

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, August 14, 2019 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Vignuolo, Board Attorney

Mrs. Engel presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 12, 2018 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Mr. Anderson moved, seconded by Mr. Jones that the minutes of the Regular Public meeting of July 17, 2019 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Mr. Anderson that the minutes of the Closed Session of July 17, 2019 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mrs. Engel moved, seconded by Mr. Jones that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Ms. Czarneski moved, seconded by Mr. Anderson that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mr. Jones moved, seconded by Ms. Czarneski that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of June 30, 2018 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

July 31, 2019	\$488,783.30
August 15, 2018	\$472,232.78

Mr. Jones moved, seconded by Mr. Anderson that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$3,419,309.38 were presented for payment. Mr. Jones moved, seconded by Mr. Anderson that these bills be approved for payment.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," Mrs. Engel abstained on Tri Form Construction and the motion carried.

BUILDING AND GROUNDS COMMITTEE REPORT

Director of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2019-2020

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Sara Heller	Teacher of Automotive Technology Piscataway Campus	Resignation from the position of Teacher of Automotive Technology at the Piscataway Campus effective August 31, 2019.
Jennifer Lipari	Teacher of Mathematics East Brunswick School of Career Development	Resignation from the position of Teacher of Mathematics at the East Brunswick School of Career Development effective August 31, 2019.
Richard Sumliner	Teacher of Mathematics (Temporary) East Brunswick School of Career Development	Resignation from the position of Teacher of Mathematics (Temporary) at the East Brunswick School of Career Development effective July 29, 2019.
Gina Chiarello	Teacher of Health & Physical Education (Temporary) East Brunswick Campus	Appointment to the position of Teacher of Health and Physical Education (Temporary) at the East Brunswick Campus effective September 1, 2019 through October 28, 2019 at the pro-rated salary of \$53,537, Step B-3-3. She would be provisionally hired.
Karam Farag	Teacher of Mathematics East Brunswick School of Career Development	Appointment to the position of Teacher of Mathematics at the East Brunswick School of Career Development effective September 1, 2019 through June 30, 2020 at the salary of \$54,137, Step B-3-4. He would be provisionally hired.

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SUPERINTENDENT'S  
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PERSONNEL 2019-2020 - CONTINUED

Kylie Naylor	Teacher of Agriculture Technology East Brunswick Campus	Appointment to the position of Teacher of Agriculture Technology at the East Brunswick Campus effective September 1, 2019 through June 30, 2020 at the salary of \$58,937, Step D-1-6. Employment is contingent upon issuance of a certificate of eligibility. She would be provisionally hired.
Maria Star-Zumpano	Teacher of Mathematics (Temporary) East Brunswick School of Career Development	Appointment to the position of Teacher of Mathematics (Temporary) at the East Brunswick School of Career Development effective September 1, 2019 through November 25, 2019 at the pro-rated salary of \$56,937, Step B-3-6. She would be provisionally hired.
Richard Heffers	Assistant Principal Woodbridge Academy	Transfer from the position of Assistant Principal at the Woodbridge Academy to the position of Assistant Principal at the Piscataway Campus effective August 15, 2019 through June 30, 2020. There is no change in salary due to this transfer.

SPECIAL PROJECTS COORDINATORS - GRANT FUNDED POSITION

The Superintendent is recommending the appointment of the following individuals to the grant funded position of Special Projects Coordinator by the State of New Jersey Department of Health for the Whole School, Whole Community, and Whole Child School Health NJ Project from August 15, 2019 to June 30, 2020. There is no cost to the district.

The Special Projects Coordinator position is responsible for the coordination of planning activities including but not limited to monthly meetings, maintaining and progressing on baseline school data monitored for school improvement, submission of reports, recruitment of a diverse WSCC team, maintaining and submitting meeting agendas and minutes, log time spent on grant, participate and submit CDC School Health Index (SHI), and disseminate the School Health Improvement Plan district wide.

Name: Christine Wiamer  
School: Woodbridge Academy  
Position: Special Projects Coordinator  
Salary: \$2,500  
Hours: 100

Name: Melanie Brzozowski  
School: Piscataway Campus  
Position: Special Projects Coordinator  
Salary: \$2,500  
Hours: 100

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SUPERINTENDENT'S  
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PERSONNEL

SUMMER EMPLOYMENT – 2019 – ADDITIONAL

The Superintendent recommends the employment of the following staff to work for the summer 2019 as detailed below:

ADULT EDUCATION – AUTOMOTIVE INSTRUCTOR

The employment of the following Automotive Instructor for the summer 2019 at the approved hourly rate of \$40 for purposes of developing related technical instruction/curriculum for the Automotive Apprenticeship program and aligning the high school Automotive Curriculum for graduates to obtain advanced standing in an Automotive Apprentice Program.

Peter Florczak 1 day x 6 hours/day

POLICY EDITION

The following instructor will work for a total of 8 hours in August to work on the Policy Edition. Ms. Sobolewski will be compensated \$40 per hour.

East Brunswick Campus  
Jamie Sobolewski

NEW STUDENT ORIENTATION

The employment of the following teachers during the summer between the months of August and September of 2019 as noted below. They will be compensated at the hourly rate of \$40 and will be under the supervision of the building principal.

Academy for Allied Health and Biomedical Sciences

- Leah Hoffman
- Jason Munsch
- Alexander Stiles
- Jonathon Turner
- Kathleen Wilhelmy

Academy for Science, Mathematics and Engineering Technologies

- Jilyan Lane-Cruz
- Katianne Oakley
- John Ocker
- Wallace Smith

Piscataway Campus

- Jennifer Fernandes
- Rachel Henderson
- Joseph Leahy
- Michael McKinney
- Frank Minella
- Gargee Roy
- Evelyn Schwenck

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF STAFF PERSON ON DUTY - PERTH AMBOY CAMPUS

The Superintendent is recommending the following individuals for the position of Staff Person on Duty for the 2019-2020 School Year at the Perth Amboy Campus at an hourly rate of \$40:

Robert Fuller  
Katie Elko  
Bridget Hill  
Mark Mastrolia  
Jaime Wasco  
Mike Perpente

The Staff Person on Duty will oversee the operation of the building when Middlesex County College students are utilizing rooms in our part of the facility when our school is closed. The schedule will be determined by Middlesex County College's calendar. Several individuals are being recommended so that there is a pool of our employees available to cover the designed calendar.

EXTRA DUTY/EXTRA PAY POSITION – 2019-2020

The Superintendent is recommending that the following personnel be approved by the Board of Education to the Extra Duty/Extra Pay position. Compensation will be provided at the rate of \$40 per hour for direct student supervision of students for one hour before school. The building principal will develop an Extra Duty/ Extra Pay assignment schedule for approved staff.

Academy for Allied Health and Biomedical Sciences

(1 Staff Member, 1 hour per day)

Marie Bowen  
Geraldine Cuesta-Aviles  
Lisa Ferrier  
Lindsey Franklin  
Jason Munsch  
Linda Rozner  
Melanie Veilleux

Academy for Science, Mathematics and Engineering Technologies

(1 Staff Member, 1 hour per day)

Katharine Macdonald  
Kathleen McNulty  
John Ocker  
Dorothy Simon  
Wallace Smith

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SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

EXTRA DUTY/EXTRA PAY POSITION – 2019-2020 - CONTINUED

East Brunswick Campus  
(3 Staff Members, 1 hour per day)  
Steve Canning  
George Gent  
Thomas Grimaldi  
Jennifer Rastelli  
Jeffrey Staples  
Brien Wiseman

Perth Amboy Campus  
(3 Staff Members, 1 hour per day)  
Karen Cretella  
Katie Elko  
Bryan Hickman  
Guy Johnson  
Michael Perpente  
Jamie Wasco

Piscataway Campus  
(3 Staff Members, 1 hour per day)  
Kathleen Book  
Kimberly Hobbs  
Michael McKinney  
Christine Monteiro  
Evelyn Schwenck  
Sandra Tinsman

EMPLOYMENT OF VARSITY COACHES - 2019-2020

The Superintendent recommends the employment of the following individuals in the position of Varsity Coach for the 2019-2020 school year at the rate of \$7,650 per annum in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

<u>Cheerleading</u>	
East Brunswick Campus	Kira Brennan
<u>Boys Basketball</u>	
East Brunswick Campus	Jeffrey Staples
Perth Amboy Campus	Felix Romero
Piscataway Campus	Lenny Reyes
<u>Girls Basketball</u>	
Academy/Woodbridge	Scott Modzelewski
East Brunswick Campus	James McCloskey
Perth Amboy Campus	Davonte Steele
Piscataway Campus	Robert Gardella

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SUPERINTENDENT'S  
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PERSONNEL

EMPLOYMENT OF JUNIOR VARSITY COACHES - 2019-2020

The Superintendent recommends the employment of the following individuals in the position of Junior Varsity Coach for the 2019-2020 school year contingent upon the school's ability to field a Junior Varsity Team by the designated date. Compensation will be \$5,550 for coaches that field a Junior Varsity team in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Soccer

Academy/Woodbridge

Rodney Vani (Pending CHR)  
(Replaces Kathleen Wilhelmy)

Cheerleading

East Brunswick Campus

Abigail Ragan

Boys Basketball

East Brunswick Campus  
Perth Amboy Campus  
Piscataway Campus

TBD  
Michael O'Boyle  
James Fox

Girls Basketball

Academy/Woodbridge  
East Brunswick Campus  
Perth Amboy Campus  
Piscataway Campus

