

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, October 28, 2024 – 6:00 P.M. Regular Meeting  
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

**1. Opening**

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A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Kraft	Present
Mr. Lamb	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

## G. Approval of Agenda

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

## 2. Recognitions & Informative Reports

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A. National Merit Scholars

B. Superintendent's Report

C. Treasurer's Report

## 3. Hearing of the Public (15 Minutes) Agenda Items

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A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

**4. Approval of Minutes**

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A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of September 23, 2024

Voice Vote: 5 – 0

**5. Approval of Library Trustee(s)**

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**Resolution 24- 272**

A. Resolution to Approve Westlake Porter Public Library Trustee(s)

RESOLVED that the Westlake Board of Education approves the following Westlake Porter Public Library Trustee(s):

<u>Name</u>	<u>Term</u>
Bob Plantz	2025 - 2031

Moved by Mrs. Pirnat    Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**6. Treasurer’s Recommendations**

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**Resolution 24- 273**

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b><u>PO No.</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
2383	College Now Greater Cleveland, Inc.	Career and College Advisory Services 2024-2025	\$11,500.00
119952	ESC of Cuyahoga County	September Purchased Services- Social Workers	\$18,183.32
2412	Julie Billiard School	IDEA Psych Services to Conduct Evaluations for Scholarship Students	\$15,000.00
17756	PSI	Speech and Language Pathologist for Students in Non-Public	\$5,243.00
120006	Transfinder	Annual Technical Support & Upgrade-Effective 11-17-2024 through 11-16-2025	\$16,140.00
17758	Wraparound Experts, LLC	Intervention Specialist for Students in the Non-Public School	\$9,413.25

Moved by Mr. Finucane    Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 274**

B. Resolution to Establish Substitute Wage

RESOLVED that the Westlake Board of Education establishes the hourly rate for the substitute Copy Center / Pony Driver position at \$17.95 per hour, effective October 1, 2024.

Moved by Mr. Finucane    Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 275**

C. Resolution to Approve Project Link Personnel Salary Schedule

<u>Step</u>	<u>Assistant Program Supervisor Rate</u>
0	\$49,781.25
1	\$51,030.00
2	\$52,312.50
3	\$53,628.75
4	\$54,961.88
5	\$56,328.75
6	\$57,729.38
7	\$59,180.63
8	\$60,665.63
9	\$62,184.38
10	\$63,736.88
12	\$65,323.13
15	\$66,960.00
17	\$68,630.63
20	\$70,351.88
25	\$72,106.88

<u>Step</u>	<u>Site Coordinator Rate</u>
0	\$20.00
1	\$20.60
2	\$21.22
3	\$21.86
4	\$22.52
5	\$23.20
6	\$23.90
7	\$24.62
8	\$25.36
9	\$26.12
10	\$26.90
11	\$27.71
12	\$28.54
13	\$29.40
14	\$30.28
15	\$31.19

Moved by Mr. Finucane    Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 276**

D. Resolution to Approve Salary Schedule for Project Link Instructors

RESOLVED that the Westlake Board of Education approves the following pay schedule for the position of Project Link Instructor effective 01/01/2025:

<b>Step</b>	<b>Rate/Hour</b>
0	\$14.00
1	\$14.39
2	\$14.79
3	\$15.20
4	\$15.62
5	\$16.05
6	\$16.49
7	\$16.94
8	\$17.41
9	\$17.89
10	\$18.38
11	\$18.89
12	\$19.41
13	\$19.94
14	\$20.49
15	\$21.05
16	\$21.63

Moved by Mr. Finucane    Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**7. Superintendent’s Recommendations**

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**Resolution 24- 277**

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

<p>Michael Sarna 3371 W. Del Rio St. Chandler, AZ 85226</p>	<p>Donated \$500.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.</p>
<p>Westlake Schools Music Boosters</p>	<p>Donated the following to the Westlake City School District:</p> <p>Band Uniforms for Westlake High School totaling \$18,798.00          Tenor Saxophone for Westlake High School in the amount of \$2,370.00          Piccolo for Westlake High School in the amount of \$1,515.00          Oboe for Dover Intermediate School in the amount of \$1,925.00          Cymbal Line for Westlake High School in the amount of \$3,403.00</p>

Moved by Mr. Finucane    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 278**

B. Resolution to Approve Employment of Administrative Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following administrative staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Work Days</u>	<u>Effective</u>
Mike Waters	Project/Camp Link Coordinator (Coordinator of Gifted Services Admin Scale)	Central Office	3.5	260	08/01/2024 - 07/31/2027

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 279**

C. Resolution to Approve MOU Between WCSD and the City of Westlake

RESOLVED that the Westlake Board of Education approves the Memorandum of Understanding between the District and the City regarding Resource Officers for the term of January 01, 2025 through December 31, 2027.

