

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 13, 2019

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:15 p.m., Wednesday, November 13, 2019 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Holub, Acting Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed September 16, 2019 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Anderson that the minutes of the Regular Public meeting of October 16, 2019 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Mr. Anderson moved, seconded by Ms. Czarneski that the minutes of the Closed Session of October 16, 2019 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel, voted "aye," and the motion carried unanimously.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Ms. Czarneski moved, seconded by Mr. Anderson that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Jones that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of September 30, 2019 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

October 31, 2019	\$1,178,720.67
November 15, 2019	\$1,224,258.17

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$3,203,024.88 were presented for payment. Ms. Czarneski moved, seconded by Mr. Anderson that these bills be approved for payment.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," Mrs. Engel abstained on and Seickel and Son and Tri Form Construction and the motion carried.

BUILDING AND GROUNDS COMMITTEE REPORT

Director of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2019-2020

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Deborah Krause	Director of Instruction Central Office	Resignation from the position of Director of Instruction at the Central Office effective January 1, 2020. She plans to retire.
Lois Pavlik	Bookkeeper Central Office	Resignation from the position of Bookkeeper at the Central Office effective January 1, 2020. She plans to retire.
Katherine Blades	School Psychologist Piscataway Campus	Resignation from the position of School Psychologist at the Piscataway Campus effective December 30, 2019.
Kaela Malka	School Psychologist East Brunswick Career Development	Resignation from the position of School Psychologist at the East Brunswick School of Career Development effective December 30, 2019.
Brandon Rickert	Teacher of Mathematics East Brunswick Campus	Resignation from the position of Teacher of Mathematics at the East Brunswick Campus effective October 22, 2019.
Maria Star-Zumpano	Teacher of Students with Disabilities & Mathematics (Temporary) East Brunswick School of Career Development	Appointment to the position of Teacher of Students with Disabilities & Mathematics (Temporary) at the East Brunswick School of Career Development effective November 26, 2019 through December 15, 2019 at the prorated salary of \$56,937, Step B-3-6.

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SUPERINTENDENT'S  
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PERSONNEL

TITLE I SCHOOL YEAR PROGRAMS AND INSTRUCTORS – 2019-2020 – Perth Amboy

The Superintendent is recommending approval of the programs and instructors as indicated below to provide academic support for Title 1 students during the 2019-2020 school year at Perth Amboy. These positions are part-time hourly positions and compensation is the rate of pay \$40 per hour. The salaries will be funded through Title I funds.

The Extended Day Academic Support Enrichment Program will be available for at-risk students at the Perth Amboy Campus from November 2019 through June 2020 on Mondays through Fridays.

The College and Career Readiness Extended Day Enrichment Program at the Perth Amboy Campus will be available November 2019 through June 2020 on Mondays through Fridays.

The Saturday Academic Enrichment Program at the Perth Amboy Campus will be available for at-risk students from November 2019 through June 2020.

The Teacher Leader for Parental Involvement Meetings at the Perth Amboy Campus will be held from September 2019-June 2020. The dates and times are to be determined.

PERTH AMBOY CAMPUS

After School Academic Support Enrichment

Lisa Barthelme - ELA Teacher  
Michele Pearl - ELA Teacher  
Jamie Wasco - ELA Teacher  
Debora Brown - Math Teacher  
Christopher Morley - Math Teacher  
Carl Jordan - Math Teacher

College and Career Readiness After School Enrichment

Jeffery Vella - Science Teacher  
James Luginsland - Science Teacher  
Zachary Stout - Social Studies Teacher  
Frank Paprota - Social Studies Teacher  
Paul Bretzger - CTE Teacher  
Joseph Coyle - CTE Teacher  
Debra Haghghat - CTE Teacher  
Bryan Hickman - CTE Teacher  
Stephen Moir - CTE Teacher  
Michael Perpente - CTE Teacher  
James Rand - CTE Teacher  
Edward White - CTE Teacher  
Patricia Forsman - Media Specialist  
Luis Garcia - Spanish  
Bridget Hill - SAC

Saturday Academic Enrichment

Lisa Barthelme - ELA Teacher  
Michele Pearl - ELA Teacher  
Debra Brown - Math Teacher  
Christopher Morley - Math Teacher  
Patricia Forsman - Staff Person on Duty  
Bridget Hill - Staff Person on Duty  
Guy Johnson - Staff Person on Duty  
Katie Elko - Staff Person on Duty

Teacher Leader for Parental Involvement Meetings

Jamie Wasco

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PERSONNEL

TITLE I SCHOOL YEAR PROGRAMS AND INSTRUCTORS – 2019-2020 – PISCATAWAY

The Superintendent is recommending approval of the programs and instructors as indicated below to provide academic support for Title 1 students during the 2019-2020 school year at Piscataway Campus. These positions are part-time hourly positions and compensation is the rate of pay \$40 per hour. The salaries will be funded through Title I funds.

The Extended Day Academic Support Enrichment Program will be available for at-risk students at the Piscataway Campus from November 2019 through June 2020 on Mondays through Fridays.

The College and Career Readiness Extended Day Enrichment Program at the Piscataway Campus will be available November 2019 through June 2020 on Mondays through Fridays.

The Saturday Academic Enrichment Program at the Piscataway Campus will be available for at-risk students from November 2019 through June 2020.

The Teacher Leader for Parental Involvement Meetings at the Piscataway Campus will be held from November 2019 through June 2020.

The Extended Day Social / Emotional Learning Program will be available for at-risk students at the Piscataway Campus from November 2019 through June 2020 on Mondays through Fridays.

PISCATAWAY CAMPUS

After School Academic Support Enrichment

- David McNamara -ELA Teacher
- Rachel T. Henderson -ELA Teacher
- Angela Goydish -ELA Teacher
- Michelle Jarosiewicz -Math Teacher
- Pegeen Dombrowsky -Math Teacher

College and Career Readiness After School Enrichment

- Melinda Brzozowski -Math / History Teacher
- Rachel Adams -Science Teacher
- Samantha Becerra -History Teacher
- Melissa Gomez -Science Teacher

Saturday Academic Social / Emotional Learning

- David McNamara -ELA Teacher
- Rachel T. Henderson -ELA Teacher
- Debra Brown -Math Teacher
- Kathleen Book -Physical Education Teacher
- Mark Mastrolia -Staff Person on Duty

Teacher Leader for Parental Involvement Meetings

- Erica DeLosSantos
- Amy Lombardo
- Brent Landers

After School Social/Emotional Learning

- Melinda Brzozowski
- Evelyn Schwenck
- Gargyee Roy
- David McNamara
- Rachel T. Henderson

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PERSONNEL

BASKETBALL SITE SUPERVISORS/CLOCK OPERATORS – 2019-2020

The Superintendent is recommending that the individuals listed below be approved for the winter sports as both site supervisors and basketball clock operators for the 2019-2020 season at their respective campus at the rate of \$60 for one game and \$85 for two games as a site supervisor and \$35 per game as a clock operator.

