

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

The annual organization meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Thursday, November 1, 2018 at the East Brunswick School.

On roll call, the following members were present:
Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator; and
Mr. Holub, Acting Board Attorney

Mr. Knehr temporarily chaired the meeting for the election of Board President.

Mr. Knehr presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 2, 2017 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

ELECTION OF OFFICERS

RESOLUTION: NOMINATION FOR PRESIDENT

Mrs. Engel moved, seconded by Ms. Czarneski the nomination of Mr. Mullen as President. There being no further nominations, on a roll call vote, Mr. Anderson, Ms. Czarneski, and Mrs. Engel voted "aye," Mr. Mullen abstained and the motion carried.

At this time Mr. Mullen, as President, assumed chair of the meeting.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

RESOLUTION: NOMINATION FOR VICE PRESIDENT

Ms. Czarneski moved, seconded by Mr. Mullen the nomination of Mrs. Engel as Vice President. There being no further nomination, on a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Mullen voted "aye," Mrs. Engel abstained and the motion carried.

RESOLUTION: SIGNATORY FOR BOARD

Mrs. Engel moved, seconded by Mr. Mullen the following resolution:

RESOLVED that the Board of Education of the Middlesex County Vocational Schools authorize the President of the Board, and in the absence of the President, the Vice President of the Board, to sign all necessary Instruments on behalf of the Board.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION: REAFFIRMATION OF POLICIES AND PROCEDURES

Mrs. Engel moved, seconded by Ms. Czarneski the following resolution:

RESOLVED that all existing Board of Education policies and procedures be reaffirmed until otherwise changed or amended by subsequent action of the Board of Education.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION: REAFFIRMATION OF CURRICULA AND COURSE OF STUDY OUTLINES

Ms. Czarneski moved, seconded by Mrs. Engel the following resolution:

RESOLVED that the Board of Education approve reaffirmation of Middlesex County Vocational and Technical High Schools existing curricula and the most recent editions of all Middlesex County Vocational and Technical High Schools Course of Study Outlines.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

RESOLUTION: DESIGNATION OF BANKS

Mrs. Engel moved, seconded by Ms. Czarneski the following resolution:

RESOLVED that the Board of Education approve the designation of the following banks as depositories for the Board of Education Middlesex County Vocational Schools' funds:

TD Bank

Wells Fargo Bank

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION: SIGNATORIES FOR WARRANTS

Mr. Mullen moved, seconded by Mrs. Engel the following resolution:

RESOLVED that the Board of Education of the Middlesex County Vocational Schools authorize the following warrant signatories for Board operations:

Operating Account

Board President
Superintendent
Business Administrator
Treasurer

Payroll Account

Treasurer

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION: DESIGNATION OF 403B PLAN PROVIDERS

Mrs. Engel moved, seconded by Ms. Czarneski the following resolution:

RESOLVED that the Board of Education approve the designation of the following 403b plan providers in conjunction with the Employee 403b Plan administered by the District:

Valic

AXA Equitable

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

RESOLUTION: SCHEDULED PUBLIC MEETINGS
DECEMBER 12, 2018 THROUGH NOVEMBER 1, 2019

Mrs. Engel moved, seconded by Ms. Czarneski the following resolution:

RESOLVED that the Board of Education approve the following scheduled public meetings of the Middlesex County Vocational School Board of Education for the period December 12, 2018 through November 1, 2019.

2018					
December	12	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
2019					
January	9	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
February	13	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
March	13	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
April	10	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
May	8	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
June	19	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
July	17	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
August	14	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
September	11	Monthly Meeting	Wednesday	7:00 p.m.	East Brunswick School
October	10	Monthly Meeting	Thursday	7:00 p.m.	East Brunswick School
November	1	Organization Meeting	Friday	7:00 p.m.	East Brunswick School
November	1	Monthly Meeting	Friday	7:15 p.m.	East Brunswick School

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

RESOLUTION: OFFICIAL NEWSPAPERS

Ms. Czarneski moved, seconded by Mrs. Engel the following resolution:

RESOLVED that the Board of Education approve the Home News Tribune and the Courier News as official newspapers for public advertising of the Board of Education.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION: BOARD OF SCHOOL ESTIMATE MEMBERS

Mrs. Engel moved, seconded by Mr. Mullen the following resolution:

RESOLVED that Mr. Mullen and Mrs. Engel be appointed to serve as Board of Education members of the Middlesex County Vocational School Board of School Estimate for the year November 1, 2018 to October 31, 2019.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION APPOINTED

Ms. Czarneski moved, seconded by Mrs. Engel that Mrs. Engel be appointed Middlesex County Vocational Schools District Delegate to the New Jersey School Boards Association for the year November 1, 2018 through October 31, 2019 and that Mr. Mullen be appointed alternate Delegate.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

DELEGATE TO MIDDLESEX COUNTY SCHOOL BOARDS ASSOCIATION APPOINTED

Mr. Mullen moved, seconded by Ms. Czarneski that Mrs. Engel be appointed Middlesex County Vocational Schools District Delegate to the Middlesex County School Boards Association for the year November 1, 2018 through October 31, 2019, and that Mr. Mullen be appointed Alternate Delegate.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 1, 2018

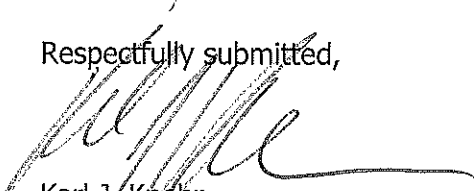
COMMITTEES APPOINTED

The following committees were appointed by the President of the Board:

<u>Committee</u>	<u>Board Members</u>
Personnel and Administrative Services (including Policy)	Mr. Eugene Mullen * Mrs. Gail Engel
Subcommittee – Negotiations	Mrs. Gail Engel * Ms. Laura Czarneski
Curriculum and Instruction	Mrs. Gail Engel * Mr. Keith Jones
Business and Operations (including Finance)	Mr. Eugene Mullen * Mr. Keith Jones
Subcommittee - Building and Grounds	Ms. Laura Czarneski * Mr. Eugene Mullen
Student Affairs and Instruction	Mr. Keith Jones * Mrs. Gail Engel
Adult Education	Mr. Keith Jones * Ms. Laura Czarneski

* Chairperson

There being no further business, a motion was made by Mrs. Engel and seconded by Ms. Czarneski to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

 Karl J. Knehr
 Board Secretary

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:15 p.m., Thursday, November 1, 2018 at the East Brunswick School.

