

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, September 9, 2020 at the East Brunswick School.

On roll call, the following members were present:
Mr. Anderson Ms. Czarneski and Mr. Jones

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent for Student Services/Program Development;
Mr. Knehr, Board Secretary/Business Administrator;
Mr. Johnson, Director of Personnel; and
Mr. Vignuolo, Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 14, 2019 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the four (4) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Jones that the minutes of the Regular Public meeting of August 12, 2020 be approved as distributed.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mr. Jones moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Mr. Anderson that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Anderson that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of June 30, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

August 31, 2020	\$464,997.89
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Mr. Jones moved, seconded by Mr. Anderson that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

BILLS

Bills in the amount of \$3,163,674.91 were presented for payment. Mr. Jones moved, seconded by Mr. Anderson that these bills be approved for payment.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT
Supervisor of Buildings and Grounds Report

Mr. Karl Knehr presented the report on the status of capital projects and facility issues throughout the District (as attached).

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2020-2021

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Susan Cipperly	Guidance Counselor East Brunswick Campus	Resignation from the position of Guidance Counselor of the East Brunswick Campus effective December 1, 2020. She plans to retire.
Adrienne Cardinale	Administrative Assistant to the Director	Appointment to the position of Administrative Assistant to the Director at the Central Office effective September 24, 2020 through June 30, 2021 at the salary of \$41,675, Step 6. She would be provisionally hired.
Ramsden DeArmas	Custodian East Brunswick Campus	Appointment to the position of Custodian at the East Brunswick Campus effective September 21, 2020 through June 30, 2021 at the pro-rated salary of \$40,617, Step 6. He would be provisionally hired.
Mariana Habib	School Psychologist Piscataway Campus	Appointment to the position of School Psychologist at the Piscataway Campus effective November 10, 2020 (or sooner if released from current employer) through June 30, 2021 at the salary of \$70,407, Step F-1-10. She would be provisionally hired.
Antoinette Barriga	Teacher of English Piscataway Campus	Transfer from the position of Teacher of English at the Piscataway Campus to the position of Teacher of English at the Edison Academy effective September 1, 2020 through June 30, 2021. There is no change in salary due to this transfer.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'DPERSONNEL 2020-2021 – CONTINUED

Elif Hatipoglu	Response to Intervention Instructional Coach East Brunswick/Perth Amboy/ Piscataway	Transfer from the position of Response to Intervention Instructional Coach at the East Brunswick, Perth Amboy, and Piscataway Campuses to the position of Teacher of English at the Piscataway Campus effective retroactive to September 1, 2020 through June 30, 2021. There is no change in salary due to this transfer.
James Wiater	Teacher of Carpentry Academy for Allied Health and Biomedical Sciences	Transfer from the position of Teacher of Carpentry at the Woodbridge Academy to the position of Teacher of Carpentry at the Perth Amboy Campus retroactive to September 1, 2020 through June 30, 2021. There is no change in salary due to this transfer.

STUDENT PERFORMING ARTS TECHNICIANS

The Superintendent recommends the following performing arts students at the East Brunswick Campus for the position of student performing arts technicians. The students will work sound and lights and be under the supervision of the Staff Person on Duty for after school events during the 2020-2021 school year. The rate of pay will be \$11.00 per hour:

Sarah Bodi
Scott Carney
Erin Eckert
Ella-Mae Glowczynski
Rayanne Gryl
Katarina Puig
Emily Rosado

STUDENT CULINARY ARTS TECHNICIANS

The Superintendent recommends the following culinary arts students at the East Brunswick Campus for the position of student culinary arts technicians. The students will work various school sponsored events under the supervision of their instructor during the 2020-2021 school year. The rate of pay will be \$11.00 per hour:

Stephen Baldassarre
Caleb Candiafer
Geovanny Cedano
Michael DeToro
Daniel Diem
Adodinys Fernandez
Mariela Fernandez
Jacob Gallman
Deondre Garnett
Juan Pablo Gomez
Faith Maldonado
Jaheim McKenzierod

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL 2020-2021 – CONTINUED

Abrahm Montecinos
Nicholas Meli
Theodore Myers
Daniela Peralta Basilio
Jasmine Rodriguez
Emanuel Santiago
Gabrielle Schneider
Rhiannon Schneider
Michael Skodny
Laila Wilson
Ashley Wright

SLE/INTERNSHIP EXPERIENCE FOR SENIOR STUDENTS - CTE COOPERATIVE COORDINATORS

The Superintendent recommends the employment of the following CTE Cooperative Coordinators to supervise the SLE/Internship Experience for senior students at the Academy for Allied Health and Biomedical Science and at the Academy for Science, Mathematics and Engineering Technologies for the 2020-2021 school year:

Anthony Catalano
Mark Mastrolia
David Williams

The coordinators will be compensated at the hourly rate of \$40 for a maximum of fifteen (15) hours per week for work outside of their regular hours/duties. Their salaries would be paid by Carl D. Perkins grant funds. Their assignments will be supervised by Sean McDonald and Adam Recktenwald, office of career and technical Education.

