECREASE) IN NET POSITION	2,590	(8,351)	(3,051)	11,621	(20,306)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>50,714</u>	<u>61,910</u>	<u>54,616</u>	<u>86,648</u>	<u>143,137</u>
June 30, 2022	<u>\$ 53,304</u>	<u>\$ 53,559</u>	<u>\$ 51,565</u>	<u>\$ 98,269</u>	<u>\$ 122,831</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	14-PRC18A	19-PRC18A	1P-PRC18A	1Y-PRC19A	27-PRC19A
ADDITIONS:					
Employer Contributions	\$ 150,000	\$ 1,890,871	\$ 40,000	\$ -	\$ 174,900
Net Investment Income (Loss)	<u>(168,056)</u>	<u>(1,271,050)</u>	<u>(55,211)</u>	<u>(59,652)</u>	<u>(1,217,387)</u>
Total Additions	(18,056)	619,821	(15,211)	(59,652)	(1,042,487)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	198,743
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>2,479</u>	<u>24,626</u>	<u>914</u>	<u>1,114</u>	<u>25,941</u>
Total Deductions	<u>2,479</u>	<u>24,626</u>	<u>914</u>	<u>1,114</u>	<u>224,684</u>
INCREASE (DECREASE) IN NET POSITION	(20,535)	595,195	(16,125)	(60,766)	(1,267,171)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>1,120,711</u>	<u>9,629,718</u>	<u>349,047</u>	<u>450,463</u>	<u>10,627,413</u>
June 30, 2022	<u>\$ 1,100,176</u>	<u>\$ 10,224,913</u>	<u>\$ 332,922</u>	<u>\$ 389,697</u>	<u>\$ 9,360,242</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	2B-PRC19A	2F-PRC19A	2G-PRC19A	2H-PRC19A	2T-PRC20A
ADDITIONS:					
Employer Contributions	\$ 150,000	\$ 436,000	\$ -	\$ 7,000	\$ -
Net Investment Income (Loss)	<u>(55,251)</u>	<u>(193,397)</u>	<u>(7,421)</u>	<u>(7,316)</u>	<u>(36,943)</u>
Total Additions	94,749	242,603	(7,421)	(316)	(36,943)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>864</u>	<u>3,804</u>	<u>139</u>	<u>127</u>	<u>690</u>
Total Deductions	<u>864</u>	<u>3,804</u>	<u>139</u>	<u>127</u>	<u>690</u>
INCREASE (DECREASE) IN NET POSITION	93,885	238,799	(7,560)	(443)	(37,633)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>300,634</u>	<u>1,336,957</u>	<u>56,041</u>	<u>47,340</u>	<u>278,976</u>
June 30, 2022	<u>\$ 394,519</u>	<u>\$ 1,575,756</u>	<u>\$ 48,481</u>	<u>\$ 46,897</u>	<u>\$ 241,343</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	2W-PRC20A	36-PRC20A	3D-PRC20A	41-PRC21A	49-PRC19A
ADDITIONS:					
Employer Contributions	\$ 150,000	\$ 325,000	\$ 750,000	\$ 104,639	\$ 250,000
Net Investment Income (Loss)	<u>(130,298)</u>	<u>(127,787)</u>	<u>(147,850)</u>	<u>(14,058)</u>	<u>(12,016)</u>
Total Additions	19,702	197,213	602,150	90,581	237,984
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>2,174</u>	<u>1,636</u>	<u>27,643</u>	<u>195</u>	<u>-</u>
Total Deductions	<u>2,174</u>	<u>1,636</u>	<u>27,643</u>	<u>195</u>	<u>-</u>
INCREASE (DECREASE) IN NET POSITION	17,528	195,577	574,507	90,386	237,984
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>863,209</u>	<u>609,411</u>	<u>11,031,595</u>	<u>-</u>	<u>-</u>
June 30, 2022	<u>\$ 880,737</u>	<u>\$ 804,988</u>	<u>\$ 11,606,102</u>	<u>\$ 90,386</u>	<u>\$ 237,984</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	50-PRC21A	53-PRC21A	60-PRC22A	B0-PRC15A	B4-PRC11A
ADDITIONS:					
Employer Contributions	\$ 960,561	\$ 50,000	\$ 250,000	\$ 200,000	\$ -
Net Investment Income (Loss)	<u>(133,989)</u>	<u>(5,841)</u>	<u>(27,012)</u>	<u>(46,484)</u>	<u>(4,256,545)</u>
Total Additions	826,572	44,159	222,988	153,516	(4,256,545)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	27,349	-	-	-	936,135
Transfer of Plan Assets to Other Trusts	-	-	-	-	47,009,551
Administrative Expenses	<u>765</u>	<u>40</u>	<u>151</u>	<u>827</u>	<u>81,355</u>
Total Deductions	<u>28,114</u>	<u>40</u>	<u>151</u>	<u>827</u>	<u>48,027,041</u>
INCREASE (DECREASE) IN NET POSITION	798,458	44,119	222,837	152,689	(52,283,586)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>330,373</u>	<u>52,283,592</u>
June 30, 2022	<u>\$ 798,458</u>	<u>\$ 44,119</u>	<u>\$ 222,837</u>	<u>\$ 483,062</u>	<u>\$ 6</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	C0-PRC15A	C1-PRC12A	C4-PRC11A	C8-PRC12A	D9-PRC12A
ADDITIONS:					
Employer Contributions	\$ 100,000	\$ -	\$ 71,229	\$ 2,217,951	\$ 442,864
Net Investment Income (Loss)	<u>(136,918)</u>	<u>(207,374)</u>	<u>(267,901)</u>	<u>(2,120,754)</u>	<u>(1,013,133)</u>
Total Additions	(36,918)	(207,374)	(196,672)	97,197	(570,269)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	536,137	444,395
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>2,005</u>	<u>3,853</u>	<u>4,904</u>	<u>33,831</u>	<u>21,906</u>
Total Deductions	<u>2,005</u>	<u>3,853</u>	<u>4,904</u>	<u>569,968</u>	<u>466,301</u>
INCREASE (DECREASE) IN NET POSITION	(38,923)	(211,227)	(201,576)	(472,771)	(1,036,570)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>940,145</u>	<u>1,568,755</u>	<u>1,969,550</u>	<u>13,893,764</u>	<u>8,866,492</u>
June 30, 2022	<u>\$ 901,222</u>	<u>\$ 1,357,528</u>	<u>\$ 1,767,974</u>	<u>\$ 13,420,993</u>	<u>\$ 7,829,922</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	E0-PRC16A	EG-PRC13A	EZ-PRC08A	F0-PRC16A	F2-PRC13A
ADDITIONS:					
Employer Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
Net Investment Income (Loss)	<u>(554,329)</u>	<u>32,045</u>	<u>(1,641,819)</u>	<u>(555,450)</u>	<u>(611,309)</u>
Total Additions	(554,329)	32,045	(1,641,819)	(555,450)	(611,309)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	10,651,654	-	-	-
Administrative Expenses	<u>10,352</u>	<u>2,187</u>	<u>29,493</u>	<u>11,427</u>	<u>14,730</u>
Total Deductions	<u>10,352</u>	<u>10,653,841</u>	<u>29,493</u>	<u>11,427</u>	<u>14,730</u>
INCREASE (DECREASE) IN NET POSITION	(564,681)	(10,621,796)	(1,671,312)	(566,877)	(626,039)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>4,186,000</u>	<u>10,621,796</u>	<u>12,473,585</u>	<u>4,619,019</u>	<u>6,017,925</u>
June 30, 2022	<u>\$ 3,621,319</u>	<u>\$ -</u>	<u>\$ 10,802,273</u>	<u>\$ 4,052,142</u>	<u>\$ 5,391,886</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	F3-PRC12A	F6-PRC13A	FI-PRC12A	G0-PRC16A	G3-PRC13A
ADDITIONS:					
Employer Contributions	\$ 375,000	\$ 9,842,284	\$ -	\$ -	\$ 2,400,000
Net Investment Income (Loss)	<u>(1,881,768)</u>	<u>(14,439,115)</u>	<u>(259,135)</u>	<u>(41,274)</u>	<u>(252,190)</u>
Total Additions	(1,506,768)	(4,596,831)	(259,135)	(41,274)	2,147,810
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	8,027,883	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>35,326</u>	<u>145,635</u>	<u>4,810</u>	<u>628</u>	<u>-</u>
Total Deductions	<u>35,326</u>	<u>8,173,518</u>	<u>4,810</u>	<u>628</u>	<u>-</u>
INCREASE (DECREASE) IN NET POSITION	(1,542,094)	(12,770,349)	(263,945)	(41,902)	2,147,810
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>15,401,172</u>	<u>112,773,404</u>	<u>1,960,224</u>	<u>315,343</u>	<u>2,170,502</u>
June 30, 2022	<u><u>\$ 13,859,078</u></u>	<u><u>\$ 100,003,055</u></u>	<u><u>\$ 1,696,279</u></u>	<u><u>\$ 273,441</u></u>	<u><u>\$ 4,318,312</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	G7-PRC13A	GZ-PRC10A	H7-PRC13A	HB-PRC09A	HU-PRC08A
ADDITIONS:					
Employer Contributions	\$ 325,000	\$ -	\$ -	\$ 56,000	\$ 240,000
Net Investment Income (Loss)	<u>(1,269,396)</u>	<u>(124,519)</u>	<u>(29,847)</u>	<u>(607,709)</u>	<u>(760,495)</u>
Total Additions	(944,396)	(124,519)	(29,847)	(551,709)	(520,495)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	179,003	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>23,636</u>	<u>-</u>	<u>534</u>	<u>11,296</u>	<u>13,417</u>
Total Deductions	<u>23,636</u>	<u>-</u>	<u>534</u>	<u>190,299</u>	<u>13,417</u>
INCREASE (DECREASE) IN NET POSITION	(968,032)	(124,519)	(30,381)	(742,008)	(533,912)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>9,631,288</u>	<u>905,024</u>	<u>217,355</u>	<u>4,604,008</u>	<u>5,440,795</u>
June 30, 2022	<u>\$ 8,663,256</u>	<u>\$ 780,505</u>	<u>\$ 186,974</u>	<u>\$ 3,862,000</u>	<u>\$ 4,906,883</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	I0-PRC16A	I3-PRC14A	I7-PRC14A	II-PRC08A	J6-PRC14A
ADDITIONS:					
Employer Contributions	\$ -	\$ 200,000	\$ 350,000	\$ -	\$ 220,000
Net Investment Income (Loss)	(26,558)	(571,028)	(653,017)	67	(253,313)
Total Additions	(26,558)	(371,028)	(303,017)	67	(33,313)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	404	12,052	9,683	131	5,372
Total Deductions	404	12,052	9,683	131	5,372
INCREASE (DECREASE) IN NET POSITION	(26,962)	(383,080)	(312,700)	(64)	(38,685)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	202,905	4,789,295	4,567,024	52,569	2,144,271
June 30, 2022	\$ 175,943	\$ 4,406,215	\$ 4,254,324	\$ 52,505	\$ 2,105,586

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	K0-PRC16A	K5-PRC14A	K6-PRC14A	K8-PRC14A	KW-PRC10A
ADDITIONS:					
Employer Contributions	\$ 140,000	\$ -	\$ -	\$ 1,948,717	\$ -
Net Investment Income (Loss)	<u>(148,481)</u>	<u>(742,926)</u>	<u>(74,015)</u>	<u>(1,891,481)</u>	<u>(55,802)</u>
Total Additions	(8,481)	(742,926)	(74,015)	57,236	(55,802)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	6,519	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>2,108</u>	<u>13,197</u>	<u>1,377</u>	<u>35,125</u>	<u>3,600</u>
Total Deductions	<u>2,108</u>	<u>13,197</u>	<u>7,896</u>	<u>35,125</u>	<u>3,600</u>
INCREASE (DECREASE) IN NET POSITION	(10,589)	(756,123)	(81,911)	22,111	(59,402)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>1,012,053</u>	<u>5,370,056</u>	<u>566,578</u>	<u>14,260,870</u>	<u>488,637</u>
June 30, 2022	<u>\$ 1,001,464</u>	<u>\$ 4,613,933</u>	<u>\$ 484,667</u>	<u>\$ 14,282,981</u>	<u>\$ 429,235</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	L2-PRC14A	L5-PRC15A	L7-PRC15A	L8-PRC15A	LA-PRC08A
ADDITIONS:					
Employer Contributions	\$ -	\$ -	\$ 125,000	\$ 300,000	\$ 6,167,657
Net Investment Income (Loss)	<u>(19,917)</u>	<u>(76,899)</u>	<u>(267,989)</u>	<u>(324,770)</u>	<u>(15,056,454)</u>
Total Additions	(19,917)	(76,899)	(142,989)	(24,770)	(8,888,797)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	32,448	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>1,646</u>	<u>-</u>	<u>3,919</u>	<u>4,570</u>	<u>137,254</u>
Total Deductions	<u>34,094</u>	<u>-</u>	<u>3,919</u>	<u>4,570</u>	<u>137,254</u>
INCREASE (DECREASE) IN NET POSITION	(54,011)	(76,899)	(146,908)	(29,340)	(9,026,051)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>676,870</u>	<u>579,468</u>	<u>1,896,408</u>	<u>2,124,840</u>	<u>98,388,692</u>
June 30, 2022	<u>\$ 622,859</u>	<u>\$ 502,569</u>	<u>\$ 1,749,500</u>	<u>\$ 2,095,500</u>	<u>\$ 89,362,641</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	LM-PRC09A	M0-PRC16A	M3-PRC15A	M5-PRC15A	M8-PRC15A
ADDITIONS:					
Employer Contributions	\$ 190,301	\$ 238,240	\$ 345,799	\$ 40,000	\$ -
Net Investment Income (Loss)	<u>(258,639)</u>	<u>(76,871)</u>	<u>(302,687)</u>	<u>(65,437)</u>	<u>(36,547)</u>
Total Additions	(68,338)	161,369	43,112	(25,437)	(36,547)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	28,505	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>5,623</u>	<u>1,305</u>	<u>-</u>	<u>1,188</u>	<u>713</u>
Total Deductions	<u>34,128</u>	<u>1,305</u>	<u>-</u>	<u>1,188</u>	<u>713</u>
INCREASE (DECREASE) IN NET POSITION	(102,466)	160,064	43,112	(26,625)	(37,260)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>2,221,811</u>	<u>511,699</u>	<u>2,266,177</u>	<u>462,101</u>	<u>291,407</u>
June 30, 2022	<u>\$ 2,119,345</u>	<u>\$ 671,763</u>	<u>\$ 2,309,289</u>	<u>\$ 435,476</u>	<u>\$ 254,147</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	MO-PRC14A	MQ-PRC10A	N1-PRC15A	N2-PRC15A	N3-PRC15A
ADDITIONS:					
Employer Contributions	\$ -	\$ 300,000	\$ -	\$ 50,000	\$ 655,482
Net Investment Income (Loss)	(216,504)	(1,331,306)	(64,409)	(95,762)	(759,176)
Total Additions	(216,504)	(1,031,306)	(64,409)	(45,762)	(103,694)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	9,725	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	4,503	-	981	1,720	12,764
Total Deductions	4,503	-	981	11,445	12,764
INCREASE (DECREASE) IN NET POSITION	(221,007)	(1,031,306)	(65,390)	(57,207)	(116,458)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	1,825,303	10,083,481	492,093	692,991	4,775,496
June 30, 2022	<u>\$ 1,604,296</u>	<u>\$ 9,052,175</u>	<u>\$ 426,703</u>	<u>\$ 635,784</u>	<u>\$ 4,659,038</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	N5-PRC15A	N7-PRC15A	N8-PRC15A	N9-PRC15A	NX-PRC16A
ADDITIONS:					
Employer Contributions	\$ -	\$ 1,346,560	\$ 36,500	\$ 50,000	\$ -
Net Investment Income (Loss)	<u>(434,372)</u>	<u>(1,413,469)</u>	<u>(46,185)</u>	<u>(105,959)</u>	<u>(327,711)</u>
Total Additions	(434,372)	(66,909)	(9,685)	(55,959)	(327,711)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>6,614</u>	<u>25,804</u>	<u>921</u>	<u>1,549</u>	<u>6,742</u>
Total Deductions	<u>6,614</u>	<u>25,804</u>	<u>921</u>	<u>1,549</u>	<u>6,742</u>
INCREASE (DECREASE) IN NET POSITION	(440,986)	(92,713)	(10,606)	(57,508)	(334,453)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>3,318,671</u>	<u>9,308,779</u>	<u>373,576</u>	<u>749,113</u>	<u>2,725,181</u>
June 30, 2022	<u>\$ 2,877,685</u>	<u>\$ 9,216,066</u>	<u>\$ 362,970</u>	<u>\$ 691,605</u>	<u>\$ 2,390,728</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	O1-PRC15A	O2-PRC15A	O6-PRC15A	O7-PRC15A	O8-PRC15A
ADDITIONS:					
Employer Contributions	\$ 1,640,580	\$ -	\$ 50,000	\$ 10,000	\$ 239,600
Net Investment Income (Loss)	<u>(866,455)</u>	<u>(4,001,919)</u>	<u>(267,871)</u>	<u>(57,203)</u>	<u>(276,860)</u>
Total Additions	774,125	(4,001,919)	(217,871)	(47,203)	(37,260)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>14,631</u>	<u>55,254</u>	<u>5,474</u>	<u>862</u>	<u>3,888</u>
Total Deductions	<u>14,631</u>	<u>55,254</u>	<u>5,474</u>	<u>862</u>	<u>3,888</u>
INCREASE (DECREASE) IN NET POSITION	759,494	(4,057,173)	(223,345)	(48,065)	(41,148)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>5,271,479</u>	<u>28,694,362</u>	<u>2,172,017</u>	<u>431,823</u>	<u>1,835,865</u>
June 30, 2022	<u><u>\$ 6,030,973</u></u>	<u><u>\$ 24,637,189</u></u>	<u><u>\$ 1,948,672</u></u>	<u><u>\$ 383,758</u></u>	<u><u>\$ 1,794,717</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	O9-PRC15A	OH-PRC15A	OR-PRC14A	P3-PRC15A	P4-PRC15A
ADDITIONS:					
Employer Contributions	\$ 90,431	\$ 84,141	\$ 100,000	\$ 285,000	\$ 100,000
Net Investment Income (Loss)	<u>(49,893)</u>	<u>(215,932)</u>	<u>(131,786)</u>	<u>(1,408,070)</u>	<u>(216,842)</u>
Total Additions	40,538	(131,791)	(31,786)	(1,123,070)	(116,842)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	148,869	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>636</u>	<u>4,320</u>	<u>2,868</u>	<u>-</u>	<u>3,778</u>
Total Deductions	<u>636</u>	<u>4,320</u>	<u>2,868</u>	<u>148,869</u>	<u>3,778</u>
INCREASE (DECREASE) IN NET POSITION	39,902	(136,111)	(34,654)	(1,271,939)	(120,620)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>275,744</u>	<u>1,698,677</u>	<u>1,090,237</u>	<u>10,370,757</u>	<u>1,455,440</u>
June 30, 2022	<u>\$ 315,646</u>	<u>\$ 1,562,566</u>	<u>\$ 1,055,583</u>	<u>\$ 9,098,818</u>	<u>\$ 1,334,820</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	P5-PRC15A	P6-PRC15A	P8-PRC15A	PZ-PRC09A	Q0-PRC16A
ADDITIONS:					
Employer Contributions	\$ 60,000	\$ 150,000	\$ 275,000	\$ 240,000	\$ 200,000
Net Investment Income (Loss)	(119,427)	(597,242)	(2,761,038)	(304,512)	(174,906)
Total Additions	(59,427)	(447,242)	(2,486,038)	(64,512)	25,094
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	2,096	10,426	41,892	-	3,281
Total Deductions	2,096	10,426	41,892	-	3,281
INCREASE (DECREASE) IN NET POSITION	(61,523)	(457,668)	(2,527,930)	(64,512)	21,813
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	844,429	4,114,982	19,502,804	2,285,149	1,134,518
June 30, 2022	\$ 782,906	\$ 3,657,314	\$ 16,974,874	\$ 2,220,637	\$ 1,156,331