On roll call, the following members were present:
Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator; and
Mr. Holub, Acting Board Attorney

Mr. Mullen presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 2, 2017 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Mrs. Engel moved, seconded by Ms. Czarneski that the minutes of the Regular Public meeting of October 10, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

Mrs. Engel moved, seconded by Ms. Czarneski that the minutes of the Closed Session of October 10, 2018 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mrs. Engel that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Ms. Czarneski moved, seconded by Mrs. Engel that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Ms. Czarneski moved, seconded by Mrs. Engel that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mrs. Engel moved, seconded by Ms. Czarneski that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of September 30, 2018 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

October 31, 2018	\$1,115,536.21
------------------	----------------

Mrs. Engel moved, seconded by Ms. Czarneski that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

BILLS

Bills in the amount of \$2,507,593.21 were presented for payment. Mrs. Engel moved, seconded by Ms. Czarneski that these bills be approved for payment.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," Mrs. Engel abstained on Tri Form Construction and the motion carried.

BUILDING AND GROUNDS COMMITTEE REPORT

Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Ms. Tammy Stouchko was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

2018 FUTURE READY SCHOOLS OF NEW JERSEY AWARD

The Superintendent is pleased to announce that the Academy for Science, Mathematics, and Engineering Technologies and the East Brunswick campus received Bronze Medal status for the 2018 Future Ready Schools of New Jersey.

Future Ready Schools – New Jersey (FRS-NJ) is a certification program designed to promote transformational change in schools and districts throughout New Jersey. FRS-NJ provides the guidance, support, direction, and resources schools need to achieve "Future Ready" goals, while fostering inclusive collaboration within schools and districts, and between them throughout the state.

The program is a coalition of the New Jersey Department of Education (NJDOE), the New Jersey School Boards Association (NJSBA) and New Jersey Institute of Technology (NJIT). It is based on the work of the national Future Ready Schools initiative, and the structure and success of the Sustainable Jersey for Schools Certification Program.

The Board supported our intention to apply at the April 1st meeting and supported this endeavor for the future at our June 28th meeting. We will continue working with our schools to spread this Future Ready initiative throughout our entire district.

This was a collaborative process between central office, building administrators and teachers to achieve this honor.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL 2018-2019

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Erik Nugent	Specialized Mechanics Electrician	Appointment to the position of Electrician at the Building and Grounds Department effective December 3, 2018 through June 30, 2019 at an annual salary of \$65,834, Step 6 (Specialized Mechanic). He would be provisionally hired.
Nicole Slade	Principal Piscataway Campus	Appointment to the position of Principal at the Piscataway Campus effective November 2, 2018 through June 30, 2019 at the annual salary of \$122,748.

BASKETBALL SITE SUPERVISORS/CLOCK OPERATORS – 2018-2019

The Superintendent is recommending that the individuals listed below be approved for the winter sports as both site supervisors and basketball clock operators for the 2018-2019 season at their respective campus at the rate of \$60 for one game and \$85 for two games as a site supervisor and \$35 per game as a clock operator.

East Brunswick Campus

Andrew Bohackyj
Kathleen Canning
Connor Gillis
Mark Mastrolia
Brian Piech
Todd Sak
David Williams

Perth Amboy Campus

Brian Hickman
Stephen Moir
Frank Paprota
Michael Perpente
James Rand
Edward White

Piscataway Campus

Justin Bertolozzi
Kathleen Book
James Fox
Rachel Henderson
Tomaso Incognito
Joseph Leonardis
David McNamara

Woodbridge Campus

Geraldine Cuesta
Katie Elko
Lindsey Franklin
Alexander Stiles

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF JUNIOR VARSITY COACH - 2018-2019

The Superintendent recommends the employment of the following individual in the position of Junior Varsity Coach for the 2018-2019 school year contingent upon the school's ability to field a Junior Varsity Team by the designated date. Compensation will be \$5,200 for coaches that field a Junior Varsity team to be adjusted if and when a new contract is agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Boys Basketball

Perth Amboy Campus

Michael O'Boyle

Girls Basketball

Perth Amboy Campus

Bryasia Faniel
(Pending Criminal History Review)

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHER – 2018-2019

The Superintendent recommends the employment of the following as substitute teacher for the 2018-2019 school year at a per diem rate of \$95. He has completed all necessary paperwork including the mandated NJDOE criminal history review process.

Jeffrey Stapleton

ADULT EDUCATION – EVENING SCHOOL STAFF – 2018-2019

The Superintendent recommends approval of the following as part-time evening school staff for the 2018-2019 school year.

<u>NAME</u>	<u>POSITION/CAREER AREA</u>	<u>RATE OF PAY</u>
David Goff	Electrical IBEW	\$33/Hr.

CO-CURRICULAR ACTIVITIES - ADVISORS – 2018-2019

The Superintendent recommends the employment of the following individuals as co-curricular paid advisors as indicated for the 2018-2019 school year:

<u>Advisor</u>	<u>Club</u>	<u>Campus</u>
Christine Wiamer	HOSA Advisor	Woodbridge Academy
Frank Paprota	Student Council	Perth Amboy Campus
Stephen Moir (replaces Lisa Barthelme)	11 th Grade Advisor	Perth Amboy Campus

146

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

MCVTS FALL INTERNSHIP PROGRAM – STUDENTS

The Superintendent recommends the employment of an additional 3 students from November 2, 2018 through December 1, 2018 as listed below.

If approved, each student will work up to 12 hours a week for six (6) weeks and be compensated at a rate of \$12 per hour which will be paid through the New Jersey Department of Labor and Workforce Development grant. All students will have obtained working papers prior to participating in the internship program. Students will intern at various work sites located in Middlesex County such as: YMCAs of Perth Amboy, South Amboy, Metuchen and East Brunswick; Raritan Bay Medical Center in Perth Amboy; Elijah's Promise in New Brunswick; and Brunswick Square Mall, East Brunswick. Students will participate in travel training as a component of their SLE program.

MCVTS STUDENTS

Idalia Chavaria-Cruz
Kevin Veno
Tim Wilson

LEAVE OF ABSENCE – UNPAID MATERNITY – 2018-2019 – MS. TEMPERINO - REVISED

The Superintendent is recommending approval of revising a previously board approved unpaid maternity leave of absence for Lanny Temperino, clerk-typist at the Piscataway Campus as follows:

From: November 12, 2018 through February 13, 2019

To: December 4, 2018 through February 28, 2019

At this point the Board considered the personnel recommendations of the Superintendent.

