

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, March 11, 2020 at the Perth Amboy School.

On roll call, the following members were present:
Mr. Anderson (arrived at 7:22 p.m.), Ms. Czarneski, and Mr. Jones
Mr. Mullen participated telephonically

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator;
Mr. Johnson, Director of Personnel; and
Mr. Holub, Acting Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed February 21, 2020 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the four (4) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Mullen that the minutes of the Regular Public meeting of February 12, 2020 be approved as distributed.

On a roll call vote, Ms. Czarneski and Mr. Jones voted "aye," Mr. Mullen abstained and the motion carried.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Jones that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mr. Jones moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Ms. Czarneski that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Jones that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of January 31, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

February 28, 2020	\$1,161,616.02
March 13, 2020	\$1,233,173.06

Mr. Mullen moved, seconded by Mr. Jones that the Board of Education approve the payrolls listed above.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$5,120,715.99 were presented for payment. Mr. Mullen moved, seconded by Mr. Jones that these bills be approved for payment.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT
Supervisor of Buildings and Grounds Report

Mr. Karl Knehr presented Mr. Fran Cap's report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

AWARD PRESENTATION

GOVERNOR'S AWARD FOR OUTSTANDING EDUCATOR OF THE YEAR
AWARD RECIPIENTS

The following staff members have been selected for the 2020 Governor's Award for Outstanding Educator of the Year based on their exemplary performance, dedication, and commitment to their students:

<u>Campus</u>	<u>Award Recipient</u>	<u>Position</u>
Academy/Edison	Isabel DaSilva-Caton	Educational Media Specialist
Academy/Edison	Wallace Smith	Teacher of Health & Physical Education
Academy/Woodbridge	Barbara Meene	School Nurse
Academy/Woodbridge	Rafael Nava	Teacher of Spanish
East Brunswick	Stephen Mercadante	Teacher of Engineering Technology
East Brunswick	Joanne McMichael	School Nurse
East Brunswick Career Development	Nicole Benfatti	Learning Disabilities Teacher Consultant
East Brunswick Career Development	Brien Wiseman	Teacher of Building Trades
Perth Amboy	Katie Elko	Guidance Counselor
Perth Amboy	Bryan Hickman	Teacher of Electrical Technology
Piscataway	Pegeen Dombrowsky	Teacher of English
Piscataway	Brent Landers	Guidance Counselor

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'DPERSONNEL 2019-2020

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Mark Tibok	Custodian Piscataway Campus	Resignation from the position of Custodian at the Piscataway Campus effective July 1, 2020. He plans to retire.
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STUDENT CULINARY ARTS TECHNICIANS – PERTH AMBOY CAMPUS

The Superintendent is recommending the following culinary arts students at the Perth Amboy Campus for the position of student culinary arts technicians. The students will work on March 11, 2020 for the Board of Education meeting, which will be held at the Perth Amboy Campus under the supervision of an instructor, Mr. Michael Roth, at a rate of \$40.00 per hour. The student's rate of pay will be \$11.00 per hour:

Izabelle Acevedo
Daniela Perez Nunez
Arisleidy Torres Vargas
Gabrielle Bartlett
Darlissa Morilla
Shanon Brown
Briana Rambajan
Yulenny Sandoval
Samantha Pimentel
Emily Cabrera
Kevin Negro
Navneet Kaur
Leomar Vargas

PROFESSIONAL DEVELOPMENT – IN-SERVICE INSTRUCTORS

The Superintendent is recommending the employment of the following as In-service Instructors for the March 27, 2020, Professional Development at the rate of \$40.00 per hour, for a total of 9 hours, which includes preparation time.

Academy for Science, Mathematics and Engineering Technologies

Katharine C. Macdonald

East Brunswick Campus

Louis Libitz

East Brunswick Campus

Cleo Mack

East Brunswick Campus

Joseph Tiedemann

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

CTE COORDINATORS TO PARTICIPATE IN THE PACE GRANT

The Superintendent is requesting approval for the following cooperative education coordinators to be employed for coordinating and collaborative work with representatives from NJCAR and NJMEP, to place students from East Brunswick, Perth Amboy and Piscataway into pre-apprenticeships. These are part-time, hourly positions and will be compensated at the rate of \$40/hr. for 7 hours per week. The salaries will be funded through the PACE Grant.

Mark Mastrolia
David Williams

The coordinators will report to Sean McDonald and Adam Recktenwald, office of Career and Technical Education.

WORKPLACE READINESS GRANT – GRANT FUNDED POSITIONS

The Superintendent is recommending the appointment of the following individuals for the grant funded positions below effective June 2020 through August 2020. The month of June (afterschool) will be used for the preparation of the program.

Name: Melissa Gomez
Position: Workplace Readiness Coordinator
Rate of Pay: \$40/hr.
Hours Per Week: 25

Name: Jennifer Rastelli
Position: Job Coach
Rate of Pay: \$40/hr.
Hours Per Week: 25

Name: David Williams
Position: Cooperative Education Coordinator
Rate of Pay: \$40/hr.
Hours Per Week: 25

These positions are supported by the Workplace Readiness Grant. The grant will be supervised by Sean McDonald, Director of Career and Technical Education. There is no cost to the district and salaries will be funded through the grant.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'DPERSONNELEMPLOYMENT OF SUBSTITUTE TEACHERS – 2019-2020

The Superintendent recommends the employment of the following as substitute teachers for the 2019-2020 school year:

Dawn Brown - Day School Substitute Teacher at a per diem rate of \$100

Kaitlyn Raido - Day School Substitute Teacher at a per diem rate of \$100
(Pending Issuance of Substitute Certificate)

Gerry Delena - CTE Substitute Teacher at a per diem rate of \$150

TUTOR – 2019-2020 SCHOOL YEAR – ADDITIONAL

The Superintendent recommends the employment of the following as tutor for the 2019-2020 school year at the rate of \$40 per hour:

East Brunswick Career Development
Peter Yurkiw

LEAVE OF ABSENCE – UNPAID – MR. GIESLER

The Superintendent is recommending approval of a 60-day leave of absence without pay for Jon Giesler, Automotive Technology Teacher, at the East Brunswick School of Career Development.

If approved, his leave would be retroactive to February 24, 2020.

LEAVE OF ABSENCE – FMLA – MR. MODZELEWSKI

The Superintendent is recommending approval of a leave of absence without pay under the Family and Medical Leave Act for Scott Modzelewski, Teacher of Health and Physical Education at the Woodbridge Academy.

If approved, his leave would be taken from May 18, 2020 through June 12, 2020. Mr. Modzelewski has presented the required medical documentation.