CO-CURRICULAR ACTIVITIES/ADVISORS - 2020-2021

The Superintendent is recommending that the co-curricular activities be approved for the 2020-2021 school year as indicated on the following page and that the advisors as listed be compensated at the current rate established in the agreement with the Middlesex County Vocational Education Association.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D
PERSONNEL

CO-CURRICULAR ACTIVITIES - SCHOOL YEAR 2020-2021

	Academy/Edison	East Brunswick	Perth Amboy	Piscataway	Academy/Woodbridge
9th Grade	Katianne Oakley	Nicole McBride	Nikki Karas	James Fox (S) Robert Gardella (S)	Rosemary Annetta
10th Grade	Wallace Smith	Jennifer Rastelli	Debora Brown	Tom Incognito (S) Brittney Griffin (S)	Dulce Wechsler
11th Grade	Nicole Southern	Lauren Genco	Patricia Forsman	Michelle Jarosiewicz (S) Angela Goydish (S)	Geraldine Cuesta-Aviles
12th Grade	John Ocker	Eric Menell	Stephen Moir	Rachel Adams (S) Melinda Brzozowski (S)	Rafael Nava
Chemical Hygiene Officer	Latha Nair	Laura Kuffa	James Luginsland	Maureen Champagne	Jennifer Frank
FBLA	Isabel DaSilva-Caton (S) Richard Fernandez (S)			Robert Araujo	
FFA		Kylie Naylor		Justin Sadowski	
Graduation Chair	Kathleen McNulty	Nicole McBride	Frank Paprota	Melinda Brzozowski	Melanie Veilleux
HOSA		Fatma Zohra Zandjebil		Chantel Rogers	Christine Wiemer
Interact Advisor	Rosemary Simmons	Dana Gordon	Bridget Hill	Rachel Henderson	Marie Bowen
Math League	Michelle Gomes (S) Nicole Southern (S)			Nigar Rizvi	Alberto Rivera
National Technical Honor Society	Rosemary Simmons (S) John Ocker (S)	Ursula VanWart	Jamie Wasco	Jennifer Fernandes (S) Melinda Brzozowski (S)	Jennifer Frank
Newsletter Editor	Isabel DaSilva-Caton	Lori Elkins-Solomon	Patricia Forsman	Gargyee Roy	Leah Hoffman
Organized Sports		David Williams	Nikki Karas	David McNamara	Geraldine Cuesta-Aviles
Safety Council	John Ocker	Brien Wiseman	Mike Perpente	Eugene Leahy	TBD
Science Olympiad	Marc Weinstein				
Spanish Honor Society	John Ocker			Beatriz Tencio	Rafael Nava
Student Council	Richard Fernandez	Christie Alston	Frank Paprota	Elissa Goldstein (S) Rachel Henderson (S)	Alex Stiles
SKILLS USA		Tom Leiberling (EB) Sarah Rubin (EBCD)	Bryan Hickman	Zenia delaCruz (PCD) Gargyee Roy (PISC)	
Technology Student Assoc. Advisor	Richard Fernandez	Stephen Mercadante			
Website Coordinator	Isabel DaSilva-Caton	Morgan Lalevee	Frank Paprota	Gene Gugliotta	Lindsey Hintelmann
Yearbook Advisor	Isabel DaSilva-Caton	Jennifer Moir	Stephen Moir	Rachel Henderson (S) Simone Patterson (S)	Kathleen Wilhelmy

(S) = Shared Assignment

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

TUTORS - 2020-2021 SCHOOL YEAR

The Superintendent recommends the employment of the following as tutors for the 2020-2021 school year at the rate of \$40 per hour:

East Brunswick Campus

Katherine Dennison
Lori Elkins-Solomon
Laura Kufra
Jacqueline Pelcman
Jacqueline Treadwell
Margaret Zajac