Mrs. Engel moved, seconded by Ms. Czarneski that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred since the last Board of Education Meeting. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy for Allied Health and Biomedical Sciences

- Respect Week was celebrated with multiple activities. On Monday, October 1st, we participated in Stomp Out Bullying/Go Blue Day. Staff and students wore blue to bring attention to the need to end bullying in all its forms and unite as Upstanders. On October 2nd, we had Great Gratitude Day and students hung paper pumpkins on our Great Gratitude Pumpkin Patch. On October 3rd, we celebrated with Pay Respect Forward Day. On October 4th, we held "Respect Is ..." day and students built a solid foundation of respect in the building by adding their paper bricks to the wall. On October 5th, we celebrated with Respect Week Shout Outs for students caught during the week demonstrating respect and kindness. In the Career Choices wing, students from each class made respect posters. Officers from Woodbridge judged the posters and presented the winners with certificates.
- Career Choices students hosted the bi-annual Career Cafe on October 17th. Ms. Rozner and her class did an incredible job. Mr. McGowan and his class made colorful, professional menus and placemats.
- School Violence Awareness and Prevention Week was also observed. On October 16th, DARE officers from Woodbridge spoke to each morning and afternoon classes. On October 19th, Middlesex County Sheriff's Officer Tracy presented on Internet Safety and Social Media.
- The PSAT was administered to all 9th, 10th, and 11th grade students on October 10th. During the last hour of testing, the seniors had a meeting with their advisor, their student officers, Ms. Elko, and Ms. Ferrier about college applications, the class trip, senior pictures, and yearbook activities.
- Our ACT Profile Report arrived for the October 17th release date. Our report shows a steady increase in the number of students at the Academy taking the ACT, from four in 2014 to 26 in 2018, more than one-third of our graduating seniors. Our average composite score was 31 out of 36, compared to the state average of 23.7. In addition, 100 percent of our students met the key 3-4 benchmarks and 88 percent met the STEM benchmarks compared to 37 percent in the state. Our average scores were 32.1 for English, 30.7 for math, 31.7 for reading, and 28.8 for science. The national averages were 20.2 for English, 20.5 for math, 21.3 for reading, 20.7 for science and 20.8 composite.
- Senior Anika Pruthi was accepted into the prestigious New York Academy of Sciences' Junior Academy. The New York Academy of Sciences is one of the country's oldest and most widely respected scientific organizations. As a member of the Junior Academy, Anika will have the opportunity to collaborate with 2,000 students from 85 countries on virtual challenges sponsored by industry leading companies.
- Senior Soccer Recognition was held October 26th at the final home game of the year. Students and parents came out to celebrate the seniors and applaud their efforts on and off the field.

148

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

- Freshmen elections were held the first week in October. We piloted online voting and it was very successful.
- Despite some conflicts with the PSAT testing schedule, the Voting Registration Drive on October 10th was a super success! During lunch, we were able to register 23 students! Some students were already registered because they were asked at the DMV when they got the driver's licenses.

Academy for Science, Mathematics and Engineering Technologies

- Dhyanashri Raman, class of 2022, was awarded the Presidential Volunteer Service Award for her numerous service hours in education. Dhyana coordinated a donation program in middle school that resulted in thousands of books being sent to Africa.
- The first week in October was designated by the State of New Jersey as a Week of Respect. October 1st, Day 1 Declaration signed by students; October 2nd, students complete "MCA Eagles show respect by ..." on large Post-Its; October 3rd, students recite the Anti-Bullying Pledge during homeroom; October 4th, seniors write "statements of encouragement" on blue Post-Its and place them on freshman students' lockers, and October 5th, staff and students wear blue today to celebrate World Day of Bullying Prevention: An Initiative of STOMP Out Bullying." Students and staff pose for a Peace Sign picture taken from the roof.
- Academy seniors toured Rutgers Honors College.
- Middlesex County College's Chief Neil Brosnan spoke to students for Violence Awareness Week. Chief Brosnan discussed campus safety, emergency situations, and ways in which the MCC police protect and serve our students.
- Students signed up for MCC's Emergency Notification System on their phones during the two lunches.

East Brunswick Campus

- A representative from Full Sail University visited our digital film career major to deliver a stop motion and filmmaking workshop for Mr. Libitz and his students.
- James Polos, Executive Director of the Middlesex County Improvement Authority, visited Mr. Mercadante's pre-engineering and advanced manufacturing classroom with their M.C. Blue Robot, the nation's first fully recyclable recycling robot. The teacher and students have been tasked with redesigning and rebuilding this robot for future educational use.
- Mr. Libitz and his digital film students received recognition at the All American High School Film Festival at the AMC Theater Times Square in New York City.
- Ms. Aladren, theater arts instructor, and her student Alexis Wilner directed and stage-managed a production of "The Cruelty of Children" at the Emerging Artists Theatre in New York City.
- The East Brunswick Campus promoted the Week of Respect and School Violence Awareness week with activities such as a door decorating contest, daily theme days, including Stomp Out Bullying Day and Unity Day, a cyberbullying presentation by the East Brunswick Police

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

Department, a movie presentation and discussion, and commencing our Humanitarian Drive to support the homeless.

East Brunswick School of Career Development

- Dr. Menell and Ms. Thomas-Floyd coordinated a trip for 40 students to the Freedom Tower, observatory, WTC Memorial, Wall Street, and Federal Hall. They gave their students an incredible expeditionary learning experience. It is a unique example of collaboration between our school's academic classes and career majors.
- The East Brunswick Career Development dry cleaning class and the South River Board of Health are teaming up to run a winter coat drive. There will be drop-off points for coats in different areas of East Brunswick and South River. The coats will be delivered to Mr. Grimaldi in the dry cleaning shop; they will be cleaned and picked up once again by South River Board of Health. We have been working on this project for the past six years.
- East Brunswick Career Development and East Brunswick Tech 10th and 11th grade students viewed the film "Wonder" during the Week of Respect. The purpose of the movie was to promote the acceptance of differences and diversity, not only in school but in life in general. In addition, Detective Brian Adams from the East Brunswick Police Department spoke to ninth graders.
- On October 24th, EBCD visited Woodbridge High School to attend a college fair sponsored by the Woodbridge Board of Education. Students visited with representatives from different colleges and universities as well as representatives from trade schools.
- Mr. Wiseman's building services classes have been working diligently on the beautification of one of the four courtyards on the East Brunswick Campus. They are currently working on installing concrete pavers for a walkway, and it will eventually be a place for classes to congregate. They plan to have it completed by June.

Perth Amboy Campus

- Perth Amboy Campus culinary arts students competed in the Taste of Perth Amboy against 14 restaurants from the city. Our students were praised for their professionalism and presentation and took second place overall for food ahead of popular eateries like The Armory and The Barge.
- Students on the Perth Amboy Campus were treated to a seminar conducted by Eric Shandroff about the creativity of words utilizing spoken word poetry and rap. This enlightening presentation was part of our Week of Respect, as he used that theme in his poetry.

