

# Ballston Spa Central School District

Board of Education

Regular Meeting November 6, 2024

Location: High School Library

Time: 7:00 p.m.

**PRESENT:** Holly Barker-Flynn - Absent  
Matthew Dreher  
Jason Fernau  
Dr. Julia Routbort Baskin  
Fabrizia Rodriguez  
Lawrence Ryan  
Katie Whittemore

**STAFF PRESENT:** Dr. Gianleo Duca, Superintendent of Schools  
Brian Sirianni, Clerk of the Board

## **CALL TO ORDER**

Jason Fernau called the regular meeting to order at 7:00 p.m.

## **RECOGNITION**

Dr. Duca reported he had attended the ECHS Expo and he shared his experience. He stated students and staff had done very well.

Chelsea Cangelari was recognized for earning the NYASP Chapter School Psychologist of the Year Award.

## **PUBLIC COMMENT**

Cathy Gibson, Friends of the Ballston Spa Public Library, invited everyone to a ground breaking ceremony for the new reading and history rooms.

## **STUDENT GOVERNMENT**

Student government announced the Thanksgiving Food Drive. They shared the placement of donation boxes and the assigned donations for each class. It was announced the class with the highest donations will be given \$500 toward their prom.

Student government shared information for the Holiday Trivia event, and the Holiday Closet. Donation and volunteer information for the Holiday Closet was given to each board member. Everyone was asked to please share the information.

## **APPROVAL OF MINUTES**

MOTION BY Matthew Dreher, seconded by Dr. Julia Routbort Baskin that the Board of Education approve the October 16, 2024 Regular Meeting minutes.

Ayes all

**SUPERINTENDENT’S REPORT**

Kathryn McTiernan, Donald Brandt and Diane Irwin reported on the Gordon Creek Summer Success Program. The team shared historical and statistical information on the program. The team highlighted the activities and the relationships that were built during the program. Student growth and statistical achievements were shared.

**COMMITTEE REPORTS**

None

**CORRESPONDENCE**

Dr. Duca reported 11 correspondences with the District and shared the topics of each.

Mr. Fernau reported there had been 2 correspondences to the Board, and shared the topics.

**ANNOUNCEMENTS**

Kelly Delaney-Elliott shared upcoming events. She reminded everyone there would be no school on November 11 in observance of Veterans Day. Ms. Delaney-Elliott announced the next board meeting date of November 20<sup>th</sup>.

Lawrence Ryan shared a BACC announcement and stated the information was available on their website.

**OLD BUSINESS**

Mr. Fernau discussed a bill requiring school boards and BOCES boards to have student involvement. He stated the law takes effect on 7-1-25. He read the requirements and shared next steps.

**NEW BUSINESS**

Resolution #242 - Board of Education Policy Manual File 2210 – Committees of the Board-DRAFT

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that Board of Education Policy Manual File 2210 - Committees of the Board, be approved and tabled for the required 28-day period, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Julia Routbort Baskin that the Board of Education approve Resolution #242 – Board of Education Policy Manual File 2210 – Committees of the Board-DRAFT

Ayes all

Ballston Spa Board of Education  
Wednesday, November 6, 2024

Resolution #243 - Board of Education Policy Manual File 3420 – Non-Discrimination and Anti-Harassment in the District

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that Board of Education waive the 28-day waiting period for adoption of revised Policy Manual File 3420 – Non-Discrimination and anti-Harassment in the District, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #243 – Board of Education Policy Manual File 3420 – Non-Discrimination and Anti-Harassment in the District

Discussion

Mr. Fernau stated the board would be waiving the 28-day period as the changes were to solely update names.

Ayes all

Resolution #244 - Budget Calendar

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the Board of Education approve the budget calendar delineating the activities for the preparation of the 2025-2026 school year budget.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #244 – Budget Calendar

Discussion

Mr. Sirianni explained the budget calendar, and explained the deadlines. He announced the vote will be on May 20, 2025.

Mr. Fernau stated the board would have a meeting the day after as required.

Ayes all

Resolution #245 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between Saratoga Hospital and the District, to provide Occupational Medicine Services, for the 2024-2025 school year, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #245 – Agreement – Professional Services

Ayes all

Resolution #246 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the agreement between Benetech, Inc. and the District to provide Section 125 Plan Management Services, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #246 – Agreement - Professional Services

Ayes all

Resolution #247 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between Ludus LLC and the District, to provide Ticketing Services, for the 2024-2025 school year, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #247 – Agreement – Professional Services.