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Jones that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred this month. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy of Allied Health and Biomedical Sciences

- For CTE month, students made morning announcements about the New Jersey Career Technical Education standards and practices. Facts about CTE, allied health and biomedical professions were shared with the student body. Student Council organized a Dress Like a Professional spirit day for students to dress for their future professions and the halls were filled with students in scrubs and lab coats.
- On February 1st, 70 members of the Academy's HOSA future health professional's chapter, and advisor Dr. Christine Wiemer, traveled to the Cumberland County Technical Education Center for New Jersey Southern Regionals. They participated in CTE workshops, heard from a motivational speaker, and competed in many events. Over half of the competitors placed in the top eight in their events and earned the right to compete at the State Conference.
- Students enrolled in one-semester Rutgers courses (Scientific Principles of Nutrition, Anatomy and Physiology I, and Clinical Research) took their exams on February 5th. Every student passed.
- On February 27th, the juniors were treated to performances and dialogues with violinist Suliman Tekalli. Each show was attended by 22-25 juniors and lasted for an hour. Tekalli is a Center of Musical Excellence Artist, who is an exciting and versatile soloist, chamber musician, and composer. He is originally from Orlando, Florida, and he attended the Juilliard School, Cleveland Institute of Music, and the Yale School of Music, where he completed his Artist Diploma. He played a range of global pieces and music from Bach to blue grass. He spoke to the students about hard work, pursuing one's dreams, handling competition, and developing and applying creativity in all walks of life.
- The Academy Science Bowl team participated in the Princeton Plasma Labs Science Bowl on February 22nd under the guidance of advisor Dr. Jennifer Frank. The team stood out from others because it had a representative from each grade level. At the Princeton Plasma Lab, the team's performance raised the bar for Woodbridge Academy by making it to the final eight with four wins, including over Emaus, Watchung, Mountain Lake, and East Brunswick. This was the best showing for the school in the past several years.
- Our Model United Nations 11th and 12th grade team and advisor Mr. Alex Stiles attended a multi-day Global Citizens Conference in New York City. Each and every Woodbridge Academy delegate received an honorable mention for their skills and knowledge. In addition, the group received the Outstanding Medium Delegation award for their hard work and preparation. Three students were invited to speak to the entire conference at the Plenary Session. English teacher Leah Hoffman served as a chaperone.

Academy for Science, Mathematics, and Engineering Technologies

- Senior Sean (Shaochen) Wang won first place in the U.S. History Bee qualifying for the 2020 National Championships.
- Princeton University Science Olympiad Invitational: 15 students competed, earning medals in four events; sixth place in Anatomy and Physiology, Danielle Cui and Aditya Shelke; second

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SUPERINTENDENT'S
REPORT CONT'DMCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS (Continued)

- place in Circuits, Gil Shteyman and Jason Li; second place in Write It Do It, Serena Zeng and Jason Li, and fifth place in Designer Genes, Niranjana Deepak and Serena Zeng.
- Shivam Syal won Best Delegate at the Model UN conference at North Brunswick High School. Shivam represented the delegation of China in the SOCHUM (Social, Cultural, and Humanitarian Rights) Committee and won the Best Delegate award. Great job, Shivam.
 - 2020 National Merit Scholar Finalists: Jason Li, Sharanya Pogaku and Avinash Kumar; 15,000 Finalists chosen out of 3.5 million entries.
 - Edison Academy staff participated in MakerSpace training with Mr. Todd Menadier from Rutgers University.
 - MCA Junior State of America at Winter Congress 2020 in D.C. Prerna K, Sanjana K, Sanjana B, Keya D and Aashritha K got their Financial Literacy passed in both the House and Senate. Parth H was also awarded a Best Speaker gavel.
 - Shivam Syal competed at HackJA run by Junior Achievement, and his application "HeadsUp," won first place in the General category. This was the third consecutive time in the past 1.5 years his app has come in first. The app is designed for posture correction and uses TensorFlow, JavaScript, Visual Recognition, Machine Learning, utilizing the laptop camera to calibrate the posture of the user and constantly monitors it. If the user's posture is not correct, it blurs the screen, plays an alarm until the user corrects their posture and then produces a real-time graph of the body posture. One of the judges from ADP discussed several ways the app can revolutionize the industry and help millions of people in society.
 - During Engineering Week, engineers from Siemens USA in Plainsboro/Princeton spent a day presenting to our students. Anand Todakar: Iot and Cloud Computing, smart threat notification system demonstration. Abhishek Ramachandran: Over the Wire and In the Air, file forensics, passwords, and wifi hacking. Dr. Chariff Mahmoudi: Voice User Interfaces, driving innovation using Cloud and AI. Dr. Reed Williams: Additive Manufacturing, applications and design with background on 3D printer technology. Dr. Bruno Leao: Data Science, - Artificial Intelligence, Machine Learning, Deep Learning.
 - Safety Ambassadors taught first-graders at Franklin and Lincoln Elementary in Edison. They taught the students helmet safety, safety in and around cars, roads/traffic and safety on stairs. Safety Ambassadors program is facilitated by Robert Wood Johnson Trauma Center.

East Brunswick Campus

- Jaxson Crigger, a senior in Music Performance and Technology, entered the New Jersey Shout Down Drugs Songwriting Contest and earned a finalist position representing Middlesex County. Jaxson will be performing this song at Two River Theatre on April 3rd for a chance to win the competition.
- Alyssa Mendez and Maalaka Sharrief, seniors in Theatre, had their scripts selected and developed at the Newark Playwrights Festival at NJIT.
- Samantha Oliveria, a senior in Multimedia, Art, and Design, has not only been accepted to every university or college she has applied thus far, but has also received significant scholarships from each and every one.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS (Continued)

- Out of a record number of submissions, six student films were named Official Selections at the 24th Derek Freese Youth Media Film Festival, with three winning awards: Best Fiction, "Drawings" by Jack Tolnes, Best Editing for "Humanoid" by Mason Dugasz and Audience Award for "Burn" by Sammy Horan and Marlayna O'Brien. These students are all in the Digital Film program.
- Out of 200 submissions, four student films from students in the Digital Film program were named Official Selections to the sixth Artists Alike Film Festival sponsored by the New Jersey School Boards Association, Garden State Film Festival, the New Jersey Motion Picture and Television Commission and Steven Van Zandt's TeachRock initiative and Rock and Roll Forever Foundation: Best Experimental/Official Selection, Experimental, "Internally Inflamed" by Nidhi Patel (senior, Old Bridge) and Maria Martinez (senior, Carteret); first Runner-up Experimental/Official Selection, "Ambit of Hues" by Alexandra Mars (sophomore, North Brunswick) and Marlayna O'Brien (sophomore, Edison); Official Selection, Narrative, "Drawings" by Jack Tolnes (senior, Monroe Township); Official Selection, Narrative, "Humanoid" by Mason Dugasz (senior, Jamesburg).
- Two students from the Digital Film program were named Official Selections to the 18th Garden State Film Festival for winning their category at the sixth Artists Alike Film Festival. The 18th Garden State Film Festival will be held in Asbury Park March 28-31. Best Experimental/Official Selection, Experimental, "Internally Inflamed" by Nidhi Patel (senior, Old Bridge) and Maria Martinez (senior, Carteret).
- On February 4th, senior students in Machine Tool Technology, Pre-Engineering and Manufacturing, and Auto Technology took part in a PACE (Pre-Apprenticeship in Career Education) Grant presentation to discuss post-secondary options.
- On February 12th, the East Brunswick Campus hosted an Equity Day for district administrators and state personnel from the Council of County Vocational Schools and the state Career and Technical Education Department.

