

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, September 11, 2019 at the East Brunswick School.

On roll call, the following members were present:
Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator;
Mr. Johnson, Director of Personnel; and
Mr. Vignuolo, Board Attorney

Mr. Mullen presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 12, 2018 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Mr. Jones moved, seconded by Mrs. Engel that the minutes of the Regular Public meeting of August 11, 2019 be approved as distributed.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," Mr. Mullen abstained and the motion carried.

Ms. Czarneski moved, seconded by Mr. Jones that the minutes of the Closed Session of August 11, 2019 be approved as distributed.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," Mr. Mullen abstained and the motion carried.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Mrs. Engel moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mr. Jones moved, seconded by Mrs. Engel that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mrs. Engel moved, seconded by Ms. Czarneski that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mr. Jones moved, seconded by Mrs. Engel that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of July 31, 2019 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

August 29, 2019	\$ 470,179.31
September 13, 2019	\$1,248,043.10

Mr. Jones moved, seconded by Ms. Czarneski that the Board of Education approve the payrolls listed above.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$4,244,471.77 were presented for payment. Mr. Jones moved, seconded by Ms. Czarneski that these bills be approved for payment.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," Mrs. Engel abstained on Tri Form Construction and Seickel and Son and the motion carried.

BUILDING AND GROUNDS COMMITTEE REPORT

Director of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2019-2020

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Aldo Aranzulla	Teacher of Music (Temporary - Grant Funded Position) Piscataway Campus	Resignation from the position of Teacher of Music (Temporary - Grant Funded Position) at the Piscataway Campus effective September 6, 2019.
Joseph Armstead	Principal Piscataway Campus	Resignation from the position of Principal at the Piscataway Campus effective August 19, 2019.
Ashley Clampffer	Teacher of Students w/Disabilities & English East Brunswick School of Career Development	Resignation from the position of Teacher of Students w/Disabilities & English at the East Brunswick School of Career Development effective August 26, 2019.
Jilyan Lane-Cruz	Teacher of English Edison Academy	Resignation from the position of Teacher of English at the Edison Academy effective October 28, 2019.
Daniel Gallant	Teacher of Mathematics East Brunswick Campus	Appointment to the position of Supervisor of Instruction at the Central Office effective November 11, 2019 (or sooner if a replacement is found) through June 30, 2020 at a pro-rated salary of \$85,037. He has been employed in the district since September 2014 and has successfully completed the mandated criminal history process.

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL 2019-2010 - CONTINUED

Julia Henry	Teacher of Music (Temporary – Grant Funded Position) Piscataway Campus	Appointment to the temporary position of Teacher of Music at the Piscataway Campus for the 2019-2020 school year effective retroactive to September 1, 2019 through June 30, 2020 at the salary of \$54,137, Step B-3-4. She would be provisionally hired.
Catherine LaMoreaux	Teacher of Students w/Disabilities & English (Temporary) East Brunswick School of Career Development	Appointment to the position of Teacher of Students w/Disabilities & English (Temporary) at the East Brunswick School of Career Development effective retroactive to September 1, 2019 through November 1, 2019 at the pro-rated salary of \$61,237, Step D-3-7. She would be provisionally hired.

NEW JERSEY STATE CAREER AND TECHNICAL STUDENT ORGANIZATION (CTSO)
HEALTH OCCUPATIONS STUDENTS OF AMERICA (HOSA) – GRANT FUNDED POSITIONS

The Superintendent is recommending the appointment of the following individuals as part-time employees effective September 1, 2019 to August 30, 2020:

Name: Dr. Gene Napoliello
Position: NJ State CTSO HOSA Director
Rate of Pay: \$60 Per Hour
Hours Per Week: 20 Maximum

Name: Jessica Seth
Position: NJ State CTSO HOSA Assistant Director
Rate of Pay: \$25.25 Per Hour
Hours Per Week: 28 Maximum

Name: Joseph Decker
Position: NJ State CTSO HOSA Website Administrator
Rate of Pay: \$35 Per Hour
Hours Per Week: 5 on Average

These positions are supported by the Career and Technical Student Organization (CTSO) Health Occupations Students of America (HOSA) Grant Program. The grant will be supervised by Sean McDonald and Adam Recktenwald, office of career and technical Education. There is no cost to the district and salaries will be funded through the grant.

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

STUDENT PERFORMING ARTS TECHNICIANS

The Superintendent is recommending the following performing arts students at the East Brunswick Campus for the position of student performing arts technicians. The students will work sound and lights and be under the supervision of the Staff Person on Duty for after school events during the 2019-2020 school year. The rate of pay will be \$10.00 per hour:

- Savannah Braitsch
- Emily Cardinale
- Paula Ciko
- Chiara DeSantis
- Jackie Green
- Rayanne Gryl
- Abigail Nelwin
- Alexa Noon
- John Quigley
- Francesca Salzone
- Leeyah Scott
- Liam Spill
- Alexis Wilner

STUDENT CULINARY ARTS TECHNICIANS

The Superintendent is recommending the following culinary arts students at the East Brunswick Campus for the position of student culinary arts technicians. The students will work various school sponsored events under the supervision of their instructor during the 2019-2020 school year. The rate of pay will be \$10.00 per hour:

- Stephen Baldassarre
- Britney Baril
- Caleb Candia
- Briana Carr
- Ryan Febus
- Adodinys Fernandez
- Jacob Gallman
- Deondre Garnett
- Faith Maldonado
- Jaheim McKenzie
- Karina Merino-Alonso
- Kameron Miranda
- Franny Reyes
- Franyi Reyes
- Kevin Rodriguez
- Michael Skodny

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

SLE/INTERNSHIP EXPERIENCE FOR SENIOR STUDENTS - CTE COOPERATIVE COORDINATORS

The Superintendent recommends the employment of the following CTE Cooperative Coordinators to supervise the SLE/Internship Experience for senior students at the Academy for Allied Health and Biomedical Science and at the Academy for Science, Mathematics and Engineering Technologies for the 2019-2020 school year:

- Anthony Catalano
- Mark Mastrolia
- David Williams

The coordinators will be compensated at the hourly rate of \$40 for a maximum of fifteen (15) hours per week for work outside of their regular hours/duties. Their salaries would be paid by Carl D. Perkins grant funds. Their assignments will be supervised by Sean McDonald and Adam Recktenwald, office of career and technical Education.