Perth Amboy Campus

Lisa Barthelme
Debora Brown
Patricia Forsman
Michele Pearl
Jamie Wasco

East Brunswick Career Development

Leni Hughes
Zachary Levine
Nicole McBride
Jennifer Moir
Jurgita Naikelis
Jonathan Sagar
Maria Star-Zumpano
Peter Yurkiw

Piscataway Campus

Jennifer Fernandes
Angela Goydish
Gene Gugliotta
T. Rachel Henderson
Michelle Jarosiewicz
Suchismita Paul

EXTRA DUTY/EXTRA PAY POSITION – 2020-2021 - ADDITIONAL

The Superintendent recommends that the following additional personnel be approved by the Board of Education to the Extra Duty/Extra Pay position. Compensation will be provided at the rate of \$40 per hour

Piscataway Campus

Robert Araujo

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS – 2020-2021 – ADDITIONAL

The Superintendent recommends the employment of the following as substitute teachers for the 2020-2021 school year at a per diem rate of \$125. They have completed all necessary paperwork.

Marcia Borow
Dawn Brown
Steven Collister
Sheya Crapps
Maryann Howes

Andrew Levine
Antonio Lombardo
Safiyah Muhammad
Malleswari Ponnala
Kaitlyn Raido

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

PERSONNEL

EMPLOYMENT OF DAY SCHOOL CTE SUBSTITUTE TEACHER – 2020-2021 - ADDITIONAL

The Superintendent recommends the employment of the following CTE substitute teacher (holder of a standard CTE certificate) for the 2020-2021 school year at a per diem rate of \$150.00. He has completed the procedure established for the criminal background check created by the State Department of Education:

Genaro Delena

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE SECRETARY

The Superintendent recommends the employment of the following as substitute day school secretary for the 2020-2021 school year at a rate of \$13.85 per hour. She has completed the procedure established for the criminal background check created by the State Department of Education

Sheya Crapps

EMPLOYMENT OF STAFF PERSON ON DUTY

The Superintendent recommends the following individuals for the position of Staff Person on Duty for the 2020-2021 School Year (retroactive to September 1, 2020) at an hourly rate of \$40:

John Jeffries – Academy/Edison
Amro Mosaad – Academy/Edison
Robert Fuller – Academy/Woodbridge
Kelly Nakielny – East Brunswick Campus
Erica DeLos Santos – Piscataway Campus

ADULT EDUCATION – EVENING SCHOOL STAFF – 2020-2021 – ADDITIONAL

The Superintendent recommends approval of the following as part-time evening school staff for the 2020-2021 school year retroactive to September 1, 2020.

<u>NAME</u>	<u>POSITION/COURSE</u>	<u>RATE OF PAY</u>
Mary Clair Hartigan	LPN	\$35/hr.
Erica DeLos Santos	Substitute Principal/Staff Person on Duty	\$40/hr.
Kelly Nakielny	Substitute Principal/Staff Person on Duty	\$40/hr.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'DPERSONNELLEAVES OF ABSENCEFAMILIES FIRST CORONAVIRUS RESPONSE ACT – MR. CABRERA – REVISED

The Superintendent recommends the approval of an extension to the intermittent paid leave of absence for the purposes of childcare under the Families First Coronavirus Response Act for Mr. Joseph Cabrera Head Custodian at the Woodbridge Academy. Mr. Cabrera will report to work on Wednesday and utilize the leave for Mondays, Tuesdays, Thursdays, and Fridays from September 2, 2020 through October 2, 2020. This leave (15 days) is covered under the Emergency Family and Medical Leave Expansion Act.

If approved, Mr. Cabrera's expected date of return is October 5, 2020 where he will have exhausted all of his remaining eligible leave. Mr. Cabrera has elected to use 5 vacation days to make up the one third of his salary so he may receive full pay during the leave.

FAMILIES FIRST CORONAVIRUS RESPONSE ACT – MS. PELAYO

The Superintendent recommends approval of a leave of absence for the purposes of childcare under the Families First Coronavirus Response Act for Ms. Katherine Pelayo, Administrative Assistant at the Piscataway Campus. She is eligible for 12 weeks of paid leave at 2/3 of her salary. The initial two weeks (10 days) falls under the Emergency Paid Sick Leave Act where Ms. Pelayo will report to work on Thursdays and Fridays and utilize the leave for Mondays, Tuesdays, and Wednesdays from September 14th through October 6th. The following 10 weeks are covered under the Emergency Family and Medical Leave Expansion Act. Ms. Pelayo will continue her two day per week schedule (Thursdays and Fridays) utilizing the leave to cover Mondays, Tuesdays and Wednesdays from September 28th through December 9th.

