

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, August 8, 2018 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;  
Mr. Knehr, Board Secretary/Business Administrator; and  
Mr. Vignuolo, Board Attorney

Mr. Mullen presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 2, 2017 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

A letter was received from the Point Pleasant Historical Society expressing their gratitude to the students and instructor of the Digital Film Program. The students helped the society restore one of their long standing DVD's.

CLUB AND FIELD TRIP APPROVAL

Mr. Joseph Tiedemann and Ms. Cleo Mach, instructors from East Brunswick Campus, made a presentation to the Board regarding their request to add a new club for the students of the East Brunswick Campus.

Mrs. Engel moved, seconded by Mr. Mullen that the Board of Education, as recommended by the Superintendent, approve an International Club with two non-paid advisors, Mr. Joseph Tiedemann and Ms. Cleo Mack for the 2018-2019 school year. This club will participate in a field trip during spring recess to travel abroad. There will be no cost to the Board of Education. Payment for the trip will be through student fundraising efforts, parent payment, and donations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

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MINUTES

Ms. Czarneski moved, seconded by Mrs. Engel that the minutes of the Special Public meeting of June 28, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Mrs. Engel that the minutes of the Closed Session of June 28, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Ms. Czarneski moved, seconded by Mrs. Engel that the minutes of the Regular Public meeting of July 18, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Mrs. Engel that the minutes of the Closed Session of July 18, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Mrs. Engel moved, seconded by Mr. Mullen that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mrs. Engel moved, seconded by Mr. Mullen that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Mr. Mullen that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

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BOARD OF EDUCATION MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mrs. Engel moved, seconded by Ms. Czarneski that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of June 30, 2018 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

July 31, 2018	\$452,746.69
August 15, 2018	\$475,038.49

Mrs. Engel moved, seconded by Ms. Czarneski that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BILLS

Bills in the amount of \$2,047,994.74 were presented for payment. Mrs. Engel moved, seconded by Ms. Czarneski that these bills be approved for payment.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," Mrs. Engel abstained on Tri Form Construction and the motion carried.

BUILDING AND GROUNDS COMMITTEE REPORT  
Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

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SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

HEARING REQUEST FOR NON-RENEWAL CONSIDERATION – MR. BRIAN BILAL

The Board of Education at the request of Mr. Bilal held a hearing in connection with his non-renewal in closed session.

At this time Mr. Mullen recommended that the meeting go into closed session to discuss personnel matter No. 2. The minutes to remain confidential until the need for same no longer exists.

Mrs. Engel moved, seconded by Mr. Mullen that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss personnel matter No. 2 and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:46 p.m. to 8:32 p.m.

Mrs. Engel moved, seconded by Mr. Mullen that the Board resume public session at 8:32 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PERSONNEL 2018-2019

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Aldo Aranzulla	Teacher of Music (Temporary – Grant Funded Position) Piscataway Campus	Appointment to the temporary position of Teacher of Music at the Piscataway Campus for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$52,170 (to be adjusted when a new contract is ratified), Step B-3-1. He would be provisionally hired.
Paul Bretzger	Teacher of Computer Assisted Drafting and Design Perth Amboy Campus	Appointment to the position of Teacher of Computer Assisted Drafting and Design at the Perth Amboy Campus for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$67,370 (to be adjusted when a new contract is ratified), Step F-1-9. He would be provisionally hired.

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL 2018-2019 - CONTINUED

Nancy Cohen	Teacher of Spanish Academy of Allied Health and Biomedical Sciences	Appointment to the position of Teacher of Spanish at the Academy of Allied Health and Biomedical Sciences for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$54,420 (to be adjusted when a new contract is ratified), Step C-3-4. She would be provisionally hired.
Jill Gardner	Secretary to Principal East Brunswick Campus	Appointment to the position of Secretary to the Assistant Superintendent at the Central Office for the 2018-2019 school year effective August 9, 2018 through June 30, 2019 at the annual salary of \$42,992. She has been employed in the district since August 2010 and has successfully completed the mandated criminal history process.
Nikki Karas	Teacher of Health & Physical Education Perth Amboy Campus	Appointment to the position of Teacher of Health & Physical Education at the Perth Amboy Campus for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$54,170 (to be adjusted when a new contract is ratified), Step D-3-1. She would be provisionally hired.
Eugene Leahy	Teacher of Building Maintenance Piscataway Campus	Appointment to the position of Teacher of Building Maintenance at the Piscataway Campus for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$69,670 (to be adjusted when a new contract is ratified), Step F-1-10. His employment is contingent on his obtaining a Certificate of Eligibility as a Teacher of Building Maintenance prior to his start date. He would be provisionally hired.
Amy Lombardo	Guidance Counselor Piscataway Campus	Appointment to the position of Guidance Counselor at the Piscataway Campus for the 2018-2019 school year effective September 1, 2018 through June 30, 2019 at the annual salary of \$63,809 (to be adjusted when a new contract is ratified), Step D-3-7. She would be provisionally hired.

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

MCVTS SUMMER INTERNSHIP PROGRAM - STUDENTS

The Superintendent recommends the employment of 2 students from July 2, 2018 through August 31, 2018 as listed below.

If approved, each student will work up to 24 hours a week for five (5) weeks and be compensated at the rate of \$12 per hour which will be paid through New Jersey Division of Vocational Rehabilitation Services. All students will obtain working papers prior to participating in the internship program. Students will intern at various work sites throughout the county such as: Raritan Bay Medical Center, Perth Amboy; Raritan Bay Medical Center, Old Bridge; Raritan Bay YMCA, Perth Amboy; MCVTS Garden Projects, South Brunswick; Metuchen YMCA; and Middlesex County Cultural and Heritage Commission, Piscataway.

MCVTS STUDENTS

- Matthew Cody
- Chelsea Carroll

SUMMER EMPLOYMENT - 2018

The Superintendent recommends the employment of the following instructor for a total of 8 hours in August to work on the Policy Edition.

East Brunswick Campus

- Jamie Sobolewski

If approved Ms. Sobolewski will be compensated at a rate of \$35/hr.

PROFESSIONAL DEVELOPMENT

The Superintendent recommends the following instructors to attend block schedule training on August 14<sup>th</sup> and August 15<sup>th</sup>.

East Brunswick Campus

- Katherine Bowen

East Brunswick Career Development

- Sarah Rubin

Perth Amboy Campus

- Shehnaz Ahmad
- Lisa Bartheleme
- Marion Bravin
- Gina Divincenzo
- Christopher Morley
- Gitali Mukhopadhyay
- Michele Pearl
- Zachary Stout

If approved, the instructors will be compensated at an hourly rate of \$35 for six hours per day.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF STAFF PERSON ON DUTY - PERTH AMBOY CAMPUS

The Superintendent is recommending the following individuals for the position of Staff Person on Duty for the 2018-2019 School Year at the Perth Amboy Campus at an hourly rate of \$35:

Robert Fuller  
Katie Elko  
Bridget Hill  
Mark Mastrolia  
Jaime Wasco  
Mike Perpente

The Staff Person on Duty will oversee the operation of the building when Middlesex County College students are utilizing rooms in our part of the facility when our school is closed. The schedule will be determined by Middlesex County College's calendar. Several individuals are being recommended so that there is a pool of our employees available to cover the designed calendar.

EXTRA DUTY/EXTRA PAY POSITION – 2018-2019

The Superintendent is recommending that the following personnel be approved by the Board of Education to the Extra Duty/Extra Pay position. Compensation will be provided at the Evening School rate of \$35 per hour for direct student supervision of students for one hour before school. The building principal will develop an Extra Duty/Extra Pay assignment schedule for approved staff.

