

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, December 9, 2020 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Jones and Ms. Czarneski  
Mr. Anderson participated telephonically

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Vignuolo, Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 13, 2020 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Anderson that the minutes of the Organization meeting and the Regular Public meeting of November 9, 2020 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Ms. Czarneski moved, seconded by Mr. Jones that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Ms. Czarneski that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Jones that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of October 30, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

November 30, 2020	\$1,232,613.24
December 15, 2020	\$1,225,901.62

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

BILLS

Bills in the amount of \$4,145,330.33 were presented for payment. Ms. Czarneski moved, seconded by Mr. Anderson that these bills be approved for payment.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

BUILDING AND GROUNDS COMMITTEE REPORTDirector of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2020-2021

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Kathleen Canning	Guidance Counselor East Brunswick Campus	Resignation from the position of Guidance Counselor of the East Brunswick Campus effective June 30, 2021. She plans to retire.
Maria Monte	Clerk Piscataway Campus	Resignation from the position of Clerk at the Piscataway Campus effective September 1, 2021. She plans to retire.
Cindy Praskach	Administrative Assistant to the Director of Instructional Services Central Office	Resignation from the position of Administrative Assistant to the Director of Instructional Services at the Central Office effective February 1, 2021. She plans to retire.
Lori Kearney	Administrative Assistant to the Director of Personnel Central Office	Resignation from the position of Administrative Assistant to the Director of Personnel at the Central Office effective February 1, 2021.
Emily Kackie	Administrative Assistant to the Director of Instructional Services Central Office	Appointment to the position of Administrative Assistant to the Director of Instructional Services at the Central Office effective January 4, 2021 through June 30, 2021 at the salary of \$41,675, Step C6. She would be provisionally hired.
Maribel Martins	Administrative Assistant to the Director of Personnel Central Office	Appointment to the position of Administrative Assistant to the Director of Personnel at the Central Office effective February 1, 2021 through June 30, 2021 at the salary of \$51,500. She would be provisionally hired.
Luz Osorio	Teacher of Cosmetology (Temporary) Piscataway Campus	Appointment to the position of Teacher of Cosmetology (Temporary) at the Piscataway Campus retroactive to December 1, 2020 through June 30, 2021 at a pro-rated salary of \$59,257, Step D-1-6. She has been employed by the district and has successfully completed the mandated criminal history process.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNEL 2020-2021 CONT'D

Robert Ostroff	Teacher of Social Studies (Temporary) East Brunswick Campus	Appointment to the position of Teacher of Social Studies (Temporary) at the East Brunswick Campus effective January 4, 2021 through June 30, 2021 at the pro-rated salary of \$54,157, Step B-3-3. He would be provisionally hired.
Antoinette Barriga	Teacher of English Academy for Science, Mathematics and Engineering Technologies	Transfer from the position of Teacher of English at the Edison Academy to the position of Teacher of English at the East Brunswick School for Career Development effective January 4, 2021. There is no change in salary due to this transfer.

CO-CURRICULAR ACTIVITIES - ADVISORS – 2020-2021 - ADDITIONAL

The Superintendent recommends the employment of the following individuals as co-curricular paid advisors as indicated for the 2020-2021 school year:

<u>Advisor</u>	<u>Club</u>	<u>Campus</u>
Louis Horowitz	Cultural Diversity	East Brunswick
Patricia Forsman	Cultural Diversity	Perth Amboy
Kimberly Hobbs	Cultural Diversity	Piscataway
Melinda Brzozowski	Student Council	Piscataway
Jennifer Fernandes (replaced Rachel Henderson as of 11/12/20)	Yearbook	Piscataway

TUTOR – 2020-2021 SCHOOL YEAR - ADDITIONAL

The Superintendent recommends the employment of the following as a tutor for the 2020-2021 school year at the rate of \$40 per hour:

Piscataway Campus  
Pegeen Dombrowsky

EMPLOYMENT OF ADMISSIONS TESTING PROCTORS – 2020-2021 ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES ACADEMY FOR SCIENCE, MATHEMATICS AND ENGINEERING TECHNOLOGIES

The Superintendent recommends the employment of the following instructors as testing proctors to assist virtually with the admissions testing at the Edison and Woodbridge Academies. The date for the test is December 12<sup>th</sup> from 9 a.m. to 12 p.m. with a training session on December 10<sup>th</sup> from 3:45 p.m. to 4:45 p.m. The instructors will be compensated at the rate of \$40 per hour.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEMPLOYMENT OF ADMISSIONS TESTING PROCTORS – 2020-2021 ACADEMY FOR ALLIED HEALTH  
AND BIOMEDICAL SCIENCES ACADEMY FOR SCIENCE, MATHEMATICS AND ENGINEERING  
TECHNOLOGIES CONT'D

Isabel DaSilva-Caton	Jonathan Turner
Nicole Southern	Edward White
Rosemary Simmons	Rosemary Annette
Enzo Paterno	Jennifer Frank
Rich Fernandez	Michelle Hines
Chris Price	Melanie Veilleux
Wallace Smith	Julia Henry
Arther (John) Ocker	Zenia De La Cruz
Jonathan Turner	Samantha Beccerra
Rafael Nava	Katie Elko
Jennifer Frank	Geraldine Cuesta
Rosemary Anetta	Robert Ericksen
Latha Nair	Michelle Jarosiewicz
Andrew Bohackyj	Myriam Betancourt
Peter Yurkiw	Lisa Ferrier
Jonathan Sagar	Bryan Hickman
Rafael Nava	Nigar Rizvi
Zachary Levine	Debora Brown
Kenneth Colavito	Jamie Wasco

ADULT EDUCATION – CUSTOMIZED TRAINING MIDDLESEX COUNTY ADULT CORRECTIONS  
CENTER

The Superintendent recommends the continuation of the Inmate Education Program, a Customized Training Program offered at the Middlesex County Adult Corrections Center through our Adult Education Department, pending final county approval of the customized training program.

The Inmate Education Program provides a comprehensive program of educational services including Adult Basic Education, HiSET Prep, and Independent Study.