East Brunswick Campus

Joseph Adochio  
Andrew Bohackyj  
Kathleen Canning  
Connor Gillis  
Mark Mastrolia  
Brian Piech  
Todd Sak  
David Williams

Perth Amboy Campus

Brian Hickman  
Stephen Moir  
Frank Paprota  
Michael Perpente  
James Rand  
Edward White  
Nikki Karas

Piscataway Campus

Justin Bertolozzi  
Kathleen Book  
James Fox  
Rachel Henderson  
Tomaso Incognito  
Joseph Leonardis  
David McNamara

Woodbridge Campus

Geraldine Cuesta  
Katie Elko  
Lindsey Franklin  
Alexander Stiles  
Kathleen Wilhelmy  
Melanie Veilleux

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PERSONNEL

EMPLOYMENT OF JUNIOR VARSITY COACHES - 2019-2020

The Superintendent recommends the employment of the following individuals in the position of Junior Varsity Coaches for the 2019-2020 school year contingent upon the school's ability to field a Junior Varsity Team by the designated date. Compensation will be \$5,550 for coaches that field a Junior Varsity team in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Girls Basketball

Perth Amboy Campus

Nancy Barajas

(Pending Criminal History Review)

Girls Basketball

Woodbridge Campus

Gina Chiarello

EMPLOYMENT OF AUDITORIUM MANAGERS – EAST BRUNSWICK CAMPUS – 2019-2020

The Superintendent recommends the employment of the following instructors as part-time auditorium managers at the East Brunswick campus during the 2019-2020 school year. Responsibilities include schedule/manage/implement the technical requirements for all auditorium/black box events and manage technical resources of the auditorium/black box. Compensation will be at the hourly rate of \$40.

Louis Libitz – Digital Film Instructor

Lea Anello – Arts Technology Instructor

Cleo Mack – Dance Instructor

Andy Greatorex – Music Performing Arts Technology Instructor

Brian Homer – Theatre Instructor

Mary Gragen (Pending Criminal History Review)

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS – 2019-2020

The Superintendent recommends the employment of the following as substitute teachers for the 2019-2020 school year at a per diem rate of \$100.

Nancy Barajas

(Pending Criminal History Review)

Gina Chiarello



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PERSONNEL

LATERAL MOVE ON THE 2019-2020 SALARY GUIDE – MS. RUBIN

The Superintendent recommends the approval of a lateral move on the teachers' salary guide for the 2019-2020 school year for the following staff member:

Sarah Rubin, Teacher of Mathematics at East Brunswick School of Career Development, has earned her Master's Degree. If approved, Ms. Rubin will move from Step C-3-11, \$69,437 to Step D-3-11, \$70,437 retroactive to September 1, 2019.

LEAVE OF ABSENCE – UNPAID MATERNITY – 2019-2020 – MS. NAIKELIS - REVISED

The Superintendent is recommending approval of revising a previously board approved unpaid maternity leave of absence for Jurgita Naikelis, Teacher of Mathematics at the East Brunswick School of Career Development as follows per medical documentation received in my office:

From: October 15, 2019 through November 25, 2019  
To: November 26, 2019 through December 15, 2019

LEAVE OF ABSENCE – UNPAID MATERNITY – 2019-2020 – MS. TREADWELL - REVISED

The Superintendent is recommending approval of revising a previously board approved unpaid maternity leave of absence for Jacqueline Treadwell, Media Specialist at the East Brunswick Campus as follows per medical documentation received in my office:

From: January 2, 2020 through June 23, 2020  
To: January 2, 2020 through June 30, 2020

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

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MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred since the last Board of Education Meeting. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy of Allied Health and Biomedical Sciences

- The first Wellness Day of the school year was held on October 11<sup>th</sup>. Students signed up for flag football, yoga, walking, games, outdoor giant Jenga and Connect 4, meditation, art projects, and guest speakers. Dr. Djeng, a pediatric dental surgeon spoke to a packed house about the day-to-day activities associated with his career, and Dr. Mehta, director of residents at St. Peter's Hospital, spoke to a standing-room-only crowd of students about medical school and beyond. The workshops and activities were all a success.
- Fifteen students and Ms. Wilhelmy, Project Lead the Way ninth- and 10<sup>th</sup> grade teacher, attended a women in STEM day at Johnson and Johnson on October 7<sup>th</sup>.
- Senior portrait day was October 28<sup>th</sup>. Ms. Wilhelmy, yearbook advisor, organized and supervised the proceedings in the new Collaboration Space.
- The first Club Day for 2019-2020 was held on October 25<sup>th</sup>. This year the students have proposed and found an advisor for the following clubs: Drama, Art, Videogaming, Sports, Environmental Protection, Science for Fun, Crafts, Knitting and Crocheting, Photography, Mental Health Awareness, LGBTQ/GSA, Dance, Chess, Movie Critic, and Literature Circles.
- Total Registration was set up to register students for AP exams and RegiSmart for the registration and fee collection for the Rutgers courses.
- Six Woodbridge Academy seniors received acceptance letters for the Questbridge Scholarship. In 2019, out of 14,926 applications, 5,842 students were selected as National College Match Finalists. Finalists exhibit high academic achievement and qualify financially.
- Students enjoyed our RESPECT paper chain linking activities and discovering we are more alike than different during team time on October 10<sup>th</sup>. The first spirit points of the year went to the seniors for winning the Respect Week door-decorating contest. The doors were judged by members of the Woodbridge Township Police Department and Mr. Bilal. Also, the Woodbridge police judged the Career Choices Respect Week posters.
- The junior varsity soccer team is undefeated.

Academy for Science, Mathematics, and Engineering Technologies

- Great turnout for Parents' Night 2019. Thanks to teachers, support staff, the Academy Foundation and peer mentors for making the night great.
- Academy senior Urmi Jani participated in the Girl Up WiSci STEAM Camp in Pristina, Kosovo, for two weeks this past summer. Urmi coded drones with Python, controlling autonomous vehicles and using NASA's program to view the unpredictability of forecasts due to climate change.
- Safety Ambassador training was held for students who will be teaching safety lessons this spring to first graders in Edison. Thank you to Robert Wood Johnson for maintaining this valuable program, and thanks, Ms. Simmons, for advising this excellent group.

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SUPERINTENDENT'S  
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MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

- Student pairs wore matching outfits for Twin Up Against Bullying, one of our Week of Respect events at the Middlesex County Academy.
- Seniors wrote out words of encouragement on post-its to place on the lockers of freshmen. Thank you, Mr. Fernandez, for coordinating this activity.
- Senior Students of the Month for October were Roshan Patel, Serena Zeng and Ryan Shah. Huge thank you to the Edison Rotary Club for holding these monthly breakfasts. Thank you to Ms. Simmons for coordinating the nomination and selection process.
- Congratulations to Paranjai Patil for being accepted into the prestigious New York Academy of Sciences Junior Academy. As a member of The Junior Academy, Paranjai will have the opportunity to collaborate with nearly 3,000 students from 94 countries on virtual challenges sponsored by industry-leading companies and hosted on the innovation platform Launchpad.
- Academy sophomores, currently studying revolutionary times with Mr. Price in U.S. History I, visited the Cornelius Low House and the East Jersey Old Town Village, where they learned about life in the mid-to-late 1700s. Students also learned about Middlesex County trades, products and farming.
- Nineteen school administrators from Zhejiang Province, China, visited the Middlesex County Academy through a Kean University 2019 China-U.S. STEM education program hosted by the New Jersey Center for Science, Technology and Mathematics (NJCSTM) to observe the planning and execution of a collaborative learning Process Oriented Guided Inquiry Learning (POGIL) lesson. Special thanks to Ms. McNulty for coordinating the entire visit and Ms. Macdonald for hosting our guests in her classroom as they experienced POGIL firsthand and were able to observe the lesson strategy performed with our students. In the afternoon, the educational leaders had tea with the principal and were able to ask more about the school and education systems in the U.S.
- Congratulations to members of the Computer Science Club who worked on the invention of the FRAT Device, which authenticates the frame rate of traffic cameras. This group competed in the STEAM Tank Finals at the New Jersey School Boards Association's Workshop Conference. Our ECET teacher, Mr. Enzo Paterno, led the group and Detective Brandon Epstein of the Middlesex County Prosecutor's Office, who contacted us initially to develop the device for use in court cases involving traffic issues, were also in attendance.
- Academy seniors toured Rutgers Honors College to learn about programs, facilities and their separate housing. They saw a few rooms and even ran into some 2018 and 2019 alumni.