Piscataway Campus

- On October 5th, the Safety Ambassadors attended their first Safety Summit in which they learned about the different topics they would be educating elementary-grade students about in the coming months.
- During the Week of Respect, all 9th grade students participated in presentations on HIB, cyber-bullying and respect. During the week, the entire school participated in spirit days.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

- On October 12th, the Middlesex County Sheriff's Department presented information on cyber-bullying and internet safety as a way to kick off Violence Awareness Week. Graphic arts students created posters related to the topic and the students participated in school spirit days.
- October 16th was the first meeting for the Johnson and Johnson Young Women's Group. The girls met the volunteers, learned about the program, and created their own vision boards.
- During the month of October, cosmetology students and the Interact Club collected mascara wands to be donated to Wands for Wildlife. The wands will be used to remove fly eggs and larva from the fur of animals at a nonprofit wildlife rehabilitation center in western North Carolina.
- Mr. Sadowski's agriculture/horticulture shop hosted its first farmer's market this month. It was such a great success. All of the fresh vegetables have been grown from seed and matured naturally in our very own Piscataway Garden. The fresh produce sold included: tomatoes, eggplant, jalapenos, and bell peppers.

WEEK OF RESPECT – 2018-2019 SCHOOL YEAR

The "Week of Respect" was observed on October 1-5, 2018. During this week, instruction was provided focusing on preventing harassment, intimidation or bullying. Our district facilitated several activities including:

- Daily announcements about kindness, caring, equality, tolerance and respect were made at the Edison Academy.
- The entire student body recited an "Anti-Bullying Pledge" on the lawn at the Edison Academy.
- Woodbridge Academy students participated in a "StompOutBullying.org Go Blue Day" wearing blue to unite in support of all students and bond together to stomp out bullying.
- A poster contest judged by DARE police officers, activities showing gratitude and respect and acrostic poems were done at the Woodbridge Academy.
- During the week, students and staff wore blue and had themed dress days and listened to daily announcements in support of "Stomp Out Bullying Day" at the East Brunswick Campus.
- The East Brunswick Campus held a "Blessing Bags Brigade" collecting items for the homeless and a "Classroom Door Decorating Contest" representing respect.
- Respect quotes were read during the morning announcements and students wrote essays and drew posters about respect and bullying which were displayed on bulletin boards and around the school at the Perth Amboy Campus.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

WEEK OF RESPECT – 2018-2019 SCHOOL YEAR - CONTINUED

- The Perth Amboy Campus students attended an assembly with a Spoken Word Artist and Poet, Eric Shandroff about respect infused with rhyme, reason, lyrical lessons and crowd interaction.
- Daily announcements were made relating to respect and anti-bullying at the Piscataway Campus.
- The Piscataway Campus displayed an "Anti-Bullying Week of Respect" banner in front of the school.
- Student Assistance Counselors met with students at all campuses about HIB, character education and school support services.

OPEN HOUSES

ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES

ACADEMY FOR SCIENCE, MATHEMATICS AND ENGINEERING TECHNOLOGIES

The Superintendent is reporting that the Academy for Allied Health and Biomedical Sciences and the Academy for Science, Mathematics and Engineering Technologies held their annual open houses on Saturday, October 13, 2018 and October 20, 2018 respectively.

ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES

Terri Ann Sullivan, principal at our Woodbridge Academy reported that more than 1,000 eager guests attended their open house to learn about the school and to see if this would be the correct choice for their child's high school career. Principal Sullivan and guidance counselors Lisa Ferrier and Katie Elko gave group presentations, while students gave tours and led a Q&R session in classrooms.

ACADEMY FOR SCIENCE, MATHEMATICS AND ENGINEERING TECHNOLOGIES

In addition to the principal, John Jeffries, who oversaw the entire program and gave a presentation, Assistant Principal Amro Mosaad, Guidance Counselor Richard Fernandez and senior students also gave presentations to the many prospective students and visitors who eagerly attended. Mr. Wallace Smith and Academy students were available to answer guest's questions. Over 700 parents, students and visitors participated in the Open House activities and toured the Academy building.

STUDENTS – COLLEGE COURSES

The Superintendent is pleased to report the number of students completing college coursework during the 2017-2018 school year. Courses are taken during regular school hours, after school hours and during the summer. Last school year, four hundred five (405) students completed courses for college credit.

152

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

STUDENTS – COLLEGE COURSES - CONTINUED

Academy at Edison

Thirty-four (34) students at the Middlesex County Academy for Science, Mathematics and Engineering Technologies have completed extracurricular college level courses during 2017-2018. Provided below is a list of the sixteen (16) different classes our students chose to attend.

- Intro to Business
- Intro to Psychology
- Intro to Government and Politics
- Intro to Sociology
- Philosophy
- Contemporary Social Issues
- Psychology of Death and Dying
- Mathematics of Money
- Financial Accounting
- Criminal Justice
- Planetary Astronomy
- Probability and Statistics
- Partial Differential Equations
- Complex Analysis
- Calculus III
- Elementary Theory of Numbers

Academy at Woodbridge

Two hundred sixty seven (267) students from our Academy for Allied Health and Biomedical Sciences completed the following courses offered by Middlesex County College, Rutgers University and Stevenson University during the 2017-2018 school year.

- Scientific Principles of Nutrition
- Nutrition and the Lifespan
- Medical Terminology
- Anatomy and Physiology I
- Anatomy and Physiology II
- Dynamics of Healthcare in Society
- Principles of Biomedical Science
- Human Body Systems
- Medical Interventions
- Biomedical Innovation
- Intro to Anthropology
- Intro to Psychology
- Abnormal Psychology
- Philosophy
- Child Psychology
- U.S. National Government
- Social Psychology

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

STUDENTS – COLLEGE COURSES - CONTINUED

Academy at Woodbridge - Continued

- Ethics
- Managerial Accounting
- Financial Accounting
- Calculus
- Diversity and Multiculturalism
- Student Success Course
- Psychology of Persons with Disabilities
- Western Civilization
- Analytical Geometry and Calculus I
- Analytical Geometry and Calculus II
- Health Tech
- History of Women
- Intro to Business
- Logic and Reasoning
- Psychology of Women

East Brunswick Campus

At our East Brunswick Campus, nineteen (19) students received college credit for coursework completed during the 2017-2018 school year. Provided below is the course for college credit.

- English 121

Perth Amboy Campus

At the Perth Amboy Campus, three (3) students received college credit for courses completed during the 2017-2018 school year. Provided below is the list of college courses.

- Western Civilizations
- U.S. History I
- Intro to Psychology
- American Sign Language I

Piscataway Campus

At our Piscataway Campus, eighty-two (82) students earned college credit during the 2017-2018 school year. Provided below are the seventeen (17) courses completed for college credit.