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	Q2-PRC15A	Q3-PRC15A	Q4-PRC15A	Q6-PRC15A	Q7-PRC15A
ADDITIONS:					
Employer Contributions	\$ 110,000	\$ -	\$ 400,000	\$ 3,822,000	\$ 400,000
Net Investment Income (Loss)	<u>(191,423)</u>	<u>(71,573)</u>	<u>(318,727)</u>	<u>(1,471,798)</u>	<u>(253,928)</u>
Total Additions	(81,423)	(71,573)	81,273	2,350,202	146,072
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>2,812</u>	<u>1,428</u>	<u>4,516</u>	<u>20,096</u>	<u>4,205</u>
Total Deductions	<u>2,812</u>	<u>1,428</u>	<u>4,516</u>	<u>20,096</u>	<u>4,205</u>
INCREASE (DECREASE) IN NET POSITION	(84,235)	(73,001)	76,757	2,330,106	141,867
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>1,393,016</u>	<u>579,607</u>	<u>1,973,907</u>	<u>7,164,372</u>	<u>1,474,058</u>
June 30, 2022	<u><u>\$ 1,308,781</u></u>	<u><u>\$ 506,606</u></u>	<u><u>\$ 2,050,664</u></u>	<u><u>\$ 9,494,478</u></u>	<u><u>\$ 1,615,925</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	QL-PRC07A	QY-PRC10A	R3-PRC15A	R6-PRC15A	R7-PRC15A
ADDITIONS:					
Employer Contributions	\$ 1,567,750	\$ -	\$ -	\$ -	\$ 250,000
Net Investment Income (Loss)	<u>(9,362,835)</u>	<u>(388,150)</u>	<u>(301,241)</u>	<u>(37,154)</u>	<u>(367,052)</u>
Total Additions	(7,795,085)	(388,150)	(301,241)	(37,154)	(117,052)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	32,282	-	-
Transfer of Plan Assets to Other Trusts	84,367,029	-	-	-	-
Administrative Expenses	<u>97,844</u>	<u>7,204</u>	<u>6,160</u>	<u>566</u>	<u>6,143</u>
Total Deductions	<u>84,464,873</u>	<u>7,204</u>	<u>38,442</u>	<u>566</u>	<u>6,143</u>
INCREASE (DECREASE) IN NET POSITION	(92,259,958)	(395,354)	(339,683)	(37,720)	(123,195)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>92,259,963</u>	<u>2,936,163</u>	<u>2,545,277</u>	<u>283,864</u>	<u>2,353,811</u>
June 30, 2022	<u>\$ 5</u>	<u>\$ 2,540,809</u>	<u>\$ 2,205,594</u>	<u>\$ 246,144</u>	<u>\$ 2,230,616</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	R8-PRC15A	R9-PRC15A	RB-PRC06A	S4-PRC16A	S6-PRC16A
ADDITIONS:					
Employer Contributions	\$ 250,000	\$ -	\$ 3,728,733	\$ -	\$ -
Net Investment Income (Loss)	<u>(83,628)</u>	<u>(132,736)</u>	<u>(1,458,745)</u>	<u>(310,449)</u>	<u>(75,792)</u>
Total Additions	166,372	(132,736)	2,269,988	(310,449)	(75,792)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>1,193</u>	<u>2,649</u>	<u>27,478</u>	<u>5,797</u>	<u>1,350</u>
Total Deductions	<u>1,193</u>	<u>2,649</u>	<u>27,478</u>	<u>5,797</u>	<u>1,350</u>
INCREASE (DECREASE) IN NET POSITION	165,179	(135,385)	2,242,510	(316,246)	(77,142)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>411,108</u>	<u>1,074,919</u>	<u>10,248,941</u>	<u>2,344,295</u>	<u>543,761</u>
June 30, 2022	<u>\$ 576,287</u>	<u>\$ 939,534</u>	<u>\$ 12,491,451</u>	<u>\$ 2,028,049</u>	<u>\$ 466,619</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	S7-PRC16A	SE-PRC07A	SI-PRC07A	SN-PRC07A	T2-PRC16A
ADDITIONS:					
Employer Contributions	\$ 123,070	\$ 434,268	\$ 750,000	\$ -	\$ -
Net Investment Income (Loss)	<u>(27,833)</u>	<u>(2,363,706)</u>	<u>(2,838,521)</u>	<u>(4,055,045)</u>	<u>(22,856)</u>
Total Additions	95,237	(1,929,438)	(2,088,521)	(4,055,045)	(22,856)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>398</u>	<u>38,864</u>	<u>48,630</u>	<u>54,906</u>	<u>348</u>
Total Deductions	<u>398</u>	<u>38,864</u>	<u>48,630</u>	<u>54,906</u>	<u>348</u>
INCREASE (DECREASE) IN NET POSITION	94,839	(1,968,302)	(2,137,151)	(4,109,951)	(23,204)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>80,064</u>	<u>17,758,290</u>	<u>23,805,660</u>	<u>28,778,790</u>	<u>174,622</u>
June 30, 2022	<u>\$ 174,903</u>	<u>\$ 15,789,988</u>	<u>\$ 21,668,509</u>	<u>\$ 24,668,839</u>	<u>\$ 151,418</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	T5-PRC16A	TJ-PRC08A	TN-PRC08A	TR-PRC08A	TV-PRC13A
ADDITIONS:					
Employer Contributions	\$ 299,588	\$ 797,221	\$ 3,359,219	\$ 10,735,157	\$ 127,429
Net Investment Income (Loss)	<u>(3,110,489)</u>	<u>(1,431,820)</u>	<u>(4,613,857)</u>	<u>(13,163,909)</u>	<u>(134,379)</u>
Total Additions	(2,810,901)	(634,599)	(1,254,638)	(2,428,752)	(6,950)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	485,510	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>47,346</u>	<u>26,987</u>	<u>61,195</u>	<u>137,772</u>	<u>2,313</u>
Total Deductions	<u>47,346</u>	<u>512,497</u>	<u>61,195</u>	<u>137,772</u>	<u>2,313</u>
INCREASE (DECREASE) IN NET POSITION	(2,858,247)	(1,147,096)	(1,315,833)	(2,566,524)	(9,263)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>23,479,437</u>	<u>10,999,451</u>	<u>32,439,802</u>	<u>101,553,121</u>	<u>874,483</u>
June 30, 2022	<u>\$ 20,621,190</u>	<u>\$ 9,852,355</u>	<u>\$ 31,123,969</u>	<u>\$ 98,986,597</u>	<u>\$ 865,220</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	TY-PRC08A	U4-PRC16A	UD-PRC10A	UK-PRC09A	UL-PRC09A
ADDITIONS:					
Employer Contributions	\$ 3,414,159	\$ -	\$ 1,287,000	\$ -	\$ 1,590,000
Net Investment Income (Loss)	<u>(2,756,032)</u>	<u>(4,439,649)</u>	<u>(5,719,634)</u>	<u>(598,934)</u>	<u>(1,909,167)</u>
Total Additions	658,127	(4,439,649)	(4,432,634)	(598,934)	(319,167)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	2,409,938	-	-	239,246	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>40,958</u>	<u>59,794</u>	<u>78,844</u>	<u>10,978</u>	<u>32,143</u>
Total Deductions	<u>2,450,896</u>	<u>59,794</u>	<u>78,844</u>	<u>250,224</u>	<u>32,143</u>
INCREASE (DECREASE) IN NET POSITION	(1,792,769)	(4,499,443)	(4,511,478)	(849,158)	(351,310)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>18,657,830</u>	<u>31,961,411</u>	<u>43,870,459</u>	<u>4,592,798</u>	<u>12,786,549</u>
June 30, 2022	<u>\$ 16,865,061</u>	<u>\$ 27,461,968</u>	<u>\$ 39,358,981</u>	<u>\$ 3,743,640</u>	<u>\$ 12,435,239</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	UR-PRC14A	V2-PRC16A	V5-PRC17A	V6-PRC17A	V8-PRC17A
ADDITIONS:					
Employer Contributions	\$ -	\$ 22,444	\$ -	\$ 410,000	\$ 500,000
Net Investment Income (Loss)	<u>(302,235)</u>	<u>(104,009)</u>	<u>(130,422)</u>	<u>(280,172)</u>	<u>(387,155)</u>
Total Additions	(302,235)	(81,565)	(130,422)	129,828	112,845
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>6,509</u>	<u>1,581</u>	<u>2,436</u>	<u>4,195</u>	<u>7,820</u>
Total Deductions	<u>6,509</u>	<u>1,581</u>	<u>2,436</u>	<u>4,195</u>	<u>7,820</u>
INCREASE (DECREASE) IN NET POSITION	(308,744)	(83,146)	(132,858)	125,633	105,025
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>2,635,971</u>	<u>793,594</u>	<u>984,880</u>	<u>2,023,541</u>	<u>2,962,152</u>
June 30, 2022	<u><u>\$ 2,327,227</u></u>	<u><u>\$ 710,448</u></u>	<u><u>\$ 852,022</u></u>	<u><u>\$ 2,149,174</u></u>	<u><u>\$ 3,067,177</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	V9-PRC17A	VB-PRC09A	VD-PRC09A	VF-PRC09A	VK-PRC09A
ADDITIONS:					
Employer Contributions	\$ 400,000	\$ 20,000	\$ -	\$ 1,598,000	\$ -
Net Investment Income (Loss)	<u>(265,982)</u>	<u>(103,979)</u>	<u>185,440</u>	<u>(3,792,072)</u>	<u>(1,617,696)</u>
Total Additions	134,018	(83,979)	185,440	(2,194,072)	(1,617,696)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	868,861	551,205
Transfer of Plan Assets to Other Trusts	-	-	21,988,765	-	-
Administrative Expenses	<u>4,382</u>	<u>-</u>	<u>3,767</u>	<u>53,176</u>	<u>29,773</u>
Total Deductions	<u>4,382</u>	<u>-</u>	<u>21,992,532</u>	<u>922,037</u>	<u>580,978</u>
INCREASE (DECREASE) IN NET POSITION	129,636	(83,979)	(21,807,092)	(3,116,109)	(2,198,674)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>1,674,711</u>	<u>878,095</u>	<u>21,807,092</u>	<u>27,460,364</u>	<u>12,838,482</u>
June 30, 2022	<u><u>\$ 1,804,347</u></u>	<u><u>\$ 794,116</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 24,344,255</u></u>	<u><u>\$ 10,639,808</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	VL-PRC09A	VM-PRC09A	VT-PRC09A	VV-PRC09A	VW-PRC09A
ADDITIONS:					
Employer Contributions	\$ 10,000,000	\$ 200,000	\$ 250,000	\$ 1,061,280	\$ -
Net Investment Income (Loss)	<u>(3,715,335)</u>	<u>(575,383)</u>	<u>(2,715,204)</u>	<u>(1,901,803)</u>	<u>(829,951)</u>
Total Additions	6,284,665	(375,383)	(2,465,204)	(840,523)	(829,951)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	1,570,484	-	-	793,627	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>47,812</u>	<u>-</u>	<u>42,695</u>	<u>33,606</u>	<u>16,984</u>
Total Deductions	<u>1,618,296</u>	<u>-</u>	<u>42,695</u>	<u>827,233</u>	<u>16,984</u>
INCREASE (DECREASE) IN NET POSITION	4,666,369	(375,383)	(2,507,899)	(1,667,756)	(846,935)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>21,309,189</u>	<u>3,988,020</u>	<u>20,288,274</u>	<u>14,454,957</u>	<u>6,935,627</u>
June 30, 2022	<u>\$ 25,975,558</u>	<u>\$ 3,612,637</u>	<u>\$ 17,780,375</u>	<u>\$ 12,787,201</u>	<u>\$ 6,088,692</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	VY-PRC09A	W4-PRC17A	W6-PRC17A	W7-PRC17A	W8-PRC17A
ADDITIONS:					
Employer Contributions	\$ 712,426	\$ -	\$ 50,000	\$ 200,000	\$ 71,918
Net Investment Income (Loss)	<u>(1,024,757)</u>	<u>(87,145)</u>	<u>(68,190)</u>	<u>(137,637)</u>	<u>(183,579)</u>
Total Additions	(312,331)	(87,145)	(18,190)	62,363	(111,661)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>-</u>	<u>1,627</u>	<u>978</u>	<u>2,059</u>	<u>3,327</u>
Total Deductions	<u>-</u>	<u>1,627</u>	<u>978</u>	<u>2,059</u>	<u>3,327</u>
INCREASE (DECREASE) IN NET POSITION	(312,331)	(88,772)	(19,168)	60,304	(114,988)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>6,691,967</u>	<u>658,075</u>	<u>474,675</u>	<u>849,966</u>	<u>1,322,099</u>
June 30, 2022	<u><u>\$ 6,379,636</u></u>	<u><u>\$ 569,303</u></u>	<u><u>\$ 455,507</u></u>	<u><u>\$ 910,270</u></u>	<u><u>\$ 1,207,111</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	WA-PRC09A	WC-PRC09A	WD-PRC09A	X0-PRC17A	X1-PRC17A
ADDITIONS:					
Employer Contributions	\$ -	\$ 675,165	\$ -	\$ 250,000	\$ 31,337
Net Investment Income (Loss)	(10,455,012)	(1,575,685)	(912,893)	(778,801)	(56,254)
Total Additions	(10,455,012)	(900,520)	(912,893)	(528,801)	(24,917)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	125,608	-	16,356	11,706	1,023
Total Deductions	125,608	-	16,356	11,706	1,023
INCREASE (DECREASE) IN NET POSITION	(10,580,620)	(900,520)	(929,249)	(540,507)	(25,940)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	95,894,603	11,011,222	6,657,222	5,669,404	406,426
June 30, 2022	<u>\$ 85,313,983</u>	<u>\$ 10,110,702</u>	<u>\$ 5,727,973</u>	<u>\$ 5,128,897</u>	<u>\$ 380,486</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	X2-PRC17A	X3-PRC17A	X5-PRC17A	X6-PRC17A	Y2-PRC17A
ADDITIONS:					
Employer Contributions	\$ 42,500	\$ -	\$ 386,414	\$ 200,000	\$ 276,681
Net Investment Income (Loss)	<u>(26,351)</u>	<u>(287,902)</u>	<u>(906,139)</u>	<u>(374,974)</u>	<u>(252,376)</u>
Total Additions	16,149	(287,902)	(519,725)	(174,974)	24,305
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>456</u>	<u>5,376</u>	<u>15,736</u>	<u>5,481</u>	<u>4,498</u>
Total Deductions	<u>456</u>	<u>5,376</u>	<u>15,736</u>	<u>5,481</u>	<u>4,498</u>
INCREASE (DECREASE) IN NET POSITION	15,693	(293,278)	(535,461)	(180,455)	19,807
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>180,897</u>	<u>2,174,083</u>	<u>6,109,900</u>	<u>2,621,564</u>	<u>1,614,427</u>
June 30, 2022	<u>\$ 196,590</u>	<u>\$ 1,880,805</u>	<u>\$ 5,574,439</u>	<u>\$ 2,441,109</u>	<u>\$ 1,634,234</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	Y4-PRC17A	Y6-PRC17A	Y9-PRC17A	YA-PRC10A	YH-PRC10A
ADDITIONS:					
Employer Contributions	\$ 200,000	\$ -	\$ -	\$ 176,021	\$ -
Net Investment Income (Loss)	<u>(226,239)</u>	<u>(874,714)</u>	<u>(8,251)</u>	<u>(560,640)</u>	<u>(82,001)</u>
Total Additions	(26,239)	(874,714)	(8,251)	(384,619)	(82,001)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>3,847</u>	<u>15,668</u>	<u>125</u>	<u>12,716</u>	<u>3,600</u>
Total Deductions	<u>3,847</u>	<u>15,668</u>	<u>125</u>	<u>12,716</u>	<u>3,600</u>
INCREASE (DECREASE) IN NET POSITION	(30,086)	(890,382)	(8,376)	(397,335)	(85,601)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>1,403,167</u>	<u>6,377,441</u>	<u>63,039</u>	<u>5,174,920</u>	<u>770,545</u>
June 30, 2022	<u>\$ 1,373,081</u>	<u>\$ 5,487,059</u>	<u>\$ 54,663</u>	<u>\$ 4,777,585</u>	<u>\$ 684,944</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	YO-PRC10A	YR-PRC11A	YS-PRC10A	YT-PRC11A	YZ-PRC11A
ADDITIONS:					
Employer Contributions	\$ 379,200	\$ 20,025,000	\$ -	\$ -	\$ -
Net Investment Income (Loss)	<u>(807,793)</u>	<u>(61,496,135)</u>	<u>(987,932)</u>	<u>(325,300)</u>	<u>(990,225)</u>
Total Additions	(428,593)	(41,471,135)	(987,932)	(325,300)	(990,225)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	310,634	-	-	-	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>-</u>	<u>206,901</u>	<u>22,358</u>	<u>-</u>	<u>-</u>
Total Deductions	<u>310,634</u>	<u>206,901</u>	<u>22,358</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN NET POSITION	(739,227)	(41,678,036)	(1,010,290)	(325,300)	(990,225)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>5,705,642</u>	<u>444,843,808</u>	<u>9,115,203</u>	<u>2,699,451</u>	<u>7,491,156</u>
June 30, 2022	<u>\$ 4,966,415</u>	<u>\$ 403,165,772</u>	<u>\$ 8,104,913</u>	<u>\$ 2,374,151</u>	<u>\$ 6,500,931</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