Ayes all

Resolution #248 - Award of Bid –Transportation

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to award the bid for Transportation for the 2024-2025 school year to the following vendors, be and is hereby approved:

<u>Vendor</u>	<u>Location</u>	<u>Daily Rate</u>
Durrin, Inc. of Saratoga, LLC	Route #1	\$308
	AM and PM	
	Route #2	\$298
	AM and PM	
	Route #3	\$288
	AM and PM	

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #248

Ayes all

Resolution #249 - Budget Transfers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Budget Transfers, be and are hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #249 – Award of Bid Transfers

Ayes all

Resolution #250 - Field Trip- Varsity Hockey

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to grant permission for the Varsity Hockey team to travel to Canton, NY, December 6-7, 2024, be and is hereby granted.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #250 – Field Trip – Varsity Hockey

Ayes all

Resolution #251 - Placement of Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Special Education, effective November 6, 2024 be and are hereby approved:

Student #280689	Student #272997	Student #277801
Student #279247	Student #273883	Student #280691
Student #280057	Student #280747	Student #280595
Student #279846	Student #275402	Student #278992
Student #275810	Student #280052	Student #280688
Student #274567	Student #278314	Student #279549
Student #276973	Student #279917	Student #279116
Student #279555	Student #272322	Student #279383
Student #278896	Student #280749	Student #274643
Student #278601	Student #280184	Student #280376
Student #279374	Student #276167	Student #25526
Student #275224	Student #273726	Student #280710
Student #279527	Student #275980	Student #278094
Student #276688	Student #276057	Student #276724
Student #280371	Student #279043	Student #279991
Student #276799	Student #277757	Student #280615
Student #279111	Student #280750	Student #280206

Ballston Spa Board of Education  
Wednesday, November 6, 2024

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #251 – Placement of Students with Disabilities

Ayes all

Resolution #252 - Placement of Preschool Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Preschool Special Education, effective November 6, 2024 be and are hereby approved:

Student #280096	Student #279293	Student #279281
Student #279972	Student #280378	Student #280235
Student #280563	Student #280273	Student #280466

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolution #252 – Placement of Preschool Students with Disabilities

Ayes all

**Resolutions #253 - #271 are recognized as a consent agenda for the purpose of Board of Education action.**

Resolution #253 - Resignation for the Purpose of Retirement

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the resignation for the purpose of retirement of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tracy Michael	Senior Typist	6/30/25

Resolution #254 - Resignation

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the resignation of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lourdes Bautista	Special Education Aide	11/04/24
Wayne Culora	Bus Driver	12/20/24
Emily Lavoy	School Aide	11/06/24
Denise Robinson	Special Education Aide	11/07/24

Resolution #255 - Rescission of Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the appointment of Gary Older Jr., previously approved by the Board at their meeting held October 16, 2024, in Resolution #240, is hereby rescinded, be and is hereby approved.

Ballston Spa Board of Education  
 Wednesday, November 6, 2024

Resolution #256 - Amendment – Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) previously appointed to the advisor position(s) to the following clubs and activities for the 2024-2025 school year on August 7, 2024 in Resolution #120 be amended to the advisor position(s) indicated below, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Stipend</u>
Alicia Esposito	Drama Club- Co-Advisor, GC	\$489

Resolution #257 - Addendum – Employment Agreement

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the addendum to the contract agreement(s) for the following person(s), be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Effective Dates</u>
Kelly Delaney-Elliott	Coordinator of Development	9/01/24-6/30/25

Resolution #258 - Tenure Appointment

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, by the Board of Education of the Ballston Spa Central School District that the following persons be awarded tenure, be and are hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Commencement Date</u>
Marlene Michels	Teaching Assistant	01/07/25
Rosemary Olson	School Psychologist	11/08/24
Naydean Tomasi	Special Education	12/22/24

Resolution #259 - Appointment – Teaching Assistant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to position(s) indicated below, with salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Denise Robinson	Teaching Assistant	NYS Teaching Assistant, Level 1	\$23,348/yr. Step 2 (pro-rated)	11/08/24-11/07/28
Lisa Shimkus	Teaching Assistant	NYS Professional, Childhood Ed 1-6	\$28,339/yr. Step 8 (pro-rated)	11/07/24-11/06/28

Ballston Spa Board of Education

Wednesday, November 6, 2024

Resolution #260 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the probationary position(s) indicated below, with hours, rate and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max. Hrs./ Wk.</u>	<u>Rate</u>	<u>Effective Dates</u>
Jason Andolina	Special Education Aide	33.75	\$19.81/hr.	11/07/24-11/06/25
Shelley Blake	Cleaner	40	\$20.35/hr.	11/07/24-11/06/25
Theresa Catuccio	Special Education Aide	33.75	\$19.81/hr.	11/07/24-11/06/25
Luis Cruz	Bus Driver	25	\$25.52/hr.	10/31/24-10/30/25
Kristina Delorenzo	Special Education Aide	33.75	\$19.81/hr.	11/07/24-11/06/25
Kristie Jones	Special Education Aide	33.75	\$19.81/hr.	11/07/24-11/06/25
Angela Lockwood	Special Education Aide	33.75	\$19.81/hr.	11/12/24-11/11/25
Mark Ricci	Cleaner	40	\$20.35/hr.	11/07/24-11/06/25
Kindra Schott- Harrington	Special Education Aide	33.75	\$19.81/hr.	11/07/24-11/06/25

Resolution #261 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person be appointed to the provisional position indicated below, with effective date, hours and rate shown, and hereby approves the agreement, be and is hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max. Hrs./ Wk.</u>	<u>Rate</u>	<u>Effective Date</u>
Emily Lavoy	Senior Account Clerk	37.5	\$27.23/hr.	11/07/24

Resolution #262 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2024-2025 school year, with hours and rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Rate</u>
Isabelle Casey	Student Lifeguard	30	\$16.75/hr.
Rory Cook	Substitute Cleaner	40	\$19.74/hr.
Evan Farrar	Student Lifeguard	30	\$16.75/hr.
Kathleen Wanerka	Substitute Clerical	40	\$20.46/hr.
Christy Weiss	Substitute Cleaner	40	\$19.74/hr.

