

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, July 18, 2018 at the East Brunswick School.

On roll call, the following members were present:
Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator; and
Mr. Vignuolo, Board Attorney

Mr. Mullen presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 2, 2017 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Mr. Jones moved, seconded by Mrs. Engel that the minutes of the Regular Public meeting of June 13, 2018 be approved as distributed.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Mrs. Engel moved, seconded by Ms. Czarneski that the minutes of the Closed Session of June 13, 2018 be approved as distributed.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

PAYROLLS

The following payrolls were presented for payment:

July 12, 2018 \$527,983.48

Mrs. Engel moved, seconded by Mr. Mullen that the Board of Education approve the payrolls listed above.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BILLS

Bills in the amount of \$1,429,443.32 were presented for payment. Mrs. Engel moved, seconded by Mr. Mullen that these bills be approved for payment.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORTSupervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Ms. Tammy Stouchko was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2018-2019

The Superintendent recommends that the Board of Education approve the following personnel item(s):

| | | |
|-----------------|---|--|
| Ashley Zangara | Guidance Counselor Piscataway Campus | Resignation from the position of Guidance Counselor at the Piscataway Campus effective September 3, 2018. |
| Andrew Bohackyj | Teacher of Science East Brunswick Career Development | Appointment to the position of Teacher of Science at the East Brunswick School of Career Development for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$54,770 (to be adjusted when a new contract is ratified), Step D-3-(2-3). He would be provisionally hired. |

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'DPERSONNEL 2018-2019 - CONTINUED

| | | |
|----------------|--|--|
| Jason Munsch | Teacher of Science Academy of Allied Health & Biomedical Sciences | Appointment to the position of Teacher of Science at the Academy of Allied Health & Biomedical Sciences for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$67,670 (to be adjusted when a new contract is ratified), Step D-3-10. He would be provisionally hired. |
| Connor Gillis | Teacher of Science (Temporary) East Brunswick Career Development | Appointment to the position of Teacher of Science (Temporary) at the East Brunswick School of Career Development for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$52,170 (to be adjusted when a new contract is ratified), Step B-3-1. Mr. Gillis would be replacing Ms. Jennifer Moir since she was appointed to the grant funded position of Transition Coordinator at the East Brunswick School of Career Development and the Piscataway Campus for the 2018-2019 school year. |
| Stephanie Dias | School Psychologist Piscataway Career Development | Transfer from the position of School Psychologist at the Piscataway School of Career Development to the position of School Psychologist at the East Brunswick School of Career Development for the 2018-2019 school year effective August 1, 2018 through June 30, 2019. There is no change in salary due to this transfer. Ms. Dias will be replacing Ms. Ann Mancuso. |

SUSPENSION WITH PAY - MR. BILAL/MR. ARMSTEAD

The Superintendent is confirming the continued suspension with pay for Mr. Brian Bilal, Assistant Superintendent, and Mr. Joseph Armstead, Principal, as of April 13, 2018.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S REPORT - CONT'DPERSONNELADVANCED PLACEMENT SUMMER INSTITUTE

The Superintendent is recommending approval for Ms. Nicole Southern to attend training at the Advanced Placement Summer Institute.

Instructor: Ms. Nicole Southern
 Training: Advanced Placement Summer Institute for Calculus BC
 Rate of Pay: 30 hours at the contractual rate per hour
 Location/Date: Middlesex County College, NJ / August 6-9, 2018

Instructor: Ms. Nicole Southern
 Training: Advanced Placement Summer Institute for Statistics
 Rate of Pay: 30 hours at the contractual rate per hour
 Location/Date: Ocean County College, NJ / August 13-16, 2018

SUMMER EMPLOYMENT 2018 – AUTOMOTIVE TECHNOLOGY ASE/NATEF PREPARATION

The Superintendent recommends the employment of the following district staff members during the summer between the months of July and August of 2018 as noted below. All ASE/NATEF recertification preparation is intended to be paid with MCVTS district funds at \$35/hr. for six hours per day tentatively scheduled for July 25th and July 26th 2018 (maximum of 12 hours each/total) and will be under the supervision of Sean McDonald, Director of Career and Technical Education.

East Brunswick Campus

Paul Dombrowski – Automotive Technology
 Genero Delena – Automotive Technology

Piscataway Campus

Peter Florczak – Automotive Technology
 Samuel Lopez – Automotive Collision Repair Technology

ADULT EDUCATION – EVENING SCHOOL FALL CATALOG - 2018-2019 SCHOOL YEAR

The Superintendent recommends approval to distribute the Fall 2018 Adult Education Evening School Catalog. Registration dates will be September 11, 12, and 13, 2018. The catalog includes information about apprentice training, evening school course offerings, certificate programs, customized training, general information, directions to the schools, evening school calendar, teaching opportunities and registration.

VOLUNTEER BOYS SOCCER COACH – 2018-2019

The Superintendent is recommending that the individual as indicated below be approved as a volunteer boys soccer coach for the 2018-2019 school year pending the successful completion of the mandatory New Jersey Department of Education's Criminal History Review Process. There is no compensation for volunteer coaches.

Piscataway Campus
 Brandon Goldy

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

At this point the Board considered the personnel recommendations of the Superintendent.

