

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, January 13, 2021 at the East Brunswick School.

On roll call, the following members were present:
Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;
Mr. Bicsko, Assistant Superintendent;
Mr. Knehr, Board Secretary/Business Administrator;
Mr. Johnson, Director of Personnel; and
Mr. Vignuolo, Acting Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 13, 2020 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the four (4) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Mr. Anderson moved, seconded by Ms. Czarneski that the minutes of the Regular Public meeting of December 9, 2020 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," except Mr. Mullen abstained and the motion carried.

Mr. Anderson moved, seconded by Ms. Czarneski that the minutes of the Closed Session of December 9, 2020 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski and Mr. Anderson voted "aye," except Mr. Mullen abstained and the motion carried.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Mr. Anderson moved, seconded by Mr. Mullen that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Ms. Czarneski moved, seconded by Mr. Anderson that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Mullen moved, seconded by Mr. Anderson that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Jones that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of December 30, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

December 30, 2020	\$1,185,915.78
January 15, 2021	\$1,184,621.24

Mr. Jones moved, seconded by Ms. Czarneski that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$4,720,420.10 were presented for payment. Mr. Jones moved, seconded by Ms. Czarneski that these bills be approved for payment.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT

Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

Mr. Feldman, Principal of the East Brunswick Career Development School and Zachary Levine, Instructor gave a brief presentation on the sustainability award presented to the East Brunswick Campus.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2020-2021

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Antoinette Barriga	Teacher of English East Brunswick Career Development	Resignation from the position of Teacher of English at the East Brunswick School for Career Development effective February 19, 2021.
Carl Jordan	Teacher of Mathematics Perth Amboy Campus	Resignation from the position of Teacher of Mathematics at the Perth Amboy Campus effective February 18, 2021.

NJ DIVISION OF VOCATIONAL REHABILITATION (DVRs) GRANT – STUDENTS

The Superintendent recommends the appointment of the following East Brunswick Career Development and Piscataway Special Needs students participate in paid Career and Technical experiences through the DVRs Grant. Placements will be coordinated by district Cooperative Education Coordinators in collaboration with building administration and child study teams. As per the grant, students are eligible to receive \$12/hr. paid directly from the district from DVRs grant funds.

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SUPERINTENDENT'S
REPORT CONT'DPERSONNELNJ DIVISION OF VOCATIONAL REHABILITATION (DVRS) GRANT – STUDENTS – CONTINUEDEast Brunswick Career Development

Brett Allo	Peter Fus	Joshua Panchenko
Betsabet Almorin	Jacob Gallman	Antonio Pasquale
Cecylia Amann	Samantha Gamatko	Kobyn Payer
Stephen Baldassarre	Alma Garcia	Lori Pellicane
Wyatt Barnes	Darion Garcia	Daniel Penas
Taylor Barr	Destiny Garcia	Andy Peralta
Aaron Basilico	Iassac Garcia	Ryan Peters
Josef Beecher	Jimmy Garcia	Jarryd Pribila
Jada Berlin Langston	Deondre Garnett	Paul Principe
Brandon Bruno	Michael Green	Mileidy Ramirez
Cheyenne Busch	Connor Grote	Gia Rivera
Sylvanna Calbert	Bianca Guzman	Jacob Rivera
Isaac Calderon	Jason Harrell	Destiny Robinson
Yandel Camarillo Ramos	Eleno Hernandez	Tania Rodriguez Cruz
Patrick Camb	Juan Hernandez	Jayden Rodriguez
Caleb Candia	Jair Herrera	Xavier Rodriguez
Armando Caraballo	Charles Hilenski	Xavier Rosser
Luigi Carnemolla	Umair Ishaque	Corey Rothacre
Scott Carney	Ryan Jamison	Steven Sanchez Cedano
Navia Carpio	Avinn Jimenez	Gabrielle Schneider
Gabriel Ceballo	Nicole Johnson	Rhiannon Schneider
Geovanny Cedano	Dylan Jones	Jack Scimone
Joseph Cedeno	Nicholas Jurusz	Aryan Shah
Connor Clark	Robert Kearstan	Milvia Shenouda
Joseph Connolly	Dasan Kelton	James Sininsky
Bryan Corchado	Nicholas Kent	Joshua Soto
Shaquille Crede	Bruce Kentos	Alexis Stiener
Matthew Crincoli	Sana Khan	Lucia Stiles
Ruben Cruz	Gabriel King	Skyler Streznetcky
Michael Cutalo	Jonah Kovell	Michael Strzeminski
Loriann De Sousa Rego	Vinay Laroia	Kirstyn Surowiec
Jake Decker	Moshe Levy	Ryan Sutton
Pablo DeJesus	Felix Lopez	Michael Szkodny
Michael DeToro	Dylan Maida	Angel Torres
Gregory Diaz	Faith Maldonado	Gavin Tuchmatulin
Ryan Dickson	Jason Maltby	Justin Valenti
Christopher Dini	Michael McCarthy	Andy Villeda
Krystal Domanski	Jaheim McKenzie	Matthew Wagner
Conor Donegan	Kevin Mee	Danielle Watsey
Phillip Emma	Nicholas Meli	Austin Whitley
Adodins Fernandez	Valentina Mendez Reynoso	Erickah Williams
Anthony Flore	Christina Miller	Jonathan Williams
Scott Fitzgerald	Theodore Myers	Laila Wilson
Lawrence Flores Vivar	Anthony Nixon	Nicholas Wright
Darius Flores	Julian O'Neill	