Academy for Allied Health and Biomedical Sciences

(1 Staff Member, 1 hour per day)

Marie Bowen  
Geraldine Cuesta-Aviles  
Lisa Ferrier  
Linda Rozner  
Melanie Veilleux

Academy for Science, Mathematics and Engineering Technologies

(1 Staff Member, 1 hour per day)

Isabel DaSilva-Caton  
Katharine Macdonald  
Kathleen McNulty  
John Ocker  
Dorothy Simon

East Brunswick Campus

(3 Staff Members, 1 hour per day)

Steve Canning  
George Gent  
Thomas Grimaldi  
Jeffrey Staples

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SUPERINTENDENT'S  
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PERSONNEL

EXTRA DUTY/EXTRA PAY POSITION – 2018-2019 - CONTINUED

Perth Amboy Campus

(3 Staff Members, 1 hour per day)

- Karen Cretella
- Patricia Forsman
- Bridget Hill
- Guy Johnson
- Christopher Morley
- Frank Paprota
- Michael Perpente

Piscataway Campus

(3 Staff Members, 1 hour per day)

- Kathleen Book
- Kimberly Hobbs
- Michael McKinney
- Jennifer Rastelli
- Evelyn Schwenck
- Sandra Tinsman

HOME INSTRUCTORS – SCHOOL YEAR 2018-2019

The Superintendent recommends that the Board of Education employ the following as home instructors for the 2018-2019 school year at the rate of \$38 per hour:

- Nicole Benfatti
- Janet Caban
- Anthony Catalano
- Saul Dorosin
- Katie Elko
- Michelle Gomes
- Rachel Henderson
- Kimberly Hobbs
- Jurgita Kasiuba Naikelis
- Laura Kufta
- Zachary Levine
- David McNamara
- John Ocker
- Michele Pearl
- Dorothy Simon
- Jonathan Turner
- Jorge Vincentty
- Marc Weinstein
- Travis Wisinski
- Marta Yeye

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

HOME INSTRUCTION FACILITIES – SCHOOL YEAR 2018-2019

The Superintendent recommends that the Board of Education accept the following facilities for bedside home instruction for the school year 2018-2019 at the hourly rate of \$38 or the negotiated rate of the respective facility:

- Brookfield Schools (St. Peters University Hospital)
- Education Incorporated
- P.E.S.I. (Professional Education Services, Inc.)
- Rutgers University Behavioral Health
- St. Claire's Health System
- Silvergate Prep
- Somerset Medical Center aka RWJ University Hospital Somerset
- Wise Learning Center (Summit Oaks Program)

INTERPRETER SERVICES – SCHOOL YEAR 2018-2019

The Superintendent recommends that the Board of Education accept the following agency for ASL (American Sign Language) Interpreter Services for the 2018-2019 school year:

ASL Interpreter Referral Service, Inc.  
21 Clyde Road, Suite 103  
Somerset, NJ 08873

Rates of pay are as follows:

School:

Day	8AM-5PM	\$ 82 Per Hour	2 Hour Minimum
Night	After 5PM	\$ 85 Per Hour	2 Hour Minimum

Trilingual Interpreting:

Weekdays	8AM-5PM	\$135 Per Hour	2 Hour Minimum
Night/Weekend	After 5PM	\$150 Per Hour	2 Hour Minimum

Cart Interpreting:

Weekdays	8AM-5PM	\$135 Per Hour	2 Hour Minimum
Night/Weekend	After 5PM	\$150 Per Hour	2 Hour Minimum

Travel/Mileage:

Mileage is reimbursed at the state regulated rate of \$.31 per mile or a portal-to-portal charge. Parking, toll, public transportation etc. may also be applicable.

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SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

ADULT EDUCATION – EVENING SCHOOL STAFF – 2018-2019

The Superintendent recommends approval of the appointment of the following persons as part-time evening school teachers, clerks, registrars and substitutes for the 2018-2019 school year. Staff and clerks may be assigned occasionally to multiple campuses as needed.

EAST BRUNSWICK AND/OR PISCATAWAY CAMPUS

<u>POSITION</u>		<u>ANNUAL HOURS</u>	
Clerical Staff		Five (5) Days/Week- not to exceed 540 hours	
Clerical Staff		Four (4) Days/Week- not to exceed 432 hours	
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Sullivan	Michael	Career Counselor/Placement Coordinator	\$34.00
Ferrier	Lisa	Career Counselor/Placement Coordinator	\$34.00
Acevedo	Damaris	Clerk	\$16.10
Garcia	Anabel	Clerk	\$16.10
Giacalone	Nancy	Clerk	\$16.10
Martin	Christine	Clerk	\$16.10
Onafowora	Moremi	Clerk	\$16.10
Rios	Analr	Clerk	\$16.10
Rizzi	Caroline	Clerk	\$16.10
Skwiat	Karen	Clerk	\$16.10
Anderson	Crystal	Health & Safety	\$33.00
Bienes	Bill	HVAC	\$33.00
Biles	Stephanie	HVAC/Electrical Technology /Health & Safety	\$33.00
Brenner	Cliff	Electrical Trades	\$33.00
Rastelli	Jennifer	Culinary/Baking	\$33.00
Cacciotti	Anthony	OSHA	\$33.00
Caccio	Christopher	Electrical Trades	\$33.00
Conrad	Mary	Health and Safety	\$33.00
DeLena	Genaro	Automotive Technology	\$33.00
DiGiacomo	Leonard	Electrical Trades	\$33.00
DiRaimondo	Santo	Electrical Trades	\$33.00
Doerer	Frank	Automotive Technology	\$33.00
Dombrowski	Paul	Automotive Technology	\$33.00
Drudy	Robert	Electrical Trades	\$33.00
Dulgon	Patrick	Automotive Technology	\$33.00
Eisenbrey	Mark	Machine Trades	\$33.00
Fitzpatrick	Thomas	Plumbing	\$33.00
Florczak	Peter	Automotive Technology	\$33.00
Genco	Lauren	Culinary Arts/Baking	\$33.00
Gennusa	Jason	Plumbing	\$33.00
Gent	George Jr.	HVAC	\$33.00
Gentile	Michael	Electrical Trades	\$33.00
Grieco	Karen	Culinary/Baking	\$33.00
Herbert	Carolyn	Arts Technology	\$33.00
Ierardi	John	Plumbing	\$33.00
Jaworowski	John	Welding	\$29.00
Lai	Andrew	Electrical Trades	\$33.00

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

ADULT EDUCATION – EVENING SCHOOL STAFF – 2018-2019 - CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Latkovich	John	Information Technology	\$33.00
Leiberling	Thomas	Mathematics/AT	\$33.00
Lopez	Samuel	Auto Body & Collision Repair	\$33.00
Malchuk	John	Electrical Trades	\$33.00
Mastrolia	Mark	Automotive Technology	\$33.00
McKinney	Michael	Automotive Technology	\$33.00
McMahon	Timothy	Electrical Trades	\$33.00
Mezger	Mark	Electrical Trades	\$30.00
Prendergast	Brian	Welding	\$33.00
Rand	James	HVAC&R	\$33.00
Rago	Anthony	Plumbing	\$33.00
Reilley	Patrick	Health & Safety	\$33.00
Ricciardi	RoseMarie	Cosmetology/Tutoring	\$33.00
Roth	Michael	Culinary Arts/Baking	\$33.00
Ruperto	Thomas	Plumbing	\$33.00
Scarpa	John	Plumbing	\$33.00
Shine	Richard Sr.	Electrical Trades	\$33.00
Shine	Richard Jr.	Electrical Trades	\$33.00
Schubert	Kurt	Welding	\$33.00
Smith	Warren	Electrical Trades	\$33.00
Sorochka	Nicholas	Electrical Trades	\$33.00
Spahr	Robert	Electrical Trades	\$33.00
Starke	Robert	Electrical Trades	\$33.00
Taureck	Robert	HVAC	\$33.00
Timpson	Phillip	Machine Trades	\$33.00
Thomas-Floyd	Joan	Computer Applications for Business	\$33.00
Turkus	William	HVAC & R, Plumbing Trades, Health & Safety	\$33.00
Vagrin	Anton	Electrical Trades	\$33.00
Vitale	Franco	Culinary Arts/Baking	\$33.00
Vona	Michael	Electrical Trades	\$33.00
Wiater	James	Construction Technology	\$33.00
Williams	David	CAD/AT	\$33.00
Witham	Brian	Electrical Trades	\$33.00

SUBSTITUTE PRINCIPALS, INSTRUCTORS AND CLERKS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Adochio	Joseph	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Cappiello	Michael	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Catanzaro	Eugene	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00

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SUPERINTENDENT'S  
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PERSONNEL

ADULT EDUCATION – EVENING SCHOOL STAFF – 2018-2019 - CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Covington	Regina	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Crea	Anthony	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Feldman	Robert	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Heffers	Richard	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Jordan	Carl	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Lystad	Dawn	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
McDonald	Sean	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Paprota	Sonja	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Slade	Nicole	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Smith	Wallace	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Sullivan	Michael	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Williams	Kevin	Substitute-Principal	\$36.00
		Staff Person on Duty	\$35.00
Colabella	Phyllis	Cosmetology	\$33.00
Day	Roxann	Clerk	\$16.10
Dobrolosky	Valerie	Cosmetology	\$33.00
Gallagher	Elizabeth	Cosmetology	\$33.00
Towle	Steven	IBEW Electrical	\$33.00
Wolansky	Darlene	Cosmetology/Manicuring	\$33.00

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following as substitute teachers for the 2018-2019 school year at a per diem rate of \$95.00. Pending the completion of the criminal background check created by the State Department of Education:

Zandra Adamczyk	Marcy Gitterman	Kimberlee Perez
Joseph Adochio	Albert Goodman	Brian Piech
Courtney Allen	Harriette Grosvenor	Alexandria Presley
Scott Allen	Tamara Guzman	Allison Prezioso
Lindsay Andreansky	James Hauck	Suzanne Quercia
James Babaian	Kyler Hourahan	Brian Quinlan
Craig Banton	Ryan Hutchinson	Sam Quintino
Klan Barry	Tarvinder Johal	Catherine Quinn
Marilyn Bersch	Gerald Johnson	Roseanna Raido
Annette Bohmsteln	Renaldo Johnson	John Ravens
Tracy Broderick	Laurie Jordan	Shirley Read
Barbara Bushman	Joseph Kotora	Ernie Read
Nycole Caltabellatta	Arlene Leviten	Genevieve Riddiford
Theda Chappell-Carson	Andrea Loniewski	Thomas Robbins
Gloria Cook	Christine Lubitz	Taneva Robinson
Allsha Cox	Amy Ludwig	Andrew Rodriguez
Trisha Cunningham	Feroza Ludwig-Meyer	Felix Romero
Jean Curtin	Lisa Macor	Fred Rosario
Donald DeLeo	Lalitha Mani	Kevin Rossi
Kathleen Dillon	Cassandra Martinez	Gary Seid
Daniel Domínguez	Matthew McGuigan	Timothy Sexton
Jean Dvorak	John Meyer	Jamaal Smith
Gary Edelstein	Concetta Milton	Collin Spezio
David Elko	Ray Moose	Jeremiah St. Fleur
Fredelyn Espinal	John Moschberger	Maria Stampoulos
Maria Fontana	Rose Nickas	Laura Stephens
Renee Fowler	Michael O'Boyle	Rondy Tucker
Joseph Franchino	Joyeta Pai	Jennefer Turner
Theresa Fraschilla	Vickie Pellagrino	Louis Wells
Elizabeth Gallagher		Linda Zeigler

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF DAY SCHOOL CTE SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following CTE substitute teachers (holder of a standard CTE certificate) for the 2018-2019 school year at a per diem rate of \$150.00. They have completed the procedure established for the criminal background check created by the State Department of Education:

- Nycole Caltabellatta
- Gary Edelstein
- Maria Fontana
- Elizabeth Gallagher
- James Hauck
- Maria Stampoulos

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE SCHOOL NURSES

The Superintendent recommends the employment of the following as substitute school nurses for the 2018-2019 school year at \$200.00 per diem. They have completed the procedure established for the criminal background check created by the State Department of Education:

- Eileen Carroll
- Leah Nicholas
- Maria Pepito
- Tiffany Quinn
- Maria Ruffin
- Danielle Sullivan

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE SECRETARIES

The Superintendent recommends the employment of the following as substitute day school secretaries for the 2018-2019 school year at a rate of \$13.85 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

- Theda Chappell-Carson
- Feroza Ludwig-Meyers
- Jennefer Turner

EMPLOYMENT OF SUBSTITUTE CUSTODIANS

The Superintendent recommends the employment of the following as substitute custodians for the 2018-2019 school year at a rate of \$15.00 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

- Steve Habrack
- Genaro Vargas
- Jorge Mancilla

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF SUBSTITUTE MAINTENANCE MECHANICS

The Superintendent recommends the employment of the following as substitute Maintenance Mechanics for the 2018-2019 school year at a rate of \$22.50 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Steve Habrack  
Stephen Vlcej

HEALTH SERVICES DIRECTOR/MEDICAL INSPECTORS 2018-2019

The Superintendent recommends the following Health Services Director and Medical Inspectors for the school year 2018-2019 at the annual salaries indicated:

<u>Name</u>	<u>School</u>	<u>Salary</u>
Dr. Andras Peter	Academy/Edison	\$3,850
Dr. Andras Peter	Academy/Woodbridge	\$4,700
Dr. James Marmora/ Dr. Patricia Nee	East Brunswick	\$8,100
Dr. Jeffrey Herman	Piscataway	\$8,100
Dr. Andras Peter	Perth Amboy	\$5,700
Dr. Andras Peter	District Health Services Director	\$2,500

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

NEUROLOGICAL, PSYCHIATRIC, NEURODEVELOPMENTAL AND AUDIOLOGIST  
EXAMINATIONS

The Superintendent recommends the appointment of the following medical personnel to cover three special education students in need of neurological examinations and ten students in need of psychiatric examinations, one student needing a neurodevelopmental examination, and two students in need of audiological examinations for the school year 2018-2019. These examinations must be administered by a neurologist, a psychiatrist and an audiologist respectively.

Consulting Neurologists                      3 Students (Evaluations)  
Dr. Dorothy Pietrucha                      \$175.00 (Each Student)

Consulting Psychiatrists                      10 Students  
Dr. Christopher Stucky                      \$400.00  
(a fee of \$200 will be charged for any abrupt same day cancellation)

Neurodevelopmental                      1 Student  
Dr. Denise Aloisio                      \$450.00

Consulting Audiologist                      2 Students (Audiological Evaluations)  
Hackensack Meridian Health                      \$423.00 (East Student) Hearing Evaluation  
(JFK Johnson Rehabilitation Institute)                      \$786.00 (Each Student) Speech Evaluation/Language

At this point the Board considered the personnel recommendations of the Superintendent.

Mr. Anderson moved, seconded by Mr. Mullen that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S REPORT CONT'D

OUT-OF-COUNTY TUITION – SCHOOL YEAR 2018-2019

The Superintendent recommends that the Board of Education accept the following out-of-county students for the school year 2018-2019:

Student's Name	District/Agency Responsible for Tuition	Session	Campus
MN	Franklin	Shared-Time	Woodbridge Career Choices
MJ	Rahway	Full-Time	East Brunswick Career Development
CP	Union	Full-Time	East Brunswick Career Development
FM	New Providence	Full-Time	Piscataway Career Development

TUITION REIMBURSEMENT RATE – SCHOOL YEAR 2018-2019

The Superintendent is recommending that the Board of Education set the tuition reimbursement amount for the school year 2018-2019 at a maximum of \$6,462 in accordance with the agreement with the Teachers' Association. With reference to reimbursement for professional improvement courses, Article VII, Part R.3 of that document stipulates that, "The Board will pay 100% of tuition costs up to a maximum of nine credits at the prevailing Rutgers University Graduate School of Education New Jersey resident rate per year for approved courses taken during the school year. The Board will also pay the same sum for career major instructors for courses appropriate to their instructional areas which have been pre-approved by the Superintendent as equivalent. The Rutgers cost equivalent shall be determined by using the total course hours divided by the three-credit rate." The 2018-2019 Rutgers Graduate School of Education/New Brunswick tuition per credit for New Jersey residents is \$718.

ADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES 2018-2019

The Superintendent recommends for the 2018-2019 school year the following Apprentice Training Program fees for courses and programs as fixed:

Apprenticeship	Year 1 Hours/Fee*	Year 2 Hours/Fee*	Year 3 Hours/Fee*	Year 4 Hours/Fee*	Year 5 Hours/Fee*
Electrician nonIBEW	198/\$733	180/\$666	192/\$711	165/\$611	
Electrician IW-IBEW	200/\$740	200/\$740	200/\$740	200/\$740	200/\$740
Plumber	204/\$755	174/\$644	174/\$644	174/\$644	
HVAC&R	165/\$611	156/\$578			

\*\$3.70 per clock hour applies. Fees are exclusive of books and personal protective devices such as safety glasses.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

ADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES  
OUT OF COUNTY/OUT OF STATE 2018-2019

The Superintendent recommends for the 2018-2019 school year the following Apprentice Training Program fees for courses and programs as fixed for apprentices who reside out of county/ out of state as follows:

<u>Apprenticeship</u>	<u>Year 1</u> <u>Hours/Fee*</u>	<u>Year 2</u> <u>Hours/Fee*</u>	<u>Year 3</u> <u>Hours/Fee*</u>	<u>Year 4</u> <u>Hours/Fee*</u>
Electrician	198/\$953	180/\$866	192/\$924	165/\$794
Plumber	204/\$982	174/\$837	174/\$837	174/\$837
HVAC&R	165/\$794	156/\$751		

\*\$4.81 per clock hour applies (Standard 2018-2019 Course Fee + 30% Out of County/Out of State Fee). Fees are exclusive of books and personal protective devices such as safety glasses.

OPENING OF SCHOOL -- ADMINISTRATIVE PROGRAM  
FOR CENTRAL OFFICE AND BUILDING PRINCIPALS

The Superintendent is reporting that there will be two days of administrative meetings on August 27 & 28, 2018 for district administrators including all Central Office administrators and building principals.

