

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD April 14, 2021

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, April 14, 2021 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen

Also present were Ms. Veilleux, Superintendent;  
Mr. Bicsko, Assistant Superintendent;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and

Mr. Hurley, Board Attorney, participated telephonically

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 13, 2020 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Mailed to the four (4) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Anderson that the minutes of the Regular Public meeting of March 10, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

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TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Mr. Anderson moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148). Mr. Jones moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Ms. Czarneski moved, seconded by Mr. Jones that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION  
BUDGETARY MAJOR ACCOUNT/FUND STATUS

Ms. Czarneski moved, seconded by Mr. Jones that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of February 28, 2021 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

|                |                |
|----------------|----------------|
| March 31, 2021 | \$1,203,756.32 |
| April 15, 2021 | \$1,223,824.12 |

Mr. Mullen moved, seconded by Mr. Anderson that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

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BILLS

Bills in the amount of \$2,278,730.69 were presented for payment. Mr. Mullen moved, seconded by Mr. Anderson that these bills be approved for payment.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT

Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

SUPERINTENDENT'S REPORT

Ms. Veilleux presented her report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2020-2021

The Superintendent recommends that the Board of Education approve the following personnel item(s):

|                   |  |   |
|-------------------|--|---|
| Marion Bravin     | Teacher of English<br>Perth Amboy Campus                                   | Resignation from the position of Teacher of English at the Perth Amboy Campus effective July 1, 2021. She plans to retire.  |
| Elizabeth Daniels | Administrative Assistant to Supervisor<br>Piscataway Campus                | Resignation from the position of Administrative Assistant to Supervisor at the Piscataway Campus effective July 1, 2021. She plans to retire.   |
| Lori Kearney      | Administrative Assistant to the<br>Director of Personnel<br>Central Office | Resignation from the position of Administrative Assistant to the Director of Personnel at the Central Office effective May 7, 2021.   |
| Ruben Torres      | Custodian<br>East Brunswick Campus   | Appointment to the position of Custodian at the East Brunswick Campus effective April 19, 2021 through June 30, 2021 at the pro-rated salary of \$41,631, Step 8. This amount reflects \$1,350 for a 2 <sup>nd</sup> shift differential. He would be provisionally hired. |
| Mary Vogt         | Guidance Counselor<br>East Brunswick Campus                                | Appointment to the position of Guidance Counselor at the East Brunswick Campus effective April 21, 2021 through June 30, 2021 at the pro-rated salary of \$60,225, Step D-3-5. She would be provisionally hired.  |

Cont'd

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SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

TERMINATION OF EMPLOYMENT – RAMSDEN DEARMAS

The Superintendent recommends the termination of employment for Ramsden DeArmas, Custodian, effective March 22, 2021 for just cause arising from a breach of employment obligations. According to the employment contract, the school district has the right to discharge for just cause.

EXTENDED DAY/YEAR ESSER AND TITLE I INSTRUCTORS - 2020-2021 SCHOOL YEAR

The Superintendent is recommending approval of the instructors/staff as indicated below to provide academic support at all campuses for Extended Day/Year for the end of year 2020-2021 school year through ESSER and Title I funds. The compensation rate will be at \$40 per hour. Salaries will be funded through ESSER and Title I funds.

Extended Day/Year Staff – 2020-2021 School Year

Edison Academy (16)

Amro Mosaad  
Amy Burke  
Christopher Price  
Dorothy Simon  
Enzo Paterno  
Isabel DaSilva-Caton  
John Ocker  
Kathleen McNulty  
Kati Oakley  
Latha Nair  
Marc Weinstein  
Michelle Gomes  
Nicole Southern  
Richard Fernandez  
Rosemary Simmons  
Wallace Smith

Linda Prefach-Rozner  
Lindsey Hintelmann  
Lisa Ferrier  
Lori Landsberg-Chang  
Marie Bowen  
Melanie Veilleux  
Michael Sullivan  
Patricia Schrader  
Rafael Nava  
Rosemary Annetta  
Scott Modzelewski  
Stephen McGowan

East Brunswick (45)

Anastasia Manikas-Eyler  
Andy Greatorex  
Angelica Vega  
Bari Marisa Colon  
Brian Homer  
Caitlin Sime  
Christie Alston  
Cleo Mack  
Cynthia Patrick  
Dana Gordon  
Darlene Wolansky  
Francis Wass  
Gina Chiarello  
Jacqueline Pelcman  
Jacqueline Treadwell  
James McCloskey