Piscataway Special Needs

Brianna Adaro	Anthony Marciante
Matthew Barona	Ashly Martinez
Gurshaan Basra	Boris Martinez
Unique Brimage	Jose Medina Guzman
Jake Calderone	David Mera
Iris Camacho Reyes	Makiyah Mitchell
Robert Cintron	Enrique Mora
Joel Coria	Desiree Morales
Danny Corona	Miguel Munoz
Daniel Cruz	Shawn Naqvi
Eddie Cruz	Nick Nuve Garcia
Jennifer Cruz	Brandon Ojeda
Kevin Cruz	Emily Olmedo
Anthony Cseh	Kevin Olmedo-Moreno
Alejandro DeJesus-Romero	Tristan Ortiz
Albert DeNicola	Valya Pogoda
Yamileth Espinoza Cruz	Anthuan Puente
Karen Estevez Sanchez	Luis Quintana Pina
Michael Ferlise	Henry Ramos Cordero
Estuar Fernandez	Tristan Rivas
Salome Figueroa	Ayla Rodriguez
Emily Fischer	Katherine Rodriguez
Marcelino Flores Galindo	Melvin Rodriguez
Dayann Fosado	Michael Rodriguez
Brianna Garcia	Zachary Rowlands
Michelle Garcia	Alexander Ruiz
Kyle Gardner	Eric Salvador
Frank Gezzi	Peter Salvato
Richard Geis	Jake Santiago
Christopher George	Joshua Santiago
Aaliyah Gonzalez	Genesis Sencion
Gabriella Gonzalez	Justin Shay
Javier Gonzalez	Kody Silva
Stacey Gonzalez	Andre Smith
Elizabeth Griffin	Humza Sohrawardy
Jonathan Hernandez-Ibarra	Arelis Soto
Julian Ibarra Ramirez	Nicholas Spratford
Sarah Ibarra	Kevin Staib
David Jaimez Ramos	Emily Stempinski
Kathiuska Jennings	Angelina Suero
Eduardo Jimenez	Cordell Swindell
Shianne Killings	Sabrina Szalontai
Luke Knapik	Ny'Kita Taylor
Kristopher Kurimsky	Christopher Tindall
Gisselle Leal Lopez	Rochelle Vasquez Martinez
Leonardo Leon Ortega	Connor Wise
Ricardo Lima	Cliff Zambri
Naomi Louis-Pierre	Justin Zuell

ADULT EDUCATION – LEAN SIX SIGMA PROFESSIONAL DEVELOPMENT

The Superintendent recommends approval for a Lean Six Sigma Professional Development Course for Career Technical Education Instructors offered through the Adult Education Department. This course will introduce high school instructors to Lean Six Sigma, provide the training necessary to teach Lean Six Sigma to high school students, earn a Yellow/Green Belt Lean Six Sigma based on completion of course project and obtain professional development hours.

Details are as follows:

Location of Program: Middlesex County Vocational and Technical Schools
112 Rues Lane, East Brunswick, NJ 08816

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SUPERINTENDENT'S
REPORT CONT'D

PERSONNEL

ADULT EDUCATION – LEAN SIX SIGMA PROFESSIONAL DEVELOPMENT – CONTINUED

Program/Courses: Lean Six Sigma Professional Development Course for Career Technical Education Instructors

Hybrid Course: 30 Hours of instruction (Group online instruction, individual mentoring and 3 Hours of in-person instruction)

Program Cost: \$1,200 per student

Personnel/Rate of Pay: Peria Regupathy - \$40.00 per hour x 40 hours instruction/class preparation and exit testing = \$1,600

Stephen Mercadante - \$40.00 per hour x 40 hours instruction/class preparation and exit testing = \$1,600

ADULT EDUCATION – EVENING SCHOOL STAFF – 2020-2021 – ADDITIONAL

The Superintendent recommends approval of the following individual as a part-time evening school staff for the 2020-2021 school year.

