



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, February 8, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:31 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

| Voting Members | Role (Term Expires) | Present | Absent | LA/ED |
|----------------------|--------------------------------------|---------|--------|----------------------------------|
| Angela Bennett-Glock | President, Parent Member (4/2024) | X | | |
| Colin Dunn | Treasurer, Community Member (4/2026) | X | | |
| Bertram Okpokwasili | Parent Member (4/2024) | X | | |
| Elizabeth Cain | Community Member (4/2025) | X | | LA – 6:35PM & LD – 8:25 PM |
| Paula Mahayosnand | Parent Member (5/2026) | X | | |
| Nikhil Puri | Parent Member (6/2025) | X | | |
| Marisa Gerke | V.P., Parent Member (6/2026) | X | | |
| Neil Abadie | Community Member (4/2026) | X | | |
| Cathy Agle | Parent Member (4/2025) | X | | |
| Gaspar Cabrera | Parent Member (4/2025) | X | | |
| Kate Gratto | Parent Member (4/2025) | X | | |
| Jaclyn Moore | Parent Member (4/2025) | X | | |

| Non-Voting Members | Role | Present | Absent | LA/ED |
|--------------------|--------------|---------|--------|-------|
| Michelle Smith | Staff Member | | X | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-----------------|---------------------------|---------|--------|-------|
| Colin Hogan | Head of School | X | | |
| Tatiana Antczak | Assistant Head of School | X | | |
| Brian Falkowski | SBA/Board Secretary | X | | |
| Joshua Solow | Recording Board Secretary | | X | |
| Angel Melendez | Assistant Head of School | X | | |

IV. **Public Comment**

Angelly Shahani – Asked about a 2nd Grade Teacher change mid-year. Why is this happening and will the new staff member have the support that they may need in the classroom.

Colin Hogan responded.

Rae Talerico asked about a sudden resignation today.

Colin Hogan responded.

V. Presentations

1. Website Procurement - LCCS Technology Committee - Colin Hogan and Marc Mulholland

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

| Retention Type | Board Meeting | | | | | | | | | | | | Total |
|----------------|---------------|------|------|------|------|------|------|------|------|------|------|------|-------|
| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | |
| | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
| Open Positions | - | | | | | | | | | | | | - |
| Resignations | - | - | 3 | - | - | - | 1 | - | - | - | - | - | 4 |
| Terminations | - | - | - | 1 | - | - | - | - | - | - | - | - | 1 |
| Nonrenewals | - | - | - | - | - | - | - | - | - | - | - | - | - |
| New Hires | - | - | 7 | 3 | - | 2 | 3 | 2 | - | - | - | - | 17 |
| Interim Hires | - | - | - | - | - | - | - | - | - | - | - | - | - |

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **January 18, 2024** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | 2 | X | | | | Marisa Gerke | | X | | | |
| Angela Bennett-Glock | 1 | X | | | | Neil Abadie | | X | | | |
| Bertram Okpokwasili | | | | X | | Cathy Agle | | X | | | |
| Elizabeth Cain | | | | X | | Gaspar Cabrera | | X | | | |
| Paula Mahayosnand | | X | | | | Kate Gratto | | X | | | |
| Nikhil Puri | | X | | | | Jaclyn Moore | | X | | | |

VIII. Motions for Approval

1. Finance

- a. Bills List: To approve the Bills/Check List from January 19, 2024 to February 8, 2024.
- b. Payroll: To approve the following payrolls:

January 30, 2024 \$ 296,726.31

- c. ACFR and AMR: To accept the FY23 ACFR and AMR, with no findings or recommendations and approve its submission to the NJDOE.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | | X | | | | Marisa Gerke | 2 | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | | X | | | | Gaspar Cabrera | | X | | | |

| | | | | | | | | | | | |
|-------------------|---|---|--|--|--|--------------|--|---|--|--|--|
| Paula Mahayosnand | 1 | X | | | | Kate Gratto | | X | | | |
| Nikhil Puri | | X | | | | Jaclyn Moore | | X | | | |

2. Buildings & Grounds

- a. To approve a proposal from USA Architects to provide professional services for the following project: Electrical Service Upgrades at the Learning Community Charter School, in the amount of \$57,000.
- b. To approve the solicitation for bids for the following project: Electrical Service Upgrades at the Learning Community Charter School.
- c. To approve a proposal from RJB Environmental, Inc. to provide professional services for the following project: Asbestos Abatement Project Design, Bid Administration, Project Monitoring and Report Auditorium/Chair Storage Room and Rooms 206 and 207, in the amount of \$13,790.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | | X | | | | Marisa Gerke | | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | 1 | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | | X | | | | Gaspar Cabrera | 2 | X | | | |
| Paula Mahayosnand | | X | | | | Kate Gratto | | X | | | |
| Nikhil Puri | | X | | | | Jaclyn Moore | | X | | | |