East Brunswick School of Career Development

- On February 27th, East Brunswick Career Development and East Brunswick Tech hosted their annual Tech Expo. The winners for Career Development were as follows: first place: Basic Business Technology and Dry Cleaning with their Coat Drive presentation in participation with the South River Board of Health; second place: Culinary and Baking with their presentation of the McFoods food drive; third place: Health Services with their presentation of Healthy Alternatives to help students and staff make better choices in their eating.
- Ms. Rastelli and the Culinary Arts students competed in the American Culinary Federations Winterfest at Crystal Point Yacht Club in Point Pleasant. All the Culinary students worked hard on the presentations and on March 1st, the group received the Chef Choice Award.
- The following seniors in Mr. Gent's HVAC class have received their EPA 608, r410a, and OSHA 10 certifications: Christian Ambrose, Austin Briggs, Brian Koenig, Reilly McKenna, Patrick Medina, Jeremiah Nieves, Neil Piscopo, Yolangel Rodriguez. Four of the seniors are currently working in the HVAC field while on CVE for Edison Heating and Cooling and Dolan Plumbing, Heating, Air Conditioning, and Electrical. Yolangel Rodriguez has been accepted to Berkeley College for the fall.

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SUPERINTENDENT'S REPORT - CONT'DMCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS (Continued)Perth Amboy Campus

- Ray Catena car dealership sent representatives to our school to talk about their new apprentice program called NJCAR. The students sat through a presentation describing what the apprentice program was all about and the opportunities that exist. The students who are chosen to participate in this program will be paid and, if they successfully complete the apprenticeship, they will be offered employment.
- A parent meeting was held on February 13th to discuss the academic levels of our students on a whole, specifically 9th and 10th grade students, and our goals to continually improve. We also had a guest speaker, Dr. Mercedes Valle, who spoke to the parents about managing safety and daily stresses.
- Our school is collaborating with the City of Perth Amboy to donate needed items for earthquake relief in Puerto Rico. Many of our students have family members who were affected by this natural disaster.
- Twenty-two Perth Amboy Tech students enrolled in a psychology class at Middlesex County College and will receive college credit upon completion of the course.

Piscataway Campus

- On February 13th, students hosted their first sit down a la cart faculty Valentine's Day lunch. Faculty made reservations and were served a four course meal that was prepared by our future culinarians. The dining room was set with linen and our finest china. The highlight of the dining experience came from the collaboration and efforts from supporting shops. Chef Grieco and her pastry students baked stunning kissing swan pate choux pastries for dessert. Ms. Baez and her Basic Business Technology class designed and printed the menus. Mr. Sadowski's horticulture shop created beautiful flower centerpieces. The grand finale was Ms. Henry and her amazing talented students provided musical entertainment throughout the entire lunch.
- Atlantic Tomorrow "Office Technology Today" is providing five chosen seniors from Computer Systems Technology, Computer Assisted Drafting and Design, and Graphic Design to provide an accelerated one-semester training course, meeting twice a week, in business industry equipment and technology. The goal of this partnership is to help the students reach a proficiency level that would qualify them to enter the workforce as an entry level business systems technician. The program will cover basic knowledge, hands-on experience, and web-based modules (from Konica Minolta Learning) of electromechanical equipment, 120-volt and 220-volt circuits, meter usage, and troubleshooting skills. We anticipate at least one student to be offered a paid position at the conclusion of their training and the remaining students will receive job placement assistance. Starting salaries usually exceed \$30K.
- On February 3rd Ms. Goldstein and the Safety Ambassador students attended Randolphville Elementary School. They presented safety procedures to the first-grade students. Topics included pedestrian safety, falls prevention, wheeled sports safety and safety in and around cars. The first-grade students appeared to enjoy and gain knowledge from the presentation.
- Ms. Lucas' Health Careers juniors are currently going to their clinical rotations two to three times a week at Roosevelt Care Center and Care One in East Brunswick. Students give hands-on care to patients in the nursing home in the subacute area. Care includes bathing, dressing, showering, toileting, feeding, and activities of daily living. Students are preparing for their skills test by the state on April 21st.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'DCAREER AND TECH EXPO 2020

The Superintendent is pleased to announce the winners of the 2020 Career and Tech Expo. Over two hundred students from programs throughout the district presented their innovative ideas during the Career and Tech Expo. Student presentations demonstrated many of the skills, talents, and knowledge acquired in their career and technical programs. Presentations focused on collaborative, innovative, and sustainable projects within their respective career major.

The following members of the community served as judges:

Michael Ansonoff	Associate Chair	Middlesex County College
Joseph Bakes	Public Relations	MCVTS-District
Edoh Atsu Bernard	Recruiter	U.S. Navy
Tony Catalano	Cooperative Ed Coordinator	MCVTS-District
Eugene Catanzaro	Supervisor of Instruction	MCVTS-District Office
Sandra Ciccone	Youth Director	Middlesex County Workforce Dev
Breanna Esquilin	Director, Workforce Development	NJ Car
Frank Ferrell	Civil Engineer	Grotto Engineering
Bob Fuller	Principal on special Assignment	MCVTS-District
Donna Howell	Chair of Natural Sciences	Middlesex County College
Fred Infante	Program Manager	NJMEP
Len Ludovico	Retired Educator	Brick Township Schools
Dawn Lystad	Director of Adult Education	MCVTS-District
Mark Mastrolia	Cooperative Ed Coordinator	MCVTS-District
Andrew McColl	Plant Manager	Banker Steel
Sean McDonald	Director of CTE	MCVTS-District Office
Dr. Gene Napoliello	Director	NJHOSA
Adam Recktenwald	Supervisor of CTE	MCVTS-District
Linda Scherr	Acting Vice President	Middlesex County College
Jeffrey Smith	Workforce Development Manager	PSE&G
Cameron Valencia	Recruiter	U.S. Navy
David Williams	Cooperative Ed Coordinator	MCVTS-District

The judges were very gracious with their time and efforts and applied their wealth of experience to critique elements of our friendly student competition. Guest judges expressed their enjoyment of the events, the depth of student's technological literacy, innovative ideas, and creative presentations as well as their continued support of the CTE programs. The Superintendent, Dianne Veilleux, and Assistant Superintendent, Jeff Bicsko; and/or other administrators were able to attend the events at each of our campuses.

