

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, August 12, 2020 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Anderson (arrived at 7:10 p.m.), Ms. Czarneski, Mr. Mullen, and Mr. Jones

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Vignuolo, Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 14, 2019 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the four (4) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Mullen that the minutes of the Regular Public meeting of July 14, 2020 be approved as distributed.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

Cont'd

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Mr. Jones moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mr. Jones moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Ms. Czarneski that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Mullen that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of June 30, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

July 30, 2020	\$476,242.30
August 13, 2020	\$471,591.03

Mr. Jones moved, seconded by Ms. Czarneski that the Board of Education approve the payrolls listed above.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$4,398,309.95 were presented for payment. Mr. Jones moved, seconded by Ms. Czarneski that these bills be approved for payment.

On a roll call vote, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT  
Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

FALL SPORTS

Mr. Mike Pede, Athletic Director, presented a status report on fall sports and explained the current operations under the COVID-19 restrictions.

Various Board members asked questions and commented on the fall sports program.

PERSONNEL 2020-2021

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Kristin Biri	School Social Worker East Brunswick Campus	Resignation from the position of School Social Worker at the East Brunswick School of Career Development effective August 13, 2020.
Francisco Ramos	Custodian Academy for Allied Health and Biomedical Sciences	Resignation from the position of Custodian at the Woodbridge Academy effective October 1, 2020. He plans to retire.
Molly Tague	Teacher of Social Studies/TOSD East Brunswick Career Development	Resignation from to the position of Teacher of Social Studies/TOSD at the East Brunswick School of Career Development effective August 13, 2020.
Rosemary Annetta	Teacher of Science Academy for Allied Health and Biomedical Sciences	Appointment to the position of Teacher of Science at the Woodbridge Academy effective September 1, 2020 through June 30, 2021 at the salary of \$65,807, Step F-3-8. She would be provisionally hired.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S REPORT - CONT'DPERSONNEL 2020-2021 – CONTINUED

Antoinette Barriga	Teacher of English Piscataway Campus	Appointment to the position of Teacher of English at the Piscataway Campus effective September 1, 2020 through June 30, 2021 at the salary of \$72,407, Step H-3-10. She would be provisionally hired.
Mayra Byszynski	Teacher of Spanish Piscataway Campus	Appointment to the position of Teacher of Spanish at the Piscataway Campus effective September 1, 2020 through June 30, 2021 at the salary of \$63,807, Step D-3-8. She would be provisionally hired.
Adam Butterfield	Teacher of Social Studies/TOSD East Brunswick Career Development	Appointment to the position of Teacher of Social Studies/TOSD at the East Brunswick School of Career Development effective September 1, 2020 through June 30, 2021 at the salary of \$65,107, Step C-3-9. He would be provisionally hired.
Eugene Catanzaro	Supervisor of Instructional Services Central Office	Appointment to the position of Director of Instructional Services at the Central Office effective August 17, 2020 through June 30, 2021 at the salary of \$128,500*. The salary is inclusive of (1) administrative longevity increment. He has been employed in the district since September 2015 and has successfully completed the mandated criminal history process.
Jenny Graf	Supervisor of Instructional Services Central Office	Appointment to the position of Supervisor of Instructional Services at the Central Office effective August 17, 2020 through June 30, 2021 at the salary of \$109,486. She would be provisionally hired.
Christine Martin	Administrative Assistant to the Business Administrator Central Office	Appointment to the position of Administrative Assistant to the Business Administrator at the Central Office effective September 1, 2020 through June 30, 2021 at the salary of \$45,675**. The salary is inclusive of (2) longevity increments. She has been employed in the district since July 2008 and has successfully completed the mandated criminal history process.
Debra Halpern	School Social Worker Piscataway Campus	Transfer from the position of School Social Worker at the Piscataway Campus to the position of School Social Worker at the East Brunswick School of Career Development effective August 13, 2020 through June 30, 2021. There is no change in salary due to this transfer.
James Wiater	Teacher of Carpentry Piscataway Campus	Transfer from the position of Teacher of Carpentry at the Piscataway Campus to the position of Teacher of Carpentry at the Woodbridge Academy effective September 1, 2020 through June 30, 2021. There is no change in salary due to this transfer.

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF VARSITY COACHES - 2020-2021

The Superintendent recommends the employment of the following individuals in the position of varsity coach for the 2020-2021 school year at the rate of \$7,650 per annum in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

<u>Cross Country</u> East Brunswick Campus	David Williams
<u>Soccer</u> Academy/Edison Academy/Woodbridge East Brunswick Campus Perth Amboy Campus Piscataway Campus	Kathleen McNulty Scott Modzelewski Michael Buonaguro Taylor Klaskin Michael O'Boyle

EMPLOYMENT OF JUNIOR VARSITY COACHES - 2020-2021

The Superintendent recommends the employment of the following individuals in the position of junior varsity coach for the 2020-2021 school year contingent upon the school's ability to field a junior varsity team by the designated date. Compensation will be \$5,550 for coaches that field a junior varsity team in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

<u>Cross Country</u> East Brunswick Campus	Dana Gordon
<u>Soccer</u> Academy/Edison Academy/Woodbridge East Brunswick Campus Perth Amboy Campus Piscataway Campus	Wallace Smith Rodney Vani James McCloskey Nikki Karas Robert Gardella

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF AUDITORIUM MANAGERS – EAST BRUNSWICK CAMPUS – 2020-2021

The Superintendent recommends the employment of the following instructors as part-time auditorium managers at the East Brunswick campus during the 2020-2021 school year. Responsibilities include schedule/manage/implement the technical requirements for all auditorium/black box events and manage technical resources of the auditorium/black box. Compensation will be at the hourly rate of \$40.

East Brunswick Campus

Louis Libitz – Digital Film Instructor

Lea Anello – Arts Technology Instructor

Cleo Mack – Dance Instructor

Andy Greatorex – Music Performing Arts Technology Instructor

Brian Homer – Theatre Instructor

EMPLOYMENT OF IN-SERVICE INSTRUCTORS – NEW TEACHER ORIENTATION

The Superintendent recommends the employment of the teachers listed below as in-service instructors for the New Teacher Orientation. The instructors will be compensated at \$40 per hour for a total of 12 hours, which includes preparation time and the training of new teachers on August 27 and 31, 2020.

East Brunswick Campus

Sarah Rubin

Perth Amboy Campus

Michael Perpente

Woodbridge Academy

Melanie Veilleux

EXTENDED YEAR/EXTENDED DAY INSTRUCTORS – 2020-2021

The Superintendent is recommending approval of the instructors as indicated below to provide academic support for the 2020-2021 school year.

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EXTENDED YEAR/EXTENDED DAY INSTRUCTORS – 2020-2021 – CONTINUED

ESSER Grant Extended Year/Extended Day Instructors

Approval of the instructors as indicated below to provide academic support for students during the 2020-2021 school year. These are part-time hourly positions and compensation is \$40 per hour. The salaries will be funded through ESSER Grant funds.

Edison Academy

Amy Burke  
Isabel DaSilva-Caton  
Michelle Gomes  
Latha Nair  
Katie Oakley  
John Ocker  
Enzo Paterno  
Dorothy Simon  
Nicole Southern  
Marc Weinstein

East Brunswick Career Development

Kenneth Colavito  
Jennifer Rastelli  
Joan Thomas- Floyd  
Brien Wiseman  
Fatma Zohra Zendjebil

Title I Extended Year/Extended Day Instructors

Approval of the instructors as indicated below to provide academic support for Title I students during the 2020-2021 school year. These are part-time hourly positions and compensation is \$40 per hour.

Perth Amboy Campus

Lisa Barthelme  
Michele Hines  
Chris Morley  
Zachary Stout  
Deborah Brown

Piscataway Campus

Rachel Adams  
Samantha Becerra  
Melinda Brzozowski  
Pegeen Dombrowsky  
Jennifer Fernandes  
Elissa Goldstein  
Melissa Gomez  
Angela Goydish  
Rachel T. Henderson  
Julia Henry  
Michelle Jarosiewicz  
Suchismita Paul  
Nigar Rizvi  
Gargyee Roy  
Evelyn Schwenck

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

SPECIAL PROJECTS COORDINATORS - GRANT FUNDED POSITION

The Superintendent is recommending the appointment of the following individuals to the grant funded position of Special Projects Coordinator by the State of New Jersey Department of Health for the Whole School, Whole Community, and Whole Child School Health NJ Project from August 13, 2020 to June 30, 2021. There is no cost to the district.

The Special Projects Coordinator position is responsible for the coordination of planning activities including but not limited to monthly meetings, maintaining and progressing on baseline school data monitored for school improvement, submission of reports, recruitment of a diverse WSCC team, maintaining and submitting meeting agendas and minutes, log time spent on grant, participate and submit CDC School Health Index (SHI), and disseminate the School Health Improvement Plan district wide.

Name: Christine Wiemer  
School: Woodbridge Academy  
Position: Special Projects Coordinator  
Salary: \$2,500  
Hours: 100

Name: Melanie Brzozowski  
School: Piscataway Campus  
Position: Special Projects Coordinator  
Salary: \$2,500  
Hours: 100

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

PROFESSIONAL DEVELOPMENT

DESIGNING HYBRID LEARNING ENVIRONMENTS – IDE

The Superintendent recommends the following instructors to participant in the Professional Development: Designing Hybrid Learning Environments presented by IDE. The instructors will be compensated \$40/hr. for a total of 20 hours on August 17-20, 2020. The cost will be covered by the ESEA Title IIa program.

Edison Academy

Latha Nair  
Dorothy Simon  
Nicole Southern

East Brunswick Career Development

Myriam Betancourt  
Jonathan Sagar  
Donna Thomson

Woodbridge Academy

Marie Bowen  
Leah Hoffman  
Melanie Veilleux

Perth Amboy Campus

James Luginsland  
Michael Perpente

East Brunswick Campus

Christie Alston  
Katherine Dennison  
Louis Horowitz  
Margaret Zajac

Piscataway Campus

Rachel Adams  
Robert Araujo  
Mindy Brzozowski  
Zenia de la Cruz  
EJ Leahy

TEACHER OF HEALTH CAREERS - SUMMER SESSION

The Superintendent is recommending approval for the following individual to attend a summer session as indicated below:

Instructor:	Ms. Christine Lucas
Rate of Pay:	20 hours at \$40/hr.
Location/Date:	Western Schools – Remotely / August 15-30, 2020
Cost:	\$70

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

SUMMER EMPLOYMENT – 2020 – ADDITIONAL

The Superintendent recommends the employment of the following staff to work for the summer 2020 as detailed below:

ADULT EDUCATION – PROFESSIONAL DEVELOPMENT

Mr. Louis Libitz, East Brunswick Campus, will work for up to 24 hours from August 13, 2020 - October 31, 2020 for the purposes of providing professional development for Google Classroom training and other online platforms to the adult education instructors. Mr. Libitz will be compensated \$40 per hour.