East Brunswick Campus

- Leanna Pede, grade 12, was selected as a News12 New Jersey's Scholar Athlete. She was interviewed and video recorded at the East Brunswick campus by a New12 reporter.
- Tije Velez, a special FX makeup artist, visited our Digital Film program to deliver a workshop on makeup related to Halloween.
- On October 17<sup>th</sup>, a delegation of industry representatives from China toured the East Brunswick Campus. They visited the classrooms of six career majors and heard presentations by instructors, students, and members of the school's administration.

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MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

- Discover Middlesex County released a commercial spot and website showcasing the arts education we deliver at the East Brunswick Campus. This was in conjunction with their ad campaign "Where Arts and Culture Become Reality".
- Mr. Libitz, Digital Film instructor, and his former students Isaiah Gomez and Amanda Clark were invited to participate in this year's New Jersey School Boards Association conference. Their films were showcased and the students and teacher were invited to take part in a question-and-answer panel.
- Mr. Mercadante, instructor for the Pre-Engineering and Advanced Manufacturing program, Mr. Grotorex, instructor for the Music Performance and Technology program, and their students participated in a field trip to the Martin Guitar Factory in Pennsylvania. Hands-on workshops and manufacturing trends were presented to the students and teachers.
- Ms. Sobolewski, instructor for the Graphic Design program, and her students participated in a field trip to the Cooper Hewitt Museum in New York City. Students explored collections of historical and contemporary design.
- On October 7<sup>th</sup>, a financial aid and college loans workshop was presented to parents and students in the East Brunswick Campus auditorium. Ms. Cipperly, Ms. Canning, and Ms. Lalevee, our school counselors, made this night a huge success.

East Brunswick School of Career Development

- Dr. Menell and Ms. Thomas-Floyd coordinated a trip for 40 students to the Philadelphia historical sites. Along with the chaperoning assistance of Mr. Yurkiw, they gave their students an incredible expeditionary learning experience.
- The East Brunswick Career Development dry cleaning class and the South River Board of Health are teaming up to run a winter coat drive. There will be drop-off points for coats in different areas of East Brunswick and South River. The coats will be delivered to Mr. Grimaldi in the dry-cleaning shop; they will be cleaned and picked up once again by Shari Mannano from the South River Board of Health. We have been working with Ms. Mannano on this project for the past six years. Anyone with old or unwanted coats are more than welcome to contribute.
- David Flood, a motivational speaker, spoke to our ninth and tenth grade students during the Week of Respect. His message was to try to understand what other people might be going through and to have compassion for others. Part of his message was to say thank you to an adult in the building and to never let anyone eat lunch alone.
- Mr. Wiseman's Building Services classes have been working diligently on the beautification of one of our courtyards on the East Brunswick Campus. The courtyard has been mostly completed, but there are finishing touches and maintenance still to be done.
- Freshman Cross Country runner Isabella Marques was a top-25 medalist in the NJTAC cross-country race at Branch Brook Park on October 21<sup>st</sup>.

Perth Amboy Campus

- The Perth Amboy Campus had inspirational speaker Gabe Hurley, who was severely disabled in a car accident from a distracted driver, speak to our students about the dangers of distracted driving and how he has persevered through this difficult time in his life. He also spoke to the students about treating disabled people with respect.

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### SUPERINTENDENT'S REPORT CONT'D

#### MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

- The Perth Amboy Campus had an informational speaker, Nikki Francis from Wellspring, talk with our students about drug and alcohol awareness and the dangers of vaping.
- The Interact Club created a Respect Tree, which is on display in our hallway. Students wrote their interpretation of "respect" on each leaf.
- The Perth Amboy Campus sent 15 students to the Woman and Girls STEM Career Success Workshop sponsored by Johnson and Johnson in New Brunswick. Students attended various workshops during the day and heard from several speakers about how to become successful in a STEM work environment.
- The Perth Amboy Campus had a 2019 graduate, Rafael Miranda, featured in a Council of County Vocational Schools promotional video highlighting our Automotive Technology program and its connections with local car dealer Ray Catena Jaguar and Land Rover.
- Assistant Middlesex County Prosecutor Linda Estremera talked with Perth Amboy Campus students about violence and vandalism and their impact on the community.

#### Piscataway Campus

- Ms. Lucas's Health Career students successfully completed their CPR certification with a 100% pass rate.
- Mr. Leahy's Building Maintenance students have been busy learning how to install patio pavers, a new skill, thanks to their new instructional area outside.
- Jonathan Applewhite, a student in Mr. Araujo's Global Logistics and Supply Chain Management class, was recognized by the New Jersey YMCA State Alliance. Jonathan has been volunteering at the Raritan Bay YMCA, working in various programs and services. His motto is "wake up and be awesome. I am always providing service with a smile." He has led many campaigns collecting for kids and families in need. A few events he has led are: Summer Cereal Campaign for Kids on summer break, and Teens for Jeans, where 431 pairs of jeans were collected for teens in shelters.
- On October 3<sup>rd</sup>, Ms. Goldstein and the Safety Ambassadors attended the welcome safety summit at The Imperia in Somerset. The students received an introduction to the safety program and discussed the plans for the year ahead.
- On October 7-11, Ms. Goldstein coordinated events/tasks for the Week of Respect. Students wrote on cards about who they respect and why. The cards are displayed on the windows outside of her office for all to see and read. Ms. Roy's Graphic Design shop made posters about respect, which are also displayed in the hallway. During the daily announcements, the anti-bullying pledge and quotes on respect were read over the loud speaker.
- On October 21-25, Ms. Goldstein coordinated Violence Awareness Week. During daily announcements, quotes against violence were read over the loudspeaker. Spirit days were done by coordinating a specific color, team, and favorite superhero shirt to be worn by students and staff. Two presentations were held during this week: Gabe Hurley provided a presentation on motivation and never giving up, and the Middlesex County Sheriff's Department presented on cyber-bullying and social media.

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SUPERINTENDENT'S  
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OPEN HOUSES

The Superintendent is reporting the following open houses in the district:

ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES

Terri Ann Sullivan, principal at our Woodbridge Academy, reported that on Saturday, October 19, 2019 more than 800 eager guests attended their open house to learn about the school and to see if this would be the correct choice for their child's high school career. Principal Sullivan oversaw the day with a presentation and overview of the school in the gymnasium. Guidance Counselors Lisa Ferrier and Katie Elko gave group information sessions, while students gave tours of the building and led Q & A sessions in various labs and classrooms.