At this point the Board considered the personnel recommendations of the Superintendent.

Mr. Jones moved, seconded by Mr. Mullen that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

CO-CURRICULAR ACTIVITIES/ADVISORS - 2019-2020

The Superintendent is recommending that the co-curricular activities be approved for the 2019-2020 school year as indicated on the following page and that the advisors as listed be compensated at the current rate established in the agreement with the Middlesex County Vocational Education Association.

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SUPERINTENDENT'S REPORT – CONT'D
PERSONNEL

CO-CURRICULAR ACTIVITIES - SCHOOL YEAR 2019-2020					
	Academy/Edison	East Brunswick	Perth Amboy	Piscataway	Academy/Woodbridge
9th Grade	Wallace Smith	Jennifer Rastelli	Patricia Forsman	Tom Incognito (S) Brittney Griffin (S)	Dulce Wechsler
10th Grade	Katianne Oakley	Lauren Genco	Patricia Forsman	Michelle Jarosiewicz (S) Angela Goydsh (S)	Geraldine Cuesta-Aviles
11th Grade	Christopher Price	Eric Menell	Stephen Moir	Rachel Adams (S) Malinda Brzozowski (S)	Rafael Nava
12th Grade	John Ocker	Nicole McBride (S) Laura Kufra (S)	Nikki Karas	Karen Grieco	Christine Warner
Academic Team	Michelle Gomes				
Bioengineering Club	Katianne Oakley				
Chemical Hygiene Officer	Courtney Macdonald	Laura Kufra	Jeffrey Vella	Maureen Champagne	Jennifer Frank
Cheerleading				Angela Goydsh	
Computer Science	Erizo Paterno (S) Michelle Gomes (S)				
Debate	Christopher Price (S) Richard Fernandez (S)			Jennifer Fernandes (S) Simone Patterson (S)	Lindsey Franklin
Dance				Karen Grieco	
DECA		Leni Hughes (S) Joan Thomas-Floyd (S)		Sean Gorman	
FBLA	Isabel DaSilva-Caton (S) Richard Fernandez (S)			Robert Araujo	
FFA		Kylie Naylor		Justin Sadowski	
Graduation Chair	Kathleen McNulty	Nicole McBride	Frank Paprota	Melinda Brzozowski	Melanie Veilleux
Green Team			Bridget Hill		
HOSA		Fatma Zohra Zendjebil		Chantel Rogers	Christine Warner
Interact Advisor	Rosemary Simmons	Dana Gordon	Bridget Hill	Rachel Henderson	Marie Bowen
Junior Statesman of America					Leah Hoffman
Key Club					Rafael Nava
Licensed Practical Nursing				Eileen Boe	
Math Game Club	Michelle Gomes (S) Nicole Southern (S)				
Math League	Michelle Gomes (S) Nicole Southern (S)			Nigar Rizvi	Alberto Rivera
Model UN					Alex Stiles
National Technical Honor Society	Rosemary Simmons (S) John Ocker (S)	Ursula VanWart	Jamie Wasco	Jennifer Fernandes (S) Melinda Brzozowski (S)	Lori Landsberg-Chang
Newspaper Editor	Isabel DaSilva-Caton	Lori Elkins-Solomon	Jamie Wasco	Gargyee Roy	Leah Hoffman
Organized Sports	Wallace Smith	David Williams	Bryan Hickman	David McNamara	Geraldine Cuesta-Aviles
Red Cross					Marie Bowen
Safety Ambassador	Rosemary Simmons	James McCloskey		Elissa Goldstein	Lindsey Franklin
Safety Council	John Ocker	Brien Wiseman	Mike Perpente	James Water	Stephen McGowan
Science League	Courtney Macdonald				Jennifer Frank
Science Olympiad	Marc Weinstein				
Spanish Honor Society	John Ocker			Beatriz Tencio	Rafael Nava
Student Alliance		Jacqueline Treadwell	Patti Forsman		
Student Council	Richard Fernandez	Christie Alston Tom Leiberling (EB) Sarah Rubin (EBSD)	Frank Paprota	Elissa Goldstein (S) Melinda Brzozowski (S) Zenia de la Cruz (PCD) Gargyee Roy (PISC)	Alex Stiles
SKILLS USA			Bryan Hickman		
Tabletop Gaming Club		Tom Leiberling			
Technology Student Assoc. Advisor	Richard Fernandez	Stephen Mercadante			
Website Coordinator	Isabel DaSilva-Caton	Jacqueline Treadwell	Frank Paprota	Gene Gugliotta	Lindsey Franklin
Yearbook Advisor	Isabel DaSilva-Caton	Jennifer Moir	Stephen Moir	Rachel Henderson (S) Simone Patterson (S)	Kathleen Wilhelmy

(S) = Shared Assignment

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

TUTORS - 2019-2020 SCHOOL YEAR

The Superintendent recommends the employment of the following as tutors for the 2019-2020 school year at the rate of \$40 per hour:

Academy/Woodbridge

Leah Hoffman
Alberto Rivera

East Brunswick Campus

Lori Elkins-Solomon
Laura Kufra
Jennifer Meagher-DiEllo
Jacqueline Pelcman
Jacqueline Treadwell
Margaret Zajac

East Brunswick Career Development

Leni Hughes
Zachary Levine
Jennifer Moir
Jurgita Naikelis
Jonathan Sagar

Perth Amboy Campus

Lisa Barthelme
Debora Brown
Patricia Forsman
Michele Pearl
Jamie Wasco

Piscataway Campus

Jennifer Fernandes
Angela Goydish
Gene Gugliotta
T. Rachel Henderson
Michelle Jarosiewicz
Suchismita Paul

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SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

TITLE I SCHOOL YEAR PROGRAMS AND INSTRUCTORS – 2019-2020 – PERTH AMBOY

The Superintendent is recommending approval of the programs and instructors as indicated below to provide academic support for Title 1 students during the 2019-2020 school year at Perth Amboy. These positions are part-time hourly positions and compensation is the rate of pay \$40 per hour. The salaries will be funded through Title I funds.

The After School Academic Support Enrichment Program will be available for at-risk students at the Perth Amboy Campus from September 2019 through June 2020 on Tuesdays through Thursdays from 3:45 p.m.–5:15 p.m. (1½ hours).

The College and Career Readiness After School Enrichment Program at the Perth Amboy Campus will be available October 2019 through June 2020 on Tuesdays through Thursdays (92 days total) from 3:45 p.m. to 5:15 p.m. (1½ hours).

The Saturday Academic Enrichment Program at the Perth Amboy Campus will be available for at-risk students from October 2019 through March 2020 (16 days total) from 9:00 a.m.–12:00 p.m. (3 hours) and from March 2020 through June 2020 (11 days total) from 9:00 a.m.-3:00 p.m. (6 hours).

The Teacher Leader for Parental Involvement Meetings at the Perth Amboy Campus will be held from September 2019-June 2020 (6 meetings total). The dates and times are to be determined.

PERTH AMBOY CAMPUS

After School Academic Support Enrichment

- Lisa Barthelme - ELA Teacher
- Michele Pearl - ELA Teacher
- Jamie Wasco - ELA Teacher
- Debra Brown - Math Teacher
- Christopher Morley - Math Teacher
- Carl Jordan - Math Teacher

Saturday Academic Enrichment

- Lisa Barthelme - ELA Teacher
- Michele Pearl - ELA Teacher
- Debra Brown - Math Teacher
- Christopher Morley - Math Teacher
- Patricia Forsman - Staff Person on Duty
- Bridget Hill - Staff Person on Duty
- Guy Johnson - Staff Person on Duty
- Katie Elko - Staff Person on Duty

College and Career Readiness After School Enrichment

- Jeffery Vella - Science Teacher
- James Luginsland - Science Teacher
- Zachary Stout - Social Studies Teacher
- Frank Paprota - Social Studies Teacher
- Paul Bretzger - CTE Teacher
- Joseph Coyle - CTE Teacher
- Debra Haghghat - CTE Teacher
- Bryan Hickman - CTE Teacher
- Stephen Moir - CTE Teacher
- Michael Perpente - CTE Teacher
- James Rand - CTE Teacher
- Edward White - CTE Teacher
- Patricia Forsman - Media Specialist
- Luis Garcia - Spanish
- Bridget Hill - SAC

Teacher Leader for Parental Involvement Meetings

- Jamie Wasco

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS – 2019-2020 – ADDITIONAL

The Superintendent recommends the employment of the following as substitute teachers for the 2019-2020 school year at a per diem rate of \$100. They have completed all necessary paperwork.

Enas Hussein
Rodney Vari

ADULT EDUCATION – EVENING SCHOOL STAFF – 2019-2020 – ADDITIONAL

The Superintendent recommends approval of the following as part-time evening school staff for the 2019-2020 school year.

<u>NAME</u>	<u>POSITION/COURSE</u>	<u>RATE OF PAY</u>
Shafqat Shaikh	LPN	\$35/hr.
David McNamara	Staff Person on Duty	\$40/hr.
David Williams	Staff Person on Duty	\$40/hr.
Antonia Mastrella	Culinary	\$35/hr.
Robert Taureck	HVAC&R	\$35/hr.

NEW TEACHER ORIENTATION: CHANGE OF STAFF (RETROACTIVE)

The Superintendent is reporting a change of staff for the New Teacher Orientation that was held on August 28 and 29, 2019. Sarah Rubin (East Brunswick School of Career Development) replaced Rafael Nava (Woodbridge Campus), who was approved at the August 14th BOE meeting.

LEAVE OF ABSENCE – UNPAID MATERNITY – 2019-2020 – MS. BERTRAM

The Superintendent is recommending approval of an unpaid maternity leave of absence for Jacqueline Bertram, Teacher of English at the East Brunswick School of Career Development as follows per medical documentation received in my office:

September 17, 2019 through December 18, 2019

REVISED LEAVE OF ABSENCE – UNPAID MATERNITY – MS. RASTELLI

The Superintendent is recommending approval of revising a previously board approved unpaid maternity leave of absence for Jennifer Rastelli, Teacher of Culinary Arts at the East Brunswick School of Career Development as follows:

From: November 8, 2019 through January 1, 2020
To: November 20, 2019 through January 1, 2020

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SUPERINTENDENT'S
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PERSONNEL

LATERAL MOVE ON THE 2019-2020 SALARY GUIDE – MS. DE LOS SANTOS

The Superintendent recommends the approval of a lateral move on the teachers' salary guide for the 2019-2020 school year for the following staff member:

Erica De Los Santos, School Social Worker at the Piscataway Campus, has earned her Master's +30 Degree. If approved, Ms. De Los Santos will move from Step D-3-10, \$74,951 to Step F-3-10, \$77,151 retroactive to September 1, 2019.