TBD  
Louis Horowitz  
TBD  
Tomasso Incognito

HOME INSTRUCTION FACILITIES – SCHOOL YEAR 2019-2020

The Superintendent recommends that the Board of Education accept the following facilities for bedside home instruction for the school year 2019-2020 at the hourly rate of \$38 or the negotiated rate of the respective facility:

- Brookfield Schools (St. Peters University Hospital)
- Education Incorporated
- P.E.S.I. (Professional Education Services, Inc.)
- Rutgers University Behavioral Health
- St. Claire's Health System
- Silvergate Prep
- Somerset Medical Center aka RWJ University Hospital Somerset
- Wise Learning Center (Summit Oaks Program)

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PERSONNEL

INTERPRETER SERVICES – SCHOOL YEAR 2019-2020

The Superintendent recommends that the Board of Education accept the following agency for ASL (American Sign Language) Interpreter Services for the 2019-2020 school year:

ASL Interpreter Referral Service, Inc.  
21 Clyde Road, Suite 103  
Somerset, NJ 08873

Rates of pay are as follows:

School:

Day	8AM-5PM	\$97.00 Per Hour	2 Hour Minimum
Night	After 5PM	\$99.00 Per Hour	2 Hour Minimum

Trilingual Interpreting:

Weekdays	8AM-5PM	\$140.40 Per Hour	2-3 Hour Minimum
Night/Weekend	After 5PM	\$150.00 Per Hour	2-3 Hour Minimum

Cart (Open Captioning):

Weekdays	8AM-5PM	\$140.40 Per Hour	2 Hour Minimum
Night/Weekend	After 5PM	\$150.00 Per Hour	2 Hour Minimum

Travel/Mileage:

Mileage is reimbursed at the state regulated rate of \$.35 per mile or a portal-to-portal charge. Parking, toll, public transportation etc. may also be applicable.

ADULT EDUCATION – EVENING SCHOOL STAFF – 2019-2020

The Superintendent recommends approval of the appointment of the following persons as part-time evening school teachers, clerks, registrars and substitutes for the 2019-2020 school year. Staff and clerks may be assigned occasionally to multiple campuses as needed.

EAST BRUNSWICK AND/OR PISCATAWAY CAMPUS

<u>POSITION</u>	<u>ANNUAL HOURS</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Clerical Staff	Five (5) Days/Week- not to exceed 540 hours	Sullivan	Michael	Career Counselor/Placement	
Clerical Staff	Four (4) Days/Week- not to exceed 432 hours			Coordinator	\$35.00
		Ferrier	Lisa	Career Counselor/Placement	
				Coordinator	\$35.00
		Ciccariello	Nicole	Clerk	\$16.50
		Colavito	Kenneth	Automotive	\$35.00
		Giacalone	Nancy	Clerk	\$16.50
		Martin	Christine	Clerk	\$16.50
		Montgomery	Kelly	Clerk	\$16.50

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SUPERINTENDENT'S  
REPORT CONT'DPERSONNELADULT EDUCATION – EVENING SCHOOL STAFF – 2019-2020 - CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Onafowora	Moremi	Clerk	\$16.50
Rios	Anair	Clerk	\$16.50
Skwiat	Karen	Clerk	\$16.50
Anderson	Crystal	Health & Safety	\$35.00
Bienes	Bill	HVAC	\$35.00
Biles	Stephanie	HVAC/Electrical Technology /Health & Safety	\$35.00
Brenner	Cliff	Electrical Trades	\$35.00
Rastelli	Jennifer	Culinary/Baking	\$35.00
Cacciotti	Anthony	OSHA	\$35.00
Caccio	Christopher	Electrical Trades	\$35.00
Conrad	Mary	Health and Safety	\$35.00
DeLena	Genaro	Automotive Technology	\$35.00
DiGiacomo	Leonard	Electrical Trades	\$35.00
DiRaimondo	Santo	Electrical Trades	\$35.00
Doerer	Frank	Automotive Technology	\$35.00
Dombrowski	Paul	Automotive Technology	\$35.00
Drudy	Robert	Electrical Trades	\$35.00
Dulgon	Patrick	Automotive Technology	\$35.00
Eisenbrey	Mark	Machine Trades	\$35.00
Enny	James	Culinary Arts/Baking	\$35.00
Fitzpatrick	Daniel	Automotive Technology	\$35.00
Fitzpatrick	Thomas	Plumbing	\$35.00
Foli	Glen	Welding	\$35.00
Florczak	Peter	Automotive Technology	\$35.00
Genco	Lauren	Culinary Arts/Baking	\$35.00
Gennusa	Jason	Plumbing	\$35.00
Gent	George Jr.	HVAC	\$35.00
Gentile	Michael	Electrical Trades	\$35.00
Goff	David	Electrical Trades	\$35.00
Grieco	Karen	Culinary/Baking	\$35.00
Herbert	Carolyn	Arts Technology	\$35.00
Hickman	Brian	Electrical	\$35.00
Ierardi	John	Plumbing	\$35.00
Jaworowski	John	Welding	\$35.00
Lai	Andrew	Electrical Trades	\$35.00
Latkovich	John	Information Technology	\$35.00
Leibering	Thomas	Mathematics/AT	\$35.00
Lopez	Samuel	Auto Body & Collision Repair	\$35.00
Malchuk	John	Electrical Trades	\$35.00
Mastrella	James	Culinary Arts/Baking	\$35.00
Mastrolia	Mark	Automotive Technology	\$35.00
McKinney	Michael	Automotive Technology	\$35.00
McMahon	Timothy	Electrical Trades	\$35.00

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ADULT EDUCATION – EVENING SCHOOL STAFF – 2019-2020 - CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
McQuade	Gerald	Information Technology	\$35.00
Mezger	Mark	Electrical Trades	\$35.00
Perpente	Michael	Automotive Technology	\$35.00
Rand	James	HVAC&R	\$35.00
Rago	Anthony	Plumbing	\$35.00
Reilley	Patrick	Health & Safety	\$35.00
Roth	Michael	Culinary Arts/Baking	\$35.00
Ruperto	Thomas	Plumbing	\$35.00
Scarpa	John	Plumbing	\$35.00
Shine	Richard Sr.	Electrical Trades	\$35.00
Shine	Richard Jr.	Electrical Trades	\$35.00
Smith	Warren	Electrical Trades	\$35.00
Sorochka	Nicholas	Electrical Trades	\$35.00
Spahr	Robert	Electrical Trades	\$35.00
Starke	Robert	Electrical Trades	\$35.00
Taureck	Robert	HVAC	\$35.00
Timpson	Phillip	Machine Trades	\$35.00
Thomas-Floyd	Joan	Computer Applications for Business	\$35.00
Turkus	William	HVAC & R, Plumbing Trades, Health & Safety	\$35.00
Vagrin	Anton	Electrical Trades	\$35.00
Vitale	Franco	Culinary Arts/Baking	\$35.00
Vona	Michael	Electrical Trades	\$35.00
Wiater	James	Construction Technology	\$35.00
Williams	David	CAD/AT	\$35.00
Witham	Brian	Electrical Trades	\$35.00
Woodward	William	Welding	\$35.00

SUBSTITUTE PRINCIPALS, INSTRUCTORS AND CLERKS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Adochio	Joseph	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Cappiello	Michael	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Catanzaro	Eugene	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Crea	Anthony	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Feldman	Robert	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Heffers	Richard	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00

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PERSONNEL

ADULT EDUCATION – EVENING SCHOOL STAFF – 2019-2020 - CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Jordan	Carl	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Levine	Zachary	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Lystad	Dawn	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
McDonald	Sean	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Mcnamara	David	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Paprota	Sonja	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Slade	Nicole	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Smith	Wallace	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Sullivan	Michael	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Williams	Kevin	Substitute-Principal	\$40.00
		Staff Person on Duty	\$40.00
Colabella	Phyllis	Cosmetology	\$35.00
Day	Roxann	Clerk	\$16.50
Dobroslosky	Valerie	Cosmetology	\$35.00
Gallagher	Elizabeth	Cosmetology	\$35.00
Garcia	Anabel	Clerk	\$16.50
Towle	Steven	IBEW Electrical	\$35.00
Wolansky	Darlene	Cosmetology/Manicuring	\$35.00

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PERSONNEL

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following as substitute teachers for the 2019-2020 school year at a per diem rate of \$100.00. Pending the completion of the criminal background check created by the State Department of Education:

Zandra Adamczyk  
Joseph Adochio  
Lindsay Andreansky  
James Babaian  
Marilyn Bersch  
Kiri Brennan  
Tracy Broderick  
Lucia Cagnani-Nunez  
Nycole Caltabellatta  
Theda Chappell-Carson  
Gloria Cook  
Alisha Cox  
Trisha Cunningham  
Jean Curtin  
Donald DeLeo  
Jean Dvorak  
Gary Edelstein  
David Elko  
Fredelyn Espinal  
Bryasia Faniel  
Maria Fontana

Tamara Guzman  
James Hauck  
Kyler Hourahan  
Ryan Hutchinson  
Tarvinder Johal  
Gerald Johnson  
Renaldo Johnson  
Laurie Jordan  
Joseph Kotora  
Arlene Leviten  
Andrea Loniewski  
Feroza Ludwig-Meyer  
Lisa Macor  
Lalitha Mani  
Joseph Marrazzo  
Matthew McGuigan  
John Meyer  
Daniel Montano  
Ray Moose  
John Moschberger  
Meghan Murphy  
Rose Nickas

Michael O'Boyle  
Brian Piech  
Alexandria Presley  
Brian Quinlan  
Sam Quintino  
Roseanna Raido  
James Rand  
John Ravens  
Shirley Read  
Ernie Read  
Taneva Robinson  
Andrew Rodriguez  
Felix Romero  
Gary Seid  
Timothy Sexton  
Jamaal Smith  
Devonte Steele  
Jeremiah St. Fleur  
Maria Stampoulos  
Rondy Tucker  
Louis Wells