The agenda for the two days will include a thorough review of opening school procedures and guidelines, new Department of Education requirements, technology upgrades, curriculum revisions, NJSMART, Title I program revisions, facilities update, and school security protocols.

NEW TEACHER ORIENTATION: STAFF DEVELOPMENT PROGRAM FOR NEW TEACHERS

The Superintendent is reporting that on August 29 and 30, 2018, the district will conduct an in-service orientation for teachers new to our district. Dr. Deborah Krause, Director of Curriculum and Instruction, will conduct a comprehensive program to familiarize new staff with our school district and the various procedures and best practices that instructors should be aware of as they begin the school year.

Dr. Krause will be assisted by Sarah Rubin (East Brunswick Campus), Gina DiVincenzo (Perth Amboy Campus), and Elif Hatipoglu (East Brunswick Campus) who will provide our newest staff members with a hands-on program to help them prepare for their new teaching assignments.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

ARTICULATION AGREEMENTS - 2018-2019

The Superintendent is pleased to report that the following articulation agreements are currently being facilitated that allow MCVTS students to apply credits earned in specific programs toward advanced standing into a specific program at a post-secondary institution:

<u>Post-Secondary Institution</u>	<u>MCVTS Career Major</u>	<u>Total Credits</u>	<u>Art (AC) Dual (DC)</u>
New Jersey Institute of Technology	Academy for Allied Health and Biomedical Science	19	DC
Rutgers University	Academy for Allied Health and Biomedical Sciences	22	DC
Stevenson University	Academy for Allied Health and Biomedical Sciences	4	DC
New Jersey Institute of Technology	Academy for Science, Math and Engineering Technologies	17	DC
Delaware Valley College	Agriscience Technology	8	AC
Ohio Technical College	Auto Collision Repair Technology	12	AC
Middlesex County College	Automotive Technology	9	AC
Ohio Technical College	Automotive Technology	12	AC
Universal Technical Institute	Automotive Technology	12	AC
Atlantic Cape Community College	Culinary Arts	5	AC
The Art Institute of Philadelphia	Culinary Arts	9	AC
Johnson and Wales University	Culinary Arts	3	AC
Harrisburg University of Science and Technology	Graphic Design	4	AC
Burlington County College	Green Technology POS	3	DC
Middlesex County College	Performing Arts: Theatre	6	DC
New Jersey Institute of Technology	Performing Arts: Theatre	15	DC
Ohio Technical College	Welding Technology	6	AC

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

ADULT EDUCATION – VETERANS ADMINISTRATION CERTIFYING OFFICIALS - 2018-2019

The Superintendent recommends approval of the following personnel to become the Certifying Officials for the Middlesex County Vocational and Technical School District for the Department of Military and Veterans Affairs for the 2018-2019 school year:

Adult Education Office  
Dawn Lystad

Piscataway Campus  
Rosemarie Hoeler

DISTRICT MENTORING PLAN – 2018-2019

The Superintendent is presenting the 2018-2019 District Mentoring Plan for the Middlesex County Vocational and Technical Schools. The plan is in alignment with the TEACHNJ Act and in accordance with all mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4. The mentoring plan is being submitted to the Board of Education for review of fiscal impacts, as specified by the Department of Education.

The goals for the district mentoring program are:

- Assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment
- Identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching
- Reduce novice teacher attrition
- Improve the effectiveness of new teachers
- Enhance teacher knowledge of and strategies related to the Core Curriculum Content Standards and Common Core State Standards in order to facilitate student achievement

The mentoring plan describes training for mentor teachers to assist them in their responsibilities while providing support to novice teachers. The district mentoring plan specifies that the training will be provided by members of the MCVTS Instructional Services Department during a full-day professional development workshop. Participating mentor teachers will be given release time from their building assignment to attend the mandatory training. Cost to the district will be minimal; primarily payment of substitute teachers to cover the mentor teacher classes.

DEATH OF CECELIA DUNN

The Superintendent is reporting the death of Ms. Cecelia Dunn, retired Cosmetology Teacher at the East Brunswick Campus, who served with distinction for many years.

A book will be purchased in her memory for our East Brunswick Campus school library.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

SUPERINTENDENT'S  
REPORT CONT'D

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

- Academy/Edison  
July 31, 2018
- Academy/Woodbridge  
July 30, 2018
- East Brunswick Campus  
July 25, 2018
- Perth Amboy Campus  
July 10, 2018
- Piscataway Campus  
July 31, 2018

DATES TO REMEMBER

- September 12, 2018.....Board of Education Meeting  
MCVTS - East Brunswick Campus  
7:00 P.M.
- October 10, 2018..... Board of Education Meeting  
MCVTS - East Brunswick Campus  
7:00 P.M.
- November 1, 2018.....Board of Education Meetings  
MCVTS - East Brunswick Campus  
Organizational Meeting - 7:00 P.M.  
Regular Monthly Meeting - 7:15 P.M.

Mrs. Engel moved, seconded by Mr. Mullen that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

Mr. Brian Bilal continued to comment on his request to be reinstated as Assistant Superintendent. He also commented on an additional complaint that was filed and received by the Superintendent. He maintains the complaint is baseless and without merit.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION A: APPRECIATION TO MR. JOHN F. BICSKO JR.

**WHEREAS**, Mr. Bicsko has achieved the distinction of completing 21 years of service as a Board of Education member whose dedication since January 1, 1997 is nonpareil, and

**WHEREAS**, his span of service is characterized by tireless commitment of time and a genuine concern for the betterment of Vocational and Technical Education in Middlesex County, and

**WHEREAS**, he has served ably and honorably for 12 years in the capacity of President of the Board of Education since 2005 and Vice President of the Board of Education for the six years prior providing valuable insight and overview in the areas of Facilities, Finance, Personnel, and Program, and

**WHEREAS**, Mr. Bicsko's support and tireless effort as the chair of the Building and Grounds Committee was instrumental in providing and maintaining quality state of the art career and technical facilities for all of the students that attended Middlesex County Vocational and Technical Schools throughout the last two decades, and

**WHEREAS**, the Board of Education and its employees reaped the benefits of Mr. Bicsko's support as a member of the Finance Committee through budget preparations, annual audit review, and his regular participation on the Board of School Estimate, and

**WHEREAS**, Mr. Bicsko's experience and commitment to his trade as a 44 year member of the Plumbers and Pipefitters Local Union 9 and a 34 year member of the Middlesex County AFL-CIO Labor Council proved to be an invaluable resource for Middlesex County Vocational and Technical Schools through his tenure on the Board of Education, and

**WHEREAS**, under Mr. Bicsko's unparalleled leadership, vocational education has thrived in this school district with the addition of new schools in Perth Amboy and Edison, countless new vocational programs, endless upgrades to the district's technology structure, expansion of the Apprenticeship Program, and the upgrades and improvements to our school facilities.

**THEREFORE BE IT RESOLVED** that the Members of the Board of Education, the Administration, and the Staff of Middlesex County Vocational and Technical Schools take this opportunity to extend their sincere appreciation for Mr. Bicsko's steadfast and loyal support of the School District, its Mission and most importantly its Students;

That this resolution be spread upon the minutes of the August 8, 2018 Board of Education meeting;

That a copy of this resolution signed by the Members and Officers of the Board of Education be presented to Mr. Bicsko in heartfelt appreciation of his many years of service to the Middlesex County Vocational and Technical School System.

Mr. Mullen moved, seconded by Mrs. Engel that the Board approve Resolution A.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION B: APPROVE ALL COURSE OF STUDY OUTLINES AND READOPT EXISTING CURRICULA FOR SEPTEMBER 2018

RESOLVED that the Board of Education approve readoption of Middlesex County Vocational and Technical Schools Course of Study Outlines.

Curriculum guides for the high school courses are available in the Superintendent's Office, the Office of the Director of Instructional Services, the Library/Media Center of each school and the Principal's Office of each school. Curriculum guides for Health Occupations/Practical Nursing courses are available in the Office of Adult Education. Curriculum guides for the Adult Evening courses and the Apprenticeship courses are available in the office of the Adult Evening Programs.

