



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, June 13, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:33 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2025)	X		
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	Recording Board Secretary	X		
Angel Melendez	Assistant Head of School	X		
Ilea Kozak	Prospective Board of Trustee Member	X		
Suleyni Abreu	Prospective Board of Trustee Member	X		

IV. **Public Comment – None**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New

Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

V. Oath of office

1. Ilea Kozak – term 3 years.
2. Suleyni Abreu – term 3 years.

VI. Election – Board President

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent
Marisa Gerke	Kate Gratto	Nikhil Puri	11	0	0	1

Election – Vice President

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent
Kate Gratto	Marisa Gerke	Nikhil Puri	11	0	0	1

Election – Treasure

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent
Colin Dunn	Marisa Gerke	Kate Gratto	11	0	0	1

VII. Presentations

1. 2024 Parent Survey Data-Colin Hogan, Angel Melendez, Tatiana Antczak
2. 2023-2024-High School Admissions Data-Ve'Dora Wright
3. 2023-2024-Anti-Vandalism Campaign-Angel Melendez

VIII. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	3	-	-	-	1	1	-	-	-	-	5
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	2	3	2	-	-	-	-	17
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

IX. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **May 16, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie	1	X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera	2	X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

X. Reorganization

1. Regular Meeting Dates – 2024/2025 School Year

BE IT RESOLVED: upon the recommendation of the Head of School, the Learning Community Charter School approves the Resolution to adopt the Annual Board Meeting Schedule for the 2024/2025 school year in accordance with 18A:10-6. Meetings will be held in the school’s Media Center. Executive session to be called as necessary during Regular Meeting.

Day	Date	Regular Meeting	Notes
Thursday	July 11, 2024	6:30 PM	Regular Meeting
Thursday	August 15, 2024	6:30 PM	Regular Meeting
Thursday	September 19, 2024	6:30 PM	Regular Meeting
Thursday	October 17, 2024	6:30 PM	Regular Meeting
Thursday	November 14, 2024	6:30 PM	Regular Meeting
Thursday	December 19, 2024	6:30 PM	Regular Meeting
Thursday	January 16, 2025	6:30 PM	Regular Meeting
Thursday	February 13, 2025	6:30 PM	Regular Meeting
Thursday	March 13, 2025	6:30 PM	Regular Meeting/ Budget Meeting
Thursday	April 17, 2025	6:30 PM	Regular Meeting
Thursday	May 15, 2025	6:30 PM	Regular Meeting
Thursday	June 12, 2025	6:30 PM	Regular Meeting/ Reorganization Meeting

2. Special Meetings

RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2024/2025 school year, may be called 48 hours or more prior to the meeting by giving written notice of the date, time, location, and agenda (if known) of the special meeting, and also whether formal action may or may not be taken.

3. Appointments

RESOLVED, that the Learning Community Charter School, upon the recommendation of the Executive Director, hereby appoints the following for the 2024/2025 school year:

Position/Appointment	Name
Executive Director	Colin Hogan
Business Administrator/Board Secretary	Dr. Brian Falkowski
Acting Board Secretary in the absence of the Board Secretary	Kristina Haugen
Public Agency Compliance Officer (PACO)	Dr. Brian Falkowski
Custodian of School Records	Dr. Brian Falkowski
Appoint Asbestos Management/PEOSA Officer	Barbara Kiss
Safety & Health Coordinator	Juan Carillo
Indoor Air Quality Coordinator	Barbara Kiss
Integrated Pest Management Coordinator	Barbara Kiss
Right to Know and Chemical Hygiene Coordinator	Barbara Kiss

Affirmative Action Officer	Ulrika Boijort
Title IX Compliance Officer	Ulrika Boijort
Substance Awareness Coordinator	Ve'dora Wright
Section 504 Administrator	Elizabeth Stover
Homeless Liaison	Kacie Anderson
Section 504 Compliance Officer	Elizabeth Stover
HIB/Anti-Bully Coordinator	Kacie Anderson
School Safety Team	Angel Melendez

4. Adoption of Code of Ethics

RESOLVED, that the Learning Community Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2024/2025 school year.