EMPLOYMENT OF DAY SCHOOL CTE SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following CTE substitute teachers (holder of a standard CTE certificate) for the 2019-2020 school year at a per diem rate of \$150.00. They have completed the procedure established for the criminal background check created by the State Department of Education:

Nycole Caltabellatta  
Gary Edelstein  
Maria Fontana  
James Hauck  
Maria Stampoulos

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SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF DAY SCHOOL SUBSTITUTE SCHOOL NURSES

The Superintendent recommends the employment of the following as substitute school nurses for the 2019-2020 school year at \$200.00 per diem. They have completed the procedure established for the criminal background check created by the State Department of Education:

Eileen Carroll  
Stacy Kallman  
Leah Nicholas  
Maria Pepito  
Tiffany Quinn  
Maria Rufin  
Danielle Sullivan

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE SECRETARIES

The Superintendent recommends the employment of the following as substitute day school secretaries for the 2019-2020 school year at a rate of \$13.85 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Theda Chappell-Carson  
Feroza Ludwig-Meyers  
Jennefer Turner

EMPLOYMENT OF SUBSTITUTE CUSTODIANS

The Superintendent recommends the employment of the following as substitute custodians for the 2019-2020 school year at a rate of \$15.00 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Steve Habrack  
Genaro Vargas

EMPLOYMENT OF SUBSTITUTE MAINTENANCE MECHANICS

The Superintendent recommends the employment of the following as substitute Maintenance Mechanics for the 2019-2020 school year at a rate of \$22.50 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Steve Habrack  
Stephen Vlcej

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SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

NEUROLOGICAL, PSYCHIATRIC, NEURODEVELOPMENTAL AND AUDIOLOGIST EXAMINATIONS

The Superintendent recommends the appointment of the following medical personnel to cover three special education students in need of neurological examinations and ten students in need of psychiatric examinations, one student needing a neurodevelopmental examination, and two students in need of audiological examinations for the school year 2019-2020. These examinations must be administered by a neurologist, a psychiatrist and an audiologist respectively.

<u>Consulting Neurologists</u>	<u>3 Students (Evaluations)</u>
Dr. Dorothy Pietrucha	\$175.00 (Each Student)
<u>Consulting Psychiatrists</u>	<u>10 Students</u>
Dr. Christopher Stucky	\$400.00 (a fee of \$200 will be charged for any abrupt same day cancellation)
<u>Consulting Audiologist</u>	<u>2 Students (Audiological Evaluations)</u>
Hackensack Meridian Health (JFK Johnson Rehabilitation Institute)	\$423.00 (East Student) Hearing Evaluation

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

OUT-OF-COUNTY TUITION – SCHOOL YEAR 2019-2020

The Superintendent recommends that the Board of Education accept the following out-of-county students for the school year 2019-2020:

<u>Student's Name</u>	<u>District/Agency Responsible for Tuition</u>	<u>Session</u>	<u>Campus</u>
PH	Franklin	Shared-Time	Woodbridge Career Choices
WN	Mercer	Full-Time	East Brunswick Career Development
MJ	Rahway	Full-Time	East Brunswick Career Development
MN	Somerset	Full-Time	East Brunswick Career Development
CP	Union	Full-Time	East Brunswick Career Development
ME	Bridgewater-Raritan	Shared Time	Piscataway
SC	Franklin	Full-Time	Piscataway
AM	Maplewood	Full-Time	Piscataway
ME	New Providence	Full-Time	Piscataway
FM	New Providence	Full-Time	Piscataway
MB	Rahway	Shared Time	Piscataway
BJ	Rahway	Shared Time	Piscataway
RL	Union	Full-Time	Piscataway

Cont'd

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

TUITION REIMBURSEMENT RATE – SCHOOL YEAR 2019-2020

The Superintendent is recommending that the Board of Education set the tuition reimbursement amount for the school year 2019-2020 at a maximum of \$6,651 in accordance with the agreement with the Teachers' Association. With reference to reimbursement for professional improvement courses, Article VII, Part P.3 of that document stipulates that, "The Board will pay 100% of tuition costs up to a maximum of nine credits at the prevailing Rutgers University Graduate School of Education New Jersey resident rate per year for approved courses taken during the school year. The Board will also pay the same sum for career major instructors for courses appropriate to their instructional areas which have been pre-approved by the Superintendent as equivalent. The Rutgers cost equivalent shall be determined by using the total course hours divided by the three-credit rate." The 2019-2020 Rutgers Graduate School of Education/New Brunswick tuition per credit for New Jersey residents is \$739.

FIELD TRIPS – SCHOOL YEAR 2019-2020

The Superintendent is recommending that the following additional field trips be approved as presented below. These field trips have been added due to new opportunities available to our students.

Woodbridge Academy/East Brunswick Campus/Piscataway Campus

Date: October 4, 2019

Students and Chaperone(s)

Ernst & Young Mentorship Day

Edison, NJ

Woodbridge Academy/East Brunswick Campus/Piscataway Campus

Date: October 7, 2019

Students and Chaperone(s)

J & J Girls' STEM Workshop

New Brunswick, NJ

East Brunswick Campus

(No Cost to District)

Date: October 23, 2019

Students and Chaperones

College Fair

Woodbridge High School

Woodbridge, NJ

Piscataway Campus

Date: May 8, 22, or 29, 2020

Senior Class Students and Chaperone(s)

Senior Trip/Dorney Park

Allentown, PA

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

ADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES 2019-2020

The Superintendent recommends for the 2019-2020 school year the following Apprentice Training Program fees for courses and programs as fixed:

<u>Apprenticeship</u>	<u>Year 1</u> <u>Hours/Fee*</u>	<u>Year 2</u> <u>Hours/Fee*</u>	<u>Year 3</u> <u>Hours/Fee*</u>	<u>Year 4</u> <u>Hours/Fee*</u>	<u>Year 5</u> <u>Hours/Fee*</u>
Electrician nonIBEW	198/\$776	180/\$706	192/\$753	165/\$647	
Electrician IW-IBEW	200/\$784	200/\$784	200/\$784	200/\$784	200/\$784
Plumber	204/\$800	174/\$682	174/\$682	174/\$644	
HVAC&R	165/\$647	156/\$612			

\*\$3.92 per clock hour applies. Fees are exclusive of books and personal protective devices such as safety glasses.

ADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES  
OUT OF COUNTY/OUT OF STATE 2019-2020

The Superintendent recommends for the 2019-2020 school year the following Apprentice Training Program fees for courses and programs as fixed for apprentices who reside out of county/ out of state as follows:

<u>Apprenticeship</u>	<u>Year 1</u> <u>Hours/Fee*</u>	<u>Year 2</u> <u>Hours/Fee*</u>	<u>Year 3</u> <u>Hours/Fee*</u>	<u>Year 4</u> <u>Hours/Fee*</u>
Electrician	198/\$1,010	180/\$918	192/\$979	165/\$842
Plumber	204/\$1,040	174/\$887	174/\$887	174/\$887
HVAC&R	165/\$842	156/\$796		

\*\$5.10 per clock hour applies (Standard 2019-2020 Course Fee + 30% Out of County/Out of State Fee). Fees are exclusive of books and personal protective devices such as safety glasses.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

ADULT EDUCATION – RELATED TECHNICAL INSTRUCTION - APPRENTICESHIP TRAINING  
NJ CAR – AUTOMOTIVE TECHNICIAN – LEVEL 2

The Superintendent recommends the approval of the Board of Education to provide the related technical instruction for the apprenticeship training for NJ CAR (New Jersey Coalition of Automotive Retailers).

NJ CAR is a Growing Apprenticeship in Nontraditional Sectors Grant recipient who will be addressing the ongoing shortage of skilled automotive technicians in New Jersey. The Automotive Technician Apprenticeship Program (A.T.A.P.) aims to improve technician recruitment, training, retention, and satisfaction throughout New Jersey's network of 510+ neighborhood new car dealerships. By offering a \$15 minimum wage, sponsored job-specific training, a defined career path, and opportunity for advancement, A.T.A.P. hopes to drive more individuals to consider a career as an automotive technician. MCVTS high school graduates of our Automotive Programs may receive advanced placement for related technical instruction, if eligible and meet NJ CAR's criteria their Automotive Technician Apprenticeship Program.

Details are as follows:

Location of Program: Middlesex County Vocational and Technical Schools  
112 Rues Lane, East Brunswick, NJ 08816

Program/Courses: AUTOMOTIVE TECHNICIAN APPRENTICESHIP  
PROGRAM- LEVEL 2

Shop Safety, First Aid, and Hazardous Waste  
Suspension Steering and Tires  
Brakes  
Electrical  
Heating, Cooling, and Air Conditioning  
Supplemental Restraint System  
Maintenance and Light Repair  
Dealership Process and Procedures  
Maintenance and Light Repair

Program Cost: \$2,000 per student

MCVTS Personnel/Rate of Pay: Approved Automotive instructors will be paid at the Board approved evening school rate of pay.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

OPENING OF SCHOOL – ADMINISTRATIVE PROGRAM  
FOR CENTRAL OFFICE AND BUILDING PRINCIPALS

The Superintendent is reporting that there will be two days of administrative meetings on August 26 & 27, 2019 for district administrators including all Central Office administrators and building principals.

The agenda for the two days will include a thorough review of opening school procedures and guidelines, new Department of Education requirements, technology upgrades, curriculum revisions, Title I program revisions, facilities update, school security protocols, evaluation tools, design thinking, and district professional development programs.