The Inmate Education Program, located at the Middlesex County Adult Corrections Center in North Brunswick, will operate during regular Adult Corrections Center hours from January 1, 2021 through December 31, 2021.

Amount: \$81,932  
Instructor: Full Time Adult Basic Education, HiSET, Independent Study  
 Ms. Lisa DiLeo  
 Salary – \$61,446 per grant period

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELEDUCATIONAL EVALUATIONS – 2020-2021

The Superintendent recommends that the Board of Education accept the following agency for Educational Evaluation Services for the 2020-2021 school year:

Educational Services Commission of New Jersey (ESCNJ)  
1690 Stelton Road  
Piscataway NJ 08854

Rate of pay is as follows:  
Learning Evaluation - \$240/ea.

LEAVES OF ABSENCEFAMILIES FIRST CORONAVIRUS RESPONSE ACT – MS. PELAYO - REVISED

The Superintendent is recommending approval of revising a previously board approved intermittent paid leave of absence for the purpose of childcare under the Families First Coronavirus Response Act for Ms. Katherine Pelayo, Administrative Assistant at the Piscataway Campus.

From: 2 days per work week schedule (Thursday and Friday)  
Utilizing the Emergency Family and Medical Leave Act to cover Monday, Tuesday and Wednesday

To: 3 days per work week schedule (Wednesday, Thursday and Friday)  
Utilizing the Emergency Family and Medical Leave Act to cover Monday and Tuesday.

The revisions to this leave will be retroactive to November 16, 2020 through December 9, 2020. Ms. Pelayo's expected date of return is December 14, 2020. She will have used 31 days of her eligible leave. Ms. Pelayo has also selected to use 10 sick days to make up the one third of her salary so she may receive full pay during the leave.

LEAVE OF ABSENCE – UNPAID MATERNITY – 2020-2021 – MS. BERTRAM

The Superintendent is recommending approval of an unpaid maternity leave of absence for Jacqueline Bertram, Teacher of English at the East Brunswick School of Career Development as follows per medical documentation received in my office:

January 6, 2021 through March 30, 2021

LEAVE OF ABSENCE – UNPAID MATERNITY – 2020-2021 – MS. DENNISON

The Superintendent is recommending approval of an unpaid maternity leave of absence for Katherine Dennison, Teacher of Social Studies at the East Brunswick Campus as follows per medical documentation received in my office:

February 1, 2021 through June 30, 2021

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DPERSONNEL

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent districtwide school/student activities that have occurred since the last Board of Education meeting. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy for Allied Health & Biomedical Sciences

- The Woodbridge Academy Interact Club collected more than 400 pounds of food for the annual St. James pantry Thanksgiving Food Drive.
- Students, faculty and parents of the Woodbridge Academy were treated to an inspirational talk given by Joetta Clark Diggs, a four-time Olympian and Gold Medal winning sprinter. The message was about persevering during these challenging times and how to set yourself up for success.
- Students in Mrs. Landsberg-Chang's Statistics class put their new-found skills to the test by tracing statistical models of the COVID-19 and the recent election results. These real-world related problems bring home the importance of statistical modeling and its various applications.
- Students in Mr. Turner's 9<sup>th</sup> grade English classes had to write Haikus and Tankas (five-line poems similar to Haikus), exchange them with classmates and then illustrate each other's poems. Students then created a slide show and video of these amazing works of art.
- Students in Ms. Wechsler's in-person and online Spanish classes attended a virtual painting party hosted by the Mexican American Artist Collective El Comalito from Los Angeles. Students followed bilingual directives from the artists to complete various works of art in multiple mediums.

Academy for Science, Mathematics, & Engineering Technologies

- The Computer Science Club's FRAT (Frame Rate Authentication Tool) was mentioned as part of an article on bringing digital forensics to pre-college students in Forensics Focus, a national forensics magazine.
- Open House was held virtually this year. The stream provided an overview of Middlesex County Academy for Science, Mathematics & Engineering Technologies hosted by Principal John Jeffries, Assistant Principal Amro Mosaad and Guidance Counselor Richard Fernandez. After a brief introduction to the stream, a prepared video highlighting all the school has to offer was shown. A question and answer session followed the video presentation.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DMCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS CONT'DAcademy for Science, Mathematics, & Engineering Technologies Cont'd

- The National Honor Society Induction Ceremony was held virtually this year. Inductees were: Shweta Iyer, Sanjana Vellanki, Lizzie Lomjaria, Sruthi Suresh, Sunny Halani, Niel Shah, Arjun Venat, Meha Patel, Abby Palaia, Nandini Goyal, Issac Jaramillo, Erin Tan, Aditya Pasupuletia, Aneesha Kodatia, Meha Patel, Anish Rane, Ayman Rouf, Evan Carmody, Purva Bommireddy and Garrett Seo.
- Members of the Middlesex County Academy's Interact team raised \$1,505 for Breast Cancer Research by participating in a Drive Thru Breast Cancer Walk on the campus of Middlesex County College. Teams, Participants and survivors decorated their cars to show support.
- Edison Academy Sophomores Isha Shrivastava and Bhavini Pandey participated virtually in the ADP Tech Challenge and came out winners. Teams of students created a mobile app for JANJ. The app's focus was to enable JA High School Hero volunteers to record the number of hours they spend through JA's leadership initiatives, helping to measure impact. Teams consisted of three to four students and each team was paired with a team of ADP mentors (2020 Alum Serena Zeng was a mentor). The app was built to solve the complex problem of tracking JA High School Heroes' activities during their years leading to high school graduation, and to enable students to consistently track the number of hours dedicated to JA programs and initiatives.
- Edison Academy Sophomore Aditya Dutt recently founded Mission: DICE (Design, Innovate, Create, Educate) where he conducts free virtual CAD modeling workshops for kids. He has conducted these classes for organizations such as local libraries, NAACP's Students Stepping into STEM program, MLK Intermediate School in Piscataway, and others. His organization received 2 grants in the past few months.