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution. L.2001, c.178,s.5.

5. Adoption of Policies

RESOLVED, that the current board policies adopted by the Learning Community Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2024/2025 school year.

6. Depository of Funds

BE IT RESOLVED: that the Learning Community Charter School, Board of Trustees upon the recommendation of the Head of School, approves PNC Bank, Bank of America as the depository of funds for the 2024/2025 school year.

7. Newspaper of Record

BE IT REOLVED: that the Learning Community Charter School, Board of Trustees upon the recommendation of the Head of School, herewith designates Jersey Journal as the official Newspapers of Record; be it Resolved the official website is www.lccs.org for the 2024/2025 school year.

8. Authorize the School Business Administrator to Audit and Head of School to Approve Bill Payments

BE IT RESOLVED: that the Learning Community Charter School, Board of Trustees upon the recommendation of the Head of School, herewith designates the School Business Administrator/Board Secretary with the approval of Head of School, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2024/2025 school year.

9. Authorize Payment of Bills Between Meetings

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2024/2025 school year.

10. Appoint a School Purchasing Agent

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby appoints **Brian Falkowski** as Qualified Purchasing Agent with a Bid and Quotation Threshold to \$44,000 and \$6,600 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3(c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A11-6.1 (a) and N.J.S.A 18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2024/2025 school year.

11. Authorize purchases below 15% of the Bid Threshold without competitive quotations

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby approves the authorization of purchases below 15% of the Bid Threshold may be made without competitive quotations for the 2024/2025 school year.

12. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2024/2025 school year.

13. Resolution to authorize the Head of School and Business Administrator to make line-item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby authorizes the Head of School and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2024/2025 school year.

14. Appoint External Audit Firm

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, herby approves the appointment of **Scott Loeffler, CPA** to prepare the school’s Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2024, at a cost not to exceed \$35,000.

15. Appoint Board Attorney

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, herby approves the appointment of **Johnston Law Firm, LLC** to provide legal services for the 2024/2025 school year at a cost not to exceed \$25,000 and the following rates: \$285/principals, \$255/associates, and \$115/paralegals.

16. Resolution to Appoint Architect of Record

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, herby approves the appointment of **USA Architects, Pete Campisano** as Architect of Record for the 2024/2025 school year.

17. Approve Voluntary Payroll Deduction Companies

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby approves the following voluntary deduction companies for the 2024/2025 school year:

403B	AXA Equitable
Voluntary Insurance	AFLAC, AIG, Allstate

18. Approve NJ Uniform Chart of Accounts

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, hereby approves the NJ Uniform Chart of Accounts for the 2024/2025 school year.

19. Resolution to Appoint School Doctor

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, herby approves the appointment of **Dr. Kia Grundy** as School Doctor for the 2024/2025 school year at a cost not to exceed \$5,000.

20. Cooperative Purchasing

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services, Ed-Data Services, Middlesex County Cooperative, & Hunterdon County Cooperative for 2024/2025 school year.

21. Approve Private Insurance Broker of Record

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, to approve **Centric Benefits Consulting** as Insurance Broker for private Medical, Prescription and Dental Insurance for the 2024/2025 school year.

22. Approve Treadstone Risk Management LLC Insurance Services as the Insurance Broker of Record for Property and Casualty, and Workers Compensation Insurance

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, approve Treadstone Risk Management LLC as the Insurance Broker of Record for Property and Casualty and Workers Compensation for the 2024/2025 school year. Full resolution as attached.

