PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the November 14, 2024 Board of Education Meeting

Board Approved 11-25-2024

CALL TO ORDER:
The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on November 14, 2024 and called to order by President Sue Kresge at 7:00 PM. Mrs. Kresge thanked all who participated in Veterans Day celebrations and thanked Mr. Burger, Mr. Walters, and Mr. Galler for their service. The Pledge of Allegiance was led by Mr. Norm Burger followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff
School Board members in attendance: Mrs. Susan Kresge, Mr. Norm Burger, Mr. Ryan O'Keefe, Mr. Michael Galler, Mrs. Diane Serfass, Mr. Matthew Walters, Mr. John Gesiskie. Absent: Mrs. Melanie Zipp, Mr. Robert Clark.
Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Director of Human Resources, Mrs. Tammy Smale, Business Manager, Ms. Leann Sites, Assistant Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Jason Van Voorhis, Director of Instructional Technology & Innovation, Ms. Julie Harris, Director of Special Education, Mr. Randy Smale, Director of Operations, Ms. Bernadette Fierro, Curriculum Supervisor, Mr. Jonathan Ayre, Curriculum Supervisor, Mr. James Korcienski, Director of Athletics.
Building Administrative staff in attendance: Ms. Lauryn Bencker, Ms. Sarah Adams, Mr. Jeremy Byrd, Mr. Tim McCutchan.
School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session:
President Sue Kresge announced that an executive session was held on November 14, 2024 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Student Highlights – Pleasant Valley Middle School – Principal, Tim McCutchan gave a presentation of the PVMS P.R.O.U.D. initiative which is to insure that every stakeholder feels valued, heard, and respected and to build a positive school culture in the middle school and celebrate individual and collective student success. A video was shown which was prefaced by 7th grade students Sara Correia and Kayla Finn and highlighted student feedback about the school.

Superintendent's Response to Community Questions – There were no community questions for this evening.

Commitment to Excellence – Growth and Progress at Pleasant Valley School District – Dr. Konrad gave a presentation on the growth and progress that has been occurring throughout the District during his tenure as Superintendent. He highlighted academic enhancements reviewing Keystone data as well as accomplishments over the past three years and objectives for the future in Pleasant Valley School District.

SECRETARY'S REPORT: Mrs. Tammy Smale, Board Secretary
Mr. Burger motioned, seconded by Mr. Walters to approve the minutes of the Board of Education Meeting held on October 24, 2024; approval of the Board Meeting Agenda of November 14, 2024.

VOICE VOTE: 7-0 CARRIED
Abstained on October 24, 2024 Minutes: Mr. Gesiskie 6-0-1 CARRIED

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

Pleasant Valley Citizens – (Agenda items)**:** There were no community members wishing to comment.

TREASURER'S REPORT: Mrs. Diane Serfass
Mr. Walters motioned, seconded by Mr. Burger to approve Agenda item #4.A. – Accounts Payable, as attached:
Approval of Agenda item #4.B. – Manual Checks October 1, 2024 through October 31, 2024.
Approval of Agenda item #4.C. – Manual Checks October 1, 2024 through October 31, 2024 – PSDLAF.
Approval of Agenda item #4.D. – Accounts Payable November 14, 2024.

Prior to the call for the vote, Mr. Gesiskie questioned PP&L bills and if we looked into solar energy as an option. Mrs. Smale addressed the issue. He also questioned the purchase of staff shirts which Mrs. Smale clarified.

VOICE VOTE: 7-0 CARRIED

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – Mr. Fitzgerald stated that in light of the recent election, there will likely be changes and questions as to what is still regulation and what is law which will impact our policies and how we do business especially in the area of Title IX.

Mrs. Kresge addressed rumors on Facebook and stated that our LRO program is still in place.

NEW BUSINESS:

Monroe Career & Technical Institute – Mrs. Diane Serfass: Mrs. Serfass provided an update by way of photos of the construction which is expected to be completed by June of 2025.

Colonial IU20 – Mr. Michael Galler – An informational report was provided.

PSBA Legislative Liaison Report – No report.

Education Committee – Mrs. Susan Kresge: An update will be provided at the work session meeting.

Finance Committee – Mrs. Diane Serfass: Finances will be discussed later on in the agenda.

Athletic Committee – Mr. Ryan O'Keefe: The Fall Sports Coaches Summary was provided. Mr. O'Keefe thanked all coaches and looks forward to the winter sports season.

Policy Committee – Policies for a first reading and second reading are on the agenda.

