



**COLLEGE READY.  
CAREER READY.  
LIFE READY.**

## **Bus Breakdown Emergency Transport Service Information**

MCMS is under contract with Irvin Raphael, Inc., for emergency student transport services if the District bus breaks down during transport.

The provider will provide replacement transportation for our students with our driver at the wheel at the point of breakdown.

The provider will not provide these services outside of New Jersey. A breakdown on a non-public roadway (Turnpike or Parkway) will have additional actions directed by the owners of these quasi private roadways.

The provider has established that in any breakdown, our driver is to contact them directly to quickly secure these actions after the information exchange.

From 5:30 am to 4:30 pm, Monday through Friday, the office phone is covered with an operator. At times other than these, a call is placed to the office phone, then option (1) selected for recording the breakdown information (time, location, call back cell phone number) etc. The provider indicates that a call back within 15 minutes shall be anticipated.

Contact number for Irvin Raphael, Inc., is 732-251-2447.

MCMS Advisor / Coach shall maintain seating chart or documentation both pre and post bus exchange as is required by law for safety.

MCMS Advisor / Coach shall be responsible for notification to building Principal or Administration to allow for timing disruption when event occurs, and notifications to venue or parents.

Our driver will reach out to Facilities with any /all additional information after contacting Irving Raphael and the MCMS Advisor / Coach present on the bus.