ACADEMY FOR SCIENCE, MATHEMATICS AND ENGINEERING TECHNOLOGIES

On Saturday, October 19, 2019, in addition to the Principal, John Jeffries, who oversaw the entire program and gave a presentation, Assistant Principal Amro Mosaad, Guidance Counselor Richard Fernandez and senior engineering students also gave presentations to the many prospective students, parents, and visitors who eagerly attended. Peer mentors led tour groups throughout the Academy building. Mr. Wallace Smith, Mr. Chris Price and Academy students/parents were available to coordinate parking, answer guest's questions and transport them from MCC's Crabel Hall to the Academy. Over 850 parents, students and visitors participated in the Open House activities and toured the Academy building.

EAST BRUNSWICK CAMPUS/PISCATAWAY CAMPUS

Also, our East Brunswick campus held an open house on Saturday, October 5, 2019 with approximately 190 guests and our Piscataway Campus' open house was on Saturday, October 19, 2019 with approximately 83 guests.

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GMC SOCCER AWARDS – SILVER DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) for the 2019 Soccer season.

BOYS SOCCER

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Arihant Gupta	Edison Academy	All Silver Division
Dhruv Misra	Edison Academy	All Silver Division
Sohum Pohane	Edison Academy	All Silver Division
Robert Gallardo-Diaz	East Brunswick	All Silver Division
Andrew Giron	East Brunswick	All Silver Division
Dennis Noon	East Brunswick	All Silver Division
Kaiwan Waters	East Brunswick	All Silver Division
Stanley Marczak	Perth Amboy	All Silver Division
Cesar Aguirre Perez	Piscataway	All Silver Division
Bruno Jimenez	Piscataway	All Silver Division
Jason Olmedo-Hernandez	Piscataway	All Silver Division
Daniel Scavino	Piscataway	All Silver Division
Ronaldo Valencia-Vasquez	Piscataway	All Silver Division
Brad Amoateng	Woodbridge Academy	All Silver Division
Shivam Patel	Woodbridge Academy	All Silver Division
Darshan Patel	Woodbridge Academy	All Silver Division

GMC Coach of the Year

Piscataway Campus – Michael O'Boyle

STUDENTS – COLLEGE COURSES

The Superintendent is pleased to report the number of students completing college course work during the 2018-2019 school year. Courses are taken during regular school hours, after school hours and during the summer. Last school year three hundred forty-two (342) students completed courses for college credit.

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SUPERINTENDENT'S  
REPORT CONT'D

STUDENTS – COLLEGE COURSES (Continued)

Academy at Edison

Forty-two (42) students at the Middlesex County Academy for Science, Mathematics and Engineering Technologies have completed extracurricular college level courses during 2018-19. Provided below is a list of the eighteen (18) different classes our students chose to attend:

Abnormal Psychology  
American Sign Language  
Analytical Geometry & Calculus III  
Calculus II  
Calculus III  
Differential Equations  
Financial Accounting  
Introduction to Business  
Introduction to Philosophy  
Introduction to Psychology  
Introduction to Sociology  
Light & Heat  
Modern Algebra  
Multivariable Calculus  
Principles of Economics  
Psychology of Persons with Disabilities  
Real Analysis  
World Geography

Academy at Woodbridge

One hundred ninety-one (191) students from our Academy for Allied Health and Biomedical Sciences completed the following courses offered by Middlesex County College, Rutgers University and Stevens Institute of Technology during the 2018-19 school year:

Anatomy & Physiology I  
Anatomy & Physiology II  
Dynamics of Health Care  
Introduction to Clinical Research  
Medical Interventions  
Medical Terminology  
Nutrition & the Lifespan  
Psychology  
Scientific Principles of Nutrition

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SUPERINTENDENT'S  
REPORT CONT'D

STUDENTS – COLLEGE COURSES (Continued)

East Brunswick Campus

At our East Brunswick Campus, twenty-six (26) students received college credit for course work completed during the 2018-19 school year. Provided below are the courses for college credit:

Analytical Geometry & Calculus I  
English Composition I  
Pre-Calculus

Perth Amboy Campus

At the Perth Amboy Campus, four (4) students received college credit for courses completed during the 2018-19 school year. Provided below is the list of college courses:

American Sign Language  
Criminal Justice 1  
Introductory Psychology  
Technical Graphics

Piscataway Campus

At our Piscataway Campus, seventy-nine (79) students earned college credit during the 2018-19 school year. Provided below are the nine (9) courses completed for college credit:

African American History  
English 121 Comp  
English 122 Comp  
Introduction to Art  
Introduction to Business  
Introduction to Psychology  
Pre-Calculus  
Public Speaking  
Student Success

PROFESSIONAL DEVELOPMENT INITIATIVES - SCHOOL YEAR 2019-2020

The Superintendent is reporting that our Technology Department will conduct training and provide end-user support during the 2019-2020 school year that focuses on the accuracy and consistency of data across multiple platforms, namely: Genesis, NJSmart, PearsonAccessNext and EdConnect. Google assistance and training will also be available for teachers and users as we are committed to and embrace technology-driven classrooms. As part of the dedication to being a Future Ready District, the Technology Department will continue to provide mobile hot spot technical support for participants of Jersey On, our affordable internet initiative. The department anticipates continued instruction for all new technology initiatives as well as full technical support on an as needed basis for district technology users via telephone, email, and our online work order system.

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SUPERINTENDENT'S  
REPORT CONT'D

STUDENT TRIP – WOODBRIDGE ACADEMY

The Superintendent is recommending that two students from the Academy for Allied Health and Biomedical Sciences be approved to present their award winning innovation presentation as follows:

Event: Annual Project Lead the Way Summit  
Student Names: Pratham Bhatt and Divit Endal  
Dates: January 31, 2020 - February 2, 2020  
Location: Anaheim, CA

There will be no cost to the Board of Education. The majority of the trip will be paid by Project Lead the Way. This trip will be chaperoned by Sean McDonald, Director of Career and Technical Education.

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL  
INTERNSHIP – JONATHAN SAGAR – 2019-2020

The Superintendent is recommending that Mr. Jonathan Sagar, a student at Monmouth University and Teacher of Mathematics at the East Brunswick School of Career Development, be approved to extend a previously approved administrative internship at the East Brunswick Campus. The internship would take place after work hours and will be completed by May 31, 2020.

Ms. Nicole Benfatti, Learning Disabilities Teacher Consultant, will supervise/oversee the internship.

VOLUNTEER BASKETBALL COACHES – 2019-2020

The Superintendent is recommending that the individuals as indicated below be approved as a volunteer basketball coach for the 2019-2020 school year pending the successful completion of the mandatory New Jersey Department of Education's Criminal History Review Process. There is no compensation for volunteer coaches.

East Brunswick  
Craig Banton  
Michael Hardy

Perth Amboy Campus  
Roman Hernandez

Woodbridge Campus  
Scott Basarab

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SUPERINTENDENT'S  
REPORT CONT'D

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC)

The Superintendent is pleased to report to the Board of Education the results of our district-wide self-assessment that has been completed as required by New Jersey Quality Single Accountability Continuum (NJQSAC).