Presentations were awarded points for their overall technical performance, explanation of ideas, collaboration, innovation, and elements of sustainability. Students who participated in the event prepared over several weeks with many of their classmates and collaborators. First, second, and third place winners at the Piscataway, East Brunswick, and Perth Amboy Campuses

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SUPERINTENDENT'S
REPORT CONT'DCAREER AND TECH EXPO 2020 (Continued)

will be recognized on the traveling "Innovation Cups". Students that placed first, second, or third at the Edison and Woodbridge Academies will be recognized by certificates and on plaques. Sean McDonald, Director of Career and Technical Education, and Adam Recktenwald, Supervisor of Career and Technical Education, coordinated the event.

2020 Career and Tech Expo Winning Presentations:East Brunswick

1st Place	2nd Place	3rd Place
Flower Power Girls Scouts Design/Fashion Show	Emergency Multi-Purpose Tool Design	Flamenco Dance Project

East Brunswick School of Career Development

1st Place	2nd Place	3rd Place
Caring Tigers (Coat Drive for the Needy)	Collaboration to Donate Surplus Food Local Shelter	Healthy Food for Healthy Living (Food Options for School)

Perth Amboy

1st Place	2nd Place	3rd Place
Terra Cotta Monument in Perth Amboy	Multi Game Arcade Cabinet	Ideal Tools Contest Participation

Piscataway

1st Place	2nd Place	3rd Place
Staying Alive – Hands only CPR	Graphic Design for a Local Business	K-9 Training Boxes for Law Enforcement

Academy for Science, Mathematics and Engineering Technologies

1st Place	2nd Place	3rd Place
Sustainability Robot Project with MC Improvement Authority	Piezo-electric Stress Ball to Recharge Phones	Car Crash Prediction Data Library

Academy for Allied Health and Biomedical Sciences

1st Place	2nd Place	3rd Place
Improving the Bee Shaker	Providing Education and Sanitary Products to Women in Need	Neo Needle, Micro Vaccine Device

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S REPORT CONT'D

GMC BASKETBALL AWARDS – GOLD DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) for the 2019-2020 Basketball season.

BOYS BASKETBALL

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Jordan Horowitz	East Brunswick	All Gold Division
Felix Romero	Perth Amboy	All Gold Division
Andre Smith	Piscataway	All Gold Division

GIRLS BASKETBALL

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Leeyah Scott	East Brunswick	All Gold Division
Ciyanna Grant	Piscataway	All Gold Division
Aasiya Khan	Academy/Woodbridge	All Gold Division

GMC Sportsmanship Award
East Brunswick – Girls Basketball

DECA 2020 STATE COMPETITION

The Superintendent is pleased to report the results of the DECA State Competition that was held on March 2-4, 2020 in Atlantic City, New Jersey. Three students were finalists: Kearstin Jazikoff, Nicole Johnson, Oscar Sandoval. Individual winners were Kearstin Jazikoff, and Paul Principe. Nicole Johnson placed 5th overall in Supermarket careers. Also, Yolangel Rodriguez received a DECA scholarship to Berkeley College for her DECA participation.

OPEN HOUSE

The Superintendent is pleased to report that the Perth Amboy Campus hosted an Open House on Wednesday, February 12, 2020.

Building Principals, Guidance Counselors, Child Study Team members and teaching staff greeted visiting parents and students. Students and staff provided tours of our facilities. Guidance Counselors and Child Study Team members reviewed applications and scheduled Admissions Interviews.

The Open House was advertised via flyers, social media and through personal invitations extended to sending school districts throughout Middlesex County.

Statistics summarizing the Open House activities are as follows:

<u>Campus</u>	<u>Number of Guests</u>
Perth Amboy	73

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'DSENIOR PROM – CLASS OF 2020

The Superintendent is recommending approval of the following senior prom for the designated campus. The proms are open to our students or our students and their dates and are fully chaperoned.

ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES
EAST BRUNSWICK CAMPUS
PERTH AMBOY CAMPUS
PISCATAWAY CAMPUS

Date/Time: May 15, 2020 - 6:00 p.m. to 10:30 p.m.
 Location: Marriott – Iselin, NJ
 Participation will be limited to students and their guests.

ACADEMY FOR SCIENCE, MATHEMATICS, AND ENGINEERING TECHNOLOGIES

Date/Time: May 21, 2020 - 6:00 p.m. to 11:00 p.m.
 Location: Liberty House – Jersey City, NJ
 Participation will be limited to Academy students and their guests.

VOLUNTEER ASSISTANT COACHES – 2019-2020

The Superintendent is recommending that the individuals as indicated below be approved as volunteer assistant coaches for the 2019-2020 school year. There is no compensation for volunteer coaches.

Piscataway Campus
 Dave Rosenberg* - Baseball
 Chris Rosenberg* - Baseball
 Placido Torres* - Baseball

*Pending successful completion of the NJDOE mandated criminal background check

Woodbridge Academy
 Melanie Veilleux - Tennis

MCA MATH COMPETITION/FUNDRAISER – EDISON ACADEMY

The Superintendent is recommending that the Academy for Science, Mathematics and Engineering Technologies be approved to allow the Math League to host the MCA Math Competition on Saturday, April 4, 2020. The tournament would be held at the Edison Academy from 9:00 a.m. until 4:00 p.m. This event is to encourage competitive mathematics in middle schoolers to promote potential applicants and to raise funds to subsidize competition costs for the American Regions Math League.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'DHARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 2 incidents of Harassment, Intimidation and Bullying to the Board of Education that were investigated this month.

Incident #7 – February 10, 2020

School: Piscataway Campus

Location: Gym

HIB (Y/N): Yes

Disciplinary Consequences: Suspension of Privileges, Educational Program

Parent Contact (Y/N): Yes

Intervention Services: Professional Development

SID #: 1418981967, N/A

Incident #8 – February 26, 2020

School: Piscataway Campus

Location: Classroom, Hallway

HIB (Y/N): No

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Counseled, Mediation, Conference

SID #: 2310648852, 6578683161

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

February 3, 2020

Academy/Woodbridge

February 19, 2020

East Brunswick Campus

February 19, 2020

Perth Amboy Campus

February 12, 2020

Piscataway Campus

February 18, 2020

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'D

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	February 26, 2020	Lockdown
Academy/Woodbridge	February 11, 2020	Active Shooter
East Brunswick Campus	February 13, 2020	Bomb Threat
Perth Amboy Campus	February 24, 2020	Non-Fire Evacuation
Piscataway Campus	February 28, 2020	Bomb Threat

DATES TO REMEMBER

April 2, 2020.....	Advisory Dinner MCVTS - Piscataway Campus / 6:00 P.M.
April 8, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.
April 22, 2020.....	Tech Expo ESCNJ / 7:00 P.M.
April 30, 2020.....	CVE Luncheon MCVTS – East Brunswick Campus / 12:00 P.M.
May 7, 2020.....	CVE Luncheon MCVTS – Perth Amboy Campus / 12:00 P.M.
May 13, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.
May 14, 2020.....	CVE Luncheon MCVTS – Piscataway Campus / 12:00 P.M.
May 19, 2020.....	Apprentice Graduation MCVTS - East Brunswick Campus / 7:00 P.M.
June 17, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.
June 23, 2020.....	Graduation MCVTS – District / 7:00 P.M.
July 15, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.
August 12, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

SUPERINTENDENT'S
REPORT CONT'D

Dates to Remember - Continued

- September 9, 2020.....Board of Education Meeting
MCVTS - East Brunswick Campus / 7:00 P.M.
- October 14, 2020..... Board of Education Meeting
MCVTS - East Brunswick Campus / 7:00 P.M.
- November 2, 2020.....Board of Education Meetings
MCVTS - East Brunswick Campus
Organizational Meeting - 7:00 P.M.
Regular Monthly Meeting - 7:15 P.M.

