

Whitesboro Teacher Resource Center

Policy Board Minutes

October 29, 2024

Members Present: Rebecca Burkdorf, Kelly Chevrier, Stephen Costanza, Samantha Hula, Christine Egert, Cheryl Partyka LaValley, Michele Martin, Andrew Massoud, Lori Meyer, Lisa O'Connell, David Russo, Francesca Ryan, Lisa Shaffer, Kelly Smith, Dawn Zielenski

Teacher Members Present: 14

Members Absent: Cynthia Beattie, Holly Kulawy, Teale LaBarbera, Shawna Papale, Fallon Russo, Ron Sarner, Sue Ellen Williams

Quorum: Yes

Others Present: (non-voting) Marysue Andrews

1. **CALL TO ORDER:** Kelly Smith, Chairperson - 4:05 p.m.
2. **QUORUM CHECK:** Yes
3. **PUBLIC COMMENT:** None
4. **READING AND APPROVAL OF MINUTES:** from May 29
Motion to approve May 29, 2024 minutes: Michele Martin Second: Rebecca Burkdorf
In Favor: All Opposed: None Status: Approved
5. **DIRECTOR'S REPORT:** Marysue Andrews

A.) 2024-2025 Teacher's Center Grant Approval

B.) Teacher Center Usage:

month	# of users
July 2024	0
August 2024	39
September 2024	35
October 2024	16
Total	91

C.) Professional Development: (see attached sheet) - Marysue talked about the Science of Reading classes being offered (Shifting the Balance).

D.) NYSTC Conferences: NYS TC Fall Focus, 10/21/22-10/23/24 - The focus was AI and what can be done for our teachers to take a two hour task and make it a five minute task. Marysue talked with Adam Cleveland, Technology Director, about AI and what administrators are working on to address this area. Mr. Russo mentioned how a balance has to be found to see the good of it vs. students using it instead of doing their own work. Rebecca Burkdorf talked about a coworker reading an article about a school district being sued by parents because of AI use by their child, so that's

another concern teachers/districts have to deal with.

E.) TC2DN Technology Committee – Sue Ellen Williams (absent; no report)

6. BUDGET REPORT:

<u>Code:</u>	<u>Budgeted</u>	<u>Allocated</u>	<u>Balance</u>
Code 150 -Professional Staff	\$25,580.00	\$12,000.00	\$13,580.00
Code 400-Purchased Services	\$5,549.00	\$0.00	\$5,549.00
Code 450- Supplies and Materials	\$9,425.00	\$1838.62	\$7586.38
Code 460 – Travel Expenses	\$470.00	\$0.00	\$470.00
Code 800 – Employee Benefits	\$1,278.00	\$1,278.00	\$0
TOTALS:	\$42,302.00	\$15,116.62	\$27,185.38

Motion to approve budget report: Michelle Martin
In Favor: All Opposed: None

Second: Rebecca Burkdorf
Status: Approved

7. OLD BUSINESS:

A.) Book Returns: Many books have been returned, which will save money, thereby allowing more to be spent on other professional development offerings.

B.) Professional Development/Frontline Updates

C.) Update on NYSASCD courses

8. NEW BUSINESS: None

9. PUBLIC COMMENT: None

10. ADJOURNMENT:

Motion to Approve: Samantha Hula

Second: Lisa Shaffer

In Favor: All Opposed: None

Status: Approved Time: 4:28 p.m.

Respectfully submitted by,

Dawn Zielenski
WTRC Policy Board Secretary

Approved by WTRC Policy Board _____

Next Meeting: 12/10/2024