East Brunswick Campus

- For the second year in a row, one of our student short films (Maria Martinez, class of 2020) have been selected to screen at the 2020 NJSBA Virtual Workshop Film Showcase. This Film Showcase will be seen by a potential viewing audience of over 8,000 attendees and be available for a full year to registrants.
- National Technical Honor Society students volunteered in a Beach Sweep in Keyport. The Fall Beach Sweep is an annual event organized by Clean Ocean Action in which participants collect debris on the beach and record data which is used to advance federal, state, and local programs to reduce litter.
- Mr. Louis Libitz, our Digital Film instructor, was instrumental in creating a Virtual 360 Open House using Google Tour Creator. This is currently being featured on our school website.

East Brunswick School of Career Development

- Dr. Menell's classes participated in a virtual reenactment over Zoom of World War 1 trench warfare and boot camp. Students worked in teams using breakout rooms to create the simulation.
- Mr. Levine's English and history classes worked on a fun activity about the Monolith that was found in Utah recently. His history class discussed this as a current event and his English class used it as a creative writing piece about why it was there, why it vanished so quickly and what it means.
- Mr. Wiseman's Building Service class has created a display in our auditorium foyer, including a television display that will be used to highlight events in school.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DMCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS CONT'DPiscataway Campus

Mr. Leahy's Building Trades student Reid Gies used skills learned in the shop to help achieve his Eagle Scout project. Reid and members of Boy Scout Troop 97 in Sayreville helped spruce up the playground at a local Presbyterian Church by cleaning out the area and spreading mulch. During shop class he designed and constructed a box to store the playground equipment for the daycare held in the church building. From start to finish Reid worked on his Eagle Scout project for two months.

Mr. Diemer's Supermarket Careers students worked on a team building project using marshmallows and spaghetti to see who could construct the tallest structure. Students used the exercise to strengthen and build qualities such as communication, listening, planning, support, and organization.

GMC SOCCER AWARDS – SILVER DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) for the 2020 Soccer season.

BOYS SOCCER

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Jorge Ceballos Gomez	Edison Academy	All Silver Division
Maxim Grebinskiy	Edison Academy	All Silver Division
Arihant Gupta	Edison Academy	All Silver Division
Anish Rane	Edison Academy	All Silver Division
Gil Shteyman	Edison Academy	All Silver Division
Darrion Brown	East Brunswick Tech	All Silver Division
Dennis Noon	East Brunswick Tech	All Silver Division
Justin Noon	East Brunswick Tech	All Silver Division
Jayson Vassallo	East Brunswick Tech	All Silver Division
Aidan Zarcaro	East Brunswick Tech	All Silver Division
Stanley Marczak	Perth Amboy Tech	All Silver Division
Endis Caballero Paz	Piscataway Tech	All Gold Division
Jose Dolores	Piscataway Tech	All Gold Division
Leonardo Rojas Martinez	Piscataway Tech	All Gold Division
Daniel Scavino	Piscataway Tech	All Gold Division
Darshbir Singh Saini	Piscataway Tech	All Gold Division
Ronaldo Valencia-Vasquez	Piscataway Tech	All Gold Division
Anish Batta	Woodbridge Academy	All Silver Division
Shivam Patel	Woodbridge Academy	All Silver Division

GMC All-Conference

Piscataway Tech – Daniel Scavino

GMC Coach of the Year

Edison Academy – Kathy McNulty

Sportsmanship Award

Perth Amboy Tech

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DMOTORCYCLE RIDER SAFETY PROGRAM 2021

The Superintendent recommends approval for the continuation through June of 2021 for the Motorcycle Rider Safety Program sponsored by Rider Education of New Jersey, Inc. This program has been run successfully at our Piscataway Campus for many years, and generates no cost to the Board of Education.

BASKETBALL SCHEDULES – SCHOOL YEAR 2020-2021 – REVISED

The Superintendent recommends the approval of the following revised basketball schedules for the school year 2020-2021. The schedules include the following:

<u>School</u>	<u>Team</u>
East Brunswick	Varsity/Junior Varsity
Perth Amboy	Varsity/Junior Varsity
Piscataway	Varsity/Junior Varsity
Woodbridge	Varsity/Junior Varsity

The following are the basketball schedules for the 2020-2021 school year.

EAST BRUNSWICK  
BOYS - VARSITY – BASKETBALL

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
1/18/2021	TBA	Away	4:00pm
01/27/2021	Perth Amboy Tech	Home	5:30pm
01/29/2021	Wardlaw-Hartridge	Away	5:30pm
02/01/2021	Timothy Christian	Home	5:30pm
02/03/2021	South Amboy	Away	5:30pm
02/05/2021	Calvary Christian	Home	5:30pm
02/08/2021	Piscataway Tech	Home	5:30pm
02/10/2021	Somerset County Vocational and Technical School	Away	5:30pm
02/12/2021	Perth Amboy Tech	Away	5:30pm
02/15/2021	Wardlaw-Hartridge	Home	5:30pm
02/17/2021	Timothy Christian	Away	5:30pm
02/19/2021	South Amboy	Home	5:30pm
02/22/2021	Calvary Christian	Away	5:30pm
02/24/2021	Piscataway Tech	Away	5:30pm
02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

EAST BRUNSWICK  
BOYS – JUNIOR VARSITY - BASKETBALL

<u>Date</u>	<u>Versus</u>	<u>Location</u>	<u>Time</u>
01/18/2021	TBA	Away	4:00pm
01/27/2021	Perth Amboy Tech	Home	4:00pm
01/29/2021	Wardlaw-Hartridge	Away	4:00pm
02/01/2021	Timothy Christian	Home	4:00pm
02/03/2021	South Amboy	Away	4:00pm
02/05/2021	Calvary Christian	Home	4:00pm
02/08/2021	Piscataway Tech	Home	4:00pm
02/10/2021	Somerset County Vocational and Technical School	Away	4:00pm
02/12/2021	Perth Amboy Tech	Away	4:00pm
02/15/2021	Wardlaw-Hartridge	Home	4:00pm
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02/24/2021	Piscataway Tech	Away	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DBASKETBALL SCHEDULES – SCHOOL YEAR 2020-2021 – CONTINUEDEAST BRUNSWICK  
GIRLS – VARSITY – BASKETBALL