Ms. Czarneski moved, seconded by Mr. Mullen that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

FINANCE COMMITTEE – 2020 – 2021 School Budget

Mr. Karl Knehr, Business Administrator, presented and discussed the 2020-21 Budget with the Board of Education. Comments and questions were followed up on by the Board.

PUBLIC COMMENTS

None

RESOLUTION A: SUPERINTENDENT EVALUATION INSTRUMENT

WHEREAS, the Board of Education must evaluate the Chief School Administrator prior to April 30th on an annual basis; and

WHEREAS, the Board of Education has reviewed and updated (where necessary) the current evaluation instrument for the Chief School Administrator.

BE IT THEREFORE RESOLVED that the Board of Education approve the Chief School Administrator's Evaluation Instrument for use in the 2019-2020 school year.

Mr. Anderson moved, seconded by Ms. Czarneski that the Board approve Resolution A.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION B: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education was presented with the first reading of the following policies in consideration for adoption/revision into Board Policy at the February 12, 2020 meeting; and

WHEREAS, the Board of Education is presented with the second reading of these policies for adoption/revision:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
1613	Disclosure and Review of Applicant's Employment History	New
2431	Athletic Competition	Revised
2431.8	Varsity Letters for Interscholastic Extracurricular Activities	New
2624	Grading System	Revised
5533	Student Smoking	Revised
5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised
8462	Reporting Potentially Missing or Abused Children	Revised
8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods	Revised
8561	Procurement Procedures for School Nutrition Programs	New

BE IT RESOLVED that the Board of Education approve the second reading of the above policies and adopt them into Board Policy.

RESOLUTION C: EDUCATIONAL/PROJECT SPECIFICATIONS – CAPITAL PROJECTS – OTHER

WHEREAS, it is required that the Board of Education receive the approval of the New Jersey Department of Education for the completion of all capital projects; and

WHEREAS, it is necessary that the following capital project which is consistent with the long range facility plan, be submitted to the Department of Education as an other capital project:

<u>Piscataway</u>	<u>Perth Amboy</u>
Photovoltaics	ESIP Projects

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

Educational/Project Specifications – Capital Project – Other – ContinuedEdison

Roof Replacement
ESIP Projects

Woodbridge

ESIP Projects

BE IT RESOLVED that the Middlesex County Vocational Schools Board of Education authorizes the submission of the above project as indicated. The Board of Education also authorizes the amendment of the District's Long Range Facilities Plan to include these project.

RESOLUTION D: ADDITIONAL FIELD TRIPS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following additional field trips, as presented below:

<u>School</u>	<u>Date</u>	<u>Event</u>	<u>Funding Source</u>
East Brunswick	03/18/20	International/Masonry Institute Bordentown, NJ	No Cost
Edison	03/14/20	History Bowl Princeton University	No Cost
Edison	04/24/20	CVE Luncheon Piscataway Campus	District Budget
Edison	04/25,26/20	JSA Spring State Conference Delta Hotels by Marriot Woodbridge, NJ	Student Fundraising
Edison	05/22/20	US History I Constitution Center Independence Nat'l Historical Park Philadelphia, PA	Student Fundraising
Edison	05/29/20	Musical: Frankenstein Park Theatre Union City, NJ	Student Fundraising
Piscataway	05/13/20	Hamilton Broadway Show New York, NY	District Budget
Woodbridge	04/24/20	Tour & Classroom/Lab Visits Rutgers, Piscataway	District Budget

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION E: FIELD TRIP AMENDMENTS – HIGH SCHOOL 2019-2020 SCHOOL YEAR

RESOLVED that the Board approve the following field trip amendments:

<u>Campus</u>	<u>Trip No.</u>	<u>From</u>	<u>To</u>
East Brunswick	EB-S-9	04/11/20	05/02/20
East Brunswick	EB-S-21	03/27/20	03/10/20 (Retro Active)
East Brunswick	EB-S-23	05/2020	04/07/20
East Brunswick	EBSN-S-6	03/27/20	03/25/20
Perth Amboy	PA-S-9	06/05/20	06/02/20
Piscataway	K-S-7	12/10/19	03/12/20
Piscataway	K-F-10	12/10/19	03/12/20
Piscataway	K-S-13	05/28/20	05/21/20
Piscataway	State Theater	03/23/20	03/24/20
Piscataway	Where's The Scoop	05/2020	06/02/20
Woodbridge	W-S-5	05/22/20	05/21/20
Woodbridge	Cornelius Low House	03/13/20	05/22/20

Destination Change:

<u>Campus</u>	<u>Trip No.</u>	<u>From</u>	<u>To</u>
Piscataway	HC-K-17	Roosevelt Care Ctr. Old Bridge, NJ	Care One East Brunswick, NJ
Piscataway	HC-K-18	Roosevelt Care Ct. Old Bridge, NJ	Care One East Brunswick, NJ

Mr. Jones moved, seconded by Ms. Czarneski that the Board approve Resolution B through E.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION F: PROPOSED BUDGET 2020-21

WHEREAS the Board of Education of the Middlesex County Vocational and Technical High Schools has determined that \$44,411,860 in general funds are required to operate the vocational school during the 2020-21 school year; and

WHEREAS the Board of Education anticipates receiving Federal and State grant entitlement funds in the amount of \$2,376,000; and

WHEREAS the Board of Education has determined that capital project funds for various facility upgrades in the amount of \$3,500,000 is needed from the Middlesex County Board of Chosen Freeholders, funded through the sale of General Obligation Bonds.

THEREFORE BE IT RESOLVED that the Board of Education approve the Middlesex County Vocational and Technical High Schools proposed budget for the school year 2020-21, as follows:

General Fund Budget (Fund 10)	\$44,411,860
Special Revenue Fund Budget (Fund 20)	\$ 2,376,000
Capital Project Fund Budget (Fund 30)	\$ 3,500,000

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical High Schools Board of Education approve the appropriation of \$1,240,460 in undesignated fund balance as budgeted fund balance for the general fund in the 2020-21 budget statement which includes \$59,540 in excess surplus from the 2018-19 audit.