Employer Account Number	Z0-PRC17A	Z5-PRC17A	ZK-PRC11A	ZN-PRC11A	ZT-PRC11A
ADDITIONS:					
Employer Contributions	\$ 80,000	\$ 500,000	\$ -	\$ -	\$ 420,000
Net Investment Income (Loss)	<u>(74,480)</u>	<u>(900,895)</u>	<u>(138,039)</u>	<u>(98,051)</u>	<u>(476,986)</u>
Total Additions	5,520	(400,895)	(138,039)	(98,051)	(56,986)
DEDUCTIONS:					
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	-	96,769	12,586	-
Transfer of Plan Assets to Other Trusts	-	-	-	-	-
Administrative Expenses	<u>1,170</u>	<u>16,027</u>	<u>3,600</u>	<u>2,016</u>	<u>8,314</u>
Total Deductions	<u>1,170</u>	<u>16,027</u>	<u>100,369</u>	<u>14,602</u>	<u>8,314</u>
INCREASE (DECREASE) IN NET POSITION	4,350	(416,922)	(238,408)	(112,653)	(65,300)
NET POSITION RESTRICTED FOR OPEB BENEFITS:					
July 1, 2021	<u>433,517</u>	<u>6,455,479</u>	<u>1,386,118</u>	<u>826,528</u>	<u>3,178,544</u>
June 30, 2022	<u>\$ 437,867</u>	<u>\$ 6,038,557</u>	<u>\$ 1,147,710</u>	<u>\$ 713,875</u>	<u>\$ 3,113,244</u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT (CONTINUED)
TWELVE MONTHS ENDED JUNE 30, 2022

<u>Employer Account Number</u>	<u>ZV-PRC11A</u>	<u>Total</u>
ADDITIONS:		
Employer Contributions	\$ -	\$ 110,812,287
Net Investment Income (Loss)	<u>(918,394)</u>	<u>(236,560,803)</u>
Total Additions	(918,394)	(125,748,516)
DEDUCTIONS:		
Reimbursements to Employers for Plan-Directed Benefit Payments and Distributions	-	17,946,853
Transfer of Plan Assets to Other Trusts	-	164,016,999
Administrative Expenses	<u>-</u>	<u>2,572,962</u>
Total Deductions	<u>-</u>	<u>184,536,814</u>
INCREASE (DECREASE) IN NET POSITION	(918,394)	(310,285,330)
NET POSITION RESTRICTED FOR OPEB BENEFITS:		
July 1, 2021	<u>7,643,237</u>	<u>1,833,024,452</u>
June 30, 2022	<u><u>\$ 6,724,843</u></u>	<u><u>\$ 1,522,739,122</u></u>

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT
TWELVE MONTHS ENDED JUNE 30, 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES

Basis of Presentation

The accompanying schedule of changes in fiduciary net position by account (the Schedule) has been prepared in accordance with accounting principles generally accepted in the United States of America as applicable to governmental organizations. The Public Agencies Post-Retirement Health Care Plan Trust (the Trust) has a December 31 year-end; however, this Schedule has been presented for the twelve months ended June 30, 2022 to assist member public agencies with their financial reporting requirements.

Measurement Focus and Basis of Accounting

The Trust is accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Employer contributions are voluntarily determined by each member public agency's funding schedule and therefore are elective and not required. Member public agency plan participants are not permitted to make contributions to the Trust. There are no long-term contracts for contributions to the plan. Public Agency Retirement Services (PARS) recognizes contributions to the Trust when received. The contributions to the Trust do not include any additional amounts paid by member public agencies directly for health insurance premiums or to other trusts or actuarially determined implied subsidiaries. Member public agencies may receive reimbursements from the Trust in an amount not to exceed plan-directed benefit payments. Reimbursements are recognized upon the receipt of a request from the member public agencies.

Net investment income (loss) represents realized and unrealized gains and losses based on the fair value of investments, interest, and dividends, net of investment expenses. Investment income/loss is allocated to each member public agency based on the member public agencies' percentage of ownership in the respective investment strategies using the monthly investment gain/loss provided by the custodian bank. The recognition of investment income/loss is also affected by the timing of the other post-employment benefit (OPEB) contributions and reimbursements. Investment expense consists of trustee fees that are recognized as incurred and are allocated based on the agency's trustee agreement and selection of investments held in the agency's account. Administrative expenses are recognized as incurred and consist of administrative fees that are allocated to each member public agency based on each agency's administrative services agreement with PARS.

Estimates

The preparation of the Schedule in accordance with accounting principles generally accepted in the United States of America requires management to make significant estimates and assumptions that affect the reported amount of additions and deductions during the reporting period. Actual results could differ from those estimates.

PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST
NOTES TO SCHEDULE OF CHANGES IN FIDUCIARY NET POSITION BY ACCOUNT
TWELVE MONTHS ENDED JUNE 30, 2022

NOTE 2 TRUST DESCRIPTION

The Trust is a public agency agent multiple-employer post-retirement health care trust that was established on November 1, 2005, and amended and restated as of May 16, 2007, to provide member public agencies economies of scale and efficiency of administration in the funding of each agency's respective other-post employment benefit obligations. Contributions to the Trust are irrevocable. The assets are dedicated to providing benefits to plan members, and the assets are protected from creditors of the participating member public agencies. Any public agency may join the Trust by establishing an OPEB plan, appointing an employee as its plan administrator, adopting a trust agreement between U.S. Bank National Association and Phase II Systems (the Trust Administrator), a California corporation doing business as PARS, and adopting an administrative services agreement with the Trust Administrator. The basic duties of the Trust Administrator are receiving, and tracking contributions based solely on data received from the member public agencies, accumulating, and transferring those contributions into investment accounts, and paying benefits under the direction of the plan administrators of the plans contained within the Trust.

The Trust held assets of 164-member public agency plans for June 30, 2022. Assets held in a member public agency's accounts are available only to fund the member public agency's OPEB obligation and defray reasonable expenses associated with the same. The assets of the Trust that are held in a member public agency's accounts are not available to pay the obligations incurred by any other member public agency.

The accounts of member public agencies in the Trust are qualified under Section 115 of the Internal Revenue Code (the Code) and are therefore exempt from federal income taxes under Section 501(a) of the Code and from applicable state income taxes. Each account in the Trust stands alone as an independent entity for tax and legal purposes and is subject to the pre-Employee Retirement Income Security Act of 1974 rules of the Code.

Each member public agency is responsible for maintaining and providing information regarding each member public agency plans' classes of employees covered, benefit provisions, contribution requirements, funded status, funding progress, and actuarial methods and assumptions, including required supplementary information associated with the assets held in the Trust. See each member public agency's annual financial report for further details.

In the event that a member public agency's plan is terminated, the assets held in Trust will be distributed directly to plan participants or transferred to a successor administrator or trust, as instructed by the plan administrator. If there are excess assets above those required, such assets are returned to the member public agency, while the member public agency is billed for any deficiency in assets.

NOTE 3 TRANSFERS

Outgoing transfers of \$164,016,999 relate to plan assets transferred by member public agencies between the Trust and the Public Agencies Post-Employment Benefits Trust, which is a separate trust also administered by PARS.



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Central Administration

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MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Memo - QUEST Audit Results
Matthew Gentile, Director of DDS Services

Valley's final scores from the Programmatic Audit conducted by the Office of Quality Enhancement (QUEST) have been released. The scoring is broken down into two sections; licensing and certification.

Valley scored a 98% on licensing indicators, with all critical indicators met.

Valley scored an 86% on certification indicators.

These final scores were not reached without advocacy, as Valley was put in a position where it was necessary to question the processes, procedures, and outcomes of QUEST in order to ensure the finalization of fair and accurate scores.

Valley Collaborative Adult Programming staff did an amazing job of working through this long and arduous process. They never wavered in their mission to continue providing the individuals served with the best programming in the region, and to continue providing the individuals with meaningful opportunities to enhance their own lives.

Please find the attached final report from the Office of Quality Management further explaining the breakdown of the scores.

Administrative Reconsideration
Valley Collaborative
Brenda Cole, Central West QE Director
4/20/2023

Administrative Reconsideration was requested by Valley Collaborative, on March 8, 2023, for ratings of one licensing indicator and nine certification indicators generated from a full licensing and certification review conducted by OQE on January 12 – 18, 2023.

This Administrative Reconsideration was conducted by Brenda Cole, Quality Enhancement Director, Central West Region. It was based on review of Valley Collaborative's summary of facts and conclusions submitted for each indicator, along with supportive documents provided for each individual for whom rating reconsideration was requested. In addition, the agency's final provider report, issued February 7, 2023, was reviewed for ratings rationale and context. References to rating guidance is taken from the Licensure Tool and Certification Guidelines, both effective 5/1/21.

Reconsideration of ratings was requested for the following licensing and certification indicators. Survey findings are referenced for context.

Licensing Indicator L7: Fire drills are conducted as required.

Criteria for standard met: Fire drill logs for the location indicate that fire drills were conducted at the frequency of 2 per year in site-based day services; and with the minimum ratio of staff outlined in the safety plan, and documentation of fire drills is complete.

