



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, April 25, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:31 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2024)	X		
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2025)	X		
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)		X	
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	Recording Board Secretary	X		
Angel Melendez	Assistant Head of School	X		

- IV. To accept the resignation of the following board member from the Learning Community Charter School Board of Trustees – Elizabeth Cain, Effective March 21, 2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1	X				Marisa Gerke	2	X			
Angela Bennett-Glock		X				Neil Abadie					X

Bertram Okpokwasili		X				Cathy Agle		X				
Paula Mahayosnand		X				Gaspar Cabrera		X				
Nikhil Puri		X				Kate Gratto		X				
Jaclyn Moore		X										

V. Public Comment – None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VI. Presentations

1. Fall and Winter MAPS Data – Colin Hogan and Tatiana Antczak
 - i. NP - comparison of data from Fall and Winter and PY. Does MAPS provide data by state?
2. 8th Grade Civil Rights Trip-Presenters - Justin Jablonsky LCCS 8th Grade Social Studies Teacher, Student Presenters, Amelia Bonifaz, Aaron Kadir, Aidan Dulay
 - i. The board thanked the students for the presentation.

VII. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	3	-	-	-	1	1	-	-	-	-	5
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	
New Hires	-	-	7	3	-	2	3	2	-	-	-	-	17
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **March 21, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili				X		Cathy Agle		X			
Paula Mahayosnand		X				Gaspar Cabrera	1	X			
Nikhil Puri		X				Kate Gratto		X			
Jaclyn Moore				X							

IX. Motions for Approval

1. Finance

- a. **Board Secretary’s and Treasurer’s Report:** To approve the Secretary’s and Treasurer’s Reports for March 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Bills List:** To approve the Bills/Check List from March 22, 2024, to April 25, 2024.
- c. **Payroll:** To approve the following payrolls:
 - March 28, 2024 \$356,833.89
 - April 15, 2024 \$283,593.46
- d. **Grant:** To approve the FY24 Safety Grant from NJSIG in the amount of \$2,000.
- e. **Change Order Request:** To approve the change order request for additional work needed for the window security bars, cost \$24,150.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Paula Mahayosnand	1	X				Gaspar Cabrera		X			
Nikhil Puri		X				Kate Gratto		X			
Jaclyn Moore		X									

2. Buildings & Grounds – None

3. Personnel

- a. To approve the following staff for an additional \$200 chaperon stipend:
 - i. Michael Brown
 - ii. Ve’Dora Wright
 - iii. Juan Carrillo
 - iv. Ryan Lane
 - v. Daniela Betancourt
 - vi. Diego Reyes
 - vii. Justin Jablonsky
- b. To approve a \$500 chaperone stipend for Colin Hogan

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri		X				Kate Gratto	2	X			
Jaclyn Moore		X									

4. Curriculum/Special Education – None

5. Policy/Miscellaneous

- a. Resolved, that the Board of Trustees approves the first reading of the LCCS Admission Policy as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			

Angela Bennett-Glock		X				Neil Abadie								X
Bertram Okpokwasili	1	X				Cathy Agle			X					
Paula Mahayosnand		X				Gaspar Cabrera			X					
Nikhil Puri		X				Kate Gratto			X					
Jaclyn Moore	2	X												

X. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45	45	45	45	45		
K	66			60	65	66	65	66	66	66	66	65		
1	66			66	66	66	66	66	66	67	67			
2	66			65	66	66	66	66	66	67	67			
3	66			66	66	66	66	66	66	64	63			
4	66			66	66	66	66	66	66	66	67			
5	66			65	66	66	64	66	66	66	66			
6	66			66	68	68	69	69	69	69	68			
7	66			61	64	68	66	67	67	67	67			
8	66			63	63	62	62	62	62	62	62			
Total	639			625	635	639	635	639	639	639	637			

XI. Board Agenda

1. Committee Reports

- a. Finance and Budget: The finance committee met on April 25, 2024. Colin Dunn provided the finance committee report: A new bank account was approved to transfer funds to BOA. Cathy Agle provided an update on the Tech Committee's additional cost for a videographer. The fee for the technical writer is already embedded into the employee contract.
- b. Human Resources: Marisa Gerke provided the HR committee report – rubric for school lead evaluation was complete.
- c. Facilities/Green/Sustainability: Gaspar Cabrera provided the Facilities/Green/Sustainability report – thanked Paula for supporting the green team and sending volunteers, window security project update, electrical project update, summer projects, and new auditorium floor.
- d. Technology: Cathy Agle provided the Technology Committee report - the new website will launch in August.
- e. Policy: Bertram Okpokwasili provided the policy Committee report - lottery and admission policy, additional policy review is taking place.

2. Next Board Meeting: 2024: 5/16, 6/13

XII. New Business: Spring Soiree at Barrow Mansion: April 26, 2024

XIII. Public Comment – None

XIV. Adjourn Regular Session and Enter Executive Session: 7:28 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili	2	X				Cathy Agle		X			
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri		X				Kate Gratto		X			
Jaclyn Moore		X									

- HIB
- Personnel

XV. Adjourn Executive Session: 8:03 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri		X				Kate Gratto	2	X			
Jaclyn Moore		X									

XVI. Adjourn Regular Session: 8:04 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	1	X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Paula Mahayosnand		X				Gaspar Cabrera	2	X			
Nikhil Puri		X				Kate Gratto		X			
Jaclyn Moore		X									