

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – November 26, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATIONS**
 - **2023-2024 New Jersey Technology and Educators Association New Teacher Excellence Award**
 - **2023-2024 Audit Report**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting 10/29/24**
 - Executive Session 10/29/24**
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept with regret the resignation of Michael Raucci, Transportation Coordinator, effective 1/1/25, for the purpose of retirement.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Accept with regret the resignation of Liz McCormick, Special Education Aide, Mountview Road School, effective 1/1/25, for the purpose of retirement.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Amend the leave of absence for Employee ID# 4539, previously approved effective 11/1/24 to 11/27/24, to be effective 11/1/24 to 11/15/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Appoint Ricardo Santiago to the position of full time (1.0 FTE) Transportation Coordinator, at a salary of \$85,000, prorated, effective 1/2/25 to 6/30/25.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Appoint Julio Chavez to the position of part time (.42 FTE) Lunch Recess Aide, Mountview Road School, at a salary of Step 2, \$7,602, prorated, effective 12/2/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Appoint Jean Nascimento to the temporary position of part time (.50 FTE) Special Education Aide, Bee Meadow School, at a salary of Step 10, \$13,158, prorated, effective 11/15/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

7. Appoint Disha Modi to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Elementary (Grade 2) Teacher, Bee Meadow School, at the BA Step 1 rate of \$306 per diem, when school is in session, effective 11/27/24 to 5/30/25. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

8. Authorize the following graduate course tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Jennifer Lavalette	3

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

9. Approve **2024-2025** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Honors Band	Tyler Erhard	20

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

10. Approve **2024-2025** extra-compensation assignments **Bee Meadow School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Storybook Club	Laura Diamante	10
Podcast Club	Michaela Maloney	10
	Reagan Calhoon	10

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

11. Approve the following **2024-2025** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Isabella Ferdinandi/ Sacred Heart University	Observation	Rosemarie Papera/ BMS	12/15/24-1/12/25 (15 hours total)

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

12. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective November 27, 2024 through June 30, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check, if applicable.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Falduto, Michaela	Substitute Aide	\$15.13

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

13. Acknowledge the student suspensions as reported by the school principals for the month of October 2024, **Attachment “A”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

14. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending November 22, 2024, **Attachment “B”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of October 2024:

<u>School</u>	<u>Date</u>
Bee Meadow School	10/17/24
Mountview Road School	10/9/24
Salem Drive School	10/22/24
Memorial Junior School	10/22/24

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of October 2024:

<u>School</u>
Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Approve the findings of the recently completed NJQSAC County Office Review. The district has been evaluated and received the following placement scores across the five monitored areas:

- **Instruction and Program:** 81%
- **Fiscal Management:** 98%
- **Governance:** 92%

- **Operations:** 100%
- **Personnel:** 100%

The district has successfully met at least 80% of the weighted indicators in each reviewed area, resulting in a designation as a **“High Performing”** School District under NJQSAC standards.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Approve the addition of Thomas Edison Center at Menlo Park to the 2024-2025 list of approved field trips.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Educational Audiology services to the district’s students with hearing impairments during the 2024-2025 school year. The total cost of the services shall not exceed \$1,950.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Approve the Director of Special Education’s recommendation to contract with St. Clare’s Behavioral Health to provide mental health school clearance evaluations on an as needed basis during the 2024-2025 school year at a cost of \$250 per evaluation.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

7. Approve the Director of Special Education’s recommendation for the implementation of an Extended School Year program to meet the needs of our special education students per their IEPs.

The 2025 Extended School Year program will run during the following dates:

06/27/25-07/25/25

District will be closed on July 4th.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

8. Approve the following vendors to provide in person and/or virtual enrichment programs for HTSACC:

- TNT Sports

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

9. Approve the following venues for field trips for Camp HTSACC 2025:

- Bee Meadow Pool – Whippany, NJ
- AMC Movie Theater – East Hanover, Rockaway, Wayne, NJ
- Branchburg Sports Complex – Branchburg, NJ
- Donaldson Farms – Hackettstown, N
- Funplex/Splashplex – East Hanover, NJ
- Hanover Lanes – East Hanover, NJ
- High Exposure – Northvale, NJ
- Humdingers – Paramus, NJ
- iPlay America – Freehold, NJ
- Kids Empire – Fairfield, NJ
- Liberty Science Center – Jersey City, NJ
- Marcade – Dover or Rockaway, NJ
- Medieval Times – Lyndhurst, NJ
- Rock n Air – East Brunswick, NJ
- Rockaway Lanes – Rockaway, NJ
- Sunrise Lake Beach Club – Morristown, NJ
- Tomahawk Lake – Sparta, NJ
- Urban Air – South Hackensack or Avenel, NJ
- Xtreme Energy – Rockaway, NJ