23. Approve Use of Facsimile Signatures

BE IT RESOLVED: that the Learning Community Charter School, upon the recommendation of the Head of School, to approve use of facsimile signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts, Investment account and Purchase Orders and Contracts and Letters for the 2024/2025 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1	X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie		X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera	2	X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for May 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from May 17, 2024, to June 13, 2024.
- c. Payroll: To approve the following payrolls:

May 30, 2024	\$312,391.85
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Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Bertram Okpokwasili					X	Neil Abadie		X			
Paula Mahayosnand	2	X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

2. Buildings & Grounds

- a. Whereas, Learning Community Charter School Solicited public bids for the following project due on May 3, 2024: Asbestos Abatement and Disposal:

Whereas, two bids were received and opened publicly on May 3, 2024, from the following contractors at the following amounts:

Contractor	Base Bid	Alternate Bid	Total
Bristol Environmental, Inc.	\$55,500.00	No Bid	\$55,500.00
Hazmat Diagnostic, LLC	No Bid	No Bid	
Two Brothers Contracting, Inc.	\$42,200.00	\$1,500.00	\$43,700.00

Now, Therefore, Be It Resolved, the Learning Community Charter School shall award the lowest qualified bid to Two Brothers Contracting, Inc. (Two Brothers).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie	2	X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera	1	X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

3. Personnel

- a. To approve the following teachers for the 2024-2025 PAW program at \$160.00 per day and \$90 per hour for Professional Development:
 - i. Kent Jackman
 - ii. Sean Kiely
 - iii. Corinne Lee
 - iv. Renato Thoms
- b. To approve the rehiring of the following staff for the 2024-2025 school year:

FIRST NAME	LAST NAME	Position	Step	Salary
Julissa	Almonte	5th Grade ELA SPED Teacher	BA-3	\$ 53,363.00
Kacie	Anderson	School Social Worker	MA-21	\$ 84,388.00
Evelina	Andres	2nd Grade Teacher	BA-17	\$ 72,653.00
Mila	Andric	1st Grade Teacher	BA-17	\$ 72,653.00
Katherine	Andujar	Classroom Aide	N/A	\$ 38,871.00
Mark	August	5th Grade Teacher	MA-16	\$ 74,903.00
Lily	Aycox	MS Math Teacher	BA-10	\$ 61,428.00
Madeleine	Bell	Arts Coordinator	BA-6	\$ 56,388.00
Nina	Bell	Elementary Art Teacher	BA-6	\$ 56,388.00
Daniela	Betancourt	MS Spanish Teacher	BA-6	\$ 56,388.00
Triniti	Brodi	5th Grade Teacher	MA-13	\$ 69,978.00
Michael	Brown	Instrumental Teacher	BA-12	\$ 64,453.00
Coraline	Budhoo	Assistant Teacher	N/A	\$ 45,411.00
Joan	Buonafide	MS Science Teacher	MA-32	\$ 90,363.00
Antoinette	Cameron	PK Teacher	BA-13	\$ 65,978.00
Charlotte	Carr	MS Math Teacher	BA-12	\$ 64,453.00
Juan	Carrillo	School Nurse	MA-29	\$ 90,363.00
Meenu	Chaturvedi	Assistant Teacher	N/A	\$ 45,411.00
Mariela	Chiluisa	Assistant Teacher	N/A	\$ 45,411.00
Amy	Conover	Kindergarten Teacher	MA-6	\$ 60,388.00
Shantivadra	Das	Assistant Teacher	N/A	\$ 45,411.00
Justin	Deutsch	MS Science Teacher	BA-12	\$ 64,453.00
Ana	Garcia	Music Teacher	MA-11	\$ 62,928.00