<u>NAME</u>	<u>POSITION</u>	<u>RATE OF PAY</u>
Robert Fuller	Substitute Principal/Staff Person on Duty	\$40/hr.

EMPLOYMENT OF VARSITY COACH - 2020-2021

The Superintendent recommends the employment of the following individual in the position of Varsity Coach for the 2020-2021 school year at the rate of \$7,650 per annum in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

<p><u>Girls Basketball</u> Perth Amboy Campus</p>	<p>Nancy Barajas (Replaces Davonte Steele)</p>
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EMPLOYMENT OF JUNIOR VARSITY COACH - 2020-2021

The Superintendent recommends the employment of the following individual in the position of Junior Varsity Coach for the 2020-2021 school year contingent upon the school's ability to field a Junior Varsity Team by the designated date. Compensation will be \$5,550 for coaches that field a Junior Varsity team in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

<p><u>Girls Basketball</u> Perth Amboy Campus</p>	<p>Yadelin Vargas (Pending Criminal History Review)</p>
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SUPERINTENDENT'S
REPORT CONT'DPERSONNELCO-CURRICULAR ACTIVITIES – ADVISORS – 2020-2021 - ADDITIONAL

The Superintendent recommends the employment of the following individuals as co-curricular paid advisors as indicated for the 2020-2021 school year:

<u>Advisor</u>	<u>Club</u>	<u>Campus</u>
John Ocker	Cultural Diversity	Edison
Lindsey Lintelmann	Cultural Diversity	Woodbridge
Julia Henry	Student Alliance	Piscataway

LEAVE OF ABSENCE – UNPAID MATERNITY – 2020-2021 – MS. TREADWELL - REVISED

The Superintendent is recommending approval of revising a previously board approved unpaid maternity leave of absence for Jacqueline Treadwell, Media Specialist at the East Brunswick Campus as follows per medical documentation received in my office:

From: January 2, 2020 through January 14, 2021
To: January 2, 2020 through June 30, 2021

Ms. Czarneski moved, seconded by Mr. Mullen that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Mullen voted "aye," except Mr. Anderson abstained and the motion carried.

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred this month. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

Academy of Allied Health & Biomedical Sciences

- The Interact Club supplied 40 wrapped gifts and a sheet cake for the residents of St. Joseph's Nursing Home in Woodbridge. The residents enjoyed a holiday party on December 22nd with all of the collected gifts and decorated items.
- Ms. Wechsler's 10th grade Spanish classes completed a group assignment where they created a morning show which required students to use all the vocabulary and sentence structures they had been learning in class and then had to put together all the videos into the finalized morning show.

Academy for Science, Mathematics, & Engineering Technologies

- United States Air Force Captain Dr. Kelliann (Seaman) Leli who was a 2008 graduate of the Academy died in a non-combat motor vehicle incident in the United Arab Emirates.
- On December 5th, the Academic Team competed at the Greater Pennsylvania December Invitational. The team placed 4th out of 24 teams in the varsity division, with an overall record of 9-2.

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SUPERINTENDENT'S REPORT - CONT'D

MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUED

Academy for Science, Mathematics, & Engineering Technologies – Cont'd

- Isha Shrivastava won 1st place in the youth category in the 1st Virtual Photography Contest, held by the New Brunswick Free Public Library. The selection of winners was made by a panel of professional photographers. Over 100 submissions were received this year.
- Ms. Amy Burke has been selected as this year's Teacher of the Year. Ms. Burke teaches English 9, English 11 and Technical Writing and Senior Seminar for our Seniors. Ms. Burke has transformed the senior Technical Writing course into a college and career readiness workshop. She works closely with our guidance counselor Mr. Fernandez at the end of students' junior year to provide comprehensive college planning and submission. In our Senior Seminar course, Ms. Burke has added a series of activities centered around Franklin Covey's Seven Habits of Highly Effective People.
- Mr. Mark Mastrolia is our Educational Services Professional of the Year. He works with our students in setting up the Mentorship Experience for our Seniors. It began as a pilot program with a limited number of students and expanded to provide all seniors with a 10-day workplace experience. Mr. Mastrolia helps guide students through every stage of the process, beginning with an orientation and OSHA training in 11th grade, where they learn appropriate safety procedures and how to handle emergency situations. After assessing student interests and resources, Mr. Mastrolia helps identify appropriate locations and establishes a connection with each outside mentor.
- Edison Academy Science Olympiad participated in the Pearl City Invitational in Hawaii. The Edison Academy's SciOly placed 5th overall out of 31 teams and received 9 medals.
- The Interact Club had a first-ever holiday concert on YouTube. Students and Staff viewed the event with positive comments.