Survey Finding: "Fire drills were not conducted in accordance with the ratio specified in the plan of one staff person per 6 individuals. Drills conducted on 11/27/22 7/5/22 6/22/22 10/29/21 all had above the maximum of staff permitted to assist with the drills and maintain the ratio listed on evacuation reports."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Page 4 Emergency Evacuation Safety Plan; Fire Drill Evacuation Sheets for 11/23/22 and 1/13/22

Reconsideration Finding: Licensing guidelines for indicator L7 clearly state that "Fire drills need to be conducted with the minimum number of staff noted in the safety plan, and the Provider needs to demonstrate success in meeting evacuation time with the requisite number of staff." Rating of Not Met was based on review of four fire drills, conducted from October 2021 to survey start date, where each drill reflected evacuation support from staff at a ratio higher than the minimum ratio documented in the safety plan. **Rating of Not Met remains unchanged.**

Certification Indicator C39: There is a plan developed to identify job goals and support needs that would lead to movement into supported employment. (Indicator is rated exclusively for individuals receiving CBDS services who are on a pathway to employment.)

Criteria for Standard Met: Support needs have been identified based on the individual's current interests, strengths and needs, and there is a detailed written plan in place that addresses the individual's goals and support needs, and the individual has been presented with employment as an option.

Rating reconsideration was requested for the following individuals:

C39 EB

Survey Finding: "EB identified continued work at 3M as her overall employment vision. There is no plan developed to support EB to become more independent in this position with the view to becoming competitively employed with this company."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person-Centered Plan; Assessment of Functional Skills: Basic Vocational Skills.

Reconsideration Finding:

EB was employed at 3M through group supported employment, which according to her ISP is a preferred work site. EB's ISP and assessment of vocational skills identified her work-related strengths and support needs. EB had two ISP objectives for the ISP year ending 6/2023, both directed at her current employment support needs: 1. to increase focus on work assignments. 2. to maintain work appropriate interactions. EB was engaged in paid employment; her support needs were identified and addressed through ISP objectives. Criteria for standard was met. **Rating of Not Met changed to Met.**

C39 JS

Survey Finding: "The documentation identifies that JS has expressed an interest in working at Claire's, likes shopping and wants to ride horses. There is no written plan in place that identifies these potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills.

Reconsideration Finding:

JS began services in November 2021. She worked within a group supported employment program. Work strengths and skills were documented through on-the-job assessments of basic vocational skills. Her person-centered assessment, dated 6/2022, identified a long-term goal to have an independent job and earn her own money. No assessment of job or career interests was provided for review, and there was no written plan that addressed JS's employment goals and related support needs. Criteria for meeting standard was not met. **Rating of Not Met remains unchanged.**

C39 KD

Survey Finding: "The person-centered plan identifies administrative work as an area of interest, however, there is no written plan developed to identify support needs and barriers to employment in this area."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills; ISP Semi-Annual Progress Summary.

Reconsideration Finding:

KD worked at a preferred work site, performing clerical-related tasks, which was an identified area of employment interest cited in her ISP and person-centered assessment. KD's work strengths and support needs were assessed and documented through on-the-job assessments of vocational skills. Semi-annual progress summary, for the ISP year ending 3/2023, detailed progress on an objective directed at a specific work-related support need. KD was engaged in paid employment; her support needs were identified and addressed through ISP objectives. Criteria for standard was met. **Rating of Not Met changed to Met.**

C39 CM

Survey Finding: "There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills.

Reconsideration Finding:

CM worked at a preferred worksite that was identified in his person-center assessment, dated 11/2022. CM's work strengths and support needs were assessed and documented through on-the-job assessments of vocational skills. CM's ISP objective was directed at a specific work-related support need: to independently self-initiate work activities. CM was engaged in paid employment; his support needs were identified and addressed through ISP objectives. Criteria for standard was met. **Rating of Not Met changed to Met.**

C39 JB

Survey Finding: "JB is part of the career group and is engaged in career-focused activities but does not have a written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. Staff have identified transportation as a barrier for JB but there are no strategies developed to address this."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills; Supported Employment Monthly Progress Notes.

Reconsideration Finding:

JB's ISP, dated 11/22, summarizes work-preparation activities that occurred during CBDS. Vocational assessments at various worksites identified work-related skills, strengths, and support needs. The ISP team documented that JB was ready for a competitive job. Within Person-Centered Plan, dated 6/2022, JB identified work at Market Basket as a career choice. As of the survey audit date, JB was scheduled to be interviewed for a job at Market Basket. His support needs were identified and addressed through ISP objectives. Criteria for standard was met. **Rating of Not Met changed to Met.**

C39 NB

Survey Finding: "The person-centered planning document identifies a few areas of interest (Janitorial, Landscaping), but there is no plan in place to identify long and short-term job goals related to developing the needed skills for these positions, barriers to employment, and areas of support needs. NB participates in unpaid work experiences at Camp Paul, which involves some landscaping work. However, there is no plan developed that details the need for this exploration, why this benefits him,

the duties he will explore and perform, and the number of hours and duration he is expected to perform unpaid work.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills.

Reconsideration Finding:

NB’s ISP, dated 6/27/22, identifies need for 1:1 support to learn new tasks and for total communication approach to ensure NB’s understanding. Within person-centered assessment, dated 6/22, NB stated that he liked cleaning jobs. Beginning on 6/20/22, NB had received onsite CBDS services for six months prior to his service audit on 1/13/23. During that timeframe, NB had delivered Meals on Wheels, worked volunteer hours at Seque and 3M, and completed cleaning activities at Camp Paul. NB’s skills, strengths, and support needs were assessed and documented for each volunteer job. NB’s work-related ISP objectives focused on engaging in conversations and advocating his needs and preferences with verbal prompts. The ISP as a whole, including objectives, represents a plan that correlates with his current needs for support and a plan that is directed “at leading to movement to supported employment.” Criteria for standard was met. **Rating of Not Met changed to Met.**

C39 SF

Survey Finding: “SF’s Vocational Preference Assessment identified that she would like a career that involves helping people. There is no written plan in place that identifies how this potential area of interest might be further explored, long and short-term job goals, barriers to employment, and areas of support needs.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP and Provider Support Strategies; Person Centered Plan; Assessment of Functional Skills: Basic Vocational Skills.

Reconsideration Finding:

SF’s ISP, dated 8/22, identified need for support and prompts to remain focused on tasks. ISP objective to remain focused on task until completion was developed for ISP year ending 8/2023. Within person-centered assessment, dated 6/2022, SF stated that she wanted to work at 3M. SF worked in group employment settings, including packaging at 3M, where her strengths and support needs were assessed. Most recent assessment, dated 12/23, stated that SF “completes job tasks with the group and requires occasional prompts to focus on tasks.” There was no information on status of ISP goal accomplishment or next steps for SF in areas of education, training, or job development. Additionally, survey findings reference a specific vocational assessment which cites a career interest that involves helping people. This interest has not been addressed. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

Certification Indicator C24: The agency needs to assist people to develop specific and individualized employment plans that take into account their current interests, strengths, and needs for skill development.

Criteria for standard met: Job goals and support needs have been identified based on the individual’s current interests, strengths and needs, and there is a detailed written plan in place that addresses the individual’s goals and support needs.

Rating reconsideration was requested for the following individuals:

C24 MH

Survey Finding: "MH has identified a goal to work 5 days a week at 3M. There is no plan in place to support him in fulfilling this goal, including assessing skills and support needs, short-term and long term goals to work on, and barriers to him obtaining independent employment in this position."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP.

Reconsideration Finding:

MH's ISP, dated 9/2022, did not identify his career interests. No assessment information was referenced regarding his work experiences or work interests. There was no summary of his work experience or skills that correlate with occupations or related employment fields. MH's work-related ISP objectives focused on independently maintaining personal hygiene and accepting guidance from job coaches and support staff; however, there was no information offered on progress toward accomplishing these objectives within the context of his work assignments. Finally, the ISP did not reference an overall employment goal. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C24 EF

Survey Finding: "EF expressed in the PCP document and during the interview that she wants to be independently employed instead of group employment and enjoys her work at 3M, but there is no plan on how to support her to become independently employed either at 3M or in another position. EF participates in unpaid work experiences at Chelmsford Kitchen. However, there is no plan developed that details the need for this exploration, how it connects to her employment goals, the duties she will explore and perform, and the number of hours and duration she is expected to perform unpaid work."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP.

Reconsideration Finding:

EF's ISP, dated 2/2022, did not identify her career interests beyond being independent at work with plants and wanting a real job at LMI. No reference was made to formal assessment of job interests or the results. There was no summary of work experience or work skills that correlate with these interests or with specific occupations or related employment fields. EF's work-related ISP objectives were updated in 2022 and focused on expressing her needs with no more than one prompt and responding professionally to greetings from community members, peers, and staff. There was no information on how these objectives correlate to the job interests expressed in her ISP, and no information on progress toward accomplishing these objectives within the context of her work assignments. Overall, EF's ISP did include key elements of an individualized career plan. Valley Collaborative's reconsideration request made references to EF's Person Centered Assessment. This was not included with VC's supporting documents for this indicator; therefore, it was not reviewed as a source for reconsideration. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C24 CM, LD, BZ, GM, PB

Survey Findings for CM, LD, BZ, GM, PB: “There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. This information is not captured within the Person-Centered Planning document.”

Information Source for CM, LD, BZ, GM, PB: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary.

Reconsideration Findings for CM, LD, BZ, GM, PB: Valley Collaborative’s request for reconsideration of ratings cites individuals’ ISPs as the source of career plans. ISPs for these individuals were not included with agency’s supporting documents; therefore, they were not reviewed as a source for reconsideration. Criteria for standard was not met. **Rating of Not Met remains unchanged for each individual referenced above.**

C24 HP

Survey Finding: “This individual did not have a comprehensive Career Plan identifying job goals and training/support needs to achieve success in obtaining desired employment.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary.

Reconsideration Finding:

Valley Collaborative’s request for rating reconsideration cites the ISP as the source of HP’s career plan. HC’s ISP was not included among the agency’s supporting documents for this indicator; therefore, it was not reviewed as a source for reconsideration. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

Certification Indicator C25: Staff assist individuals to work on skill development for job attainment and success.

Criteria for standard met: Staff are using information about individual strengths and needs to enhance specific skills needed for job attainment and success related to desired identified individual employment goals, and skill development is available on an ongoing basis.

Rating reconsideration was requested for the following individuals:

C25 LD

Survey Findings: “Employment goals are not identified; therefore, there is no skill development plan to assist the individual in working on skills needed to achieve employment goals. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Worksite Schedules; Job Skills Curriculum

Reconsideration Finding:

According to documents provided for reconsideration of the rating, LM's current work-related objective was to "verbally confirm information with staff members with one prompt." This objective was not linked to an overall employment goal. Valley Collaborative provided a list of 212 job skill lessons, of which LM participated in one on 2/22/22, a lesson on verbal communication. No information was provided on specific skill-building opportunities that were inherent in LM's work assignments or that skill-building lessons were provided to LM on an ongoing basis. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C25 EF

Survey Findings: "The onsite assessment conducted at 3M shows areas EF needs assistance with but there have been no goals or training plan developed to allow her to become more independent in this work. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Job Skills Curriculum; Assessment of Basic Vocational Skills.

Reconsideration Finding: According to documents provided for reconsideration of the rating, EF's current work-related objective was to "respond professionally to greetings from community members, staff and peers." Valley Collaborative states that this objective was directed at "the most automatic impediment to job exploration" for EF. Yet assessments of EF's basic vocational skills conducted within the context of four sites showed that EF consistently initiated and returned greetings. Comments were added that EF "does well greeting staff and community members." There was no evidence that EF's employment goal or skill building activities were adjusted accordingly. Valley Collaborative provided a list of 212 job skill lessons, of which EF participated in one on 2/16/22, a lesson on verbal communication. There was no indication that additional skill-building lessons were provided to EF on an ongoing basis. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C25 GM

Survey Findings: "There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Job Skills Curriculum; Worksite Schedule

Reconsideration Finding:

According to documents provided for reconsideration of the rating, GM's current work-related objective was to "independently use technology (cell phone and iPad) only during breaks." Valley Collaborative provided a list of 212 job skill lessons, of which GM participated in one on 7/14/21, a lesson on Using Technology provided via Zoom. Review of curriculum submitted for the lesson showed no elements directed at curtailing use of a cell phone or iPad while at work. There was also no indication that

additional skill-building lessons related to his ISP work objective were provided to EF on an ongoing basis. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C25 HP

Survey Findings: “There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Job Skills Curriculum; Worksite Schedule

Reconsideration Finding:

According to documents provided for reconsideration of the rating, HP’s current work-related objectives were to “work at an appropriate speed” and to “increase her voice to an appropriate level.” Valley Collaborative provided a list of 212 job skill lessons, of which HP participated in one on 4/21/21, a lesson titled Hustle Mindset provided via Zoom. No additional information was provided on how her work-related objectives were addressed at HP’s work assignments. There was also no indication that additional skill-building lessons related to either work objective were provided to HP on an ongoing basis. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

C25 MH

Survey Findings: “The individual has been assessed for skills and strengths at some of the group sites but not at the site he is interested in working at full-time. There is no plan for working on the skills needed to work at this site in place or effective measuring of progress on skill development in place. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Job Skills Curriculum; Worksite Schedule

Reconsideration Finding:

According to documents provided for reconsideration of the rating, MH’s’s current work-related objectives were to “independently manage his personal hygiene” and to “accept guidance from job coaches/support staff.” Valley Collaborative provided a list of 212 job skill lessons, of which MH participated in one on 11/15/22, a lesson in Bathroom Etiquette. Review of curriculum submitted for the lesson showed no elements directed at managing personal hygiene. No additional information was provided on how his work-related objectives were addressed at MH’s work assignments. There was also no indication that additional skill-building lessons related to either work objective were provided to MH on an ongoing basis. Criteria for C25 standard was not met. **Rating of Not Met remains unchanged.**

C25 CM

Survey Findings: "There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; ISP Provider Support Strategy; Person Centered Assessment; Job Skills Curriculum; Worksite Schedule

Reconsideration Finding:

According to documents provided for reconsideration of the rating, CM's's current work-related objectives were to "maintain his voice at a level appropriate for the setting" and to "select and utilize strategies to help him regain focus." Valley Collaborative provided a list of 212 job skill lessons, of which CM participated in one on 11/9/21, a lesson on Self Control provided via Zoom. No additional information was provided on how his work-related objectives were addressed at CM's work assignments. There was also no indication that additional skill-building lessons related to either work objective were provided to CM on an ongoing basis. Criteria for standard was not met. **Rating of Not Met remains unchanged.**

Certification Indicator C26: Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.

Criteria for standard met: An analysis has been completed of how current and future earnings will affect individual entitlements, and the impact has been clearly explained to the individual and/or family.

Reconsideration of rating was requested for the following individuals: MH, EF, CM, TZ, LD, GM, AT, HP, PB

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Work Without Limits: Public Benefits Training for employment service providers; Valley Collaborative cover letter and SSA brochure on How Work Affects Your Benefits.

Reconsideration Finding:

According to Valley Collaborative, it counsels individuals and families to explore the impact of wages on benefit entitlements through Work Without Limits Specialists. When requested, Valley's staff facilitates this meeting with families and Specialists. Valley Collaborative stated that it provides resources that educate individuals to weigh the short- and long-term implications of working by having staff on site who specialize in the nuts and bolts of SSI and SSDI, public health insurance, and other public benefits. Valley Collaborative also refers individuals who require further benefit analysis to the Work Without Limits organization. In addition, a cover letter and brochure from SSA on How Work Affects Your Benefits is shared with all individuals.

It was not made clear in the summary of facts and conclusions submitted for C26 whether Valley Collaborative has staff who have been trained to educate individuals and families on how earnings will impact public benefits, including having working knowledge of PASS and IRWE programs. It was also

unclear how individuals and families are made aware of educational resources and how they can access them.