Jamie Sobolewski  
Jeffrey Staples  
Jennifer Meagher-DiElo  
John Harrold  
Joseph Tiedemann  
Katherine Dennison  
Kathleen Canning  
Kylie Naylor  
Laura Kufta  
Lauren Genco  
Lea Anello  
Leonardo Malave  
Lori Elkins-Solomon  
Louis Horowitz  
Louis Libitz  
Margaret Zajac  
Mark Mastrolia (EB/PI)  
Michael Buonaguro  
Morgan Laveve  
Paul Dombrowski  
Sarah Rubin  
Stephen Mercadante  
Susan Cipperly  
Thomas Leiberling  
Todd Sak  
Travis Wisinski  
Ursula VanWart  
Valerie Dobrolosky  
Wendy Carcamo-Zeidman

Woodbridge Academy (24)

Alberto Rivera-Dominguez  
Alex Stiles  
Christine Wiamer  
Cristina Kelly  
Dulce Wechsler  
Geraldine Cuesta-Aviles  
James Wiater  
Jennifer Frank  
Jonathan Turner  
Kathleen Wilhelmy  
Katie Elko (W/PA)  
Leah Hoffman

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PERSONNEL

EXTENDED DAY/YEAR ESSER AND TITLE I INSTRUCTORS - 2020-2021 SCHOOL YEAR (cont'd)

Perth Amboy (28)

Anthony Catalano  
Bridget Hill  
Bryan Hickman  
Carl Jordan  
Christopher Morley  
Debora Brown  
Debra Haghghat  
Edward White  
Frank Paprota  
Guy Johnson  
James Luginsland  
James Rand  
Jamie Wasco  
Jeffrey Vella  
Joseph Coyle  
Karen Cretella  
Katie Elko (PA/W)  
Lisa Barthelme  
Luis Garcia  
Marion Bravin  
Michael Abate  
Michael Perpente  
Michele Hines  
Nikki Karas  
Patricia Forsman  
Paul Bretzger  
Stephen Moir  
Zachary Stout

Piscataway (80)

Amy Anderson  
Amy Lombardo  
Andy Carvalhais  
Angela Goydish  
Antonia Mastrella  
Beatriz Tencio  
Brent Landers  
Brittney Griffin  
Catherine Fraser  
Catherine Ippolito  
Chantel Rogers  
Christine Lucas  
Cristina Monteiro  
David McNamara  
David Williams  
(PI/EBCD)  
Debra Ciesielski  
Debra LaTour  
Donald Surowitch  
Eileen Eloe  
Elif Hatipoglu  
Elissa Goldstein  
Erin Smith  
Eugene Leahy  
Evelyn Schwenck  
Florian Almendares  
Frank Minnella  
Gargyee Roy

Gene Gugliotta  
Glen Foli  
Gloria Gilmore  
Helen Baez  
James Fox, Jr.  
Jennifer Fernandes  
Jennifer Kean  
Joseph Leonardis  
Julia Henry  
Justin Bertolozzi  
Justin Sadowski  
Karen Fox  
Karen Grieco  
Kathleen Book  
Kevin Diemer  
Kim Hobbs  
Luz Osorio  
Mariana Habib  
Marinette Gabriel  
Mark Mastrolia  
(PI/EB)  
Mary Miller  
Maureen  
Champagne  
Maureen O'Dwyer  
Mayra Byszynski  
Melissa Brady  
Melissa Gomez  
Michael McKinney

Michael Roth  
Michelle Jarosiewicz  
Mindy Brzozowski  
Nicole Kelly  
Nigar Rizvi  
Nilette Pecorella  
Pegeen Dombrowsky  
Peter Enge  
Peter Florczak  
Phyllis Colabella  
Rachel Adams  
Rachel Henderson  
Robert Araujo  
Robert Gardella  
Robert Ericksen  
Rosemary Hoeler  
Samantha Becerra  
Samuel Lopez  
Sandra Tinsman  
Shrouk Khalil  
Simone Patterson  
Stephanie Laties  
Suchismita Paul  
Susan Anglum  
Tomasso Incognito  
Zenia de la Cruz

**Campus Staff on Duty**

Academy at Edison

John Jeffries (Principal)  
Amro Mosaad (Assistant Principal)

Academy at Woodbridge

Bob Fuller (Principal)  
Michael Sullivan (Assistant Principal)

East Brunswick

Michael Cappiello (Principal)  
Joseph Adochio (Assistant Principal)  
Kelly Nakielny (Assistant Principal)

East Brunswick Career Development

Robert Feldman (Principal)

Perth Amboy

Brian Bilal (Principal)  
Rhonda Baskerville (Assistant Principal)

Piscataway

Nicole Slade (Principal)  
Erica DeLosSantos (Assistant Principal)  
Richard Heffers (Assistant Principal)  
Sonny Paprota (Assistant Principal)

## MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

### SUPERINTENDENT'S REPORT CONT'D

#### PERSONNEL

#### NJ DIVISION OF VOCATIONAL REHABILITATION (DVRS) GRANT – STUDENTS

The Superintendent recommends the following East Brunswick Career Development and Piscataway Special Needs students participate in paid Career and Technical experiences through the DVRS Grant. Placements will be coordinated by district Cooperative Education Coordinators in collaboration with building administration and child study teams. As per the grant, students are eligible to receive \$12/hr. paid directly from the district from DVRS grant funds.