East Brunswick Campus

- Mrs. Elkins-Solomon, English teacher and STRIPES newsletter advisor, released their Fall/Winter edition of STRIPES with a theme of "20/20 Vision: A Look Back at the Year 2020." Our student poets and writers weighed in on a variety of topics, ranging from the Pandemic to Social Movements, Sports, and Online Education. The newsletter will be posted on our campus website.
- Marlayna O'Brien, current 11th grader in Digital Film, and Dance Alumni and current Mason Gross Dance Student Kim Reyes, collaborated on a show that was premiered at Rutgers University, Mason Gross Dance Student Films Showcase.
- Mr. Mercadante, our Pre-Engineering and Advanced Manufacturing instructor, participated in an online video forum promoting his program during National Apprenticeship Week. This was produced by the New Jersey Manufacturing Extension Program.
- East Brunswick Tech's boys' soccer team with their Coach, Mr. Buonaguro, finished the season with a record of 8 wins and 2 losses. They were undefeated in the GMC Silver Division with an 8-0 record.

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SUPERINTENDENT'S REPORT - CONT'DMCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS – CONTINUEDEast Brunswick School of Career Development

- In Mr. Gent's HVAC Class, Patrick Camb, 12th grade, is working at the Air Group Company and is part of the MCVTS PACE program and is doing an excellent job. The Air Group Company will be donating Shop Banners along with some equipment to our shop.
- The 2020-2021 DECA chapter under the leadership of Mrs. Leni Hughes and Mrs. Joan Thomas-Floyd competed in the Central East Regional Competition. This year all events were done virtually. Some of our students were able to test in school and some via Zoom. In addition each student had to participate in a job interview which was taped and uploaded to the Judges at NJ DECA.

Piscataway Campus

- Mr. Minnella's Computer Assisted Drafting and Design students worked on two CADD perspective drawing projects. They built scale models of the Arizona Memorial in honor of Pearl Harbor Day and the Delorean that is featured in the Back to the Future movie.
- Mr. Foli's Welding student's, Alex Day, Joe Cirillo, and Nick Spratford combined their skills to fabricate and design a decorative Christmas tree ring. The ring stops young children and pets from drinking or playing in the water while creating a more decorative look.
- Mr. Diemer's Supermarket Career students' are continuing to work on merchandising strategies. We focused on the aisle end caps, discussed the process that goes into planning out an aisle and reorganized the shelves accordingly.

GMC CROSS COUNTRY AWARDS – BLUE DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) for the 2020 Cross Country season.

BOYS CROSS COUNTRY

Sportsmanship Award
East Brunswick Tech

GIRLS CROSS COUNTRY

GMC Coach of the Year
East Brunswick Tech – Dana Gordon

Sportsmanship Award
East Brunswick Tech

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

SUPERINTENDENT'S
REPORT CONT'D

MCVTS BUSINESS PARTNERSHIP AWARD

The Superintendent is reporting that the Middlesex County Vocational and Technical School District is recognizing Michael Dooley, Director of Fixed Operations at Dayton Toyota as the recipient of its annual Business Partnership Award. The Business Partnership Award is a recognition program facilitated by the New Jersey Council of County Vocational-Technical Schools.

Michael Dooley, Director of Fixed Operations at Dayton Toyota has been working with the MCVTS Cooperative Education Coordinators and Automotive Technology Instructors including the Middlesex County College Automotive Technology program for over ten years. Michael has been an avid supporter of our automotive technology education that includes significant contributions as a leader on the Automotive Technology Advisory Committee, a commitment to hiring students through the Cooperative Education program, a NJDOL Pre-Apprenticeship Career Exploration (PACE) grant program and the Middlesex County College postsecondary program, including a formal apprentice program with MCC and NJCAR through a NJDOL GAINS grant for Middlesex County residents. A majority of the secondary and postsecondary student placements have continued to become full-time employees at Dayton Toyota after the educational placements were completed.

Michael has expressed a strong desire to continue supporting the MCVTS and MCC automotive technology program and students through Advisory input and providing work-based opportunities, which they are very well prepared to enter. Michael is to be commended for his forward thinking, outstanding Mentorship and for his collaborative efforts with MCVTS staff and students to help fill the needs of the in-demand career area of a modern automotive technician.