Resolution #263 - Appointment – Increase in Hours – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted an increase in hours to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Effective Date</u>
Mahamoda Khanam	Bus Attendant	28.75	10/31/24
Dustin Lair	Bus Driver	28.75	10/31/24



Ballston Spa Board of Education

Wednesday, November 6, 2024

Alexa Senn	Bus Attendant	26.25	10/31/24
Thomas Stoll	Bus Driver	30	10/31/24

Resolution #264 - Appointment – Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the advisor position(s) to the following clubs and activities for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Stipend</u>
Benjamin Dunlavey	Launching Pad Drama Club Choreographer, MS	\$978
Carey Hargadon	Drama Club Co-Advisor, GC	\$489
Gina Kowalski	Launching Pad Drama Club Costume Design, MS	\$978

Resolution #265 - Appointment – Co-Curricular Clubs and Activities Volunteer

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the advisor position(s) to the following clubs and activities for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Stipend</u>
Danielle Budlong	Odyssey of the Mind, MS	n/a
Cara Calhoun	Launching Pad, MS	n/a
Angela Campigotto-Harrison	Odyssey of the Mind, MA	n/a
Stephanie Capone	Odyssey of the Mind, GC	n/a
Justine Case-Fitzgerald	Odyssey of the Mind, WR	n/a
Jenna Cassidy	Odyssey of the Mind, WR	n/a
Thomas Docherty	Odyssey of the Mind, WR	n/a
Richard Fitzgerald	Odyssey of the Mind, WR	n/a
Angela Iacolucci	Odyssey of the Mind, WR	n/a
Benjamin Miles	Odyssey of the Mind, WR	n/a
Malin Noto	Odyssey of the Mind, WR	n/a
Lauren Petteys	Odyssey of the Mind, MT	n/a
Layla Pita	Odyssey of the Mind, MA	n/a
Elizabeth Van Volkenburg	Odyssey of the Mind, MT	n/a

Resolution #266 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2024-2025 school year, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Rate</u>
Colleen Phillips	Teacher Mentor, St. Mary’s	Per Title II Grant

Resolution #267 - Appointment - Interscholastic Sports Coaches

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the coaching position(s) indicated below for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

Ballston Spa Board of Education  
Wednesday, November 6, 2024

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Ryan Larson	Assistant Varsity Girls Basketball	\$6,050
Timothy Moseman	Modified Girls Basketball	\$3,850
Gary Older Jr.	Varsity Indoor Track	\$6,050
Theodore Snyder	Assistant Varsity Boys Swim & Dive	\$5,500

Resolution #268 - Appointment Interscholastic Sports Coach Volunteers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the coaching position(s) indicated below for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Garry Preece	Indoor Track	n/a

Resolution #269 - Memorandum of Agreement – Ballston Spa Teacher’s Association

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Memorandum of Agreement between the Ballston Spa Central School District and the Ballston Spa Teachers’ Association, dated November 6, 2024, be and is hereby approved.

Resolution #270 - Memorandum of Agreement – Ballston Spa Teacher’s Association

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Memorandum of Agreement between the Ballston Spa Central School District and the Ballston Spa Teachers’ Association, dated November 6, 2024, be and is hereby approved.

Resolution #271 - Memorandum of Agreement – Ballston Spa Teacher’s Association

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Memorandum of Agreement between the Ballston Spa Central School District and the Ballston Spa Teachers’ Association, dated November 6, 2024, be and is hereby approved.

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education approve Resolutions #253 - 270

Ayes all

**OTHER NEW BUSINESS**

None

**BSATA, BSTA, CSEA, and PTA**

Mr. Fernau announced that the High School PTSA had emailed to thank the board, administration, staff and community for their support; and he shared upcoming events.

Mr. Fernau announced that the Middle School PTA fundraiser pick up would be only one day, as it contained perishable items. He shared meeting times, dates and upcoming events for each of the PTAs. Volunteer and donation opportunities for each PTA were shared. He stated all information was available on the websites.

**PUBLIC COMMENT**

None

Mr. Fernau announced the next meeting would be on 11/20/24.

**ADJOURNMENT**

MOTION BY Mr. Dreher, seconded by Dr. Routbort Baskin that the Board of Education adjourn to Executive Session to discuss pending and current litigation at 7:39 p.m., not to return to the open meeting.

Ayes all

Respectfully submitted,



Gianleo Duca  
Clerk of the Board Pro Tem