RESOLUTION G: PROPOSED RESOLUTION TO THE BOARD OF SCHOOL ESTIMATE – 2020-21 BUDGET

WHEREAS the Board of Education of the Middlesex County Vocational and Technical High Schools has given careful consideration to the financial needs of the Middlesex County Vocational and Technical High Schools for the school year 2020-21; and

WHEREAS the Board of Education has determined that \$44,411,860 in general funds will be needed to operate the Middlesex County Vocational and Technical High Schools during the school year 2020-21; and

WHEREAS the Board of Education has determined that \$3,500,000 in capital project funds (General Obligation Bonds) are needed to upgrade Middlesex County Vocational and Technical High Schools facilities, as follows:

	<u>Total Project Cost (Local)</u>
Interior Room Renovation	\$ 450,000
Parking Lot Paving & Curbing	\$ 500,000
Science Lab Renovations	\$ 400,000
Roof & Mechanical Renovations	\$ 650,000
Auditorium Renovations	\$ 700,000
Bathroom Renovations	\$ 300,000
Athletic Field Renovations	\$ 100,000
Equipment	\$ 400,000
Total General Obligation Bonds:	\$3,500,000

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

Proposed Resolution to the Board of School Estimate – 2020-21 Budget – Cont’d

WHEREAS the Board of Education has determined that \$26,837,956 from County appropriations and \$3,500,000 in capital project funds (general obligation bonds) will be needed in addition to State Aid, Federal Aid and Miscellaneous Revenues; and

WHEREAS the Board of Education is able to appropriate \$1,300,000 in Fund Balance for the 2020-21 budget; and

THEREFORE BE IT RESOLVED that the Board of Education of the Middlesex County Vocational and Technical High Schools requests that the Middlesex County Vocational and Technical High Schools Board of School Estimate fix and determine that the amount of necessary funds from the Board of Chosen Freeholders of Middlesex County for the use of the Middlesex County Vocational and Technical High Schools during the school year 2020-21, is as follows:

General Fund (County Appropriations)	\$26,837,956
Capital Project Funds (General Obligation Bonds)	\$ 3,500,000

RESOLUTION H: MAXIMUM DOLLAR LIMITS – PUBLIC RELATIONS AND PROFESSIONAL SERVICES 2020-21

WHEREAS the New Jersey State Department of Education has issued regulations (Chapter 23A) to promote fiscal accountability and efficiency; and

WHEREAS administrative code 6A:23A-5.2 requires that the Board of Education establish annually a maximum dollar limit for public relations and each type of professional service needed throughout the school year.

BE IT THEREFORE RESOLVED that the Board approve and set the following maximum dollar limit for the 2020-21 school year, as follows:

Legal Services	\$ 75,000
Medical Inspectors	\$ 60,000
Audit Services	\$ 60,000
Architectural Services	\$500,000
Environmental Engineering	\$600,000
Security	\$350,000
Public Relations	\$100,000

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION I: TRAVEL MAXIMUM – BUDGET 2020-21

WHEREAS, the regulations (6A:23A-7.3) require that the Board of Education approve a maximum travel expenditures amount not to exceed for each budget year; and

WHEREAS, the regulations also require the District report on maximum amount established for the current budget year and the amount spent to date; and

BE IT THEREFORE RESOLVED that the Board of Education establish the 2020-2021 budget year travel maximum as \$68,500 and report that of the \$62,000 established for the 2019-2020 budget, \$22,320 has been expended as of February 29, 2020.

RESOLUTION J: DONATION – AUTOMOBILE

WHEREAS, Ms. Lora Curreri wishes to donate a 2005 Volvo 90 to be used by the Automotive Shop at the East Brunswick Campus.

RESOLVED that the Board accept the donation as listed.

RESOLUTION K: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Auction: Piscataway Campus

Quantity	Description	Maker	Tag #
1	Hydraulic Ironworker	Scotchman	6296/PI003279
1	Vertical Contour Bandsaw	Do All	400-92319

Re-Auction: East Brunswick Campus

Quantity	Description	Maker	Tag #
1	HP Latex 115 Print & Cut Solution	HP	MY8543900M

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION L: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2019-20 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$85,000	Architect Serv., Gen. Adm. 11-000-230-334
Health Benefits 11-000-291-270	\$20,000	Supplies, Tech. 11-000-252-600
Health Benefits 11-000-291-270	\$20,000	Purch. Serv., Tech 11-000-252-500

RESOLUTION M: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION N: ARCHITECTURAL/PROJECT DEVELOPMENT MANAGEMENT SERVICES
POWER PURCHASE AGREEMENT – PISCATAWAY

WHEREAS, Middlesex County Vocational Schools has executed a Solar Power Purchase Agreement (PPA) with Advanced Solar Products which includes the installation of a ground mounted solar panel system at the Piscataway Campus; and

WHEREAS, Middlesex County Vocational Schools had previously awarded the SSP Architectural Group a contract for architectural/project development management services in connection with the PPA; and

WHEREAS, Middlesex County Vocational Schools needs additional services in the project execution stage beyond the scope of the original agreement including construction management, site visits, progress reports, final testing, and project closeout, and

WHEREAS, it was originally projected that Honeywell Inc. would provide these services as part of the Energy Savings Improvement Plan; and

WHEREAS, as the SSP Architectural Group has submitted a proposal for these additional project execution management services, as follows:

Phase II Project Execution Management

Original	\$ 6,500
Additional	<u>\$48,700</u>
Total:	\$55,200

WHEREAS, the District has deliberated over SSP's proposal factoring in cost, expertise, quality of work, and the familiarity of our facilities.

BE IT THEREFORE RESOLVED the Middlesex County Vocational Schools Board of Education approve the SSP Architectural Group to provide the proposed additional architectural and project development management services at the cost listed above.

RESOLUTION O: ARCHITECTURAL SERVICES – SECURING OUR CHILDREN'S
FUTURES BOND ACT

WHEREAS, Middlesex County Vocational Schools requires additional architectural services in connection with the Securing Our Children's Futures Bond Act; and

WHEREAS, as the SSP Architectural Group has submitted a proposal for architectural services, as follows:

Schematic Plan Design	\$12,900
Cost Estimate	\$ 4,200
NJDOE Submission	<u>\$ 2,500</u>
	\$19,600

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

Architectural Services – Securing Our Children’s Futures Bond Act – Cont’d

WHEREAS, the District has deliberated over SSP’s proposal factoring in cost, expertise, quality of work, and the familiarity of our facilities.

BE IT THEREFORE RESOLVED that Middlesex County Vocational Schools Board of Education approve the SSP Architectural Group to provide the proposed architectural services at the rates listed above.