We are proud to recognize Michael Dooley as our Business Partner of the Year!

LICENSED PRACTICAL NURSING GRADUATION

The Superintendent recommends that the following Licensed Practical Nursing students be awarded Adult Technical School Diplomas. Dawn M. Lystad, Director of Adult Education, has certified that these students have met all the requirements established by the Board of Education.

Graduation is scheduled in February 2021.

Grace Anufuro	Jenny Patel
Ednal Avalos	Rachana Rawal
Florence Chepkoria	Linda Sarfo
Mirian DeSouza	Sherri Sheehan
Mariah Kargloo	Adriana Solano
Jeremy Llaguno	Anagel Velez
Maryluz Martinez	Joyce Warentho
Billah Ogeto	Janea Williams

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

SUPERINTENDENT'S
REPORT CONT'D

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 1 incident of Harassment, Intimidation and Bullying to the Board of Education:

Incident #2 – 10/2/20
 School: Piscataway Campus
 Location: Cell phone, at home
 HIB (Y/N): No
 Disciplinary Consequences: None
 Parent Contact (Y/N): Yes
 Intervention Services: None
 SID #: 3175717365, 1259388552

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

- Academy/Edison
December 20, 2020
- Academy/Woodbridge
December 3 & 4, 2020
- East Brunswick Campus
December 8 & 15, 2020
- Perth Amboy Campus
December 21 & 22, 2020
- Piscataway Campus
December 8, 2020

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	N/A	None-Closed Due to Covid-19
Academy/Woodbridge	December 22 & 23, 2020	Non-Fire Evacuation
East Brunswick Campus	December 10 & 17, 2020	Lockdown
Perth Amboy Campus	December 21 & 22, 2020	Lockdown
Piscataway Campus	N/A	None-Closed Due to Covid-19

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SUPERINTENDENT'S
REPORT CONT'DDATES TO REMEMBER

February 10, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
March 10, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
April 14, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
May 12, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
June 23, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
July 14, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
August 11, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
September 8, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
October 13, 2021.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
November 1, 2021.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

Ms. Czarneski moved, seconded by Mr. Mullen that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mr. Mullen voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

PUBLIC COMMENTS

Board President called for comments from the public.

There were none.

Ms. Czarneski moved, seconded by Mr. Anderson to close the public comment session.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson, and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION A: SCHOOL BOARD MEMBER RECOGNITION

WHEREAS, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time that all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Middlesex County Vocational Technical Schools Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Middlesex County Vocational Technical Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School Boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Middlesex County Vocational Technical Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Middlesex County Vocational Technical Schools Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION B: AMENDED APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS

RESOLVED that the Board of Education approve the amended appointment of the following personnel to the District's Federal Entitlement Programs for the 2020-21 school year:

<u>Name</u>	<u>Position</u>	<u>Funding Percentage</u>	<u>Program Contribution</u>	<u>Local Funding</u>	<u>Total Salary</u>
<u>No Child Left Behind – Consolidated Grant</u>					
Title I					
(Funding Period 7/1/20-6/30/21)					
Debora Brown	Teacher of Funded Project	66.67%	\$ 45,607	\$ 22,800	\$ 68,407
Marion Bravin	Teacher of Funded Project	33.33%	\$ 29,133	\$ 58,274	\$ 87,407
Jamie Wasco	Teacher of Funded Project	33.33%	\$ 20,500	\$ 41,007	\$ 61,507
Zenia DeLa Cruz	Teacher of Funded Project	50.00%	\$ 34,054	\$ 34,053	\$ 68,107
Shrouk Khalil	Teacher of Funded Project	50.00%	\$ 35,354	\$ 35,353	\$ 70,707
Jennifer Fernandes	Teacher of Funded Project	50.00%	\$ 30,754	\$ 30,753	\$ 61,507
Elif Hatipoglu	Teacher of Funded Project	50.00%	\$ 36,504	\$ 36,503	\$ 73,007
Julia Henry	Teacher of Funded Project	100.00%	\$ 55,357	\$ -	\$ 55,357
			\$287,263	\$258,743	\$546,006

Individuals with Disabilities Education Act, Part B

(Funding Period 7/1/20-6/30/21)

Jurgita Naikelis	SN Teacher	100%	\$ 60,507	-	\$ 60,507
Melissa Gomez	SN Teacher	100%	\$ 68,407	-	\$ 68,407
Nicole Benfatti	LDTC	100%	\$ 77,778	-	\$ 77,778
Dana Donatelli	School Psychologist	100%	\$ 80,578	-	\$ 80,578
Debra Halpren	Social Worker	100%	\$ 75,848	-	\$ 75,848
Khyati Desai	School Psychologist	100%	\$ 74,588	-	\$ 74,588
			\$437,706	-	\$437,706

Perkins Secondary

(Funding Period 7/1/20-6/30/21)

Andy Greatorex	Teacher of Funded Project	100%	\$ 66,107	-	\$ 66,107
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Cares Emergency Relief Grant

(Funding Period 9/1/20-6/30/21)

Antoinette Barriga	Teacher of Funded Project	100%	\$ 28,963	-	\$ 28,963*
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*Total salary represents a prorated amount due to a change in position.