Capital Improvement Plan Report – Mr. Norm Burger: Mr. Burger provided an update:
- PVSD received a $1 Million Public School Facility Improvement Grant on October 24th.
- A second contractor pre-bid meeting was held on November 5th.
- Design team will meet with the Township Supervisors for final review and approval of the renovation plans on November 19th.
- A design team meeting is scheduled for November 25th.
- The high school renovation proposals are due on December 5th and a design team meeting is scheduled to begin the bid submissions analysis.
- Design team will present its renovation contractor recommendations to the Board on December 16th.

Technology Report – No report.

Security Report – Mr. Matthew Walters: Mr. Walters stated that training on Act 55 for safety and security personnel was held on October 14th and a security drill was held on October 30th.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James Konrad
Mr. Walters motioned, seconded by Mr. O'Keefe to approve Agenda item #7.A. – Superintendent items:
Approval of Agenda item #7.B. – 2025 School Board Voting/Working Sessions Meeting Dates, as provided.

Approval of Agenda item #7.C. – Policies – Second Reading and Approval as provided:
1. Policy 221 Dress and Grooming
2. Policy 234 Pregnant/Parenting/Married Students - Updated per Title IX Guidelines
3. Policy 252 Dating Violence - Updated per Title IX Guidelines
4. Policy 317.1 Educator Misconduct - Updated per Title IX Guidelines

5. Policy 333 Professional Development - Policy updated as forms are now digitalized.
6. Policy 336 Personal Necessity Leave - Legal references were updated
7. Policy 351 Controlled Substance Abuse - Updated per Act 33 of 2023
8. Policy 819 Suicide Awareness, Prevention and Response -
9. Policy 824 Maintaining Professional Adult/Student Boundaries - Updated per Title IX Guidelines

Prior to the call for a vote, Mr. Gesiskie questioned Policy 815.1 provided for a first reading which Dr. Konrad addressed. Mr. Burger questioned the cyber school numbers contained on the Enrollment Report which Mr. Van Voorhis addressed.

VOICE VOTE: 7-0 CARRIED

Agenda item #7.D. – Informational: Policies for a First Reading as provided:
1. Policy 218 Student Discipline
2. Policy 338 Sabbatical Leave
3. Policy 338.1 Compensated Professional Leave
4. Policy 815.1 Use of Generative Artificial Intelligence in Education

Agenda item #7.E. – Informational: The November Enrollment Report was provided.

HUMAN RESOURCES: Mrs. Lori Fulmer
Mr. Galler motioned, seconded by Mr. Walters to approve Agenda item #8.A. – Personnel Items:
Approval of Agenda item #8.B. – Supplemental Contracts: Non-Athletic:

1.	Club/Activity:	Building Detention Monitor
	Advisor:	Ryan Connell
	Advisor:	Tricia Hernandez
	Advisor:	Patrick Luchowski
	Advisor:	Alison Rundle
	Advisor:	Jennifer O'Keefe
	Advisor:	Jenny Kuntz
	Building:	PVIS
	Salary:	$27.00 per hour
2.	Club/Activity:	Chess Club
	Advisor:	Jamile Ferrara
	Building:	PVHS
	Salary:	$2,400.00
3.	Club/Activity:	National HOSA
	Advisor:	Jodi Kresge
	Building:	PVHS
	Salary:	$700.00

Approval of Agenda item #8.C. – Intramural Advisors:
If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of $1,270.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of $21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Football
	Advisor:	Blaec Saeger
	Volunteer:	Brian Miller
	Volunteer:	John O'Neill
	Dates:	January 6, 2025 - May 31, 2025
	Day(s):	Monday - Thursday
	Times:	2:45 PM - 4:45 PM
	Building:	PVHS
2.	Club/Activity:	Track
	Advisor:	Drew Davis
	Dates:	November 18, 2024 - February 28, 2025
	Day(s):	Monday, Wednesday, Thursday and Friday
	Times:	2:30 PM - 4:00 PM
	Building:	PVHS

Approval of Agenda item #8.D. – Leave Without Pay

1.	Name:	Chandra Gonzalez
	Position:	Food Service Employee
	Building:	PVIS
	Number of Days:	One (1)
	Dates:	October 7, 2024 (1/2) and October 8, 2024 (1/2)

VOICE VOTE: 7-0 CARRIED
Abstained on Agenda item #8.B.1.: Mr. O'Keefe 6-0-1 CARRIED

Agenda item #8.E. – Informational: Family and Medical Leave:

1.	Employee ID:	5048
	Position:	School Counselor
	Building:	PVHS
	Number of Days:	Two (2)
	Dates:	October 31, 2024 - November 1, 2024
2.	Employee ID:	4999
	Position:	Maintenance Technician
	Intermittent Dates:	October 14, 2024 - October 13, 2025
3.	Employee ID:	90
	Position:	Teacher
	Building:	PVES
	Intermittent Dates:	October 21, 2024 - October 20, 2025

Agenda item #8.F. – Informational: Resignations:

1.	Name:	Christina Shoemaker
	Position:	Music Teacher
	Building:	PVMS/PVHS
	Effective Date:	December 20, 2024
2.	Name:	Rachel Christman
	Position:	Monitor
	Building:	PVIS
	Effective Date:	October 31, 2024

Agenda item #8.G. – Informational: Retirement:

1.	Name:	Patrick Smith
	Position:	Teacher
	Building:	PVIS
	Effective Date:	January 20, 2025

Agenda item #8.H. – Informational: Volunteers:
1. Laura Karns
2. Sara Frankunas

ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer
Mr. Gesiskie motioned, seconded by Mr. Burger to approve Agenda item #9.A. – Personnel Addendum Items:
Approval of Addendum item #9.B. – Hiring of Support Staff (pending receipt of required paperwork):

1.	Name:	Ashley Izarek
	Position:	Monitor (10:00 AM - 1:45 PM)
	Building:	PVES
	Salary:	$11.81 per hour
	Effective Date:	TBD
	Replace:	Nikki Haden-Coar
2.	Name:	Joann Miceli
	Position:	Paraprofessional Associate
	Building:	PVES
	Salary:	$26,914
	Effective Date:	TBD
	Replace:	New position

3.	Name:	Dana Evans
	Position:	Monitor
	Building:	PVMS
	Salary:	$11.81 per hour
	Effective Date:	TBD
	Replace:	Joann Gantt

Approval of Addendum item #9.C. – Change to Current Assignment:

1.	Name:	Meghan Kondisko
	Current Position:	Kindergarten Teacher
	Current Building:	PVES
	New Position:	Reading Specialist
	New Building:	PVIS
	Effective Date:	TBD
	Replace:	Patrick Smith

Approval of Addendum item #9.D. – Supplemental Contracts: Athletic Non-Coaching:

	Name	**Season**	**Level**	**Salary**
1.	Andrew Krock	Fall	Varsity Worker	$ 45.00 per event
2.	Andrew Krock	Fall	JV Worker	$ 40.00 per event
3.	Andrew Krock	Fall	Middle School Worker	$ 35.00 per event
4.	Andrew Krock	Winter	Varsity Worker	$ 45.00 per event
5.	Andrew Krock	Winter	JV Worker	$ 40.00 per event
6.	Andrew Krock	Winter	Middle School Worker	$ 35.00 per event
7.	Andrew Krock	Spring	Varsity Worker	$ 45.00 per event
8.	Andrew Krock	Spring	JV Worker	$ 40.00 per event
9.	Andrew Krock	Spring	Middle School Worker	$ 35.00 per event
10.	Jake Percey	Fall	Varsity Worker	$ 45.00 per event
11.	Jake Percey	Fall	JV Worker	$ 40.00 per event
12.	Jake Percey	Fall	Middle School Worker	$ 35.00 per event
13.	Jake Percey	Winter	Varsity Worker	$ 45.00 per event
14.	Jake Percey	Winter	JV Worker	$ 40.00
15.	Jake Percey	Winter	Middle School Worker	$ 35.00 per event
16.	Jake Percey	Spring	Varsity Worker	$ 45.00 per event
17.	Jake Percey	Spring	JV Worker	$ 40.00 per event
18.	Jake Percey	Spring	Middle School Worker	$ 35.00 per event
19.	Andrew Krock	Substitute for all seasons for 2024-2025 school year	Substitute for all levels for 2024-2025 school year	
20.	Jake Percey	Substitute for all seasons for 2024-2025 school year	Substitute for all levels for 2024-2025 school year	

Approval of Addendum item #9.E. – Intramural Advisors:
If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of $1,270.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of $21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Weightlifting
	Advisor:	Sheri Fallon
	Advisor:	Kaitlin Freeman
	Dates:	November 15, 2024 - January 30, 2025
	Day(s):	Monday - Friday
	Times:	2:30 PM - 4:00 PM
	Building:	PVMS
2.	Club/Activity:	Volleyball