LATERAL MOVE ON THE 2019-2020 SALARY GUIDE – MS. WASCO

The Superintendent recommends the approval of a lateral move on the teachers' salary guide for the 2019-2020 school year for the following staff member:

Jamie Wasco, Teacher of English at the Perth Amboy Campus, has earned her Master's Degree. If approved, Ms. Wasco will move from Step C-3-6, \$57,937 to Step D-3-6, \$58,937 retroactive to September 1, 2019.

At this point the Board considered the remaining personnel recommendations of the Superintendent.

Mrs. Engel moved, seconded by Mr. Jones that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

GRADUATION DATA - CLASS OF 2019

The Superintendent is pleased to report the graduation data for the Class of 2019:

	Academy/ Edison	Academy/ Woodbridge	East Brunswick Campus	East Brunswick Career Development	Perth Amboy Campus	Piscataway Campus	Piscataway Special Needs	TOTAL
Number of Graduates	36	66	98	71	55	81	40	447
Number Graduated thru IEP	0	0	0	71	0	0	40	111
Number of Seniors who did not graduate	0	0	0	0	0	0	0	0

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

SUPERINTENDENT'S
REPORT CONT'D

NEW STUDENT ORIENTATION PROGRAMS

The Superintendent is pleased to report that the district conducted a series of very successful New Student Orientation Programs at our respective campuses.

All new students and their parents received invitations to attend the Orientation Program at their new school. Building administrators, guidance counselors and staff members greeted parents and students. The Orientation Programs included overviews of the student handbook, school calendar, program offerings, extra-curricular programs and activities, as well as instruction on computer access and our internet agreement.

Students and parents were provided a copy of the student's schedule and other pertinent parent information. Guided tours of the facility were also provided.

All New Student Orientation Programs were well attended. The schedule of the Orientation Programs was as follows:

<u>DATE</u>	<u>CAMPUS</u>	<u>NUMBER ATTENDED</u>
August 19-22, 2019	Academy for Allied Health and Biomedical Sciences	268 (81 Students)
August 28-29, 2019	Academy for Science, Mathematics, and Engineering Technologies	115 (41 Students)
August 28, 2019	East Brunswick Campus	370 (178 Students)
August 28, 2019	Perth Amboy Campus	185 (70 Students)
August 28, 2019	Piscataway Campus	<u>219 (100 Students)</u>
	Total	1,157 (470 Students)

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC)

The Superintendent is reporting to the Board of Education that the district was notified by the New Jersey Department of Education that our district will be undergoing the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) self-assessment during the 2019-2020 school year.

The New Jersey Department of Education is continuing the regular cycle of the QSAC evaluation system to measure students', school districts', and individual schools' performance in meeting state standards. The NJQSAC was designed to stream-line requirements and reduce administrative burden by offering a comprehensive self-assessment model to assessing, evaluating, and monitoring school district performance. The NJQSAC model is intended to provide a differential system of technical assistance.

The New Jersey Department of Education requires a district-wide self-assessment committee be convened to assist in the development and review of the 5 key components of school district effectiveness: Instruction and Program, Personnel, Fiscal Management, Operations, and Governance.

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SUPERINTENDENT'S
REPORT CONT'DNEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) - CONTINUED

Members of the self-assessment committee will include:

- Chief School Administrator
- One or more members of the administrative staff
- Business Administrator and Assistant Superintendent
- One or more teaching staff
- One or more representatives of the local collective bargaining unit of the educational staff selected by the collective bargaining unit. (Teacher representative can also serve as bargaining unit representative)
- One or more member of the Board of Education selected by the Board of Education

The results of the district self-assessment will be presented to the entire Board of Education at the November 2019 Board of Education Meeting.

DISTRICT SELF-ASSESSMENT COMMITTEE - NJQSAC

The Superintendent is reporting to the Board of Education that the New Jersey Quality Single Accountability Continuum (NJQSAC) requires that the Superintendent select and convene a local committee to assist in the development and review of the District Performance Review (DPR). As part of the Department of Education evaluation system, the Superintendent will consult with the committee in formulating a response to all weighted quality performance indicators for each component of school district effectiveness.

It is recommended to the Board of Education that the NJQSAC District Self-Assessment Committee consist of the following representatives:

- Eugene J. Mullen III, Board of Education President
- Dianne Veilleux, Superintendent
- Jeffrey Bicsko, Assistant Superintendent
- Karl Knehr, School Business Administrator and Board Secretary
- David Johnson, Director of Personnel
- Deborah Krause, Director of Instructional Services
- Kathy Canning, Representative of the Middlesex County Teacher's Association

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SUPERINTENDENT'S
REPORT CONT'D

DISTRICT SAFETY TEAMS - 2019-2020

The Superintendent is recommending the following individuals to act as School Safety Team members for the 2019-2020 school year. The School Safety Teams are appointed to provide oversight in each school's implementation of the district Harassment, Intimidation and Bullying Policy.

