



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, January 18, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:34 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2024)		X	
Elizabeth Cain	Community Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2025)	X		
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
Joshua Solow	Recording Board Secretary		X	
Angel Melendez	Assistant Head of School	X		

- IV. **Public Comment - none**
- V. **Presentations**

1. 23-24 Faculty Survey - LCCS Administration and Cooperative Council
2. Website Provider - LCCS Technology Committee - Colin Hogan and Marc Mulholland

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-	-	-	-	-	-	-	-	-	-	-	-	-
Resignations	-	-	3	-	-	-	1	-	-	-	-	-	-
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	2	3	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **December 14, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1		X			Marisa Gerke		X			
Angela Bennett-Glock			X			Neil Abadie				X	
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand			X			Kate Gratto		X			
Nikhil Puri	2		X			Jaclyn Moore		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for December 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from December 13, 2023 to January 18, 2024.
- c. Payroll: To approve the following payrolls:

December 15, 2023	\$ 300,082.88
December 22, 2023	\$ 289,072.95
December 31, 2023	\$ 1,619.98
January 15, 2024	\$ 299,620.22

- d. Amended FY24 Budget: To approve the FY24 Amended Budget and its submission to the NJDOE.
- e. Grant: To accept the NJ High Impact Tutoring Grant in the amount of \$58,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	1	X				Neil Abadie		X			

Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand	2	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

2. Buildings & Grounds - none

3. Personnel

- a. To approve Mitch Raftery as a substitute PAW teacher from 3/1/24-3/31/24 at the rate of \$160.00 per session.
- b. To approve the extension of additional pay for Lindsay Mineses, maternity leave coverage, in the amount of \$366.60 per pay, until 6/30/2024.
- c. To approve Trinini Brodi and Stephanie Pompilus for Jags Den at the rate of \$50.00 per hour.
- d. To approve Marie Van Der Horn as an addition tutor for the High Impact Tutoring grant.
- e. To approve Madeleine Bell as an Arts Coordinator, effective 1/2/24 - 6/30/24 at the annual salary of \$54,773.00, BA-5.
- f. To approve the following CPII Placements:
 1. Kate Artensen – NJCU - placed with Franni Russo - 1st Grade
 2. Alexa Garcia – NJCU - placed with Mike Lee
 3. Emily Pelle - NJCU - placed with Erin McGinty
- g. To approve the New NJCU Interns:
 1. Justin Morweiser
 2. Axia Gonzalez
- h. To approve a Stipend for Assistant Girls Basketball Coach - Daniela Betancourt at \$1,500 and rescind the appointment of Jose Bejerano.
- i. To ratify the approval of Melanie Oliva as Teacher Assistant, effective 12/18/23 at the annual salary of \$44,441.
- j. To accept the resignation of Arabia Williams, effective 1/17/24.
- k. To ratify the approval of Crystal Pijuan as a PK-4 teacher, effective 1/17/24 at the annual salary of \$51,773.00, step BA-2.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand	1	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

4. Curriculum/Special Education

- a. To approve an agreement with Dr. Kathleen Rotter and Ms. Donna Siani, MeD., LDTC to provide Special Education Mentoring Services at a rate of \$175/hour for an approximate annual total of \$17,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2	X			
Nikhil Puri		X				Jaclyn Moore		X			

5. Policy/Miscellaneous

- a. To approve the SY 2023 HIB Grade Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	2	X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore		X			

IX. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45						
K	66			60	65	66	65	66						
1	66			66	66	66	66	66						
2	66			65	66	66	66	66						
3	66			66	66	66	66	66						
4	66			66	66	66	66	66						
5	66			65	66	66	64	66						
6	66			66	68	68	69	69						
7	66			61	64	68	66	67						
8	66			63	63	62	62	62						
Total	639			625	635	639	635	639						

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – December BvA and FY23 Audit were discussed.
- b. Human Resources – Scheduled to meet in March.
- c. Facilities/Green/Sustainability – Window work has commenced. Architect meetings continue about various phases of the projects, such as electrical and HVACs.
- d. Technology – Website presentation.
- e. Policy - None
- f. Afterschool – Spending time on the reports and will have a meeting in the near future.

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

HR - Marisa, Nikhil, Kate, Bert, Angela

Facility/Green - Gaspar, Elizabeth

Technology - Neil, Cathy

Policy - Bert, Paula, Nikhil

Afterschool - Marisa, Jaclyn

2. Next Board Meeting: 2024: 2/8, 3/14, 4/18, 5/16, 6/13

XI. New Business - none

XII. Public Comment - none

XIII. Adjourn Regular Session and Enter Executive Session

XIV. Adjourn Executive Session and Enter Regular Session

XV. Adjourn Meeting – 8:04 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2	X			
Nikhil Puri	1	X				Jaclyn Moore		X			