NEW TEACHER ORIENTATION: STAFF DEVELOPMENT PROGRAM FOR NEW TEACHERS

The Superintendent is reporting that on August 28 and 29, 2019, the district will conduct an in-service orientation for teachers new to our district. Dr. Deborah Krause, Director of Curriculum and Instruction, will conduct a comprehensive program to familiarize new staff with our school district and the various procedures and best practices that instructors should be aware of as they begin the school year.

Dr. Krause will be assisted by Leah Hoffman (Woodbridge Campus), Rafael Nava (Woodbridge Campus), Daniel Gallant (East Brunswick Campus), and Michael Perpente (Perth Amboy Campus) who will provide our newest staff members with a hands-on program to help them prepare for their new teaching assignments.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'DARTICULATION AGREEMENTS - 2019-2020

The Superintendent is pleased to report that the following articulation agreements are currently being facilitated that allow MCVTS students to apply credits earned in specific programs toward advanced standing into a specific program at a post-secondary institution:

Post-Secondary Institution	MCVTS Career Major	Total Credits	Art (AC) Dual (DC)
New Jersey Institute of Technology	Academy for Allied Health and Biomedical Science	19	DC
Rutgers University	Academy for Allied Health and Biomedical Sciences	22	DC
Stevenson University	Academy for Allied Health and Biomedical Sciences	4	DC
New Jersey Institute of Technology	Academy for Science, Math and Engineering Technologies	17	DC
Delaware Valley College	Agriscience Technology	8	AC
Rutgers University	Agriscience Technology	6	AC
Ohio Technical College	Auto Collision Repair Technology	12	AC
Middlesex County College	Automotive Technology	9	AC
Ohio Technical College	Automotive Technology	12	AC
Universal Technical Institute	Automotive Technology	12	AC
Atlantic Cape Community College	Culinary Arts	5	AC
The Art Institute of Philadelphia	Culinary Arts	9	AC
Johnson and Wales University	Culinary Arts	3	AC
Middlesex County College	Culinary Arts	9	AC
Harrisburg University of Science and Technology	Graphic Design	4	AC
Burlington County College	Green Technology POS	3	DC
Middlesex County College	Performing Arts: Theatre	6	DC
New Jersey Institute of Technology	Performing Arts: Theatre	15	DC
Ohio Technical College	Welding Technology	6	AC

ADULT EDUCATION – VETERANS ADMINISTRATION CERTIFYING OFFICIALS - 2019-2020

The Superintendent recommends approval of the following personnel to become the Certifying Officials for the Middlesex County Vocational and Technical School District for the Department of Military and Veterans Affairs for the 2019-2020 school year:

Adult Education Office  
Dawn Lystad

Piscataway Campus  
Rosemarie Hoeler

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

DISTRICT MENTORING PLAN – 2019-2020

The Superintendent is presenting the 2019-2020 District Mentoring Plan for the Middlesex County Vocational and Technical Schools. The plan is in alignment with the TEACHNJ Act and in accordance with all mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4. The mentoring plan is being submitted to the Board of Education for review of fiscal impacts, as specified by the Department of Education.

The goals for the district mentoring program are:

- Assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment
- Identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching
- Reduce novice teacher attrition
- Improve the effectiveness of new teachers
- Enhance teacher knowledge of and strategies related to the Core Curriculum Content Standards and Common Core State Standards in order to facilitate student achievement

The mentoring plan describes training for mentor teachers to assist them in their responsibilities while providing support to novice teachers. The district mentoring plan specifies that the training will be provided by members of the MCVTS Instructional Services Department during a full-day professional development workshop. Participating mentor teachers will be given release time from their building assignment to attend the mandatory training. Cost to the district will be minimal; primarily payment of substitute teachers to cover the mentor teacher classes.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

July 31, 2019

Academy/Woodbridge

July 24, 2019

East Brunswick Campus

July 23, 2019

Perth Amboy Campus

July 31, 2019

Piscataway Campus

July 22, 2019

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

SUPERINTENDENT'S  
REPORT CONT'D

DISTRICT BUS EVACUATION DRILLS

The Superintendent is reporting that mandatory bus evacuation drills were conducted at each campus. All bus evacuation drills were concluded without incident. Each of the schools performed 2 drills for the 2018-2019 school year, the dates of which were as follows:

<u>Campus</u>	<u>Date</u>
Academy/Edison	October 23, 2018 and March 13, 2019
Academy/Woodbridge	November 14, 2018 and May 8, 2019
East Brunswick Campus	October 3, 2018 and April 10, 2019
Perth Amboy Campus	October 9, 2018 and April 3, 2019
Piscataway Campus	September 26, 2018 and June 17, 2019

DATES TO REMEMBER

- September 11, 2019..... Board of Education Meeting  
MCVTS - East Brunswick Campus  
7:00 P.M.
- October 10, 2019..... Board of Education Meeting  
MCVTS - East Brunswick Campus  
7:00 P.M.
- November 1, 2019..... Board of Education Meetings  
MCVTS - East Brunswick Campus  
Organizational Meeting - 7:00 P.M.  
Regular Monthly Meeting - 7:15 P.M.

Mr. Jones moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION A: APPROVE ALL COURSE OF STUDY OUTLINES AND READOPT EXISTING CURRICULA FOR SEPTEMBER 2019

RESOLVED that the Board of Education approve readoption of Middlesex County Vocational and Technical Schools Course of Study Outlines.

Curriculum guides for the high school courses are available in the Superintendent's Office, the Office of the Director of Instructional Services, the Library/Media Center of each school and the Principal's Office of each school. Curriculum guides for Health Occupations/Practical Nursing courses are available in the Office of Adult Education. Curriculum guides for the Adult Evening courses and the Apprenticeship courses are available in the office of the Adult Evening Programs.

Volume #	Course of Study Outline Title	Status
II	Heating, Ventilation and Air Conditioning Technology	Approved 11/14/12
III	Architectural Technology	Approved 8/13/14
IV	Automotive Collision Repair Technology	Approved 12/09/09
V	Automotive Technology	Approved 12/09/09
VI	Auto Services/CD	Approved 12/09/09
VII	Baking	Approved 2/09/11
IX	Basic Business Technology/CD	Approved 12/09/09
X	Cosmetology/Hairstyling	Approved 8/14/13
XI	Building Services/Maintenance CD	Approved 10/09/13
XIII	Carpentry	Approved 12/11/13
XIV	Graphic Design: Commercial Art and Illustration	Approved 11/01/11
XV	Culinary Arts	Approved 2/09/11
XVIII	Dry Cleaning/CD	Approved 5/11/11
XIX	Electrical Technology	Approved 2/13/13
XX	Computer Systems Technology	Approved 2/11/09

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
XXIII	Culinary Arts/CD	Approved 10/09/13
XXVI	Health Services/CD	Approved 12/09/09
XXVII	Machine Tool Technology	Approved 5/11/11
XXXI	Agriscience Technology	Approved 11/14/12
XXXVI	Practical Nursing (Adult): Book 1 - Semester 1-Courses 1-5 Book 2 – Semester 2-Courses 6-11	Approved 11/1/11 Approved 11/1/11
XLIV	Career Choices/CD: Book 1 – Construction Technology Book 2 – Food & Health Technology Book 3 – Digital Media Technology	Approved 10/09/13 Approved 10/09/13 Approved 10/09/13
XLVI	English Language Arts Book 1 – English 9-12 Book 2 – English Electives	Approved 8/10/16 Approved 10/11/17
XLVII	Social Studies Book 1 - World History & Cultures, U.S. History I & U.S. History II Book 2 – Social Studies Electives	Approved 10/11/17 Approved 11/1/17
XLVIII	Health & Physical Ed. (Grades 9-12 )	Approved 3/09/16
XLIX	English as a Second Language (ESL)	Approved 8/10/11
L	Math Book 1 – Algebra I, Geometry, Algebra II, Applied Mathematics Book 2 – Pre-Calculus, Calculus, Discrete Math, Linear Algebra, Statistics	Approved 8/09/17 Approved 8/09/17
LI	Science Book 1 – Biology, Chemistry, Physics & Environmental Science Book 2 – Forensic Science	Approved 8/10/16 Approved 8/09/17
LIX	Comprehensive Four-Year School Counselor/Career Education Program	Approved 1/13/10
LX	Apparel Services/Clothes Processing/CD	Approved 5/11/11
LXI	Auto Maintenance/CD	Approved 12/09/09

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
LXII	Building Maintenance/CD	Approved 10/09/13
LXIII	Heating, Ventilating, Air Conditioning/CD	Approved 12/12/12
LXVI	Agriculture and Ornamental Horticulture	Approved 1/19/11
LXIX	Welding	Approved 5/11/11
LXXIV	Health Technology	Approved 3/9/05
LXXV	Supermarket Careers/CD	Approved 11/1/11
LXXVI	Automated Office Technology	Approved 12/09/09
LXXVII	Computer-Assisted Design/Drafting (CADD)	Approved 8/13/14
LXXXIV	Auto Repair/CD	Approved 12/09/09
LXXXVI	Computer Applications for Business	Approved 12/09/09
LXXXVII	Spanish (Spanish I, II, III)	Approved 1/13/16
LXXXIX	Carpentry/CD	Approved 2/12/14
LXXXI	Performing Arts: Theatre	Approved 8/13/14
LXXXII	Performing Arts: Dance	Approved 3/12/08
LXXXIII	Allied Health and Biomedical Sciences	Working Outline
LXXXIV	Electronics/Computer Engineering Tech	Approved 2/11/09
LXXXV	Civil/Mechanical Engineering Technologies	Approved 2/11/09
XCVII	Multimedia Art & Design	Approved 12/12/12
XCVIII	Performing Arts: Digital Filmmaking	Approved 2/12/14