Moved by Mr. Finucane    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 280****D. Resolution to Approve Employment of Classified Staff Members**

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Building</u></b>	<b><u>Step</u></b>	<b><u>Hours</u></b>	<b><u>Days</u></b>	<b><u>Months</u></b>	<b><u>Effective Date</u></b>
Nebal Azar	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	09/23/2024
Maley Bandersky	Resourcarian	Dover Intermediate/Lee Burneson Middle Schools	1	7	5	9	10/25/2024
Jackeline Colan	Cleaner	Lee Burneson Middle School	3	4	5	9	09/20/2024
Jasmyne Cosme	Special Education Bus Assistant	Transportation	1	4	5	9	10/14/2024
Michele Croston	Special Education Assistant	Westlake Elementary School	5	7	5	9	10/14/2024
Mona Endrawis	Bus Driver	Transportation	5	5.5	5	9	10/15/2024
Allison Erni	Secretary to Elementary School Principal	Westlake Elementary School	4	7.5	5	9.75	10/02/2024
Erika Harrison	Supervision Assistant	Westlake High School	1	3.75	5	9	09/30/2024
Michael Held	Cashier	Westlake High School	0	3.25	5	9	09/23/2024
Michelle Johnson	Supervision Assistant	Lee Burneson Middle School	3	7	5	9	08/26/2024
Therese Lima	Supervision Assistant	Westlake Elementary School	4	2.5	5	9	10/24/2024
Stephanie Lipowski	Assistant Head Cook	Westlake Elementary School	5	7	5	9	10/02/2024
Rana Mustafa	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	09/24/2024

Sherrí Perez	Special Education Assistant	Westlake Elementary School	4	7	5	9	10/14/2024
Lawrence Schenkelberg	Cleaner	Lee Burneson Middle School	12	8	5	12	09/20/2024
Rasha Wahbi	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	10/03/2024
Donna Walters	Supervision Assistant	Westlake Elementary School	0	3	5	9	10/25/2024

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 281**

E. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Hanna Bauer	LBMS Cross Country Head Girls Coach	0	N
Kurt Camden	WHS Basketball Freshman Boys Coach	3	N
Michael Carpenter	WHS Wrestling Head Coach	14	N
Charles Chambers	WHS Basketball Assistant Boys Coach	10	N
Melisa Clark	WHS Basketball Assistant Girls Coach	10	N
Johnathon Collins	WHS Basketball Head Freshman Girls Coach	6	N
Nicole Giangrasso	WHS Assistant Basketball Cheer Coach	3	Y
Luke Harris	WHS Basketball Head Boys Coach	2	Y
Elizabeth Karban	WHS Diving Coach	14	N
Lauren Kriaris	WHS Basketball Assistant (JV) Girls Coach	1	N
Owen Kruger	LBMS Wrestling Head Coach	1	N
Bryan Mackenzie	LBMS Basketball 7th Grade Boys Coach	4	Y
Bryan Mackenzie	LBMS Basketball 7th Grade Girls Coach	4	Y
James Mascardine	WHS Bowling Head Boys Coach	7	N
Brittney Matuschek	WHS Basketball Head Girls Coach	7	N
Alexander Middleton	WHS Football Assistant Coach (50% contract)	0	N
Michael Miller	WHS Golf Assistant Boys Coach	0	N
Timothy Morrison	LBMS Wrestling Assistant Coach	18	N
Gregory Phillips	WHS Swimming Assistant Boys Coach	0	N
Bianca Beekman Smith	WHS Head Basketball Cheer Coach	6	N
Samuel Stankivicz	WHS Swimming Head Boys Coach	1	N
Samuel Stankivicz	WHS Swimming Head Girls Coach	1	N
Brendan Teets	WHS Hockey Head Coach	4	N
Stefanie Xenos	WHS Golf Assistant Girls Coach	6	Y
Logan Yantek	WHS Faculty Manager - Winter (33-1/3% contract)	2	Y
Michael Ryan Carpenter	WHS Volunteer Wrestling Assistant Coach	n/a	N
Robert Cerankosky	WHS Volunteer Wrestling Assistant Coach	n/a	N
Jonathan Joyce	WHS Volunteer Soccer Assistant Coach	n/a	N
Tyler Lane	WHS Volunteer Basketball Assistant Boys Coach	n/a	N
Carson Tinline	WHS Volunteer Hockey Assistant Coach	n/a	N
Jeffrey Whitesell	WHS Volunteer Hockey Assistant Coach	n/a	N