Volume #	Course of Study Outline Title	Status
II	Heating, Ventilation and Air Conditioning Technology	Approved 11/14/12
III	Architectural Technology	Approved 8/13/14
IV	Automotive Collision Repair Technology	Approved 12/09/09
V	Automotive Technology	Approved 12/09/09
VI	Auto Services/CD	Approved 12/09/09
VII	Baking	Approved 2/09/11
IX	Basic Business Technology/CD	Approved 12/09/09
X	Cosmetology/Hairstyling	Approved 8/14/13
XI	Building Services/Maintenance CD	Approved 10/09/13
XIII	Carpentry	Approved 12/11/13
XIV	Graphic Design: Commercial Art and Illustration	Approved 11/01/11
XV	Culinary Arts	Approved 2/09/11
XVIII	Dry Cleaning/CD	Approved 5/11/11
XIX	Electrical Technology	Approved 2/13/13
XX	Computer Systems Technology	Approved 2/11/09

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
XXIII	Culinary Arts/CD	Approved 10/09/13
XXVI	Health Services/CD	Approved 12/09/09
XXVII	Machine Tool Technology	Approved 5/11/11
XXXI	Agriscience Technology	Approved 11/14/12
XXXVI	Practical Nursing (Adult): Book 1 - Semester 1-Courses 1-5 Book 2 – Semester 2-Courses 6-11	Approved 11/1/11 Approved 11/1/11
XLIV	Career Choices/CD: Book 1 – Construction Technology Book 2 – Food & Health Technology Book 3 – Digital Media Technology	Approved 10/09/13 Approved 10/09/13 Approved 10/09/13
XLVI	English Language Arts Book 1 – English 9-12 Book 2 – English Electives	Approved 8/10/16 Approved 10/11/17
XLVII	Social Studies Book 1 - World History & Cultures, U.S. History I & U.S. History II Book 2 – Social Studies Electives	Approved 10/11/17 Approved 11/1/17
XLVIII	Health & Physical Ed. (Grades 9-12 )	Approved 3/09/16
XLIX	English as a Second Language (ESL)	Approved 8/10/11
L	Math Book 1 – Algebra I, Geometry, Algebra II, Applied Mathematics Book 2 – Pre-Calculus, Calculus, Discrete Math, Linear Algebra, Statistics	Approved 8/09/17 Approved 8/09/17
LI	Science Book 1 – Biology, Chemistry, Physics & Environmental Science Book 2 – Forensic Science	Approved 8/10/16 Approved 8/09/17
LIX	Comprehensive Four-Year School Counselor/Career Education Program	Approved 1/13/10
LX	Apparel Services/Clothes Processing/CD	Approved 5/11/11
LXI	Auto Maintenance/CD	Approved 12/09/09

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
LXII	Building Maintenance/CD	Approved 10/09/13
LXIII	Heating, Ventilating, Air Conditioning/CD	Approved 12/12/12
LXVI	Agriculture and Ornamental Horticulture	Approved 1/19/11
LXIX	Welding	Approved 5/11/11
LXXIV	Health Technology	Approved 3/9/05
LXXV	Supermarket Careers/CD	Approved 11/1/11
LXXVI	Automated Office Technology	Approved 12/09/09
LXXVII	Computer-Assisted Design/Drafting (CADD)	Approved 8/13/14
LXXXIV	Auto Repair/CD	Approved 12/09/09
LXXXVI	Computer Applications for Business	Approved 12/09/09
LXXXVII	Spanish (Spanish I, II, III)	Approved 1/13/16
LXXXIX	Carpentry/CD	Approved 2/12/14
LXXXXI	Performing Arts: Theatre	Approved 8/13/14
LXXX XII	Performing Arts: Dance	Approved 3/12/08
LXXX XIII	Allied Health and Biomedical Sciences	Working Outline
LXXX IV	Electronics/Computer Engineering Tech	Approved 2/11/09
LXXX V	Civil/Mechanical Engineering Technologies	Approved 2/11/09
XC VII	Multimedia Art & Design	Approved 12/12/12
XC VIII	Performing Arts: Digital Filmmaking	Approved 2/12/14

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Approve All Course of Study Outlines – Cont'd

## ENRICHMENT AND ANCILLARY PROGRAMS

Not assigned volume #	CE Manual (including CE Related Course Outline and CHE Addendum)	Approved 1/13/10
Not assigned volume #	Library/Media Center Manual (including Library Skills Course)	Approved 7/10/13
Not assigned volume #	Pull Out Replacement Resource Program English	Approved 6/27/12
Not assigned volume #	Pull Out Replacement Resource Program Math	Approved 6/27/12
Not assigned volume #	Pull Out Replacement Resource Program Workplace Readiness	Approved 9/12/12

ADULT EVENING SCHOOL COURSESAgriculture, Food & Natural Resources

Autumn Splendor Wreath  
 Floral Arrangement & Design  
 Holiday Wreath  
 Spring Dish Garden

Architecture & Construction

Advanced Level Auto CAD  
 Advanced Woodworking/Carpentry  
 Auto CAD – Level I  
 Auto CAD – Level II  
 Auto CAD Essentials  
 Autodesk 2012 Certified User Prep Course  
 Autodesk Revit Architecture - Fundamentals  
 Basic Plumbing  
 Basics in Physics and Thermodynamics  
 CAD  
 Carpentry Fundamentals  
 Conduit Bending & Rigging  
 DC Motors & Controllers  
 Electrical Certificate Program  
 Electrical Trades – (AC) Alternating Current  
 Electrical Trades – A.C. & D.C. Principles  
 Electrical Trades – Blue Print Reading Commercial  
 Electrical Trades – Blue Print Reading Residential  
 Electrical Trades – Electrical Code

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'dArchitecture & Construction – Cont'd

Electrical Trades – Mathematics  
Electrical Trades – Variable Speed Drive Controllers  
Electrical Trades Circuits: Shop Practice  
Electrical Trades Circuits: Theory  
Electrical Trades Circuits-Residential Wiring to NEC Code  
Electrical Trades Continuing Education Code Course  
Electricity I – Basics  
Electricity IX Industrial  
Electronic Devices and Circuits – AC/DC Principles  
First Aid CPR  
Heating for Plumbers  
Heating, Ventilation, Air Conditioning & Refrigeration I  
Heating, Ventilation, Air Conditioning & Refrigeration II  
Heating, Ventilation, Air Conditioning & Refrigeration III  
Heating, Ventilation, Air Conditioning & Refrigeration IV  
Home Inspection Certificate Program  
Home Inspection Field Experience Heating and Heat Controls  
Home Repair and Maintenance  
Home Woodworking  
Know Your Home  
Licensed Master Plumber Renewal Continuing Education  
Motor Controls Basic  
OSHA 30 Hour Outreach Program for Construction Industry  
OSHA 30 Hour Outreach Program for General Industry  
OSHA 10Hour Outreach Program for General Industry  
OSHA Blood Borne Pathogens/Health Hazards  
Plumbing Certificate Program  
Plumbing Code  
Plumbing I  
Plumbing: Trade Practice  
Plumbing: Theory  
Principles of Facility Management  
Programmable Logic Controllers – Allen Bradley  
Refrigerant Handling Certification  
Stationary Engineering I Low Pressure  
Stationary Engineering II High Pressure  
Shielded Metal ARC Welding Certification (3G)  
Shielded Metal ARC Welding Certification (4G)  
Shielded Metal ARC Welding Certification (6G)  
Welding – Basic  
Welding - Intermediate  
Welding - Advanced

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'dArts, AV Technology & Communications

All-Level Oil/Acrylic Painting  
Beginner Acrylic Painting  
Beginner Drawing  
Beginner Sculpture  
Digital Photography Basics  
Decorative Sewing for the Home  
Introduction to In-Design CS6  
Introduction to Photoshop CS6  
Jewelry Design I  
Learning to Sew  
Mixed Media  
Oil Painting Beginning/Intermediate  
The Wonders of Scrapbooking  
Website Design I

Health Science

Adult CPR/AED  
Beginner Jazz  
First Aid CPR/AED  
Licensed Practical Nursing (LPN)  
Medical Billing & Coding  
Medical Terminology  
Serve Safe Sanitation  
Stretch and Strengthen  
Yoga Beginners  
Yoga Intermediate

Hospitality & Tourism

A Taste of Asia  
Amazing Cheesecakes  
American Regional Cooking  
Barbeque Madness  
Bread Baking  
Breakfast Across America  
Cajun and Creole  
Cake Decorating  
Cake Pops  
Can You Take the Heat  
Caribbean Culinary  
Cheese Around the World  
Chicken Entrée Specialties  
Chowders  
Chocolate Truffles  
Classic Buttercream Skills  
Classic Holiday Desserts  
Classic Holiday Pies