<u>Date</u>	<u>Versus</u>	<u>Location</u>	<u>Time</u>
01/18/2021	TBA	Away	4:00pm
01/27/2021	Perth Amboy Tech	Away	5:30pm
01/29/2021	Wardlaw-Hartridge	Home	5:30pm
02/01/2021	Timothy Christian	Away	5:30pm
02/03/2021	Woodbridge Academy	Home	5:30pm
02/05/2021	Calvary Christian	Away	5:30pm
02/08/2021	Piscataway Tech	Away	5:30pm
02/10/2021	Somerset County Vocational and Technical School	Home	5:30pm
02/12/2021	Perth Amboy Tech	Home	5:30pm
02/15/2021	Wardlaw-Hartridge	Away	5:30pm
02/17/2021	Timothy Christian	Home	5:30pm
02/19/2021	Woodbridge Academy	Away	5:30pm
02/22/2021	Calvary Christian	Home	5:30pm
02/24/2021	Piscataway Tech	Home	5:30pm
02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

EAST BRUNSWICK  
GIRLS – JUNIOR VARSITY – BASKETBALL

<u>Date</u>	<u>Versus</u>	<u>Location</u>	<u>Time</u>
01/18/2021	TBA	Away	4:00pm
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02/24/2021	Piscataway Tech	Home	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

PERTH AMBOY  
BOYS – VARSITY – BASKETBALL

<u>Date</u>	<u>Versus</u>	<u>Location</u>	<u>Time</u>
01/18/2021	TBA	Away	4:00pm
01/27/2021	East Brunswick Tech	Away	5:30pm
01/29/2021	Piscataway Tech	Home	5:30pm
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02/08/2021	Timothy Christian	Away	5:30pm
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02/22/2021	Wardlaw-Hartridge	Away	5:30pm
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02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DBASKETBALL SCHEDULES – SCHOOL YEAR 2020-2021 – CONTINUEDPERTH AMBOY  
BOYS – JUNIOR VARSITY – BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
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02/01/2021	Somerset County Vocational and Technical School	Away	4:00pm
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02/24/2021	Timothy Christian	Home	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

PERTH AMBOY  
GIRLS – VARSITY – BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	East Brunswick Tech	Home	5:30pm
01/29/2021	Piscataway Tech	Away	5:30pm
02/01/2021	Somerset County Vocational and Technical School	Home	5:30pm
02/03/2021	Calvary Christian	Away	5:30pm
02/05/2021	Wardlaw-Hartridge	Away	5:30pm
02/08/2021	Timothy Christian	Home	5:30pm
02/10/2021	Woodbridge Academy	Away	5:30pm
02/12/2021	East Brunswick Tech	Away	5:30pm
02/15/2021	Piscataway Tech	Home	5:30pm
02/17/2021	Somerset County Vocational and Technical School	Away	5:30pm
02/19/2021	Calvary Christian	Home	5:30pm
02/22/2021	Wardlaw-Hartridge	Home	5:30pm
02/24/2021	Timothy Christian	Away	5:30pm
02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

PERTH AMBOY  
GIRLS – JUNIOR VARSITY – BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	East Brunswick Tech	Home	4:00pm
01/29/2021	Piscataway Tech	Away	4:00pm
02/01/2021	Somerset County Vocational and Technical School	Home	4:00pm
02/03/2021	Calvary Christian	Away	4:00pm
02/05/2021	Wardlaw-Hartridge	Away	4:00pm
02/08/2021	Timothy Christian	Home	4:00pm
02/10/2021	Woodbridge Academy	Away	4:00pm
02/12/2021	East Brunswick Tech	Away	4:00pm
02/15/2021	Piscataway Tech	Home	4:00pm
02/17/2021	Somerset County Vocational and Technical School	Away	4:00pm
02/19/2021	Calvary Christian	Home	4:00pm
02/22/2021	Wardlaw-Hartridge	Home	4:00pm
02/24/2021	Timothy Christian	Away	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DBASKETBALL SCHEDULES – SCHOOL YEAR 2020-2021 – CONTINUEDPISCATAWAY  
BOYS – VARSITY – BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	Somerset County Vocational and Technical School	Home	5:30pm
01/29/2021	Perth Amboy Tech	Away	5:30pm
02/01/2021	Wardlaw-Hartridge	Home	5:30pm
02/03/2021	Timothy Christian	Away	5:30pm
02/05/2021	South Amboy	Home	5:30pm
02/08/2021	East Brunswick Tech	Away	5:30pm
02/10/2021	Calvary Christian	Home	5:30pm
02/12/2021	Somerset County Vocational and Technical School	Away	5:30pm
02/15/2021	Perth Amboy Tech	Home	5:30pm
02/17/2021	Wardlaw-Hartridge	Away	5:30pm
02/19/2021	Timothy Christian	Home	5:30pm
02/22/2021	South Amboy	Away	5:30pm
02/24/2021	East Brunswick Tech	Home	5:30pm
02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

PISCATAWAY  
BOYS – JUNIOR VARSITY – BASKETBALL

Date	Versus	Location	Time
1/18/2021	TBA	Away	4:00pm
01/27/2021	Somerset County Vocational and Technical School	Home	4:00pm
01/29/2021	Perth Amboy Tech	Away	4:00pm
02/01/2021	Wardlaw-Hartridge	Home	4:00pm
02/03/2021	Timothy Christian	Away	4:00pm
02/05/2021	South Amboy	Home	4:00pm
02/08/2021	East Brunswick Tech	Away	4:00pm
02/10/2021	Calvary Christian	Home	4:00pm
02/12/2021	Somerset County Vocational and Technical School	Away	4:00pm
02/15/2021	Perth Amboy Tech	Home	4:00pm
02/17/2021	Wardlaw-Hartridge	Away	4:00pm
02/19/2021	Timothy Christian	Home	4:00pm
02/22/2021	South Amboy	Away	4:00pm
02/24/2021	East Brunswick Tech	Home	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