3. Personnel

- a. To approve the hiring of Crystal Pijuan as an interim Pre-K 4 teacher, effective 1/15/24, step BA-2, \$51,773.
- b. To ratify the hiring of Melanie Oliva as a Teacher Assistant, effective 12/18/23, \$44,441.
- c. To ratify the hiring of Melanie Oliva as a 2nd Grade Teacher, effective 2/26/24, step BA-9. \$59,388.
- ~~d. To approve Kiana Martinez for Circle Space at \$20.00/hour.~~
- e. To approve Axia Gonzalez for Circle Space, \$20.00/hour
- f. To approve Elizabeth Stover for conducting Educational Assessments at the rate of \$50.00/hour, effective December 15, 2023.
- g. To approve the FY24 Bonus Package not to exceed \$260,000 for affiliated staff.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | | X | | | | Marisa Gerke | | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | | X | | | | Gaspar Cabrera | | X | | | |
| Paula Mahayosnand | 2 | X | | | | Kate Gratto | 1 | X | | | |
| Nikhil Puri | | X | | | | Jaclyn Moore | | X | | | |

4. Curriculum/Special Education - none

5. Policy/Miscellaneous

- a. To approve a proposal for Website Services (professional and copyrightable services) from Finalsight for the Theme Flex Package, at a cost not to exceed \$52,500.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | 1 | X | | | | Marisa Gerke | | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | | X | | | | Gaspar Cabrera | | X | | | |
| Paula Mahayosnand | | X | | | | Kate Gratto | | X | | | |

| | | | | | | | | | | |
|-------------|--|---|--|--|--|--------------|---|---|--|--|
| Nikhil Puri | | X | | | | Jaclyn Moore | 2 | X | | |
|-------------|--|---|--|--|--|--------------|---|---|--|--|

IX. Enrollment Report

| Grade | 2024 | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Wait |
|--------------|------------|------|------|------------|------------|------------|------------|------------|------------|------|------|------|------|------|
| | ENR | 15, | 15, | 15, | 15, | 15, | 15, | 15, | 15, | 15, | 15, | 15, | 15, | List |
| | | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
| Pre K | 45 | | | 45 | 45 | 45 | 45 | 45 | 45 | | | | | |
| K | 66 | | | 60 | 65 | 66 | 65 | 66 | 66 | | | | | |
| 1 | 66 | | | 66 | 66 | 66 | 66 | 66 | 66 | | | | | |
| 2 | 66 | | | 65 | 66 | 66 | 66 | 66 | 66 | | | | | |
| 3 | 66 | | | 66 | 66 | 66 | 66 | 66 | 66 | | | | | |
| 4 | 66 | | | 66 | 66 | 66 | 66 | 66 | 66 | | | | | |
| 5 | 66 | | | 65 | 66 | 66 | 64 | 66 | 66 | | | | | |
| 6 | 66 | | | 66 | 68 | 68 | 69 | 69 | 69 | | | | | |
| 7 | 66 | | | 61 | 64 | 68 | 66 | 67 | 67 | | | | | |
| 8 | 66 | | | 63 | 63 | 62 | 62 | 62 | 62 | | | | | |
| Total | 639 | | | 625 | 635 | 639 | 635 | 639 | 639 | | | | | |

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – ACFR and AMR were discussed as well as all the financial items on this agenda.
- b. Human Resources – Evaluations are in progress.
- c. Facilities/Green/Sustainability – Window work continues, electrical upgrades and asbestos removal was discussed and reviewed. Green team continues to meet.
- d. Technology – Website discussion.
- e. Policy – Nothing to report. Waiting on information from Colin.
- f. Afterschool – Scheduling the next meeting and planning for next year.

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

HR - Marisa, Nikhil, Kate, Bert, Angela

Facility/Green - Gaspar, Elizabeth

Technology - Neil, Cathy

Policy - Bert, Paula, Nikhil

Afterschool - Marisa, Jaclyn

2. Next Board Meeting: 2024: 3/14, 4/18, 5/16, 6/13

XI. New Business - none

XII. Public Comment

Sundaram R. – Asked about the Grade 1 teacher resignation.

Colin Hogan replied.

Richard (inaudible last name) – Asked about the Grade 1 teacher resignation replacement and if that replacement teacher would be switched again this year.

Colin Hogan replied.

XIII. Adjourn Regular Session and Enter Executive Session – Personnel and HIB

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | | X | | | | Marisa Gerke | 2 | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | 1 | X | | | | Gaspar Cabrera | | X | | | |
| Paula Mahayosnand | | X | | | | Kate Gratto | | X | | | |
| Nikhil Puri | | X | | | | Jaclyn Moore | | X | | | |

Founded HIB was discussed.

Employee resignation was discussed.

XIV. Adjourn Executive Session and Regular Session – 8:31 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn | | X | | | | Marisa Gerke | | X | | | |
| Angela Bennett-Glock | | X | | | | Neil Abadie | 1 | X | | | |
| Bertram Okpokwasili | | X | | | | Cathy Agle | | X | | | |
| Elizabeth Cain | | | | | X | Gaspar Cabrera | | X | | | |
| Paula Mahayosnand | | X | | | | Kate Gratto | | X | | | |
| Nikhil Puri | 2 | X | | | | Jaclyn Moore | | X | | | |