TEACHER OF DRAFTING AND DESIGN

Mr. Leonardo Malave, East Brunswick Campus, will work for a total of 8 hours from August 13-31, 2020. Mr. Malave will be compensated \$40 per hour.

POLICY EDITION

Ms. Jamie Sobolewski, East Brunswick Campus, will work for a total of 8 hours from August 13-31, 2020 to work on the Policy Edition. Ms. Sobolewski will be compensated \$40 per hour.

NEW STUDENT ORIENTATION

The employment of the following teachers during the summer between the months of August and September of 2020 as noted below. They will be compensated at the hourly rate of \$40 and will be under the supervision of the building principal.

Academy for Allied Health and Biomedical Sciences

Jennifer Frank  
Alexander Stiles  
Jonathan Turner  
Dulce Wechsler

Academy for Science, Mathematics and Engineering Technologies

Amy Burke  
John Ocker  
Wallace Smith

Perth Amboy

Debra Brown  
Patricia Forsman  
Christopher Morley  
Zachary Stout

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

HOME INSTRUCTORS – SCHOOL YEAR 2020-2021 - ADDITIONAL

The Superintendent recommends that the Board of Education employ the following as home instructors for the 2020-2021 school year at the rate of \$40 per hour:

Rachel Adams  
Mindy Brzozowski

ADVANCED PLACEMENT SUMMER INSTITUTE - ADDITIONAL

The Superintendent is recommending approval for the following individual to attend training at the Advanced Placement Summer Institute:

Instructor:	Mr. Jonathan Turner
Training:	Advanced Placement Summer Institute for AP English
Rate of Pay:	30 hours at \$40/hr.
Location/Date:	Everett Public Schools – Remotely / August 17-20, 2020
Cost:	\$600

EMPLOYMENT OF STAFF PERSON ON DUTY - PERTH AMBOY CAMPUS

The Superintendent is recommending the following individuals for the position of Staff Person on Duty for the 2020-2021 School Year at the Perth Amboy Campus at an hourly rate of \$40:

Brian Bilal  
Katie Elko  
Bridget Hill  
Mark Mastrolia  
Mike Perpente  
Jamie Wasco

The Staff Person on Duty will oversee the operation of the building when Middlesex County College students are utilizing rooms in our part of the facility when our school is closed. The schedule will be determined by Middlesex County College's calendar. Several individuals are being recommended so that there is a pool of our employees available to cover the designed calendar.

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EXTRA DUTY/EXTRA PAY POSITION – 2020-2021

The Superintendent is recommending that the following personnel be approved by the Board of Education to the Extra Duty/Extra Pay position. Compensation will be provided at the rate of \$40 per hour for direct student supervision of students for one hour before school. The building principal will develop an Extra Duty/Extra Pay assignment schedule for approved staff.

Edison Academy

(2 Staff Members, 1 hour per day)

Amy Burke  
Michelle Gomes  
Kathleen McNulty  
John Ocker  
Dorothy Simon  
Rosemary Simmons  
Wallace Smith

Perth Amboy Campus

(4 Staff Members, 1 hour per day)

Karen Cretella  
Katie Elko  
Patricia Forsman  
Bryan Hickman  
Michele Hines  
Guy Johnson  
Michael Perpente  
Jamie Wasco

Woodbridge Academy

(2 Staff Members, 1 hour per day)

Marie Bowen  
Geraldine Cuesta-Aviles  
Linda Rozner  
Melanie Veilleux

Piscataway Campus

(5 Staff Members, 1 hour per day)

Susan Anglum  
Kathleen Book  
Melinda Brzozowski  
Robert Gardella  
Gene Gugliotta  
Rachel Henderson  
Tomasso Incognito  
Michelle Jarosiewicz  
Michael McKinney  
Cristina Monteiro  
Justin Sadowski  
Evelyn Schwenck  
Sandra Tinsman

East Brunswick Campus

(5 Staff Members, 1 hour per day)

George Gent  
Thomas Grimaldi  
Debra Halpern  
Morgan Lalevee  
Jennifer Rastelli  
Jeffrey Staples  
Brien Wiseman

REVISED WORK SCHEDULE – LINDSEY  
HINTELMANN – WOODBRIDGE ACADEMY

The Superintendent recommends approval for a revised work schedule for Ms. Lindsey Hintelmann, Educational Media Specialist, to work every Tuesday and Wednesday at the East Brunswick Campus effective September 1, 2020 through January 14, 2021, while Ms. Jacqueline Treadwell is on maternity leave. Ms. Hintelmann will return to full-time at the Academy in Woodbridge on January 15, 2021. There is no change in salary.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

ADULT EDUCATION EVENING SCHOOL PRINCIPAL SALARIES – 2020-2021

The Superintendent recommends approval of the following for Part Time Evening School Principals for the 2020-2021 school year, effective September 1, 2020. The East Brunswick and Piscataway Campuses principal's salary will be based on a 4 days per week work schedule. (Monday through Thursday).

<u>CAMPUS</u>	<u>PRINCIPAL</u>	<u>SALARY</u>
East Brunswick	Michael Sullivan	\$10,250
East Brunswick	Sean McDonald	\$10,250
Piscataway	Carl Jordan	\$10,250
Piscataway	Zachary Levine	\$10,250

ADULT EDUCATION – EVENING SCHOOL STAFF – 2020-2021

The Superintendent recommends approval of the appointment of the following persons as part-time evening school teachers, clerks, registrars and substitutes for the 2020-2021 school year. Staff and clerks may be assigned occasionally to multiple campuses as needed.

EAST BRUNSWICK AND/OR PISCATAWAY CAMPUS

<u>POSITION</u>	<u>ANNUAL HOURS</u>
Clerical Staff	Four (4) Days/Week- not to exceed 432 hours

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Sullivan	Michael	Career Counselor/Placement Coordinator	\$35.00
Ferrier	Lisa	Career Counselor/Placement Coordinator	\$35.00
Ciccariello	Nicole	Clerk	\$16.50
Colavto	Kenneth	Automotive	\$35.00
Giacalone	Nancy	Clerk	\$16.50
Martin	Christine	Clerk	\$16.50
Montgomery	Kelly	Clerk	\$16.50
Onafowora	Moremi	Clerk	\$16.50
Rios	Anair	Clerk	\$16.50
Skwiat	Karen	Clerk	\$16.50
Anderson	Crystal	Health & Safety	\$35.00
Baez	Helen	Computer Applications for Business	\$35.00
Bienes	Bill	HVAC	\$35.00
Biles	Stephanie	HVAC/Electrical Technology/Health & Safety	\$35.00
Brenner	Cliff	Electrical Trades	\$35.00
Rastelli	Jennifer	Culinary/Baking	\$35.00
Caccio	Christopher	Electrical Trades	\$35.00
Colavito	Kenneth	Automotive	\$35.00
Conrad	Mary	Health and Safety	\$35.00
DeLena	Genaro	Automotive Technology	\$35.00

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SUPERINTENDENT'S  
REPORT CONT'DPERSONNELADULT EDUCATION – EVENING SCHOOL STAFF – 2020-2021 – CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
			\$35.00
DiGiacomo	Leonard	Electrical Trades	\$35.00
Doerer	Frank	Automotive Technology	\$35.00
Dombrowski	Paul	Automotive Technology	\$35.00
Drudy	Robert	Electrical Trades	\$35.00
Dulgon	Patrick	Automotive Technology	\$35.00
Eisenbrey	Mark	Machine Trades	\$35.00
Enny	James	Culinary Arts/Baking	\$35.00
Fitzpatrick	Thomas	Plumbing	\$35.00
Foli	Glen	Welding	\$35.00
Florczak	Peter	Automotive Technology	\$35.00
Genco	Lauren	Culinary Arts/Baking	\$35.00
Gennusa	Jason	Plumbing	\$35.00
Gent	George Jr.	HVAC	\$35.00
Gentile	Michael	Electrical Trades	\$35.00
Goff	David	Electrical Trades	\$35.00
Grieco	Karen	Culinary/Baking	\$35.00
Herbert	Carolyn	Arts Technology	\$35.00
Hickman	Brian	Electrical	\$35.00
Ierardi	John	Plumbing	\$35.00
Jaworowski	John	Welding	\$35.00
Lai	Andrew	Electrical Trades	\$35.00
Leibering	Thomas	Mathematics/AT	\$35.00
Libitz	Louis	Digital Film	\$35.00
Lopez	Samuel	Auto Body & Collision Repair	\$35.00
Malchuk	John	Electrical Trades	\$35.00
Mastrella	James	Culinary Arts/Baking	\$35.00
Mastrolia	Mark	Automotive Technology	\$35.00
McKinney	Michael	Automotive Technology	\$35.00
McMahon	Timothy	Electrical Trades	\$35.00
Mezger	Mark	Electrical Trades	\$35.00
Perpente	Michael	Automotive Technology	\$35.00
Rand	James	HVAC&R	\$35.00
Reilley	Patrick	Health & Safety	\$35.00
Roth	Michael	Culinary Arts/Baking	\$35.00
Ruperto	Thomas	Plumbing	\$35.00
Scarpa	John	Plumbing	\$35.00
Shine	Richard Sr.	Electrical Trades	\$35.00
Shine	Richard Jr.	Electrical Trades	\$35.00
Smith	Warren	Electrical Trades	\$35.00
Sorochka	Nicholas	Electrical Trades	\$35.00
Spahr	Robert	Electrical Trades	\$35.00
Stabile	Christina	Culinary Arts/Baking	\$35.00
Starke	Robert	Electrical Trades	\$35.00

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SUPERINTENDENT'S  
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PERSONNEL

ADULT EDUCATION – EVENING SCHOOL STAFF – 2020-2021 – CONTINUED

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CAREER AREA</u>	<u>RATE OF PAY</u>
Taureck	Robert	HVAC	\$35.00
Timpson	Phillip	Machine Trades	\$35.00
Thomas-Floyd	Joan	Computer Applications for Business	\$35.00
Turkus	William	HVAC & R, Plumbing Trades, Health & Safety	\$35.00
Vagrin	Anton	Electrical Trades	\$35.00
Vona	Michael	Electrical Trades	\$35.00
Wiater	James	Construction Technology	\$35.00
Williams	David	CAD/AT	\$35.00
Witham	Brian	Electrical Trades	\$35.00
Woodward	William	Welding	\$35.00