PISCATAWAY  
GIRLS – VARSITY - BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	Somerset County Vocational and Technical School	Away	5:30pm
01/29/2021	Perth Amboy Tech	Home	5:30pm
02/01/2021	Wardlaw-Hartridge	Away	5:30pm
02/03/2021	Timothy Christian	Home	5:30pm
02/05/2021	Woodbridge Academy	Away	5:30pm
02/08/2021	East Brunswick Tech	Home	5:30pm
02/10/2021	Calvary Christian	Away	5:30pm
02/12/2021	Somerset County Vocational and Technical School	Home	5:30pm
02/15/2021	Perth Amboy Tech	Away	5:30pm
02/17/2021	Wardlaw-Hartridge	Home	5:30pm
02/19/2021	Timothy Christian	Away	5:30pm
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02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DBASKETBALL SCHEDULES – SCHOOL YEAR 2020-2021 – CONTINUEDPISCATAWAY  
GIRLS – JUNIOR VARSITY - BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	Somerset County Vocational and Technical School	Away	4:00pm
01/29/2021	Perth Amboy Tech	Home	4:00pm
02/01/2021	Wardlaw-Hartridge	Away	4:00pm
02/03/2021	Timothy Christian	Home	4:00pm
02/05/2021	Woodbridge Academy	Away	4:00pm
02/08/2021	East Brunswick Tech	Home	4:00pm
02/10/2021	Calvary Christian	Away	4:00pm
02/12/2021	Somerset County Vocational and Technical School	Home	4:00pm
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02/17/2021	Wardlaw-Hartridge	Home	4:00pm
02/19/2021	Timothy Christian	Away	4:00pm
02/22/2021	Woodbridge Academy	Home	4:00pm
02/24/2021	East Brunswick Tech	Away	4:00pm
02/26/2021	TBA	Away	4:00pm
03/01/2021	TBA	Away	4:00pm

WOODBIDGE  
GIRLS – VARSITY – BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	Wardlaw-Hartridge	Away	5:30pm
01/29/2021	Timothy Christian	Home	5:30pm
02/01/2021	Calvary Christian	Home	5:30pm
02/03/2021	East Brunswick Tech	Away	5:30pm
02/05/2021	Piscataway Tech	Home	5:30pm
02/08/2021	Somerset County Vocational and Technical School	Away	5:30pm
02/10/2021	Perth Amboy Tech	Home	5:30pm
02/12/2021	Wardlaw-Hartridge	Home	5:30pm
02/15/2021	Timothy Christian	Away	5:30pm
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02/19/2021	East Brunswick Tech	Home	5:30pm
02/22/2021	Piscataway Tech	Away	5:30pm
02/24/2021	Somerset County Vocational and Technical School	Home	5:30pm
02/26/2021	TBA	Away	5:30pm
03/01/2021	TBA	Away	5:30pm

WOODBIDGE  
GIRLS – JUNIOR VARSITY - BASKETBALL

Date	Versus	Location	Time
01/18/2021	TBA	Away	4:00pm
01/27/2021	Wardlaw-Hartridge	Away	4:00pm
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02/24/2021	Somerset County Vocational and Technical School	Home	4:00pm
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03/01/2021	TBA	Away	4:00pm

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DSCHOOL SAFETY AND SECURITY PLAN – 2020-2021

The Superintendent is presenting to the Board of Education the completed School Safety and Security Plan for the Middlesex County Vocational and Technical High Schools.

The School Safety and Security Plan was prepared by Jeffrey Bicsko, Assistant Superintendent.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

November 20, 2020

Academy/Woodbridge

November 16 &amp; 17, 2020

East Brunswick Campus

November 9 &amp; 16, 2020

Perth Amboy Campus

November 16 &amp; 17, 2020

Piscataway Campus

November 16 &amp; 25, 2020

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	November 25, 2020	Bomb Threat
Academy/Woodbridge	November 24 & 25, 2020	Shelter in Place Drills
East Brunswick Campus	November 11 & 18, 2020	Bomb Threats
Perth Amboy Campus	November 23 & 24, 2020	Non-Fire Evacuations
Piscataway Campus	November 18 & 23, 2020	Shelter in Place Drills

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

SUPERINTENDENT'S  
REPORT CONT'DDATES TO REMEMBER

January 13, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
February 10, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
March 10, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
April 14, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
May 12, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
June 23, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
July 14, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
August 11, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
September 8, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
October 13, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
November 1, 2021.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

The Board President called for comments from the public.

Public Comment:

Carmen Tavares, parent of a Adult LPN program student has a formal complaint regarding a LPN instructor and current practices with regard to handling student complaints. She expressed concerns over the way her daughter Isabella is being treated by an instructor. The LPN coordinator has ignored Isabella's complaints. Carmen wrote a formal letter to the Director of Adult Education advocating for her daughter and urging for changes in the culture of the instructor's classroom. A meeting was arranged with the coordinator and the instructor where very little was accomplished. Would like the Board to consider addressing all policies and procedures that allow these situations to continue. There should be an evaluation system for students to provide feedback on their instructor to help with supervision of instruction staff.

Isabella Tavares, LPN Adult student talked about her experience with her LPN instructor. The instructor is condescending and embarrassed her in front of the class. She is constantly admonished and reprimanded for her failures. She constantly creates a level of stress and anxiety in the classroom. She needs an academic environment that nurtures learning.

Engrid Tavares, LPN program graduate and Isabella's cousin, also commented on her experiences with the instructor while she was in the program. She felt the instructor was harsh and condescending. She attempts to belittle her students intentionally to make them feel worthless. She knows other students that feel the same and some that left the program because of the instructor.

Charles Kratovil, New Brunswick Today inquired about the property for sale in Resolution F on the Agenda. He also inquired again on the vocational school's involvement with the new cancer center being built on a former property of the New Brunswick Board of Education.

Various Board members commented on Isabella Tavares's issue. The Board is committed to looking into the problem.