##### East Brunswick Career Development

|                            |                         |                          |                         |                      |
|----------------------------|-------------------------|--------------------------|-------------------------|----------------------|
| Kevin Aguilar-Ayala        | Julyssa Diaz            | Matthew Leitao           | Vanessa Pasquale        | Rayna Serronico      |
| Theresa Albrecht           | Daniel Diem             | Dalton Leo               | Harrison Pearce         | Alyssa Simms-Dorival |
| Miriam Arroyo              | Alyssa Dohanyos         | Guadalupe Lopez Gonzales | Kevin Pedrosa           | Jason Singh          |
| Brandon Ayala              | Isabella Doria          | Eric Lowe                | Daniela Peralta Basilio | Kayla Swords         |
| Marlon Ayala               | Alexsander Drahos       | Bastion Lujo             | Evelin Perez            | Aidan Sylvester      |
| John Bakos                 | Lance Drake             | Jenna Majeski            | Adamary Perez Vasquez   | William Szakielo     |
| Nahal Balinco              | Benjamin Emma           | James Marin              | Dahmaree Perry          | Jalen Terrel Ingram  |
| Dwight Barnes Jr.          | Rodney Fanning          | Isabella Marquez         | Anthony Persky          | Joseph Thompson      |
| Owen Bernstein             | Ryan Favours            | Alex Martineau           | Marvin Pizarro          | Tyler Tinoco         |
| Nico Bourlotos             | Mariela Fernandez       | Jonathan Martinez        | Tyrese Pompey           | Mitchell Tomaszewski |
| Isis Bragg                 | Sophia Fishman          | Gabriel Martinez Avila   | Tyrique Pompey          | Antonio Torres       |
| Vanessa Camarillo          | Zachary Genthe          | Malcolm Mayers           | Anthony Ramirez         | Jaida Torres         |
| Gael Camarillo-Ramos       | Nicholas Giacalone      | Naseem McCleod           | Sharon Ramos            | Aralyn Torres-Perez  |
| Alejandro Campos-Hernandez | Juan Gomez              | Joshua Miles             | Thomas Regan            | Casey Toth           |
| Uriel Carrasco             | Jonathon Gonzalez       | Kiersten Miller          | Anthony Ricciardelli    | Christopher Trubac   |
| Jackson Chando             | Cameren Gorrell         | Timothy Miller           | Bethany Roberts         | Jaydin Vargas        |
| Emily Chase                | Christopher Haberstroh  | Alondra Miranda Gonzalez | Chantse Robinson        | Heaven Velez         |
| Caitieann Cody             | Imani Haynes            | Paul Mirassol            | Lisbeth Rodriguez       | Janiah Walker        |
| Adan Cohen                 | Rebecca Henningsen      | Abraham Montecinos       | Jasmine Rodriguez       | Maya Wallenstein     |
| Shannon Coman              | Mariela Heras Rodriguez | Yonathan Moran Santiago  | Francis Roldan          | Nicholas Walsh       |
| Anthony Comi               | Jada Hernandez          | Brianna Munoz            | Joel Rosado             | Cara Weaver          |
| Isabella Como              | Angel Herrera           | Ka'sem Napier            | Darbert Rosario         | Samantha Weiner      |
| Cara Comunale              | Summer Hipper           | Matthew Napolitano       | Sharon Rosenblatt       | William Westfall     |
| Izabella Connolly          | Juel Holmes-Smith       | Liam Napp                | Alexander Rostek        | Alexus Williams      |
| Neycha Cordova             | Jillian Horowitz        | Chase Neary              | Sanjagan Sakthivallavan | Ashley Wright        |
| Tiffany Crosby             | Jony'a Howard           | Amayah Novrit            | Nicholas Salerno        | Alejandro Yanez      |
| Anthony Dasilva            | Corine James            | Evan Nunez               | Justin Sambula          | Tyler Young          |
| Sonia Dass                 | Erin Kaur               | Ethan Ochenge            | Emanuel Santiago        | Andrew Zulin         |
| Kyle Davis                 | Izayah Kelton           | Justin O'Connor          | Alexander Santos        |                      |
| Angelina Daza              | Nicholas Krakowiecki    | Aidan O'Sullivan         | Ashley Santos Hernandez |                      |
| Isaac DeAraujo             | Izzy Lang               | Nicholas Paluzzi         | Christopher Scott       |                      |