If approved, Ms. Pelayo's expected date of return is December 14, 2020 where she will have used 35 days of her eligible leave. Ms. Pelayo has also elected to use 11.5 sick days to make up the one third of her salary so she may receive full pay during the leave.

LEAVE OF ABSENCE – FMLA – 2020-2021 – MR. MCGOWAN - REVISED

The Superintendent is recommending approval of revising a previously board approved unpaid family medical leave of absence for Stephen McGowan, Teacher of Career Choices: Digital Media at the Woodbridge Academy as follows per medical documentation received in my office:

From: October 1, 2020 through December 14, 2020
To: November 9, 2020 through January 28, 2021

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Anderson, Ms. Czarneski, and Mr. Jones voted "aye," and the motion carried unanimously.

VOLUNTEER SOCCER COACH – EDISON ACADEMY

The Superintendent recommends that the individual as indicated below be approved as a volunteer soccer coach for the 2020-2021 school year pending the successful completion of the mandatory New Jersey Department of Education's Criminal History Review Process. There is no compensation for volunteer coaches.

Edison Academy
Trevor McNulty

DISTRICT SAFETY TEAMS - 2020-2021

The Superintendent recommends the following individuals to act as School Safety Team members for the 2020-2021 school year. The School Safety Teams are appointed to provide oversight in each school's implementation of the district Harassment, Intimidation and Bullying Policy.

EDISON ACADEMY

John Jeffries
Amro Mosaad
Rich Fernandez
Elissa Goldstein
Wallace Smith

WOODBRIIDGE ACACEMY

Robert Fuller
Michael Sullivan
Lisa Ferrier
Bridget Hill
Cristina Kelly

EAST BRUNSWICK CAMPUS

Michael Cappiello
Robert Feldman
Joseph Adochio
Kelly Nakielny
Kathleen Canning
Dana Gordon

Bradley Harris

PERTH AMBOY CAMPUS

Brian Bilal
Rhonda Baskerville
Karen Cretella
Patricia Forsman
Guy Johnson
Mike Perpente
Lee Resto

PISCATAWAY CAMPUS

Nicole Slade
Erica DeLosSantos
Richard Heffers
Sonja Paprota
Peter Florczak
Elissa Goldstein
Rosemary Hoeler
Nicole Kelly
Eugene Leahy
Amy Lombardo

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

FLU SHOT CLINIC – PERTH AMBOY CAMPUS

The Superintendent recommends approval of participation in a Flu Shot Clinic to be conducted by Rite-Aid at our Perth Amboy Campus on Friday, October 30, 2020 at 10 a.m. A certificate of insurance will be provided prior to the clinic. The Flu Shot Clinic will be open to building staff.

GRADUATION DATA - CLASS OF 2020

The Superintendent is pleased to report the graduation data for the Class of 2020:

	Academy/ Edison	Academy/ Woodbridge	East Brunswick Campus	East Brunswick Career Development	Perth Amboy Campus	Piscataway Campus	Piscataway Special Needs	TOTAL
Number of Graduates	39	61	106	71	57	93	47	474
Number Graduated thru IEP	0	0	0	71	0	0	47	118
Number of Seniors who did not graduate	0	0	0	0	0	0	1	1

NEW STUDENT ORIENTATION PROGRAMS

The Superintendent is pleased to report that the District conducted New Student Orientation Programs for our campuses. Some programs were held in person and others were held virtually this year.

New students and their parents received pertinent information regarding the new school year. The schedule of the Orientation Programs was as follows:

<u>DATE</u>	<u>CAMPUS</u>	<u>NUMBER ATTENDED</u>
August 20, 24-27, 2020	Academy for Allied Health and Biomedical Sciences	71 students/parents
August 26-27, 2020	Academy for Science, Mathematics, and Engineering Technologies	45 students/parents
August 26, 2020	East Brunswick Campus	230 students/parents
August 31, 2020	Piscataway Campus	271 students/parents
	TOTAL	617 students/parents

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC)

The Superintendent is reporting to the Board of Education the results of the Middlesex County Vocational and Technical High Schools' recent NJQSAC review conducted during the 2019-2020 school year.