EDISON ACADEMY

John Jeffries
Amro Mosaad
Rich Fernandez
Elissa Goldstein
Wallace Smith

WOODBIDGE ACACEMY

Terri Ann Sullivan
Michael Sullivan
Bridget Hill

EAST BRUNSWICK CAMPUS

Michael Cappiello
Robert Feldman
Joseph Adochio
Kelly Nakielny
Kathleen Canning
Dana Gordon
Bradley Harris

PERTH AMBOY CAMPUS

Robert Fuller
Rhonda Baskerville
Karen Cretella
Patricia Forsman
Guy Johnson
Mike Perpente
Lee Resto

PISCATAWAY CAMPUS

Nicole Slade
Richard Heffers
Sonja Paprota
Kevin Williams
Erica De Los Santos
Peter Florczak
Elissa Goldstein
Sean Gorman
Rosemary Hoeler
Nicole Kelly
James Wiater

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

SUPERINTENDENT'S
REPORT CONT'DSAFETY AMBASSADOR RESEARCH PROJECT

The Superintendent would like to request that the Board of Education approve the participation of Middlesex County Vocational and Technical High Schools in the Safety Ambassador Research Project.

Students at the East Brunswick, Edison, Piscataway, and Woodbridge Campuses have been actively involved in Robert Wood Johnson's Safety Ambassador Program. Through this program, teams of high school students are taught important safety topics. The high school students develop lesson plans based on the safety knowledge learned and then deliver those lessons to first and second grade students at local elementary schools. The goal of this program is to raise awareness of and decrease childhood injuries and related risky behavior.

The Safety Ambassador Research Project is being conducted by Robert Wood Johnson University Hospital. The goal of the research study is to evaluate the effectiveness of the Safety Ambassador Program through a pre and post evaluation of safety knowledge and behaviors to be given to the participating high school students and to the elementary school students. Parents of the elementary school students will also be surveyed over a five year period on a voluntary basis.

NEW JERSEY DEPARTMENT OF EDUCATION SCHOOL SELF-ASSESSMENT FOR DETERMINING
GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT

The School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2018-2019 school year, which is a reporting requirement of the New Jersey State Department of Education is being presented to the Board of Education at this public meeting on September 11, 2019.

The New Jersey Department of Education requires every school to conduct a self-assessment in order to determine grades for each school under the Anti-Bullying Bill of Rights Act. Each of the district schools has complied with the requirement and the results of the self-assessment are presented at this meeting. These results reflect that all district schools are in compliance with the mandates of the Anti-Bullying Bill of Rights Act.

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SUPERINTENDENT'S
REPORT CONT'D

FIELD TRIPS – SCHOOL YEAR 2019-2020

The Superintendent is recommending that the following additional field trips be approved as presented below. These field trips have been added due to new opportunities available to our students.

Academy for Allied Health and Biomedical Sciences

Date: May 28, 2020

Senior Class Students and Chaperone(s)

Senior Trip/Pocono Valley

Pocono Mountains, PA

Edison Academy/Woodbridge Academy/East Brunswick/Perth Amboy/Piscataway

Date: September 26, 2019

Students and Instructor

Green School Conference

New York, NY

East Brunswick Campus

(No Cost to District)

Date: October 4, 2019

Students and Chaperones

Manufacturing Day

Somerset, NJ

Perth Amboy Campus

Date: October 7, 2019

Students and Chaperone(s)

J & J Girls' STEM Workshop

New Brunswick, NJ

East Brunswick/East Brunswick Career Development/Perth Amboy/Piscataway

(No Cost to District)

Date: November 12, 2019

Students and Instructor

F.W. Webb Garden State HVAC and Refrigeration Show

Piscataway, NJ

ANNUAL SAFETY ANALYSIS REPORT – 2018-2019

The Superintendent is reporting the results of the Annual Safety Analysis Report for 2018-2019. The report includes a ten year Career Major Accident History.

Sean McDonald, Director of Career and Technical Education, compiled the data and analysis.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

SUPERINTENDENT'S
REPORT CONT'D

END-OF-PROGRAM ASSESSMENT RESULTS 2018-2019

The Superintendent is reporting the results of the End-Of-Program Assessment for 2018-2019. This report includes district results, 3-year comparison, results by career major, and results by campus.

Sean McDonald, Director of Career and Technical Education, compiled the data and analysis.

OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN

The Superintendent is presenting the completed Occupational Safety and Health Program Plan, 2019 Edition for the Middlesex County Vocational and Technical Schools.

The Occupational Safety and Health Program Plan was prepared by Francis Cap, Director of Building and Grounds, and Sean McDonald, Director of Career & Technical Education.

COURSE OF STUDY OUTLINE – SCIENCE ELECTIVE

The Superintendent is presenting the Course of Study Outline for an elective course in Science offered at the Middlesex County Vocational and Technical High Schools:

Science Elective – Volume LI

This Integrated Science curriculum is aligned with the New Jersey Student Learning Standards in Science and is written in a format that matches the other academic subject areas.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

August 29, 2019

Academy/Woodbridge

August 26, 2019

East Brunswick Campus

August 19, 2019

Perth Amboy Campus

August 29, 2019

Piscataway Campus

August 28, 2019

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

SUPERINTENDENT'S REPORT - CONT'DDATES TO REMEMBER

October 10, 2019.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
November 1, 2019.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

Mr. Jones moved, seconded by Mrs. Engle that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

At this point 7:45 p.m. Mr. Jones left the meeting.