Mr. Jones moved, seconded by Mrs. Engel that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred since the last Board of Education Meeting. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy for Allied Health and Biomedical Sciences

- Graduation was held on June 28 from 7 p.m. sharp until 8:15 p.m. We were honored to have Mr. Kyle Anderson, Ms. Leslie Koppel, and Dr. Deborah Krause as distinguished guests. They presented awards and diplomas and offered the graduates words of wisdom that were also entertaining. Sixty-seven students graduated and all are off to four-year colleges. Salutatorian Owais Aftab recalled the witticism of Churchill in his address and spoke of the importance of hope in our lives. Camille Bustamante, class president, discussed the family bonding of the class over four years, and Tanvi Banota, valedictorian, walked seniors down memory lane of projects, labs, and field trips before imploring for them all to "be passionate."
- The Career Choices students of the month for June were Joshua Jensen for Construction Technology A.M., Brandy Hernandez for Digital Media Technology A.M., Joshue Rosario, Food and Health Technology A.M., Matthew Crincoli, Construction Technology P.M., Enzo Correia, Digital Media Technology P.M., and Willow Wilson, Food and Health Technology P.M.
- Capstone Research presentations were delivered by the seniors from 4 p.m. to 6:30 p.m. on June 6, 11, 13, and 18. We were honored to have industry professionals and professors from the College of Physicians, NJIT and Rutgers judge the projects. The top three projects were completed by Pranati Ambati and Cailin Bubb, Priya Jain and Mahima Singeetham, and Rohan Singeetham and Natalia Sokolnicki. The seniors each completed over 40 hours of mentoring to complete the projects.
- We completed the Rutgers School of Health Professions testing June 4 and 6. Students passed their Rutgers finals in Dynamics of Health Care in Society, Nutrition and the Lifespan, Anatomy and Physiology 2, and Medical Terminology.
- Finals were successfully administered to grades 9 through 12 June 18-21, with makeup exams on June 22.

Cont'd

006

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS - CONTINUED

Academy for Allied Health and Biomedical Sciences - Continued

- Two teachers, a parent, and 18 students attended the 2018 HOSA International Conference and Competition in Dallas, Texas, June 27- 30.
- Initial PARCC testing results show that 99 percent of students met or exceeded the standards in ELA 9, 10, and 11 and in Geometry and Algebra 2.
- The annual Sports Awards Evening was held on June 14.
- Our spring semester Recognition Ceremony was held on June 25. Students were recognized as Best in Shop, Highest Achieving by Class, Most Enthusiastic, etc. Fifty students were awarded perfect attendance awards, and Regina Cheung, a 10th-grader, was recognized for her unweighted straight-A average for the entire year. In addition, certificates were handed out for USA Biology Olympiad honors, Oncology Olympiad honors, Science League, Congressional Merit, Ethics Bowl, and many leadership programs on and off campus.
- Seven students were inducted into National Honor Society and 16 students were inducted into the Spanish Honor Society on June 7.
- Geraldine Cuesta-Aviles was recognized for her work as a coach at the Pirates' stadium on June 13. Teachers Kathleen Wilhelmy, Marie Bowen, and Melanie Veilleux attended the ceremony with Coach Cuesta.
- Class officer and study body elections were held June 15, and the elected students were revealed in a spirit assembly at the end of the day.
- Spirit Week was held June 11-15, with crazy hat day, Hawaiian shirt day, backwards day, fandom day, and class color day.
- We had a very successful Field Day on June 26 at Warren Park. Students ate grilled hamburgers, hot dogs, and veggie burgers from Aramark, and watermelon was enjoyed by all. Students competed in hula hoop chains, egg toss, and filling buckets with sponges of water. Students also played wiffle ball, basketball, Frisbee and soccer. The atmosphere was that of a family picnic, and a good time was had by all.

Academy for Science, Mathematics and Engineering Technologies

- On May 25-27, our Quiz Bowl Team competed in the National Academic Quiz Team championship in Atlanta, Ga. They also visited the Jimmy Carter Presidential Library and Museum.
- Guest Speaker Gabe Hurley presented June 1 to our juniors and seniors who were about to attend their prom. Gabe's life was forever changed in June 2009 when a distracted teenage driver lost control and a piece of his car came through his window striking Gabe.
- MCA Red Cross Club held a blood drive with a BloodMobile outside the Academy. We collected 13 pints of blood and one double red!

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS - CONTINUED

Academy for Science, Mathematics and Engineering Technologies - Continued

- An awards ceremony June 6 started out field day. Lots of awards for Math and Science League, NHS, National Spanish Honor, FBLA and Consumer Bowl, and Senior Scholarships and Awards including salutatorian Abhishek Hariharen and valedictorian Anjali Gupta.
- Dev Patel got a call June 7 from Governor Murphy to congratulate him for being elected governor of JSA for the Mid-Atlantic States.
- The Freshman Welcome Picnic was held June 10 at Middlesex County Academy due to inclement weather. The class of 2022 already love each other's company!
- The DNA Club competed June 11 at the Waksman Institute's Student Scholars Program at the Rutgers Busch Campus Student Center. Students helped sequence Duckweed DNA to be published in GenBank, the international repository of all known DNA.
- Thanks to Middlesex County Academy alum Sabeeh Baig from the UNC Gillings School of Global Public Health for speaking June 12 to our AP Statistics class on behavioral science research.
- Senior Showcase 2018 was held June 13.
- The Computer Science Club worked with the New Brunswick Police Department June 19 to invent a device that shows seconds, tenths of seconds and hundredths of seconds. This device is the only one in existence and is used along with traffic cameras to measure speeds during accident investigations.
- Academy senior Malavika Vivek spoke June 22 at the European Commission's Conference for Women in Tech. She also recently spoke the Digital4Her International Conference in Brussels, Belgium as part of an initiative to foster the participation of women in the tech sector.
- The Academy's TSA teams competed June 25 the National Conference. TEAMS T-1 (Kevin, Swathi, Anna, Parth, Glenn, Nicole, Yoga, Sudheshna) were in the Top 10 in Team Problem Solving. The team won first place overall in Digital Media.
- Sophomore Carnival 2018 was held June 26.

East Brunswick Campus

- The East Brunswick Campus Future Ready Team submitted for Bronze Level Certification through the Future Ready Schools New Jersey School Certification Program.
- Senior student-athletes Ronald J. Jobin and Kayla Morales participated in a school sponsored college signing day on June 8 in the East Brunswick campus gymnasium.
- Mrs. Moschera and her FFA chapter had their annual FFA banquet on June 15 at the East Brunswick Campus.