RESOLUTION P: ARCHITECTURAL SERVICES – MASTER PLAN - AUDITORIUM RENOVATIONS – EAST BRUNSWICK CAMPUS

WHEREAS, Middlesex County Vocational Schools requires additional architectural services in connection with the development of a Master Plan to renovate the auditorium at the East Brunswick Campus; and

WHEREAS, as the SSP Architectural Group has submitted a proposal for architectural services, as follows:

Schematic Plan Design	\$33,600
Cost Estimate	\$ 4,200
Acoustical Studies	<u>\$ 8,800</u>
	\$46,600

WHEREAS, the District has deliberated over SSP’s proposal factoring in cost, expertise, quality of work, and the familiarity of our facilities.

BE IT THEREFORE RESOLVED that Middlesex County Vocational Schools Board of Education approve the SSP Architectural Group to provide the proposed architectural services at the rates listed above.

RESOLUTION Q: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-3	1	Dell Data Domain Solution	\$30,030.69
ESCNJ 18/19-3	1	Dell ML3 Tape Library	\$16,045.90
ESCNJ 18/19-3	1	Dell R640 Server	\$ 5,500.00
ESCNJ 18/19-3	2	Veeam Backup Licenses	\$ 2,115.44
ESCNJ 18/19-3	1	NVIDIA Graphics Card	\$ 918.31
ESCNJ 18/19-3	24	Hard Drives w/Cables	\$ 2,839.10
ESCNJ 18/19-3	2	Otter Box Phone Cases	\$ 149.78

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Purchase of Technology Supplies – CDW-G – Cont'd

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-3	3	Otter Box iPad Cases	\$ 324.57
ESCNJ 18/19-3	4	APC Batteries	\$ 402.88
ESCNJ 18/19-3	1	Label Maker w/Supplies	\$ 237.21
ESCNJ 18/19-3	1	Anywhere Cart	\$ 1,418.30
ESCNJ 18/19-3	1	HP Elitebook 745 Laptop Computer, as specified	\$ 1,187.01
ESCNJ 18/19-3	1	Verisign Software	\$ 814.52
ESCNJ 18/19-3	4	Hard Drives w/Cables & Adapter	\$ 733.65
Total:			\$62,717.36

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$62,717.36 on the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION R: FLOOR REPLACEMENT – COMMERCIAL INTERIORS DIRECT INC.

A proposal for flooring was solicited and received from Commercial Interiors Direct Inc. under the Hunterdon County Educational Services Commission Cooperative Bid Purchasing Agreement, as follows:

Provide and install Johnsonite rubber plank flooring throughout the rear corridors at the Piscataway Campus	\$176,819.63
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RESOLVED that the Board of Education award the purchase of flooring to Commercial Interiors Direct Inc. for \$176,819.63 on the basis of Cooperative Purchasing Agreement HCESC #186.

RESOLUTION S: PURCHASE OF FURNITURE – ALLIED EQUIPMENT COMPANY INC.

A proposal for furniture was solicited and received from Allied Equipment Company Inc. under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Item</u>	<u>Amount</u>
East Brunswick	Various classroom furniture for the Music Suite including student tables, student chairs, sofa seating, mobile stools, stage with mobile cart, and music chairs	\$26,011.15

RESOLVED that the Board of Education award the purchase of furniture to Allied Equipment Company Inc. for \$26,011.15 under the ESCNJ Cooperative Purchasing Agreement 17/18-16.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION T: PURCHASE OF ARCHITECTURE TECHNOLOGY EQUIPMENT

The following sealed proposals were received February 13, 2020, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for architecture technology equipment, as follows:

<u>Description</u>	<u>Qty.</u>	<u>Allegheny Educational Systems Inc.</u>
3D Printers	3	\$17,085.00

Five (5) bids were mailed.

RESOLVED that the Board of Education award the purchase of architecture technology equipment to Allegheny Educational Systems Inc. for \$17,085.00 on the basis of lowest responsible bid, funded through the Carl D. Perkins Program.

RESOLUTION U: PURCHASE OF CULINARY EQUIPMENT

The following sealed proposals were received February 13, 2020, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for culinary equipment, as follows:

<u>Description</u>	<u>Qty.</u>	<u>E&A Globe LLC</u>
Insulated Heated Holding Cabinet	1	\$2,696.00
Modular Crescent Cuber	1	<u>\$2,875.00</u>
		\$5,571.00

Seven (7) bids were mailed.

RESOLVED that the Board of Education award the purchase of culinary equipment to E & A Globe LLC for \$5,571.00 on the basis of lowest responsible bid, funded through the Carl D. Perkins Program.

RESOLUTION V: WITHDRAWAL OF BID – PRAVCO INCORPORATED

WHEREAS, sealed bids were advertised, received, and opened for exterior renovations and partial roof replacement at 10:00 a.m. on March 5, 2020; and

WHEREAS, the lowest bid received reflected a price significantly lower than the budget and all other bids received; and

WHEREAS, a letter was received from the low bidder, Pravco Incorporated, requesting their bid be withdrawn due to a significant arithmetic mistake; and

WHEREAS, it is in the District's best interest with regard to completing the project appropriately and in a timely manner to grant Pravco's request for withdrawal.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve Pravco's request to withdraw their bid for exterior renovations and partial roof replacement from consideration.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

RESOLUTION W: EXTERIOR RENOVATIONS AND PARTIAL ROOF REPLACEMENT –
PERTH AMBOY CAMPUS - PROJECT #3150-060-20-1000

Sealed bids were received March 5, 2020 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for exterior renovations and partial roof replacement at the Perth Amboy Campus, as follows:

	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt #2</u>	<u>Alt #3</u>	<u>Total</u>
Integrity Roofing, Inc.	\$546,340	\$155,000	\$113,000	\$130,000	\$ 944,340
M.T.B., LLC	\$430,000	\$85,000	\$50,000	\$100,000	\$665,000
D.A. Nolt, Inc.	\$712,512	\$212,293	\$150,652	\$ 93,688	\$1,169,145
Northeast Roof Maintenance	\$465,000	\$ 98,000	\$103,000	\$158,000	\$ 824,000
Pravco Incorporated	\$235,200	\$ 90,000	\$ 31,590	\$ 52,920	\$ 409,710 *

Twelve (12) bids were picked up.

* Bid was withdrawn by the contractor due to an arithmetic mistake.

RESOLVED that the Board of Education award exterior renovations and partial roof replacement Base Bid, Alt #1, Alt #2, and Alt #3 at the Perth Amboy Campus to M.T.B., LLC for a total of \$665,000 on the basis of lowest responsible bidder.