SUBSTITUTE PRINCIPALS, INSTRUCTORS AND CLERKS

Adochio	Joseph	Substitute-Principal/Staff Person on Duty	\$40.00
Cappiello	Michael	Substitute-Principal/Staff Person on Duty	\$40.00
Catanzaro	Eugene	Substitute-Principal/Staff Person on Duty	\$40.00
Crea	Anthony	Substitute-Principal/Staff Person on Duty	\$40.00
Feldman	Robert	Substitute-Principal/Staff Person on Duty	\$40.00
Heffers	Richard	Substitute-Principal/Staff Person on Duty	\$40.00
Jordan	Carl	Substitute-Principal/Staff Person on Duty	\$40.00
Levine	Zachary	Substitute-Principal/Staff Person on Duty	\$40.00
Lystad	Dawn	Substitute-Principal/Staff Person on Duty	\$40.00
McDonald	Sean	Substitute-Principal/Staff Person on Duty	\$40.00
Paprota	Sonja	Substitute-Principal/Staff Person on Duty	\$40.00
Slade	Nicole	Substitute-Principal/Staff Person on Duty	\$40.00
Smith	Wallace	Substitute-Principal/Staff Person on Duty	\$40.00
Sullivan	Michael	Substitute-Principal/Staff Person on Duty	\$40.00
Williams	Kevin	Substitute-Principal/Staff Person on Duty	\$40.00
Colabella	Phyllis	Cosmetology	\$35.00
Day	Roxann	Clerk	\$16.50
Dobrollosky	Valerie	Cosmetology	\$35.00
Gallagher	Elizabeth	Cosmetology	\$35.00
Osorio	Luz	Cosmetology	\$35.00
Towle	Steven	IBEW Electrical	\$35.00
Wolansky	Darlene	Cosmetology/Manicuring	\$35.00

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following as substitute teachers for the 2020-2021 school year at a per diem rate of \$125.00. Pending the completion of the criminal background check created by the State Department of Education:

Zandra Adamczyk  
Joseph Adochio  
Lindsay Andreansky  
James Babaian  
Marilyn Bersch  
Kiri Brennan  
Tracy Broderick  
Lucia Cagnani-Nunez  
Nycole Caltabellatta  
Theda Chappell-Carson  
Gloria Cook  
Alisha Cox  
Trisha Cunningham  
Jean Curtin  
Donald DeLeo  
Jean Dvorak  
Gary Edelstein  
David Elko  
James Enny  
Fredelyn Espinal  
Bryasia Faniel  
Maria Fontana

Tamara Guzman  
James Hauck  
Kyler Hourahan  
Ryan Hutchinson  
Enas Hussein  
Keith James  
Tarvinder Johal  
Gerald Johnson  
Renaldo Johnson  
Laurie Jordan  
Sharlene King  
Joseph Kotora  
Arlene Leviten  
Andrea Loniewski  
Feroza Ludwig-Meyer  
Lisa Macor  
Lalitha Mani  
Joseph Marrazzo  
Matthew McGuigan  
John Meyer  
Daniel Montano  
Ray Moose  
John Moschberger  
Meghan Murphy  
Rose Nickas

Michael O'Boyle  
Brian Piech  
Alexandria Presley  
Brian Quinlan  
Sam Quintino  
Roseanna Raido  
James Rand  
John Ravens  
Shirley Read  
Ernie Read  
Imani Robinson  
Taneva Robinson  
Andrew Rodriquez  
Felix Romero  
Gary Seid  
Timothy Sexton  
Jamaal Smith  
Devonte Steele  
Jeremiah St. Fleur  
Maria Stampoulos  
Rondy Tucker  
Rodney Vani  
Yadelin Vargas  
Louis Wells

EMPLOYMENT OF DAY SCHOOL CTE SUBSTITUTE TEACHERS

The Superintendent recommends the employment of the following CTE substitute teachers (holder of a standard CTE certificate) for the 2020-2021 school year at a per diem rate of \$150.00. They have completed the procedure established for the criminal background check created by the State Department of Education:

Nycole Caltabellatta  
Gary Edelstein  
Maria Fontana  
James Hauck  
Luz Osorio  
Maria Stampoulos

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF DAY SCHOOL SUBSTITUTE SCHOOL NURSES

The Superintendent recommends the employment of the following as substitute school nurses for the 2020-2021 school year at \$200.00 per diem. They have completed the procedure established for the criminal background check created by the State Department of Education:

Eileen Carroll  
Stacy Kallman  
Leah Nicholas  
Maria Pepito  
Tiffany Quinn  
Maria Rufin  
Danielle Sullivan

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE SECRETARIES

The Superintendent recommends the employment of the following as substitute day school secretaries for the 2020-2021 school year at a rate of \$13.85 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Theda Chappell-Carson  
Feroza Ludwig-Meyers  
Jennefer Turner

EMPLOYMENT OF SUBSTITUTE CUSTODIANS

The Superintendent recommends the employment of the following as substitute custodians for the 2020-2021 school year at a rate of \$15.00 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Steve Habrack  
Genaro Vargas

EMPLOYMENT OF SUBSTITUTE MAINTENANCE MECHANICS

The Superintendent recommends the employment of the following as substitute Maintenance Mechanics for the 2020-2021 school year at a rate of \$22.50 per hour. They have completed the procedure established for the criminal background check created by the State Department of Education:

Steve Habrack  
Stephen Vicej

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

INTERPRETER SERVICES – SCHOOL YEAR 2020-2021

The Superintendent recommends that the Board of Education accept the following agency for ASL (American Sign Language) Interpreter Services for the 2020-2021 school year:

ASL Interpreter Referral Service, Inc.  
21 Clyde Road, Suite 103  
Somerset, NJ 08873

Rates of pay are as follows:

<u>School:</u>			
Day	8AM-5PM	\$97.00 Per Hour	2 Hour Minimum
Night	After 5PM	\$99.00 Per Hour	2 Hour Minimum
<u>Trilingual Interpreting:</u>			
Weekdays	8AM-5PM	\$146.00 Per Hour	2-3 Hour Minimum
Night/Weekend	After 5PM	\$162.20 Per Hour	2-3 Hour Minimum
<u>Cart Interpreting:</u>			
Weekdays	8AM-5PM	\$146.00 Per Hour	2 Hour Minimum
Night/Weekend	After 5PM	\$162.20 Per Hour	2 Hour Minimum

Travel/Mileage:

Mileage is reimbursed at the state regulated rate of \$.35 per mile or a portal-to-portal charge. Parking, toll, public transportation etc. may also be applicable.

NEUROLOGICAL AND PSYCHIATRIC EVALUATIONS – 2020-2021

The Superintendent recommends the appointment of the following medical personnel to cover students in need of neurological and psychiatric evaluations for the 2020-2021 school year. These examinations must be administered by a neurologist and a psychiatrist respectively.

Consulting Neurologist

Dr. Dorothy Pietrucha  
\$175 (Each Student)

Consulting Psychiatrists

Dr. Rajeswari Muthuswamy, MD  
Center for Behavioral Health MDPA  
\$525 for Evaluations Done at Office

Dr. Robert Stucky, MD

\$400 (Each Student)

A fee of \$200 will be charged for any same day cancellation.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

HEALTH SERVICES DIRECTOR/MEDICAL INSPECTORS 2020-2021

The Superintendent recommends the following Health Services Director and Medical Inspectors for the 2020-2021 school year at the annual salaries indicated:

<u>Name</u>	<u>School</u>	<u>Salary</u>
Dr. Andras Peter	Academy/Edison	\$3,850
Dr. Andras Peter	Academy/Woodbridge	\$4,700
Dr. James Marmora	East Brunswick	\$8,100
Dr. Andras Peter	Perth Amboy	\$5,700
Dr. Catherine J. Schiano	Piscataway	\$8,100
Dr. Andras Peter	District Health Services Director	\$2,500

LEAVE OF ABSENCE – FMLA – MR. NIEVES

The Superintendent is recommending approval of an unpaid family medical leave of absence for David Nieves, Custodian at the Woodbridge Academy.

If approved, Mr. Nieves' leave of absence will be taken from September 8, 2020 through November 30, 2020. Mr. Nieves has submitted the required medical documentation.

LEAVE OF ABSENCE – FMLA – MR. MCGOWAN

The Superintendent is recommending approval of an unpaid family medical leave of absence for Stephen McGowan, Teacher of Career Choices: Digital Media at the Woodbridge Academy.

If approved, Mr. McGowan's leave of absence will be taken from October 1, 2020 through December 14, 2020. Mr. McGowan has submitted the required medical documentation.

At this point the Board considered the personnel recommendations of the Superintendent.

Mr. Jones moved, seconded by Ms. Czarneski that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

OUT-OF-COUNTY TUITION – SCHOOL YEAR 2020-2021

The Superintendent recommends that the Board of Education accept the following out-of-county students for the school year 2020-2021:

<u>Student</u>	<u>District/Agency Responsible for Tuition</u>	<u>Session</u>	<u>Campus</u>
CP	Union County	Full-Time	East Brunswick
MN	Somerset	Full-Time	East Brunswick
WN	Mercer County	Full-Time	East Brunswick
AM	Maplewood-Union	Full-Time	Piscataway
RL	Union	Full-Time	Piscataway
FM	New Providence	Full Time	Piscataway
SC	Somerset-Franklin	Full-Time	Piscataway

TUITION REIMBURSEMENT RATE – SCHOOL YEAR 2020-2021

The Superintendent is recommending that the Board of Education set the tuition reimbursement amount for the school year 2020-2021 at a maximum of \$6,651 in accordance with the agreement with the Teachers' Association. With reference to reimbursement for professional improvement courses, Article VII, Part P.3 of that document stipulates that, "The Board will pay 100% of tuition costs up to a maximum of nine credits at the prevailing Rutgers University Graduate School of Education New Jersey resident rate per year for approved courses taken during the school year. The Board will also pay the same sum for career major instructors for courses appropriate to their instructional areas which have been pre-approved by the Superintendent as equivalent. The Rutgers cost equivalent shall be determined by using the total course hours divided by the three-credit rate." The 2020-2021 Rutgers Graduate School of Education/New Brunswick tuition per credit for New Jersey residents is \$739.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'DADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES 2020-2021

The Superintendent recommends for the 2020-2021 school year the following Apprentice Training Program fees for courses and programs as fixed:

<u>Apprenticeship</u>	<u>Year 1</u> <u>Hours/Fee*</u>	<u>Year 2</u> <u>Hours/Fee*</u>	<u>Year 3</u> <u>Hours/Fee*</u>	<u>Year 4</u> <u>Hours/Fee*</u>	<u>Year 5</u> <u>Hours/Fee*</u>
Electrician nonIBEW	204/\$800	180/\$706	192/\$753	165/\$647	
Electrician IW-IBEW	200/\$784	200/\$784	200/\$784	200/\$784	200/\$784
Plumber	204/\$800	174/\$682	174/\$682	174/\$644	
HVAC&R	204/\$800	174/\$682			

\*\$3.92 per clock hour applies. Fees are exclusive of books and personal protective devices such as safety glasses.