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'd

Hospitality & Tourism Continued

- Classic International and American Soups
- Classic Julia Child Recipes
- Colonial America in the 21<sup>st</sup> Century
- Continental Journey
- Cookie and Bar
- Cookie Blossom Workshop
- Cooking 1-2-3
- Cooking Easy Italian Nights
- Cooking Healthy and Delicious
- Cooking Italian Culinary I
- Cooking in the Deep South
- Crepes for Meals and Desserts
- Culinary Basics with the Chef
- Cupcake Challenge
- Cupcake Craze
- Delicious Gluten-Free Recipes
- Delicious Vegetables & Dips
- Doggie Delights
- Down on the Bayou
- Easy Italian Nights
- Encrusted Entrees from Regions Across America
- Exploring China
- Fabulous Fondue
- Fondant Basics
- Foods of the Middle East
- Food Truck Wars
- French Culinary Cooking
- French Modern American
- French/Italian Culinary Cooking
- Fudge/Truffles
- Garde Manager
- German, Austrian and Hungarian Cooking
- Gingerbread House Workshop
- Greek to Me
- Halloween Cookies and Desserts
- Halloween Treats
- Healthy and Yes
- Healthy and Delicious
- Holiday Cookie Bake
- Holiday Dinner
- Hot and Soothing Soups
- Hot and Spicy Mexican Entrees
- Italian Culinary
- Japanese Jewels
- Just Vegetarians
- Kitchen Fundamentals
- Knife Skills in the Kitchen

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Make Your Very Own Gingerbread House  
Mangia Bene (Eat Well)  
Mediterranean Appetizers  
Mediterranean Entrees and Sauces  
Mediterranean Salads  
Mediterranean Soups  
Mexican Appetizers and Desserts  
Mexican Culinary  
Mexican Flesta Lunches  
Mexican Menu  
Molecular Gastronomy  
New England Boiled Dinner  
New England Cookery  
Oktoberfest  
Pacific Rim Cooking  
Party Platters (Entertaining Made Simple)  
Party Starting Hor D'oeuvres  
Passion for Homemade Pasta  
Pasta Salads  
Pasta, Pasta, Pasta  
Pies, Pies and More Pies  
Pizza and Calzones  
Please Your Palate Pasta  
Potatoes and Rice  
Pudding Extravaganza  
Quick and Easy Desserts  
Salads and Vinaigrettes  
Seasonal Fall Desserts  
South of the Border (Foods of Mexico)  
Southern Italian Cooking  
Springtime Holiday Cookie Bake  
Strudel – Sweet and Savory  
Sweet and Savory Crepes  
Take a Drive Down Route 66  
Taste of Thailand  
Thanksgiving Desserts  
Thanksgiving Extras  
Thanksgiving Fare  
Thanksgiving Holiday Cookie Bake  
The Art of Pasta Making  
The Banana Fell Far from the Tree  
The Creole Kitchen  
The Culinary World of Louisiana  
The Earl of Sandwich  
The Flavor of Food  
The Wacky World of Ingredients

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'd

Hospitality & Tourism Continued

- Traditional Irish Dinner
- Valentine Chocolates
- Vegetarian Cooking
- Wedding Cakes and More
- Winter Holiday Cookie Bake

Human Services

- Adult Cosmetology
- Adult Cosmetology Tutoring
- Balayage & Hair Painting 101
- How to Brand Your Own Beauty Products
- How to Open a Salon in New Jersey
- Manicuring
- Salon Management
- Social Media Savvy for the Beauty Business
- Skin Care Specialist (Esthetician)
- Tutoring
- Up-Do's & Formal Styling

Information Technology

- Accounting
- Advanced Microsoft Excel
- How to Start Your Own Business
- How to Start an Online Business at Home on a Budget
- How to Write a Business Plan
- Introduction to Computer Fundamentals
- Introduction to Microsoft Excel (Fast Track)
- Introduction to Microsoft Word (Fast Track)
- Introduction to Microsoft PowerPoint (Fast Track)
- Introduction to Microsoft Publisher (Fast Track)
- Keyboarding I
- Microsoft Access
- Microsoft Excel
- Microsoft Office
- Microsoft Word
- PowerPoint
- QuickBooks I
- QuickBooks II

Manufacturing

- CNC Machining
- Machine Shop Technology
- Welding Basic
- Welding Advanced
- Welding AWS /Level 1
- Welding AWS/Level 2

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses -- Cont'dTransportation, Distribution & Logistics

ASE Prep  
Auto Body & Collision Repair  
Auto Mechanics - Basic  
Auto Mechanics - Brakes  
Auto Mechanics -- Electrical  
Advanced Outboard Repair  
Know Your Car Care  
Motorcycle Maintenance and Repair  
Motorcycle Rider Safety  
Small Engine Repair

Apprentice Training Programs

Electrical Trades

Heating, Ventilation, Air Conditioning and Refrigeration

Plumbing

Certificate and Licensure ProgramsAdult CosmetologyAutomotive Technology

Automotive Engine Operations  
Vehicle Maintenance and Repair  
Steering and Suspension Systems  
Computerized Engine Controls  
Brake Systems  
Electrical Systems  
Fuel and Ignition Systems  
Front End Alignment

Electrical Technology (ET)

Alternating Current Loads  
Conductors & Insulators  
Electrical Circuits  
Magnetism  
Motor Controls  
Multi-Craft Basics  
Tools & Supports: Electrical  
Transformers & Motors

Heat, Ventilation, Air Conditioning & Refrigeration (HVAC&R)

AC Basics & Refrigerants  
Domestic Appliances  
Heating Fundamentals  
Multi-Craft Basics  
Principles of Refrigeration  
Sheet Metal Basics

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'dHome Inspection

Air Conditioning and Heat Pumps Inspection  
Communication and Professional Practices  
Electrical Inspection  
Exterior Inspection  
Field Experience  
Heating Inspection I  
Heating Inspection II  
Interior and Insulation Inspection  
Plumbing Inspection  
Roofing Inspection  
Structure Inspection

Licensed Practical Nursing

Anatomy and Physiology  
Behavioral Social Sciences (Contemporary Health Issues, Psychology, Sociology)  
Fundamentals of Nursing  
Medical-Surgical Nursing I  
Medical-Surgical Nursing II  
Mental Health/Psychiatric Nursing  
Microbiology  
Nutrition  
Obstetrical Nursing  
Pediatric Nursing  
Pharmacology

Manicuring

Anatomy of Hand, Arm, Foot and Leg  
Chemicals and Chemistry  
Depilatories  
Diseases and Disorders of the Hand and Foot  
First Aid  
Manicuring and Pedicuring  
Nail Art  
Nail Gels  
Nail Tips and Extensions  
Nail Wraps  
Professionalism  
Safety and Health  
Salon Management  
Sanitation & Bacteria  
Sculptured Nail Acrylic  
Skin  
State Board Exam  
State Law Rules and Regulations  
Sterilization

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

Adult Evening School Courses – Cont'dPharmacy Technician

Calculations  
Compounding  
Computer Applications for Business  
Customer Service  
Drive Thru  
First Aid  
HIPAA  
Inventory Management  
Medical Terminology  
Pharmacy Initiatives  
Pharmacy Software Management and Computer Applications  
Prescription Production  
PTCB National Certification Prep  
Third Party Billing

Plumbing Technology

AC Basics & Refrigerants  
Domestic Appliances  
Drainage in Single Family Dwellings  
Heating Fundamentals  
Multi-Craft Basics  
Plumbing A House & Inspections  
Potable Water & Appliances  
Principles of Refrigeration  
Pumps & Transit  
Sheet Metal Basics  
Tools & Supports: Plumbing

Skin Care Specialist (Esthetician)

Anatomy  
Bacteriology  
Business Practices  
Make-up  
Nutrition  
Paraffin Treatments  
Physiology  
Safety  
Skin Analysis  
Skin Care Products  
Skin Care Treatments (Facials)  
State Law Rules and Regulations

Special Programs and Customized Programs:

Middlesex County Adult Correction – Inmate Education  
NJ Motor Vehicle Commission (Driver Improvement)  
Rider Education of New Jersey  
Public Service Enterprise Group

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION C: BOARD OF EDUCATION – FIRST READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education is presented with the first reading of the following policies in consideration for adoption/revision into Board Policy:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
1550	Equal Employment/Anti-Discrimination Practices	Revised
5111	Eligibility of Resident/Nonresident Students	New
5512	Harassment, Intimidation, and Bulling (HIB)	Revised

BE IT RESOLVED that the Board of Education approve the first reading of the above policies and prepare them for the second reading.