RESOLUTION C: DONATION OF ADVANCED MANUFACTURING SUPPLIES

WHEREAS, Atlantic Belt & Industrial Supply wishes to donate the following to the CTE program:

Item

Ball Bearings
Castors
Electrical Components
Miscellaneous Hardware

RESOLVED that the Board accept the donation as listed.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

Ms. Czarneski moved, seconded by Mr. Mullen that the Board approve Resolutions A through C.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

RESOLUTION D: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational School Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2008-9; and

WHEREAS, the sale will be conducted through GovDeals.com pursuant to State Contract A-70967 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Cleveland Steamcraft Ultra 3 Steamer	Cleveland	EB003508

Re-Auction: Piscataway Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Traulsen 2 Door Refrigeration Unit	Traulsen	N/A
1	General Electric Deep Fat Fryer	General Electric	PI000319

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through GovDeal.com under State Contract A-70967.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

RESOLUTION E: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION E: EMPLOYEE TRAVEL REIMBURSEMENT CONT'D

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Board approve the attendance and related travel expense particular to this function.

RESOLUTION F: BUDGET TRANSFERS

RESOLVED that the Board of Education approve the following transfers in the 2020-2021 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Salary, Regular Instruction 11-140-100-101	\$ 30,000	Sal. Voc, Instruction 11-310-100-101
Salary, CST 11-000-219-104	\$ 7,500	Other Services, CST 11-000-219-500
Other Exp., Gen Admin. 11-000-230-890	\$ 5,000	Arch Svs., Gen Admin 11-000-230-334
Health Benefits 11-000-291-270	\$ 40,000	Supplies, Technology 11-000-252-600

RESOLUTION G: LEGAL SERVICES FOR 2020-2021 SCHOOL YEAR

WHEREAS, Middlesex County Vocational Schools requires legal services for the duties associated with the Attorney for the Board of Education, as well as, all anticipated litigation throughout the remainder of the 2020-2021 school year, and

WHEREAS, the firm of Connell Foley has submitted a proposal for to provide, legal services as follows:

Duties of the Attorney for the Board of Education including litigation, administrative proceedings legal research, contract review, construction, personnel, disciplinary matters, bidding and other matters designated by the Board	Rate to be negotiated capped at \$240 per hour plus reimbursables
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BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education appoint Connell Foley as the Board of Education Attorneys to provide legal services at a rate to be negotiated by the School Business Administrator not to exceed \$240 per hour plus reimbursables.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION H: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	15	HP Z Book Laptop Computers as specified	\$31,500.00
ESCNT 18/19-03	6	HP Elite 800 Desktop Computers, as specified	\$ 7,122.06
ESCNJ 18/19-03	700	Adobe Creative Cloud Licenses	\$ 8,966.00
ESCNJ 18/19-03	7	Triplite Transreceivers	<u>\$ 318.84</u>
Total:			\$47,906.90

RESOLVED that the Board of Education award the purchase of technology supplies to CDW-G for \$47,906.90 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated above. Partially funded through the Carl D. Perkins Secondary Program.

RESOLUTION I: PURCHASE OF FILM SUPPLIES – B & H Photo

A proposal for Film supplies was solicited and received from B & H Photo under the Hunterdon County Education Services Commission (HCESC) Cooperative purchasing contracts, as follows:

<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
Various	Film supplies including cameras, digital memory cards, battery packs, and Holster Bags	\$12,123.12

RESOLVED that the Board of Education award the purchase of Film supplies to B & H Photo for \$12,123.12 the basis of the HCESC Cooperative Purchasing Agreement or HCESCCAT #1802. Funded through the Carl D. Perkins Secondary Program.

RESOLUTION J: PURCHASE OF GLOBAL LOGISTICS EQUIPMENT

The following sealed proposals were received January 7, 2021, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for Global Logistics equipment, as follows:

<u>Description</u>	<u>Qty.</u>	<u>Allegheny Educational Systems Inc.</u>
Forklift Simulator Package	1	\$16,400.00

Five (5) bids were mailed.