Tomas	Garcia	Head Custodian	N/A	\$ 57,176.00
Dana	Guzman	Math Coach	BA-29	\$ 86,363.00
Nicole	Hittner	Reading Intervention Teacher	MA-15	\$ 73,228.00
Baha	Ibrahim	Assistant Teacher	N/A	\$ 45,411.00
Justin	Jablonsky	MS Social Studies Teacher	BA-10	\$ 61,428.00
Jeffrey	Joseph	MS PE/Health Teacher	MA-21	\$ 84,388.00
Lauryn	Landron	Kindergarten Teacher	BA-8	\$ 58,728.00
Ryan	Lane	MS ELA Teacher	BA-5	\$ 55,363.00
Michael	Lee	3rd Grade Teacher	BA-23	\$ 84,363.00
Robby	Lefkowitz	Gifted & Talented Teacher	MA-20	\$ 82,413.00
Rebekah	Lowe	4th Grade Teacher	BA-13	\$ 65,978.00
Antoinette	Lucas	Lower School Counselor	MA-15	\$ 73,228.00
Katherine	McConnell	Elementary School SPED Teacher	MA-24	\$ 90,363.00
Erin	McGinty	Kindergarten Teacher	BA-19	\$ 76,453.00
Lindsay	Mineses	1st Grade Teacher	N/A	\$ 45,411.00
Nikki	Mitchell	3rd Grade Teacher	BA-10	\$ 61,428.00
Poopak	Mohajer	2nd Grade Teacher	MA-7	\$ 61,528.00
Iris	Morales Larsen	MS Social Studies Teacher	BA-7	\$ 57,528.00
Lourdes	Moss	Elementary Math SPED Teacher	BA-3	\$ 53,363.00
Michelle	Mulholland	Assistant Teacher	N/A	\$ 45,411.00
Melanie	Oliva	2nd Grade Teacher	BA-10	\$ 61,428.00
Nicole	Ortolano	Assistant Teacher	N/A	\$ 45,411.00
Lydia	Pagan	4th Grade Teacher	BA-11	\$ 62,928.00
Tracy	Paparella	MS ELA Teacher	MA-19	\$ 80,453.00
Carlos	Perez	Assistant Teacher	N/A	\$ 45,411.00
Crystal	Pijuan	PK Teacher	BA-3	\$ 53,363.00
Elijah	Plant	Assistant Teacher	N/A	\$ 45,411.00
Stephanie	Pompilus	4th Grade Teacher	BA-10	\$ 61,428.00
Jessica	Porter	K/1st Grade SPED Teacher	BA-17	\$ 72,653.00
Diego	Reyes	MS Math SPED Teacher	BA-3	\$ 53,363.00
Francine	Russo	1st Grade Teacher	BA-12	\$ 64,453.00
Robert	Sardison	MS Math Teacher	MA-26	\$ 90,363.00
Scott	Silva	Elementary PE Teacher	BA-22	\$ 82,363.00
Stephanie	Silver	MS ELA Teacher	MA-15	\$ 73,228.00
Anuradha	Singh	Assistant Teacher	N/A	\$ 45,411.00
Michelle	Smith	3rd Grade Teacher	BA-6	\$ 56,388.00
Lorena	Sonsona	Assistant Teacher	N/A	\$ 45,411.00
Elizabeth	Stover	CST Coordinator	MA-15	\$ 73,228.00
Kaitlin	Thomas	MS SPED ELA Teacher	BA-7	\$ 57,528.00
Khady	Toure	Elementary SPED Math Teacher	MA-5	\$ 59,363.00
Marie	Van Der Horn	5th Grade Teacher	BA-24	\$ 86,363.00
Nicole	Washington	PK Teacher	MA-24	\$ 90,363.00
Sarah	Westley	Structured Literacy Teacher	MA-23	\$ 88,363.00
Vedora	Wright	MS School Counselor	MA-18	\$ 78,503.00
Kerrie	Young	Assistant Teacher	N/A	\$ 45,411.00
Alejandro	Yumiguano	Music Teacher	BA-10	\$ 61,428.00

- c. To approve the following Curriculum Stipends:
 - i. K-5 Conservatory Curriculum Alignment - Alex Yumiguano \$3,000 total
 - ii. K-4 Music & Movement Curriculum Alignment- Ana Garcia \$2,500 total
 - iii. 4-8 Band Curriculum Alignment- Mike Brown \$1,000 total
 - iv. K-5 Art Curriculum Alignment- Nina Bell \$3,000 total
- d. To approve the FY 2024-2025 new hires:
 - i. Lydia Pagan, 4th Grade Teacher, BA-11, \$62,928.00.
 - ii. Clare Barrett, 1st Grade Teacher, MA-20, \$82,413.00.
- e. To approve the renewal for the following 12-month employees at a 3% base salary increase:

Tatiana Antczak, Assistant Head of School
Ulrika Boijort, HR/Student Enrollment
Colin Hogan, Head of School
Barbara Kiss, Facilities Manager
Melissa Megaro, Comptroller
Angel Melendez, Assistant Head of School
Marc Mulholland, Director of Development
Neidra Rambaran, Confidential Administrative Secretary

- f. To approve the rehire of Nap Aides at \$17.00 per hour.
- g. To approve the summer hours for the following staff at \$50.00 per hour:
 - i. Madeleine Bell, not to exceed 10 hours
 - ii. Juan Carrillo, not to exceed 80 hours
 - iii. Ve'Dora Wright not to exceed 50 hours
 - iv. Robby Lefkowitz, not to exceed 50 hours
 - v. Kacie Anderson, not to exceed 30 hours
 - vi. Katherine McConnell, not to exceed 30 hours
 - vii. Sarah Westley, not to exceed 30 hours
 - viii. Elizabeth Stover, not to exceed 30 hours
- h. To approve the following staff for the summer program:

Teachers Name	Amount
Marie VanDer Horn	\$3,000
Triniti Brodi	\$3,000
Mark August	\$3,000
Lily Aycox	\$3,000
Robert Sardison	\$3,000
Ryan Lane	\$3,000
Dana Guzman	\$5,400
Nicole Hittner	\$5,400
Substitutes	Daily Rate
Katie McConnel	\$200
Stephanie Pompilus	\$200

- i. To accept the resignation of Sarah Freitas effective June 30, 2024.
- j. Resolved, that the Board of Trustees approve the following staff being applied under Federal Grants for the 2023-2024 school year:

Employee Name	Grant
Baha Ibrahim	IDEA Basic
Michelle Mulholland	IDEA Basic
Nicole Ortolano	IDEA Basic
Katherine Andujar	ESEA – Title I
Shantivadra Das	ESEA – Title I
George Gawargi	ESEA – Title I
Lindsey Mineses	ESEA – Title I
Carlos Perez	ESEA – Title I
Crystal Pijuan	ESEA – Title I
Elijah Plant	ESEA – Title I
Anuradha Singh	ESEA – Title I
Lorena Sonsona	ESEA – Title I
Kerrie Young	ESEA – Title I

- k. To approve a bonus for Denise Bellino for her years of service.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie		X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri	2	X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto	1	X			
Ilea Kozak		X				Suleyni Abreu		X			

4. Curriculum/Special Education: none

5. Policy/Miscellaneous/Contracts

- a. Contract: To approve the software support contract renewal with **Computer Solution, INC (CSI)**, renewal term of July 1, 2024, to June 30, 2025, cost \$3,816.00.
- b. Agreement: To approve the Master Services Agreement between **Curriculum Crossroads, LLC** and Learning Community Charter School for Educational Coaching, Curriculum, and Consulting services as attached, term July 1, 2024, to June 30, 2025, cost \$8,125/month.
- c. Consulting Agreement: To approve the Mathematics Education Consulting Agreement between Learning Community Charter School and **Joseph DiNapoli** as attached, effective September 1, 2024, cost \$22,500.
- d. Contract: To approve the Agreement between Learning Community Charter School and **Miriam Skydell and Associates, LLC**, to provide behaviorist services, effective September 2, 2024.
- e. Agreement: To approve the Service Agreement between **Industry Specific Solutions, LLC (ISS)** for substitute services and Learning Community Charter School at attached.
- f. MOA: To approve the Memorandum of Agreement between **Nimbus Dance Works, INC** and the Learning Community Charter School to provide Dance Instruction, as attached, cost \$26,020.00.
- g. Service Order: To approve the Service Order with **Panorama** for family, student, and teacher surveys as attached, cost \$7,041.67.