RESOLUTION D: TUITION FOR 2018-19 SCHOOL YEAR – HIGH SCHOOL OUT-OF-COUNTY STUDENTS

RESOLVED that the Board of Education approve tuition for high school out-of-county students who attend the Middlesex County Vocational and Technical High Schools for the 2018-19 school year, effective July 1, 2018, as follows:

Regular High School Students	\$ 10,000
Special Education Students	\$ 10,000

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION E: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Board's intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Auction: East Brunswick Campus

Quantity	Description	Make	Tag #
1	Bizhub Pro Copier	Konica Minolta	EB004424

Auction: Edison Campus

Quantity	Description	Make	Tag #
53	Chairs	NA	NA

Auction: Piscataway Campus

Quantity	Description	Make	Tag #
1	Buffalo Chopper	Hobart	PI000298
1	Bizhub Pro Copier	Konica Minolta	PI004023

Re-Auction: Woodbridge Campus

Quantity	Description	Make	Tag #
1	Leg Extension Machine	NA	NA
1	Squat Press Machine	Champion	NA
1	Lat Pull Down	NA	NA
1	Sit Up Bench	Champion	NA
1	Curling Machine	NA	NA
1	Delt/Fly Machine	Champion	NA
1	Weight Stand	NA	NA
1	Treadmill	Landice	NA

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION F: WORKFORCE DEVELOPMENT PROGRAM 2018-19

WHEREAS, the Middlesex County Vocational School District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED that the Board of Education approve the master agreement between Middlesex County Vocational Schools and the following agency's to be a training provider for the 2018-19 school year:

County of Middlesex

RESOLUTION G: SETTLEMENT AGREEMENT – WINCHESTER ROOFING CORP.

WHEREAS, Middlesex County Vocational and Technical Schools has a contract dispute with Winchester Roofing Corp. regarding a capital improvement project; and

WHEREAS, Middlesex County Vocational and Technical Schools has claimed its contractual rights to liquated damages for delays on the completion of the job; and

WHEREAS, Winchester Roofing Corp. had filed a demand for mediation with the American Arbitration Association in an attempt to recover the unpaid balance of the work; and

WHEREAS, both parties have agreed to settle the dispute and dispose of all claims for the purpose of avoiding litigation; and

WHEREAS, Middlesex County Vocational and Technical Schools has agreed to pay Winchester Roofing Corp. \$5,000 plus any amount of a refund received from the American Arbitration Association (\$3,850.00 maximum) as full and final payment for the capital improvements (Roof B partial replacement) completed by Winchester Roofing Corp.

BE IT RESOLVED that Middlesex County Vocational and Technical Schools Board of Education approve and execute the Settlement Agreement with Winchester Roofing Corp. to dispose of all claims between both parties.

Mr. Jones moved, seconded by Mrs. Engel that the Board approve Resolutions B through G.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION H: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2018-19 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Comm., Gen. Admin. 11-000-230-530	\$ 10,000	Architect Serv., Gen. Admin. 11-000-230-334

RESOLUTION I: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

RESOLUTION J: LEGAL SERVICES

WHEREAS, additional legal services for Middlesex County Vocational and Technical Schools are needed in conjunction with a matter that requires independent investigation; and

WHEREAS, the law firm of Greenbaum, Rowe, Smith, and Davis have extensive experience and have submitted a proposal through the Board Attorney, Anthony Vignuolo, as follows:

Lead Investigator:	Glenn Berman	\$525 per hour
Assistant Investigator:	Robert Flanagan	\$350 per hour

WHEREAS, such services were agreed to by the Board Attorney on behalf of the Board and authorized by the School Business Administrator.

BE IT THEREFORE RESOLVED that the Board of Education confirm the engagement of Legal Investigative Services to Greenbaum, Rowe, Smith, and Davis as outlined above.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION K: ESCNJ TRANSPORTATION PURCHASE – NCLB (TITLE I)  
AFTER SCHOOL PROGRAM

WHEREAS, the District needs to transport students home that participate in Title I After School Programs at the Piscataway Campus; and

WHEREAS, as the District has determined that while not required, the transportation will be instrumental to participation and the overall success of the program; and

WHEREAS, the District has entered into a Coordinated Transportation Agreement with Educational Services Commission of New Jersey (ESCNJ) to provide student transportation services cooperatively; and

WHEREAS ESCNJ has provided the following bids in conjunction with the after school programs at the Piscataway Campus exclusive of their 4% administrative fee:

<u>Campus</u>	<u>Route</u>	<u>MRESC Vendor</u>	<u>Cost (per run)</u>
Piscataway	Campus to Edison and New Brunswick	Mercy	\$145.00
Piscataway	Campus to Carteret, Perth Amboy and Woodbridge	ABC Transport	\$155.00

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award student transportation services to ESCNJ for the routes as indicated above in accordance with our cooperative coordinated transportation agreement funded through the NCLB (Title I) Program.

BE IT FURTHER RESOLVED that the Board of Education also approve the 4% administrative fee on each provided route in accordance with the agreement.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION L: PURCHASE OF CURRICULUM SOFTWARE SUPPORT

WHEREAS, Assessment Technologies Institute LLC has submitted a proposal for the Assessment and Review Program Software Access package for the 2018-2019 school year; and

WHEREAS, the proposal is exempt from advertising under NJSA 18A:18A-5(5) as educational goods and services; and

WHEREAS, Middlesex County Vocational School has solicited the proposal as a non-fair and open contract pursuant to the provision of NJSA 19:44A-20.26, and

WHEREAS, pursuant to this statute Assessment Technologies Institute LLC has completed and submitted a Political Contribution Disclosure form 10 days prior to the award of this contract.

BE IT THEREFORE RESOLVED that the Board of Education award the purchase of Assessment and Review Program Software Access in the amount of \$22,750 (\$600 per student each semester) to Assessment Technologies Institute LLC under NJSA 18A:18A-5(5) funded through the Carl D. Perkins Post Secondary Program.

RESOLUTION M: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	Additional items to complete sound system in the EB Auditorium including transmitters and microphones	\$ 11,480

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$11,480 on the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION N: CHANGE ORDER NO. GC-01 - TRI FORM CONSTRUCTION INC.  
SCIENCE LAB RENOVATIONS – PISCATAWAY CAMPUS –  
PROJECT #3150-065-18-1000

RESOLVED that the Board of Education approve Change Order No. GC-01, Tri Form Construction Inc., Project #3150-065-18-1000, as follows:

<u>No. GC-01</u>	<u>Contract Amount</u>
Authorize the use of the general repair allowance to rewire conduits for cuts made during concrete demolition. Total cost is \$7,875. The remaining balance in the general repair allowance is \$7,125.	<u>Change</u> -0-

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION O: CHANGE ORDER NO. GC-02 -- PAVING MATERIALS AND CONTRACTING LLC  
PARKING LOT RECONSTRUCTION PHASE I -- PISCATAWAY CAMPUS --  
PROJECT #3150-065-18-1000

---

RESOLVED that the Board of Education approve Change Order No. GC-02, Paving Materials and Contracting LLC , Project #3150-065-18-1000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance and the subgrade allowance to remove and replace manhole cover and repair existing drainage inlet. Total cost for the additional items are \$1,895. The balance in the general repair allowance is -0-. This will <b>not</b> increase the total construction cost and the balance in the subgrade allowance is \$13,445.	-0-

RESOLUTION P: CHANGE ORDER NO. GC-02 -- CHAPPELLE MECHANICAL --  
CLASSROOM HVAC -- EAST BRUNSWICK CAMPUS--PROJECT #3150-040-18-3000

---

RESOLVED that the Board of Education approve Change Order No. GC-02, Chappelle Mechanical, Project #3150-040-18-3000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize the use of the permit allowance and an increase in contract to perform additional electrical and technology work including new lighting and controls in the five classrooms. Total cost for the additional work is \$74,981.01. The remainder of the \$238 permit allowance will be used. The balance will increase the contract by \$74,743.01.	\$74,743.01

RESOLUTION Q: ACCEPTANCE OF FUNDS -- INDIVIDUALS WITH  
DISABILITIES EDUCATION ACT, PART B (IDEA-B) FY2019

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RESOLVED that the Board of Education approve acceptance of funds for Individuals with Disabilities Education Act Part B (IDEA-B) as per N.J.A.C. 6:28-1.1, as follows:

<u>Program Title</u>	<u>Amount</u>
Individuals with Disabilities Education Act, Part B (IDEA-B) FY2019	\$576,821

From: July 1, 2018  
To: June 30, 2019

Project Manager: Tracey Maccia

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

RESOLUTION R: ACCEPTANCE OF FUNDS -- NEW JERSEY STATE DEPARTMENT OF EDUCATION  
ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT FY2019

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
Elementary and Secondary Education Act Grant	
Title I – Part A	\$545,666
Title II – Part A	\$ 70,126
Title IV	\$ <u>32,775</u>
Total:	\$648,567

Start: July 1, 2018  
End: June 30, 2019

Contract No. NCLBCV-233150-19

Project Manager: Eugene Catanzaro

Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions H through R.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," except Mrs. Engel abstained on resolution N and the motion carried.

RESOLUTION S: SUSPENSION WITH PAY – MR. BRIAN BILAL

RESOLVED that Brian Bilal, Principal, be continued as suspended with pay pending completion of the investigation of the personnel charges against him, being investigated by Hon. Glenn Berman and his report to the Board.