Providers of employment supports must have resources dedicated to advising individuals and families on how an individual's entitlements can be managed in a way that allows them to work successfully. Evidence of this education or facilitation of referrals to specialists in benefit analysis must be available for each individual. There was no indication that this evidence was provided during the survey. **Rating of Not Met for remains unchanged.**

Certification Indicator C27: Individuals and families are encouraged and supported to understand the benefits (advantages) of integrated employment.

There were no ratings of Not Met for this indicator included in the Final Provider Report, dated 1/27/2023.

Certification Indicator C29: Individuals are supported to obtain employment that matches their skills and interests.

Criteria for standard met: Staff are demonstrating sustained ongoing efforts to obtain employment, within a reasonable time frame, which match the individual's preferences by implementing and modifying support strategies to address obstacles as necessary.

C29 focuses on agency efforts to obtain employment for individuals that matches their skills and preferences. According to Valley Collaborative, individuals receive a full assessment of their personal skills and interests. These are highlighted in person-centered assessments, and areas of employment interest are explored through vocational preference assessments and worksite surveys.

Reconsideration of ratings were requested for the following individuals:

C29 GM

Survey Findings: "The individual has employment opportunities and choice, however these are not based on an assessment of his skills and personal interests."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: In a person-centered assessment, dated 4/5/22, GM stated that he liked cleaning jobs. Within a vocational preference assessment, dated 4/5/22, GM showed broad likes and work preferences that were not tied to a particular field or occupation. No additional information was provided on efforts to further define GM's employment interests or efforts to determine his interest in obtaining individualized employment. **Rating of Not Met remains unchanged.**

C29 EF

Survey Findings: "Information from the vocational assessment has not been analyzed to determine specific areas of interest, and the worksite survey does not expand upon opportunities outside of the group employment settings. Current skills have also not been thoroughly assessed and identified. In addition, the individual has not been supported to pursue job opportunities outside of the group-supported employment sites."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: In a person-centered assessment, dated 2/2/22, EF stated that she liked working at 3M and wanted to someday have an independent job. Within a vocational preference assessment, dated 1/4/23, EF indicated employment preference for “a place like 3M.” EF stated a clear interest in working independently in a job that afforded work similar to tasks completed at 3M. While her interests were defined, there was no information on agency efforts to obtain employment of choice.

Rating of Not Met remains unchanged.

C29 HP

Survey Findings: “The individual has employment opportunities and choice, however these are not based on an assessment of her skills and personal interests.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: In a person-centered assessment, dated 12/12/22, HP stated that he liked working at Cross Point, or food production. Within the vocational preference assessment, dated 12/12/22, HP stated that he wanted to explore working at a grocery shop like Market Basket. There was no further information on efforts to support HP in obtaining employment in his areas of preference.

Rating of Not Met remains unchanged.

C29 CM

Survey Findings: “The individual has employment opportunities and choice, however these are not based on an assessment of her skills and personal interests.”

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: “In a person-centered assessment, dated 11/28/22, CM stated that he liked working at Cross Point. Within the vocational preference assessment, dated 12/2/22, CM stated that he wanted to work in a pet store. There was no information provided on efforts to support CM in obtaining employment in his areas of preference. **Rating of Not Met remains unchanged.**

C29 MH

Survey Findings: The individual has expressed a desire to work at 3M full-time. There is no evidence that there have been sustained ongoing efforts to obtain this employment, such as creating support strategies to address obstacles.

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: In a person-centered assessment, dated 9/20/22, MH stated that he wanted to work at 3M five days a week. Within the vocational preference assessment, dated 1/9/23, MH indicated that we would like to work 5 days a week, 4-5 hours per day. The comment to support rating of Not Met cited lack of strategies to address obstacles to obtain preferred employment. The agency provided

documentation of ISP provider support strategies that address need for MH to independently maintain personal hygiene and accept guidance from job coaches. Both were framed as current barriers to employment. **Rating changed to Met.**

C29 PB

Survey Findings: The career goal identified is to work in the spring industry individual skills, and interests have not been identified, therefore the individual is not supported to actualize their employment goals.

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: The comment to support rating of Not Met states that PB's interests have not been identified. Valley Collaborative shared two documents which focus on employment interests. Within a person-centered assessment, dated 2/8/22, PB identified CHS Athletic Department as a career choice. In a vocational preference assessment, dated 12/22/22, PB cited athletic department staff as a job preference. Information about PB's work interests was available for review during the survey. Rating of Not Met cannot be supported. **Rating changed to Met.**

C29 BZ

Survey Findings: "The individual has employment opportunities and choice, however most of these are not based on an assessment of his skills and personal interests."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Person Centered Assessment; Vocational Preference Assessment; Worksite Survey

Reconsideration Finding: In a person-centered assessment, dated 7/18/22, BZ indicated that they liked working at Evivva Trattoria and would like to someday work in the gaming field. Worksite survey and vocational preference assessment, dated 12/21/22, showed that BZ had broad interests, not specific to any employment fields. No further information was provided on efforts to support BZ in obtaining employment in his areas of preference or efforts to further define his employment interests. **Rating of Not Met remains unchanged.**

C29 LD

Survey Findings: "LD has not been supported to find employment outside of the group-supported employment sites."

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary

Reconsideration Finding: The comment to support rating of Not Met stated that "LD has not been supported to find employment outside of the group-supported employment sites." This finding is not related to indicator C29, which focuses on connecting individuals with employment that matches their preferences. **Rating changed to Met.**

Certification Indicator C33: Employee benefits and rights are clearly explained to the individual.

Criteria for standard met: Employee benefits and rights have been presented to the individual in a way to enhance understanding, and there is information available that outlines benefits and rights.

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Notification of minimum wage, 1/6/22; Eligibility Criteria for Unemployment Insurance; Valley Collaborative Handbook & Policies and Procedures, updated 9/15/22; Rights Training Acknowledgement form.

Reconsideration of rating was requested for the following individuals: MH, PB, CM, HP, GM, EF, LD

Reconsideration Finding: The documents submitted for reconsideration of this indicator included mailed notice of minimum wage, eligibility criteria for unemployment benefits, and a general handbook provided to all individuals that included a summary of rights as well as grievance and complaint procedures.

Seven out of the eight individuals sampled from the agency's group supported employment program received a rating of Not Met for this indicator. These individuals are paid by the agency through contracts with external employers. Comments to support these ratings cite lack of information provided to individuals on their salary and benefits such as paid leave. Although notification of wages was shared, no information was shared on eligibility for paid leave, including accrued sick and vacation time. **Rating of Not Met remains unchanged.**

Certification Indicator C34: The agency provides the optimal level of support to promote success with a specific plan for minimizing supports.

Criteria for standard met: Staff provide needed support for success and have a well thought out plan for fading support.

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary

Reconsideration of ratings were requested for the following individuals: HP, BZ, MH, GM, CM, LD, EF, PB

Reconsideration Finding: This indicator was rated Not Met for each individual sampled from the agency's group supported employment service. The agency provided an example of the agency's process of goal development and its system for determining goal accomplishment. This included ISP provider support strategies, which identify employment-related goals; vocational skills assessment conducted within the context of the individual's supported worksites; progress notes; and semiannual progress summary on goal accomplishment required for the ISP. The agency asserts that this process meets the indicator's criteria for standard met outlined in QE guidelines for certification indicators.

The area needing improvement identified for indicator C34 states that the agency did not have specific plans for minimizing the level of supports to further independence. Comments to support individual ratings of Not Met focused on lack of a plan to reduce the level of assistance needed and how to fade supports for the individual.

Based on the documents provided by Valley Collaborative, the agency has a process for determining needed employment supports and for fading support over time. Work-related ISP goals and strategies for accomplishment are reviewed with the ISP team and the individual/guardian. The ISP team affirms that goals are correlated with individuals' primary needs for support. The agency has mechanisms to review progress toward goal accomplishment. Goals are modified or discontinued through the ISP process. This meet the criteria for meeting the standard. **Ratings changed to Met.**

Certification Indicator C35: Individuals are given feedback on job performance by their employer.

Criteria for standard met: Individuals are given feedback on their job performance on a schedule and a manner commensurate with other employees, and staff facilitate and reinforce evaluation results when needed.

Information Source: Valley Collaborative Survey Findings; Valley Collaborative Reconsideration Summary; Daily Feedback form; Assessment of Basic Vocational Skills assessed through performance at group worksites.

Reconsideration of ratings was requested for the following individuals: HP, LD, EF, PB, GM, MH, CM, HP

Reconsideration Finding: The area needing improvement identified for indicator C35 states that 7 of 10 individuals did not receive feedback on their job performance. Comments to support individual ratings point to lack of documented feedback on job performance related to work in group supported employment.

In its request for rating reconsideration, Valley Collaborative states that all individuals receiving group supported employment are evaluated on their performance through daily notes, summary of performance at group worksites, progress notes, and semi-annual progress summaries for the ISP. The agency asserts that this process meets the indicator's criteria for standard met outlined in QE guidelines for certification indicators. Based on the documents provided by Valley Collaborative, the agency successfully demonstrated a process for providing regular feedback to individuals on their job performance. The agency demonstrated that feedback is scheduled, documented and is shared with individuals receiving group supported employment. This data is used to determine goal accomplishment or adjustment. **Rating changed to Met.**



**PROVIDER REPORT
FOR**

**Valley Collaborative
40 Linnell Circle
Billerica, MA 01821**

February 08, 2023

Version

FINAL PROVIDER REPORT

**Prepared by the Department of Developmental Services
OFFICE OF QUALITY ENHANCEMENT**

SUMMARY OF OVERALL FINDINGS

Provider	Valley Collaborative
Review Dates	1/12/2023 - 1/18/2023
Service Enhancement Meeting Date	1/31/2023
Survey Team	Cheryl Dolan (TL) John Downing
Citizen Volunteers	

Survey scope and findings for Employment and Day Supports					
Service Group Type	Sample Size	Licensure Scope	Licensure Level	Certification Scope	Certification Level
Employment and Day Supports	2 location(s) 20 audit (s)	Full Review	55/56 2 Year License 01/31/2023 - 01/31/2025		36 / 42 Certified 01/31/2023 - 01/31/2025
Community Based Day Services	1 location(s) 9 audit (s)			Full Review	14 / 15
Employment Support Services	1 location(s) 11 audit (s)			Full Review	16 / 21
Planning and Quality Management				Full Review	6 / 6

EXECUTIVE SUMMARY :

Valley Collaborative (formerly Merrick Valley Special Education Collaborative) has provided educational and vocational services to children and adults with developmental disabilities in the "valley" area since 1987. As part of the vast array of services offered, Valley Collaborative provides Community Based Day services and Employment Support services to over 150 adults in its new location at Executive drive, Billerica. This survey was a full Licensing and Certification review of both day service types.

Organizationally, the agency demonstrated strengths in several areas. In planning and quality improvement, the 5-year improvement plan developed goals that lead to improved individual outcomes, such as attracting and retaining high-quality staff and creating programs and curriculum to support individuals in developing job skills.

In the area of Human Rights, the agency maintains an active Human Rights Committee that is fully constituted and conducts regular meetings as outlined in the by-laws. Additionally, all individuals and guardians have been trained in Human Rights, including information and training on filing a complaint of abuse or neglect and filing a grievance.

The environmental review demonstrated that robust systems were in place for oversight of environmental safety. The location was clean and in good repair, all water temperatures were within range, and all required inspections have been completed, including at sublocations.

Within licensing, there are several other areas in which incident reports, ISP assessments, and support strategies were submitted in accordance with DDS timelines. Additionally, all ISP goals were detailed, and data on the goals was tracked and reviewed for progress. All staff received mandatory and individualized training on the unique needs of the individuals. In the Health domain, Physician protocols and Health Related Protection plans were in place and implemented correctly when required.

Within Certification, there were several positive practices observed. Within CBDS, the agency consistently obtains individual feedback by completing a "daily ticket" enquiring about satisfaction and suggestions for improvements. Communication was noted to be respectful, and communication between agency staff, individuals, and family/guardians is consistent and well documented, especially regarding Covid 19, reopening, and the location change.

The agency has developed comprehensive trainings to explore potential career avenues, teach job and living skills, and created "scavenger hunts" in surrounding areas for individuals to learn about the generic resources in each town. In addition, Individuals in CBDS were found to be regularly engaged in activities that connect them with their community, participating in many integrated social and recreational events.

There were some areas requiring further attention identified during the survey. In the area of licensing, the agency needs to ensure fire drills are completed in accordance with the safety plan.

In Certification, in both CBDS and Employment (including Group Supported Employment), the agency needs to build on its current assessments to ensure that comprehensive person-centered career plans are developed that detail individuals' interests and job goals, identify existing skills and areas of need, as well as identifying barriers to employment with strategies to address these areas. In Employment, these plans should also include a benefit analysis so individuals can make informed choices.

As a result of this review, Valley Collaborative received a rating of met in 98% of licensing indicators, with all critical indicators met. The agency met 86% of certification indicators reviewed and is certified. The agency will receive a Two-Year License, and conduct follow-up on all not met licensing indicators within 60 days from the Service Enhancement Meeting.

LICENSURE FINDINGS

	Met / Rated	Not Met / Rated	% Met
Organizational	7/7	0/7	
Employment and Day Supports	48/49	1/49	
Community Based Day Services Employment Support Services			
Critical Indicators	8/8	0/8	
Total	55/56	1/56	98%
2 Year License			
# indicators for 60 Day Follow-up		1	

Employment/Day Areas Needing Improvement on Standards not met/Follow-up to occur:

Indicator #	Indicator	Area Needing Improvement
L7	Fire drills are conducted as required.	Fire drills were not run in accordance with the minimum staffing ratio indicated in the safety plan. The agency needs to ensure drills are conducted in accordance with the safety plan and the minimum amount of staff indicated in the plan as necessary to safely ensure all individuals can evacuate in a reasonable timeframe assist in the drill.

CERTIFICATION FINDINGS

	Met / Rated	Not Met / Rated	% Met
Certification - Planning and Quality Management	6/6	0/6	
Employment and Day Supports	30/36	6/36	
Community Based Day Services	14/15	1/15	
Employment Support Services	16/21	5/21	
Total	36/42	6/42	86%
Certified			

Community Based Day Services- Areas Needing Improvement on Standards not met:

Indicator #	Indicator	Area Needing Improvement
C39 (07/21)	There is a plan developed to identify job goals and support needs that would lead to movement into supported employment.	7 of 9 individuals did not have a comprehensive plan developed to determine job goals, barriers to employment, and support needs. The agency needs to develop these plans so that individuals can be fully supported on the pathway to employment.

Employment Support Services- Areas Needing Improvement on Standards not met:

Indicator #	Indicator	Area Needing Improvement
C24	There is a plan developed to identify job goals and support needs.	None of the individuals had a Career Plan developed with specific goals and support/training needs identified to provide a clear and complete pathway to desired and successful employment in a career of each individual's choice. In-house assessments of people's work preferences and job-related skills had not been utilized consistently and cohesively to assist in the development of individualized job-related objectives in the context of an overall employment plan. The agency needs to assist people to develop specific and individualized employment plans that take into account their current interests, strengths, and needs for skill development.

Employment Support Services- Areas Needing Improvement on Standards not met:

Indicator #	Indicator	Area Needing Improvement
C25	Staff assist individuals to work on skill development for job attainment and success.	For 6 of the 10 individuals, skills were being maintained within the context of group employment opportunities and not for skill development for the purpose of job attainment in the future. The agency needs to ensure skills training and development is purposeful towards the attainment and success of a desired job. The agency utilized several in-house vocational and preference evaluation tools. Some were global assessments of skills/interests that were not always relevant to the person evaluated. The results of these assessments did not build on one another or connect in a way that lent themselves easily to analysis, nor did they necessarily connect to people's interests/career choices, strengths, or specific skills. The agency needs to ensure that skill development supports for individuals are congruent with that person's specific job goals. Lastly, individuals receiving employment supports were not included in the lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment with success unless specifically requested in writing.
C26	Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	None of the individuals had an analysis of their entitlements to determine how they could be best managed to allow them to work successfully in the community. As part of a complete Career Plan, the agency needs to ensure each individual has had an analysis of their benefits in order to maximize their ability to successfully work in the community and maximize earnings.

