



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, February 8, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)			
Colin Dunn	Treasurer, Community Member (4/2026)			
Bertram Okpokwasili	Parent Member (4/2024)			
Elizabeth Cain	Community Member (4/2025)			
Paula Mahayosnand	Parent Member (5/2026)			
Nikhil Puri	Parent Member (6/2025)			
Marisa Gerke	V.P., Parent Member (6/2026)			
Neil Abadie	Community Member (4/2026)			
Cathy Agle	Parent Member (4/2025)			
Gaspar Cabrera	Parent Member (4/2025)			
Kate Gratto	Parent Member (4/2025)			
Jaclyn Moore	Parent Member (4/2025)			

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member			

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School			
Tatiana Antczak	Assistant Head of School			
Brian Falkowski	SBA/Board Secretary			
Joshua Solow	Recording Board Secretary			
Angel Melendez	Assistant Head of School			

- IV. **Public Comment**
- V. **Presentations**
 - 1. Website Procurement - LCCS Technology Committee - Colin Hogan and Marc Mulholland

- VI. **Board Discussion Topics**

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	3	-	-	-	1	-	-	-	-	-	4
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	2	3	2	-	-	-	-	17
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **December 18, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

VIII. Motions for Approval

1. Finance

- a. Bills List: To approve the Bills/Check List from January 19, 2023 to February 8, 2024.
- b. Payroll: To approve the following payrolls:

January 30, 2024 \$ 296,726.31

- c. ACFR and AMR: To accept the FY23 ACFR and AMR, with no findings or recommendations and approve its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

2. Buildings & Grounds

- a. To approve a proposal from USA Architects to provide professional services for the following project: Electrical Service Upgrades at the Learning Community Charter School, in the amount of \$57,000.
- b. To approve the solicitation for bids for the following project: Electrical Service Upgrades at the Learning Community Charter School.

- c. To approve a proposal from RJB Environmental, Inc. to provide professional services for the following project: Asbestos Abatement Project Design, Bid Administration, Project Monitoring and Report Auditorium/Chair Storage Room and Rooms 206 and 207, in the amount of \$13,790.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

3. Personnel

- a. To approve the hiring of Crystal Pijuan as an interim Pre-K 4 teacher, effective 1/15/24, step BA-2, \$51,773.
- b. To ratify the hiring of Melanie Oliva as a Teacher Assistant, effective 12/18/23, \$44,441.
- c. To ratify the hiring of Melanie Oliva as a 2nd Grade Teacher, effective 2/26/24, step BA-9. \$59,388.
- d. To approve Kiana Martinez for Circle Space at \$20.00/hour.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

4. Curriculum/Special Education

5. Policy/Miscellaneous

IX. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45	45					
K	66			60	65	66	65	66	66					
1	66			66	66	66	66	66	66					
2	66			65	66	66	66	66	66					
3	66			66	66	66	66	66	66					
4	66			66	66	66	66	66	66					
5	66			65	66	66	64	66	66					
6	66			66	68	68	69	69	69					
7	66			61	64	68	66	67	67					
8	66			63	63	62	62	62	62					
Total	639			625	635	639	635	639	639					

X. Board Agenda

- 1. Committee Reports
 - a. Finance and Budget
 - b. Human Resources
 - c. Facilities/Green/Sustainability

- d. Technology
- e. Policy
- f. Afterschool

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.
 HR - Marisa, Nikhil, Kate, Bert, Angela
 Facility/Green - Gaspar, Elizabeth
 Technology - Neil, Cathy
 Policy - Bert, Paula, Nikhil
 Afterschool - Marisa, Jaclyn

2. Next Board Meeting: **2024:** 3/14, 4/18, 5/16, 6/13

- XI. **New Business**
- XII. **Public Comment**
- XIII. **Adjourn Regular Session and Enter Executive Session – Personnel and HIB**
- XIV. **Adjourn Executive Session and Enter Regular Session**
- XV. **Adjourn Meeting**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					