



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, October 17, 2024 – 6:30 PM

I. Call to Order by Board Secretary – 6:37 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2025)	X-6:40		
Paula Mahayosnand	Parent Member (5/2026)	X		
Marisa Gerke	President, Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)		X	
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	V.P., Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		
ILea Kozak	Parent Member (6/2027)	X		
Suleyni Abreu	Parent Member (6/2027)		X	

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also, Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	SBO Representative	X		
Angel Melendez	Assistant Head of School		X	
Gustavo Abreu	Prospective BOT Member	X		

IV. Oath of Office

1. Gustavo Abreu – term: 10/2027

- V. Board Discussion Topics**
 1. Recognizing Mr. Hogan’s Years of Service to LCCS

VI. Public Comment: None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

- VII. Presentations**
- 2024 NJSLA School Performance Results – Tatiana Antczak, Maureen Rexer, Katie Goral, and Joseph DiNapoli.
 - Visitor management and Hall Pass System update – Electronic Hall pass system. Middle School will pilot the system first.

- VIII. Board Discussion Topics**
- Afterschool P&L – (P&L in Dropbox)
 - Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

IX. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the September 19, 2024, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke				X		Neil Abadie					X
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	2	X				Gaspar Cabrera	1	X			
Bertram Okpokwasili				X		Suleyni Abreu					X
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

X. Motions for Approval

- Finance**
 - Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary’s

certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

b. Bills List: To approve the Bills/Check List from September 20, 2024, to October 17, 2024.

c. Payroll: To approve the following payrolls:

September 13, 2024 \$300,706.24

September 30, 2024 \$309,973.99

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie					X
Colin Dunn	2	X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu					X
Paula Mahayosnand	1	X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

2. Buildings & Grounds: None

3. Personnel

- a. To approve/ratify Denise Bellino as a part-time nurse from 9/3/2024-6/24/2024 at the hourly rate of \$65/hour.
- b. To approve/ratify Katherine Arentsen as a substitute teacher from 9/3/2024-10/4/2024 at the per diem rate of \$125/day.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	1	X				Neil Abadie					X
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	2	X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu					X
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

4. Curriculum/Special Education: None

5. Policy/Miscellaneous/Contracts

- a. Intervention Contract: To approve the Master Service Agreement between Turn and Go Learning LLC, and the Learning Community Charter School, effective October 15, 2024-June 30, 2025. Cost: no more than \$3,500 to provide the services detailed in the SOW. Services will be billed on an hourly basis at \$75 per hour.
- b. To approve the 2023-2024 HIB Self-Assessment as attached.
- c. To approve the Learning Community Charter School Math Support Proposal with Learning Transformed. Cost: \$1,800 per day for eight days (6 hours per day), 60 hours of Curation of Structured Intervention Materials at \$175/hour.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie					X
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu					X
Paula Mahayosnand	1	X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XI. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45			45	45									
K	66			64	66									
1	66			65	65									
2	66			67	67									
3	66			65	67									
4	66			65	64									
5	66			66	66									
6	66			63	66									
7	66			65	64									
8	66			67	67									
Total	639			632	635									

XII. Board Agenda

1. Committee Reports

- a. Finance and Budget – Colin Dunn reviewed capital spending – offsets with the grants – FOLLCS analysis.
- b. Human Resources – none
- c. Facilities/Green/Sustainability – Gaspar Cabrera auditorium project is complete, as is the electrical and utility work for the sidewalk repair /reached out to the green team/reach out to the staff to see if they are comfortable.
- d. Policy—Bertram Okpokwasili—Met with Colin last Tuesday. There are outstanding policies for approval, including the AI Policy (you have to have a plan in place before you adopt the policy)—meeting on October 22nd with the policy committee. (9 policies) – Misuse of AI is in the student code of conduct.
- e. Technology – Assist with looking into a new student management system.
- f. Negotiations – none

2. Next Board Meeting: 2024: 11/14, 12/19

2025: 1/16, ~~2/13~~, 3/13, ~~4/17~~, 5/15, 6/12

New board meeting dates 2/6 and 4/10.

XIII. New Business

XIV. Public Comment

XV. Adjourn Regular Session and Enter Executive Session: 8:44 PM

1. HIB

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie					X
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili	2	X				Suleyni Abreu					X
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore	1	X				Gustavo Abreu		X			

XVI. Adjourn Executive Session: 8:49 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	2	X				Neil Abadie					X
Colin Dunn	1	X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu					X
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XVII. Adjourn Regular Session: 8:50 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie					X
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili		X				Suleyni Abreu					X
Paula Mahayosnand		X				Ilea Kozak	2	X			
Jaclyn Moore		X				Gustavo Abreu	1	X			