- History of Western Civilization
- Introduction of Psychology
- Introduction to Business
- Financial Accounting
- Human Anatomy
- Physiology I

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

STUDENTS – COLLEGE COURSES - CONTINUED

Piscataway Campus - Continued

Baking Fundamentals
Introduction to Technology
Contemporary Social Problems
Student Success Course
Pre-Calculus
Child Psychology: Infancy and Adolescent
Computer Application Systems
English 121 Composition
English 122 Composition
Math 129 Pre-Calculus
SPE 121 Public Speaking

PPROFESSIONAL DEVELOPMENT INITIATIVES - SCHOOL YEAR 2018-2019

The Superintendent is reporting that our Technology Department will conduct training and provide end-user support during the 2018-2019 school year that focuses on the accuracy and consistency of data across multiple platforms, namely: Genesis, NJSmart, PearsonAccessNext and EdConnect. Google assistance and training will also be available for teachers and users as we are committed to and embrace technology-driven classrooms. As part of the dedication to being a Future Ready District, the Technology Department will continue to provide mobile hot spot technical support for participants of Jersey On, our affordable internet initiative. The department anticipates continued instruction for all new technology initiatives as well as full technical support on an as needed basis for district technology users via telephone, email, and our online work order system.

FIELD TRIPS – SCHOOL YEAR 2018-2019

The Superintendent is recommending that the following additional field trips be approved as presented below. These field trips have been added due to new opportunities available to our students.

Academy for Allied Health and Biomedical Sciences

Date: November 16, 2018

Students and Instructor

STEM Community Outreach Symposium

Rutgers University

Piscataway, NJ

Academy for Allied Health and Biomedical Sciences

Date: November 16, 2018

Students and Advisor

HOSA Fall Leadership Conference

Brookdale Community College

Lincroft, NJ

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

FIELD TRIPS – SCHOOL YEAR 2018-2019 - CONTINUED

Academy for Science, Mathematics and Engineering Technologies

Date: November 17-18, 2018

(No Cost to the District)

Students and Advisors

Junior State of America: Mid-Atlantic State Region "Fall State 2018" Conference

Renaissance Woodbridge Hotel

Iselin, NJ

East Brunswick Campus

Date: November 29, 2018

Students and Instructor

Participate in Workshop for Dance

Rutgers University/Douglas Campus

New Brunswick, NJ

Piscataway Campus

Date: November 16, 2018

Students and Instructor

STEM Community Outreach Symposium

Rutgers University

Piscataway, NJ

East Brunswick Career Development

Date: December 7, 2018

(No Cost to the District)

Students and Instructors

Familiarize Students with MCAT Bus Line

Jamesburg Hardware & Appliance and Better Living Discount Appliance

Jamesburg, NJ

EVENT – MLH LOCAL HACK DAY – EDISON ACADEMY

The Superintendent is recommending that the Academy for Science, Mathematics and Engineering Technologies host a Major League Hacking sponsored Hackathon event at the Academy hosted by Start-ups Club. This event will provide students an opportunity to explore Computer Science and Engineering while having fun and working with friends for 12 hours in a safe school environment. Mr. John Jeffries, Principal at the Edison Academy as well as Amro Mosaad, Assistant Principal, and Richard Fernandez, Guidance Counselor will be present and oversee this event.

Event: MLH Local Hack Day
Date: December 1, 2018
Time: 9:00 a.m. – 9:00 p.m.
Location: Edison Academy

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S REPORT - CONT'D

VOLUNTEER ASSISTANT BOYS BASKETBALL COACHES – 2018-2019

The Superintendent is recommending that the individuals as indicated below be approved as a volunteer assistant boys' basketball coaches for the 2018-2019 school year pending the successful completion of the mandatory New Jersey Department of Education's Criminal History Review Process. There is no compensation for volunteer coaches.

East Brunswick

Michael Hardy

Perth Amboy Campus

Roman Hernandez

OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN

The Superintendent is presenting the completed Occupational Safety and Health Program Plan, 2018 Edition for the Middlesex County Vocational and Technical Schools.

The Occupational Safety and Health Program Plan was prepared by Francis Cap, Director of Building and Grounds, and Sean McDonald, Director of Career & Technical Education.

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 1 incident of Harassment, Intimidation and Bullying to the Board of Education that was investigated this month.

Incident #2 – October 2, 2018

School: East Brunswick Career Development

Location: Outside by the School Bus

HIB (Y/N): No

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling, Peer Mediation

SID #: 6388529221, 7684459432

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

October 23, 2018

Academy/Woodbridge

October 16, 2018

East Brunswick Campus

October 19, 2018

Perth Amboy Campus

October 31, 2018

Piscataway Campus

October 3, 2018

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

SUPERINTENDENT'S
REPORT CONT'D

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	October 18, 2018	Non-Fire
Academy/Woodbridge	October 23, 2018	Bomb Threat
East Brunswick Campus	October 5, 2018	Non-Fire
Perth Amboy Campus	October 31, 2018	Shelter in Place
Piscataway Campus	October 30, 2018	Active Shooter

DATES TO REMEMBER

Dates of upcoming Board of Education Meetings were approved and distributed at the November 1, 2018 Organizational Meeting.

Mrs. Engel moved, seconded by Ms. Czarneski that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

RESOLUTION A: BUDGET CALENDAR AND GOALS 2019-2020

WHEREAS, the District has created a potential budget calendar and goals for development of the 2019-2020 school year fiscal budget, and

WHEREAS, the preparation of the school budget, as well as the State imposed deadlines, require the budget process to begin in November of the current school year.

BE IT RESOLVED that the Board review and approve the attached Budget Calendar and Goals for the 2019-2020 school year.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION B: SCHOOL SAFETY AND SECURITY PLAN STATEMENT OF ASSURANCE

WHEREAS New Jersey Department of Education required each school district to have an update of Comprehensive School Safety and Security Plan in accordance with N.J.S.A. 6A:16-5.1; and

WHEREAS the New Jersey Department of Education also requires that the district complete and certify on an annual basis a Statement of Assurance that the plan exists and meets the minimum requirements; and

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the Statement of Assurance and its submission to the New Jersey Department of Education.

RESOLUTION C: EDUCATIONAL/PROJECT SPECIFICATIONS – CAPITAL PROJECTS – OTHER

WHEREAS, it is required that the Board of Education receive the approval of the New Jersey Department of Education for the completion of all capital projects; and

WHEREAS, it is necessary that the following capital project which is consistent with the long range facility plan, be submitted to the Department of Education as an other capital project:

Piscataway

Science Lab Alterations Phase II

Partial Roof Replacement

Parking Lot Repaving

BE IT RESOLVED that the Middlesex County Vocational Schools Board of Education authorizes the submission of the above project as indicated. The Board of Education also authorizes the amendment of the District's Long Range Facilities Plan to include this project.