	Advisor:	Arianna Weaver
	Advisor:	Katie Frankunas
	Volunteer:	Drew Dymond
	Volunteer:	Joseph Akob
	Volunteer:	John Gesiskie
	Volunteer:	Kathleen Gesiskie
	Volunteer:	Kristen Ferris
	Dates:	December 5, 2024 - March 6, 2025
	Day(s):	Monday and Thursday
	Times:	7:00 PM - 9:00 PM
	Building:	PVMS and PVHS

Approval of Addendum item #9.F. – Leave Without Pay:

1.	Name:	Jennifer Green
	Position:	Food Service Employee
	Building:	PVIS
	Number of Days:	One (1)
	Dates:	October 31, 2024
2.	Name:	Crystal Bristol
	Position:	Monitor
	Building:	PVHS
	Number of Days:	One-half (1/2)
	Dates:	September 30, 2024

Approval of Addendum item #9.G. – Rescind Hiring:

1.	Name:	Yvette Carrasquillo
	Position:	Food Service Employee
	Building:	PVES
	Previously Approved:	October 10, 2024

VOICE VOTE: 7-0 CARRIED
Abstained on Agenda item #9.E.2.: Mr. Gesiskie 6-0-1 CARRIED

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard – No report.

OPERATIONS SERVICES: Mr. Randy Smale –
Mr. Walters motioned, seconded by Mr. O'Keefe to approve Agenda item #11. – Operations Items:
Approval of Agenda item #11.A. – Facility Usage items pending resolution and notification of any conflicting scheduling as recommended by the Director of Operations:

A.	Organization	Girl Scouts in the Heart of PA
	Schedule ID Number	14197
	Facility Requested	Pleasant Valley Intermediate School Cafeteria
	Purpose	Girl Scouts Event
	Dates/Times	November 18, 2024 6:00PM – 8:30PM
	Requestor	Robbin Serfass
	Attendance	40
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	West End Little League
	Schedule ID Number	14158
	Facility Requested	Pleasant Valley High School Old Gym
	Purpose	WELL Softball Winter Workouts
	Dates/Times	January 5, 2025 through April 6, 2025 2:00PM – 6:00PM January Dates: 5, 12, 19, 26 February Dates: 2, 9, 16, 23 March Dates: 2, 9, 16, 23, 30 April Date: 6
	Requestor	Matt Birnbaum
	Attendance	35
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

C.	Organization	West End Little League
	Schedule ID Number	14159
	Facility Requested	Pleasant Valley High School New Gym/Old Gym
	Purpose	WELL Baseball Winter Workouts
	Dates/Times	December 8, 2024 through April 6, 2025 12:00PM – 2:00PM December Dates: 8, 22 January Dates: 12, 19, 26 February Dates: 2, 9, 16, 23 March Dates: 9, 16, 23 April Date: 6
	Requestor	Matt Birnbaum
	Attendance	35
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
D.	Organization	West End Little League
	Schedule ID Number	14161
	Facility Requested	Pleasant Valley High School Old Gym
	Purpose	WELL Baseball Winter Workouts
	Dates/Times	January 3, 2025 through April 4, 2025 7:00PM – 9:00PM January Dates: 3, 10, 17, 24, 31 February Dates: 7, 14, 21, 28 March Dates: 7, 14, 21, 28 April Date: 4
	Requestor	Matt Birnbaum
	Attendance	35
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
E.	Organization	PVYA
	Schedule ID Number	14193
	Facility Requested	Pleasant Valley Elementary School Upper Athletic Field
	Purpose	PVYA Girls Lacrosse Games
	Dates/Times	March 3, 2025 through May 25, 2025 8:00AM – 8:00PM March Dates: 8, 9, 15, 16, 22, 23, 29, 30 April Dates: 5, 6, 12, 13, 19, 20, 26, 27 May Dates: 3, 4, 10, 11, 17, 18, 24, 25
	Requestor	Kimberly Jeffreys
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
F.	Organization	PVYA
	Schedule ID Number	14196
	Facility Requested	Pleasant Valley High School New Gym, Lobby, Concession Stand
	Purpose	PVYA Girls Lacrosse Lax Fest
	Date/Times	March 30, 2025 11:00AM – 4:00PM
	Requestor	Kimberly Jeffreys
	Attendance	220
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
G.	Organization	Girl Scouts in the Heart of PA
	Schedule ID Number	14219
	Facility Requested	Pleasant Valley Intermediate School Cafeteria
	Purpose	Girl Scout Fall Event
	Dates/Times	November 20, 2024 6:00PM – 8:00PM
	Requestor	Robbin Serfass
	Attendance	65
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

