

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, November 7, 2024 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Betty Gray, Chair; Tina Games, Vice Chair; Brad Schiff; Bre Rose; Jackie Zibrat-Long; Ryan Clarke; Jessica Rogers

Members not present: Meredith Henderson

Administrators present: Dr. Scott Carpenter, Superintendent; Dr. Robin Millen; Michael MacMillan; Melissa Maguire; Joy Jordan.

A. Call to Order The meeting was called to order at 6:30PM.

B. Approval of Minutes: October 24, 2024 MRSC Meeting

MOTION: Tina Games moved to approve the minutes of the October 24, 2024 MRSC meeting, seconded by Jackie Zibrat-Long.

The motion passes with Betty Gray, Jessica Rogers and Ryan Clarke abstaining from the vote.

C. Public Comment: None

D. Reports and Discussions

i. Relations with Non-Public Schools - Cape Cod Christian Academy, Dr. Tracy Waters

Cape Cod Christian Academy Head of School Dr. Tracy Waters provided information about the Cape Cod Christian Academy's current operations, including details on the satellite campus options, student enrollment, and academic performance data. Dr. Tracy Waters explained the school's certification and accreditation process, emphasizing the shift from a homeschooling model to a five-day academic program. The school is no longer considered a homeschool but a private school accredited by Cognia. Monomoy Administrators will take a tour of the CCCA facility later next week as part of the updates to MRSD Policy File LBC - Relations with Non-Public Schools to approve this non-public school operating within the district.

ii. Sabbatical Request

Harwich Elementary School Teacher Erin Hofmann came before the committee to request a paid sabbatical leave for the 2025-2026 school year to pursue a license as a reading specialist. Ms. Hofmann outlined the requirements of the programs at Bridgewater State and Salem University, emphasizing the need for a leave to complete the practicum and explained that the program would provide skills to test and evaluate students, create programs, and assist teachers, benefiting a broader student population. Committee members will revisit the request and potentially vote to approve at the next MRSC meeting.

iii. FY26 Budget Capital Plan Update

MRSD Business Manager Michael MacMillan presented FY26 Capital Plan, detailing projects such as the middle school siding and roof, and the press box construction. He also gave a look ahead for the major projects anticipated through FY29 and beyond. Mr. MacMillan highlighted the impact of these projects

on the budget, estimating an additional \$600,000 in debt for FY26 while also sharing potential options to manage the budget, including extending the repayment period to 30 years.

iv. FY26 Budget Workshop: November 14, 2024

Reminder to committee members that the FY26 Budget Workshop will be held on November 14, 2024 in the MRHS Library starting at 6PM.

v. MSBA Accelerated Repairs - Decision Regarding MRMS

MRSD Business Manager Michael MacMillan shared that we have been accepted through the MA School Building Authority Accelerated Repair Program to repair the roof at the Monomoy Regional Middle School. The reimbursement rate is 37.32% of allowable costs and it will require approval at Town Meeting. There are additional steps and due dates along the way that will require school committee approval - Mr. MacMillan will return to the committee with that information as we approach those deadlines.

vi. MRMS Building Committee - Update

Dr. Carpenter shared that they are still looking for community members to join the MRMS Building Committee, preferably those with experience in design and/or construction.

vii. Qtr 1 Finance Report

MRSD Business Manager Michael MacMillan reviewed the quarter one finance report, noting that 8% of the budget is unencumbered or unexpended, which is within the typical range. He also highlighted areas of concern, such as out-of-district placements and professional development costs, but notes that these may be offset by grants. Lastly, Mr. MacMillan discussed the impact of new hires on the budget, noting that the removal of steps in contracts has reduced savings in recent years.

E. Subcommittee, Representative, Liaison Reports

i. Finance Committee

On behalf of the Finance Subcommittee, Tina Games reported that on October 30, 2024, the Finance Subcommittee met to review the Qtr 1 finance report as well as the FY26 capital plan/budget that was presented this evening.

F. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

Dr. Carpenter shared the following recognitions:

November is Native American Heritage Month, a time to celebrate the significant contributions the first Americans made to the establishment and growth of the United States, and to our region in particular. The name of our district is derived from Monomoyick, a Wampanoag term meaning "a mighty rush of water," and from Monomoit, one of the villages of Wampanoag Nation. We honor and acknowledge that our schools are located upon the traditional lands of the Wampanoag People, and pay our respect to members past, present, and future.

Many thanks to Scott Clay and Clay Subaru, who donated a number of books to the Chatham Elementary School library.

Thank you to local resident Susan Cyr, who donated a desk and some other items to the district.

G. Action Items - Vote Required

i. **Second Readings - Policy Files: IJOA Travel Abroad & IHBA-A IEP Electronic or Digital Signatures**

MOTION 1: Jackie Zibrat-Long moved to approve policy file IJOA Travel Abroad as presented in the agenda packets, seconded by Brad Schiff.

UNANIMOUS the motion passes.

MOTION 2: Brad Schiff moved to approve policy file IHBA-A IEP Electronic or Digital Signatures as presented in the agenda packet, seconded by Ryan Clarke.

UNANIMOUS the motion passes.

ii. **Approval of Previous Year Invoice** - Not presented

H. **Presentation of the Warrants** Accounts Payable and Payroll warrants were presented for School Committee member signatures.

I. **Adjournment**

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Jessica Rogers.

UNANIMOUS the meeting adjourns at 7:44 PM.

Respectfully Submitted,

Leah Tambolleo
Recording Secretary