

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 13, 2019

The annual organization meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, November 13, 2019 at the East Brunswick School.

On roll call, the following members were present:
Mr. Anderson, Ms. Czarneski, Mrs. Engel, Mr. Jones, and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Knehr, Board Secretary/Business Administrator;
Mr. Johnson, Director of Personnel; and
Mr. Holub, Acting Board Attorney

Mr. Knehr temporarily chaired the meeting for the election of Board President.

Mr. Knehr presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed September 16, 2019 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

ELECTION OF OFFICERS

Mr. Knehr called for nominations for the Office of President:

Mr. Mullen nominated himself.

Ms. Czarneski nominated Mr. Jones.

Having no more nominations Mr. Knehr closed the nomination period and moved to a vote for each candidate in the order they were received.

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Election of Officers – Continued

Mr. Knehr recorded a roll call vote for Mr. Mullen as follows:

| | |
|---------------|-----|
| Mr. Mullen | Yes |
| Mr. Anderson | No |
| Ms. Czarneski | No |
| Mrs. Engel | Yes |
| Mr. Jones | No |

Mr. Knehr recorded a roll call vote for Mr. Jones as follows:

| | |
|---------------|-----|
| Mr. Mullen | No |
| Mr. Anderson | Yes |
| Ms. Czarneski | Yes |
| Mrs. Engel | No |
| Mr. Jones | Yes |

With a three (3) vote majority of the Board, Mr. Jones was elected President of the Board of Education.

At this time Mr. Jones, as President, assumed the Chair of the meeting and made some brief comments thanking the Board for their support.

Mr. Jones called for nominations for the Office of Vice President.

Mr. Anderson nominated Ms. Czarneski.

Mr. Mullen nominated Mrs. Engel to which Mrs. Engel immediately declined.

Having no more nominations Mr. Jones closed the nomination period and moved to a vote for Ms. Czarneski.

Mr. Knehr recorded a roll call vote for Ms. Czarneski as follows:

| | |
|---------------|-----|
| Mr. Mullen | Yes |
| Mr. Anderson | Yes |
| Ms. Czarneski | Yes |
| Mrs. Engel | No |
| Mr. Jones | Yes |

With a four (4) vote majority of the Board, Ms. Czarneski was elected Vice President of the Board of Education

At this time Mr. Mullen left the meeting.

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RESOLUTION: SIGNATORY FOR BOARD

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education of the Middlesex County Vocational Schools authorize the President of the Board, and in the absence of the President, the Vice President of the Board, to sign all necessary Instruments on behalf of the Board.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION: REAFFIRMATION OF POLICIES AND PROCEDURES

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that all existing Board of Education policies and procedures be reaffirmed until otherwise changed or amended by subsequent action of the Board of Education.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION: REAFFIRMATION OF CURRICULA AND COURSE OF STUDY OUTLINES

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education approve reaffirmation of Middlesex County Vocational and Technical High Schools existing curricula and the most recent editions of all Middlesex County Vocational and Technical High Schools Course of Study Outlines.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

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RESOLUTION: DESIGNATION OF BANKS

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education approve the designation of the following banks as depositories for the Board of Education Middlesex County Vocational Schools' funds:

TD Bank

Wells Fargo Bank

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION: SIGNATORIES FOR WARRANTS

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education of the Middlesex County Vocational Schools authorize the following warrant signatories for Board operations:

Operating Account

Board President

Superintendent

Business Administrator

Treasurer

Payroll Account

Treasurer

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION: DESIGNATION OF 403B PLAN PROVIDERS

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education approve the designation of the following 403b plan providers in conjunction with the Employee 403b Plan administered by the District:

Valic

AXA Equitable

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 13, 2019

RESOLUTION: SCHEDULED PUBLIC MEETINGS
DECEMBER 11, 2019 THROUGH NOVEMBER 10, 2020

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education approve the following scheduled public meetings of the Middlesex County Vocational School Board of Education for the period December 11, 2019 through November 10, 2020.

2019

December 11 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

2020

January 8 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

February 12 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

March 11 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

April 8 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

May 13 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

June 17 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

July 15 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

August 12 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

September 9 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

October 14 Monthly Meeting Wednesday 7:00 p.m. East Brunswick School

November 10 **Organization Meeting** Tuesday 7:00 p.m. East Brunswick School

November 10 Monthly Meeting Tuesday 7:15 p.m. East Brunswick School

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE ORGANIZATION MEETING HELD NOVEMBER 13, 2019

RESOLUTION: OFFICIAL NEWSPAPERS

Ms. Czarneski moved, seconded by Mr. Jones the following resolution:

RESOLVED that the Board of Education approve the Home News Tribune and the Courier News as official newspapers for public advertising of the Board of Education.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION: BOARD OF SCHOOL ESTIMATE MEMBERS

Mr. Jones moved, seconded by Ms. Czarneski the following resolution:

RESOLVED that Mr. Jones and Ms. Czarneski be appointed to serve as Board of Education members of the Middlesex County Vocational School Board of School Estimate for the year November 1, 2019 to October 31, 2020.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION APPOINTED

Ms. Czarneski moved, seconded by Mr. Jones that Mr. Jones be appointed Middlesex County Vocational Schools District Delegate to the New Jersey School Boards Association for the year November 1, 2019 through October 31, 2020 and that Mrs. Engel be appointed alternate Delegate.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

DELEGATE TO MIDDLESEX COUNTY SCHOOL BOARDS ASSOCIATION APPOINTED

Mr. Anderson moved, seconded by Mr. Jones that Ms. Czarneski be appointed Middlesex County Vocational Schools District Delegate to the Middlesex County School Boards Association for the year November 1, 2019 through October 31, 2020, and that Mrs. Engel be appointed Alternate Delegate.

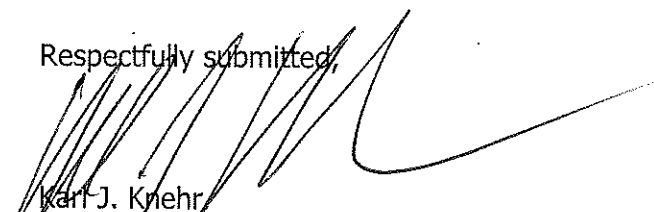
On a roll call vote, Mr. Anderson, Ms. Czarneski, Mrs. Engel, and Mr. Jones voted "aye," and the motion carried unanimously.

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COMMITTEES

Committee appointments were held for the December 11, 2019 Board Meeting.

There being no further business, a motion was made by Mr. Jones and seconded by Mr. Anderson to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 7:14 p.m.

Respectfully submitted,

Karl J. Knehr
Board Secretary