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Approve All Course of Study Outlines – Cont'dENRICHMENT AND ANCILLARY PROGRAMS

Not assigned volume #	CE Manual (including CE Related Course Outline and CHE Addendum)	Approved 1/13/10
Not assigned volume #	Library/Media Center Manual (including Library Skills Course)	Approved 7/10/13
Not assigned volume #	Pull Out Replacement Resource Program English	Approved 6/27/12
Not assigned volume #	Pull Out Replacement Resource Program Math	Approved 6/27/12
Not assigned volume #	Pull Out Replacement Resource Program Workplace Readiness	Approved 9/12/12

ADULT EVENING SCHOOL COURSESAgriculture, Food & Natural Resources

Autumn Splendor Wreath  
 Floral Arrangement & Design  
 Holiday Wreath  
 Spring Dish Garden

Architecture & Construction

Advanced Level Auto CAD  
 Advanced Woodworking/Carpentry  
 Auto CAD – Level I  
 Auto CAD – Level II  
 Auto CAD Essentials  
 Autodesk 2012 Certified User Prep Course  
 Autodesk Revit Architecture - Fundamentals  
 Basic Plumbing  
 Basics in Physics and Thermodynamics  
 CAD  
 Carpentry Fundamentals  
 Conduit Bending & Rigging  
 DC Motors & Controllers  
 Electrical Certificate Program  
 Electrical Trades – (AC) Alternating Current  
 Electrical Trades – A.C. & D.C. Principles  
 Electrical Trades – Blue Print Reading Commercial  
 Electrical Trades – Blue Print Reading Residential

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'dArchitecture & Construction – Cont'd

Electrical Trades – Electrical Code  
 Electrical Trades – Mathematics  
 Electrical Trades – Variable Speed Drive Controllers  
 Electrical Trades Circuits: Shop Practice  
 Electrical Trades Circuits: Theory  
 Electrical Trades Circuits-Residential Wiring to NEC Code  
 Electrical Trades Continuing Education Code Course  
 Electricity I – Basics  
 Electricity IX Industrial  
 Electronic Devices and Circuits – AC/DC Principles  
 First Aid CPR  
 Heating for Plumbers  
 Heating, Ventilation, Air Conditioning & Refrigeration I  
 Heating, Ventilation, Air Conditioning & Refrigeration II  
 Heating, Ventilation, Air Conditioning & Refrigeration III  
 Heating, Ventilation, Air Conditioning & Refrigeration IV  
 Home Inspection Certificate Program  
 Home Inspection Field Experience Heating and Heat Controls  
 Home Repair and Maintenance  
 Home Woodworking  
 Know Your Home  
 Licensed Master Plumber Renewal Continuing Education  
 Motor Controls Basic  
 OSHA 30 Hour Outreach Program for Construction Industry  
 OSHA 30 Hour Outreach Program for General Industry  
 OSHA 10Hour Outreach Program for General Industry  
 OSHA Blood Borne Pathogens/Health Hazards  
 Plumbing Certificate Program  
 Plumbing Code  
 Plumbing I  
 Plumbing: Trade Practice  
 Plumbing: Theory  
 Principles of Facility Management  
 Programmable Logic Controllers – Allen Bradley  
 Refrigerant Handling Certification  
 Stationary Engineering I Low Pressure  
 Shielded Metal ARC Welding Certification (3G)  
 Shielded Metal ARC Welding Certification (4G)  
 Shielded Metal ARC Welding Certification (6G)  
 Stationary Engineering I Low Pressure  
 Stationary Engineering II High Pressure  
 Welding – Basic  
 Welding - Intermediate  
 Welding - Advanced

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Adult Evening School Courses – Cont'd

Arts, AV Technology & Communications

All-Level Oil/Acrylic Painting  
Beginner Acrylic Painting  
Beginner Drawing  
Beginner Sculpture  
Digital Photography Basics  
Decorative Sewing for the Home  
Introduction to In-Design CS6  
Introduction to Photoshop CS6  
Jewelry Design I  
Learning to Sew  
Mixed Media  
Oil Painting Beginning/Intermediate  
The Wonders of Scrapbooking  
Website Design I

Health Science

Adult CPR/AED  
Beginner Jazz  
First Aid CPR/AED  
Licensed Practical Nursing (LPN)  
Medical Billing & Coding  
Medical Terminology  
Serve Safe Sanitation  
Stretch and Strengthen  
Yoga Beginners  
Yoga Intermediate

Hospitality & Tourism

A Taste of Asia  
Amazing Cheesecakes  
American Regional Cooking  
Barbeque Madness  
Bread Baking  
Breakfast Across America  
Breakfast Breads  
Breakfast Sweets  
Cajun and Creole  
Cake Decorating  
Cake Pops  
Can You Take the Heat  
Caribbean Culinary  
Cheese Around the World  
Chicken Entrée Specialties  
Chowders  
Chocolate Truffles

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Classic Buttercream Skills  
Classic Holiday Desserts  
Classic Holiday Pies  
Classic International and American Soups  
Classic Julia Child Recipes  
Colonial America in the 21<sup>st</sup> Century  
Continental Journey  
Cookie and Bar  
Cookie Blossom Workshop  
Cooking 1-2-3  
Cooking Easy Italian Nights  
Cooking Healthy and Delicious  
Cooking Italian Culinary I  
Cooking in the Deep South  
Cream Pies  
Crepes for Meals and Desserts  
Culinary Basics with the Chef  
Cupcake Challenge  
Cupcake Craze  
Delicious Gluten-Free Recipes  
Delicious Vegetables & Dips  
Doggie Delights  
Down on the Bayou  
Easy Italian Nights  
Encrusted Entrees from Regions Across America  
Exploring China  
Fall Pies  
Fabulous Fondue  
Fondant Basics  
Foods of the Middle East  
Food Truck Wars  
French Culinary Cooking  
French Modern American  
French/Italian Culinary Cooking  
Fruit Crostata  
Fudge/Truffles  
Garde Manager  
German, Austrian and Hungarian Cooking  
Gingerbread House Workshop  
Greek to Me  
Halloween Cookies and Desserts  
Halloween Treats  
Hand Decorated Cookies  
Healthy and Yes  
Healthy and Delicious

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Holiday Cookie Bake  
Holiday Dinner  
Hot and Soothing Soups  
Hot and Spicy Mexican Entrees  
Italian Culinary  
Japanese Jewels  
Just Vegetarians  
Kitchen Fundamentals  
Knife Skills in the Kitchen  
Make Your Very Own Gingerbread House  
Mangia Bene (Eat Well)  
Mediterranean Appetizers  
Mediterranean Entrees and Sauces  
Mediterranean Salads  
Mediterranean Soups  
Mexican Appetizers and Desserts  
Mexican Culinary  
Mexican Fiesta Lunches  
Mexican Menu  
Molecular Gastronomy  
New England Boiled Dinner  
New England Cookery  
Oktoberfest  
Pacific Rim Cooking  
Party Platters (Entertaining Made Simple)  
Party Starting Hor D'oeuvres  
Passion for Homemade Pasta  
Pasta Salads  
Pasta, Pasta, Pasta  
Pies, Pies and More Pies  
Pizza and Calzones  
Please Your Palate Pasta  
Potatoes and Rice  
Pudding Extravaganza  
Quick and Easy Desserts  
Salads and Vinaigrettes  
Seasonal Fall Desserts  
South of the Border (Foods of Mexico)  
Southern Italian Cooking  
Springtime Holiday Cookie Bake  
Strudel – Sweet and Savory  
Sweet and Savory Crepes  
Take a Drive Down Route 66  
Taste of Thailand

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Thanksgiving Desserts  
Thanksgiving Extras  
Thanksgiving Fare  
Thanksgiving Holiday Cookie Bake  
The Art of Pasta Making  
The Banana Fell Far from the Tree  
The Creole Kitchen  
The Culinary World of Louisiana  
The Earl of Sandwich  
The Flavor of Food  
The Wacky World of Ingredients  
Traditional Irish Dinner  
Valentine Chocolates  
Vegan Treats  
Vegetarian Cooking  
Wedding Cakes and More  
Winter Holiday Cookie Bake

Human Services

Adult Cosmetology  
Adult Cosmetology Tutoring  
Balayage & Hair Painting 101  
How to Brand Your Own Beauty Products  
How to Open a Salon in New Jersey  
Manicuring  
Salon Management  
Social Media Savvy for the Beauty Business  
Skin Care Specialist (Esthetician)  
Tutoring  
Up-Do's & Formal Styling

Information Technology

Accounting  
Advanced Microsoft Excel  
How to Start Your Own Business  
How to Start an Online Business at Home on a Budget  
How to Write a Business Plan  
Introduction to Computer Fundamentals  
Introduction to Microsoft Excel (Fast Track)  
Introduction to Microsoft Word (Fast Track)  
Introduction to Microsoft PowerPoint (Fast Track)  
Introduction to Microsoft Publisher (Fast Track)  
Keyboarding I  
Microsoft Access  
Microsoft Excel

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'd

Information Technology Continued

Microsoft Office  
Microsoft Word  
PowerPoint  
QuickBooks I  
QuickBooks II

Manufacturing

CNC Machining  
Machine Shop Technology  
Welding Basic  
Welding Advanced  
Welding AWS /Level 1  
Welding AWS/Level 2