The district-wide Self-Assessment Committee met on October 21, 2019 to review and finalize the development of the District Performance Review (DPR). The Committee's input was utilized in formulating a response to all weighted quality performance indicators for each component of our school district's effectiveness.

Five key components of school district effectiveness were thoroughly assessed: Operations, Instruction and Program, Governance, Fiscal Management and Personnel.

The Superintendent is recommending to the Board of Education that the District Performance Review (DPR) be approved for submission to the Middlesex County Office of Education.

SCHOOL SAFETY AND SECURITY PLAN – 2019-2020

The Superintendent is presenting to the Board of Education the completed School Safety and Security Plan for the Middlesex County Vocational and Technical High Schools.

The School Safety and Security Plan was prepared by Jeffrey Bicsko, Assistant Superintendent.

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 3 incidents of Harassment, Intimidation and Bullying to the Board of Education.

Incident #1 - October 18, 2019

School: Piscataway

Location: Classroom

HIB (Y/N): No

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling

SID #: 8255255064, 3318814646, 5457728342

Incident #2 - October 22, 2019

School: Piscataway

Location: Classroom

HIB (Y/N): Yes

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling

SID #: 3175717365, 1259388552

Cont'd

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SUPERINTENDENT'S  
REPORT CONT'D

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS – CONTINUED

Incident #3 - October 23, 2019

School: East Brunswick Career Development

Location: School Bus

HIB (Y/N): Yes

Disciplinary Consequences: Suspension

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling

SID #: 8226306601, 1830295181

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison  
October 21, 2019

Academy/Woodbridge  
October 16, 2019

East Brunswick Campus  
October 15, 2019

Perth Amboy Campus  
October 3, 2019

Piscataway Campus  
October 29, 2019

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	October 28, 2019	Non-Fire Evacuation
Academy/Woodbridge	October 23, 2019	Non-Fire Evacuation
East Brunswick Campus	October 25, 2019	Lockdown
Perth Amboy Campus	October 31, 2019	Shelter in Place
Piscataway Campus	October 21, 2019	Lockdown

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SUPERINTENDENT'S  
REPORT CONT'D

BUS EVACUATION DRILLS

The Superintendent is reporting that mandatory bus evacuation drills were conducted without incident at follows:

<u>Campus</u>	<u>Date</u>
Academy/Woodbridge	September 26, 2019
East Brunswick Campus	September 26, 2019
Perth Amboy Campus	October 24, 2019
Piscataway Campus	October 11, 2019

DATES TO REMEMBER

Dates of upcoming Board of Education Meetings will be distributed at the November 13, 2019 Organizational Meeting.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

RESOLUTION A: BUDGET CALENDAR AND GOALS 2020-2021

WHEREAS, the District has created a potential budget calendar and goals for development of the 2020-2021 school year fiscal budget, and

WHEREAS, the preparation of the school budget, as well as the State imposed deadlines, require the budget process to begin in November of the current school year.

BE IT RESOLVED that the Board review and approve the attached Budget Calendar and Goals for the 2020-2021 school year.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolution A.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 13, 2019

RESOLUTION B: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education was presented with the first reading of the following policies in consideration for adoption/revision into Board Policy at the October 16, 2019 meeting; and

WHEREAS, the Board of Education is presented with the second reading of these policies for adoption/revision:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
5251	Physical Education Medical Excuse	New

BE IT RESOLVED that the Board of Education approve the second reading of the above policies and adopt them into Board Policy.

RESOLUTION C: NJQSAC DISTRICT PERFORMANCE REVIEW/ANNUAL STATEMENT OF ASSURANCE

WHEREAS the New Jersey Quality Single Accountability Continuum requires school districts to undergo a full self-assessed District Performance Review once every three (3) years; and

WHEREAS, the established district-wide Self-Assessment Committee met on October 21, 2019 to review and provide input for all the assessed components including Operations, Instruction and Program, Governance, Fiscal Management and Personnel; and

WHEREAS, the District Performance Review and the Annual Statement of Assurance has been completed, finalized, and prepared for submission to the New Jersey Department of Education.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the District's Performance Review including the Annual Statement of Assurance and authorize its submission to the New Jersey Department of Education.

RESOLUTION D: SCHOOL SAFETY AND SECURITY PLAN STATEMENT OF ASSURANCE

WHEREAS New Jersey Department of Education required each school district to have an update of Comprehensive School Safety and Security Plan in accordance with N.J.S.A. 6A:16-5.1; and

WHEREAS the New Jersey Department of Education also requires that the district complete and certify on an annual basis a Statement of Assurance that the plan exists and meets the minimum requirements; and

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the Statement of Assurance and its submission to the New Jersey Department of Education.

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RESOLUTION E: ADDITIONAL FIELD TRIPS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Board of Education approve the following additional field trips, as presented below:

<u>School</u>	<u>Date</u>	<u>Event</u>	<u>Funding Source</u>
Edison	11/16/19 11/17/19	JSA Fall State Convention Woodbridge, NJ	Student Funded
Edison	12/07/19	Science Olympiad Syosset High School Syosset, NY	District
Edison	01/07/20	Science Olympiad Union County College Cranford, NJ	District
Edison	01/09/20	Science League Woodbridge Academy	District
Edison	05/21/20	Senior Formal Liberty House Restaurant Jersey City, NJ	Student Fundraising
Edison	06/05/20	Senior Class Trip Hershey Park Hershey, PA	Student Fundraising
East Brunswick/ Perth Amboy/ Piscataway	05/27/20	Constr. Industry Career Day NJ Convention & Expo Center Edison, NJ	Grant Funded
East Brunswick	11/23/19	Stagehand Workshop Showman Fabricators for School of the Arts Bayonne, NJ	Grant Funded
East Brunswick	02/05/20 02/21/20	NJIT Workshop Young Playwriting Festival Newark, NJ	Grant Funded
Piscataway	See Attached Summary of Field Trips Bids	CNA Clinicals Roosevelt Care Old Bridge, NJ	District
Piscataway	01/15/20	Global Logistics Rutgers University	District
Woodbridge	11/16/19 11/17/19	JSA Fall State Convention Woodbridge, NJ	Student Funded

Cont'd

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RESOLUTION F: FIELD TRIP AMENDMENTS – HIGH SCHOOL 2019-2020 SCHOOL YEAR

RESOLVED that the Board approve the following change in field trip dates/location, as follows:

<u>Campus</u>	<u>Trip No.</u>	<u>From</u>	<u>To</u>
East Brunswick	EB-G-3	11/22/19	12/09/19
Perth Amboy	PA-F-3	10/09/19	12/04/19
Piscataway	K-G-2	11/22/19	12/09/19

RESOLUTION G: ADULT SCHOOL FIELD TRIP 2019-2020 SCHOOL YEAR

RESOLVED that the Board of Education approve the following adult school field trip not requiring transportation for the 2019-2020 school year:

- Adult Cosmetology - Piscataway Campus
- Advisory Meetings
- East Brunswick Campus Cafeteria
- Date: December TBA

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions B through G.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

RESOLUTION H: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Dito Dean EM20 Floor Mixer	Dito Dean	EB003901
1	Hobart 84145-1 "Bufalo Chopper"	Hobart	SN-0766

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Sales of Surplus Property - Continued