008

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS - CONTINUED

East Brunswick Campus - Continued

- Mr. Mercadante and his Pre-Engineering and Advanced Manufacturing students participated in Celebrate Middlesex Day on June 16 at Roosevelt Park in Edison. His students displayed many of the programs and equipment they work on in his career major program.
- The East Brunswick Campus had their annual Sports Awards Night on June 21 in the East Brunswick Campus Auditorium. Coaches from all three seasons participated and presented their teams' awards, certificates, and accomplishments.
- The East Brunswick Campus had their annual Senior Awards Night on June 26 in the East Brunswick Campus Auditorium. Principals, Michael Cappiello and Robert Feldman presented awards to students for Best in Shop and Best in Academics. Select students were also presented with scholarships that are offered to our campus' students.

East Brunswick School of Career Development

- In Mr. Delena's Auto Services class, students are able to take a test and get ASE certified in nine different areas. Rarely do students pass all parts and, if they do not succeed in one area, they can test again the following year. The certifications included; Maintenance and Light Repair, Heating and Air Conditioning, Manual Drive Train and Axles, Automatic Transmission and Transaxle, Engine Repair, Engine Performance, Electrical/Electronic Systems, Brakes, Suspension and Steering.
- At the annual Senior Award Ceremony on June 26, Arianna Trent won the Office Personnel Award worth \$75 and Jynree Thorpe won the Aramark award worth \$1,000.

Perth Amboy Campus

- The Perth Amboy Campus is proud to announce that the following students in Ms. Haghigat's Computer Systems Technology class have earned the following certifications in their career major: Network +, Gabe Garcia; A+, Ronald Negro; MS Outlook, Krzysztof Grochal; MS Excel, Krzysztof Grochal; Desktop Pro, Erika Davis, Edwin Espinal, Jonaishia Freeman, Caitlin Rivera, Alexandra Trujillo, Emely Murillo, Nicolas Konwai, Jeremy Rivera; PC Pro, Alex Mejia, Stefany Ortiz, Kelvin Diaz, Christopher Gomez, Jeremy Ryan; Network Pro, Ricoardo Velez, Gabriel Garcia, Manvir Singh, Piero Coronado, Ronald Negro, Alex Mendez.

Piscataway Campus / Piscataway School of Career Development

- Tenth-grader Ayanna Washington has been accepted into the "Camp College" at Caldwell University in August. Sponsored by the New Jersey Association for College Admission Counselors, Ayanna was selected based upon her college and career aspiration essay.
- Mrs. Ciesielski's Senior Cosmetology students all passed their State Board Licensing Practical Exam.
- June 4 the senior class enjoyed a day of fun activities at the Pocono Valley Resort. Activities included an obstacle course, hiking, and paddle boating. They concluded their activities with an ice cream sundae bar and a dance.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS - CONTINUED

Piscataway Campus - Continued

- June 4 star athletes Isabella Sosa and Branden Barnes were honored at the GMC Scholar Athlete awards dinner at the Pines Manor in Edison.
- June 5 the Johnson and Johnson Girls Leadership Group concluded their year with a luncheon and workshop to help the girls enter the workforce for the summer.

NEW JERSEY SCHOOL PERFORMANCE REPORTS – 2016-2017

The Superintendent is presenting to the Board of Education the New Jersey 2016-2017 School Performance Reports for each of the five campuses that comprise the Middlesex County Vocational and Technical High School District.

The information in the School Performance Report has been arranged under the following nine categories:

- Overview
- Demographic
- Academic Achievement
- College and Career Readiness
- Graduation and Post-Secondary
- Climate and Environment
- Staff
- Accountability
- Narrative

Jeffrey Bicsko, Assistant Superintendent, has coordinated the data collection required and the dissemination of the School Performance Reports.

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL
INTERNSHIP – ZACHARY LEVINE – 2018-2019

The Superintendent is recommending that Zachary Levine, a graduate student at Rowan University and teacher of English at East Brunswick Career Development, be approved to complete a 300 hour administrative internship. The internship would take place after school hours between September 4, 2018 and May 1, 2019.

Mr. Robert Feldman, principal at East Brunswick Career Development, will supervise/oversee the internship.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'DMIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL
INTERNSHIP – SARAH RUBIN – 2018-2019

The Superintendent is recommending that Sarah Rubin, a graduate student at Rowan University and teacher of Mathematics at East Brunswick Career Development, be approved to complete a 300 hour administrative internship. The internship would take place after school hours between September 4, 2018 and May 1, 2019.

Ms. Michele Evans, Cooperating Administrator, will supervise/oversee the internship.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison
June 14, 2018

Academy/Woodbridge
June 12, 2018

East Brunswick Campus
June 20, 2018

Perth Amboy Campus
June 27, 2018

Piscataway Campus
June 18, 2018

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

| <u>Campus</u> | <u>Date</u> | <u>Drill Type</u> |
|-----------------------|---------------|---------------------|
| Academy/Edison | June 19, 2018 | Non Fire Evacuation |
| Academy/Woodbridge | June 15, 2018 | Bomb Threat |
| East Brunswick Campus | June 25, 2018 | Lockdown |
| Perth Amboy Campus | June 27, 2018 | Bomb Threat |
| Piscataway Campus | June 26, 2018 | Bomb Threat |

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

SUPERINTENDENT'S
REPORT CONT'D

DATES TO REMEMBER

- August 8, 2018.....Board of Education Meeting
MCVTS - East Brunswick Campus
7:00 P.M.
- September 12, 2018.....Board of Education Meeting
MCVTS - East Brunswick Campus
7:00 P.M.
- October 10, 2018.....Board of Education Meeting
MCVTS - East Brunswick Campus
7:00 P.M.
- November 1, 2018.....Board of Education Meetings
MCVTS - East Brunswick Campus
Organizational Meeting - 7:00 P.M.
Regular Monthly Meeting - 7:15 P.M.