RESOLUTION D: FIELD TRIP AMENDMENTS – HIGH SCHOOL 2018-2019 SCHOOL YEAR

RESOLVED that the Board approve the following change in field trip dates/location, as follows:

<u>Campus</u>	<u>Trip No.</u>	<u>From</u>	<u>To</u>
East Brunswick	EB-F10	12/06/18	11/29/18

RESOLUTION E: EVENING SCHOOL FIELD TRIP 2018-2019 SCHOOL YEAR

RESOLVED that the Board of Education approve the following evening school field trip not requiring transportation for the 2018-2019 school year:

Adult Automotive Program - Piscataway Campus
DCH Toyota
North Brunswick, NJ
Date: November 28, 2018

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

Ms. Czarneski moved, seconded by Mrs. Engel that the Board approve Resolutions A through E.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION F: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Make</u>	<u>Tag #</u>
1	Hot Plate Food Warmer	Vollrath	NA
1	Tire Machine	Hunter	EB003953

Auction: Piscataway Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Reach-In Refrigerator	Traulsen	PI000273
1	Reach-In Refrigerator	Traulsen	PI000288
1	Food Warming Box	Traulsen	PI000277
1	Food Warming Box	Traulsen	PI000275

Re-Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Food Holding Warming Cabinet	Traulsen	EB001945
1	Food Holding Cooler Cabinet	Traulsen	EB001946
1	Food Display/Food Warmer	Hatco	EB003826
1	Oven	Hobart	EB001942

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION G: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following in the 2018-19 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$20,000	Legal, Gen Admin. 11-000-230-331
Health Benefits 11-000-291-270	\$10,000	Salary, Technology 11-000-252-100

RESOLUTION H: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION I: AUDIT SERVICES FOR 2018-2019 SCHOOL YEAR

WHEREAS, Middlesex County Vocational Schools require auditing services for the 2018-2019 school year, and

WHEREAS, PKF O'Connor Davies, LLP has submitted a proposal for auditing services and;

WHEREAS, the Board Finance Committee has reviewed the proposal in a deliberative manner considering prior year fees, current market cost surveys, prior performance and level of expertise; and

WHEREAS, Middlesex County Vocational Schools has solicited these services as non-fair and open contracts pursuant to the provision of NJSA 19:44A-20.26, and

WHEREAS, pursuant to this statute, Political Disclosure forms have been completed and submitted 10 days prior to the award as applicable.

BE IT THEREFORE RESOLVED that PKF O'Connor Davies, LLP be awarded a contract to provide auditing services for the 2018-19 school year at a cost of \$53,500.

RESOLUTION J: SNOW PLOWING – NO BIDS EAST BRUNSWICK AND PISCATAWAY CAMPUSES

WHEREAS Middlesex County Vocational Schools has advertised for snow plowing sealed bids on October 19th and November 1st; and

WHEREAS (4) bid packets were sent out and on both dates the District did not receive any bids.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to negotiate an agreement for 2018-19 snow plowing services in the absence of any bids on two occasions in accordance with N.J.S.A 18A:18A5(c.).

RESOLUTION K: SNOW PLOWING – NO BIDS PERTH AMBOY AND WOODBRIDGE CAMPUSES

WHEREAS Middlesex County Vocational Schools has advertised for snow plowing sealed bids on October 19th and November 1st; and

WHEREAS (4) bid packets were sent out and on both dates the District did not receive any bids.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to negotiate an agreement for 2018-19 snow plowing services in the absence of any bids on two occasions in accordance with N.J.S.A 18A:18A5(c.).

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION L: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	112	HP Chromebooks 14" w/White Gloves & Mgmt Software	\$32,833.92
ESCNJ 18/19-03	4	Chromebook Storage Carts	\$ 5,292.00
ESCNJ 18/19-03	4	Meriaki M-33 Wireless Access Points w/License	\$ 2,507.16
ESCNJ 18/19-03	3	Epson Powerlite 2250 Projectors w/ Mount and Extender	\$ 6,043.41
ESCNJ 18/19-03	2	Xerox 6515 Work Centre	\$ 687.54
ESCNJ 18/19-03	1,800	Symmantec Endpoint License Renewal	\$16,775.00
ESCNJ 18/19-03	32	HP Chrombooks 14" w/White Gloves & Mgmt Software	\$ 9,381.12
ESCNJ 18/19-03	4	Meriaki M-42 Wireless Access Points w/License	\$ 4,027.40
ESCNJ 18/19-03	20	USB iPad Wires	\$ 305.20
Total:			\$77,852.75

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$77,852.75 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated above partially funded through the Title I (ESSA) Program.

RESOLUTION M: CHANGE ORDER NO. GC-03 - TRI FORM CONSTRUCTION INC. SCIENCE LAB RENOVATIONS – PISCATAWAY CAMPUS – PROJECT #3150-065-18-1000

RESOLVED that the Board of Education approve Change Order No. GC-03, Tri Form Construction Inc., Project #3150-065-18-1000, as follows:

<u>No. GC-03</u>	<u>Contract Amount Change</u>
Authorize a credit for the unused portion of the general repair allowance and the permit allowance totaling \$6,338.60. This will decrease the contractual amount.	(\$6,338.60)

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION N: ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION CAREER AND TECHNICAL STUDENT ORGANIZATION (CTSO) – HEALTH OCCUPATIONS STUDENTS OF AMERICA (HOSA) PROGRAM

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
Career and Technical Student Organization (CTSO) – Health Occupations Students of America (HOSA) Program	\$146,500

Start: September 1, 2018
End: August 31, 2019

Contract No. 19-AG02-G06

Project Manager: Sean McDonald

Mrs. Engel moved, seconded by Ms. Czarneski that the Board approve Resolutions F through N.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," Mrs. Engel abstained on Resolution M.

RESOLUTION O: BUDGET MODIFICATION – ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)

RESOLVED that the Board of Education approve a budget modification for the 2018-19 Elementary and Secondary Education Act to reallocate funds as outlined in the attached Budget Summary.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total 2018-19 grant award received from the State of New Jersey. It represents a reallocation of current funds and an allocation of previously awarded (carryover) funds left over from the 2017-18 program to the GAAP Budget accounts in the originally approved spending plan submitted to the New Jersey Department of Education.

Ms. Czarneski moved, seconded by Mrs. Engel that the Board approve Resolution O.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

RESOLUTION P: AMENDED APPLICATION/ACCEPTANCE OF FUNDS –
MIDDLESEX COUNTY DEPARTMENT OF HUMAN SERVICES
SUBSTANCE ABUSE EDUCATION PROGRAM FY18

RESOLVED that the Board of Education approve amended application/acceptance of funds from the Middlesex County Department of Human Services, as follows:

<u>Project Title</u>	<u>Amount</u>	
	<u>From</u>	<u>To</u>
Substance Abuse Education	\$55,000	\$59,356

From: January 1, 2018
To: December 31, 2018

Project Manager: Dr. Tracey Maccia

Mrs. Engel moved, seconded by Ms. Czarneski that the Board approve Resolution P.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

REPORT OF THE ATTORNEY

At this time Mr. Mullen recommended that the meeting go into closed session to discuss personnel matter No. 2. The minutes to remain confidential until the need for same no longer exists.

Mrs. Engel moved, seconded by Mr. Mullen that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss personnel matter No. 2 and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:47 p.m. to 8:09 p.m.

