

HALF HOLLOW HILLS CENTRAL SCHOOL DISTRICT

2025/26 BUDGET DEVELOPMENT CALENDAR

OCTOBER 28, 2024	Present 2025/26 budget development calendar to Board of Education for adoption
NOVEMBER 2024	Distribution of budget development packets to budget supervisors
DECEMBER 20, 2024	Deadline for all budget packets to be returned to Business Office from budget supervisors
JANUARY - MAY 2025	Board of Education budget meetings as needed
JANUARY - APRIL 2025	Development of 2025/26 staff projections (including federally funded positions)
FEBRUARY 2025	Central Office Administrators review first draft of budget
MARCH 1, 2025	Property Tax Levy Cap info sent to the Office of the State Comptroller
MARCH 10, 2025	Board of Education motion to accept contents of Legal Notice
MARCH 10 & 24, 2025	Board of Education budget presentations/discussions
APRIL 3, 4, 17, 18, 2025 MAY 1, 2, 15, 16, 2025	Publish Legal Notice of Annual Budget Meeting and Vote in two newspapers having general circulation: Long Islander and Long Island Business News
APRIL 11, 2025	Preliminary budget submitted to Board of Education
APRIL 21, 2025	Deadline to submit to District Clerk petitions for Board of Education Trustee seats
APRIL 22, 2025	Presentation of final 2025/26 proposed budget, Board adoption of final 2025/26 proposed budget, and Board motion to accept Property Tax Report Card
APRIL 22, 2025	Property Tax Report Card submitted to SED and local newspapers
APRIL 29, 2025 (week of)	Budget Brochure information sent to printer and published on the District website
APRIL - MAY 2025	Community and staff informational presentations on proposed budget
MAY 6, 2025 (no later than)	Budget Brochure mailed to voters of the District
MAY 6, 2025	Budget statement and required attachments made available for public review at community libraries, schools and on website. Salary disclosure transmitted to SED.
MAY 12, 2025	Budget Hearing (legally required community budget presentation)
MAY 14, 2025	Budget Notice (legally required) mailed to voters
MAY 20, 2025	Annual Meeting – Budget Vote and Board of Education Trustee Elections