ADULT EDUCATION - APPRENTICE TRAINING PROGRAM FEES  
OUT OF COUNTY/OUT OF STATE 2020-2021

The Superintendent recommends for the 2020-2021 school year the following Apprentice Training Program fees for courses and programs as fixed for apprentices who reside out of county/ out of state as follows:

<u>Apprenticeship</u>	<u>Year 1</u> <u>Hours/Fee*</u>	<u>Year 2</u> <u>Hours/Fee*</u>	<u>Year 3</u> <u>Hours/Fee*</u>	<u>Year 4</u> <u>Hours/Fee*</u>
Electrician	204/\$1,040	180/\$918	192/\$979	165/\$842
Plumber	204/\$1,040	174/\$887	174/\$887	174/\$887
HVAC&R	204/\$1,040	174/\$887		

\*\$5.10 per clock hour applies (Standard 2020-2021 Course Fee + 30% Out of County/Out of State Fee). Fees are exclusive of books and personal protective devices such as safety glasses.

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'DADULT EDUCATION – RELATED TECHNICAL INSTRUCTION - APPRENTICESHIP TRAINING  
NJ CAR – AUTOMOTIVE TECHNICIAN – LEVEL 2

The Superintendent recommends the approval of the Board of Education to provide the related technical instruction for the apprenticeship training for NJ CAR (New Jersey Coalition of Automotive Retailers).

NJ CAR is a Growing Apprenticeship in Nontraditional Sectors Grant recipient who will be addressing the ongoing shortage of skilled automotive technicians in New Jersey. The Automotive Technician Apprenticeship Program (A.T.A.P.) aims to improve technician recruitment, training, retention, and satisfaction throughout New Jersey's network of 510+ neighborhood new car dealerships. By offering a \$15 minimum wage, sponsored job-specific training, a defined career path, and opportunity for advancement, A.T.A.P. hopes to drive more individuals to consider a career as an automotive technician. MCVTS high school graduates of our Automotive Programs may receive advanced placement for related technical instruction, if eligible and meet NJ CAR's criteria their Automotive Technician Apprenticeship Program. Details are as follows:

Location of Program:	Middlesex County Vocational and Technical Schools 112 Rues Lane, East Brunswick, NJ 08816
Program/Courses:	AUTOMOTIVE TECHNICIAN APPRENTICESHIP PROGRAM- LEVEL 2 Shop Safety, First Aid, and Hazardous Waste Suspension Steering and Tires Brakes Electrical Heating, Cooling, and Air Conditioning Supplemental Restraint System Maintenance and Light Repair Dealership Process and Procedures Maintenance and Light Repair
Program Cost:	\$2,000 per student
MCVTS Personnel/ Rate of Pay:	Approved Automotive instructors will be paid at the Board approved evening school rate of pay.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

OPENING OF SCHOOL – ADMINISTRATIVE PROGRAM  
FOR CENTRAL OFFICE AND BUILDING PRINCIPALS

The Superintendent is reporting that there will be two days of administrative meetings on August 25 and 26, 2020 for district administrators including all Central Office administrators and building principals.

The agenda for the two days will include a thorough review of opening school procedures and guidelines, new Department of Education requirements, technology upgrades, curriculum revisions, Title I program revisions, facilities update, school security protocols, evaluation tools, design thinking, and district professional development programs.

NEW TEACHER ORIENTATION: STAFF DEVELOPMENT PROGRAM FOR NEW TEACHERS

The Superintendent is reporting that on August 27 and 31, 2020, the district will conduct an in-service orientation for teachers new to our district. The Department of Curriculum and Instruction, will facilitate a comprehensive program to familiarize new staff with our school district and the various procedures and best practices that instructors should be aware of as they begin the school year.

ARTICULATION AGREEMENTS - 2020-2021

The Superintendent is pleased to report that the following articulation agreements are currently being facilitated that allow MCVTS students to apply credits earned in specific programs toward advanced standing into a specific program at a post-secondary institution:

Post-Secondary Institution	MCVTS Career Major	Total Credits	Art (AC) Dual (DC)
New Jersey Institute of Technology	Allied Health and Biomedical Science	19	DC
Rutgers University	Allied Health and Biomedical Science	22	DC
Stevenson University	Allied Health and Biomedical Science	4	DC
Middlesex County College	Automotive Technology	9	AC
University of Northwestern Ohio	Automotive Technology	12	AC
Universal Technical Institute	Automotive Technology	12	AC
Lincoln Technical Institute	Automotive Technology	9	AC
Ohio Technical College	Auto Collision Repair Technology	12	AC
Atlantic Cape Community College	Culinary Arts/Baking	5	AC
The Art Institute of Philadelphia	Culinary Arts/Baking	9	AC
Johnson and Wales University	Culinary Arts/Baking	3	AC
Middlesex County College	Culinary Arts/Baking	9	AC
New Jersey Institute of Technology	Engineering Technologies	17	DC
Harrisburg University of Science and Technology	Graphic Design	4	AC
Rutgers, The State University of New Jersey	Global Logistics and Supply Chain Management	3	AC
University of Northwestern Ohio	HVAC/R	6	AC
Rutgers University	Horticulture	9	AC
Middlesex County College	Performing Arts: Theatre	6	DC
New Jersey Institute of Technology	Performing Arts: Theatre	15	DC
Ohio Technical College	Welding Technology	6	AC

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

ADULT EDUCATION – VETERANS ADMINISTRATION CERTIFYING OFFICIALS - 2020-2021

The Superintendent recommends approval of the following personnel to become the Certifying Officials for the Middlesex County Vocational and Technical School District for the Department of Military and Veterans Affairs for the 2020-2021 school year:

Adult Education Office

Dawn Lystad

Piscataway Campus

Rosemarie Hoeler

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL  
INTERNSHIP – MICHELLE SHOLK – 2020-2021

The Superintendent is recommending that Michelle Sholk, a graduate student at Monmouth University, be approved to complete an internship for school counseling at the East Brunswick Campus during the 2020-2021 school year.

Ms. Sholk will be supervised by Kathy Canning, guidance counselor. Michael Cappiello, principal at the East Brunswick Campus will oversee the internship.

DISTRICT MENTORING PLAN – 2020-2021

The Superintendent is presenting the 2020-2021 District Mentoring Plan for the Middlesex County Vocational and Technical Schools. The plan is in alignment with the TEACHNJ Act and in accordance with all mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4. The mentoring plan is being submitted to the Board of Education for review of fiscal impacts, as specified by the Department of Education.

The goals for the district mentoring program are:

- Assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment
- Identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching
- Reduce novice teacher attrition
- Improve the effectiveness of new teachers
- Enhance teacher knowledge of and strategies related to the Core Curriculum Content Standards and Common Core State Standards in order to facilitate student achievement

The mentoring plan describes training for mentor teachers to assist them in their responsibilities while providing support to novice teachers. The district mentoring plan specifies that the training will be provided by members of the MCVTS Instructional Services Department during a full-day professional development workshop. Participating mentor teachers will be given release time from their building assignment to attend the mandatory training. Cost to the district will be minimal; primarily payment of substitute teachers to cover the mentor teacher classes.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

STUDENT SAFETY DATA SYSTEM

The Superintendent is presenting the summary of all the districts' HIB incidents and trainings that were reported to the New Jersey Department of Education for the 2019-2020 school year.

<u>School Name</u>	<u>Incidents</u>	<u>HIB Trainings</u>
Edison Academy	0	3
East Brunswick	0	18
East Brunswick Career Dev.	2	18
Perth Amboy	0	4
Piscataway	5	4
Woodbridge	<u>0</u>	<u>3</u>
<b>Total</b>	<b>7</b>	<b>50</b>

CROSS COUNTRY SCHEDULES – SCHOOL YEAR 2020-2021

The Superintendent recommends the approval of the following cross country schedules for the 2020-2021 school year.

EAST BRUNSWICK  
CROSS COUNTRY - VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/07/2020	Mother Seton Regional	Home	4:00pm
10/14/2020	South Amboy	Away	4:00pm
10/21/2020	Dunellen	Away	4:00pm
10/28/2020	South River	Home	4:00pm
11/04/2020	Wardlaw-Hartridge	Home	4:00pm

EAST BRUNSWICK  
CROSS COUNTRY – JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/07/2020	Mother Seton Regional	Home	4:00pm
10/14/2020	South Amboy	Away	4:00pm
10/21/2020	Dunellen	Away	4:00pm
10/28/2020	South River	Home	4:00pm
11/04/2020	Wardlaw-Hartridge	Home	4:00pm

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

SUPERINTENDENT'S  
REPORT CONT'D

SOCCKER SCHEDULES – SCHOOL YEAR 2020-2021

The Superintendent recommends the approval of the attached soccer schedules for the 2020-2021 school year.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison  
July 22, 2020

Academy/Woodbridge  
July 27, 2020

East Brunswick Campus  
July 16, 2020

Perth Amboy Campus  
July 21, 2020

Piscataway Campus  
July 15, 2020

DATES TO REMEMBER

- September 9, 2020.....Board of Education Meeting  
MCVTS - East Brunswick Campus / 7:00 P.M.
- October 14, 2020.....Board of Education Meeting  
MCVTS - East Brunswick Campus / 7:00 P.M.
- November 2, 2020.....Board of Education Meetings  
MCVTS - East Brunswick Campus  
Organizational Meeting - 7:00 P.M.  
Regular Monthly Meeting - 7:15 P.M.

