

**2024-2025**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Monday,**  
**December 2, 2024**

**Meeting Location:**  
**2601 Rosamond Blvd., Rosamond, CA 93560**  
**Closed Session 6:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Sunni Hepburn, President  
Mario Gutierrez, Vice President  
Robert Vincelette, Clerk  
Adrienne Rendon, Member  
Vacant, Member  
Adrian Arellano, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Monday, December 2, 2024

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: \_\_\_\_\_  
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

PREFERENTIAL STUDENT VOTE \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

B. Roll Call - Members Present:

\_\_\_ Sunni Hepburn, President \_\_\_ Mario Gutierrez, Vice President \_\_\_ Robert Vincelette, Clerk

\_\_\_ Adrienne Rendon, Member \_\_\_ Vacant, Member \_\_\_ Adrian Arellano, Student Member

C. Approve the agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

Rendon, Vacant, Arellano

VI. Reports and Communications

INFORMATIONAL

A. Above and Beyond Awards Amanda Stephenson, Heather Rodriguez, Samantha Brown: *Barbara Gaines*

B. RTA report: CSEA report:

C. Student Board Member: *Adrian Arellano*

D. CBO Report: *Robert Irving*

E. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*

F. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*

G. Associate Superintendent, Human Resources: *Leanne Hargus*

H. Superintendent Report: *Barbara Gaines* *November Attendance Recognition*

I. Board Member Communications:

J. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent items A-G**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

- A.** Approve Purchase Orders 250431-250500 – \$1,005,231.68, Pay Vouchers 250425-250538 – \$936,154.57
- B.** Approve RHECC Senior Class Trip to Disneyland May 23-24, 2025
- C.** Approve Donation of \$500 RHECC Senior Class of 2025 – *Common Sense Consulting*
- D.** Approve RHECC FFA Holiday Classic Livestock Jackpot Show in Bakersfield
- E.** Approve Maxim Healthcare Services Agreement LVN Individual Student Medical Care – \$52,520
- F.** Approve Golden State Communications Replacement/Additional Radios for School Sites – \$42,993
- G.** Approve Clarus Language Solutions Professional Document Translation – \$19,838.49

**VIII. General**

- A.** Third Reading, Review, and Approval of June 2023 Board Policies (See Support) – *Gaines*

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.41	Charter School Oversight	SKUSD does not have Charters	
E(1) 0420.41	Charter School Oversight	SKUSD does not have Charters	
BP 1113	District and School Websites	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
E(1) 1113	District and School Websites		
BP 4112.2	Certification		
AR 4112.2	Certification		
E(1) 4112.9	Employee Notifications		
E(1) 4212.9	Employee Notifications		
E(1) 4312.9	Employee Notifications		
BP 4140	Bargaining Units		
BP 4240	Bargaining Units		
BP 4340	Bargaining Units		
AR 4161.1	Personal Illness/Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.1	Personal Illness/Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> See support	

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.1	Personal Illness/Injury Leave	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4161.2	Personal Leaves		
AR 4261.2	Personal Leaves		
AR 4361.2	Personal Leaves		
AR 4161.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
AR 4261.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	

**VIII. General (Continued)**

*Item A Continued*

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4361.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> See support AND OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
BP 5117	Interdistrict Attendance	OPTION 1: <input checked="" type="checkbox"/> See support OPTION 2: <input type="checkbox"/>	
BP 5141.5	Mental Health		
BP 5141.6	School Health Services		
AR 5141.6	School Health Services		
BP 5145.6	Parent/Guardian Notifications		
E(1) 5145.6	Parent/Guardian Notifications		
BP 5148	Child Care and Development	SKUSD does not offer	
AR 5148	Child Care and Development	Fill in Blanks SKUSD does not offer _____ _____	
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities		
BP 6159.2	Nongpublic, Nonsectarian School and Agency Services for Special Education		

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6173.4	Education for American Indian Students	NEW POLICY	
AR 6173.4	Title VI Indian Education Program	Delete AR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9322	Agenda/Meeting Materials		

**B. Approve Updated Bylaw 9323.3: Board Code of Ethics/Standards of Practice Changed to Bylaw 9323.34: Board Code of Ethics/Standards of Practice (Previously Adopted on March 20, 2024) – *Gaines* ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**C. Approve Updated Bylaw 9401: Board Code of Ethics/Standards of Practice/Censure Changed to Bylaw 9401.1: Board Code of Ethics/Standards of Practice/Censure (Previously Adopted on March 20, 2024) – *Gaines* ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**D. In accordance with Education Code Section 35143, the Annual Board of Trustee Organization Meeting calendar was Board Approved on September 18, 2024 to be held on December 18, 2024 – *Gaines* INFORMATIONAL**

**IX. Personnel Items**

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Barrios, Albadilia	12/03/2024	10% \$5,636.80	Varsity Head Coach – Boys Track	RHECC	Hire

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Sanchez, Andres	12/03/2024	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Rivera, Jennifer	11/12/2024	S2 \$78,491.06 (prorated)	Mental Health Therapist	SPED	Salary Correction
Flores, Marciano	12/03/2024	S2 \$70,480.62	Assistant Principal, High School	RHECC	Hire

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Barrios, Monica	12/03/2024	10% \$5,636.80	Varsity Head Coach – Girls Track	RHECC	Hire
Rico, Sophia	11/19/2024	---	Grade Level Chair- 1 <sup>st</sup> grade	RES	Resign

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Galuszka, Marina	12/03/2024	Hire
Novy, Alivia	12/03/2024	Hire
Malloy, Mattie	12/03/2024	Hire

**IX. Personnel Items (Continued)**

The following certificated employees are presented for Board approval to be hired for the 2024/2025 school year utilizing a Provisional Intern Permit (PIP) or Waiver:

<u>EMPLOYEE</u>	<u>DATE</u>	<u>POSITION</u>	<u>CREDENTIAL TYPE</u>
Espalabra, Ana Regina	10/17/2024	SDC Teacher	PIP

<u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u>			
Kaydon Sjodin	Martha Flores Moreno	Ashlee Ventura	Tiffany R. Lister
Victor J. Olmos	Jailin Flores		

**X. Adjournment**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Vacant, Arellano
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