Mr. Knehr provide Mr. Kratovil with the property information. The Board and Mr. Vinguolo informed Mr. Kratovil that the vocational school has nothing to do with the New Brunswick Project.

Ms. Czarneski moved, seconded by Mr. Anderson to close the public comment session.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION A: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education was presented with the first reading of the following policies in consideration for adoption/revision into Board Policy at the November 9, 2020 meeting; and

WHEREAS, the Board of Education is presented with the second reading of these policies for adoption/revision:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
1620	Administrative Employment Contracts	Revised
2431	Athletic Competition	Revised
2451	Adult High School	New
5330.05	Seizure Action Plan	New
6440	Cooperative Purchasing	Revised
6470.01	Electronic Funds Transfer and Claimant Certification	New
7440	School District Security	Revised
7450	Property Inventory	Revised
7510	Use of School Facilities	Revised
8420	Emergency and Crisis Situations (M)	Revised
8561	Procurement Procedures for School Nutrition Programs	New

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the second reading of the above policies and adopt them into Board Policy.

RESOLUTION B: SCHOOL SAFETY AND SECURITY PLAN STATEMENT OF ASSURANCE

WHEREAS the New Jersey Department of Education required each school district to have an updated Comprehensive School Safety and Security Plan in accordance with N.J.S.A. 6A:16-5.1; and

WHEREAS the New Jersey Department of Education also requires that the district complete and certify on an annual basis a Statement of Assurance that the plan exists and meets the minimum requirements.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the Statement of Assurance and its submission to the New Jersey Department of Education.

MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION C: ADDITIONAL FIELD TRIPS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Board of Education approve the following additional field trips, as presented below:

<u>School</u>	<u>Date</u>	<u>Event</u>	<u>Funding Source</u>
Piscataway	Multiple Trips (see attached)	On-Site Clinical Training Care One East Brunswick, NJ	District

RESOLUTION D: EDUCATIONAL/PROJECT SPECIFICATIONS – OTHER CAPITAL PROJECTS – SCHOOL SECURITY GRANT – SECURING OUR CHILDREN’S FUTURE BOND ACT

WHEREAS, P.L. 2018, c.119 known as Securing Our Children’s Future Bond Act provides security grants for school districts in their efforts to comply with Alyssa Law; and

WHEREAS, it is required that the Board of Education receive the approval of the New Jersey Department of Education, Office of School Facilities for the completion of all capital projects; and

WHEREAS, it is necessary that the following capital projects which are consistent with the amended long range facility plan, be submitted to the Department of Education as other capital projects eligible for funding under the School Security Grant Program:

- Security Upgrades – East Brunswick Campus
- Security Upgrades – Edison Campus
- Security Upgrades – Perth Amboy Campus
- Security Upgrades – Piscataway Campus
- Security Upgrades – Woodbridge Campus

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorizes the submission of a project applications as “Other Capital Projects” to the New Jersey Office of School Facilities as indicated.

RESOLUTION E: EDUCATIONAL/PROJECT SPECIFICATIONS – CAPITAL PROJECTS – OTHER

WHEREAS, it is required that the Board of Education receive the approval of the New Jersey Department of Education, Office of School Facilities for the completion of all capital projects; and

WHEREAS, it is necessary that the following capital projects be submitted to the New Jersey Department of Education, Office of School Facilities as “other capital projects”:

- East Brunswick Campus
- Toilet Room Alterations

- Piscataway Campus
- Partial Roof Replacement

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION E: EDUCATIONAL/PROJECT SPECIFICATIONS – CAPITAL PROJECTS – OTHER  
CONT'D

BE IT RESOLVED that the Middlesex County Vocational Schools Board of Education authorizes the submission of the above project as indicated. The Board of Education also authorizes the amendment of the District's Long Range Facilities Plan to include these projects.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions A through E.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

RESOLUTION F: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Re-Auction: Piscataway Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Traulsen 2 Door Refrigeration Unit	Traulsen	N/A
1	General Electric Deep Fat Fryer	General Electric	PI000319

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

RESOLUTION G: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2020 - 2021 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Sal, Voc. SN 11-320-100-101	\$55,000	Sal, Voc. Reg. 11-310-100-101
Sal, Guidance 11-000-218-104	\$60,000	Sal, Gen. Admin. 11-000-230-100
Sal, Guidance 11-000-218-104	\$5,000	Vac. Payment, Guidance 11-000-218-199

Cont'd  
MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION H: PURCHASE OF ADULT VOCATIONAL PROGRAM SUPPLIES – GRAINGER

A proposal for vocational program supplies as governed by New Jersey State Contract was solicited and received, as follows:

<u>Item</u>	<u>Amount</u>
(4) Conduit Bender Head	\$215.44
(6) XRP Batteries	\$666.84
(1) Drain Gun Kit	\$846.91
(2) Extech EX400A	\$248.00
(1) Manual Pipe Threader Kit	\$830.04
(2) Heavy Duty Tool Utility Carts	\$1,228.40
Various carpentry supplies including nail guns, tape measurer, dust collector and jigsaws	\$2,354.28
Various carpentry supplies including cordless tools, nail gun, tile cutter, stepladder, and impact driver	<u>\$822.02</u>

Total: \$ 7,211.93

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of vocational program supplies to Grainger for \$7,211.93 on the basis of New Jersey State Contract A-79875 partially funded through the Carl D. Perkins post-secondary program.

RESOLUTION I: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	1	HP 455 Laptop computer, as specified	\$1,370.67
ESCNJ 18/19-03	20	AC Adapters for Laptops	\$ 880.80
ESCNJ 18/19-03	10	USB Ethernet Adapters	\$ 203.40
ESCNJ 18/19-03	24	UGA Adapters	\$ 517.32
ESCNJ 18/19-03	1	HP LaserJet Pro 283 MFP Printer	\$ 413.08

Cont'd  
MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION I: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G CONT'D

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	3	HP LaserJet Pro M454 Printers	\$1,241.97
ESCNJ 18/19-03	1	ACER Monitor	\$ 390.57
ESCNJ 18/19-03	1	HP USB Docking Station	<u>\$ 182.36</u>

Total: \$ 5,200.17

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of technology supplies to CDW-G for \$5,200.17 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated above.