- h. Renewal: To approve the **Realtime** Renewal for the student information system cost \$25,916.38
- i. Agreement: To approve the agreement for Special Education Related Services between **Infinite Therapy Solutions, LLP** and Learning Community Charter School as attached, term July 27, 2024, to June 30, 2025.
- j. Proposal: To approve the **LinkIt** student data cost proposal as attached, term July 1, 2024, to June 30, 2025, cost \$11,285.00.
- k. Sales Order: To approve the sales order with **NWEA MAP**, cost \$11,793.00.
- l. Proposal: To approve the Support of Special Education Program and Intense Mentoring of Beginning Teachers in Special Education with **Dr. Kathleen Rotter**, \$175/hour.
- m. Agreement: To approve the Speech and Language Pathology Agreement **between Small Talk Pediatric Speech Therapy PSC, PC (STP Speech Therapy)** and Learning Community Charter School as attached.
- n. Agreement: To approve the agreement with **Bedford Psychological Services PC** for psychological services as attached.
- o. Policy: Resolved, that the Board of Trustees approves the LCCS Admission Policy as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie	1	X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera	2	X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

XII. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45	45	45	45	45		
K	66			60	65	66	65	66	66	66	65	66		
1	66			66	66	66	66	66	66	67	67	67		
2	66			65	66	66	66	66	66	67	67	67		
3	66			66	66	66	66	66	66	64	63	63		
4	66			66	66	66	66	66	66	66	67	67		
5	66			65	66	66	64	66	66	66	66	66		
6	66			66	68	68	69	69	69	69	68	68		
7	66			61	64	68	66	67	67	67	67	67		
8	66			63	63	62	62	62	62	62	62	62		
Total	639			625	635	639	635	639	639	639	637	638		

XIII. Board Agenda

1. Committee Reports

- a. Finance and Budget: May BvA was discussed, as well as FY 2024 close out.
- b. Human Resources: Final meeting for the school year - June 14th
- c. Facilities/Green/Sustainability: The electrical installation walk-through took place on June 13th. Facility updates include asbestos removal, gym floor, and a proposal for nine air conditioning units to be installed. FGS will reach out to Maschios about the recycling initiative.
- d. Technology: The website is under construction and is projected to finish at the beginning of August. Hosting—employees who are working on the content are receiving training.

Photography and videography are underway. – Communications on the website will be tested before the launch.

- e. Policy: Several policies have been revised and presented. The target completion date is the end of the month. Target approval date September board meeting.

- 2. Next Board Meeting: **2024:** 7/11, 9/19, 10/17, 11/14, 12/19
2025: 1/16, 2/13, 3/13, 4/17, 5/15, 6/12
- 3. Board Retreat: July 21st

XIV. New Business

- 1. To approve the following staff for the summer Home Instruction program:
 - i. Charlotte Kar, \$50.00/hour
 - ii. Trinity Brodi, \$50.00/hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Bertram Okpokwasili					X	Neil Abadie		X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto	2	X			
Ilea Kozak		X				Suleyni Abreu		X			

XV. Public Comment: none

XVI. Adjourn Regular Session and Enter Executive Session: 8:27 PM

**Legal Matters

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn				X		Marisa Gerke	1	X			
Bertram Okpokwasili					X	Neil Abadie	2	X			
Paula Mahayosnand				X		Cathy Agle		X			
Nikhil Puri				X		Gaspar Cabrera		X			
Jaclyn Moore				X		Kate Gratto		X			
Ilea Kozak				X		Suleyni Abreu		X			

XVII. Adjourn Executive Session: 8:49 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie	1	X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

XVIII. Adjourn Regular Session: 8:50 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie		X			
Paula Mahayosnand		X				Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak	1	X				Suleyni Abreu	2	X			