Ms. Czarneski moved, seconded by Mr. Mullen that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

PUBLIC COMMENTS

None

RESOLUTION A: APPROVE ALL COURSE OF STUDY OUTLINES AND READOPT EXISTING CURRICULA FOR SEPTEMBER 2020

RESOLVED that the Board of Education approve readoption of Middlesex County Vocational and Technical Schools Course of Study Outlines.

Curriculum guides for the high school courses are available in the Superintendent's Office, the Office of the Director of Instructional Services, the Library/Media Center of each school and the Principal's Office of each school. Curriculum guides for Health Occupations/Practical Nursing courses are available in the Office of Adult Education. Curriculum guides for the Adult Evening courses and the Apprenticeship courses are available in the office of the Adult Evening Programs.

Volume #	Course of Study Outline Title	Status
II	Heating, Ventilation and Air Conditioning Technology	Approved 09/11/19
III	Architectural Technology	Approved 08/13/14
IV	Automotive Collision Repair Technology	Approved 12/09/09
V	Automotive Technology	Approved 12/11/19
VI	Auto Services/CD	Approved 12/13/17
VII	Baking	Approved 09/11/19
IX	Basic Business Technology/CD	Approved 10/12/16
X	Cosmetology/Hairstyling	Approved 08/14/13
XI	Building Services/Maintenance CD	Approved 08/14/19
XIII	Carpentry	Approved 08/14/19
XIV	Graphic Design: Commercial Art and Illustration	Approved 02/10/16
XV	Culinary Arts	Approved 03/20/18
XVIII	Dry Cleaning/CD	Approved 05/11/11
XIX	Electrical Technology	Approved 09/11/19
XX	Computer Systems Technology	Approved 08/10/16

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
XXIII	Culinary Arts/CD	Approved 03/20/18
XXVI	Health Services/CD	Approved 12/09/09
XXVII	Machine Tool Technology	Approved 05/11/11
XXXI	Agriscience Technology	Approved 12/13/17
XXXVI	Practical Nursing (Adult): Book 1 - Semester 1-Courses 1-5 Book 2 – Semester 2-Courses 6-11	Approved 11/01/11 Approved 11/01/11
XLIV	Career Choices/CD: Book 1 – Construction Technology Book 2 – Food & Health Technology Book 3 – Digital Media Technology	Approved 10/09/13 Approved 10/09/13 Approved 10/09/13
XLVI	English Language Arts Book 1 – English 9-12 Book 2 – English Electives	Approved 08/10/16 Approved 10/11/17
XLVII	Social Studies Book 1 - World History & Cultures, U.S. History I & U.S. History II Book 2 – Social Studies Electives	Approved 10/11/17 Approved 11/01/17
XLVIII	Health & Physical Ed. (Grades 9-12 )	Approved 03/09/16
XLIX	English as a Second Language (ESL)	Approved 08/10/11
L	Math Book 1 – Algebra I, Geometry, Algebra II, Applied Mathematics Book 2 – Pre-Calculus, Calculus, Discrete Math, Linear Algebra, Statistics	Approved 08/09/17 Approved 08/09/17
LI	Science Book 1 – Biology, Chemistry, Physics & Environmental Science Book 2 – Forensic Science	Approved 08/10/16 Approved 08/09/17
LIX	Comprehensive Four-Year School Counselor/Career Education Program	Approved 01/13/10
LX	Apparel Services/Clothes Processing/CD	Approved 05/11/11
LXI	Auto Maintenance/CD	Approved 12/09/09

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Approve All Course of Study Outlines – Cont'd

Volume #	Course of Study Outline Title	Status
LXII	Building Maintenance/CD	Approved 09/11/19
LXIII	Heating, Ventilating, Air Conditioning/CD	Approved 08/20/19
LXVI	Agriculture and Ornamental Horticulture	Approved 02/10/16
LXIX	Welding	Approved 05/11/11
LXXIV	Health Technology	Approved 03/09/05
LXXV	Supermarket Careers/CD	Approved 12/13/17
LXXVI	Automated Office Technology	Approved 12/09/09
LXXVII	Computer-Assisted Design/Drafting (CADD)	Approved 08/13/14
LXXXIV	Auto Repair/CD	Approved 05/12/10
LXXXVI	Computer Applications for Business	Approved 07/21/10
LXXXVII	Spanish (Spanish I, II, III)	Approved 01/13/16
LXXXIX	Carpentry/CD	Approved 02/12/14
LXXXXI	Performing Arts: Theatre	Approved 09/05/19
LXXXXII	Performing Arts: Dance	Approved 10/11/17
LXXXXIII	Allied Health and Biomedical Sciences	Approved 11/15/19
LXXXXIV	Electronics/Computer Engineering Tech	Approved 02/11/09
LXXXXV	Civil/Mechanical Engineering Technologies	Approved 05/12/10
XCVII	Multimedia Art & Design	Approved 12/12/12
XCVIII	Performing Arts: Digital Filmmaking	Approved 02/12/14

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Approve All Course of Study Outlines – Cont'dENRICHMENT AND ANCILLARY PROGRAMS

Not assigned volume #	CE Manual (including CE Related Course Outline and CHE Addendum)	Approved 01/13/10
Not assigned volume #	Library/Media Center Manual (including Library Skills Course)	Approved 07/10/13
Not assigned volume #	Pull Out Replacement Resource Program English	Approved 06/27/12
Not assigned volume #	Pull Out Replacement Resource Program Math	Approved 06/27/12
Not assigned volume #	Pull Out Replacement Resource Program Workplace Readiness	Approved 09/12/12

ADULT EVENING SCHOOL COURSESAgriculture, Food & Natural Resources

Autumn Splendor Wreath  
 Floral Arrangement & Design  
 Holiday Wreath  
 Spring Dish Garden

Architecture & Construction

Advanced Level Auto CAD  
 Advanced Woodworking/Carpentry  
 Auto CAD – Level I  
 Auto CAD – Level II  
 Auto CAD Essentials  
 Autodesk 2012 Certified User Prep Course  
 Autodesk Revit Architecture - Fundamentals  
 Basic Plumbing  
 Basics in Physics and Thermodynamics  
 CAD  
 Carpentry Fundamentals  
 Conduit Bending & Rigging  
 DC Motors & Controllers  
 Electrical Certificate Program  
 Electrical Trades – (AC) Alternating Current  
 Electrical Trades – A.C. & D.C. Principles  
 Electrical Trades – Blue Print Reading Commercial  
 Electrical Trades – Blue Print Reading Residential

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dArchitecture & Construction – Cont'd

Electrical Trades – Electrical Code  
 Electrical Trades – Mathematics  
 Electrical Trades – Variable Speed Drive Controllers  
 Electrical Trades Circuits: Shop Practice  
 Electrical Trades Circuits: Theory  
 Electrical Trades Circuits-Residential Wiring to NEC Code  
 Electrical Trades Continuing Education Code Course  
 Electricity I – Basics  
 Electricity IX Industrial  
 Electronic Devices and Circuits – AC/DC Principles  
 First Aid CPR  
 Heating for Plumbers  
 Heating, Ventilation, Air Conditioning & Refrigeration I  
 Heating, Ventilation, Air Conditioning & Refrigeration II  
 Heating, Ventilation, Air Conditioning & Refrigeration III  
 Heating, Ventilation, Air Conditioning & Refrigeration IV  
 Home Inspection Certificate Program  
 Home Inspection Field Experience Heating and Heat Controls  
 Home Repair and Maintenance  
 Home Woodworking  
 Know Your Home  
 Licensed Master Plumber Renewal Continuing Education  
 Motor Controls Basic  
 OSHA 30 Hour Outreach Program for Construction Industry  
 OSHA 30 Hour Outreach Program for General Industry  
 OSHA 10Hour Outreach Program for General Industry  
 OSHA Blood Borne Pathogens/Health Hazards  
 Plumbing Certificate Program  
 Plumbing Code  
 Plumbing I  
 Plumbing: Trade Practice  
 Plumbing: Theory  
 Principles of Facility Management  
 Programmable Logic Controllers – Allen Bradley  
 Refrigerant Handling Certification  
 Stationary Engineering I Low Pressure  
 Shielded Metal ARC Welding Certification (3G)  
 Shielded Metal ARC Welding Certification (4G)  
 Shielded Metal ARC Welding Certification (6G)  
 Stationary Engineering I Low Pressure  
 Stationary Engineering II High Pressure  
 Welding – Basic  
 Welding - Intermediate  
 Welding - Advanced

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MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'd

Arts, AV Technology & Communications

All-Level Oil/Acrylic Painting  
Beginner Acrylic Painting  
Beginner Drawing  
Beginner Sculpture  
Digital Photography Basics  
Decorative Sewing for the Home  
Introduction to In-Design CS6  
Introduction to Photoshop CS6  
Jewelry Design I  
Learning to Sew  
Mixed Media  
Oil Painting Beginning/Intermediate  
The Wonders of Scrapbooking  
Website Design I

Health Science

Adult CPR/AED  
Beginner Jazz  
First Aid CPR/AED  
Licensed Practical Nursing (LPN)  
Medical Billing & Coding  
Medical Terminology  
Serve Safe Sanitation  
Stretch and Strengthen  
Yoga Beginners  
Yoga Intermediate

Hospitality & Tourism

A Taste of Asia  
Amazing Cheesecakes  
American Regional Cooking  
Barbeque Madness  
Bread Baking  
Breakfast Across America  
Breakfast Breads  
Breakfast Sweets  
Buttercream Cake  
Decorating Workshop  
Cajun and Creole  
Cake Decorating  
Cake Pops  
Can You Take the Heat  
Caribbean Culinary  
Cheese Around the World  
Cheesy Biscuits & Breads  
Chicken Entrée Specialties

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Chowders  
Chocolate Truffles  
Classic Buttercream Skills  
Classic Holiday Desserts  
Classic Holiday Pies  
Classic International and American Soups  
Classic Julia Child Recipes  
Colonial America in the 21<sup>st</sup> Century  
Continental Journey  
Cookie and Bar  
Cookie Blossom Workshop  
Cooking 1-2-3  
Cooking Easy Italian Nights  
Cooking Healthy and Delicious  
Cooking Italian Culinary I  
Cooking in the Deep South  
Cream Pies  
Crepes for Meals and Desserts  
Culinary Basics with the Chef  
Cupcake Challenge  
Cupcake Craze  
Delicious Gluten-Free Recipes  
Delicious Vegetables & Dips  
Doggie Delights  
Down on the Bayou  
Easy Italian Nights  
Encrusted Entrees from Regions Across America  
Exploring China  
Fall Pies  
Fabulous Fondue  
Focaccia  
Fondant Basics  
Foods of the Middle East  
Food Truck Wars  
French Culinary Cooking  
French Modern American  
French/Italian Culinary Cooking  
Fruit Crostata  
Fudge/Truffles  
Garde Manager  
German, Austrian and Hungarian Cooking  
Gingerbread House Workshop  
Greek to Me  
Halloween Cookies and Desserts  
Halloween Treats