Employment Support Services- Areas Needing Improvement on Standards not met:

Indicator #	Indicator	Area Needing Improvement
C29	Individuals are supported to obtain employment that matches their skills and interests.	For 8 of 10 individuals, various supported employment opportunities were not part of a specific employment plan, and people's success or efforts were not well documented. The agency needs to ensure individuals' skills and interests are assessed and then provide new and existing opportunities to obtain employment based on the assessment.
C33	Employee benefits and rights are clearly explained to the individual.	7 of 11 individuals did not receive information regarding employee benefits and rights. The agency needs to ensure the benefits and rights associated with the employment positions (competitive and/or group supported) are clearly explained to the individual(e.g., paid or unpaid time off, breaks, lunch, etc.).

Survey Detail Report

Back-up documentation

Licensure Organizational:

Licensure Employment and Day Supports

Issues on Not Met Indicators

Indicator	Service Type	Location	Individual	Issue
L7* Fire drills are conducted as required.	Community Based Day Services	11 Executive Park Drive Billerica MA 01821		Fire drills were not conducted in accordance with the ratio specified in the plan of one staff person per 6 individuals. Drills conducted on: 11/27/22 7/5/22 6/22/22 10/29/21 all had above the maximum of staff permitted to assist with the drills and maintain the ratio listed on evacuation reports. Corrected 1/18/22
R L46 All prescription medications are administered according to the written order of a practitioner and are properly documented on a Medication Treatment Chart.	Community Based Day Services	11 Executive Park Drive Billerica MA 01821	OT	The order for Mylanta reads to give "as needed" and does not define frequency, dosage, or why medication is given. Over-the-counter Mylanta is not labeled and the medication is extra strength which is not indicated in the order. The PRN has been administered several times. Corrected 1/19/23

* Indicators subject to follow-up within 60 days

Planning and Quality Management

Certification Community Based Day Services

Positive Comments on Met Indicators

Indicator	Location	Individual	Positive Comments
C44 Staff have effective methods to assist individuals to explore their job interests if appropriate.	11 Executive Park Drive Billerica MA 01821	TS	The individual's vocational assessment identified an interest in Human Resources skills development. The agency located Clerical Study Guide and Sample Test from the Los Angeles County Department of Human Resources for her to complete.

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C39 (07/21) There is a plan developed to identify job goals and support needs that would lead to movement into supported employment.	11 Executive Park Drive Billerica MA 01821	SF	SF's Vocational Preference assessment identified that she would like a career that involves helping people. There is no written plan in place that identifies how this potential areas of interest might be further explored, long and short-term job goals, barriers to employment, and areas of support needs.
C39 (07/21) There is a plan developed to identify job goals and support needs that would lead to movement into supported employment.	11 Executive Park Drive Billerica MA 01821	JS	The documentation identifies that JS has expressed an interest in working at Claire's, likes shopping and wants to ride horses. There is no written plan in place that identifies these potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	CM	There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. This information was not captured within the Person-Centered Planning document.
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	PB	The person-centered plan in place identifies he would like to work in the athletic industry, however, there is no plan developed to assist him in working towards this including goals, barriers to employment, and areas of support needs. Additionally, he participates in unpaid work experiences at Chelmsford Kitchens, and there is no plan developed that details the need for this exploration, why this benefits him and connects him to his career goal to work in the sporting industry, the duties he will explore, and perform, and the number of hours and duration he is expected to perform unpaid work.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	MH	MH has identified a goal to work 5 days a week in both his PCP document and during the interview, but there is no plan in place to support him in fulfilling this goal, including assessing skills and support needs, short-term and long terms goals to work on, and barriers to him obtaining independent employment in this position. Additionally, he participates in unpaid work experiences at Camp Paul and there is no plan developed that details the need for this exploration, why this benefits him and how it connects to his employment goals, the duties he will explore and perform, and the number of hours and duration he is expected to perform unpaid work.
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	BZ	There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. This information is not captured within the Person-Centered Planning document.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	EF	EF expressed in the PCP document and during the interview that she wants to be independently employed instead of group employment and enjoys her work at 3m, but there is no plan on how to support her to become independently employed either at 3m or in another position. EF participates in unpaid work experiences at Chelmsford Kitchen. However, there is no plan developed that details the need for this exploration, how it connects to her employment goals, the duties she will explore and perform, and the number of hours and duration she is expected to perform unpaid work.
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	GM	There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. This information is not captured within the Person-Centered Planning document.
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	This individual did not have a comprehensive Career Plan identifying job goals and training/support needs to achieve success in obtaining desired employment.
C24 There is a plan developed to identify job goals and support needs.	11 EXECUTIVE PARK DR North Billerica MA 01862	LD	There is no written plan in place that identifies potential areas of interest, long and short-term job goals, barriers to employment, and areas of support needs. This information is not captured within the PCP document.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	GM	There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	EF	The onsite assessment conducted at 3M shows areas EF needs assistance with but there have been no goals or training plan developed to allow her to become more independent in this work. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	CM	There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	MH	The individual has been assessed for skills and strengths at some of the group sites but not at the site he is interested in working at full-time. There is no plan for working on the skills needed to work at this site in place or effective measuring of progress on skill development in place. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	There is no current plan for this individual to work towards applying for and obtaining individualized employment. Skills are being maintained within the context of group employment opportunities but there is no skill development occurring with a view to job placement in the future with this person. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.
C25 Staff assist individuals to work on skill development for job attainment and success.	11 EXECUTIVE PARK DR North Billerica MA 01862	LD	Employment goals are not identified; therefore, there is no skill development plan to assist the individual in working on skills needed to achieve employment goals. The agency was not providing the individual with lessons and activities around learning, retention, and mastery of specific industries and employment skills that lend themselves to obtaining competitive, independent employment.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	TZ	An analysis of how benefits and entitlements would be impacted by earnings has not been completed.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	LD	An analysis of how benefits and entitlements would be impacted by earnings has not been completed.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	MH	There has been no analysis of how earnings affect MH benefits and entitlement, despite earning wages through group-supported employment
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	CM	The individual did not have an analysis of his entitlements to determine how they could be managed in a way that allows them to work successfully in the community.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	AT	An analysis of how benefits and entitlements would be impacted by earnings has not been completed.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	PB	An analysis of how benefits and entitlements would be impacted by earnings has not been completed.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	GM	The agency had not completed an analysis of the individual's entitlements and how they can be managed and still work successfully in the community.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	EF	EF engages in regular group employment through Valley GSE but an analysis of how benefits and entitlements are impacted by her earnings has not been completed.
C26 Career planning includes an analysis of how an individual's entitlements can be managed in a way that allows them to work successfully in the community.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	The individual did not have an analysis of her entitlements to determine how they could be managed in a way that allows her to work successfully in the community.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C29 Individuals are supported to obtain employment that matches their skills and interests.	11 EXECUTIVE PARK DR North Billerica MA 01862	EF	Information from the vocational assessment has not been analyzed to determine specific areas of interest, and the worksite survey does not expand upon opportunities outside of the group employment settings. Current skills have also not been thoroughly assessed and identified. In addition, the individual has not been supported to pursue job opportunities outside of the group-supported employment sites.
C29 Individuals are supported to obtain employment that matches their skills and interests.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	The individual has employment opportunities and choice, however these are not based on an assessment of her skills and personal interests.
C29 Individuals are supported to obtain employment that matches their skills and interests.	11 EXECUTIVE PARK DR North Billerica MA 01862	CM	The individual has employment opportunities and choice, however these are not based on an assessment of his skills and personal interests.
C29 Individuals are supported to obtain employment that matches their skills and interests.	11 EXECUTIVE PARK DR North Billerica MA 01862	GM	The individual has employment opportunities and choice, however these are not based on an assessment of his skills and personal interests.
C29 Individuals are supported to obtain employment that matches their skills and interests.	11 EXECUTIVE PARK DR North Billerica MA 01862	BZ	The individual has employment opportunities and choice, however most of these are not based on an assessment of his skills and personal interests.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	PB	There is no mechanism for providing the individual with their employee rights at group employment sites.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	The individual participates in Group Supported Employment and is compensated by the agency. Although expectations are explained, benefits and rights such as salary, leave time and other benefits are not explained to the individual.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	EF	The individual works in group-supported sites and is paid by the provider agency. They have not received information from the agency on their employee rights and benefits.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	GM	The individual participates in Group Supported Employment and is compensated by the agency. Although expectations are explained, benefits and rights such as salary, leave time and other benefits are not explained to the individual.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	CM	The individual participates in Group Supported Employment and is compensated by the agency. Although expectations are explained, benefits and rights such as salary, leave time and other benefits or lack thereof are not explained to the individual.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	LD	There is no mechanism for providing the individual with their employee rights at group employment sites.
C33 Employee benefits and rights are clearly explained to the individual.	11 EXECUTIVE PARK DR North Billerica MA 01862	MH	There is no mechanism for providing the individual with their employee rights at the group employment sites.

Certification Employment Support Services

Issues on Not Met Indicators

Indicator	Location	Individual	Issue
C36 Ongoing supports are provided to enhance job retention and advancement.	11 EXECUTIVE PARK DR North Billerica MA 01862	HP	The individual is supported to retain her position within the enclave but there is no plan for career advancement at this time.

MASTER SCORE SHEET LICENSURE

Organizational: Valley Collaborative

Indicator #	Indicator	Met/Rated	Rating(Met,Not Met,NotRated)
R L2	Abuse/neglect reporting	1/1	Met
L48	HRC	1/1	Met
L74	Screen employees	2/2	Met
L75	Qualified staff	2/2	Met
L76	Track trainings	5/5	Met
L83	HR training	5/5	Met
L92 (07/21)	Licensed Sub-locations (e/d).	1/1	Met

Employment and Day Supports:

Ind. #	Ind.	Loc. or Indiv.	Emp. Sup.	Cent. Based Work	Com. Based Day	Total Met / Rated	Rating
L1	Abuse/neglect training	I	11/11		9/9	20/20	Met
L5	Safety Plan	L			1/1	1/1	Met
R L6	Evacuation	L			1/1	1/1	Met
L7	Fire Drills	L			0/1	0/1	Not Met (0 %)

Ind. #	Ind.	Loc. or Indiv.	Emp. Sup.	Cent. Based Work	Com. Based Day	Total Met / Rated	Rating
L8	Emergency Fact Sheets	I	11/11		9/9	20/20	Met
L9 (07/21)	Safe use of equipment	I	11/11		9/9	20/20	Met
L10	Reduce risk intervention s	I			2/2	2/2	Met
R L11	Required inspections	L			1/1	1/1	Met
R L12	Smoke detectors	L			1/1	1/1	Met
R L13	Clean location	L			1/1	1/1	Met
L15	Hot water	L			1/1	1/1	Met
L16	Accessibilit y	L			1/1	1/1	Met
L17	Egress at grade	L			1/1	1/1	Met
L20	Exit doors	L			1/1	1/1	Met
L21	Safe electrical equipment	L			1/1	1/1	Met
L22	Well- maintained appliances	L			1/1	1/1	Met
L25	Dangerous substances	L			1/1	1/1	Met
L26	Walkway safety	L			1/1	1/1	Met
L28	Flammable s	L			1/1	1/1	Met
L29	Rubbish/co mbustibles	L			1/1	1/1	Met
L30	Protective railings	L			1/1	1/1	Met
L31	Communica tion method	I	11/11		9/9	20/20	Met
L32	Verbal & written	I	11/11		9/9	20/20	Met
L37	Prompt treatment	I	11/11		9/9	20/20	Met

Ind. #	Ind.	Loc. or Indiv.	Emp. Sup.	Cent. Based Work	Com. Based Day	Total Met / Rated	Rating
℞ L38	Physician's orders	I			6/6	6/6	Met
L44	MAP registration	L			1/1	1/1	Met
L45	Medication storage	L			1/1	1/1	Met
℞ L46	Med. Administrati on	I			5/6	5/6	Met (83.33 %)
L49	Informed of human rights	I	11/11		9/9	20/20	Met
L50 (07/21)	Respectful Comm.	I	11/11		9/9	20/20	Met
L51	Possession s	I	11/11		9/9	20/20	Met
L52	Phone calls	I	11/11		9/9	20/20	Met
L54 (07/21)	Privacy	I	11/11		9/9	20/20	Met
L55	Informed consent	I	9/9		9/9	18/18	Met
L61	Health protection in ISP	I			2/2	2/2	Met
L62	Health protection review	I			2/2	2/2	Met
L77	Unique needs training	I	11/11		9/9	20/20	Met
L80	Symptoms of illness	L	1/1		1/1	2/2	Met
L81	Medical emergency	L	1/1		1/1	2/2	Met
℞ L82	Medication admin.	L			1/1	1/1	Met
L84	Health protect. Training	I			1/1	1/1	Met
L85	Supervision	L	1/1		1/1	2/2	Met
L86	Required assessment s	I	9/9		8/8	17/17	Met

Ind. #	Ind.	Loc. or Indiv.	Emp. Sup.	Cent. Based Work	Com. Based Day	Total Met / Rated	Rating
L87	Support strategies	I	9/9		8/8	17/17	Met
L88	Strategies implemented	I	10/10		8/8	18/18	Met
L91	Incident management	L	1/1		1/1	2/2	Met
L93 (05/22)	Emergency back-up plans	I	11/11		9/9	20/20	Met
L94 (05/22)	Assistive technology	I	10/10		9/9	19/19	Met
L96 (05/22)	Staff training in devices and applications	I	4/4		5/5	9/9	Met
#Std. Met/# 49 Indicator						48/49	
Total Score						55/56	
						98.21%	

MASTER SCORE SHEET CERTIFICATION

Certification - Planning and Quality Management

Indicator #	Indicator	Met/Rated	Rating
C1	Provider data collection	1/1	Met
C2	Data analysis	1/1	Met
C3	Service satisfaction	1/1	Met
C4	Utilizes input from stakeholders	1/1	Met
C5	Measure progress	1/1	Met
C6	Future directions planning	1/1	Met

Community Based Day Services

Indicator #	Indicator	Met/Rated	Rating
C7	Feedback on staff / care provider performance	9/9	Met

Community Based Day Services

Indicator #	Indicator	Met/Rated	Rating
C8	Family/guardian communication	9/9	Met
C13	Skills to maximize independence	9/9	Met
C37	Interpersonal skills for work	9/9	Met
C38 (07/21)	Habilitative & behavioral goals	9/9	Met
C39 (07/21)	Support needs for employment	7/9	Not Met (77.78 %)
C40	Community involvement interest	9/9	Met
C41	Activities participation	9/9	Met
C42	Connection to others	9/9	Met
C43	Maintain & enhance relationship	9/9	Met
C44	Job exploration	9/9	Met
C45	Revisit decisions	9/9	Met
C46	Use of generic resources	9/9	Met
C47	Transportation to/ from community	9/9	Met
C51	Ongoing satisfaction with services/ supports	9/9	Met

Employment Support Services

Indicator #	Indicator	Met/Rated	Rating
C7	Feedback on staff / care provider performance	8/8	Met
C8	Family/guardian communication	11/11	Met
C22	Explore job interests	10/10	Met
C23	Assess skills & training needs	10/10	Met
C24	Job goals & support needs plan	0/8	Not Met (0 %)
C25	Skill development	4/10	Not Met (40.0 %)
C26	Benefits analysis	0/9	Not Met (0 %)
C27	Job benefit education	10/10	Met
C28	Relationships w/businesses	1/1	Met
C29	Support to obtain employment	5/10	Not Met (50.0 %)

Employment Support Services

Indicator #	Indicator	Met/Rated	Rating
C30	Work in integrated settings	11/11	Met
C31	Job accommodations	5/5	Met
C32	At least minimum wages earned	11/11	Met
C33	Employee benefits explained	4/11	Not Met (36.36 %)
C34	Support to promote success	9/9	Met
C35	Feedback on job performance	10/10	Met
C36	Supports to enhance retention	10/11	Met (90.91 %)
C37	Interpersonal skills for work	11/11	Met
C47	Transportation to/ from community	11/11	Met
C50	Involvement/ part of the Workplace culture	11/11	Met
C51	Ongoing satisfaction with services/ supports	9/9	Met

ADDENDUM OF ISSUES BEYOND THE PROVIDER'S CONTROL:**Licensure:**

<u>Employment and Day Supports</u>				
Indicator	Service Type	Location	Individual	Issue
L86 Required assessments concerning individual needs and abilities are completed in preparation for the ISP.	Employment Support Services	11 EXECUTIVE PARK DR North Billerica MA 01862	CD	ISP was planned for 12/8/22. The required assessments were due on 11/23/22 but not requested until 11/28/22. The agency was unable to submit the assessments by the required due date.
L87 Support strategies necessary to assist an individual to meet their goals and objectives are completed and submitted as part of the ISP.		11 EXECUTIVE PARK DR North Billerica MA 01862	CD	ISP was planned for 12/8/22. The required ISP objectives and Support Strategies were due on 11/23/22 but not requested until 11/28/22. The agency was unable to submit the Support Strategies by the required due date.