Cont'd

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RESOLUTION X: CHANGE ORDER NO. GC-03 – PAVING MATERIALS AND CONTRACTING LLC
 PARKING LOT RECONSTRUCTION PHASE II – PISCATAWAY CAMPUS –
 PROJECT #3150-065-19-3000

RESOLVED that the Board of Education approve Change Order No. GC-03, Paving Materials and Contracting LLC , Project #3150-065-19-3000, as follows:

<u>No. GC-03</u>	<u>Contract Amount Change</u>
Authorize a credit for the replacement of a cement pad no longer needed. The total credit is \$1,700.	(\$1,700)

RESOLUTION Y: CHANGE ORDER NO. GC-06 - SANTORINI CONSTRUCTION INC. -
 MUSIC ROOM RENOVATIONS – EAST BRUNSWICK CAMPUS –
 PROJECT #3150-040-19-1000

RESOLVED that the Board of Education approve Change Order No. GC-06, Santorini Construction Inc., Project #3150-040-19-1000, as follows:

<u>No. GC-06</u>	<u>Contract Amount Change</u>
Authorize the use of the sound system coordination and testing allowances to provide additional wiring, install outlets, and adjust the wood ceiling for the linear diffusers. Total cost is \$9,237.46. The remaining balance in the general repair and testing allowances are \$3,198.49 and \$558.49 respectively.	-0-

Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions F through Y.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 11, 2020

REPORT OF THE ATTORNEY

None

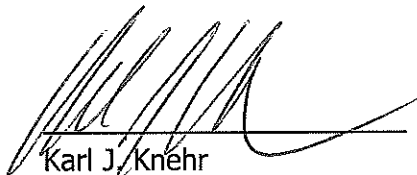
OTHER MATTERS

None

There being no further business, Ms. Czarneski moved, seconded by Mr. Jones that the Board adjourn the meeting at 7:42 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECTS

March 11, 2020

CAPITAL PROJECTS

Summer 2018

East Brunswick Media Center – Makers Space Alteration/SSP/Owner – Altec Building Systems –Project remains in closeout at this time.

Summer 2019

Piscataway Partial Roofing Replacement - SSP/Owner – JDS Roofing- Initial project remains in punch list with most of the elements complete. Contractor continues to work on final details of the change order contract at this time.

Piscataway Lot Reconstruction Phase II/SSP/Edwards/Owner-Paving Materials & Contracting, LLC. – Final payment No. 5 in the amount of \$27,741.70 advanced for consideration which references final sum due for the project. Change order CO-03 for credit to owner in the sum of \$1,700.00 as adjustment to contract due to site conditions is agendized for consideration reducing the contract total by this amount.

East Brunswick Music Room/SSP/Owner-Santori Construction, Inc. – Progress payment No. 7 in the sum of \$274,895.36 is agendized for consideration. Change order CO-06 is also presented regarding a need for additional wiring, additional outlets, and adjustments to the wood ceiling. The total cost of \$9,237.46 is being charged to the allowances. No increase in contract is necessary. Initial punch list generated and items acted on. Progress continues satisfactorily at this time. Equipment balancing, testing ongoing. Final inspections scheduled for late next week.

Water Heater Replacement(s), P.A., K, E.B., SSP/Owner – Alternate project scope continues to be developed for evaluation at this time. The select heaters(s) in Perth Amboy and Edison will be part of the ESIP, as defined through our ongoing evaluation process.

Summer 2020

Perth Amboy Partial Roofing Replacement - SSP/Owner – Bid Results
On March 5, 2020 at 10:00 am bids were opened for this project. Twelve (12) bidders purchased bid packages with five (5) responding. Evaluation of the results (base bid plus three (3) alternates) resulted in prices ranging from a low of \$409,710.00 to a high \$1,169,145.00 dollars. The low bidder Pravco Incorporated, 245 Wescott Drive, Rahway, NJ 07065 notified the District that their bid was deficient due to an arithmetic mistake and request it be withdrawn pursuant to N.J.S.A.40A:11-23.3. The next bid, M.T.B., LLC, 100 Steiner Avenue, Neptune City, NJ 07753 was totaled at \$665,000, Northeast Roof Maintenance, 649 Catherine Street, Perth Amboy, NJ 08861 at \$824,000, Integrity Roofing, 1385 Witherspoon Street, Rahway, NJ 07065 at \$944,340 with D.A. Nolt, Inc., final bidder. Based on Fiscal, Architectural and Attorney Reviews, recommend award to M.T.B., at the sum of \$665,000.00 dollars for this project.

Other District Projects

ESIP - Johnson Controls International SSP/Owner – A meeting took place on February 25, 2020 with JCI to define remaining deficiencies and outline a course of action for remedy. Assigned MCVTS tasks complete, waiting for JCI response on their action items at this time.

ESIP Phase II- Honeywell International, SSP/Owner – BPU review complete, a meeting took place on March 5, 2020 for a comprehensive final review including changes to scope of work, contract adjustment in order to satisfy Facilities, Fiscal and Attorney comments. Signatory and limited bidder's documents remain on schedule for project release.

TRAVEL COST SCHEDULE - March 2020

<u>Employee/Board Member</u>	<u>Date</u>	<u>Workshop/Conference</u>	<u>Registration</u>	<u>Estimated Mileage</u>	<u>Estimated Parking/Tolls</u>	<u>Estimated Lodging</u>	<u>Estimated Lodging Tax</u>	<u>Estimated Airfare/train</u>	<u>Per-deim</u>	<u>Other</u>
Joseph Coyle	3/18/20	ISS workshop	\$240.00	\$203.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Melinda Brzozowski	6/12/20	School culture workshop	\$379.00	\$0.00	\$0.00	\$283.50	\$36.29	\$388.80	\$248.50	\$0.00
Eugene Catanzaro	3/15/20	NAFEPA workshop	\$645.00	\$56.35	\$40.00	\$819.00	\$122.43	\$0.00	\$266.00	\$0.00
Monica Catani-Fernandes	3/27/20	FLENJ workshop	\$245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lauren Genco	3/27/20	Skills USA Student event	\$0.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$165.00	\$0.00
Lindsey Hintelmann	5/27/20	SLJD workshop	\$164.10	\$22.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Thomas Leiberling	3/27/20	Skills USA Student event	\$0.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$165.00	\$0.00
Cristina Monteiro	5/29/20	NJTESOL	\$234.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Michael Prerpente	3/12/20	ASE Testing	\$175.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Nigar Rizvi	3/20/20	Precalculus workshop	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sarah Rubin	3/27/20	Skills USA Student event	\$0.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$165.00	\$0.00
Jessica Seth	6/23/20	HOSA conference	\$0.00	\$0.00	\$0.00	\$625.00	\$106.25	\$335.50	\$500.00	\$0.00
Nicole Slade	6/12/20	School culture workshop	\$379.00	\$0.00	\$0.00	\$283.50	\$36.29	\$388.80	\$248.50	\$0.00
Beatriz Tencio	3/27/20	FLENJ workshop	\$245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Karl J.Knehr	6/3/20	NJASBO conference	\$275.00	\$21.14	\$20.00	\$200.00	\$38.00	\$0.00	\$160.00	\$0.00