Auction: Perth Amboy Campus

<u>Quantity</u>	<u>Description</u>	<u>Make</u>	<u>Tag #</u>
1	Residential Remote Control Switching Demonstrator Model H-RCSD - 2A	Hampden	N/A
1	Burglar Alarm Trainer	Hampden	N/A
1	Emergency Lighting Demonstrator Model H-EM-2C	Hampden	N/A
1	Home Audio, Video and Surveillance Control Wiring Demonstrator Model H-RCSD-4	Hampden	N/A

Re-Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Wing Draft Inducer	WDI Co.	NA

Re-Auction: Piscataway Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	A.C. 134a Refrigerant Recycling System	Ford Rotunda	NA
1	A.C. 134a Refrigerant Recycling System	Ford Rotunda	NA
1	A.C. Charging Station	Motorcraft	NA

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

RESOLUTION I: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following in the 2019-20 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$20,000	Other Prof. Serv., CST 11-000-219-390

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RESOLUTION J: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

RESOLUTION K: EDUCATIONAL SERVICES – SPECIAL EDUCATION DEPARTMENT REVIEW – EDUCATIONAL SERVICE COMMISSION OF NEW JERSEY (ESCNJ)

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education has decided that an Educational Review of the Special Education Department is necessary; and

WHEREAS, a proposal for Educational Services from the Educational Service Commission of New Jersey regarding the review of the District's Special Education Department has been received in the amount of \$16,065.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the purchase of Educational Services – Special Services Department Review and Special Class Program Review in the amount of \$16,065 through the Educational Service Commission of New Jersey.

RESOLUTION L: AUDIT SERVICES FOR 2019-2020 SCHOOL YEAR

WHEREAS, Middlesex County Vocational Schools require auditing services for the 2019-2020 school year, and

WHEREAS, PKF O'Connor Davies, LLP has submitted a proposal for auditing services and;

WHEREAS, the Board Finance Committee has reviewed the proposal in a deliberative manner considering prior year fees, current market cost surveys, prior performance and level of expertise; and

WHEREAS, Middlesex County Vocational Schools has solicited these services as non-fair and open contracts pursuant to the provision of NJSA 19:44A-20.26, and

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 13, 2019

Audit Services for 2019-2020 School Year – Continued

WHEREAS, pursuant to this statute, Political Disclosure forms have been completed and submitted 10 days prior to the award as applicable.

BE IT THEREFORE RESOLVED that PKF O'Connor Davies, LLP be awarded a contract to provide auditing services for the 2019-20 school year at a cost of \$53,500.

RESOLUTION M: ESCNJ TRANSPORTATION PURCHASE – NCLB (TITLE I)  
AFTER SCHOOL PROGRAM

WHEREAS, the District needs to transport students home that participate in Title I After School Programs at the Piscataway Campus; and

WHEREAS, as the District has determined that while not required, the transportation will be instrumental to participation and the overall success of the program; and

WHEREAS, the District has entered into a Coordinated Transportation Agreement with Educational Services Commission of New Jersey (ESCNJ) to provide student transportation services cooperatively; and

WHEREAS, the Board previously approved an internal bid through ESCNJ on August 14, 2019 in which the transportation vendors could not follow through with their commitment; and

WHEREAS ESCNJ has provided the following revised bids in conjunction with the after school programs at the Piscataway Campus exclusive of their 4% administrative fee:

<u>Campus</u>	<u>Route</u>	<u>ESCNJ Vendor</u>	<u>Cost (per run)</u>
Piscataway	Campus to Edison and New Brunswick	Joy	\$175.00
Piscataway	Campus to Carteret, Perth Amboy and Woodbridge	ABC Trans Corp	\$161.00

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award student transportation services to ESCNJ for the routes as indicated above during the 2019-20 school year retroactive back to November 11, 2019 in accordance with our cooperative coordinated transportation agreement funded through the NCLB (Title I) Program.

BE IT FURTHER RESOLVED that the Board of Education also approve the 4% administrative fee on each provided route in accordance with the agreement.

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RESOLUTION N: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
HP A-40116	25	HP Z4 G4 9800X Workstation Computers, as specified	\$60,142.50
HP A-40116	1	HP Design Jet Large Format Printer	\$ 4,208.40
HP A-40116	1	HP 15.6" ProBook Laptop Computer	\$ 1,493.91
ESCNJ 18/19-03	25	HP Laptop Batteries	\$ 1,718.25
ESCNJ 18/19-03	1	HP Z2 G4 8700 Workstation Computer	\$ 1,548.48
ESCNJ 18/19-03	1	Laptop Anywhere Cart	\$ 1,418.30
ESCNJ 18/19-03	1	Cisco Meraki Wireless Access Point w/License	\$ 1,004.03
ESCNJ 18/19-03	1	HP Color Laser Jet 454 Printer	\$ 288.54
ESCNJ 18/19-03	1	HP Laser Jet Pro 404 Printer	\$ 211.34
ESCNJ 18/19-03	3	Epson PowerLite Projectors	\$ 4,294.65
ESCNJ 18/19-03	10	HP 14" Cromebooks w/License & White Glove Service	\$ 3,306.90
ESCNJ 18/19-03	6	Atlona Audio Extenders	\$ 1,271.28
ESCNJ 18/19-03	30	Mics DP/VGA/HDMI Adapters	\$ 826.56
Total:			\$81,733.14

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$81,733.14 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated above partially funded through the Carl D. Perkins Program.

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RESOLUTION O: PURCHASE OF COMPUTERS - APPLE

A proposal for computers was solicited and received through the Education Services Commission of New Jersey (ESCNJ) Cooperative Bid Purchasing Agreement, as follows:

<u>Location</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
EB Theater	4	12.9" iPad Pro Tablet, as specified	\$ 6,988

RESOLVED that the Board of Education award the purchase of computers to Apple for \$6,988 on the basis of Cooperative Purchasing Agreement ESCNJ 18/19-67 funded through the Carl D. Perkins Program.

RESOLUTION P: 2019-2020 ADDITIONAL TRANSPORTATION (BUS SERVICE) BIDS

WHEREAS, sealed proposals were received October 31, 2019 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for additional bus service field trips, as follow:

<u>School</u>	<u>* George Dapper</u>	<u>Irvan Raphael</u>	<u>Road to Success</u>
<u>Academy</u>			
1 trip Woodbridge Academy	NA	\$ <b>325.00</b>	\$ 350.00
\$325.00 Award Total			
<u>Piscataway</u>			
1 trip Rutgers University	NA	\$ 475.00	\$ <b>325.00</b>
22 trips Roosevelt Care Center	NA	\$10,450.00	\$ <b>6,270.00</b>
\$6,575.00 Award Total			
Grand Totals:		\$11,250.00	\$6,945.00

\* Bid package was incomplete and will not be considered.

Total Bid Awards: \$6,920.00

Six (6) bids were mailed.

RESOLVED that the Board of Education approve the attached 2019-20 purchase of additional bus service to Irvan Raphael for \$325.00 and Road to Success for \$6,595.00 on the basis of low bid.

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RESOLUTION Q: SNOW PLOWING – NO BIDS  
EAST BRUNSWICK AND PISCATAWAY CAMPUSES

WHEREAS Middlesex County Vocational Schools has advertised for snow plowing sealed bids on October 10<sup>th</sup> and October 23<sup>rd</sup>; and

WHEREAS three (3) bid packets were sent out for the first bid and four (4) bid packets were sent out for the second bid and on both dates the District did not receive any response.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to negotiate an agreement for 2019-20 snow plowing services on an as needed basis in the absence of any bids on two occasions in accordance with N.J.S.A 18A:18A5(c.).

