

PTO Meeting Minutes

October 16, 2024

Meeting called to order at 6:07 pm by Stacie Brown.

Rosa Lopez-Washington motioned and Aimee Briggs seconded, to approve the meeting minutes from the September meeting.

Attendance:

Anastacia Brown: President

Trisha Kocanda; Superintendent

Yoon Chung: Vice President - Lincoln

Stefan Ladenburger; IS principal

Aimee Briggs: Vice President - ES

Shawn Killacky: School Board

Elisabeth Reigle: Vice President – IS

Suha Dimon: Art Awareness Co-Chair

Rosa Lopez-Washington: Vice President – MS

Monica Trent: Yearbook Chair

Shahnawaz Ahmed: Treasurer

Heather McNelis: IS Yearbook

Jennifer Knop: Secretary

Guests:

Edie Buehring: IS Teacher Representative

Greg Wideman

Gina Ney: MS Teacher Representative

T. Kolski

Reports:

President's Report:

Stacie Brown reported. PTO staff shirts were delivered. Picture retake form is live, many have signed up.

Vice Presidents' Reports:

Lincoln School: Yoon Chung reported. All party hosts have been assigned and notified, working to fill the last few openings.

Elementary School: Aimee Briggs reported. All party hosts have been notified. Reading Rally will be in the newsletter next week.

Intermediate School: Elisabeth Reigle reported. Party hosts have been assigned and notified. Happy Little Flame fundraiser starts Friday. Scents included in the sale will be available in the ES starting on Friday afternoon. Mum pick up went smoothly. Thanks to all those that helped. Trunk or Treat will be held Oct 26, from 10-12 at the ES. So far there are 17 teacher trunks.

Middle School: No report.

Treasurer's Report: Shahnawaz Ahmed reported. Party checks are being dropped off this week. Classes at Lincoln without hosts will go to the teacher.

Mundelein Comm. Checking Balance as of 9/30/24	\$13,425.28
Mundelein Comm. Savings Balance as of 9/30/24	\$ 58,766.96
Less: Committed Funds	\$69,552.71
Uncommitted Funds as of 9/30/24	\$2,639.53
Balance available for 2024/2025:	\$2,639.53

Parent Liaison - No report.

Communications - No report.

Principal's Report: Stefan Ladenburger reported. Halloween parties coming up. If party host parents want to scan IDs ahead of time, it will make check-in smoother on the day. Picture retakes are Oct 24.

Lincoln - Looking forward to Trunk or Treat and the Halloween parties.

ES -Thank you for supporting our T-shirts and PAWS Patrol bags. The PAWS Patrol members will be introduced at the next School Board meeting. Looking forward to Trunk or Treat and the Halloween parties. Kindergarten classes will be taking a field trip to Country Bumpkin this week.

IS - A new PAWS Student Committee has been started with 4th and 5th grade student representatives. They will be brainstorming ideas to foster their PAWS community.

ES & IS - This year Parent Teacher Conference sign-ups in these two schools will be similar to the system used in the Middle School. The goal will be to have all conference sign-ups be shared at the same time. For parents of ES students that have already signed up for a time with their teacher, they should not have to sign up again. Teachers should be able to enter those sign-ups ahead of time.

MS - Thanks for supporting the 7th grade field trip and Science Olympiad.

District and School Board Report:

Shawn Killacky reported for the School Board. Recap of last month's meeting: recognized Eileen Duffy and Lori Northrup for the Courtyard project at the ES; the Student Growth Achievement report presented was positive; FY 2025 Budget was approved; old band equipment was donated to another school; purchased a new maintenance vehicle. Recap of the last Finance & Facilities meeting: discussion around developing a multilingual program; tentative levy was introduced. Please attend the Long-range Facility Planning Community Feedback meeting tomorrow night.