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

Hand Decorated Cookies  
Healthy and Yes  
Healthy and Delicious  
Healthy Snacks  
Holiday Cookie Bake  
Holiday Hand Decorated Cookies  
Holiday Dinner  
Hot and Soothing Soups  
Hot and Spicy Mexican Entrees  
Italian Culinary  
It's all About Appetizers Day  
Japanese Jewels  
Just Vegetarians  
Kitchen Fundamentals  
Knife Skills in the Kitchen  
Make Your Very Own Gingerbread House  
Mangia Bene (Eat Well)  
Mediterranean Appetizers  
Mediterranean Entrees and Sauces  
Mediterranean Salads  
Mediterranean Soups  
Mexican Appetizers and Desserts  
Mexican Culinary  
Mexican Fiesta Lunches  
Mexican Menu  
Molecular Gastronomy  
New England Boiled Dinner  
New England Cookery  
Oktoberfest  
Pacific Rim Cooking  
Party Platters (Entertaining Made Simple)  
Party Starting Hor D'oeuvres  
Passion for Homemade Pasta  
Pasta Salads  
Pasta, Pasta, Pasta  
Pies, Pies and More Pies  
Pizza and Calzones  
Please Your Palate Pasta  
Potatoes and Rice  
Pudding Extravaganza  
Quick and Easy Desserts  
Salads and Vinaigrettes  
Seasonal Fall Desserts

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dHospitality & Tourism Continued

South of the Border (Foods of Mexico)  
Southern Italian Cooking  
Springtime Holiday Cookie Bake  
Strudel – Sweet and Savory  
Sweet and Savory Crepes  
Sweet Escape  
Sweet & Savory Bagels  
Sweet Scones  
Taco `bout a Fiesta Day  
Take a Drive Down Route 66  
Taste of Thailand  
Thanksgiving Desserts  
Thanksgiving Extras  
Thanksgiving Fare  
Thanksgiving Holiday Cookie Bake  
The Art of Pasta Making  
The Banana Fell Far from the Tree  
The Creole Kitchen  
The Culinary World of Louisiana  
The Earl of Sandwich  
The Flavor of Food  
The Pasta-bilities are Endless  
The Wacky World of Ingredients  
Traditional Irish Dinner  
Valentine Chocolates  
Vegan Cupcakes  
Vegan Treats  
Vegetarian Cooking  
Wedding Cakes and More  
Winter Holiday Cookie Bake

Human Services

Adult Cosmetology  
Adult Cosmetology Tutoring  
Balayage & Hair Painting 101  
How to Brand Your Own Beauty Products  
How to Open a Salon in New Jersey  
Manicuring  
Salon Management  
Social Media Savvy for the Beauty Business  
Skin Care Specialist (Esthetician)  
Tutoring  
Up-Do's & Formal Styling

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'd

Information Technology

Accounting  
 Advanced Microsoft Excel  
 How to Start Your Own Business  
 How to Start an Online Business at Home on a Budget  
 How to Write a Business Plan  
 Introduction to Computer Fundamentals  
 Introduction to Microsoft Excel (Fast Track)  
 Introduction to Microsoft Word (Fast Track)  
 Introduction to Microsoft PowerPoint (Fast Track)  
 Introduction to Microsoft Publisher (Fast Track)  
 Keyboarding I  
 Microsoft Access  
 Microsoft Excel  
 Microsoft Office  
 Microsoft Word  
 PowerPoint  
 QuickBooks I  
 QuickBooks II

Manufacturing

CNC Machining  
 Machine Shop Technology  
 Welding Basic  
 Welding Advanced  
 Welding AWS /Level 1  
 Welding AWS/Level 2

Transportation, Distribution & Logistics

ASE Prep  
 Auto Body & Collision Repair  
 Auto Mechanics - Basic  
 Auto Mechanics - Brakes  
 Auto Mechanics – Electrical  
 Advanced Outboard Repair  
 Know Your Car Care  
 Motorcycle Maintenance and Repair  
 Motorcycle Rider Safety  
 Small Engine Repair

Apprentice Training Programs

Electrical Trades  
 Heating, Ventilation, Air Conditioning and Refrigeration  
 Plumbing

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dCertificate and Licensure ProgramsAdult CosmetologyAutomotive Technology

- Automotive Engine Operations
- Vehicle Maintenance and Repair
- Steering and Suspension Systems
- Computerized Engine Controls
- Brake Systems
- Electrical Systems
- Fuel and Ignition Systems
- Front End Alignment

Electrical Technology (ET)

- Alternating Current Loads
- Conductors & Insulators
- Electrical Circuits
- Magnetism
- Motor Controls
- Multi-Craft Basics
- Tools & Supports: Electrical
- Transformers & Motors

Heat, Ventilation, Air Conditioning & Refrigeration (HVAC&R)

- AC Basics & Refrigerants
- Domestic Appliances
- Heating Fundamentals
- Multi-Craft Basics
- Principles of Refrigeration
- Sheet Metal Basics

Home Inspection

- Air Conditioning and Heat Pumps Inspection
- Communication and Professional Practices
- Electrical Inspection
- Exterior Inspection
- Field Experience
- Heating Inspection I
- Heating Inspection II
- Interior and Insulation Inspection
- Plumbing Inspection
- Roofing Inspection
- Structure Inspection

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dLicensed Practical Nursing

Anatomy and Physiology  
Behavioral Social Sciences (Contemporary Health Issues, Psychology,  
Sociology)  
Fundamentals of Nursing  
Medical-Surgical Nursing I  
Medical-Surgical Nursing II  
Mental Health/Psychiatric Nursing  
Microbiology  
Nutrition  
Obstetrical Nursing  
Pediatric Nursing  
Pharmacology

Manicuring

Anatomy of Hand, Arm, Foot and Leg  
Chemicals and Chemistry  
Depilatories  
Diseases and Disorders of the Hand and Foot  
First Aid  
Manicuring and Pedicuring  
Nail Art  
Nail Gels  
Nail Tips and Extensions  
Nail Wraps  
Professionalism  
Safety and Health  
Salon Management  
Sanitation & Bacteria  
Sculptured Nail Acrylic  
Skin  
State Board Exam  
State Law Rules and Regulations  
Sterilization

Pharmacy Technician

Calculations  
Compounding  
Computer Applications for Business  
Customer Service  
Drive Thru  
First Aid  
HIPAA  
Inventory Management

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

Adult Evening School Courses – Cont'dPharmacy Technician Continued

Medical Terminology  
Pharmacy Initiatives  
Pharmacy Software Management and Computer Applications  
Prescription Production  
PTCB National Certification Prep  
Third Party Billing

Plumbing Technology

AC Basics & Refrigerants  
Domestic Appliances  
Drainage in Single Family Dwellings  
Heating Fundamentals  
Multi-Craft Basics  
Plumbing A House & Inspections  
Potable Water & Appliances

Plumbing Technology Continued

Principles of Refrigeration  
Pumps & Transit  
Sheet Metal Basics  
Tools & Supports: Plumbing

Skin Care Specialist (Esthetician)

Anatomy  
Bacteriology  
Business Practices  
Make-up  
Nutrition  
Paraffin Treatments  
Physiology  
Safety  
Skin Analysis  
Skin Care Products  
Skin Care Treatments (Facials)  
State Law Rules and Regulations

Special Programs and Customized Programs

Middlesex County Adult Correction – Inmate Education  
NJ Motor Vehicle Commission (Driver Improvement)  
Rider Education of New Jersey  
Public Service Enterprise Group

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION B: SCHOOL REOPENING PLAN

WHEREAS, Middlesex County Vocational and Technical Schools has been closed for in-person student instruction since March 16, 2020 due to the COVID-19 health emergency declared by the Governor of New Jersey; and

WHEREAS, the State of New Jersey has approved school districts to reopen in-person instruction in the fall of the 2020-21 school year utilizing a hybrid method that combines in-person instruction with virtual learning; and

WHEREAS, the New Jersey Department of Education has issued "The Road Back" as guidance to reopen New Jersey public schools; and

WHEREAS, school districts throughout New Jersey have been tasked to prepare a plan for reopening schools in September that addresses the four following areas:

- Condition for Learning
- Leadership and Planning
- Policy and Funding
- Continuity of Learning

WHEREAS, Middlesex County Vocational and Technical Schools has prepared a plan that follows the New Jersey Department of Education guidelines on reopening while carefully considering the recommendations of the District's reopening committee.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the District's reopening plan and its submission to the New Jersey Department of Education.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION C: STATE AID REDUCTION PLAN – 2020-21 SCHOOL BUDGET

WHEREAS, the 2020-21 school year budget had been approved by the State of New Jersey and the Middlesex County Vocational and Technical Schools Board of Education; and

WHEREAS, the Middlesex County Vocational and Technical Schools has received notice from the New Jersey Department of Education indicating State provided aid for the 2020-21 school year approved budget will be decreased by \$397,151 to a total revised amount of \$14,757,845; and

WHEREAS, the New Jersey Department of Education is requiring school districts to submit a plan addressing the decrease in State aid with the following options:

- Use of unassigned general fund balance
- Use of emergency or maintenance reserves
- Reduce appropriations
- A combination of the above

WHEREAS, due to the COVID-19 health emergency Middlesex County Vocational and Technical Schools had a significant amount of 2019-20 unexpended appropriations lapse into surplus resulting in additional fund balance; and

WHEREAS, it is in the best interest of Middlesex County Vocational and Technical Schools to use the unanticipated surplus as an offset to the State aid decrease so that the 2020-21 Budget appropriations can be maintained.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the planned use of unassigned general fund balance to address the decrease in 2020-21 State aid and the submission of the plan to the New Jersey Department of Education for approval by August 14, 2020.

Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions A through C.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION D: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education was presented with the first reading of the following policies in consideration for adoption/revision into Board Policy at the July 14, 2020 meeting; and

WHEREAS, the Board of Education is presented with the second reading of these policies for adoption/revision:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
1649	Federal Families First Coronavirus Response Act	New
2270	Religion in the Schools	Revised
2431.3	Heat Participation Policy for Student Athlete Safety	Revised
2622	Student Assessment	Revised
5200	Attendance	Revised
5305	Immunization	Revised
5330.04	Administering an Opioid Antidote	Revised
5610	Suspension	Revised
5620	Expulsion	Revised
8320	Personnel Records	Revised

BE IT RESOLVED that the Board of Education approve the second reading of the above policies and adopt them into Board Policy.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION E: COLLECTIVE BARGAINING AGREEMENT SECOND AMENDMENT

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education and the Middlesex County Vocational Education Association wished to amend the current collective bargaining agreement (July 1, 2018 to June 30, 2021) a second time to address a concern related to the COVID-19 pandemic; and

WHEREAS, the Board and Association have agreed to the modifications to the coaches contracts summarized as follows:

- The Board will award all of the coaching contracts while schools are closed as a result of COVID-19 expressly contingent on the resumption of services.
- Compensation shall be reduced on a percentage basis to reflect any reduction or elimination of time lost during the coach's season for that sport/activity as a result of a suspension of service for the COVID-19 pandemic.
- If there are no suspensions of services due to the COVID-19 pandemic, there will be no reduction in compensation.

THEREFORE BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the second amendment to the collective bargaining agreement with the Middlesex County Vocational Education Association with the changes to the Agreement as summarized herein.

RESOLUTION F: TUITION FOR 2020-21 SCHOOL YEAR –  
HIGH SCHOOL OUT-OF-COUNTY STUDENTS

RESOLVED that the Board of Education approve tuition for high school out-of-county students who attend the Middlesex County Vocational and Technical High Schools for the 2020-21 school year, effective July 1, 2020, as follows:

Regular High School Students	\$ 10,000
Special Education Students	\$ 10,000

Mr. Jones moved, seconded by Ms. Czarneski that the Board approve Resolutions D through F.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION G: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2020-21 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Lease Pur. Payments 11-000-262-444	\$30,000	Pur. Tech. Serv., Gen. Admin. 11-000-230-340

RESOLUTION H: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Location</u>	<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
Students	ESCNJ 18/19-03	199	HP 14" Chromebooks w/mgmt. license & white glove service	\$ 59,910.94
Evening School	ESCNJ 18/19-03	127	HP 14" Chromebooks w/mgmt. license & white glove service	\$ 38,234.62
Evening School	ESCNJ 18/19-03	3	Anywhere Mobile Carts	\$ 4,174.38
East Brunswick	ESCNJ 18/19-03	82	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 24,686.92
East Brunswick	ESCNJ 18/19-03	3	Anywhere Mobile Carts	\$ 4,174.38
Piscataway	ESCNJ 18/19-03	82	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 24,686.92
Piscataway	ESCNJ 18/19-03	3	Anywhere Mobile Carts	\$ 4,174.38
Perth Amboy	ESCNJ 18/19-03	82	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 24,686.92
Perth Amboy	ESCNJ 18/19-03	3	Anywhere Mobile Carts	\$ 4,174.38
EBCD	ESCNJ 18/19-03	45	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 13,567.70
EBCD	ESCNJ 18/19-03	2	Anywhere Mobile Carts	\$ 2,782.92

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G - CONTINUED

<u>Location</u>	<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
Edison	ESCNJ 18/19-03	25	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 7,526.50
Edison	ESCNJ 18/19-03	1	Anywhere Mobile Cart	\$ 1,391.46
Woodbridge	ESCNJ 18/19-03	25	HP 14" Chromebooks w/mgmt. license and white glove service	\$ 7,526.50
Woodbridge	ESCNJ 18/19-03	1	Anywhere Mobile Cart	\$ 1,391.46
Woodbridge	ESCNJ 18/19-03	40	AVerMedia Web Cams, w/Cables and Stands	\$ 6,816.40
Woodbridge	ESCNJ 18/19-03	20	HP ProBook 650 Laptop Computers, as specified	\$ 25,162.00
Adult Ed	ESCNJ 18/19-03	19	HP 800 Desktop Computers, as specified	\$ 25,650.00
Board Office	ESCNJ 18/19-03	6	HP Elite Desktop Computers, as specified	\$ 8,607.42
Technology	ESCNJ 18/19-03	200	G Suite Enterprise Licenses	\$ 4,800.00
Technology	ESCNJ 18/19-03	500	Adobe Creative Cloud Licensing	\$ 3,370.00
Technology	ESCNJ 18/19-03	5	HP 800 Desktop Computers, as specified	\$ 5,400.00
Technology	ESCNJ 18/19-03	50	Adesso Web Cameras	\$ 2,156.50
Technology	ESCNJ 18/19-03	50	Califene Microphones	\$ 1,381.00
Technology	ESCNJ 18/19-03	1	Laptop Cart/Charging Station	\$ 17,000.00
Technology	ESCNJ 18/19-03	10	Zoom Pro-Base Licenses	\$ <u>1,499.00</u>
Total:				\$324,932.70

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$324,932.70 the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above. Partially funded through the Carl D. Perkins Post Secondary Grant, the Elementary and Secondary School Emergency Relief Grant, and the Digital Divide Grant.

Cont'd  
MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION I: PURCHASE OF SHOP EQUIPMENT – GRAINGER

A proposal for shop and cafeteria equipment, as governed by New Jersey State Contract, was solicited and received, as follows:

<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
30	204 Piece SAE Mechanics Tool Set	\$ 6,966.00
30	12 Piece Electrician Tool Kit	\$ 7,998.00
10	80" Picnic Table for outdoor cafeteria space	\$ 9,010.60
10	80" Picnic Table for outdoor cafeteria space	\$ 9,010.60
10	80" Picnic Table for outdoor cafeteria space	\$ 9,010.60
8	80" Picnic Table for outdoor cafeteria space	<u>\$ 7,208.48</u>
Total:		\$49,204.28

RESOLVED that the Board of Education award the purchase of shop and cafeteria equipment to Grainger for \$49,204.28 on the basis of New Jersey State Contract A-79875 partially funded through the PACE Grant.

RESOLUTION J: REJECTION OF BIDS – BMS UPGRADES – ESIP II  
PERTH AMBOY AND WOODBRIDGE CAMPUSES

WHEREAS, Middlesex County Vocational and Technical Schools has entered into a contract with Honeywell Building Solutions for capital improvements under an Energy Savings Improvement Plan; and

WHEREAS, it is necessary for Honeywell to enter subcontracts with various public works vendors to provide the capital improvements; and

WHEREAS, all subcontractors contracts are subject to the District's purchasing requirements and must be bid, received, and managed by the school district; and

WHEREAS, bids were advertised for BMS upgrades at the Woodbridge and Perth Amboy campuses as part of the improvements; and

WHEREAS, three (3) sealed bids were received August 4, 2020 in response to newspaper advertising in the "Home News Tribune" and the "Courier News;" and

WHEREAS, three (3) bids received exceeded the budget.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational Schools and Honeywell reject the bid for cost in excess of the budget.

BE IT FURTHER RESOLVED that Honeywell in conjunction with the architect revise the bids specification and re-advertise for new bids under the supervision of the Business Administrator.

MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION K: CHANGE ORDER NO. GC-02 – STILO EXCAVATION, INC. –  
PARKING LOT RECONSTRUCTION PHASE III –  
PISCATAWAY CAMPUS – PROJECT #3150-065-20-1000

RESOLVED that the Board of Education approve Change Order No. GC-02, Stilo Excavation, Inc., Project #3150-065-20-1000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize the use of the subgrade reconstruction allowance to reconstruct the subgrade in the main lot and the entrance driveway. Total cost for the additional items is \$8,107. The balance in the subgrade reconstruction allowance is \$11,993. This will <b>not</b> increase the total	\$ -0-

RESOLUTION L: CHANGE ORDER NO. GC-01 – INTEGRITY ROOFING, INC. –  
ROOF REPLACEMENT – EDISON CAMPUS – PROJECT #3150-010-20-1000

RESOLVED that the Board of Education approve Change Order No. GC-01, Integrity Roofing, Inc., Project #3150-010-20-1000, as follows:

<u>No. GC-01</u>	<u>Contract Amount Change</u>
Authorize the use of the permit and general repair allowance for permit fees from the Edison Building Department. Total cost for the permits is \$3,629. The balance in permit allowance is -0-. The balance in the general repair allowance is \$6,371. This will <b>not</b> increase the total contract.	\$ -0-

RESOLUTION M: CHANGE ORDER NO. GC-01 – CHAPPELLE MECHANICAL, INC. –  
REPAIR OF CHILLER SYSTEM – PISCATAWAY CAMPUS

RESOLVED that the Board of Education approve Change Order No. GC-01, Chappelle Mechanical, Inc., as follows:

<u>No. GC-01</u>	<u>Contract Amount Change</u>
Authorize an increase in contract to replace an unrepairable compressor in the chiller system. Total cost for the replacement is \$28,300. This will increase the contract.	\$28,300

## MINUTES OF THE REGULAR PUBLIC MEETING HELD AUGUST 12, 2020

RESOLUTION N: APPLICATION FOR FUNDS – NEW JERSEY DEPARTMENT  
OF EDUCATION – DIGITAL DIVIDE GRANT

RESOLVED that the Board of Education approve application of funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Digital Divide Grant	\$ 64,574

From: August 1, 2020  
To: September 30, 2022

Project Manager: Eugene Catanzaro

Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions G through N.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

REPORT OF THE ATTORNEY

None

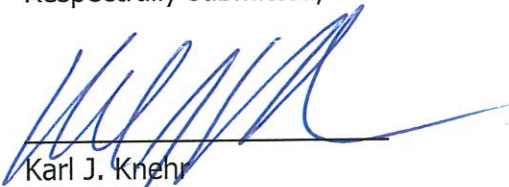
OTHER MATTERS

None

There being no further business, Ms. Czarneski moved, seconded by Mr. Mullen that the Board adjourn the meeting at 7:38 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, Mr. Mullen, and Mr. Jones voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr  
Board Secretary

# STATUS OF BUILDING AND GROUNDS PROJECTS

August 12, 2020

## CAPITAL PROJECTS


### Summer 2019

**East Brunswick Music Room/SSP/Owner-Santori Construction, Inc.** – Owners- Furniture installed, MCVTS fit out nearing completion, CCO/CO released, waiting for hard copy and our occupancy.