RESOLUTION A: APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS

RESOLVED that the Board of Education approve the appointment of the following personnel to the District's Federal Entitlement Programs for the 2019-20 school year:

<u>Name</u>	<u>Position</u>	<u>Funding Percentage</u>	<u>Program Contribution</u>	<u>Local Funding</u>	<u>Total Salary</u>
<u>No Child Left Behind – Consolidated Grant</u>					
Title I (Funding Period 7/1/19-6/30/20)					
Debora Brown	Teacher of Funded Project	66.67%	\$ 43,894	\$ 21,943	\$ 65,837
Jamie Wasco	Teacher of Funded Project	66.67%	\$ 38,627	\$ 19,310	\$ 57,937
Zenia DeLa Cruz	Teacher of Funded Project	50.00%	\$ 32,769	\$ 32,768	\$ 65,537
Shrouk Khalil	Teacher of Funded Project	50.00%	\$ 34,069	\$ 34,068	\$ 68,137
Jennifer Fernandes	Teacher of Funded Project	50.00%	\$ 29,469	\$ 29,468	\$ 58,937
Elif Hatipoglu	Teacher of Funded Project	50.00%	\$ 35,219	\$ 35,218	\$ 70,437
Julia Henry	Teacher of Funded Project	100.00%	\$ 54,137	\$ -	\$ 54,137
			\$268,184	\$172,775	\$440,959
<u>Individuals with Disabilities Education Act, Part B</u> (Funding Period 7/1/19-6/30/20)					
Donna Thompson	SN Teacher	100%	\$ 67,137	-	\$ 67,137
Melissa Gomez	SN Teacher	100%	\$ 65,837	-	\$ 65,837
Kristin Biri	Social Worker	100%	\$ 76,821	-	\$ 76,821
Erica DeLos Santos	Social Worker	100%	\$ 74,951	-	\$ 74,951
Debra Halpren	Social Worker	100%	\$ 73,021	-	\$ 73,021
Nicole Bennfatti	LDTTC	100%	\$ 74,951	-	\$ 74,951
			\$432,718	-	\$432,718
<u>Perkins Secondary</u> (Funding Period 7/1/2019-6/30/2020)					
Andy Greatorex	Teacher of Funded Project	100%	\$ 63,537	-	\$ 63,537

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION B: BOARD OF EDUCATION – FIRST READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education is presented with the first reading of the following policies in consideration for adoption/revision into Board Policy:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
1642	Earned Sick Leave Law	New
3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
3218	Use, Possession, or Distribution of Substances	Revised
4218	Use, Possession, or Distribution of Substances	Revised
5517	School District Issued Student Identification Cards	Revised
6112	Reimbursement of Federal and Other Grant Expenditures	Revised
7440	School District Security	Revised
8630	Bus Driver/Bus Aide Responsibility	Revised
9210	Parent Organization	Revised
9400	Media Relations	Revised

BE IT RESOLVED that the Board of Education approve the first reading of the above policies and prepare them for the second reading.

RESOLUTION C: SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES – ANTI-BULLYING BILL OF RIGHTS ACT

WHEREAS, the State Department of Education has required the District to complete a School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act; and

WHEREAS, the District has completed the assessment on-line including a Statement of Assurances.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the completed School Self-Assessment for Determining Grades and its submission to the New Jersey State Department of Education.

C. Mrs. Engel moved, seconded by Mr. Mullen that the Board approve Resolutions A through C.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION D: ZANZALARI WAY AND ROADWAY #2 NON-EXCLUSIVE EASEMENT AGREEMENT
RIVENDELL MEADOWS URBAN RENEWAL LLC

WHEREAS, the Middlesex County Vocational and Technical Schools approved the sale of two (2) non-exclusive easements to Rivendell Meadows Urban Renewal LLC; and

WHEREAS, both parties prepared and reviewed the Non-Exclusive Easement Agreements in connection with the sale.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and execute the Easement Agreements for Zanzalari Way and Roadway #2 with Rivendell Meadows Urban Renewal LLC.

Ms. Czarneski moved, seconded by Mrs. Engel that the Board approve Resolution D.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION E: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Re-Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Meat Slicer	Hobart	EB001935
1	25 Ton Shop Press	Hein-Werner	NA
1	Commercial Kitchen Grill	MagiKitch'n	NA
1	Hot Plate Food Warmer	Vollrath	NA
1	Wing Draft Inducer	WDI Co.	NA

Re-Auction: Piscataway Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Brake/Drum Lathe	Kwik-Way	PI001600
1	A.C. 134a Refrigerant Recycling System	Ford Rotunda	NA
1	A.C. 134a Refrigerant Recycling System	Ford Rotunda	NA
1	A.C. Charging Station	Motorcraft	NA

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

SALES OF SURPLUS PROPERTY - CONTINUED

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

RESOLUTION F: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2019-20 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$75,000	Architect Serv., Gen. Admin. 11-000-230-334

RESOLUTION G: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION H: UNEMPLOYMENT COST CONTROL SERVICES
RENAISSANCE UNEMPLOYMENT INSURANCE CONSULTANTS, INC.

RESOLVED that the Board of Education approve the reappointment of Renaissance Unemployment Insurance Consultants, Inc. to provide Unemployment Cost Control Services commencing October 1, 2019 and ending September 30, 2020 at a fee of \$1,260.00 per year.

RESOLUTION I: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	1	Vizo 82" LED Monitors w/bracket	\$ 3,961.46
ESCNJ 18/19-03	1	Audio Systems including speakers, extenders, amplifiers, and switches	\$ 1,210.82
ESCNJ 18/19-03	1	Meraki Wireless Router w/License	\$ 1,004.03
ESCNJ 18/19-03	2	APC Smart Universal Power Supply w/extra Batteries	\$ 2,685.99
ESCNJ 18/19-03	20	Power Adapters	\$ 1,027.00
ESCNJ 18/19-03	24	HDMI Cables	\$ 730.20
Total:			\$10,619.50

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$10,619.50 the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION J: PURCHASE OF AUTOMOTIVE SUPPLIES – SNAP-ON INDUSTRIAL

A proposal for automotive supplies was solicited and received from Snap-On Industrial under the Bergen County Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
Piscataway	(2) Comprehensive Automotive Tool Kits	\$12,897.68
Piscataway	(1) DTAL Elite Battery Tester	\$ 2,999.99
Total:		\$15,897.67

RESOLVED that the Board of Education award the purchase of automotive supplies to Snap-On Industrial for \$15,897.67 under the Bergen County Cooperative Purchasing Agreement 656-18.