Mrs. Engel moved, seconded by Mr. Anderson that the Board approve Resolution S.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," Mr. Anderson and Mr. Jones voted "no" and the motion carried.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 8, 2018

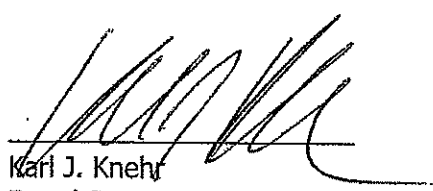
OTHER MATTERS

None

There being no further business, Mrs. Engel moved, seconded by Mr. Jones that the Board adjourn the meeting at 9:06 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

Respectfully submitted,

  
Karl J. Kneh  
Board Secretary

## **STATUS OF BUILDING AND GROUNDS PROJECTS**

**August 8, 2018**

### **CAPITAL PROJECTS**

#### **Summer 2017**

**East Brunswick Phase III Parking Lot – SSP/Edwards/Owner – KM Construction Corp.** – PSE&G senior management has been contacted to determine status of delay with the dawn to dusk lighting element of this project. Awaiting response for meeting date.

#### **Summer 2018**

**Piscataway Partial Roof and Mechanical Replacement/SSP/Owner – Barrett Roofs Inc.** – Progress Payment No. 3 in the amount of \$28,975.00 is agendized for your consideration. Weather has impacted schedule. All materials for roof & HVAC are on site and anticipated new start date is tomorrow. Contract duration (Roof portion) fourteen (14) days.

**Piscataway Science Renovation Phase I, - SSP/Owner –Tri-Form Construction** – Work continues satisfactorily at this time. Progress Payment No. 2 in the amount of \$234,213.00 and Change Order No. C01 for \$7,875.00 to rewire conduits which were cut during floor demolition. This sum will be applied to the General Repair Allowance with no contract increase. Both are agenized for your consideration.

**East Brunswick Media Center – Makers Space Alterations/SSP/Owner – Altec Building Systems – Progress Payment No. 1** in the sum of \$92,607.06 is agendized for consideration. Progress continues with heating, electrical and general construction ongoing.

**East Brunswick Campus–Classroom Air Conditioning–Phase 1 /Owner/SSP – Chappelle Mechanical Inc. – Progress Payment No. 3** in the amount of \$90,250.00 and Change Order No. – C02 for additional electrical and technology work in the amount of \$74,743.01 are agendized for consideration. Work continues on heating, electrical and general construction at this time.

**Piscataway Parking Lot Reconstruction Phase I/Owner/SSP - Paving Materials & Contracting LLC – Progress Payment #1** in the amount of \$107,844 agendized for your consideration. Change Order No CO-02 in the amount of \$1,895.00 to remove and replace manhole cover and repair existing drainage inlet has been applied against the Subgrade Allowance is agendized for consideration. This change order will not increase the total contract amount.

**Piscataway Campus- Roadway/Owner/Attorney Report**

**Other District Projects**

**ESIP - Johnson Controls International/Owner -**

JCI Payment #27 in the sum of \$70,183 for continued contract work has been processed.

Chiller is operational for the East Brunswick Campus at this time. Punch list remains as open.

J.C.I. continues work at the Piscataway location with VAV, Control Work and Contractual elements remaining at this time.

**Perth Amboy Campus/TRC/Owner - Environmental**

Our Environmental Contractor, TRC continues to coordinate access with affected property owners for performance of the additional vapor intrusion studies at this time.

Notices: None Received

SSP ARCHITECTURAL GROUP – Ms. Tammy Stouchko, Associate

## TRAVEL COST SCHEDULE - AUGUST 2018

<u>Employee/Board Member</u>	<u>Date</u>	<u>Workshop/Conference</u>	<u>Registration</u>	<u>Estimated Mileage</u>	<u>Estimated Parking/Tolls</u>	<u>Estimated Lodging</u>	<u>Estimated Lodging Tax</u>	<u>Airfare/train</u>	<u>Per-diem</u>	<u>Other</u>
Seminar Travel:										
Dawn Lystad	10/3/18	GSETA Conference	\$300.00	\$52.70	\$31.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gene F Napollello	9/17/18	HOSA Conference	\$500.00	\$0.00	\$0.00	\$558.00	\$73.94	\$174.00	\$241.50	\$0.00
Jessica Seth	9/17/18	HOSA Conference	\$500.00	\$0.00	\$0.00	\$558.00	\$73.94	\$174.00	\$241.50	\$0.00

Close Printer Friendly Page

**Applicant:** 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex

**Application:** IDEA Consolidated - 00-  
**Cycle:** Original Application

**Project Period:** 7/1/2018 - 6/30/2019

**Application Sections**  
IDEA Consolidated ▾

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**Budget Summary**

The application has been approved. No more updates will be saved for the application.

Function / Object	Expenditure Category	BASIC				PRESCHOOL		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
<b>100</b>	<b>Instruction</b>							
100-100	Personal Services - Salaries	166089	0	0	166089	0	0	0
100-300	Instruction Purchased Services	0	0	0	0	0	0	0
100-500	Other Purchased Services	0	0	0	0	0	0	0
100-600	Instructional Supplies	0	0	0	0	0	0	0
100-800	Instruction Other objects	0	0	0	0	0	0	0
<b>200</b>	<b>Support Services</b>							
200-100	Personal Services - Salaries	274219	0	0	274219	0	0	0
200-200	Employee Benefits	136513	0	0	136513	0	0	0
200-300	Prof & Tech Services	0	0	0	0	0	0	0
200-400	Purchased Property Services	0	0	0	0	0	0	0
200-500	Other Purchased Services	0	0	0	0	0	0	0
200-600	Supplies and Materials	0	0	0	0	0	0	0
200-800	Other Objects	0	0	0	0	0	0	0
200-860	Indirect Cost	0	0	0	0	0	0	0
<b>400</b>	<b>Fac. Acq. and Construction Ser.</b>							
400-720	Building/Renovation	0	0	0	0	0	0	0
400-731	Instructional Equipment	0	0	0	0	0	0	0
400-732	Non Instructional Equipment	0	0	0	0	0	0	0
<b>520</b>	<b>Other</b>							
520-930	Schoolwide	0	0	0	0	0	0	0
	<b>Total Project Budgeted</b>	<b>576821</b>	<b>0</b>	<b>0</b>	<b>576821</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Allocation</b>				<b>576821</b>			<b>0</b>
	<b>Difference between allocation and total budget</b>				<b>0</b>			<b>0</b>
	<b>Nonpub proportionate share</b>				<b>0</b>			<b>0</b>

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Applicant: 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex

Application: ESEA Consolidated - 00-

Cycle: Original Application

Application Sections **ESEA Consolidated** ▾

Printer-Friendly

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Click to Return to Menu List / Sign Out

Project Period: 7/1/2018 - 6/30/2019

**Budget Summary**

Instructions

The application has been approved. No more updates will be saved for the application.

Function / Object	Title I-A	Title I SIA Part A	Title II-A	Title III	Title III Immigrant	Title IV Part A	Title V RLIS
<b>100</b>	<b>Instruction</b>						
100-100	\$339,995	\$0		\$0	\$0		\$0
100-300		\$0		\$0	\$0		\$0
100-500		\$0		\$0	\$0		\$0
100-600	\$76,678	\$0		\$0	\$0		\$0
100-800		\$0		\$0	\$0		\$0
<b>200</b>	<b>Support Services</b>						
200-100	\$8,610	\$0	\$20,000	\$0	\$0	\$1,500	\$0
200-200	\$91,552	\$0	\$1,530	\$0	\$0	\$114	\$0
200-300	\$2,766	\$0	\$48,596	\$0	\$0	\$31,161	\$0
200-400		\$0		\$0	\$0		\$0
200-500	\$24,354	\$0		\$0	\$0		\$0
200-600	\$1,711	\$0		\$0	\$0		\$0
200-800		\$0		\$0	\$0		\$0
200-860		\$0		\$0	\$0		\$0
<b>400</b>	<b>Fac. Acq. and Construction Ser.</b>						
400-720		\$0		\$0	\$0		\$0
400-731		\$0		\$0	\$0		\$0
400-732		\$0		\$0	\$0		\$0
<b>520</b>	<b>Schoolwide</b>						
520-930		\$0		\$0	\$0		\$0
<b>PGM ADM</b>	<b>Program Administration</b>						
PGM ADM		\$0		\$0	\$0		\$0
Total Budgeted	\$545,666	\$0	\$70,126	\$0	\$0	\$32,775	\$0
Total Available	\$545,666	\$0	\$70,126	\$0	\$0	\$32,775	\$0
Amount Remaining	\$0	\$0	\$0	\$0	\$0	\$0	\$0