Certification:

N/A

GUARDIAN/FAMILY MEMBER/CITIZEN FEEDBACK ADDENDUM:



Central Administration

25 Linnell Circle, Billerica MA 01821 | Tel: (978) 528-7826 | www.valleycollaborative.org

MEMORANDUM

To: Valley Collaborative Board of Directors
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Communications

The following communications are attached for your review:

Valley Program Updates

- Elementary School Update
- Alternative Programming Transitional High School Update
- Transitional High School Update
- Alternative & Transitional Programming Middle School Update
- Adult Services Update
 - Adult Services Calendar

Community and Staff Relations

- Valley Collaborative's Spring Newsletter

Required Action:

None



Central Administration

11 Executive Park Drive, N. Billerica, MA 01862 * Tel: (978) 528-7800

Safety Care Initial Training

Overview:

Valley Collaborative is happy to offer Initial Safety Care training for our Member Districts who are seeking education and certification around the management and support of Crisis Intervention. These trainings will be provided by the Valley Elementary BCBA team. Two separate trainings will be offered across the winter and spring. To fully complete the course and receive certification, attendees must be present for all 12 hours of the chosen course sequence as per safety care policies and guidelines.

Winter Dates:

February 28, 2023 2:30-5:30

March 2, 2023 2:30-5:30

March 7, 2023 2:30-5:30

March 9, 2023 2:30-5:30

Spring Dates:

May 9, 2023 2:30-5:30

May 11, 2023 2:30-5:30

May 16, 2023 2:30-5:30

May 18, 2023 2:30-5:30

RSVP

20 spots available for both Winter and Spring trainings

RSVP to Donna Driscoll at ddriscoll@valleycollaborative.org

Location:

Valley Collaborative Elementary Cafeteria

135 Coburn Road

Tyngsboro, MA 01879

Cost:

Member Districts Only

\$100 per person





Central Administration

25 Linnell Circle, Billerica MA 01821 | Tel: (978) 528-7826 | www.valleycollaborative.org

MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Monthly Update from
Heather Mackay, Principal Elementary School

In March, we felt the first hints of spring in the air. Now that the weather is nice, students are spending some well-deserved time outside on the playground!

We had many fun and educational events this past month. The Elementary School celebrated literacy throughout Read Across America Week. From March 6th through the 10th, we participated in a book themed spirit week, fun literacy activities, and a “drop everything and read” day! On March 17th, classes participated in fun St. Patrick’s Day activities including reading activities, a leprechaun hunt, and slime making. We also went to Roller Kingdom in Tyngsboro for a day full of skating, singing, and dancing.

To raise awareness about Autism Spectrum Disorder (ASD), our school had an assembly on April 5th that include a lesson about ASD facts and myths and a walk and celebration around the school followed by Autism Awareness Spirit Week.

We are excited for a week-long celebration of Earth Day. Officially, Earth Day is celebrated on April 22nd so we will celebrate the whole week of April 24th. We will spend the week exploring, learning about, and celebrating our planet!

Looking ahead to May, we have scheduled a barber to return to the Elementary School to cut or trim students’ hair. May is our month to really focus on Mental Health Awareness. During the month, we will focus on positive thinking, stress relief, self-awareness, self-care, and mindfulness. We are excited for one activity in particular: school-wide Yoga, where a professional Yoga instructor will teach a yoga class for all the students!

Finishing out the school year, we are in the midst of planning our annual Field Day and Graduation for students moving up to Middle School!

We are continuing to tour new students from a number of districts that include North Middlesex, Tewksbury, Andover and Wilmington. Our current enrollment is 92 students at the Elementary School.

Thank you for the continued support.



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MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Monthly Update from
Nicole Noska, Principal Middle School

There are two significant highlights for the Middle School programs that took place during the late winter and early spring. The first was the completion of the final stages of construction on the first floor at Linnell Circle. A new configuration of space means that the entire middle school, both the Alternative and Transitional programs, are held within their own spaces but on the same floor. Each program has its own unique set of needs and the space has been customized to accommodate individualized programming.

The second highlight is the recap of the Alternative Middle School's successful basketball season. The team played six games during the season and two playoff games. The team of nine Valley Middle School students played games with teams from four other area Collaboratives. Valley came out on top, winning the season championship. Students celebrated their win with championship rings and a pizza party. As the students celebrated their achievement together, it was clear that the confidence and camaraderie forged through teamwork would endure well after the basketball season.

Thank you for the continued support.



Central Administration

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MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Monthly Update from
Nicole Noska, Principal Transitional High School

The Transitional Programs in the Valley Transitional High School held their annual talent show. Led by Valley's music therapist, Vlad Stoicescu, this year, twenty-five students participated in a showcase of talents which spanned throughout the arts. Students sang songs, acted out famous movie scenes, told jokes, and presented their own animated feature films. One student recited the entire periodic table of elements. The talent show was a testament to the unique individuality of each student that makes Valley who we are.

Students in the Transitional High School have enjoyed getting outside in the warmer spring weather with field trips to Harold Parker State Forest, DeCordova Museum, Great Brook Farm, Faneuil Hall, and Ipswich Wildlife Sanctuary. Bentley College Women's Basketball held a clinic for students in the Transitional High School. Students participated in a fun-filled skills and drills session alongside the college athletes.

Across programming we are looking forward to many fun end of the year activities. Stay tuned for the next update, which will feature details about the prom, graduation and the school trip to Tennessee!

Thank you for your continued support.



Central Administration

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MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 27, 2023
Re: Monthly Update from
Nick LeClair, Principal Alternative High School

Our team is starting to plan the transition for rising high schoolers. The Alternative High School is proud to announce a new cohort: Psi—Underclassmen Academy. The mission of this cohort is to surround incoming freshman and sophomores with like-minded peers to foster their independence and build connections with others as they explore different pathways for their 11th and 12th grade years, and transition beyond high school. This cohort will feed students directly into our two 11th and 12th grade cohorts—Vocational, and Delta. The Vocational, or Voc, will allow students work experiences in the community through in-house shops and community work sites. Students will strengthen their skills for the workforce in addition to earning all their academic credits for graduation. Delta is for students with academic post-secondary visions. These students will participate in transitional opportunities like college and university tours. All upperclassmen in the Alternative High School will have dual enrollment opportunities regardless of cohort. The Psi Underclassmen Academy will afford students the time to develop a strong post-secondary vision so they join the cohort best suited to prepare them for life after high school.

The Alternative High School is also looking towards graduation, where we currently have 13 students anticipating graduation. Three seniors are dual-enrolled at the Peterson School for Basic Electrical, while another student is in the enrollment process for summer. Two seniors have been accepted to their preferred college/university. Two seniors are taking gap years to travel, while the remaining seniors are exploring employment opportunities post-graduation.

Thank you for the continued support.



Central Administration

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MEMORANDUM

To: Valley Collaborative Executive Committee
From: Dr. Chris A. Scott, Executive Director
Date: April 24, 2023
Re: Monthly Update from
Matthew Gentile, Director of DDS Services

As we head into the Spring season and the weather changes, the Adult Program is able to take advantage of the nicer climate to offer a larger variety of opportunities to the individuals we serve. Valley Collaborative Adult Services prides itself on the ability to match our individuals' interests with a variety of work and volunteer offerings in the community. With the improved weather we've been able to re-establish our volunteer connection with Strongwater Farm, where individuals get a chance to help maintain a Horse Farm that offers therapeutic equestrian services to people with disabilities. Valley also recently opened a Plants volunteer site where we maintain a number of garden plots throughout our community, including at the Tewksbury Library. Here we are learning to grow vegetables which are then provided to local food pantries. A volunteer opportunity like this allows the program to reinforce all the positive attributes of giving back to the community while also providing the individuals with a new skill set they can take with them into their own personal lives. Valley will also be creating its own, on site memorial rock garden. We want to create a memorial area to honor those individuals who have sadly passed away. A garden can bring so much hope and life to a space, and we want our individuals to carry this understanding and these skills they learn with them wherever their life takes them.

The Valley Adult program continues to grow as we take on new referrals and are able to provide our services to new members in our community. Being in our new space at 11 Executive Park Drive will allow us to continue expand with seven new individuals expected to join us before the end of the fiscal year. The pandemic has been difficult to navigate, and it regularly presented us with challenges to meet our individual's needs, but the resilience of the staff and the individuals has allowed us to bounce back stronger than ever, and to provide a necessary service that so many in the community are still lacking.

With our growing numbers comes growing contracts. Over the last fiscal year, Valley is up approximately \$400,000 in overall contracts for services provided, not including transportation. This is the case even though there was no rate increase for the FY23 fiscal year. The last rate increases to any of our contracts occurred in January of 2022.

Also, important to note, Valley Collaborative is the only CBDS and employment provider agency who has an active transportation contract with the Lowell area DDS office. This means Valley is the only provider offering the individuals served with transportation to and from home and the program. As we've added new individuals to the program, we've had to increase the supports and services offered, which means also increasing our overall transportation contract. Our updated transportation contract has increased approximately \$350,000 over the past year.

DDS will be performing rate reviews for all contracts over the next month for the upcoming FY24 fiscal year. At this time, we fully expect rates for all of the services Valley offers to increase starting in July, 2023.



2023 - 2024 Calendar

Adult Services
Today & Tomorrow Program

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
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19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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24/31	25	26	27	28	29	30

January 2024						
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28	29	30	31			

February 2024						
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25	26	27	28	29		

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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24/31	25	26	27	28	29	30

April 2024						
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21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
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26	27	28	29	30	31	

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

	Professional Development Day All Staff - No Today & Tomorrow Program
	Holiday/Break - No Today & Tomorrow Program
	Early Release - 11:00am
	Board of Directors Meeting (Regular School Day for Staff and Students)

240 Total Program Days



We are: On the Move

■ Page 2: Every inch of Valley Elementary School is being put to use for learning, creativity, and relaxation.



We are: Champions

■ Page 3: Valley Middle School's basketball team took home top honors this season.



We are: Partners

■ Page 5: The relationship between Valley and 3M goes way back and benefits both the company and Valley's adult workers.

VALLEY COLLABORATIVE

Volume 11, Issue 3 News for the extended Valley Collaborative community Spring 2023

Diversity, Equity and Inclusion (DEI)

Dear Valley Community:

Valley Collaborative continues to be committed to Diversity, Equity, and Inclusion (DEI) work. Our work continues this year under the framework of Valley's District Improvement Plan. Through this framework, we focused on curriculum, professional development, and human resources and revised our mission statement, vision, and strategic objectives to reflect our commitment to DEI.

Valley's Leadership Team began the broader work of applying a DEI lens to the collaborative, reviewing Valley's foundational elements-mission, vision, and current strategic objectives. The Leadership Team used some DEI definitions provided by the DEI Committee to guide its work. The team revised these foundational elements as shown below.

Revised Valley Mission:

To work collaboratively in order to create a diverse, equitable, inclusive, and responsive learning environment that recognizes individuals and empowers them to navigate confidently with optimal independence in their community and fosters lifelong learning.

Revised Valley Vision:

Valley Collaborative partners with families, districts, and the community to provide innovative programming that empowers all students and adults to discover their diverse individual strengths,



VALLEY COLLABORATIVE EXECUTIVE DIRECTOR, DR. CHRIS A. SCOTT

interests, and abilities. In doing so, those we serve become self-actualized members of society who contribute in a responsible manner.

Revised Strategic Objectives:

1. All students and adults will be empowered to discover their individual strengths, interests and abilities to be best prepared for successful adult living.
2. Valley Collaborative will provide professional development to build capacity and retain high quality staff while fostering and promoting a diverse, equitable, and inclusive environment.
3. Valley Collaborative will foster diversity, equity and inclusivity to promote a sense of belonging and engagement for all stakeholders (students, adults, families, staff, districts, community partners).

*continued on back page

Valley Elementary School: Making Space to Recharge, Create, and Innovate

At Valley Elementary School, innovative spaces are everywhere! In an effort to meet the needs of our individual students, Valley Elementary School puts every inch of school space to use. This year, the school has introduced a variety of new spaces that students can use to calm down, chill out or get moving, including:

Gross Motor Room

This indoor playground/ movement space includes a slide, climbing wall, monkey-bars and a cargo-net. Students use the room for 3-5 minute movement breaks when they need to let out energy or build it up. The room can also be used for physical therapy sessions if necessary. "It's a great space for students to move and be creative," says Assistant Principal Bryan Thomas.

Chillville

A calming sensory room, Chillville has been designed as a place where students can relax for a few minutes before returning to class. On offer here: cushions, large bean-bag chairs, calming music and images on a TV screen, tactile sensory items, coloring pages, a light/water decoration, positive magnet poetry, and a glow-in-the-dark drawing board.

Athletic Spaces

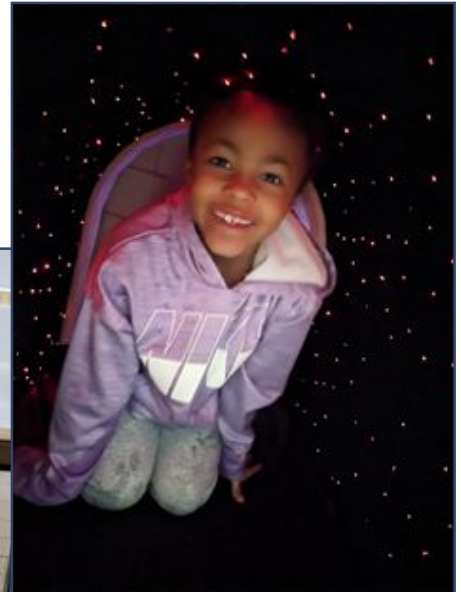
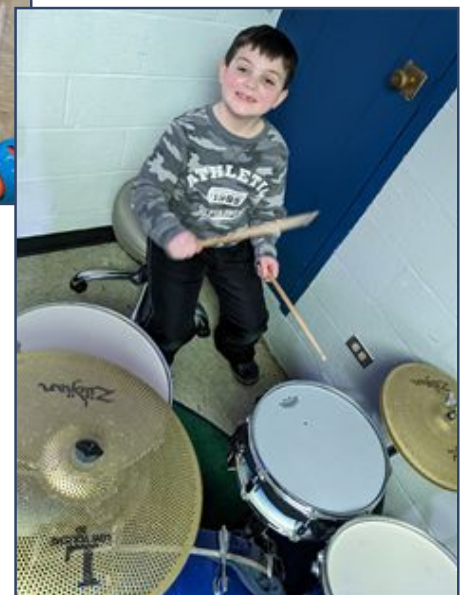
Many Valley students are interested in sports and use athletics as a motivation or as a way to work out excess energy. When it's not being used for lunch or PE, the gym has a climbing wall and basketball hoop set up for students at access during the day. The stage has also been set up with sports equipment that students can use for soccer, hockey or lacrosse.