Mrs. Engel moved, seconded by Mr. Mullen that the Board resume public session at 8:09 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 1, 2018

The Superintendent recommended that Brian Bilal be reinstated as Principal on Special Assignment without building and supervisory responsibilities located at the Woodbridge Campus.

Mr. Mullen moved, seconded by Ms. Czarneski to approve the Superintendent's recommendation.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

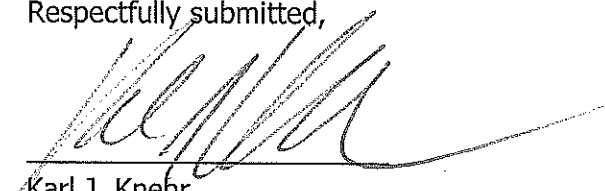
OTHER MATTERS

None

There being no further business, Mrs. Engel moved, seconded by Mr. Anderson that the Board adjourn the meeting at 8:11 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECTS

November 1, 2018

CAPITAL PROJECTS

Summer 2018

Piscataway Partial Roof and Mechanical Replacement/SSP/Owner – Barrett Roofs Inc. – Progress Payment No. 6 in the amount of \$58,520 agendized for consideration. HVAC Change Order work nearing completion. Work continues on roofing trim. Reflective coating may have to wait until spring for application as it has temperature and humidity conditions for use.

Piscataway Science Renovation Phase I, - SSP/Owner –Tri-Form Construction – Progress Payment No. 5 in the amount of \$11,650.80 and Change Order No. 3 as a (credit) to the Owner for unused allowance which has reduced the contract sum by \$6,338.60 are agendized for consideration. Project punch list items ongoing.

East Brunswick Media Center – Makers Space Alterations/SSP/Owner – Altec Building Systems – Progress Payment No. 4 in the amount of \$234,796.20 is agendized for consideration. Work continues with most final inspections set for November off week. If successful, anticipate occupancy week of November 19, 2018.

East Brunswick Campus–Classroom Air Conditioning–Phase 1 /Owner/SSP – Chappelle Mechanical Inc. – Progress Payment No. 6 in the amount of \$31,616.57 agendized for consideration. Punch list items generated, contractor scheduled to complete punch list during November “off” week.

Piscataway Parking Lot Reconstruction Phase I/Owner/SSP - Paving Materials & Contracting LLC – No payments or closeout documents in queue. Remaining Actions, Maintenance Bond and Engineering Survey Review/Release.

Other District Projects

ESIP - Johnson Controls International/Owner -
J.C.I. continues work at the Piscataway location with Control Work and Contractual elements remaining at this time.

Perth Amboy Campus/TRC/Owner – Environmental – Annual Project review and budget summary presented on October 17, 2018 with outline of Action Plan for this cycle. It is anticipated that additional well points be added in the Ballfield late fall or early spring. Some replacement of mechanical equipment in the vapor sparge/collection trailer along with routine sample collection and analysis will be performed.

Notices:

Notice received on October 31, 2018 from the Planning Board of the Township of Piscataway that at the Public works center 505 Sidney Road, 7:30 pm on the 7th of November 2018 an application of Rivendell Meadows Urban Renewal, LLC for site plan approval of development known as Rivendell Meadows, Block 9201, Lot(s) 46.06, 46.07 and 46.11 in Piscataway, New Jersey, will take place.

Piscataway Campus- Roadway/Owner/Attorney Report

Planning Board Meeting Report

Owner's representative attended the Planning Board Meeting on Monday, October 15th 2018. Applicant (now Halpern) Rivendell Lights, LLC, presented planned development before a nearly full Board outlining Project in both narrative and visual formats. Attorney Ms. Jennings Wilenz/Goldman represented the applicant for final approval. Seventeen (17) buildings with 250 "rental only" units are proposed with set aside Affordable Housing and Market Value pricing. The applicant indicated there are no variances or site exemptions. Traffic experts, Dynamic Traffic, previously sent their findings for review to the Township which were conducted on August 11th (Saturday) and October 11th (Thursday) 2018. Some interaction between Board/Township Professionals ensued with questions raised on "Voluntary Agreement" to provide shuttle bus transport once A.M., once P.M. for transportation to shopping center for tenants. Question of pursuing Piscataway Township to make improvement by adding turning lane on Road 2 to Suttons Lane which would improve intersection classification from an "F" to a "B" by simply applying lane painting was tasked to Edison Councilman and Board member to pursue. Several Board members raised questions on validity of Truman to Kilmer signalized intersection having no impact as they use it daily and it will change (their contention). Edison Professional, Mr. Carley asked for and received supplemental analysis for that intersection on August 14, 2018.

Building styles were discussed with Exhibits A-1 thru A-4 presented showing massing and structure by type and number. Breakdown is five (5) types with four (4) maintaining carports and one simply (3) stories. All units have ground floor entrances, no common areas or interior hallways. Basically ground floor flats with two (2) stories above the flats. Pictorial of building massing indicated then (10) type one structures, sixteen (16) type two structures, twenty (20) type three structures, sixteen (16) type four structures and fifteen (15) type five structures. Each unit has affordable housing units dispersed, no AH, clustering. Thirty eight (38) units total mixed as seven (7) one bedroom, eight (8) three bedroom and the balance as two bedroom units. Similar designs have been completed with this developer (attorney stated).

A Board member expressed it as a "mini City" and questions of security began. Developer indicated they will employ cameras for security with a

balance of one (1) per ten units (approximately). Further indicated there may be a “task force” presence and/or potential of “off duty” police being hired. Mr. Jack Halpern continued the developer’s testimony moving on to build fire protection. Board requested 100% residential coverage but developer indicated he would build to current code and standard, not to entire building, boiler rooms only. Developer indicated their construction “standard” is for all “brick”, five (5) foot wide apartment entrances with individual exterior doors at grade to maintain apartment access and exterior construction maintains no vinyl siding for the first eight (8) feet to reduce potential of building fire damage. Supplemental Exhibits A-5 thru A-10 produced.

Attorney reminded Board that this is a “settlement” and that they (Board) can in no way change or deny this application. She further indicated that in previous court settlements that this application does not meet a Township standard for a “small city” and that any public transportation is “strictly voluntary”.

Dumpster locations and pick up frequency (eight (8) total picked up three (3) times weekly) were offered. Board pressed for this as a minimum, with standard established as maintaining a litter free environment.

Site Engineer stated that there would be two (2) signs indicating development at Yosko and Truman, 568 Tree Plantings, 560 shrub plantings and 1400 ground plantings throughout. Establishing an above ground basin (not specified as to retention or detention) maintaining the storm sewer easements and sanitary sewer easement and that there is an available eight (8) inch water system line there, they will likely tap and loop.

The application was approved at 8:25 P.M. with the Board requesting that the conditions expressed be included in the application. These were the shuttle bus, a warming shelter (not advanced), addition of the Suttons Lane intersection turn lane (Piscataway), irrigation to/for landscaped areas, and that it be approved with no further changes.