### Summer 2020


**Perth Amboy Partial Roofing Replacement - SSP/Owner/M.T.B. LLC.**- Progress payment No. 2 in the sum of \$211,496.60 agendaed for payment. Roof portion of project stripped in and weathertight. Progress continues on panel waterproofing with materials continuing to be staged and delivered. Paint sample selected for barrel roof section (standing seam metal) and coating material in process of receipt. Mechanical replacement (ESIP Contract) slightly delayed due to new ship date of August 27, 2020. Work schedule will be adjusted to allow mechanical contractor to advance work holding off the roofing to allow the three (3) replacement units and the one (1) pick/roof/reset unit to be commissioned as soon as possible. Building HVAC in areas of this construction were not anticipated to be released for operation nor ready for school start. That condition remains with COVID delay in manufacturing adding time to this project.

**Water Heater Replacement(s), P.A., K, E.B., SSP/Owner** – The Perth Amboy water heaters were included in the ESIP Phase II and will be handled by the successful bidder awarded the mechanical contract portion of the job. Piscataway and East Brunswick remain in discussion at this time but will be independent of the ESIP.



**Solar Project Piscataway Campus, ASP-Gabel Associates-SSP/Owner-** Activity to report is largely both a pull test and helical pile testing having been performed. As project accelerates, additional information shall be provided.


**Piscataway-Paving Phase III, SSP/Owner/Edwards- Stilo Excavating, Inc.** - Progress payment No.2 in the amount of \$193,249.67 agendized for consideration. Change order No. CO-02 for sub grade reconstruction billed against the sub grade reconstruction allowance in the sum of \$8,107.00 forwarded. Lot complete and released, signage, final survey and punch list remain open. The Piscataway Township Planning Board has asked for a digital sign package to review at their meeting this evening. SSP Architecture and Edwards Engineering will present our proposal to them on our behalf tonight.



**Edison Partial Roofing Replacement - SSP/Owner- Integrity Roofing -** Progress payment No. 1 in the sum of \$68,501.65 advanced for consideration. Roofing continues satisfactorily, mechanical units removed and new units set Monday, August 10, 2020. Anticipate mechanical work to be complete by end of next week. Re-occupancy anticipated week of August 24, 2020.

### **Capital 2020**

**Piscataway-Daikin/McQuay Chiller Repairs - Owner-Chappelle-** Progress payment application No.1 in the amount of \$105,274.25 forwarded for consideration. Change order CO-01 for one (1) additional new compressor being required (after opening for anticipated rebuild) in the sum of \$28,300.00 agendized for consideration. Work progressing satisfactorily at the time.



**Piscataway ARA Kitchen Equipment-E & A Restaurant Supply –** In que for manufacture at this time.

**Insurance Restoration Specialists, Inc. (IRS)** –Vendor continuing work at the site. To date, plaster repair, metal door frame, sill prep and prime coat painting have been completed. Anticipate ceiling tile replacement, cabinet door, stiles and edge banding to begin later this week.

**East Brunswick-21<sup>st</sup> Century Building Proposal-SSP/Owner-**  
Waiting for additional D.O.E. submittal information for release.

### **Other District Projects**

**ESIP - Johnson Controls International SSP/Owner** – Dialogue continues between all parties on JCI actions(s) for AH-10 repair, BMS operation and induction box repair(s).

**ESIP Phase II- Honeywell International, SSP/Owner** – Bids were received on August 4, 2020 for the lighting and BMS upgrades. The lighting retrofit and electrical upgrades were in line with estimate cost and advanced to Powersecure, Inc., 2 D Oak Branch Drive, Greensboro, NC, 27407. The BMS upgrades at Woodbridge and Perth Amboy came in over budget when opened and are being redesigned for re-bid in a few weeks. Progress continues on the initial mechanical projects released.

EAST BRUNSWICK  
SOCCER - VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Woodbridge Academy	Home	4:00pm
10/07/2020	Edison Academy	Away	4:00pm
10/12/2020	Calvary Christian	Home	4:00pm
10/14/2020	Somerset County Vocational and Technical School	Home	4:00pm
10/19/2020	Perth Amboy Tech	Away	4:00pm
10/21/2020	Woodbridge Academy	Away	4:00pm
10/26/2020	Perth Amboy Tech	Home	4:00pm
10/28/2020	Edison Academy	Home	4:00pm
11/02/2020	Somerset County Vo-Tech	Away	4:00pm
11/13/2020	TBD (State Tourn)	TBD	TBD
11/16/2020	TBD (State Tourn)	TBD	TBD

EAST BRUNSWICK  
SOCCER - JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Woodbridge Academy	Home	4:00pm
10/07/2020	Edison Academy	Away	4:00pm
10/12/2020	Calvary Christian	Home	4:00pm
10/14/2020	Somerset County Vo-Tech	Home	4:00pm
10/19/2020	Perth Amboy Tech	Away	4:00pm
10/21/2020	Woodbridge Academy	Away	4:00pm
10/26/2020	Perth Amboy Tech	Home	4:00pm
10/28/2020	Edison Academy	Home	4:00pm
11/02/2020	Somerset County Vo-Tech	Away	4:00pm

EDISON  
SOCCER - VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Calvary Christian	Away	4:00pm
10/07/2020	East Brunswick Tech	Home	4:00pm
10/12/2020	Somerset County Vo-Tech	Away	4:00pm
10/14/2020	Perth Amboy Tech	Home	4:00pm
10/19/2020	Woodbridge Academy	Away	4:00pm
10/21/2020	Perth Amboy Tech	Away	4:00pm
10/26/2020	Woodbridge Academy	Home	4:00pm
10/28/2020	East Brunswick Tech	Away	4:00pm
11/11/2020	Somerset County Vo-Tech	Home	4:00pm
11/13/2020	TBD (State Tourn)	TBD	TBD
11/16/2020	TBD (State Tourn)	TBD	TBD

EDISON  
SOCCER - JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Calvary Christian	Away	4:00pm
10/07/2020	East Brunswick Tech	Home	4:00pm
10/12/2020	Somerset County Vo-Tech	Away	4:00pm
10/14/2020	Perth Amboy Tech	Home	4:00pm
10/19/2020	Woodbridge Academy	Away	4:00pm
10/21/2020	Perth Amboy Tech	Away	4:00pm
10/26/2020	Woodbridge Academy	Home	4:00pm
10/28/2020	East Brunswick Tech	Away	4:00pm
11/11/2020	Somerset County Vo-Tech	Home	4:00pm

PERTH AMBOY  
SOCCER – VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Somerset County Vo-Tech	Away	4:00pm
10/07/2020	Calvary Christian	Home	4:00pm
10/12/2020	Woodbridge Academy	Home	4:00pm
10/14/2020	Edison Academy	Away	4:00pm
10/19/2020	East Brunswick Tech	Home	4:00pm
10/21/2020	Edison Academy	Home	4:00pm
10/26/2020	East Brunswick Tech	Away	4:00pm
10/28/2020	Woodbridge Academy	Away	4:00pm
11/04/2020	Somerset County Vo-Tech	Home	4:00pm
11/13/2020	TBD (State Tourn)	TBD	TBD
11/16/2020	TBD (State Tourn)	TBD	TBD

PERTH AMBOY  
SOCCER – JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Somerset County Vo-Tech	Away	4:00pm
10/07/2020	Calvary Christian	Home	4:00pm
10/12/2020	Woodbridge Academy	Home	4:00pm
10/14/2020	Edison Academy	Away	4:00pm
10/19/2020	East Brunswick Tech	Home	4:00pm
10/21/2020	Edison Academy	Home	4:00pm
10/26/2020	East Brunswick Tech	Away	4:00pm
10/28/2020	Woodbridge Academy	Away	4:00pm
11/04/2020	Somerset County Vo-Tech	Home	4:00pm

PISCATAWAY  
SOCCER – VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Wardlaw-Hartridge	Away	4:00pm
10/07/2020	Middlesex	Home	4:00pm
10/12/2020	Dunellen	Away	4:00pm
10/14/2020	South Amboy	Home	4:00pm
10/19/2020	Timothy Christian	Away	4:00pm
10/26/2020	Colonia H. S.	Away	6:00pm
11/13/2020	TBD (State Tourn)	TBD	TBD
11/16/2020	TBD (State Tourn)	TBD	TBD

PISCATAWAY  
SOCCER – JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	Wardlaw-Hartridge	Away	4:00pm
10/07/2020	Middlesex	Home	4:00pm
10/12/2020	Dunellen	Away	4:00pm
10/14/2020	South Amboy	Home	4:00pm
10/19/2020	Timothy Christian	Away	4:00pm
10/26/2020	Colonia H. S.	Away	6:00pm

WOODBIDGE  
SOCCER – VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	East Brunswick Tech	Away	4:00pm
10/07/2020	Somerset County Vo-Tech	Home	4:00pm
10/12/2020	Perth Amboy Tech	Away	4:00pm
10/14/2020	Calvary Christian	Away	4:00pm
10/19/2020	Edison Academy	Home	4:00pm
10/21/2020	East Brunswick Tech	Home	4:00pm
10/26/2020	Edison Academy	Away	4:00pm
10/28/2020	Perth Amboy Tech	Home	4:00pm
11/09/2020	Somerset County Vo-Tech	Away	4:00pm
11/13/2020	TBD (State Tourn)	TBD	TBD
11/16/2020	TBD (State Tourn)	TBD	TBD

WOODBIDGE  
SOCCER – JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/05/2020	East Brunswick Tech	Away	4:00pm
10/07/2020	Somerset County Vo-Tech	Home	4:00pm
10/12/2020	Perth Amboy Tech	Away	4:00pm
10/14/2020	Calvary Christian	Away	4:00pm
10/19/2020	Edison Academy	Home	4:00pm
10/21/2020	East Brunswick Tech	Home	4:00pm
10/26/2020	Edison Academy	Away	4:00pm
10/28/2020	Perth Amboy Tech	Home	4:00pm
11/09/2020	Somerset County Vo-Tech	Away	4:00pm

EAST BRUNSWICK  
CROSS COUNTRY - VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/07/2020	Mother Seton Regional	Home	4:00pm
10/14/2020	South Amboy	Away	4:00pm
10/21/2020	Dunellen	Away	4:00pm
10/28/2020	South River	Home	4:00pm
11/04/2020	Wardlaw-Hartridge	Home	4:00pm

EAST BRUNSWICK  
CROSS COUNTRY – JUNIOR VARSITY

<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Game Time</u>
10/07/2020	Mother Seton Regional	Home	4:00pm
10/14/2020	South Amboy	Away	4:00pm
10/21/2020	Dunellen	Away	4:00pm
10/28/2020	South River	Home	4:00pm
11/04/2020	Wardlaw-Hartridge	Home	4:00pm