H.	Organization	West End Little League
	Schedule ID Number	14220
	Facility Requested	Pleasant Valley High School Old Auditorium Lobby
	Purpose	West End Little League in Person Registration for 2025 Baseball & Softball Spring Season
	Dates/Times	January 23, 2025 6:00PM – 8:00PM
	Requestor	Matthew Birnbaum
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
I.	Organization	West End Little League
	Schedule ID Number	14221
	Facility Requested	Pleasant Valley High School Old Auditorium Lobby
	Purpose	West End Little League in Person Registration for 2025 Baseball & Softball Spring Season
	Dates/Times	February 1, 2025 9:00AM – 2:00PM
	Requestor	Matthew Birnbaum
	Attendance	150
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

VOICE VOTE: 7-0 CARRIED

BUSINESS MANAGEMENT: Mrs. Tammy Smale –
Mrs. Serfass motioned, seconded by Mr. Walters to approve Agenda item #12.A. – Business Management Items:
Approval of Agenda item #12.B. – Cafeteria Fund as provided.

Approval of Agenda item #12.C. - The following contracts as provided:

1. IntegraOne - Cisco Flex Licenses - Cost: $22,385.00 Terms: 12/01/2024 – 6/30/2025
2. MTI Production Contract for PVHS Musical – Schoolhouse Rock Live! Cost - $4,085.00
3. CDW - Gemini Education Premium 3 Month Generative AI for Education - 7 Pilot License - Total Cost - $756.00
4. Imagine Learning - Elementary Student Licenses - Terms 8/1/2024 - 7/31/2025 - Total Cost: $4,450.00
5. Hewlett Packard Financial Services - Buyout from HP Lease 130927607010 Total Cost: $916.37
6. Swank K-12 Movies - Public Performance License for LEO Club Double Feature Movie Night on 12/13/2024 -Total Cost $350.00
7. Colonial Intermediate Unit # 20 – Small group Job Coaching services for a PVSD Student #5. Total Cost: $41.06 per hour for 72.5 hours, not to exceed $2,976.85 Terms: November 11, 2024 through May 30, 2025.
8. Colonial Intermediate Unit # 20 – Small group Job Coaching services for a PVSD Student #6. Total Cost: $41.06 per hour for 145 hours, not to exceed $5,953.70 Terms: November 11, 2024 through May 30, 2025.

Approval of Agenda item #12.D. – Confirm the October 23, 2024 award of the Northampton/Monroe/Pike County Joint Purchasing Board for fuel items for the 2025-2026 School Year as listed below for Monroe County:

Item #28 - #2 Fuel Oil Truck Transport, Option 1, Fixed Differential with Firm Price Provisions at $2.4021 per gallon, award to Petroleum Traders Inc., Fort Wayne, IN.

Item #31 - #2 Fuel Oil Tank Wagon, Option 2, Fixed Differential with Firm Price Provisions at $2.9143 per gallon, award to World Fuel Services, Aston, PA

Item #34 - Bio Diesel Truck Transport, Option 2, Fixed Differential with Firm Price Provisions at $2.4243 per gallon plus $0.0350 for Winter Blend Additive, and $1.5000 for kerosene anti-gel additive, award to Petroleum Traders Inc., Fort Wayne, IN.

The Bid tabulation was provided.

Approval of Agenda item #12.E. – Payment from Bond Fund as provided.

Approval of Agenda item #12.F. – Payment from Capital Reserve as provided.

Prior to the call for a vote, Mr. Gesiskie questioned contracts relating to job coaching as well as questioning the fuel bid which Mrs. Smale addressed.

VOICE VOTE: 7-0 CARRIED

SOLICITOR: Mark Fitzgerald, Esq. – No report.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items:
Students Sara Correia and Kayla Finn spoke about a play written by students and encouraged all to attend at the middle school.

Mr. Bobby Constantinou, Eldred Township, expressed concern about negative comments on Facebook relating to athletics. He spoke about the positive impact of athletics and suggested building a better culture.

Ms. Frances Nelson, Chestnuthill Township, expressed concern and disappointment about issues relating to bullying.

PLEASANT VALLEY SCHOOL DIRECTORS:
Mr. John Gesiskie addressed several rumors circulating throughout the District about him personally.

ADJOURNMENT:
There being no further business to come before the Board, Mr. O'Keefe motioned, seconded by Mr. Walters to adjourn the meeting at 8:10 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

The next regularly scheduled Board of Education meeting:
November 25, 2024 at 7:00 PM