RESOLUTION J: PURCHASE OF COMPUTERS – APPLE

A proposal for computers was solicited and received through the Education Services Commission of New Jersey (ESCNJ) Cooperative Bid Purchasing Agreement, as follows:

<u>Location</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
Dance Program East Brunswick	2	27" iMac computers with AppleCare+, as specified	\$4,756

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of computers to Apple for \$4,756 on the basis of Cooperative Purchasing Agreement ESCNJ 18/19-67.

RESOLUTION K: PURCHASE OF A COPIER – ATLANTIC TOMORROWS OFFICE

A proposal was solicited and received from Atlantic Tomorrows Office for a copier based on State contract pricing as an authorized reseller of Savin, as follows:

<u>Location</u>	<u>Item</u>	<u>Qty.</u>	<u>Amount</u>
Piscataway - Graphic Arts Program	Savin IM C6000	1	\$24,959

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of a copier to Atlantic Tomorrows Office for \$24,959 on the basis of **New Jersey State Contract A-40467.**

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION L: AUDITORIUM RENOVATIONS PHASE I – EAST BRUNSWICK CAMPUS –  
PROJECT #3150-040-21-1000

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Sealed bids were received December 3, 2020 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for auditorium renovations at the East Brunswick Campus, as follows:

	<u>Base Bid</u>	<u>Alt Bid #1</u>	<u>Total</u>
Alna Construction Corp.	\$2,625,000	\$30,000	\$2,655,000
Apex Enterprises of Union, Inc.	\$2,537,000	\$25,000	\$2,562,000
Billy Contracting & Restoration Inc.	\$2,230,000	\$10,000	\$2,240,000
Brahma Construction Corp.	\$2,244,000	\$31,460	\$2,275,460
DMD Contracting	\$2,479,000	\$19,000	\$2,498,000
EMY Solutions LLC	\$1,990,000	\$20,000	\$2,010,000*
Frankoski Construction Company	\$2,457,800	\$27,000	\$2,484,800
GPC, Inc.	\$2,389,000	\$50,000	\$2,439,000
H&S Construction & Mechanical	\$2,354,000	\$21,000	\$2,375,000
Integrity Roofing, Inc.	\$2,975,340	\$99,000	\$3,074,340
Kappa Construction Corp.	\$2,375,000	\$45,000	\$2,420,000
Mark Construction Inc.	\$2,909,000	\$40,800	\$2,949,800
G Meyer Group, Inc.	\$2,515,860	\$28,000	\$2,543,860
Northeastern Interior Services LLC.	\$2,260,000	\$35,000	\$2,295,000
Structural Concepts, Inc.	\$2,590,000	\$33,742.20	\$2,623,742.20
Tekcon Construction Inc.	\$2,772,420	\$28,750	\$2,801,170
<b>Tri-Form Construction Inc.</b>	<b>\$2,123,500</b>	<b>\$34,120</b>	<b>\$2,157,620</b>
West End-KB, LLC.	\$2,299,411	\$22,272	\$2,321,683

Eighteen (18) bids were picked up.

\*After legal review, bid was determined to have a material defect and cannot be awarded.

RESOLVED that the Board of Education award auditorium renovations base bid and alternate bid #1 at the East Brunswick Campus to Tri-Form Construction Inc. for a total of \$2,157,620 on the basis of lowest responsible bidder.

RESOLUTION M: SECURING OUR CHILDREN'S FUTURE BOND ACT  
CAREER AND TECHNICAL EDUCATION PROGRAM EXPANSION GRANT

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WHEREAS, P.L. 2018, C.119 known as Securing Our Children's Future Bond Act provides Grants for capital projects through the New Jersey Department of Education to support the expansion of Career and Technical Education; and

WHEREAS Middlesex County Vocational and Technical Schools has identified a project that will expand the districts capacity to prepare students for high demand, technically skilled careers aligned with labor market demand and economic development; and

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

**RESOLUTION M: SECURING OUR CHILDREN'S FUTURE BOND ACT  
CAREER AND TECHNICAL EDUCATION PROGRAM EXPANSION GRANT CONT'D**

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WHEREAS the aforementioned project consists of the construction of a new standalone building on the grounds of the East Brunswick Campus with estimated project costs as represented in the project application of \$30,850,000 and provide additional capacity for 200 new students; and

WHEREAS District Administration has prepared an application in accordance with the guidelines issued by the New Jersey Department of Education requesting \$ 23,137,500 (75%) in grant funds with the additional local match of \$7,712,500 (25%) being pledged by the Middlesex County Board of Chosen Freeholders; and

WHEREAS Middlesex County Vocational and Technical Schools acknowledges that should the project be approved, the local school district and the Middlesex County Board of Chosen Freeholders would be responsible for funding any cost overruns should the actual project cost exceed the estimated project cost represented in the project application.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the submission of the Career and Technical Education Program Expansion Grant application to the New Jersey Department of Education which will require a local share of \$7,712,500 to be provided by the Middlesex County Board of Chosen Freeholders based on 25% of the total estimated project of the cost.

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education acknowledges the need to provide local contingency funding should actual project cost exceed the estimated project cost represented in the application.