Students also use our outdoor spaces to enjoy basketball, a

game of catch, walks/runs, ride bikes and/or play Four Square.

The Beat Cave

Just off of the stage is a small room filled with musical instruments. Aspiring Valley musicians will find



a drum set with low-volume drums and cymbals, a piano, guitars, bass, ukuleles, xylophones, and other percussion instruments. Music therapist Meghan Pope uses the room for small groups and individual music sessions. Students can also access the room individually, accompanied by a staff member, to take a regulation or earned break.

STEM Lab/Library

Valley Elementary's STEM lab/library is chock full of books, science kits, robotics equipment, as well as a 3D printer. Therapists and teachers use the space for small groups and individual work. Students looking for a quiet supportive place to work outside of the classroom can also use the space when needed. ■

FROM TOP: KINDERGARTENER CARTER BREWSTER IN CHILLVILLE; THIRD GRADER ANDREW HIRST IN THE BEAT CAVE; FIFTH GRADER CHRISTIAN LAPIERRE TRIES OUT SOME ROBOTIC EQUIPMENT IN THE LIBRARY/STEM LAB.

For Valley Middle School, A Championship Season

The scoreboard told the tale. When the clock ran out, the Valley Middle School basketball squad was ahead 30-25, enough to claim the league championship.

Coach Lewis Bailey says that he was thrilled by the success of the team. For months, the players had been practicing their skills and working together as a team. “They were dedicated and were all about practice,” says Lewis, who joined Valley in October and brings with him a wealth of coaching experience.

The season didn’t always look so promising. Lewis says that after an early win, the team lost badly, an experience that inspired them to want to do better. “I told them that if they really wanted to improve they’d need to work harder in practice.” And that’s exactly what his players did. The team’s 90 minute practice sessions at Game Time in Lowell took on a new level of seriousness as the squad worked on passing, shooting and competing against each other. They also worked hard to ‘handle their business,’ as Lewis puts it—meeting the academic and behavioral requirements needed to play on the team.

Before long, the team showed marked signs of improvement. “We started winning because the team was hitting it on all cylinders,” says Lewis.

Then came the playoffs. Lewis says that the team went into the competition, held at the Mill Works in Westford, wanting to win. “You could see it in their play and how

they interacted with one another. If someone missed a free throw, their teammates would encourage them.”

Kathleen Berry is a BCBA for the Middle School and a former college basketball player at Worcester State. She coached the Valley squad last year and says she was thrilled by the way the team came together this season. “They took more ownership of being on the team. They picked their own uniform numbers and took real pride in wearing the Valley colors.”

Kathleen says that she was particularly proud of the sportsmanship that the Valley players demonstrated throughout the championship, something she and Lewis had worked on with the squad throughout the season. “All of the stuff we teach them—being a good teammate, being respectful, keeping your head even when the going gets tough—they made us really proud.”

The coaches also note that the victory was genuinely a team effort. While the team had a designated leader, he made sure that everyone

on the squad got a shot, including a student who made his very first bucket during the championship game.

“We helped each other and challenged each other,” says one student. “It was a team effort! That team included more than just the players,” says Ryder Galvin. “Thanks to all of my teammates and coaches for helping us get to the game and the opportunity. We wouldn’t have won this without you!”

In addition to the satisfaction of knowing that they are the best players in the league, the Valley basketball stars also have a tangible symbol of their success: championship rings to mark their victory.

The players say they’re already looking forward to next season. “It was fun playing with all of you guys,” says Michael Santiago. “I can’t wait for next year!” ■



TOP ROW, FROM LEFT TO RIGHT: LEWIS BAILEY, JAMES STRAFFIN, AUSTIN MCHUGH-BEALIEU, TYLER NELSON, SCOTT HYNES; FRONT ROW: MATTHEW COLON, MICHAEL SANTIAGO, RICHARD MARQUEZ, HARLEY JEAN, RYDER GALVIN.

Multimedia Lab: Kickstarting Creativity at Valley Middle and Transitional High Schools

The new multimedia lab is a scene of bustling creativity these days, with students editing photos, shooting video, and recording music. And that's just the start. Under the guidance of music teacher Vlad Stoicescu and multimedia teacher Warren Smith, Valley students are kick-starting their creativity and preparing for life after Valley.

The lab features an array of industry standard technology including iMac computers preloaded with the complete Adobe Suite, a 3D printer, and a large format photo printer. Meanwhile lights and recording equipment have transformed a former classroom into a studio where students can shoot video and record podcasts.

But the most innovative thing happening in the expanded multimedia program may be the collaboration between Vlad and Warren. "That's when the magic happens," says Warren, who joined the Valley staff three years ago.

Vlad describes their partnership as a unique effort that combines his and Warren's different interests and skill sets. "Our goal is to create an all-encompassing media program that sparks student creativity," says Vlad. Students learn about sound design, sound effects, the science of sound, and how to tell stories through sound and music.

Student curiosity fuels the entire enterprise, says Warren. "We teach the students the technology and show them what's available, then they determine what interests them individually. That's been the key."

Take the student with an interest in illustration who had been 'sketching' on her phone. "Now she's working on a tablet and it has taken her art to the next level," says Warren.



MULTIMEDIA TEACHER WARREN SMITH AND MUSIC TEACHER VLAD STOICESCU OVERSEE VALLEY'S NEW MULTIMEDIA LAB, WHERE STUDENTS ARE ENCOURAGED TO CREATE.

Both Vlad and Warren credit Valley leadership with allowing them to experiment and innovate. "The support and trust we got from the administration to take an idea from its infancy to reality has been just amazing," says Vlad. He cites the freedom to work with students across all of Valley's middle and high school programs as especially important. "Starting this year, we've been able to work with the entire building and all of the students."

The result is a multimedia program that gives the students the opportunity to learn-by-doing, an approach that both Warren and Vlad say reflects their own favored approaches to learning. Their hope, says Vlad, is that by introducing students to new programs and technology, their curiosity will be sparked. Take, for example, photo editing, a once time-consuming process that now provides a near instant result. Vlad and Warren say that they hope that editing is just the first step in a creative journey. "We want them to ask 'how does it work' and 'what else can

I do with this?'" says Vlad.

The learn-by-doing approach is very different from having students listen to a lecture. Instead, students jump right into the creative process. Warren says he's been thrilled to see students take that enthusiasm home with them and continue working on their projects. One student became fascinated by motion graphic software and is now thinking that he might like to pursue his interest as a career. "We're helping students figure out what they're going to do outside of Valley. Today, with the landscape of tech, it's more possible than ever to make a living," says Warren.

For Vlad, having students take their interest home, then return to the multimedia lab with new ideas has been deeply gratifying. "They come back and say 'I was thinking I could use this sound here, or this instrument there. I just need help,'" says Vlad. "To me it shows that this is a learning model that really works. If the interest is there, then the rest comes easily." ■

Adult Services and 3M:A Special Bond

Stop by the 3M manufacturing facility in Billerica, MA and you'll notice a new addition to the parking lot: a designated spot just for Valley Collaborative. The space, big enough to accommodate a van full of Valley workers, is a visible symbol of a relationship between Valley and 3M that dates back more than two decades.

The connection has its origins with a 3M employee named Edward Hayes who had a child with a disability. Hayes approached Valley about a potential partnership and the rest is history. Joe Venskus says that the relationship has only deepened since then. "It's a very good partnership," says Joe.

On a typical day, a team of eight to nine Valley adults heads to 3M, overseen by Lead Vocational Coach Cristen Tryder-Carbone. This particular 3M site manufactures the tubing that goes over electrical wiring. The Valley workers are an indispensable part of 3M's assembly operation. From their location in what's known as the finishing room, the workers count tubes, bag and label them, then seal the bags. "They crank out 10 plus orders a day," says Cristen.

3M is one of the more popular spots on the Valley work circuit, in part because of the other workers at the facility. "The people who work here are very friendly and have a great rapport with our guys," says Cristen. "They always make a point of saying hi."

The work itself is also a draw. Jenna Masota says that she likes to work here because of the variety. "There are different tubes: long tubes, different colors." She says that her favorite are the rainbow tubes.

In keeping with Valley's mission, workers get the support they need in order to flourish on



VALLEY'S 3M WORK CREW, FROM LEFT: NATE STEIGERWALD, DONALD BUGDEN, JASON DOYLE, EILEEN MIKSENAS, HEIDI PACHECO, JOE PIRANIAN, CHRIS MCNULTY AND LUCAS CONSTAIN. IN FRONT: LONG-TIME 3M EMPLOYEE JACK STANULONIS.

the job. For example, Cristen and job coach Terina Richards came up with an ingenious cardboard "grid" aimed at helping members of the work crew with their counting. That's because while some workers can count up to 100, others need a bit of assistance.

Cristen says that in addition to sorting, counting and packaging, the individuals who work at 3M are also learning work skills: community team building, mentorship, leadership skills, advocacy.

For Erin Flynn, that means advocating to do more work on her own. "I want to get more independent," says Erin.

Other Valley workers are already working independently at the facility. Nick Totton is one of them. With the help of Valley aides, Nick learned to use his phone in order to communicate verbally. He assembles boxes and performs other routine tasks, and worked at 3M throughout the pandemic.

After twenty years, the relationship between Valley and 3M is strong and getting stronger. Joe Venskus says that that bond was especially important during the pandemic. "3M continued to pay its Valley workers through COVID, then worked with Valley to institute safety protocols so that the workers could come back safely," says Joe.

Jack Stanulonis has worked at 3M since 1972 and says that he's the only original employee left. He says he's always happy to see the Valley workers. "They make my day. They're great people," says Jack. "I mean it from my heart. I'm always happy to see them." ■

Valley Collaborative Leadership Team



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Heather Mackay

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Valley Collaborative Board

Chair: Mr. Timothy Piwowar

Superintendent, Billerica Public Schools

Dr. Jay Lang

Superintendent, Chelmsford Public Schools

Mr. Steven Stone

Superintendent, Dracut Public Schools

Dr. Laura Chesson

Superintendent, Groton-Dunstable Regional School District

Dr. Denise Pigeon

Superintendent, Nashoba Valley Technical School District

Mr. Brad Morgan

Superintendent, North Middlesex Regional School District

Ms. Brenda Theriault-Regan

Superintendent, Tewksbury Public Schools

Dr. Michael Flanagan

Superintendent, Tyngsborough Public Schools

Dr. Christopher Chew

Superintendent, Westford Public Schools

Diversity, Equity and Inclusion

**continued from cover*

Valley Collaborative currently serves an underrepresented and vulnerable population, for whom what is generally provided for in a public school is not appropriate, accessible, or adequate, and can be overwhelming for our students. It requires highly trained staff to provide a diverse, equitable, and inclusive learning environment and community. This is a priority for Valley because of the roadblocks our students face in meeting their needs in these areas.

Our mission is to provide opportunities for our students and allow them to learn and grow without creating further roadblocks. Focus on the

individual, what makes them special, and how they can contribute to the larger group helps them foster a sense of belonging and supports their education and success.

Please know, we are committed to maintaining the highest quality, diverse, equitable, and inclusive programming for your/our students and to always be deserving of your support.

If you ever have a suggestion or need assistance, my door is always open.

Chris

Chris A. Scott, Ph.D.
Executive Director



Valley Collaborative Elementary School Newsletter

March 2023



Last Month in Review

Throughout the month of February, classes engaged in lessons and activities that focused on black history and celebrated diversity. A performer came to the school to lead an assembly for the students wherein students learned about music from around the world and how cultures find strength in diversity. On Valentine's Day, students made and shared cards with each other. We also held a Valentine's Day dance!



March Events

March 6th-10th: Read Across America Week

This year, we will celebrate Read Across America with a spirit week and a Drop Everything & Read day.

March 17th: St Patrick's Day

To celebrate St. Patrick's Day, students will complete a Leprechaun escape room challenge individually, in pairs, small teams, or as a whole class. This will allow students to work on team building and critical thinking while having fun. They will solve clues to get to the leprechaun's "pot of gold" before time's up! Classes will also follow a recipe to make St. Patrick's Day green, glittery slime in addition to completing some St. Patrick's Day themed Math and ELA tasks.

March 17th: Roller Kingdom

We will be returning to Roller Kingdom on March 17th, The school will attend in three groups. Classes will be able to participate in St Patrick's Day events, at school, before or after their turn.

Pick-Up / Drop-Off

When driving a student in or picking students up during arrival or dismissal time, please park in one of the designated parking spots, call the front desk and wait for staff to retrieve or bring out your student.

When dropping a student off after arrival or picking a student up before dismissal, you may pull up to the front door. Please call the front desk and wait for staff to retrieve or bring out your student.

When your student will be tardy, absent, or dismissed early, please call the front desk.

(978) 528-7843

March Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6 <i>Read Across America Week</i>	7 <i>Read Across America Week</i>	8 <i>Read Across America Week / Early Release for Students</i>	9 <i>Read Across America Week / Drop Everything & Read Day</i>	10 <i>Read Across America Week</i>
13	14	15	16	17 <i>St Patrick's Day & Roller Kingdom Trip</i>
20	21	22	23	24
27	28			



Valley Collaborative Elementary School Newsletter

April 2023



Last Month in Review

In March, we celebrated literacy throughout Read Across America Week. From March 6th through the 10th, we participated in a book themed spirit week, fun literacy activities, and a drop everything and read day! On March 17th, classes participated in fun St. Patrick's Day activities including reading activities, a leprechaun hunt, and slime making. We also went to Roller Kingdom in Tyngsboro for a day full of skating, singing, and dancing.



April Events

April 5th: Walk for Autism Awareness

To raise awareness about Autism Spectrum Disorder (ASD), our school will have an assembly on April 5th that will include a lesson about ASD facts and myths and a walk and celebration around the school.

April 10th-14th: Autism Awareness Spirit Week

To celebrate Autism Awareness Month, we will have a spirit week from 4/10-4/14. The week will include themed spirit days, art projects, reading activities, and writing prompts that focus on Autism Awareness.

April 24th-28th: Scholastic Book Fair

Our school will be holding the Scholastic Book Fair from the 24th through the 28th. More information will be sent home as the event approaches.

Looking Ahead

Barber: May 2nd & 3rd
Mario the Barber will return on May 2nd and 3rd.

Picture Day: May 11th
Picture day will be held on May 11th this year.

More information for haircuts and picture day will be sent home in the coming weeks.



April Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 <i>Autism Walk / Early Release for Students</i>	6	7 <i>Good Friday No School</i>
10 <i>ASD Spirit Week</i>	11 <i>ASD Spirit Week</i>	12 <i>ASD Spirit Week</i>	13 <i>ASD Spirit Week</i>	14 <i>ASD Spirit Week</i>
17 <i>April Break No School</i>	18 <i>April Break No School</i>	19 <i>April Break No School</i>	20 <i>April Break No School</i>	21 <i>April Break No School</i>
24 <i>Scholastic Book-Fair</i>	25 <i>Scholastic Book-Fair</i>	26 <i>Scholastic Book-Fair</i>	27 <i>Scholastic Book-Fair</i>	28 <i>Scholastic Book-Fair</i>