Trisha Kocanda reported for the District. Excited to share with the community all the Steering Committee's plans at the meeting tomorrow night. We will be presenting a draft plan that includes a new school and planning for 1,000 more students over 20 years. The meeting will be held in the IS gym, structured with stations to make it more interactive. Goal is to exhaust other funding processes before hitting the tax base (referendum).

Other notes: Attended the first multilingual event of the school year last week. Our MS Girls Soccer team went 12-0 on the season and won back to back Conference Championships. The MS also had a State Qualifier for Cross Country. The next board meeting is Monday night. The Instructional Coaches will be presenting to the board to introduce what they've been doing this year. The next Parent University is Oct. 24.

Teacher Reports:

IS: Edie Buerhing reported. Looking forward to Halloween parties. Not thrilled about them being on a Thursday, but the kids will be excited.

ES: No report.

MS: Gina Ney reported. Thanks for the T-shirts.

Committee Reports:

Art Awareness – Suha Dimon reported. We have sent out emails to connect all the parents in the same classrooms so they can coordinate. We have set up the online pre-prepared lessons. And the co-chairs are available to help lone parent Art Awareness volunteers, if interested. Going to try and stock the IS supply shelves and provide whatever signage possible to indicate which supplies are available for use in that area. Reminder for both schools to call ahead to set up a time to access the art supplies. Volunteers are not able to just show up and ask for the key.

Birthday Board – No update.

Book Fairs – Jen Knop reported. Next month's PTO meeting will need to be moved to the room adjacent to the DEN due to the MS Book Fair. Stacie Brown confirmed the times for Parent Teacher Conferences for K5 Book Fair.

Fundraising – Rosa Lopez-Washington reported. Buona Beef dine out night is next week on the 23rd. Flyers should be going out tomorrow. This is an all-day event with 20% of the sales coming back to benefit the school. Charleston Wrap flyers will be going home this week as well. Sales ends on Nov. 1st. Current sales are low for this point in the sale, so hoping the flyer will help boost those numbers. Mod pizza in Kildeer will be the dine out location on Nov. 12. Happy Little Flame fundraiser starts on Oct 18th and runs until Nov. 6. Candles will be ready by Nov. 20, right before Thanksgiving break. All orders can be picked up at the shop in Libertyville, or they can be shipped.

Hospitality – Stacie Brown reported. They are reaching out to administrators to finalize dates in December.

Membership Toolkit – No report.

Picture Day/Yearbook – Monica Trent reported. Heather McNelis has stepped up to be the IS editor. They now have a full team and all volunteers have all been emailed. Reminder that yearbooks are 10% off until the end of October.

Room Parents - no report.

Special Days/8th Grade Dance – Stacie Brown reported. Will need to start thinking about a chair for this event, although planning doesn't typically start until January. Aimee Briggs mentioned being interested.

Field Days – no report

Spirit Wear - Stacie Brown reported. Glad you like the new shirts. There are a few extras for anyone that missed out on ordering.

Old Business: none.

New Business: Funding Requests:

1. \$1,000 requested by Stacey Begg for Lauren Hall to visit. She is a former student and will perform 3 assemblies for the 6-8 grade students. She will share her music journey from Fremont, being on the Voice and now a professional singer. Motion made to approve by Yoon Chung, seconded by Aimee Briggs. Request approved.
2. \$1,275 requested by Mrs. Buehring and Mrs. Valentino for the Science Storm assembly. This two hour program will cover severe weather, local climate, past tornadic events, severe weather safety and preparedness, photos/videos, interactive demonstrations including air mass, large tornado simulation, thunderstorm simulation, and a question and answer time. It will benefit all 3rd and 3-4 MAP students. [Should be able to use \$800 from the Third grade Cultural Arts budget item for part of these costs] Motion made to approve by Elisabeth Reigle, seconded by Rosa Lopez-Washington. Request approved.

Adjournment: 6:35 p.m. Motion made to adjourn meeting by Rosa Lopez-Washington, seconded by Elisabeth Reigle.

PTO minutes submitted by: Jen Knop