Transportation, Distribution & Logistics

ASE Prep  
Auto Body & Collision Repair  
Auto Mechanics - Basic  
Auto Mechanics - Brakes  
Auto Mechanics – Electrical  
Advanced Outboard Repair  
Know Your Car Care  
Motorcycle Maintenance and Repair  
Motorcycle Rider Safety  
Small Engine Repair

Apprentice Training Programs

Electrical Trades  
Heating, Ventilation, Air Conditioning and Refrigeration  
Plumbing

Certificate and Licensure Programs

Adult Cosmetology

Automotive Technology

Automotive Engine Operations  
Vehicle Maintenance and Repair  
Steering and Suspension Systems  
Computerized Engine Controls  
Brake Systems  
Electrical Systems  
Fuel and Ignition Systems  
Front End Alignment

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'd

Electrical Technology (ET)

- Alternating Current Loads
- Conductors & Insulators
- Electrical Circuits
- Magnetism
- Motor Controls
- Multi-Craft Basics
- Tools & Supports: Electrical
- Transformers & Motors

Heat, Ventilation, Air Conditioning & Refrigeration (HVAC&R)

- AC Basics & Refrigerants
- Domestic Appliances
- Heating Fundamentals
- Multi-Craft Basics
- Principles of Refrigeration
- Sheet Metal Basics

Home Inspection

- Air Conditioning and Heat Pumps Inspection
- Communication and Professional Practices
- Electrical Inspection
- Exterior Inspection
- Field Experience
- Heating Inspection I
- Heating Inspection II
- Interior and Insulation Inspection
- Plumbing Inspection
- Roofing Inspection
- Structure Inspection

Licensed Practical Nursing

- Anatomy and Physiology
- Behavioral Social Sciences (Contemporary Health Issues, Psychology, Sociology)
- Fundamentals of Nursing
- Medical-Surgical Nursing I
- Medical-Surgical Nursing II
- Mental Health/Psychiatric Nursing
- Microbiology
- Nutrition
- Obstetrical Nursing
- Pediatric Nursing
- Pharmacology

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'd

Manicuring

Anatomy of Hand, Arm, Foot and Leg  
Chemicals and Chemistry  
Depilatories  
Diseases and Disorders of the Hand and Foot  
First Aid  
Manicuring and Pedicuring  
Nail Art  
Nail Gels  
Nail Tips and Extensions  
Nail Wraps  
Professionalism  
Safety and Health  
Salon Management  
Sanitation & Bacteria  
Sculptured Nail Acrylic  
Skin  
State Board Exam  
State Law Rules and Regulations  
Sterilization

Pharmacy Technician

Calculations  
Compounding  
Computer Applications for Business  
Customer Service  
Drive Thru  
First Aid  
HIPAA  
Inventory Management  
Medical Terminology  
Pharmacy Initiatives  
Pharmacy Software Management and Computer Applications  
Prescription Production  
PTCB National Certification Prep  
Third Party Billing

Plumbing Technology

AC Basics & Refrigerants  
Domestic Appliances  
Drainage in Single Family Dwellings  
Heating Fundamentals  
Multi-Craft Basics  
Plumbing A House & Inspections  
Potable Water & Appliances

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Adult Evening School Courses – Cont'd

Plumbing Technology Continued

- Principles of Refrigeration
- Pumps & Transit
- Sheet Metal Basics
- Tools & Supports: Plumbing

Skin Care Specialist (Esthetician)

- Anatomy
- Bacteriology
- Business Practices
- Make-up
- Nutrition
- Paraffin Treatments
- Physiology
- Safety
- Skin Analysis
- Skin Care Products
- Skin Care Treatments (Facials)
- State Law Rules and Regulations

Special Programs and Customized Programs:

- Middlesex County Adult Correction – Inmate Education
- NJ Motor Vehicle Commission (Driver Improvement)
- Rider Education of New Jersey
- Public Service Enterprise Group

RESOLUTION B: TUITION FOR 2019-20 SCHOOL YEAR – HIGH SCHOOL OUT-OF-COUNTY STUDENTS

RESOLVED that the Board of Education approve tuition for high school out-of-county students who attend the Middlesex County Vocational and Technical High Schools for the 2019-20 school year, effective July 1, 2019, as follows:

Regular High School Students	\$ 10,000
Special Education Students	\$ 10,000

RESOLUTION C: WORKFORCE DEVELOPMENT PROGRAM 2019-20

WHEREAS, the Middlesex County Vocational School District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED that the Board of Education approve the master agreement between Middlesex County Vocational Schools and the following agency's to be a training provider for the 2019-20 school year:

County of Middlesex

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION D: PRACTICAL NURSING CLINICAL AGREEMENT

WHEREAS, offsite clinical student assignment is an integral part of the Licensed Practical Nursing Program; and

WHEREAS, the following community health care providers have agreed to accept our students for the purposes of providing a required clinical experience:

Hartwyck at Oak Tree

THEREFORE BE IT RESOLVED that the Board of Education approve and authorize the Chief School Administrator to execute these clinical agreements with each healthcare agency.

RESOLUTION E: LPN PROGRAM – ENTRANCE TESTING SERVICES AGREEMENT

WHEREAS, the Middlesex County Vocational and Technical Schools LPN Program desires to utilize Entrance Testing Services from Assessment Technologies Institute LLC for the evaluation of accepting students into the program; and

WHEREAS, in addition to providing a testing platform, Assessment Technologies Institute LLC has asked MCVTS to become a testing center for other programs in exchange for a testing proctor and filing fees; and

WHEREAS, MCVTS believes it is in the best interest of the school district to become a testing center.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the LPN Program as a Testing Services Center along with the Service Agreement with Assessment Technologies Institute LLC.

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to execute said agreement.

RESOLUTION F: EVENING SCHOOL FIELD TRIPS 2019-2020 SCHOOL YEAR

RESOLVED that the Board of Education approve the attached list of evening school field trips not requiring transportation for the 2019-2020 school year.

Mr. Jones moved, seconded by Mrs. Engel that the Board approve Resolutions A through F.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION G: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

RESOLUTION H: APPROVE THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR A SOLAR POWER PURCHASE AGREEMENT TO BE UNDERTAKEN IN CONNECTION WITH THE SCHOOL DISTRICT'S ESIP

WHEREAS, the Board of Education of the Middlesex County Vocational Technical Schools in the County of Middlesex, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the "Solar PPA") involving the installation of solar panels on various school sites in the School District (the "Solar Project") an effort to provide energy savings to the School District; and

WHEREAS, the School District anticipates that it will utilize such energy savings as a part of its proposed Energy Savings Improvement Program ("ESIP") which is being undertaken by the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Division"); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009, authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A:4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

APPROVE THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR A SOLAR POWER PURCHASE AGREEMENT TO BE UNDERTAKEN IN CONNECTION WITH THE SCHOOL DISTRICT'S ESIP – CONTINUED

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the "Solar RFP"), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board's purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project.

BE IT THEREFORE RESOLVED by the Board of Education of the Middlesex County Vocational Technical Schools in the County of Middlesex, New Jersey, pursuant to the aforesaid statutes as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the Solar PPA, including the distribution of a Solar RFP in connection therewith.
2. Honeywell International is hereby authorized and directed to undertake the drafting and distribution of such Solar RFP. Honeywell International shall evaluate of such Solar PPA bids and finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board and in conjunction with the Board's professionals and administration.
3. The Board hereby authorizes and directs the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids and to report same to the Board.
4. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION I: ARCHITECTURAL/PROJECT DEVELOPMENT MANAGEMENT SERVICES  
POWER PURCHASE AGREEMENT – PISCATAWAY

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WHEREAS, Middlesex County Vocational schools requires architectural/project development management services in connection with a potential Power Purchase Agreement (PPA); and

WHEREAS, Middlesex County Vocational Schools intends on developing a PPA to install a ground mounted solar panel system at the Piscataway Campus and utilize the energy savings from the project to enhance the Energy Savings Improvement Plan (ESIP) being developed by Honeywell International for the Woodbridge/Edison/Perth Amboy Campuses; and

WHEREAS, the architectural firm will work closely with the Energy Savings Company (Honeywell), Board Counsel, and the BPU to develop an RFP, appoint, and manage a PPA provider; and

WHEREAS, as the SSP Architectural Group has submitted a proposal for architectural services, as follows:

Phase I Procurement Management Process \$42,000 reimbursement through the PPA

Phase II Project Execution Management \$6,500 reimbursement through the PPA

WHEREAS, the District has deliberated over SSP's proposal factoring in cost, expertise, quality of work, and the familiarity of our facilities.

BE IT THEREFORE RESOLVED the Middlesex County Vocational Schools Board of Education approve the SSP Architectural Group to provide the proposed architectural and project development management services at the rated listed above.

RESOLUTION J: ESCNJ TRANSPORTATION PURCHASE – NCLB (TITLE I)  
AFTER SCHOOL PROGRAM

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WHEREAS, the District needs to transport students home that participate in Title I After School Programs at the Piscataway Campus; and

WHEREAS, as the District has determined that while not required, the transportation will be instrumental to participation and the overall success of the program; and

WHEREAS, the District has entered into a Coordinated Transportation Agreement with Educational Services Commission of New Jersey (ESCNJ) to provide student transportation services cooperatively; and

WHEREAS ESCNJ has provided the following bids in conjunction with the after school programs at the Piscataway Campus exclusive of their 4% administrative fee:

<u>Campus</u>	<u>Route</u>	<u>ESCNJ Vendor</u>	<u>Cost (per run)</u>
Piscataway	Campus to Edison and New Brunswick	Garas Transportation Co.	\$165.00
Piscataway	Campus to Carteret, Perth Amboy and Woodbridge	Garas Transportation Co.	\$185.00

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

ESCNJ TRANSPORTATION PURCHASE – NCLB (TITLE I)  
AFTER SCHOOL PROGRAM - CONTINUED

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award student transportation services to ESCNJ for the routes as indicated above in accordance with our cooperative coordinated transportation agreement funded through the NCLB (Title I) Program.