The complete NJQSAC results, including county office verification of the district's self-assessment, have resulted in the district receiving the following placement scores for each area listed below:

<u>NJQSAC Areas</u>	<u>Initial Placement</u>
Instruction and Program	80%
Fiscal Management	100%
Governance	100%
Operations	98%
Personnel	98%

The results indicate that our district has satisfied at least 80% of the weighted indicators in each of the five areas of the NJQSAC review process and has been designated as "high performing". The Commissioner will recommend to the State Board of Education that Middlesex County Vocational and Technical High Schools be certified as providing a thorough and efficient system of education, for a period of three years or until the next NJQSAC review.

NEW JERSEY DEPARTMENT OF EDUCATION SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT

The School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2019-2020 school year, which is a reporting requirement of the New Jersey State Department of Education is being presented to the Board of Education at this public meeting on September 9, 2020.

The New Jersey Department of Education requires every school to conduct a self-assessment in order to determine grades for each school under the Anti-Bullying Bill of Rights Act. Each of the district schools has complied with the requirement and the results of the self-assessment are presented at this meeting. These results reflect that all district schools are in compliance with the mandates of the Anti-Bullying Bill of Rights Act.

ANNUAL SAFETY ANALYSIS REPORT – 2019-2020

The Superintendent is reporting the results of the Annual Safety Analysis Report for 2019-2020. The report includes a ten year Career Major Accident History.

Sean McDonald, Director of Career and Technical Education, compiled the data and analysis.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

END-OF-PROGRAM ASSESSMENT RESULTS 2019-2020

The Superintendent is reporting the results of the End-of-Program Assessment for 2019-2020. This report includes district results by career major and campus.

Sean McDonald, Director of Career and Technical Education, compiled the data and analysis.

OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN

The Superintendent is presenting the completed Occupational Safety and Health Program Plan, 2020 Edition for the Middlesex County Vocational and Technical Schools.

The Occupational Safety and Health Program Plan was prepared by Sean McDonald, Director of Career & Technical Education and Francis Cap, Director of Building and Grounds.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

August 27, 2020

Academy/Woodbridge

August 20, 2020

East Brunswick Campus

August 3, 2020

Perth Amboy Campus

August 25, 2020

Piscataway Campus

August 26, 2020

DATES TO REMEMBER

October 14, 2020.....	Board of Education Meeting MCVTS - East Brunswick Campus / 7:00 P.M.
November 2, 2020.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

SUPERINTENDENT'S REPORT - CONT'D

Mr. Jones moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Anderson, Ms. Czarneski, and Mr. Jones voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

Board President called for comments from the public.

There were none.

Ms. Czarneski moved, seconded by Mr. Anderson to close the public comment session.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

RESOLUTION:A APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS

RESOLVED that the Board of Education approve the appointment of the following personnel to the District's Federal Entitlement Programs for the 2020-21 school year:

<u>Name</u>	<u>Position</u>	<u>Funding Percentage</u>	<u>Program Contribution</u>	<u>Local Funding</u>	<u>Total Salary</u>
<u>No Child Left Behind – Consolidated Grant</u>					
Title I					
(Funding Period 7/1/20-6/30/21)					
Debora Brown	Teacher of Funded Project	66.67%	\$ 45,607	\$ 22,800	\$ 68,407
Marion Bravin	Teacher of Funded Project	33.33%	\$ 29,133	\$ 58,274	\$ 87,407
Jamie Wasco	Teacher of Funded Project	33.33%	\$ 20,500	\$ 41,007	\$ 61,507
Zenia DeLa Cruz	Teacher of Funded Project	50.00%	\$ 34,054	\$ 34,053	\$ 68,107
Shrouk Khalil	Teacher of Funded Project	50.00%	\$ 35,354	\$ 35,353	\$ 70,707
Jennifer Fernandes	Teacher of Funded Project	50.00%	\$ 30,754	\$ 30,753	\$ 61,507
Elif Hatipoglu	Teacher of Funded Project	50.00%	\$ 36,504	\$ 36,503	\$ 73,007
Julia Henry	Teacher of Funded Project	100.00%	\$ 55,357	\$ -	\$ 55,357
			\$287,263	\$258,743	\$546,006
<u>Individuals with Disabilities Education Act, Part B</u>					
(Funding Period 7/1/20-6/30/21)					
Jurgita Naikelis	SN Teacher	100%	\$ 60,507	-	\$ 60,507
Melissa Gomez	SN Teacher	100%	\$ 68,407	-	\$ 68,407
Nicole Benfatti	LDTC	100%	\$ 77,778	-	\$ 77,778
Dana Donatelli	School Psychologist	100%	\$ 80,578	-	\$ 80,578
Debra Halpren	Social Worker	100%	\$ 75,848	-	\$ 75,848
Khyati Desai	School Psychologist	100%	\$ 74,588	-	\$ 74,588
			\$437,706	-	\$437,706

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MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION: APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS CONT.