RESOLUTION R: SNOW PLOWING – NO BIDS  
PERTH AMBOY AND WOODBRIDGE CAMPUSES

WHEREAS Middlesex County Vocational Schools has advertised for snow plowing sealed bids on October 10<sup>th</sup> and October 23<sup>rd</sup>; and

WHEREAS three (3) bid packets were sent out for the first bid and four (4) bid packets were sent out for the second bid and on both dates the District did not receive any response.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to negotiate an agreement for 2019-20 snow plowing services on an as needed basis in the absence of any bids on two occasions in accordance with N.J.S.A 18A:18A5(c.).

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RESOLUTION S: CHANGE ORDER NO. GC-02 AND GC-03 - SANTORINI CONSTRUCTION INC. -  
MUSIC ROOM RENOVATIONS – EAST BRUNSWICK CAMPUS –  
PROJECT #3150-040-19-1000

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RESOLVED that the Board of Education approve Change Order No. GC-02 and GC-03, Santorini Construction Inc., Project #3150-040-19-1000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance to add additional duct supports. Total cost is \$10,640.11. The remaining balance in the general repair allowance is \$10,162.77.	-0-
<u>No. GC-03</u>	
Authorize the use of the sound system coordination allowance to install additional outlets and to install conduit in the concrete slab to facilitate the sound wiring of the control center, recording studio, edit room, and practice room. Total cost is \$13,620.64. The remaining balance in the sound system coordination allowance is \$11,379.36.	-0-

RESOLUTION T: CHANGE ORDER NO. GC-04 - TRI FORM CONSTRUCTION INC.  
SCIENCE LAB RENOVATIONS – PISCATAWAY CAMPUS –  
PROJECT #3150-065-19-1000

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RESOLVED that the Board of Education approve Change Order No. GC-04, Tri Form Construction Inc., Project #3150-065-19-1000, as follows:

<u>No. GC-04</u>	<u>Contract Amount Change</u>
Authorize a credit for the unused general repair allowance and the unused permit allowance. Total credit is \$5,786.05.	(\$5,786.05)

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RESOLUTION U: BUDGET MODIFICATION—ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)

RESOLVED that the Board of Education approve a budget modification for the 2019-20 Elementary and Secondary Education Act to reallocate funds as outlined in the attached Budget Summary.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total 2019-20 grant award received from the State of New Jersey. It represents a reallocation of current funds and an allocation of previously awarded (carryover) funds left over from the 2018-19 program to the GAAP Budget accounts in the originally approved spending plan submitted to the New Jersey Department of Education.

RESOLUTION V: ACCEPTANCE OF FUNDS – EDUCATION RISK INSURANCE CONSORTIUM (A SUB FUND OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP) – SAFETY GRANT PROGRAM 2019

RESOLVED that the Board of Education approve acceptance of funds from the Education Risk Insurance Consortium, as follows:

<u>Project Title</u>	<u>Amount</u>
Safety Grant Program	\$22,203.20

From: July 1, 2019  
To: June 30, 2020

Project Manager: Francis Cap

RESOLUTION W: ACCEPTANCE OF FUNDS—NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT – NJ APPRENTICESHIP NETWORK COORDINATOR PROGRAM FY 2020

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey Department of Labor and Workforce Development, as follows:

<u>Project Title</u>	<u>Amount</u>
NJ Apprenticeship Network Coordinator Program	\$21,222

From: July 1, 2019  
To: June 30, 2020

Project Manager: Dawn Lystad

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 13, 2019

RESOLUTION X: ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION CAREER AND TECHNICAL STUDENT ORGANIZATION (CTSO) – HEALTH OCCUPATIONS STUDENTS OF AMERICA (HOSA) PROGRAM

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RESOLVED that the Board of Education approve Acceptance of funds from the New Jersey State Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Career and Technical Student Organization (CTSO) – Health Occupations Students of America (HOSA) Program	\$146,500

Start: July 1, 2019  
End: June 30, 2020

Contract No. 19-AG02-G06

Project Manager: Sean McDonald

RESOLUTION Y: APPLICATION FOR FUNDS – NEW JERSEY DEPARTMENT OF EDUCATION EXPANDING PRE-APPRENTICESHIPS IN A NEW DIRECTION (EXPAND) GRANT

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RESOLVED that the Board of Education approve application for funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Expanding Pre-Apprenticeships in a New Direction (EXPAND) Grant	\$100,000

From: February 1, 2020  
To: August 31, 2020

Contract No. 20-BE65-G06

Project Manager: Sean McDonald

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions H through Y.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," Mrs. Engel abstained on Resolution T and the motion carried.

MINUTES OF THE REGULAR PUBLIC MEETING HELD NOVEMBER 13, 2019

REPORT OF THE ATTORNEY

None

ETHICS REVIEW

Mr. Holub reviewed Ethics requirements with the Board of Education. He also discussed current cases and ethics Board decisions regarding recent issues.

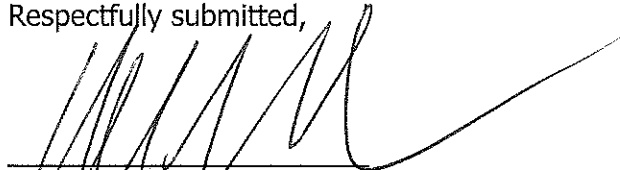
OTHER MATTERS

Mrs. Gail Engel tendered her resignation as a Board member effective November 13, 2019 immediately at the close of the meeting.

There being no further business, Mr. Jones moved, seconded by Ms. Czarneski that the Board adjourn the meeting at 8:17 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Jones, and Mrs. Engel voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr  
Board Secretary

# STATUS OF BUILDING AND GROUNDS PROJECTS

November 13, 2019

## CAPITAL PROJECTS

### Summer 2018

**East Brunswick Media Center – Makers Space Alteration/SSP/Owner – Altec Building Systems** – Project in closeout at this time.

### Summer 2019

**Piscataway Partial Roofing Replacement - SSP/Owner – JDS Roofing-** Progress payment No. 7 in the sum of \$31,112.50 agendized for consideration. Change order work, wall panel delivery scheduled Monday, November 18, 2019.

**Piscataway Science Classroom Renovation Phase II - SSP/Owner- Tri-Form Construction** –Progress payment No. 6 in the sum of \$11,063.70 agendized for consideration. Project punch list issued, Contractor continues working on corrective items at this time.

**Piscataway Lot Reconstruction Phase II/SSP/Edwards/Owner- Paving Materials & Contracting, LLC.** –Closeout documents received, in review.

**East Brunswick Music Room/SSP/Owner-Santori Construction, Inc. –** Progress payment No. 3 in the sum of \$250,565.54 agendized for consideration. Change order No. 2 for additional duct supports in the sum of \$10,640.11 shall be applied against the general repair allowance resulting in no contract increase. Change order No. 3 at \$13,620.64 for sound system wiring applied against the sound system coordination allowance will result in no contract increase with acceptance. Framing, CMU, partial electrical complete. Project continues satisfactorily at this time.