BE IT FURTHER RESOLVED that the Board of Education also approve the 4% administrative fee on each provided route in accordance with the agreement.

RESOLUTION K: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	4	Vizo 70" LED Monitors w/stand	\$ 4,904.00
ESCNJ 18/19-03	2	Audio Systems including speakers, extenders, amplifiers, and switches	\$ 9,476.14
ESCNJ 18/19-03	2	Elite One 1000 desktop computers	\$ 3,413.52
ESCNJ 18/19-03	1	Logitech Extreme 3D Pro software	\$ 562.50
ESCNJ 18/19-03	5	HP Elite Book 840 Laptop Computers	\$ 8,690.15
ESCNJ 18/19-03	1	Laptop Cart/Charging Station	\$ 735.51
ESCNJ 18/19-03		Various Tech Supplies	\$ 1,623.19
			Total: \$29,405.01

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$29,405.01 the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION L: PURCHASE OF COMPUTERS - APPLE

A proposal for computers was solicited and received through the Education Services Commission of New Jersey (ESCNJ) Cooperative Bid Purchasing Agreement, as follows:

<u>Location</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
Pisc Makerspace	12	13" Mac Book Pro Laptop	\$14,388
Pisc Makerspace	12	Apple Care	\$ 2,388
			Total: \$16,776

RESOLVED that the Board of Education award the purchase of computers to Apple for \$16,776 on the basis of Cooperative Purchasing Agreement ESCNJ 18/19-67 funded through the Reallocated Title I Program.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION M: PURCHASE OF FURNITURE – ALLIED EQUIPMENT COMPANY INC.

A proposal for furniture was solicited and received from Allied Equipment Company Inc. under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
Woodbridge Media Center	(19) Open Adjustable Shelf Storage Units	\$12,665.49
EB Office	(1) Below Desk Storage Unit	\$ 347.16
EB Cosmetology	(2) Metal Storage Cases w/Doors	\$ 1,616.18
Pisc Health Careers	(2) Student Task Chairs	\$ 343.20
Pisc Cafeteria	(11) Round Lunch Tables	\$ 7,514.10
Pisc Science	(2) Teacher Arm Chairs	\$ <u>838.20</u>
Total:		\$23,324.33

RESOLVED that the Board of Education award the purchase of furniture to Allied Equipment Company Inc. for \$23,324.33 under the ESCNJ Cooperative Purchasing Agreement 17/18-16.

RESOLUTION N: PURCHASE OF FURNITURE – VIRCO

A proposal for furniture was solicited and received from Virco under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
Edison	(24) Student Desks and Chairs	\$5,065.44
Piscataway	(66) Cafeteria Student Chairs	\$5,726.82
Piscataway	(56) Zuma Lab Stools	<u>\$9,267.44</u>
Total:		\$20,059.70

RESOLVED that the Board of Education award the purchase of furniture to Virco for \$20,059.70 under the ESCNJ Cooperative Purchasing Agreement 17/18-16.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION O: PURCHASE OF SHOP EQUIPMENT – GRAINGER

A proposal for shop equipment, as governed by New Jersey State Contract, was solicited and received, as follows:

<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
1	Water Jetter	\$ 3,746.40
1	Pipe Treading Machine	\$ 3,359.21
2	Plumbers Tool Kits	\$ 1,440.00
1	Top Load Washer	\$ 572.60
1	Under Counter Dishwasher	\$ 526.93
1	Garbage Disposal	\$ 205.06
1	Gas Dryer	\$ 780.73
1	Floor Scrubber	\$ 2,509.80
1	Commercial Steam Cleaner	\$ 3,282.55
1	Tile Saw	\$ 87.22
1	Band Saw Table	\$ 327.40
2	Offset Conduit Benders	\$ 635.04
2	Oscillating MultiTools	\$ 341.30
1	Electric Heat Gun	\$ <u>99.20</u>

Total: \$17,913.44

RESOLVED that the Board of Education award the purchase of shop equipment to Grainger for \$17,913.44 on the basis of New Jersey State Contract A-79875 funded through the Carl D. Perkins Secondary and Post Secondary Programs.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION P: PROFESSIONAL DEVELOPMENT SERVICES –  
INTERDISCIPLINARY ACADEMIC TRAINING

WHEREAS, Middlesex County Vocational Schools requires professional development for teachers throughout the District; and

WHEREAS, funding is available through the Title IA and Title IIA Programs for such services; and

WHEREAS, the District issued and advertised a request for proposal for professional development services – Interdisciplinary Academic Training; and

WHEREAS, the District has received a proposal that was due and properly submitted on August 7, 2019 at 11:00 a.m. from Inspired Instruction LLC, as follows:

Full day rate for workshops	\$ 2,000
Half day rate for workshops	\$ 1,200

WHEREAS, District administration has carefully reviewed the proposal based on the stated criteria provided in the request.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award professional development services in the amount of \$2,000 for full date rate and \$1,200 for half day rate to Inspired Instruction LLC.

RESOLUTION Q: PROFESSIONAL DEVELOPMENT SERVICES –  
SOCIAL AND EMOTIONAL COMPETENCY

WHEREAS, Middlesex County Vocational Schools requires professional development for teachers throughout the District; and

WHEREAS, funding is available through the Title IA and Title IIA Programs for such services; and

WHEREAS, the District issued and advertised a request for proposal for professional development services – Social and Emotional Competency; and

WHEREAS, the District has received a proposal that was due and properly submitted on August 7, 2019 at 11:00 a.m. from NJPSA/FEA, as follows:

Full day rate for workshops	\$ 2,050
Half day rate for workshops	\$ 1,100

WHEREAS, District administration has carefully reviewed the proposal based on the stated criteria provided in the request.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award professional development services to NJPSA/FEA at the rates listed above.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION R: PROFESSIONAL DEVELOPMENT SERVICES –  
CLASSROOM PRACTICES TO IMPROVE INSTRUCTION

WHEREAS, Middlesex County Vocational Schools requires professional development for teachers throughout the District; and

WHEREAS, funding is available through the Title IA and Title IIA Programs for such services; and

WHEREAS, the District issued and advertised a request for proposal for professional development services – Classroom Practices to Improve Instruction; and

WHEREAS, the District has received a proposal that was due and properly submitted on August 7, 2019 at 11:00 a.m. from IDE Corp., as follows:

Full day rate for workshops \$ 2,205

WHEREAS, District administration has carefully reviewed the proposal based on the stated criteria provided in the request.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award professional development services in the amount of \$2,205 for full date rate to IDE Corp.

RESOLUTION S: REJECTION OF PROPOSAL - PROFESSIONAL DEVELOPMENT  
SERVICES - CTE AND 21<sup>ST</sup> CENTURY SKILLS

WHEREAS, Middlesex County Vocational Schools requires professional development for teachers throughout the District; and

WHEREAS, the District issued and advertised a request for proposal for professional development services – CTE and 21<sup>st</sup> Century Skills; and

WHEREAS, the District has received one proposal that was due and submitted on August 7, 2019 at 11:00 a.m. from NJPSA/FEA; and

WHEREAS, District administration has carefully reviewed the proposal and decided the content provided failed to detail any specific services that would be provided related to CTE, STEM, and Makerspaces as requested in the proposal.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education reject the NJPSA/FEA proposal for failing to follow specifications.

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to advertise a second time the request for proposal for professional development services – CTE and 21<sup>st</sup> Century Skills.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions G through S.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

RESOLUTION T: CHANGE ORDER NO. GC-02 - TRI FORM CONSTRUCTION INC.  
SCIENCE LAB RENOVATIONS – PISCATAWAY CAMPUS –  
PROJECT #3150-065-19-1000

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RESOLVED that the Board of Education approve Change Order No. GC-02, Tri Form Construction Inc., Project #3150-065-19-1000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance to revise ductwork based on field conditions. Total cost is \$8,048.25. The remaining balance in the general repair allowance is \$6,056.62.	-0-

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolution T.

On a roll call vote, Mr. Anderson, Ms. Czarneski, and Mr. Jones voted "aye," Mrs. Engel abstained and the motion carried.

RESOLUTION U: CHANGE ORDER NO. GC-01 – PAVING MATERIALS AND CONTRACTING LLC  
PARKING LOT RECONSTRUCTION PHASE II – PISCATAWAY CAMPUS –  
PROJECT #3150-065-19-3000

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RESOLVED that the Board of Education approve Change Order No. GC-01, Paving Materials and Contracting LLC , Project #3150-065-19-3000, as follows:

<u>No. GC-01</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance to install a drainage trench at the gymnasium walkway. Total cost for the additional items are \$4,725. The balance in the general repair allowance is \$10,275. This will <b>not</b> increase the total construction cost and the balance in the subgrade allowance is \$8,000.	-0-

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

RESOLUTION V: ACCEPTANCE OF FUNDS – NEW JERSEY DEPARTMENT OF  
EDUCATION – CARL D. PERKINS VOCATIONAL AND APPLIED  
TECHNOLOGY EDUCATION - SECONDARY FY 2020

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RESOLVED that the Board of Education approve  
Acceptance of funds from the New Jersey Department  
of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Carl D. Perkins Secondary FY 2020	\$891,655

From: July 1, 2019  
To: June 30, 2020

Project No. PERK3150-2020

Project Manager: Sean McDonald

RESOLUTION W: ACCEPTANCE OF FUNDS – INDIVIDUALS WITH  
DISABILITIES EDUCATION ACT, PART B (IDEA-B) FY2020

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RESOLVED that the Board of Education approve acceptance  
of funds for Individuals with Disabilities Education Act Part B  
(IDEA-B) as per N.J.A.C. 6:28-1.1, as follows:

<u>Program Title</u>	<u>Amount</u>
Individuals with Disabilities Education Act, Part B (IDEA-B) FY2020	\$585,831

From: July 1, 2019  
To: June 30, 2020

Project Manager: Tracey Maccia

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions U through W.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 14, 2019

REPORT OF THE ATTORNEY

At this time Mrs. Engel recommended that the meeting go into closed session to discuss potential litigation. The minutes to remain confidential until the need for same no longer exists.