Mr. James moved, seconded by Mr. Mullen that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

RESOLUTION A: ASSURANCE OF COMPLIANCE WITH TITLE VI
OF THE CIVIL RIGHTS ACT OF 1964

RESOLVED that the Board of Education of the Middlesex County Vocational and Technical High Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Title VI of the Civil Rights Act of 1964. The Board of Education of the Middlesex County Vocational Schools also commits itself to take whatever remedial action is necessary to eliminate existing discrimination on the basis of a particular race, color, national origin, sex, handicap, sex preference, religion, marital or veteran status or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission of this resolution to the Director of Civil Rights of such assurance in accordance with Section 80.4 of Title VI of the Civil Rights Act of 1964.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION B: ASSURANCE OF COMPLIANCE WITH TITLE IX
OF THE EDUCATION AMENDMENTS OF 1972

RESOLVED that the Board of Education of the Middlesex County Vocational and Technical High Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Title IX of the Education Amendments of 1972. The Board of Education of the Middlesex County Vocational Schools also commits itself to take whatever reasonable action necessary to eliminate existing discrimination on the basis of sex or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission of this resolution to the Director of Civil Rights of such assurance in accordance with Section 86.3(a) of Title IX of the Educational Amendments of 1972.

RESOLUTION C: ASSURANCE OF COMPLIANCE WITH SECTION 504
OF THE REHABILITATION ACT OF 1973

RESOLVED that the Board of Education of the Middlesex County Vocational and Technical High Schools assures that each education program or activity operated by the Board of Education will be operated by the Board of Education in compliance with Section 504 of the Rehabilitation Act of 1973. The Board of Education of the Middlesex County Vocational Schools also commits itself to take whatever reasonable action necessary to eliminate existing discrimination on the basis of handicap or to eliminate the effects of past discrimination whether occurring prior or subsequent to the submission to the Director of Civil Rights of such assurance in accordance with Section 84.5 of Section 504 of the Rehabilitation Act of 1973.

Mrs. Engel moved, seconded by Mr. Jones that the Board approve Resolutions A through C.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION D: BOARD SECRETARY 2018-2019 SCHOOL YEAR

RESOLVED that Karl J. Knehr be appointed Secretary of the Board of Education of the Middlesex County Vocational Schools for the period of July 1, 2018 through June 30, 2019.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION E: ACTING SECRETARY APPOINTED – 2018-2019 SCHOOL YEAR

RESOLVED that Francine Thompson be appointed to serve as Acting Secretary in the absence of the Secretary of the Board for the period of July 1, 2018 through June 30, 2019.

RESOLUTION F: TITLE I – AUTHORIZED REPRESENTATIVE

RESOLVED that the Board of Education approve the appointment of the Superintendent as the LEA authorized representative for the Board of Education in the application for acceptance of, and use of Title I funds for the Middlesex County Vocational Schools for the 2018-19 school year.

RESOLUTION G: ADMINISTRATIVE APPOINTMENTS – 2018-2019 SCHOOL YEAR

RESOLVED that the Board of Education approve the following administrative appointments for the 2018-2019 school year:

| | |
|---|-------------------------|
| ADA Officer | Jeffrey Bicsko (Acting) |
| Affirmative Action/Chief Equity Officer | Jeffrey Bicsko (Acting) |
| Asbestos Management and PEOSA Officer | Fran Cap |
| District Anti-Bullying Coordinator | Jeffrey Bicsko |
| District Web Administrator | Arismendy Almonte |
| Indoor Air Quality Coordinator | Fran Cap |
| IPM Coordinator | Fran Cap |
| Open Public Records Administrator | Karl Knehr |
| Public Agency Compliance Officer | Karl Knehr |
| Right to Know Officer | Fran Cap |
| Title IX Coordinator | Jeffrey Bicsko (Acting) |
| 504 Civil Rights Facility Coordinator | Fran Cap |
| 504 Civil Rights Program Coordinator | Jeffrey Bicsko |

BE IT FURTHER RESOLVED that the Board of Education approve the following Right to Know Departmental Emergency Contacts for the 2018-2019 school year:

| | |
|--|-----------------------|
| Central Office | Francis Cap |
| Academy for Allied Health and Biomedical Sciences | Terri Ann Sullivan |
| Academy for Science, Mathematics & Engineering Tech. | John Jeffries |
| East Brunswick School | Michael Cappiello |
| East Brunswick School of Career Development | Robert Feldman |
| Perth Amboy School | Robert Fuller |
| Piscataway School | Nicole Slade (Acting) |

Mr. Jones moved, seconded by Mr. Mullen that the Board approve Resolutions D through G.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION H: ZANZALARI WAY AGREEMENT – RIVENDELL TERRACE URBAN RENEWAL LLC

BE IT RESOLVED that the Board Officers are hereby authorized and empowered to execute an Agreement with Rivendell Terrace Urban Renewal LLC in connection with the redevelopment of a parcel located Zanzalari Way, Piscataway, New Jersey in such form and content as may be approved by Board Council; and

BE IT FURTHER RESOLVED that the Board Officers are hereby authorized and empowered to execute such other necessary documents including a Limited Access Agreement in connection with the implementation of the Agreement with Rivendell Terrace Urban Renewal LLC in such form as may be approved by Board Council.

Ms. Czarneski moved, seconded by Mr. Mullen that the Board approve Resolution H.

On a roll call vote, Ms. Czarneski, Mr. Jones, and Mr. Mullen voted "aye," Mrs. Engel voted "no" and the motion carried.