Perkins Secondary

(Funding Period 7/1/20-6/30/21)

Andy Greatorex	Teacher of Funded Project	100%	\$ 66,107	-	\$ 66,107
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Cares Emergency Relief Grant

(Funding Period 9/1/20-6/30/21)

Antoinette Barriga	Teacher of Funded Project	100%	\$ 72,407	-	\$ 73,007
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RESOLUTION: B COLLECTIVE BARGAINING AGREEMENT THIRD AMENDMENT

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education and the Middlesex County Vocational Education Association wished to amend the current collective bargaining agreement (July 1, 2018 to June 30, 2021) a third time to address a concern related to the COVID-19 pandemic; and

WHEREAS, the Board and the Association have agreed to modifications for teacher preparation compensation summarized as follows:

- Employees that are designated by the Superintendent to provide instruction to students utilizing both remote and in classroom instruction shall be compensated \$40.00 for one additional preparation period per day.
- Payments will be made during the first semester of the 2020-21 school year and only during the term of the COVID-19 emergency.
- This amendment related to the COVID-19 emergency shall not constitute a practice or precedent for future negotiations or discussions concerning compensation.

THEREFORE BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the third amendment to the collective bargaining agreement with the Middlesex County Vocational Education Association with the changes to the Agreement as summarized herein.

RESOLUTION: C WORKFORCE DEVELOPMENT PROGRAM AGREEMENT 2020-21

WHEREAS, the Middlesex County Vocational School District has been a training provider for individuals who are eligible for benefits under the 1992 New Jersey Employment and Workforce Development Act.

BE IT RESOLVED that the Board of Education approve the master agreement between Middlesex County Vocational Schools and the following agency's to be a training provider for the 2020-21 school year:

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION:D ALLIANCE FOR COMPETITIVE TELECOMMUNICATIONS (ACT) –
PARTICIPATION AGREEMENT

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ) as the lead agency, has offered voluntary participation in the Alliance for Competitive Telecommunications (ACT) cooperative pricing program.

WHEREAS, the ACT program may include services such as dial tone/local calls, regional toll calling, long distance toll calls, voice over internet protocol (VOIP), wide area network connections, internet access and hosted phone and fax services.

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education desires to participate in the ACT program, and will provide the appropriate information necessary to implement the system.

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the participation in the ACT program and the execution of the corresponding participation agreement by the Business Administrator.

RESOLUTION:E SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES –
ANTI-BULLYING BILL OF RIGHTS ACT

WHEREAS, the State Department of Education has required the District to complete a School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act; and

WHEREAS, the District has completed the assessment on-line including a Statement of Assurances.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the completed School Self-Assessment for Determining Grades and its submission to the New Jersey State Department of Education.

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION:F LONG RANGE FACILITY PLAN MAJOR AMMENDMENT

WHEREAS, the New Jersey Department of Education (NJDOE) requires school district's to submit a Major Amendment to their Long Range Facilities Plan (LRFP) once every five years and

WHEREAS, a Major Amendment consists of updating enrollment projections, school sites, assets, capacities, room inventory and capital maintenance needs and

WHEREAS, District Administration with the assistance of the SSP Architecture Group have prepared a current LRFP Major Amendment for submission to the NJDOE.

BE IT RESOLVED that the Middlesex County Vocational Schools Board of Education approves the Major Amendment of the LRFP and its submission to the NJDOE.

RESOLUTION:G EDUCATIONAL/PROJECT SPECIFICATIONS – CAPITAL PROJECTS – OTHER

WHEREAS, it is required that the Board of Education receive the approval of the New Jersey Department of Education for the completion of all capital projects; and

WHEREAS, it is necessary that the following capital projects which are consistent with the long range facility plan, be submitted to the Department of Education as another capital project:

East Brunswick

Auditorium Expansion and Addition

BE IT RESOLVED that the Middlesex County Vocational Schools Board of Education authorizes the submission of the above project as indicated. The Board of Education also authorizes the amendment of the District's Long Range Facilities Plan to include this project.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions A through G.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION:H BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2020-21 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Sal, Guidance 11-000-218-104	\$25,000	Sal, Principals 11-000-240-103
Sal, Custodial 11-000-262-100	\$5,000	Sal, Transportation 11-000-270-162
Health Benefits 11-000-291-270	\$5,000	Unused Vacation, Custodial 11-000-262-199
Health Benefits 11-000-291-270	\$25,000	Unused Sick Payouts 11-000-291-299

RESOLUTION:I UNEMPLOYMENT COST CONTROL SERVICES
RENAISSANCE UNEMPLOYMENT INSURANCE CONSULTANTS, INC.