SSP ARCHITECTURAL GROUP – Ms. Tammy Stouchko, Associate

Budget Calendar

November	Develop budget goals and objectives Meet with departments for input Send mini budgets out to principals Prepare budget salary roster Meet to develop capital needs
December	Examine fixed cost such as fringe benefits, insurance, and utilities Prepare trend analysis for other accounts Examine other revenue Finalize preliminary budget to determine "county share"
January	Meet with county administrator to negotiate and finalize county share Make appropriate adjustments to finalize budget Attend county budget hearings
February	Meet with Board finance committee to review budget Complete state budget statement
March	Present budget at the Board meeting Submit budget statement to county superintendent
April	Public budget hearing at the Board of School Estimate meeting Transmit budget statement to the Department of Education

2019-2020 BUDGET OBJECTIVES

- Maintain current program and provide support to keep vital programs relevant. Accommodate additional staff to support increased enrollment (Maintaining Our School System).
- Continue to maintain a technology that supports current instructional and administrative needs. Replace computer hardware and printers as needed. Provide relevant computer software to assist in the integration of technology in the curriculum and instruction (Maintaining Our School System).
- Maximize the use of resources provided to continue progress toward meeting the progressive demands of ESSA. Access all grant funding to provide additional resources and supplement instruction to "title one" schools currently listed as schools in need of improvement (Raising Standards and Expanding Opportunities).
- Advance curriculum to meet future State mandated graduation requirements for all students and to facilitate their access and success in two and four year colleges and universities. Advance new program development to address emerging workforce training needs and employment opportunities within Middlesex County (Raising Standards and Expanding Opportunities).
- Develop curriculum, new programs, and professional development to support student improvement on the mandated State PARCC Assessment (Raising Standards and Expanding Opportunities).
- Continue to expand our capacity (infrastructure) in technology to accommodate the PARCC Assessment. Provide new types of technology to improve the delivery of classroom instruction (Raising Standards and Expanding Opportunities).
- Provide relevant staff development opportunities that focus on maximizing student learning in both the academic and career areas (Building Professionalism).
- Maintain a safe, clean, and secure environment for students and staff throughout the year by accessing custodial, maintenance, and security resources (Protecting Our Investment).
- Use capital resources to maintain building infrastructure, increase school security, develop additional athletic facilities/fields, and provide updated equipment required to properly train students in their respective vocational programs (Protecting Our Investment).
- Continue to plan for the future through the uses of multi-year planning documents in the areas of instruction programming, technology, professional development, facility comprehensive maintenance plans, and long range facility plans (Planning for the Future).

Close Printer Friendly Page

Applicant: 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL
DISTRICT - Middlesex

CTSO HOSA Continuation

Application: CTSO HOSA Continuation - 00-
Cycle: Original Application

Project Period: 9/1/2018 -
8/31/2019

Printer-Friendly
Click to Return to GMS Access/Select
Page
Click to Return to Menu List / Sign Out

Overview	Admin	Narrative	Budget	Upload	Submit	Special Conditions	Application History	Page Review Status	Comment
Salaries		Supplies		Equipment		Other		Budget Summary	

The application has been submitted. No more updates will be saved for the application.

Budget (Read Only)

Instructions

D. Expenditure Category	E. Function & Object Code	F. Program Costs	G. Admin Costs	H. Total (F + G)
Instruction				
Personal Services - Salaries	100-100	0	0	0
Purchased Prof. & Tech. Services	100-300	0	0	0
Purchased Prof. Ed Services	100-320	0	0	0
Purchased Property Services	100-400	0	0	0
Other Purchased Services	100-500	0	0	0
Travel	100-580	0	0	0
Supplies and Materials	100-600	0	0	0
Other Objects	100-800	0	0	0
SubTotal Instruction	0	0	0	0
Support Services				
Personal Services - Salaries	200-100	94666	0	94666
Personal Services - Employee Benefits	200-200	11244	0	11244
Purchased Prof. & Tech. Services	200-300	2700	0	2700
Purchased Prof. Ed Services	200-320	0	0	0
Purchased Property Services	200-400	0	0	0
Other Purchased Services	200-500	21180	0	21180
Travel	200-580	7816	0	7816
Supplies and Materials	200-600	8894	0	8894
Other Objects	200-800	0	0	0
SubTotal Support Services	0	146500	0	146500
FAC ACQ & CONSTRUCTION SERV				
Buildings	400-720	0	0	0
Instructional Equipment	400-731	0	0	0
Non-instructional Equipment	400-732	0	0	0
SubTotal FAC ACQ & CONSTRUCTION SERV	0	0	0	0
TOTAL PROJECT EXPENDITURES	0	146500	0	146500

Close Printer Friendly Page

Applicant: 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex
Application: ESEA Consolidated - 00-
Cycle: Amendment 1

Project Period: 7/1/2018 - 6/30/2019

Application Sections
 ESEA Consolidated

Printer-Friendly
 Click to Return to GMS Access/Select Page
 Click to Return to Menu List / Sign Out

Budget Summary

Instructions

The application has been submitted. No more updates will be saved for the application.

Function / Object	Title I-A	Title I SIA Part A	Title II-A	Title III	Title III Immigrant	Title IV Part A	Title V RLIS
100	Instruction						
100-100	\$345,895	\$0		\$0	\$0		\$0
100-300		\$0		\$0	\$0		\$0
100-500		\$0		\$0	\$0		\$0
100-600	\$104,455	\$0		\$0	\$0		\$0
100-800		\$0		\$0	\$0		\$0
200	Support Services						
200-100	\$9,460	\$0	\$20,000	\$0	\$0	\$1,500	\$0
200-200	\$92,068	\$0	\$1,530	\$0	\$0	\$114	\$0
200-300	\$5,559	\$0	\$90,000	\$0	\$0	\$40,861	\$0
200-400		\$0		\$0	\$0		\$0
200-500	\$32,001	\$0	\$9,725	\$0	\$0		\$0
200-600	\$1,711	\$0		\$0	\$0		\$0
200-800		\$0		\$0	\$0		\$0
200-860		\$0		\$0	\$0		\$0
400	Fac. Acq. and Construction Ser.						
400-720		\$0		\$0	\$0		\$0
400-731		\$0		\$0	\$0		\$0
400-732		\$0		\$0	\$0		\$0
520	Schoolwide						
520-930		\$0		\$0	\$0		\$0
PGM ADM	Program Administration						
PGM ADM		\$0		\$0	\$0		\$0
Total Budgeted	\$591,149	\$0	\$121,255	\$0	\$0	\$42,475	\$0
Total Available	\$591,149	\$0	\$121,255	\$0	\$0	\$42,475	\$0
Amount Remaining	\$0	\$0	\$0	\$0	\$0	\$0	\$0