RESOLVED that the Board of Education award the purchase of Global Logistics equipment to Allegheny Educational Systems Inc. for \$16,400.00 on the basis of lowest responsible bid, funded through the Carl D. Perkins Program.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION K: PURCHASE OF ROBOTIC EQUIPMENT

The following sealed proposals were received January 6, 2021, in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for Robotic equipment, as follows:

<u>Description</u>	<u>Qty.</u>	<u>Educational Solutions Enterprises</u>
Universal Robots Collaborative Robot Skills Builder	1	\$38,000.00

Five (5) bids were mailed.

RESOLVED that the Board of Education award the purchase of Robotic equipment to Educational Solutions Enterprises. for \$38,000.00 on the basis of lowest responsible bid, funded through the Carl D. Perkins Program.

RESOLUTION L: CHARTER BUS SERVICE – ATHLETIC TRIPS – BASKETBALL/CHEERLEADING

Sealed proposals were received December 17, 2020 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for basketball/cheerleading, as follows:

<u>ITEM NO</u>	<u>SCHOOL SPORT</u>	<u>NO. TRIPS</u>	<u>George Dapper</u>	<u>Irvin Raphael</u>	<u>Stouts</u>
1	East Brunswick/ Cheerleading	5	NB	\$808.00	\$ 5,422.00
2	East Brunswick/ Basketball	19	NB	\$9,500.00	\$13,691.00
3	Perth Amboy/ Basketball	19	\$10,586.00	NB	\$12,989.00
4	Woodbridge/ Basketball	9	\$ 4,836.00	NB	\$ 6,484.00

Four (4) bids were mailed.

RESOLVED that the Board of Education award charter bus service for basketball/cheerleading trips for Item #1 and #2 to Irvin Raphael for \$10,308.00 and Item #3 and #4 to George Dapper for \$15,422.00 on the basis of lowest responsible bid.

RESOLUTION M: CHANGE ORDER NO. HW-02 – HONEYWELL INC. – ESIP AT THE PERTH AMBOY, WOODBRIDGE AND EDISON CAMPUSES

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve change order No. HW-02, as follows:

<u>No. HW-02</u>	<u>Total Cost</u>	<u>Contract Change</u>
Lighting Retrofit: Authorize the use of the General Repair, Permit, Sign Replacement, and ESIP design allowances to provide additional lighting.	\$46,580.84	\$ -0-

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION M: CHANGE ORDER NO. HW-02 – HONEYWELL INC. –
ESIP AT THE PERTH AMBOY, WOODBRIDGE AND EDISON CAMPUSES CONT'D

	<u>Total Cost</u>	<u>Contract Change</u>
Authorize the use of the Permit allowance for permit fees.	\$ 3,294.00	\$ -0-
BMS Upgrades:		
Authorize the use of General Repair, ESIP design, and Permit allowances to replace 130 VAV reheat valve actuators.	\$ 39,273.00	<u>\$ -0-</u>
Subtotal:		\$ -0-
Honeywell Fees:		<u>\$ -0-</u>
Total Increase in Contract:		\$ -0-
Original Contract:		<u>\$ 4,484,292</u>
Revised Contract:		\$ 4,484,292

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education authorize the Business Administrator to execute the above changes in contract with Honeywell, Inc.

RESOLUTION N: ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION
ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT FY 21

RESOLVED that the Board of Education approve acceptance of funds from the New Jersey State Department of Education, as follows

<u>Project Title</u>	<u>Amount</u>
Elementary and Secondary Education Act Grant	
Title I – Part A	\$512,326.00
Title I – Reallocated	\$ 24,227.00
Title II – Part A	\$ 74,212.00
Title V	<u>\$ 37,676.00</u>
	\$648,441.00

Start: July 1, 2020

End: Sept. 30, 2021

Contract No. NCLBCV-233150-21

Project Manager: Eugene Catanzaro
 Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

RESOLUTION O: BUDGET MODIFICATION/INCREASE IN FUNDS – CARES EMERGENCY RELIEF GRANT

RESOLVED THAT THE Board of Education approve a budget modification/increase in funds for the CARES Emergency Relief Grant funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary, as follows:

CARES Emergency Relief Grant	\$410,913
Increase from DOE	<u>\$ 22,408</u>
Total Revised CARES Emergency Relief Grant Funding	\$432,601

BE IT FURTHER RESOLVED that the modification includes an increase in the total grant award received from the State of New Jersey as well as a reallocation of funds between the GAAP Budget accounts from the original spending plan submitted to the State of New Jersey Department of Education.