RESOLVED that the Board of Education approve the reappointment of Renaissance Unemployment Insurance Consultants, Inc. to provide Unemployment Cost Control Services commencing October 1, 2020 and ending September 30, 2021 at a fee of \$1,260.00 per year.

RESOLUTION:J MERAKI ENTERPRISE LICENSE RENEWAL
MILLENNIUM COMMUNICATIONS GROUP, INC.

A proposal for the Meraki Enterprise License Renewal as governed by New Jersey State Contract as a Cisco partner/reseller was solicited and received, as follows:

<u>Location</u>	<u>Qty</u>	<u>Item</u>	<u>Amount</u>
District	161	Meraki Wireless Router Enterprise License Renewal	\$37,770.60

RESOLVED that the Board of Education award the Meraki Enterprise License Renewal contract to Millennium Communications Group, Inc. for \$37,770.60 on the basis of New Jersey State Contract A-87720.

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION:K PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	150	HP 14" Chromebooks w/White Glove and License	\$ 45,159.00
ESCNJ 18/19-03	100	Micro Adapters	\$ 3,733.00
ESCNJ 18/19-03	22	Cisco IP Phones	\$ 7,415.70
ESCNJ 18/19-03	200	Logitech Mouse and Keyboard Sets	\$ 3,428.00
ESCNJ 18/19-03	6	HP Color Printers M454	\$ 1,731.24
ESCNJ 18/19-03	9	Toner Cartridges	\$ 1,276.62
ESCNJ 18/19-03	3	Fuser Kits	\$ 707.49
ESCNJ 18/19-03	5	AVerMedia Live Streamer Camera w/Speaker	<u>\$ 1,142.90</u>
Total:			\$64,593.95

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$64,593.95 the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION:L CHANGE ORDER NO. GC-03 – STILO EXCAVATION, INC. –
PARKING LOT RECONSTRUCTION PHASE III –
PISCATAWAY CAMPUS – PROJECT #3150-065-20-1000

RESOLVED that the Board of Education approve Change Order No. GC-03, Stilo Excavation, Inc., Project #3150-065-20-1000, as follows:

<u>No. GC-03</u>	<u>Contract Amount Change</u>
Authorize the use of the general repair allowance to install One-Way signage and striping. Total cost for the additional items is \$1,500. The balance in the subgrade reconstruction allowance is \$1,000. This will not increase the total contract.	\$ -0-

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

RESOLUTION:M CHANGE ORDER NO. GC-02 – INTEGRITY ROOFING, INC. –
ROOF REPLACEMENT – EDISON CAMPUS – PROJECT #3150-010-20-1000

RESOLVED that the Board of Education approve Change Order No. GC-02, Integrity Roofing, Inc., Project #3150-010-20-1000, as follows:

<u>No. GC-02</u>	<u>Contract Amount Change</u>
Authorize a credit for the unused portion of the general repair allowance. Total credit is \$6,371. This will reduce the total contract.	\$ 6,371.00

RESOLUTION:N BUDGET MODIFICATION/EXTENSION - NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT –
PRE-APPRENTICESHIP IN CAREER EDUCATION (PACE) GRANT FY2019

RESOLVED that the Board of Education approve a budget modification/extension for the 2019-20 Pre-Apprenticeship in Career Education (PACE) Grant to reallocate funds as outlined in the attached Budget Summary and to extend the grant period to November 30, 2020.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total 2019-20 grant award received from the New Jersey Department of Labor. It represents a reallocation of current funds between the GAAP Budget accounts in the originally approved spending plan submitted to New Jersey Department of Labor

RESOLUTION:O ACCEPTANCE FOR FUNDS – NEW JERSEY DEPARTMENT
OF EDUCATION – DIGITAL DIVIDE GRANT

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Digital Divide Grant	\$ 64,574

From: July 16, 2020

To: October 31, 2020

Project Manager: Eugene Catanzaro

Mr. Anderson moved, seconded by Ms. Czarneski that the Board approve Resolutions a through G.