**RESOLUTION N: APPLICATION FOR FUNDS – SCHOOL SECURITY GRANT –  
SECURING OUR CHILDREN'S FUTURE BOND ACT**

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WHEREAS, all public school district's throughout New Jersey are required to comply with Alyssa Law; and

WHEREAS, P.L. 2018, c.119 known as Securing Our Children's Future Bond Act provides resources for school districts in their efforts to comply with Alyssa Law; and

WHEREAS, the Bond Act will provide an entitlement grant to all school districts based on the district's enrollment and the square footage of facilities per student; and

WHEREAS, the grant program is comprised of two processes, Part A Alyssa's Law Compliance Certification and Part B preparing the actual grant application; and

WHEREAS, Middlesex County Vocational and Technical Schools has successfully completed the Alyssa Law Compliance Certification receiving approval on September 17, 2020; and

Cont'd  
MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

RESOLUTION N: APPLICATION FOR FUNDS – SCHOOL SECURITY GRANT –  
SECURING OUR CHILDREN'S FUTURE BOND ACT CONT'D

WHEREAS, District Administration has prepared a grant application in accordance with the guidelines issued by the New Jersey Department of Education requesting the districts allocation of \$140,802; and

WHEREAS, Middlesex County Vocational and Technical Schools has made available additional local funds should the proposed work exceed the districts grant allocation.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the submission of the School Security Grant Application to the New Jersey Department of Education in the amount of \$140,802.

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education affirm that additional local funds are available should the proposed work exceed the grant allocation.

RESOLUTION O: APPLICATION FOR FUNDS – MIDDLESEX COUNTY DEPARTMENT  
OF ADULT CORRECTIONS – INMATE EDUCATION PROGRAM 2021

RESOLVED that the Board of Education approve application for funds from the Middlesex County Department of Adult Corrections, as follows:

<u>Project Title</u>	<u>Amount</u>
Inmate Education Program	\$81,932
From: January 1, 2021	
To: December 31, 2021	
Project Manager: Dawn Lystad	

O. Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions F through

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

Cont'd  
MINUTES OF THE REGULAR PUBLIC MEETING HELD DECEMBER 9, 2020

REPORT OF THE ATTORNEY

At this time Mr. Jones recommended that the meeting go into closed session to discuss personnel matters. The minutes to remain confidential until the need for same no longer exists.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss personnel matters and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 8:03 p.m. to 8:08 p.m.

Ms. Czarneski moved, seconded by Mr. Jones that the Board resume public session at 8:08 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Anderson voted "aye," and the motion carried unanimously.

OTHER MATTERS

None

There being no further business, Mr. Anderson moved, seconded by Ms. Czarneski that the Board adjourn the meeting at 8:09 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr  
Board Secretary

# **STATUS OF BUILDING AND GROUNDS PROJECTS**

**December 9, 2020**

## **CAPITAL PROJECTS**

### **Summer 2019**

**East Brunswick Music Room/SSP/Owner-Santori Construction, Inc.** – Waiting for project close out documents and warranties at this time.

**Water Heater Replacement(s), P.A., K, E.B., SSP/Owner** – Piscataway and East Brunswick remain in discussion at this time.

### **Summer 2020**

**Perth Amboy Partial Roofing Replacement - SSP/Owner/M.T.B. LLC.**- Punch list on Mechanical work and select roofing areas complete and forwarded to vendor. Roof coating materials secured but application is hampered with both application temperature and humidity constraints at this time.

**Piscataway-Paving Phase III, SSP/Owner/Edwards- Stilo Excavating, Inc.** – Punch list issued, owner for digital sign training remains as only open contract detail.

### **Maintenance Projects 2020**

**Piscataway-Daikin/McQuay Chiller Repairs - Owner-Chappelle-** Change order work formally began on site December 2, 2020 with completion anticipated prior to the New Year.

**Piscataway ARA Kitchen Equipment-E & A Restaurant Supply** – Owner training provided, final payment processed, with acceptance this project can be closed out.

## **New Capital Projects (2020-21)**

**The bids for the Auditorium Addition Phase I** - at East Brunswick were publically opened on Thursday, December 3, 2020 @ 10:00 am. Thirty (30) Bidders secured bid packages with eighteen (18) responding. Bids range from high (Base Bid, Plus 1 Alternate) of \$3,074,340.00 to a low of \$2,010,000.00. The three (3) lowest bidders were, EMY Solutions LLC., 19 Summerfield Blvd., Dayton, NJ 08810 at Base Bid Plus Alternate at \$2,010,000.00, Tri-Form Construction, Inc., 119 Liberty Street, Metuchen, NJ 08840 at Base Bid Plus Alternate at \$2,157,531.00, Billy Contracting & Restoration, Inc., 67 Danforth Ave, Paterson, NJ 07501 at Base Bid Plus Alternate at \$2,240,000.00.

After Professional review it was determined that EMY's bid exceeded their DPMC classification and bonding limit and therefore were not able to be considered for award. The second lowest bidder, Tri-For Construction was evaluated and found to meet the legal standard for award. After Attorney and Architectural review and recommendations Tri-Form Construction is determined lowest responsible bidder for award at \$2,157,531.00.

## **Other District Projects**

**ESIP - Johnson Controls International SSP/Owner** – Induction box repair is nearing completion with 96 units being retrofitted to date. Additional work remaining are the repairs to the balance of the accessible units as well as a comeback for warranty deficiencies on linkages and damper rods. Five (5) units exhibit repair outside the warranty and will be internally addressed. Over the break, AH10 supply air damper(s) are slated for replacement.

**Solar Project Piscataway Campus, ASP-Gabel Associates-SSP/Owner-Contractor** mobilized to site on Wednesday, December 2, 2020. A job site meeting to further define schedule and activities over the next two weeks is being set for later this week.

**ESIP Phase II- Honeywell International, SSP/Owner** – Payment application No. 5 to Honeywell International for continued installation, testing and approvals are agendized in the sum of \$260,417.00.

The Woodbridge Campus VRF and package unit install is complete. The BMS upgrades, specifically in Perth Amboy have continued on a second shift schedule. A lighting mockup of two (2) select rooms has been completed at Perth Amboy and an acceptance review is underway. Once approved, schedule will ramp up for the install, again in a second shift arrangement.

**East Brunswick-Auditorium Planning Board Review** – The Township of East Brunswick requested our plan application be reviewed at their public meeting tonight. Representatives from S.S.P., their Design Engineers and an MCVTS representative will be in attendance via Zoom for this presentation.

**D.O.E. submissions(s)** - For Alyssa's Law, partial roofing replacement and East Brunswick Bath Group Project(s) are advanced for signatory this evening.