RESOLUTION I: NEW JERSEY ELIGIBLE TRAINING PROVIDER APPLICATION AND PARTICIPATION

WHEREAS, Middlesex County Vocational and Technical Schools has been a New Jersey Department of Labor and Workforce Development (NJDOLEWD) approved training provider listed on the New Jersey Eligible Training Provider List (ETPL); and

WHEREAS, the NJDOLEWD Center for Occupational Employment is requiring agencies apply for renewal to remain as a provider on the ETPL in accordance with the implementation of the new Workforce Innovation and Opportunity Act; and

WHEREAS, Middlesex County Vocational and Technical Schools wish to continue its relationship as a provider of training programs.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the District's participation as a training provider listed on the ETPL and the corresponding application submission to the NJDOLEWD Center for Occupational Employment.

RESOLUTION J: BUDGET TRANSFERS CRITERIA

RESOLVED that the Board of Education approve that for the 2018-19 school year, all budget transfers will take place at the minimum uniform chart of accounts level; (i.e. the 11 digit code) as shown below:

| <u>Fund</u> | <u>Program</u> | <u>Function</u> | <u>Object</u> |
|-------------|----------------|-----------------|---------------|
| xx | xxx | xxx | xxx |

BE IT FURTHER RESOLVED that the Board of Education designate the Superintendent to approve transfers as necessary between meeting of the Board.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION K: ACCEPTANCE OF EXISTING CHART OF ACCOUNTS (G.A.A.P.) GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

WHEREAS, the Board of Education must be in compliance with Generally Accepted Accounting Principles (G.A.A.P.) as required by the State of New Jersey, Department of Education.

BE IT RESOLVED that the Board of Education accept the existing chart of accounts in compliance with Generally Accepted Accounting Principles (G.A.A.P.).

RESOLUTION L: BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-1

WHEREAS, 18A:18A-3 permits a board of Education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, districts were notified that the Governor in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 has authorized the following bid and quotation thresholds effective July 1, 2016, and

| | <u>Bid Threshold</u> | <u>Quotation Threshold</u> |
|----------------------------|----------------------|----------------------------|
| Qualified Purchasing Agent | \$40,000 | \$6,000 |

WHEREAS, Karl J. Knehr possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.

NOW THEREFORE BE IT RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education hereby approves Karl J. Knehr as the purchasing agent and approves the bid and quotation threshold as indicated above for the school year 2018-2019.

RESOLUTION M: AUTHORIZATION FOR WARRANTS ISSUED PRIOR TO BOARD MEETING

RESOLVED that the Board of Education authorized the Board Secretary/Business Administrator to pay demands (bills) as necessary prior to presentation to the Board. Any bills paid prior to the Board meeting will be presented at the next Board meeting for ratification.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION N: STATE CONTRACT PURCHASING

WHEREAS, current New Jersey State statutes (18A:18A-10) allows a Board of Education to purchase goods or services pursuant to contracts entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the District may purchase these goods and services by resolution without advertising for bids; and

WHEREAS, Middlesex County Vocational Schools intends to use State contract for purchasing throughout the 2018-19 school year at times where it is advantageous to the District.

BE IT RESOLVED that the Board approve the use of State contract purchasing as a method of effective procurement throughout the 2018-19 school year.

RESOLUTION O: COOPERATIVE SYSTEM AGREEMENT - MCESC

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials, and supplies; and

WHEREAS, the Middlesex County Vocational School Board of Education desires to participate in the Educational Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 18th day of July, 2018 the Board of Education of the Vocational Schools in the County of Middlesex authorize the Business Administrator/Board Secretary to continue participation in the Cooperative Pricing System in accordance with the original Agreement with the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price.

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Vocational School Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION P: COOPERATIVE SYSTEM AGREEMENT - ESCNJ

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials, and supplies; and

WHEREAS, the Middlesex County Vocational School Board of Education desires to participate in the Educational Services Commission of New Jersey Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 18th day of July, 2018 the Board of Education of the Vocational Schools in the County of Middlesex authorize the Business Administrator/Board Secretary to continue participation in the Cooperative Pricing System in accordance with the original Agreement with the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price.

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Vocational School Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statues of the State of New Jersey.

RESOLUTION Q: COOPERATIVE SYSTEM AGREEMENT - HCESC

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Hunterdon County Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials, and supplies; and

WHEREAS, the Middlesex County Vocational School Board of Education desires to participate in the Educational Services Commission of New Jersey Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 18th day of July, 2018 the Board of Education of the Vocational Schools in the County of Middlesex authorize the Business Administrator/Board Secretary to continue participation in the Cooperative Pricing System in accordance with the original Agreement with the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

Cooperative System Agreement – HCESC - Continued

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price.

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Vocational School Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION R: COOPERATIVE SYSTEM AGREEMENT – BERGEN COUNTY

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the County of Bergen of New Jersey, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials, and supplies; and

WHEREAS, the Middlesex County Vocational School Board of Education desires to participate in the Educational Services Commission of New Jersey Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 18th day of July, 2018 the Board of Education of the Vocational Schools in the County of Middlesex authorize the Business Administrator/Board Secretary to continue participation in the Cooperative Pricing System in accordance with the original Agreement with the Lead Agency pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED that the Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price.

BE IT FURTHER RESOLVED that the Lead Agency entering into contracts on behalf of Middlesex County Vocational School Board of Education shall be responsible for complying with the 54 provisions of the Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION S: NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP 2018-2019 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational Schools in East Brunswick, Perth Amboy, Piscataway, Woodbridge, and the Middlesex County Academy, New Jersey, County of Middlesex, are hereby authorized by the Middlesex County Vocational School Board of Education to:

- a. Enroll as a member of the Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey; and to
- b. Participate in the approved interschool athletic activities sponsored by the New Jersey State Interscholastic Athletic Association.