On a roll call vote, Mr. Anderson, Ms. Czarneski and Mr. Jones voted "aye," and the motion carried unanimously.

Cont'd
MINUTES OF THE REGULAR PUBLIC MEETING HELD SEPTEMBER 9, 2020

REPORT OF THE ATTORNEY

Mr. Vignuolo reported that the County Freeholders are currently seeking a replacement Board Member and should have an appointment shortly.

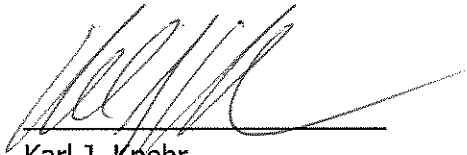
OTHER MATTERS

None

There being no further business, Ms. Czarneski moved, seconded by Mr. Anderson that the Board adjourn the meeting at 7:40 p.m.

On a roll call vote, Mr. Anderson, Ms. Czarneski, and Mr. Jones voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECTS

September 9, 2020

CAPITAL PROJECTS

Summer 2019

East Brunswick Music Room/SSP/Owner-Santori Construction, Inc. – CO released, hard copy in hand. Waiting for project close out documents and warranties, successfully occupied.

Water Heater Replacement(s), P.A., K, E.B., SSP/Owner – The Perth Amboy water heaters were included in the ESIP Phase II and will be installed by DeSesa Engineering. Piscataway and East Brunswick remain in discussion at this time but will be independent of the ESIP.

Summer 2020

Perth Amboy Partial Roofing Replacement - SSP/Owner/M.T.B. LLC.- Progress payment No.3 in the sum of \$152,997.51 agendized for consideration. Progress continues at a satisfactory pace. ESIP vendor (Hanna's) has removed and landed the (4) HVAC units in the coordination with the roofing contractor and Honeywell.

Piscataway-Paving Phase III, SSP/Owner/Edwards- Stilo Excavating, Inc. - Progress payment No.3 in the sum of \$17,201.64 processed for payment. Change Order CO-03 for additional one way striping and signage in the amount of \$1,500.00 agendized for consideration. Remaining contract element is the digital sign. Approval of this change order does not increase the contract price.

Edison Partial Roofing Replacement - SSP/Owner- Integrity Roofing -
Progress payment No. 2 in the sum of \$16,371.35 and Change Order CO-02
in the sum of \$6,371.00 as a credit to owner for unused portion of the
general repair allowance advanced for consideration. ESIP work (Hanna's)
HVAC replacement was successful, finding units operational and school
occupied. Project is substantially complete at time of writing.

Maintenance Projects 2020

Piscataway-Daikin/McQuay Chiller Repairs - Owner-Chappelle-
Progress payment application No.2 in the amount of \$19,916.75 forwarded
for consideration. Change order work remains in progress.

Piscataway ARA Kitchen Equipment-E & A Restaurant Supply –
Equipment removal complete. The units anticipated delivery date is
scheduled for this week with interconnections to follow by owner.

Insurance Restoration Specialists, Inc. (IRS) –Ceiling tile replacement
complete, millwork, cabinet door replacement ongoing. Project missed
school opening expectations but safe for use if deemed necessary with
anticipated student load.

New Capital Projects (2020-21)

Authorization for DOE Project submission is on the agenda for the East
Brunswick Auditorium and Theater addition/renovations.

Other District Projects

ESIP - Johnson Controls International SSP/Owner – Dialogue continues between all parties on JCI actions(s) for AH-10 repair, BMS operation and induction box repair(s).

Solar Project Piscataway Campus, ASP-Gabel Associates-SSP/Owner-
Project material and design released for construction through Gabel Associates.

ESIP Phase II- Honeywell International, SSP/Owner – Progress payment No. 2 to Honeywell International for installation and pipework at Edison and Perth Amboy is on the agenda for the sum of \$639,094.77. Mechanical work for Edison (boiler & water heater), Perth Amboy water heater(s) and Woodbridge VRV and ERU slated to begin late next week. Lighting retrofit/replacement will begin on second shift in a few weeks. The BMS rebid will be opened on Thursday September 10th at 1:00pm.

East Brunswick-21st Century Building Proposal-SSP/Owner-
Waiting for additional D.O.E. submittal information for release.

SSP ARCHITECTURAL GROUP – Mr. Scott Mihalick, Principal Partner