**East Brunswick/CD/Kitchen Exhaust Partial Replacement/SSP/Owner Chappelle Mechanical-Contractor** installed structural steel in advance of hood installation scheduled over winter break.

**Water Heater Replacement(s), P.A., K, E.B., SSP/Owner –** Alternate project scope continues to be developed for evaluation at this time.

### **Other District Projects**

**ESIP - Johnson Controls International SSP/Owner –**Particulate separator installed, inspections, balancing and testing remain as open items on Heat Pump replacement portion of this project.

**ESIP Phase II- Honeywell International, SSP/Owner –**Project review and agreement for scope defined at a meeting which took place on October 17, 2019. Solar walk through scheduled for Friday, November 8, 2019 at the Piscataway location in the afternoon. Financial review with lender and projected loan rate discussion for build out discussed.

## Budget Calendar

November	Develop budget goals and objectives Meet with departments for input Send mini budgets out to principals Prepare budget salary roster Meet to develop capital needs
December	Examine fixed cost such as fringe benefits, insurance, and utilities Prepare trend analysis for other accounts Examine other revenue Finalize preliminary budget to determine "county share"
January	Meet with county administrator to negotiate and finalize county share Make appropriate adjustments to finalize budget Attend county budget hearings
February	Meet with Board finance committee to review budget Complete state budget statement
March	Present budget at the Board meeting Submit budget statement to county superintendent
April	Public budget hearing at the Board of School Estimate meeting Transmit budget statement to the Department of Education

## 2020-2021 BUDGET OBJECTIVES

- Maintain current program and provide support to keep vital programs relevant. Accommodate additional staff to support increased enrollment (Maintaining Our School System).
- Continue to maintain a technology that supports current instructional and administrative needs. Replace computer hardware and printers as needed. Provide relevant computer software to assist in the integration of technology in the curriculum and instruction (Maintaining Our School System).
- Provide support to maintain and update all relevant career and technical education programs. Continue to identify and develop new career programs through local, state, and grant funding opportunities (Raising Standards and Expanding Opportunities).
- Advance curriculum to meet future State mandated graduation requirements for all students and to facilitate their access and success in two and four year colleges and universities. Advance new program development to address emerging workforce training needs and employment opportunities within Middlesex County (Raising Standards and Expanding Opportunities).
- Develop curriculum, new programs, and professional development to support student improvement on the mandated State Assessments (Raising Standards and Expanding Opportunities).
- Maximize the use of resources provided to continue progress toward meeting the progressive demands of ESSA. Access all grant funding to provide additional resources and supplement instruction to schools eligible for "Title I" and IDEA funding (Raising Standards and Expanding Opportunities).
- Continue to expand our capacity (infrastructure) in technology to accommodate the demand for access. Provide new types of technology to improve the delivery of classroom instruction (Raising Standards and Expanding Opportunities).
- Provide relevant staff development opportunities that focus on maximizing student learning in both the academic and career areas (Building Professionalism).
- Maintain a safe, clean, and secure environment for students and staff throughout the year by accessing custodial, maintenance, and security resources (Protecting Our Investment).
- Use capital resources to maintain building infrastructure, increase school security, develop additional athletic facilities/fields, and provide updated equipment required to properly train students in their respective vocational programs (Protecting Our Investment).
- Continue to plan for the future through the uses of multi-year planning documents in the areas of instruction programming, technology, professional development, facility comprehensive maintenance plans, and long range facility plans (Planning for the Future).



FIELD TRIPSA - BID #10  
 BID DATE: OCT. 31, 2019  
 BA:

ADVERTISED: October 22, 2019

SIX (6) BIDS WERE MAILED

Trip #	Date	Destination	George	Irvin	Road to
HC-K-1	1/14/2020	Roosevelt Care Ctr.	Dapper	Raphael \$475.00	Success \$285.00
HC-K-2	1/15/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-3	2/6/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-4	2/7/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-5	2/13/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-6	2/18/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-7	2/24/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-8	2/25/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-9	3/2/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-10	3/3/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-11	3/9/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-12	3/10/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-13	3/13/2020	Roosevelt Care Ctr.		\$475.00	\$285.00

HC-K-14	3/16/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-15	3/17/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-16	3/19/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-17	3/23/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-18	3/24/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-19	3/26/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-20	3/30/2020	Roosevelt Care Ctr.		\$475.00	\$285.00
HC-K-21	4/7/2020	Roosevelt Care Ctr.	\$449.00	\$475.00	\$285.00
HC-K-22	4/8/2020	Roosevelt Care Ctr.	\$449.00	\$475.00	\$285.00
ACA-A-1	1/9/2019	MCVTS	NB	\$325.00	\$350.00
K-A-2	1/15/2019	Rutgers	NB	\$475.00	\$325.00
		<u>TOTAL</u>	\$898.00	\$11,250.00	\$6,945.00
		<b>TOTAL AWARDED: IRVIN RAPHAEL</b>		<b>\$325.00</b>	
		<b>TOTAL AWARDED: NIX TRANS</b>			<b>6,595.00</b>



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**Applicant:** 23 3150 MIDDLESEX COUNTY VOCATIONAL SCHOOL DISTRICT - Middlesex

CTSO HOSA Continuation

**Application:** CTSO HOSA Continuation - 00-  
**Cycle:** Original Application

**Project Period:** 9/1/2019 - 8/31/2020

Printer-Friendly  
Click to Return to GMS Access/Select Page  
Click to Return to Menu List / Sign Out

Overview	Admin	Narrative	Budget	Upload	Comments	Submit	Special Conditions	Application History	Page Review Status
Salaries		Supplies		Other		Equipment		Budget Summary	

The application has been submitted. No more updates will be saved for the application.

**Budget (Read Only)**

Instructions

D. Expenditure Category	E. Function & Object Code	F. Program Costs	G. Admin Costs	H. Total (F + G)
<b>Instruction</b>				
Personal Services - Salaries	100-100	0	0	0
Purchased Prof. & Tech. Services	100-300	0	0	0
Purchased Prof. Ed Services	100-320	0	0	0
Purchased Property Services	100-400	0	0	0
Other Purchased Services	100-500	0	0	0
Travel	100-580	0	0	0
Supplies and Materials	100-600	0	0	0
Other Objects	100-800	0	0	0
<b>SubTotal Instruction</b>	0	0	0	0
<b>Support Services</b>				
Personal Services - Salaries	200-100	97693	0	97693
Personal Services - Employee Benefits	200-200	11568	0	11568
Purchased Prof. & Tech. Services	200-300	14074	0	14074
Purchased Prof. Ed Services	200-320	0	0	0
Purchased Property Services	200-400	0	0	0
Other Purchased Services	200-500	8300	0	8300
Travel	200-580	9815	0	9815
Supplies and Materials	200-600	5050	0	5050
Other Objects	200-800	0	0	0
<b>SubTotal Support Services</b>	0	146500	0	146500
<b>FAC ACQ &amp; CONSTRUCTION SERV</b>				
Buildings	400-720	0	0	0
Instructional Equipment	400-731	0	0	0
Non-Instructional Equipment	400-732	0	0	0
<b>SubTotal FAC ACQ &amp; CONSTRUCTION SERV</b>	0	0	0	0
<b>TOTAL PROJECT EXPENDITURES</b>	0	146500	0	146500