Mrs. Engel moved, seconded by Mr. Jones that the Board approve Resolutions I through S.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION T: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2018-19 budget:

| <u>From</u> | <u>Amount</u> | <u>To</u> |
|--|---------------|---|
| Health Benefits 11-000-291-270 | \$ 20,000 | Prof. Services, Plant 11-000-262-300 |
| Workers' Compensation 11-000-291-260 | \$ 70,000 | Prof. Services, Plant 11-000-262-300 |
| Unemployment 11-000-291-250 | \$ 20,000 | Prof. Services, Plant 11-000-262-300 |
| Architect Serv., Capital 12-000-400-334 | \$ 35,000 | Construction, Capital 12-000-400-450 |

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

Budget Transfers - Continued

| <u>From</u> | <u>Amount</u> | <u>To</u> |
|---|---------------|--|
| Salary, CST 11-000-219-104 | \$ 2,000 | Tech. Serv., CST 11-000-219-390 |
| Other Exp., Gen. Admin. 11-000-230-890 | \$ 1,000 | BOE Member., Gen. Admin. 11-000-230-895 |

RESOLUTION U: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops;
and

WHEREAS, the attendance at stated function was previously
approved by the chief school administrator as work related and
within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting
delivery of instruction or furthering efficient operation of the school
district; and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at
this function are expected to be for mileage, registration fees and other
travel expenses according to the attached cost schedule. Reimbursement
is subject to contractual provisions or is in accordance with the new travel
guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel
guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance
and related travel expense particular to this function.

RESOLUTION V: BOARD MEMBER TRAVEL REIMBURSEMENT

WHEREAS, the following Board member is planning to attend the
NJ School Boards Conference; and

Eugene J. Mullen

WHEREAS, the travel and related expenses particular to attendance at
these functions are expected to be for mileage, hotel, registration fees,
meals, and other travel expenses according to the attached cost schedule.
Reimbursement is subject to contractual provisions or is in accordance
with the new travel guidelines for school districts (A-5) and state travel
guidelines established by the Department of Treasury in NJOMB circular
letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and
related travel expense reimbursement particular to this function.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION W: BOARD MEMBER TRAVEL REIMBURSEMENT

WHEREAS, the following Board member is planning to attend the NJ School Boards Conference; and

Gail E. Engel

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to be for mileage, hotel, registration fees, meals, and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (A-5) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense reimbursement particular to this function.

RESOLUTION X: BOARD MEMBER TRAVEL REIMBURSEMENT

WHEREAS, the following Board member is planning to attend the NJ School Boards Conference; and

Laura Czarneski

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to be for mileage, hotel, registration fees, meals, and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (A-5) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense reimbursement particular to this function.

RESOLUTION Y: BOARD MEMBER TRAVEL REIMBURSEMENT

WHEREAS, the following Board member is planning to attend the NJ School Boards Conference; and

Kyle Anderson

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to be for mileage, hotel, registration fees, meals, and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (A-5) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense reimbursement particular to this function.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION Z: BOARD MEMBER TRAVEL REIMBURSEMENT

WHEREAS, the following Board member is planning to attend the NJ School Boards Conference; and

Keith Jones II

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to be for mileage, hotel, registration fees, meals, and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (A-5) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense reimbursement particular to this function.

RESOLUTION AA: NEW JERSEY SCHOOL BOARDS ASSOCIATION DUES 2018-2019

RESOLVED that the Board of Education approve dues for the New Jersey School Boards Association for 2018-19 for the Middlesex County Vocational and Technical Schools as follows:

2018-19 Membership Dues \$17,441.05

RESOLUTION BB: NEW JERSEY COUNCIL OF COUNTY VOCATIONAL SCHOOLS DUES 2018-2019

RESOLVED that the Board of Education approve dues for the New Jersey Council of County Vocational Schools for 2018-2019 for the Middlesex County Vocational and Technical Schools, as follows:

2018-19 Membership Dues \$19,273.00

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION CC: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

| <u>Location</u> | <u>Contract</u> | <u>Qty.</u> | <u>Item</u> | <u>Amount</u> |
|----------------------|-----------------|-------------|-----------------------------------|---------------|
| EB Pre Eng/Mfg | ESCNJ 15/16-11 | 30 | HP ZBook Laptops w/cart | \$ 78,128.58 |
| EB Pre Eng/Mfg | ESCNJ 15/16-11 | 1 | Meraki Access Point w/Software | \$ 717.87 |
| EB Multi Media | ESCNJ 15/16-11 | 21 | Microsoft Surface Studio Computer | \$ 87,297.21 |
| K Logistics | ESCNJ 15/16-11 | 1 | NEC 55" Video Wall | \$ 17,459.03 |
| K Horticulture | ESCNJ 15/16-11 | 16 | HP Elite Book 850 Laptops w/Cart | \$ 19,324.18 |
| K Horticulture | ESCNJ 15/16-11 | 1 | Meraki Access Point w/Software | \$ 717.87 |
| K Horticulture | ESCNJ 15/16-11 | 1 | HP Color Laser Jet Pro Printer | \$ 344.64 |
| K Horticulture | ESCNJ 15/16-11 | 1 | HP Elite One 800 Computer | \$ 1,074.42 |
| EBCD Health Services | ESCNJ 15/16-11 | 16 | HP Elite Book 850 Laptops, w/Cart | \$ 19,324.18 |
| EBCD Health Services | ESCNJ 15/16-11 | 1 | Meraki Access Point w/Software | \$ 717.87 |
| EBCD Health Services | ESCNJ 15/16-11 | 1 | HP Color Laser Jet Pro Printer | \$ 344.64 |
| Electric Eng Edison | ESCNJ 15/16-11 | 12 | HP Z240 Computers | \$ 20,147.64 |
| Electric Eng Edison | ESCNJ 15/16-11 | 2 | HP Color Laser Jet 553 Printer | \$ 1,262.02 |
| K CAAD | ESCNJ 15/16-11 | 3 | Wacom Mobile Studio Pro Computer | \$ 5,864.85 |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