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION K: PURCHASE OF SCHOOL BUS – H.A. DEHART & SONS, INC.

A proposal for a school bus was solicited and received from H.A. DeHart & Sons, Inc. under the Hunterdon County Educational Service Commission Cooperative Purchasing Contract, as follows:

<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
1	2021 54 Passenger Thomas School Bus, as specified	\$107,253.50

RESOLVED that the Board of Education award the purchase of a school bus to H.A. DeHart & Sons, Inc. for \$107,253.50 under the Hunterdon County Educational Service Commission Cooperative Purchasing Agreement #17-01B.

RESOLUTION L: KITCHEN HOOD REPLACEMENT
EAST BRUNSWICK CAMPUS FOOD SERVICES PROGRAM

Sealed bids were received September 5, 2019 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for kitchen hood replacement at the East Brunswick Campus, as follows:

	<u>Base Bid</u>
Chappelle Mechanical	\$121,500
EACM Corp.	\$ 157,500
Thassian Mechanical Contracting Inc.	\$ 141,000

RESOLVED that the Board of Education award kitchen hood replacement base bid at the East Brunswick Campus to Chappelle Mechanical for a total of \$121,500 on the basis of lowest responsible bidder.

RESOLUTION M: CHANGE ORDER NO. GC-03 - TRI FORM CONSTRUCTION INC.
SCIENCE LAB RENOVATIONS – PISCATAWAY CAMPUS –
PROJECT #3150-065-19-1000

RESOLVED that the Board of Education approve Change Order No. GC-03, Tri Form Construction Inc., Project #3150-065-19-1000, as follows:

<u>No. GC-03</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance to repair electrical conduit damaged during the demolition. Total cost is \$5,270.57. The remaining balance in the general repair allowance is \$786.05.	-0-

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION N: CHANGE ORDER NO. GC-01 – JDS INDUSTRIAL ROOFING CONTRACTORS
ROOF REPLACEMENTS–PISCATAWAY CAMPUS – PROJECT #3150-065-19-1000

RESOLVED that the Board of Education approve Change Order No. GC-01, JDS Industrial Roofing Contractors, Project #3150-065-19-1000, as follows:

<u>No. GC-01</u>	<u>Contract Amount Change</u>
Authorize an increase in contract to replace damaged steel wall roof panels in an adjacent roofing area. Total cost is \$102,500. The contract will increase by \$102,500.	\$102,500

RESOLUTION O: ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION
ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT FY20

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey State Department of Education, as follow:

<u>Project Title</u>	<u>Amount</u>
Elementary and Secondary Education Act Grant	
Title I – Part A	\$510,241
Title I – Reallocated	\$ 18,143
Title II – Part A	\$ 76,468
Title IV	<u>\$ 31,848</u>
Total:	\$636,700

Start: July 1, 2019
 End: June 30, 2020
 Contract No. NCLBCV-233150-20
 Project Manager: Eugene Catanzaro

RESOLUTION P: APPLICATION FOR FUNDS–NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE
DEVELOPMENT – NJ APPRENTICESHIP NETWORK COORDINATOR PROGRAM FY 2020

RESOLVED that the Board of Education approve application for funds from the New Jersey Department of Labor and Workforce Development, as follows:

<u>Project Title</u>	<u>Amount</u>
NJ Apprenticeship Network Coordinator Program	\$21,222

From: July 1, 2019
 To: June 30, 2020
 Project Manager: Dawn Lystad

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

RESOLUTION Q: APPLICATION FOR FUNDS – MIDDLESEX COUNTY CULTURAL ARTS -
MCVTS ARTS INTEGRATION 2020

RESOLVED that the Board of Education approve application for funds from the Middlesex County Cultural Arts, as follows:

<u>Project Title</u>	<u>Amount</u>
MCVTS Arts Integration 2020	\$13,500

From: January 1, 2020
To: June 30, 2020

Project Manager: Jeffrey Bicsko

Ms. Czarneski moved, seconded by Mrs. Engel that the Board approve Resolutions E through Q.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," Mrs. Engel abstain on Resolution M and the motion carried.

REPORT OF THE ATTORNEY

At this time Mr. Mullen recommended that the meeting go into closed session to discuss potential litigation. The minutes to remain confidential until the need for same no longer exists.

Mrs. Engel moved, seconded by Ms. Czarneski that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss potential litigation and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:51 p.m. to 8:17 p.m.

Ms. Czarneski moved, seconded by Mrs. Engel that the Board resume public session at 8:17 p.m.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 11, 2019

OTHER MATTERS

None

There being no further business, Mrs. Engel moved, seconded by Ms. Czarneski that the Board adjourn the meeting at 8:18 p.m.

On a roll call vote, Ms. Czarneski, Mrs. Engel, and Mr. Mullen voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECTS

September 11, 2019

CAPITAL PROJECTS

Summer 2018

Piscataway Partial Roof and Mechanical Replacement/SSP/Owner – Barrett Roofs Inc. –Project remains in closeout at this time.