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Accept the certification of the Business Administrator/Board Secretary that as of 10/31/24, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

2. Accept the reports of the Secretary A-148, and the reconciliation report A-149, for the month ended 10/31/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

3. Certify that as of 10/31/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

4. Approve line item transfers for the 2024-2025 Budget, **Attachment “C”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 10/30/24	\$ 989,412.39
Payroll 11/15/24	\$1,043,417.11
Bills & Voids 10/30/24 to 11/26/24	\$1,182,768.93

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, and “E”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

7. Approve **Accepting the 2023-2024 Audit Report**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Enter under a lease agreement with Yellow Bus Leasing, cost not exceed \$2.800.00 per month. The lease term is 11/1/2024 until 6/30/2025.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

2. Acknowledge that Bus Evacuation Drills were performed on 11/13/24, 11/15/24, and 11/18/24, for all grades at Memorial Junior, Salem Drive, Bee Meadow, and Mountview Road schools within the Hanover Township School District.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

3. Authorize the Business Administrator/Board Secretary to advertise for the receipt of bids for sale of one (1) 54-Passenger School Bus and one (1) Dodge Caravan that are no longer in service and award to the highest responsible bidder(s) or authorize disposal in the event no bid is received.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve disposal of outdated, unusable technology equipment with 0 value.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Accept with appreciation the donation of 150 dictionaries to all third graders and their teachers, valued at approximately \$780, from the Hanover Rotary.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board _____

E. POLICY

1. Conduct the **second reading** of the following Bylaws, Policies, and Regulations, and **if approved, adopt:**

- Policy # 1140 Educational Equality and Equity Policies/Affirmative Action.
- Policy # 1511 Board of Education Website Accessibility.
- Policy # 1530 Equal Employment Opportunities.
- Policy # 1550 Equal Employment/Anti-Discrimination Practices.
- Regulation # 1642 Earned Sick Leave Law.
- Policy # 1643 Family Leave.
- Policy # 2270 Religion in the Schools.

- Policy # 2411 Guidance Counseling.
- Policy # 2414 Programs and Services for Students at Risk.
- Policy # 2415 Every Student Succeeds Act.
- Policy # 2415.02 Title I - Fiscal Responsibilities.
- Policy # 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
- Policy and Regulation # 2415.20 Every Student Succeeds Act Complaints.
- Policy # 2415.30 Title I - Educational Stability for Children in Foster Care.
- Policy # 2423 Bilingual Education.
- Policy and Regulation # 2425 Emergency Virtual or Remote Instruction Program.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Abolish the following Policies and Regulations:

- Policy # 3431.1 Family Leave.
- Policy # 3431.3 New Jersey's Family Leave Insurance Program.
- Regulation # 3432 Sick Leave.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Conduct the first reading of the following Bylaws, Policies, and Regulations:

- Bylaw # 0164 Conduct of Board Meeting.
- Policy # 2431 Athletic Competition.
- Regulation # 2431.1 Emergency Procedures for Sports and Other Athletic Activity.
- Policy # 2431.3 Heat Participation Policy for Student – Athlete Safety.
- Policy and Regulation # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries.
- Policy # 2467 Surrogate Parents and Resource Family Parents.
- Policy and Regulation # 2520 Instructional Supplies.
- Policy # 3134 Assignment of Extra Duties.
- Policy # 3161 Examination for Cause.
- Policy # 3211 Code of Ethics.
- Policy and Regulation # 3212 Attendance.
- Policy and Regulation # 3270 Professional Responsibilities, and Lesson Plan and Plan Books.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"**BE IT RESOLVED THAT** the Hanover Township Board of Education will convene in executive session to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)