Ms. Czarneski moved, seconded by Mr. Jones that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss potential litigation and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:33 p.m. to 7:49 p.m.

Mr. Anderson moved, seconded by Mr. Jones that the Board resume public session at 7:49 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

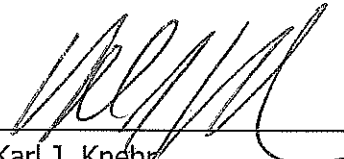
OTHER MATTERS

None

There being no further business, Mr. Jones moved, seconded by Ms. Czarneski that the Board adjourn the meeting at 7:50 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Respectfully submitted,

  
Karl J. Knehr  
Board Secretary

# **STATUS OF BUILDING AND GROUNDS PROJECTS**

**August 14, 2019**

## **CAPITAL PROJECTS**

### **Summer 2018**

**Piscataway Partial Roof and Mechanical Replacement/SSP/Owner – Barrett Roofs Inc.** –Project remains in close out at this time.

**East Brunswick Media Center – Makers Space Alterations/SSP/Owner – Altec Building Systems** – Project in closeout at this time.

### **Summer 2019:**

**Piscataway Partial Roofing Replacement - SSP/Owner – JDS Roofing-** Roof weathertight, steel complete, flood coat and ballast installed, mechanical reset of equipment ongoing. Progress payment No. 4 in the sum of \$102,076.07 adjendized for consideration.

**Piscataway Science Classroom Renovation Phase II - SSP/Owner- Tri-Form Construction** – Project is continuing satisfactorily at this time. Casework in process of install, above ceiling inspections and MEP connections to casework to be initiated upon completion of equipment set. Looks to be close to September 7<sup>th</sup> release date. Progress payment No.2 in the sum of \$196,265.37 adjendized for approval. Change order No. 2 for additional duct work modifications due to site condition encountered in the sum of \$8,048.25 advanced for approval. This change order shall be applied against the general repair allowance resulting in no contract increase.

**Piscataway Lot Reconstruction Phase II/SSP/Edwards/Owner-Paving Materials & Contracting, LLC.** –Paving complete, striping and demobilization scheduled for week of August 19<sup>th</sup>. Progress payment No. 3 in the sum of \$60,469.40 adjendized for consideration. Change order No. 1 for installation of additional site drainage near Gym in the sum of \$4,725.00 advanced for consideration, charge against the general repair allowance with not contract increase.

**East Brunswick Music Room/SSP/Owner-Santori Construction, Inc.** – A Project kick off meeting took place on July 31, 2019 at East Brunswick. Project overview, occupied building construction considerations, staging locations discussed with anticipated demolition to start shortly. Large volume(s) of submittals in que as long lead items (20 plus weeks) being released as quickly as possible.

**Water Heater Replacement(s), P.A., K, E.B., SSP/Owner** – Alternate project scope continues to be developed for evaluation at this time.

### **Other District Projects**

**ESIP - Johnson Controls International SSP/Owner** – Chappelle continues on Heat Pump replacement having set and piped all units. Continued work over the next week will be electrical, final duct connection, piping, fire alarm monitoring devices, suspended ceiling replacement. Progress payment (ESIP) of \$229,243.00 advanced for consideration.

**ESIP Phase II- Honeywell International, SSP/Owner** – Project meeting number (3) took place on 7/30/19 to further define project scope and anticipated item by item project cost(s). Additional solar expansion (ground mount) in Piscataway advanced as part of this phase of project design.

**Piscataway Campus- Roadway/Owner/Attorney Report**

SSP ARCHITECTURAL GROUP – Mr. Scott Mihalick, Principal Partner

## TRAVEL COST SCHEDULE - AUGUST 2019

<u>Employee/Board Member</u>	<u>Date</u>	<u>Workshop/Conference</u>	<u>Registration</u>	<u>Estimated Mileage</u>	<u>Estimated Parking/Tolls</u>	<u>Estimated Lodging</u>	<u>Estimated Lodging Tax</u>	<u>Airfare/train</u>	<u>Per-deim</u>	<u>Other</u>
Seminar Travel:										
Gene F Napoliello	9/23/19	HOSA Conference	\$0.00	\$0.00	\$0.00	\$573.00	\$75.92	\$178.00	\$266.00	\$25.00
Jessica Seth	9/23/19	HOSA Conference	\$500.00	\$0.00	\$0.00	\$573.00	\$75.92	\$178.00	\$266.00	\$25.00



Applicant: 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex  
 Application: Perkins Secondary Consolidated - 00-  
 Cycle: Amendment 1

Project Period: 7/1/2019 - 6/30/2020

Application Sections **Perkins Secondary Consolidated**   
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Overview	Contact Information	Allocations	Refusal of Funds	Performance	Budget Summary	Program Budget Activity Plan	Five Year Plan	Assurances	Comments	Submit	Special Conditions	Application History	Application Print
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The application has been submitted. No more updates will be saved for the application.

**Budget (Read Only)**

D. Expenditure Category	E. Function & Object Code	F. Federal Funds	G. Reserve Funds	H. Total (F + G)
<b>Instruction</b>				
Personal Services - Salaries	100-100	95500	0	95500
Purchased Prof. & Tech. Services	100-300	1000	0	1000
Other Purchased Services	100-500	0	0	0
Supplies and Materials	100-600	251217	2800	254017
Other Objects	100-800	0	0	0
<b>SubTotal Instruction</b>	<b>0</b>	<b>347717</b>	<b>2800</b>	<b>350517</b>
<b>Support Services</b>				
Personal Services - Salaries	200-100	12960	0	12960
Personal Services - Employee Benefits	200-200	27252	0	27252
Purchased Prof. & Tech. Services	200-300	3250	0	3250
Purchased Prof. Ed Services	200-320	0	0	0
Purchased Property Services	200-400	0	0	0
Other Purchased Services	200-500	5000	0	5000
Travel	200-580	0	0	0
Supplies and Materials	200-600	0	0	0
Other Objects	200-800	0	0	0
Indirect Costs	200-860	0	0	0
Program Admin	200-920	0	0	0
<b>SubTotal Support Services</b>	<b>0</b>	<b>48462</b>	<b>0</b>	<b>48462</b>
<b>FAC ACQ &amp; CONSTRUCTION SERV</b>				
Buildings	400-720	0	0	0
Instructional Equipment	400-731	421483	71133	492616
Non-Instructional Equipment	400-732	0	0	0
<b>SubTotal FAC ACQ &amp; CONSTRUCTION SERV</b>	<b>0</b>	<b>421483</b>	<b>71133</b>	<b>492616</b>
Administrative Costs	0	0	0	0
<b>TOTAL PROJECT EXPENDITURES</b>	<b>0</b>	<b>817662</b>	<b>73933</b>	<b>891595</b>

**Applicant:** 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex  
**Application:** IDEA Consolidated - 00-  
**Cycle:** Original Application

**Project Period:** 7/1/2019 - 6/30/2020

**Application Sections**

IDEA Consolidated ▾

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**Budget Summary**

The application has been approved. No more updates will be saved for the application.

Function / Object	Expenditure Category	BASIC				PRESCHOOL		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
<b>100</b>	<b>Instruction</b>							
100-100	Personal Services - Salaries	132974	0	0	132974	0	0	0
100-300	Instruction Purchased Services	0	0	0	0	0	0	0
100-500	Other Purchased Services	0	0	0	0	0	0	0
100-600	Instructional Supplies	0	0	0	0	0	0	0
100-800	Instruction Other objects	0	0	0	0	0	0	0
<b>200</b>	<b>Support Services</b>							
200-100	Personal Services - Salaries	299377	0	0	299377	0	0	0
200-200	Employee Benefits	153480	0	0	153480	0	0	0
200-300	Prof & Tech Services	0	0	0	0	0	0	0
200-400	Purchased Property Services	0	0	0	0	0	0	0
200-500	Other Purchased Services	0	0	0	0	0	0	0
200-600	Supplies and Materials	0	0	0	0	0	0	0
200-800	Other Objects	0	0	0	0	0	0	0
200-860	Indirect Cost	0	0	0	0	0	0	0
<b>400</b>	<b>Fac. Acq. and Construction Ser.</b>							
400-720	Building/Renovation	0	0	0	0	0	0	0
400-731	Instructional Equipment	0	0	0	0	0	0	0
400-732	Non Instructional Equipment	0	0	0	0	0	0	0
<b>520</b>	<b>Other</b>							
520-930	Schoolwide	0	0	0	0	0	0	0
	<b>Total Project Budgeted</b>	585831	0	0	585831	0	0	0
	<b>Allocation</b>				585831			0
	<b>Difference between allocation and total budget</b>				0			0
	<b>Nonpub proportionate share</b>				0			0