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 282**

F. Resolution to Approve Athletic Supplemental Contract for Classified Staff Member

RESOLVED that the Westlake Board of Education approves employment for the following classified staff member for a coaching contract as hourly employees, based upon the coaching stipend listed in the WTA Negotiated Agreement, for the 2024-2025 school year only:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Jennifer Ellingsworth	WHS Bowling Head Girls Coach	\$13.90	110 hours	11/01/2024

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 283**

G. Resolution to Approve Athletic Event Game Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2024-2025 school year:

<u>Name</u>
John Christensen
Alexei Krystynak
Daniel Lammers, Sr.
Stephen Ljubi
Donna Stephenson
Ronald Stephenson

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 284**

H. Resolution to Approve Ski Club Chaperones

RESOLVED that the Westlake Board of Education approves following ski club chaperones for the 2024-2025 school year:

<u>Names</u>
Terry Janmey
Rick Lyle
Patty McHugh
Elaine Scott

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 285**

I. Resolution to Approve Employment of Home Instructor

RESOLVED that the Westlake Board of Education approves the following licensed instructor for home instruction:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not Exceed</u>	<u>Effective Date</u>
Jeffrey Priah	Home Instructor	\$28.68	105 hours	09/25/2024

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 286**

J. Resolution to Approve Stipend for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a stipend to be paid at the hourly rate for the following classified staff member for work performed outside of contracted hours, to be paid by ECSE-IDEA Grant:

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Purpose</u>	<u>Effective Date</u>
Andrea Gorski	Preschool Special Education Assistant	10 hours	Training	10/14/2024

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 287**

K. Resolution to Approve Employment of Project Link Personnel

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel:

<u>Name</u>	<u>Position</u>	<u>Step/Wage</u>	<u>Effective Date</u>
Madelyn Kieger	Project Link Student Aide	\$10.45/Hour	10/07/2024

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 288**

L. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2024-2025 school year:

<u><b>Names</b></u>
Mona Endrawis
John Hostetler
Frank Pakish

Moved by Mr. Finucane      Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 289**

M. Resolution to Approve Employment of Classified Copy Center/Pony Driver Substitute

RESOLVED that the Westlake Board of Education approves the following classified copy center/pony driver substitute for the 2024-2025 school year:

<u><b>Name</b></u>
Lawrence Matus

Moved by Mr. Finucane      Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 290**

N. Resolution to Approve Volunteers

RESOLVED that the Westlake Board of Education approves the following BCI/FBI background checked volunteers:

<b><u>Camp Nuhop</u></b>
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<b><u>Names</u></b>
Mark Chmielowiec
Gian Chung
Maysara Embaby
Jennifer Frey
Zara Hudson
Andrew Huffman
Trevor Jones
Jeff Kenney
Thomas McCann
Brian Meldrum
Victoria Meldrum
Jennifer Molenda
Vito Monteleone
Chad Parrett
Desiree Russell
Sherry Sanfilippo
Joshua Young

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 291**

O. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

<b><u>WHS Vocal Music Department</u></b>
Performance at Cathedral of St. John the Divine
Departure Date: Thursday, April 10, 2025 7:00am
Return Date: Sunday, April 13, 2025 7:00 pm
Location: New York City, New York
Transportation: Myers Charter Buses
Travel Bureau: Bob Rogers Travel
Funding: Self Pay, Multiple fundraising and scholarship opportunities
Cost: \$1245.00

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 292**

P. Resolution to Approve Stipends for Camp Nuhop Trip

RESOLVED that the Westlake Board of Education approves the following certified staff members to receive a stipend at the negotiated rate of \$50 per night to Camp Nuhop:

<u>Name</u>	<u>Number of Nights</u>
Jessica Ranallo	1
Jenny Gibbons	2
Betsy Kaiser	2
Ana Wichman	2

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 293**

Q. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake City School District Board of Education approves the following contracts and purchased services:

OARNet-VMWare ELA
Crossroads Health
Educational Service Center of Northeast Ohio

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 294**

R. Resolution to Amend Resolution 24-256

RESOLVED that the Westlake Board of Education amends Resolution 24-256 changing Catherine Eason from step 2 to step 3:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Catherine Eason	Administrative Assistant to the Superintendent	District Office	2	7.5	5	12	09/03/2024
Monica Verchick	Administrative Assistant to Academic Services / Registrar	District Office	2	7.5	5	12	09/24/2024

Moved by Mr. Finucane      Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**8. Hearing of Public (15 Minutes)**

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A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

**9. Board Comments**

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## 10. Board Items

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## 11. Executive Session

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A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official.

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Enter Executive Session at 6:57 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 7:42 P.M.

## 12. Closing

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A. Adjournment

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 7:42 P.M.

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President

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Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

October 28, 2024