

**NORTH CAPE SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**11926 W. HWY K**  
**FRANKSVILLE, WI 53126**

**September 23, 2024 5:00 p.m. Minutes North Cape Conference Room**

1. Call meeting to order. President Dan Hying called meeting to order at 5:02 p.m. School Board Members present: Tom Henningfeld, Keith Jacobson, and Ryan Menken. Also present were Dr. Lehnen, Ms. Hansen, Ms. Harris, Mrs. Holden and Ms. Podbielski

2. Good News from Staff Ms. Harris and Ms. Podbielski. Always nice to hear good news from the staff! Summer school this year had 24 students in the 5k to 5th grade. Focused on reading and math and did some STEM units. Had fun with frogs and toads. At the end of summer school, Community State Bank provided ice cream treats! Garden: middle school is taking it on during RTI on Fridays. So thankful for Tina Hansen for her help. Middle school girls basketball has started. Mr. Vaccaro is the coach again. Up and running for MAPS testing. Really good sign. iReady assessment was just done. Data day is Wednesday. This helps bridge the gap between unfinished learning and what is being taught in the classroom. Ms Harris's 1st grade class from last year had extremely high scores and she was recognized on a panel this last summer to discuss the results. Act 20 is Wisconsin initiative K to 3rd for literacy. Teachers have been provided with a lot of information from Ms. Podbielski about this screening and testing. She has extensive knowledge in Forward testing also. When Dr Lehnen first started at North Cape, the reading interventionist position was not part of North Cape. This position is critical to the success of our literacy growth and achievement. The knowledge she has is amazing, and we are so fortunate to have her at North Cape. Bringing leadership, always willing to help out, and is doing a great job. Our teachers are very comfortable with the path we are on; North Cape literacy has always been meeting the components of literacy outlined in Act 20. Thursday open house. Middle school zip line field trip is October 2, 4k-2nd fire department field trip is on October 11. Interventions are off to a great start, even earlier than most districts. 5th grade band is making great progress and 7th and 8th grade are learning about silent movies.

3. Approval of minutes from August 19, 2024 School Board Meeting. Motion to approve as posted by Keith Jacobson, second by Ryan Menken. No discussion, all in favor, motion carries.

4. Superintendent's Report:

- a. Start of school - 3 articles in all area district newsletter- One of the best publication of stories we have had. This year has really been a smooth start. A lot of new is occurring in the building. Kids First. Our theme, "We are committed to knowing every student by NAME, STRENGTH and NEED", fits this extremely well. Staff embraced this theme during inservice days and learned a lot about each other's Strengths and Needs.
- b. Reminder of Budget Hearing 5:00 pm, Annual Meeting 5:15 pm, Regular Meeting 5:30 pm. - October 28, 2024. Tina has prepared the preliminary budget. Certification of state aid is October 15, 2024 - final piece in approving the levy in October.
- c. Superintendent's Conference 25th-27th in Madison. Looking forward to networking.

## 5. Treasurer's Report:

- a. Review of Financials (Revenue, Expenditure, Balance Sheet) Halter

Numbers have been plugged into the BOE format - Also, getting ready for next month's meeting to approve the budget. Motion to approve financials as posted by Tom Henningfeld, second by Keith Jacobson. No discussion, all in favor, motion carries.

- b. Approval of payroll and disbursement checks Halter

Motion to approve as posted by Ryan Menken, second by Tom Henningfeld. No discussion, all in favor, motion carries.

## 6. Old Business

- a. Discussion of 2024-2025 Budget. This year is falling in line with the past two years. Mill rate is also pretty steady. EBIS financial cliff, but this was planned for. Used wisely. Stability in membership helps with not needing a referendum. Special education costs are up and down every year and are dependent on changing needs of students. Regardless, the operating expense is a big chunk of funding that reduces the General Fund 10 Revenue Account.
- b. Motion and approval of invoices for parking lot project to be paid from Committed Funds Balance, including amounts of \$ 39,313.91 to Asphalt Contractors, \$393.00 to Jim's Lawn and Landscaping, and \$1950 to Mejia Fence Inc. Motion to pay out of Facilities Improvements Committed Funds Balance made by Ryan Menken, second by Tom Henningfeld. Roll call vote Tom Henningfeld:aye, Keith Jacobson: aye, Dan Hying: aye, Ryan Menken: aye. No discussion, all in favor, motion carries.
- c. Facilities Update: Gym Floor, Concrete, 4K-2 grade basketball hoop/court, Dr Lehnen will speak with a few superintendents at the conference about their floors. Taking it slow, but making sure to research this completely. Not a totally new product. Concrete at the end of October when we have the long weekend for the front entrance. We have purchased a little hoop for 4K-2 recess time; Discussion occurred regarding placement of the hoop and what would be the court. The kids are very excited for the little hoop. We got a really good adjustable hoop.

## 7. New Business

- a. Discussion, motion and approval of stipend amount, \$229.20 per semester, per private student for transportation to private school per Wisconsin State law. Public schools are responsible to provide a stipend to private school students in their district. These students are Burlington school district private school students, which is within 5 miles of union high school boundary. High school formula used to figure out per student cost. Letter will be sent to parent, If the letter is signed, it will be paid to parent. Motion to approve as posted by Ryan Menken, second by Keith Jacobson. No discussion. All in favor, motion carries.

8. Motion to Adjourn at 5:54pm made by Tom Henningfeld, second by Keith Jacobson. No discussion, all in favor, motion carries.