Purchase of Technology Supplies – CDW-G - Continued

| <u>Location</u> | <u>Contract</u> | <u>Qty.</u> | <u>Item</u> | <u>Amount</u> |
|--------------------|--------------------|-------------|---|--------------------|
| EB CAAD | A-40116 (Reseller) | 4 | HP ZBook Laptops | \$ 9,500.04 |
| EB Health Services | ESCNJ 15/16-11 | 1 | Epson Power Lite Projector | \$ 1,442.79 |
| EB Health Services | ESCNJ 15/16-11 | 1 | Vizio 70" LED Monitor, w/Bracket & Audio Access | \$ 1,504.02 |
| EB Health Services | ESCNJ 15/16-11 | 2 | HP Pro Desk 400 Computers | \$ 1,713.72 |
| K Carpentry | ESCNJ 15/16-11 | 1 | HP ZBook Laptop | \$ 2,595.00 |
| K Graphic Design | ESCNJ 15/16-11 | 1 | Epson Perfection 850 Photo Scanner | \$ 964.04 |
| K Various | ESCNJ 15/16-11 | 113 | Chromebook Chargers | \$ <u>4,990.08</u> |

Total: \$275,434.69

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$275,434.69 on the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above, partially funded through the Carl D. Perkins Program.

RESOLUTION DD: PURCHASE OF COMPUTERS - APPLE

A proposal for computers was solicited and received through the Education Services Commission of New Jersey (ESCNJ) Cooperative Bid Purchasing Agreement, as follows:

| <u>Location</u> | <u>Qty.</u> | <u>Item</u> | <u>Amount</u> |
|-------------------|-------------|--------------------------------------|-----------------|
| EB Film | 1 | iPad Pro 12.9", as specified | \$ 1,129 |
| EB Film | 5 | MacBook Pro 12" Laptop, as specified | \$ 7,745 |
| EB Graphic Design | 3 | MacBook Pro 15" Laptop, as specified | \$ <u>7,797</u> |

Total: \$16,671

RESOLVED that the Board of Education award the purchase of computers to Apple for \$16,671 on the basis of Cooperative Purchasing Agreement ESCNJ 15/16-69 funded through the Carl D. Perkins Program.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION EE: CISCO SMARTNET MAINTENANCE CONTRACT –
MILLENNIUM COMMUNICATIONS GROUP, INC.

A proposal for Network Infrastructure Maintenance contract as governed by New Jersey State Contract as a Cisco partner/reseller was solicited and received, as follows:

District

One year of Physical Security Smartnet services providing technical support, hardware replacement coverage, software updates, and proactive device diagnostics for the District's network infrastructure \$64,629.69

RESOLVED that the Board of Education award the Smartnet Network Infrastructure Maintenance contract to Millennium Communications Group, Inc. for \$64,629.69 on the basis of New Jersey State Contract A-87720.

RESOLUTION FF: LAWN MAINTENANCE PROGRAM – NATURAL GREEN LAWN CARE

A proposal for lawn maintenance was solicited and received through the Educational Service Commission of New Jersey (ESCNJ), as follows:

Application of fertilizer, weed control, and spray pre-emergent during the 2018-19 school year on the East Brunswick, Piscataway, Perth Amboy, and Woodbridge general grounds and non-irrigated sports fields (5 applications) \$39,645

Application of fertilizer, weed control, insecticide, and pre-emergent during the 2018-19 school year on the East Brunswick, Piscataway, and Perth Amboy irrigated fields (6 applications) \$ 8,120

Total: \$47,765

RESOLVED that the Board of Education award lawn maintenance in the amount of \$47,765 to Natural Green Lawn Care on the basis of Cooperative Purchasing Agreement 16/17-23.

RESOLUTION GG: CHANGE ORDER NO. GC-01 – ALTEC BUILDING SYSTEMS – MEDIA CENTER ALTERATIONS – EAST BRUNSWICK CAMPUS – PROJECT #3150-040-18-1000

RESOLVED that the Board of Education approve Change Order No. GC-01, Altec Building Systems, Project #3150-040-18-1000, as follows:

| <u>No. GC-01</u> | <u>Contract Amount Change</u> |
|--|-----------------------------------|
| Authorize the use of the general repair allowance to add an electric heater to the RTU. Total cost for the additional item is \$3,105.90. The balance in the general repair allowance is \$11,894.10. This will not increase the total construction cost. | -0- |

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

RESOLUTION HH: CHANGE ORDER NO. GC-01 – PAVING MATERIALS AND CONTRACTING LLC
PARKING LOT RECONSTRUCTION PHASE I – PISCATAWAY CAMPUS –
PROJECT #3150-065-18-1000

RESOLVED that the Board of Education approve Change Order No. GC-01, Paving Materials and Contracting LLC, Project #3150-065-18-1000, as follows:

| <u>No. GC-01</u> | <u>Contract Amount Change</u> |
|---|-----------------------------------|
| <p>Authorize the use of the general repair allowance to demo and install additional curb, provide 2 ECO curb pieces, and install 4" PVC conduit across the driveway. Total cost for the additional items are \$13,660. The balance in the general repair allowance is \$1,340. This will not increase the total construction cost.</p> | <p>-0-</p> |

RESOLUTION II: ACCEPTANCE OF FUNDS – NEW JERSEY DEPARTMENT OF
LABOR AND WORKFORCE DEVELOPMENT –
COUNTY APPRENTICESHIP COORDINATOR GRANT FY 2019

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey Department of Labor and Workforce Development, as follows:

| <u>Project Title</u> | <u>Amount</u> |
|--|---------------|
| County Apprenticeship Coordinator Grant | \$21,222 |

From: July 1, 2018
To: June 30, 2019

Contract No. CAC 1911

Project Manager: Dawn Lystad

Ms. Czarneski moved, seconded by Mr. Mullen that the Board approve Resolutions T through II.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," except Mr. Mullen abstained on resolution V, Mrs. Engel abstained on resolution W, Ms. Czarneski abstained on resolution X, Mr. Jones abstained on resolution Z, and the motion carried.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JULY 18, 2018

REPORT OF THE ATTORNEY

At this time Mr. Mullen recommended that the meeting go into closed session to discuss personnel matter No. 2, matters of litigation, and matters of public property. The minutes to remain confidential until the need for same no longer exists.

