

Clinton-Glen Gardner Board of Education  
October 24, 2024  
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalacos, Jaclyn Carruthers

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 4

2. Out-of-School Suspensions: 2.5

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachments #3)**

**RESOLUTION 2024-2025: 21**

**ACCEPT SCHOOL DATA REPORTS**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-E.

**5. Superintendent/Principal's Report**

**A. Clinton Education Association Report**

Mrs. McVerry updated the Board on the happenings around the school and discussed the grant applied for and available for CAP (Child Assault Prevention) program for grades 1st, 3rd, 5th and 7th grade. Grant acceptance approval will be requested on November agenda.

**B. Assistant Principal- Curriculum Coordinator Report**

- Mr. Stanbro presented regarding NJSLA

**C. Special Services Report**

- Dr Kastner updated the Board on requested preschool approval and updates on procedures at the YMCA location. Grant from SONJ will be used for Unified after school activities.

**RESOLUTION 2024-2025: 22      APPROVE 25/26 3-YEAR PSH PLAN & UPDATES**

Mrs. Burr moved, seconded by Mrs. Moore , and passed unanimously by a roll call vote, 6-0-0, to approve the 2025-2026 Three-year preschool program plan and annual updates(links below):

- [2025-2026 Three-year Preschool Program Plan and Annual Update - Hunterdon Cou...](#)
- , [W Final 2025-2026 Statement of Assurances \(SOA\) Preschool Program Plan and Upd...](#)

**Dr. Cohen updated the Board on:**

- Soccer, Volleyball, Cross Country tournament
- Walk to school
- Trunk and Treat
- Recess fun
- Kindergarten enrollment counts to consider
- Garage project update

**6 Public Comment**

Mrs. DaSilva, a Clinton parent, inquired about her student being able to ask questions, gave feedback regarding the Wit and Wisdom and IXL and looks forward to the parent workshops related to the same.

**7. Personnel**

**RESOLUTION 2024-2025: 24                      APPROVE ITEMS ITEMS 7A-E AND 8 A&B**

Mrs. Burr moved, seconded by Dr. Tsakalacos, and passed by a roll call vote, 5-0-1, with Mrs. Moore abstaining, to approve personnel items A-E, as well as Curriculum, Instruction, Assessment & Technology items 8 A & B

**A. Rate approvals**

**Motion:** To approve the hourly rate increase for adult before/aftercare workers to \$20.50/hour effective 10/25/24 **RESOLUTION 2024-2025: 24**

**B. Staff approvals**

<b>Motion:</b> To approve the following staff member and rates for the listed position for the 2024-2025 school year: <b>RESOLUTION 2024-2025: 24</b>		
Position	Name	Rate
Aftercare Asst/ Substitute Teacher	Justin Schorr	Aftercare \$20.50/hr Substitute \$115.00 per diem

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: <b>RESOLUTION 2024-2025: 24</b>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Integrated Pest Management (IPM) Training Sessions	10/11/24 (retroactive) and 10/25/24	Rick Trimmer	0	0	mileage
NJASBO Seminar	10/17/24	Bernadette Wang	\$145	0	\$145
NJASBO Seminar	11/12/24	Bernadette Wang	\$145	0	\$145
Hunterdon Resources Fall Conference	11/14/24	Angela McVerry	\$50	0	\$50 + mileage
NJASA TECHSPO '25	1/29/24 - 1/31/24	Seth Cohen	\$590	0	\$590 + lodging and mileage
Mental Health Toolbox for CST Professionals in Somerset	10/29/24	Carolyn Schorr	\$0	\$115	\$115 + mileage

**B. Field Trips**

<b>Motion:</b> To approve the following requests for field trips as listed: <b>RESOLUTION 2024-2025: 24</b>			
Date	Grade	Destination	Cost per student
October 2024	8th Grade	Clinton Township Middle School	TBD
November 2024	Enrichment	Hunterdon Art Museum	TBD
October 2024	Kindergarten	Ort Farms	\$22.25
June 2025	7th/8th Band, Chorus, Orchestra	High Notes Music Festival, Dorney Park	TBD

**9. Policy and Regulations**

**Motion:** To approve the listed first or second readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
NONE			

**10. General Information: Business Administrator’s Report**

**RESOLUTION 2024-2025: 17 APPROVE BUSINESS ADMINISTRATOR ITEMS A-E**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 6-0-0, to approve the following items **A-C**:

**A. Comprehensive Maintenance Plan**

**RESOLUTION 2024-2025: 25 APPROVE SUBMISSION M-1 WORKSHEET AND CMP FOR 24/25 SY**

**Motion:** To approve the submission of M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2024-2025 school year. **(Attachment #4) RESOLUTION 2024-2025: 17**

**B. Donations**

**Motion:** To accept the following donation(s): **RESOLUTION 2024-2025: 17**

Donor	Amount
Walmart for Unified VFW service project	\$150
ShopRite for Unified Club	\$200
ShopRite for Life Skills Program	\$400
Full Size Cello, bow and case from Laverna Anderson	na

**C. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2024-2025: 17**

1. Approval of Board of Education Minutes from the September 24, 2024 Business Session.. **(Attachment #5)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports **(Attachment #6)**

August, 2024      \$3,909,028.53

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
  - a. General Account: \$ 1,156,044.49 (for 9/25/24 through 10/24/24)
  - b. Cafeteria Account: \$ 413.95 (checks for September 2024)
4. Checking Account Balances – August, 2024
  - a. Student Activities \$ 74,501.67
  - b. Cafeteria: \$ 188,112.91
  - c. Payroll Agency: \$ 20,830.69
  - d. Unemployment: \$ 114,052.81
5. Transfers in the amount of \$21,330.41 for September, 2024. **(Attachment #8)**
6. Total Budget Fund Transfer in the amount of \$111,031.22 through September, 2024. **(Attachment #9)**

## 11. Correspondence

PTO Harlem Wizards raised \$3760

Upcoming: Book Fair, Dinner for staff on conference night, Holiday outreach suggested that gift cards are purchased through Scripts

## 12. New Business

- 25/26 Budget discussion
- 2025 Proposed BOE meeting dates
- 2024 National School Lunch Program Equipment Assistance Grant

**13. Old Business**

**2024-2025 Goals**

**Goal Statement: To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.**

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

**14. Public Comment NONE**

**15. Executive Session NONE**


**16. Adjournment**

**RESOLUTION 2024-2025: 26**

**ADJOURNMENT**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 8:58 pm.

Respectfully submitted,

  
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Bernadette Wang, Business Administrator

  
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Ashley Dunker, President