RESOLUTION P: ACCEPTANCE OF FUNDS – NJ DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT – DIVISION OF VOCATIONAL REHABILITATION SERVICES-SUMMER PAID INTERNSHIPS-PRE-EMPLOYMENT TRANSITION SERVICES

RESOLVED that the Board of Education approve acceptance of funds from NJ Department of Labor and Workforce Development – Division of Vocational Rehabilitation Services, as follows:

<u>Program Title</u>	<u>Amount</u>
Summer Paid Internships - Pre-Employment Transition Services	\$200,000

From: September, 2020

To: August 31, 2021

Project Manager: Renee Davis

Ms. Czarneski moved, seconded by Mr. Jones that the Board approve Resolutions D through P.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 13, 2021

REPORT OF THE ATTORNEY

At this time Mr. Jones recommended that the meeting go into closed session to discuss personnel matters and litigation. The minutes to remain confidential until the need for same no longer exists.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss personnel matters and litigation and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The Board went into closed session from 7:37 p.m. to 7:53 p.m.

Ms. Czarneski moved, seconded by Mr. Anderson that the Board resume public session at 8:08 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

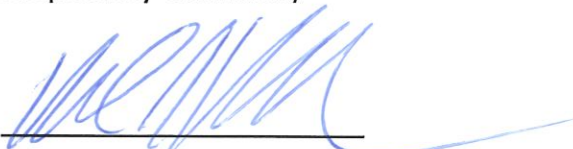
OTHER MATTERS

Ms. Veilleux thanked the Board of Education for all of their time, effort and support they devote to the district.

There being no further business, Ms. Czarneski moved, seconded by Mr. Mullen that the Board adjourn the meeting at 7:57 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr
Board Secretary

STATUS OF BUILDING AND GROUNDS PROJECT

February 10, 2021

CAPITAL PROJECTS

Summer 2019

East Brunswick Music Room, SSP/Owner-Santori Construction, Inc. –Waiting for project close out documents and warranties at this time.

Water Heater Replacement(s), P.A., K, E.B., SSP/Owner – Piscataway and East Brunswick remain in discussion for a long term solution.

Summer 2020

Perth Amboy Partial Roofing Replacement, SSP/Owner/M.T.B. LLC.- Metal trim as well as punch list items continue as weather permits at this time.

Piscataway-Paving Phase III, SSP/Owner/Edwards- Stilo Excavating, Inc.
– Progress payment No. 6 in the amount of \$27,092.48 agendized for consideration. Sign complete with owner training ongoing.

Maintenance Projects 2020

Piscataway-Daikin/McQuay Chiller Repairs, Owner-Chappelle-
Start up and warranty delayed until spring in order to have outdoor temperatures representative of demand condition for final testing.

New Capital Projects (2020-21)

East Brunswick Auditorium Workshop Addition and Interior Alterations, SSP/Owner/Tri-Form Construction, Inc. – Progress payment No.2 in the amount of \$52,586.80 advanced for payment. A Change Order CO-01 in the sum of \$6,969.00 for additional tree removal and metal casework is forwarded and charged against the General Repair Allowance with no increase in contract total. Site work, limited interior demolition work is underway at this time.

Other District Projects

ESIP – Piscataway Campus - Johnson Controls International, SSP/Owner – Remaining induction box repairs to the balance of the accessible units as well as a comeback for warranty deficiencies on linkages and damper rods continues. The AH10 supply air dampers are rescheduled until outdoor temperatures are warm enough to support heating equipment shutdown.

Solar Project Piscataway Campus ASP-Gabel Associates, SSP/Owner- Project work continues with directional boring complete but with damages evidenced in under sidewalk tabling and uplift. A site meeting took place to define replacement actions as the sole responsibility of the contractor. The contract is being modified to include the requisite actions and provision for future warranty. Limited interior wiring is also underway with continued buildout ongoing, weather permitting.

ESIP Phase II- Honeywell International, SSP/Owner – Payment application No. 7 to Honeywell International for continued BMS installation, lighting, Solar, testing and approval is agendized in the sum of \$348,314.00.

The BMS upgrades, specifically in Perth Amboy are ongoing. Woodbridge Campus interior lighting retrofit to LED is 85 percent complete. The Edison and Perth Amboy Campus interior lighting commenced on January 7, 2021 and will continue over the next 5 weeks (evenings) to completion. Control and boiler operations continue to be problematic at this time in PA with discussions and remedy ongoing.

SSP ARCHITECTURAL GROUP – Mr. Scott Mihalick, C.O.O.