East Brunswick Media Center – Makers Space Alteration/SSP/Owner – Altec Building Systems – Project in closeout at this time.

Summer 2019

Piscataway Partial Roofing Replacement - SSP/Owner – JDS Roofing- Roof weathertight, mechanical reset of equipment complete. Progress payment No. 5 in the sum of \$97,984.43 agendized for consideration.

Piscataway Science Classroom Renovation Phase II - SSP/Owner- Tri-Form Construction –Progress payment No. 4 in the sum of \$25,897.00 and payment No. 5 in the sum of \$105,030.34 agendized for consideration. Change order No. 3 includes cost to reroute electrical conduit and wiring from existing panel to existing work tables in prep room adjacent to new labs in the sum of \$5,270.57, advanced for approval. This change order shall be applied against the general repair allowance resulting in no contract increase. T.C.O. should be in hand at the time of this meeting.

Piscataway Lot Reconstruction Phase II/SSP/Edwards/Owner-Paving Materials & Contracting, LLC. –Paving, striping, signage, and change order work complete. Progress Payment No. 4 in the sum of \$140,234.25 advanced for consideration. Project in punch list at this time.

East Brunswick Music Room/SSP/Owner-Santori Construction, Inc. – Contractor mobilized to site, installed temporary hallway doors and began demolition phase. Progress payment No. 1 in the sum of \$42,786.87 advanced for consideration.

Water Heater Replacement(s), P.A., K, E.B., SSP/Owner – Alternate project scope continues to be developed for evaluation at this time.

New Business

Piscataway/Storm Damage/Wall Panel Replacement/SSP/Owner – The Piscataway Campus sustained wind damage to approximately 800 square feet of Penthouse Wall Panel on the westerly side of the building on July 22, 2019. On July 23, 2019 we reported to our insurance carrier and asked SSP to develop a repair/replacement design for evaluation. The estimated cost of the repair/replacement was in the \$90,000 to \$130,000 range, with Bidding, Evaluation, Architectural, Attorney review and District resources being an Add to the estimate. As there is an existing roofing contractor onsite (JDS) and a repair/replacement proposal was generated based on the scope of work, evaluated and attachable to the existing contract as an “Add to Contract” in the value (\$102,500 provided) the District is advancing a recommendation to allow JDS to perform this restorative work under their contract. As it falls within the low range of the estimated cost, is time and weather sensitive, meets the purchasing requirements, accelerates the timing by several weeks, and we will ultimately be remunerated by our carrier to some extent, it may be warranted to undertake in this manner.

East Brunswick/CD/Kitchen Exhaust Partial Replacement/SSP/Owner Bids were received on September 5, 2019 for this project. Six (6) prospective bidders secured bid packages with Three (3) responding. Based on the tabulation, apparent low bidder was Chappelle Mechanical, Inc., 105 Flemington Street, Piscataway, New Jersey at \$121,500.00, Thassian Mechanical Contracting, Inc., State Route 36, Belford, New Jersey at \$141,000.00 and EACM Corp., Ocean Ave, Sea Bright, New Jersey at 157,500.00. After Architectural and Attorney review recommend award to Chappelle at \$121,500.00

Other District Projects

ESIP - Johnson Controls International SSP/Owner – Chappelle completed Heat Pump replacement having set and piped all units. Electrical interconnections, testing and balancing are open items at this time.

ESIP Phase II- Honeywell International, SSP/Owner – Next project meeting set for September 25, 2019 to finalize project reach and scope.

Piscataway Campus- Roadway/Owner/Attorney Report

SSP ARCHITECTURAL GROUP – Mr. Adam Finkle, AIA

Applicant: 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex
Application: ESEA Consolidated - 00-
Cycle: Original Application

Project Period: 7/1/2019 - 9/30/2020

Application Sections
 ESEA Consolidated ▾

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Budget Summary

[Instructions](#)

The application has been approved. No more updates will be saved for the application.

Function / Object	Title I-A	Title I Reallocated	Title I SIA Part A	Title II-A	Title III	Title III Immigrant	Title IV Part A	Title V RLIS
100	Instruction							
100-100	\$344,724		\$0		\$0	\$0		\$0
100-300		\$18,143	\$0		\$0	\$0		\$0
100-500			\$0		\$0	\$0		\$0
100-600	\$12,750		\$0		\$0	\$0	\$14,332	\$0
100-800			\$0		\$0	\$0		\$0
200	Support Services							
200-100	\$9,840		\$0	\$15,000	\$0	\$0		\$0
200-200	\$100,408		\$0	\$1,148	\$0	\$0		\$0
200-300	\$819		\$0	\$60,320	\$0	\$0	\$17,516	\$0
200-400			\$0		\$0	\$0		\$0
200-500	\$40,000		\$0		\$0	\$0		\$0
200-600	\$1,700		\$0		\$0	\$0		\$0
200-800			\$0		\$0	\$0		\$0
200-860			\$0		\$0	\$0		\$0
400	Fac. Acq. and Construction Ser.							
400-720			\$0		\$0	\$0		\$0
400-731			\$0		\$0	\$0		\$0
400-732			\$0		\$0	\$0		\$0
520	Schoolwide							
520-930			\$0		\$0	\$0		\$0
PGM ADM	Program Administration							
PGM ADM			\$0		\$0	\$0		\$0
Total Budgeted	\$510,241	\$18,143	\$0	\$76,468	\$0	\$0	\$31,848	\$0
Total Available	\$510,241	\$18,143	\$0	\$76,468	\$1,920	\$0	\$31,848	\$0
Amount Remaining	\$0	\$0	\$0	\$0	\$1,920	\$0	\$0	\$0