Mrs. Engel moved, seconded by Mr. Mullen that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss personnel matter No. 2, matters of litigation, and matters of public property and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:30 p.m. to 7:39 p.m.

Mrs. Engel moved, seconded by Mr. Mullen that the Board resume public session at 7:39 p.m.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

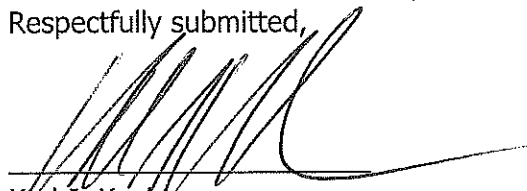
OTHER MATTERS

None

There being no further business, Mr. Jones moved, seconded by Mrs. Engel that the Board adjourn the meeting at 7:40 p.m.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECTS

July 18, 2018

CAPITAL PROJECTS

Summer 2017

East Brunswick Phase III Parking Lot – SSP/Edwards/Owner – KM Construction Corp. – PSE&G Project elements and punch list items ongoing at this time.

Summer 2018

Piscataway Partial Roof and Mechanical Replacement/SSP/Owner – Barrett Roofs Inc. – Progress continues satisfactorily at this time.

Piscataway Science Renovation Phase I, - SSP/Owner –Tri-Form Construction – Demolition completed, floor utility cut and patch scheduled mid-week, minor construction coordination issues resolved. Work continues satisfactorily at this time.

East Brunswick Media Center – Makers Space Alterations/SSP/Owner – Altec Building Systems – Change Order #CO-01 to add an electric heater to the RTU to alleviate potential hot water coil freeze up in the amount of \$3,105.90 agendized for your consideration. Lead Abatement complete, demolition underway, progress continues.

East Brunswick Campus–Classroom Air Conditioning–Phase 1 /Owner/SSP – Chappelle Mechanical Inc. – Progress Payment No. 1 in the amount of \$17,575 agendized for your consideration. Demolition of ceiling and wall complete. Heating rough out work underway.

Piscataway Parking Lot Reconstruction Phase I/Owner/SSP - Paving Materials & Contracting LLC – Change Order #CO-01 for Demo of curb and install approximately 176 feet of new concrete curb, Provide two (2) new catch basins heads and install two (2) 4” PVC conduit sleeves under roadway in the amount of \$13,660 to be applied to the General Repair Allowance agendized for your consideration. This Change Order represents no increase to the contract sum.

Piscataway Campus- Roadway/Owner/Attorney

Other District Projects

Perth Amboy Campus Rooftop - AC Repairs/Owner – Binsky Service – Project completed and closed out.

ESIP - Johnson Controls International/Owner -

Chiller is operational for the East Brunswick Campus at this time. Punch list remains as open. Mechanical ventilation has been installed and is operational.

J.C.I. continues work at the Piscataway location with VAV, Control Work and Contractual elements remaining at this time.

Perth Amboy Campus/TRC/Owner - Environmental

Our Environmental Contractor, TRC continues to coordinate access with affected property owners for performance of the additional vapor intrusion studies at this time.

Notices:

Notice was received on July 17, 2018 from 500 High Street LLC, for a variance to the City of Perth Amboy to renovate the existing building and utilize 1,200 sq. feet of the first floor as a pizzeria and maintain (21) twenty one – (1) one bedroom apartments with bottom floor parking. Install (8) eight foot board on board fencing, record a Rite of Way easement agreement from Barry Rosengarden and to secure an additional (17) parking places to maintain the (35) thirty five spaces required. Meeting is set for 7:00pm Council Chambers, Perth Amboy this evening.

SSP ARCHITECTURAL GROUP – Ms. Tammy Stouchko, Associate

BOARD TRAVEL COST SCHEDULE - NJSBA

| <u>Employee/Board Member</u> | <u>Date</u> | <u>Workshop/Conference</u> | <u>Registration</u> | <u>Estimated Mileage</u> | <u>Estimated Parking/Tolls</u> | <u>Estimated Lodging</u> | <u>Estimated Lodging Tax</u> | <u>Airfare/train</u> | <u>Per-deim</u> | <u>Other</u> |
|------------------------------|-------------|-----------------------------|---------------------|--------------------------|--------------------------------|--------------------------|------------------------------|----------------------|-----------------|--------------|
| Conference Travel (Board): | | | | | | | | | | |
| Eugene J. Mullen III | 10/22/18 | NJ School Boards Conference | \$300.00 | \$65.10 | \$20.00 | \$297.00 | \$71.58 | \$0.00 | \$224.00 | \$0.00 |
| Gail E. Engel | 10/22/18 | NJ School Boards Conference | \$300.00 | \$66.34 | \$20.00 | \$297.00 | \$71.58 | \$0.00 | \$224.00 | \$0.00 |
| Keith Jones II | 10/22/18 | NJ School Boards Conference | \$300.00 | \$68.20 | \$20.00 | \$297.00 | \$71.58 | \$0.00 | \$224.00 | \$0.00 |
| Laura Czarneski | 10/22/18 | NJ School Boards Conference | \$300.00 | \$59.33 | \$20.00 | \$297.00 | \$71.58 | \$0.00 | \$224.00 | \$0.00 |
| Kyle Anderson | 10/22/18 | NJ School Boards Conference | \$300.00 | \$66.34 | \$20.00 | \$297.00 | \$71.58 | \$0.00 | \$224.00 | \$0.00 |