##### Piscataway Special Needs

|                         |                        |                         |                         |                              |
|-------------------------|------------------------|-------------------------|-------------------------|------------------------------|
| Ivan Analco             | Kamar Coore            | Joseph Hernandez-Green  | Fredi Merino De La Cruz | Caleb Samet                  |
| Gabriel Aptekarev       | Kevin Cornejo Salazar  | Kevin Ibarra Varela     | Matti Miller            | Jordan Santana               |
| Matthew Arias-Rodriguez | Jose Cruz Cepeda       | Mekhi Jones             | Isabel Miranda          | Dimitry Santana Lomban       |
| Steven Arias-Rodriguez  | Donato DeVito          | Pierre LeGrand          | Brendon Morales         | Gregory Santana Lomban       |
| Anasia Bailey           | Marlene Duarte         | Pilar Leon-Ortega       | Brandon Moreno          | Alexis Seeley                |
| Danielle Barclay        | Boden Early            | Iridian Lopez           | Sydney Peralta          | Miranda Seeley               |
| Aniyah Baskerville      | Eliese Evans           | Izabella Lopez          | Jazmine Perez           | Khadaejah Shivers            |
| Steven Bengochea        | Aiden Fash             | Greysha Lopez Hernandez | Patrick Piechowski      | Faneily Sime                 |
| Nelson Bengochea        | Lurializ Figueroa      | Jordy Lopez-Dominguez   | Carlojose Pineda Osorto | Quinton Smith                |
| Kiara Blocker           | Cristal Flores Galindo | Marvin Lorenzana        | Alejandro Pizarro       | Destinee Stevenson           |
| Jeury Bonilla           | Christopher Garrett    | Abraheme Lowman         | David Pugliese          | Shaan Swam                   |
| Kreg Butler             | Katrina Giacone        | Shawn Majette           | Julio Quintana          | Jaymen Tiru                  |
| Yazmin Campbell         | Bridget Gill           | Abraheme Lowman         | Erick Ramos Navarro     | Daniel Trachsler             |
| Eliana Canela           | Connor Glasson         | Shawn Majette           | Lily Reyes              | Vanessa Vargas Mendez        |
| Joseph Cardona          | Isaac Gonzalez         | Dimitra Manolakis       | I'yana Riles            | Josue Vargas-Jaspez          |
| Joseph Cartagena        | Samuel Gonzalez        | Dominick Marciante      | Davin Rodriguez         | Christian Vasquez            |
| Amy Chaves              | Guadalupe              | Max Matamoros           | Kevin Rojas Condado     | Jacqueline Vasquez Hernandez |
| Balwin Chojolan         | Gonzalez-Soriano       | Adrian Matos            | Marlene Romero          | Henry Velez                  |
| Dillion Coneski         | Nevaeh Graham          | Jaleigh Matos           | Marlen Romero-Serrano   | Ja'Kiir Waites               |
| Crystal Contreras       | Ryan Gregory           | Brian Melgar            | Giovanni Rosas          | Shaelin Wise                 |
| Jaden Contreras         | Hazel Guevara          | Antoni Mercado Aparicio | Raul Sabino             |                              |

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PERSONNEL

NJ DIVISION OF VOCATIONAL REHABILITATION (DVRS) GRANT  
EMPLOYMENT OF CTE PART-TIME POSITIONS FOR SUMMER INTERNSHIP PROGRAM

The Superintendent is recommending the employment of the following individuals as part-time employees at the Piscataway Campus from July 6, 2021 to August 6, 2021:

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| Name: David Williams     | Name: Eugene Leahy       | Name: Jennifer Rastelli  |
| Position: CTE Instructor | Position: Skills Trainer | Position: Skills Trainer |
| Rate of Pay: \$40/hr.    | Rate of Pay: \$40/hr.    | Rate of Pay: \$40/hr.    |
| Hours Per Week: 25       | Hours Per Week: 25       | Hours Per Week: 25       |

These positions are funded through the DVRS Grant Summer Internship Program at no cost to the district. The employees will be assigned duties and supervised by Renee Davis, Supervisor of Special Education.

EXTRA DUTY/EXTRA PAY POSITION – 2020-2021 - ADDITIONAL

The Superintendent is recommending that the following individuals be approved by the Board of Education to the Extra Duty/Extra Pay position. Compensation will be provided at the rate of \$40 per hour for direct student supervision of students for one hour before school.

East Brunswick Campus  
Kathleen Canning

Piscataway Campus  
Robert Ericksen  
James Fox  
Joseph Leonardis

STUDENT SPRING SPORTS TECHNICIAN – 2020-2021

The Superintendent is recommending the student as indicated below as student spring sports technician. The student will control the scoreboards and sound systems at various school sporting events and be under the supervision of the athletic director and/or coaches. The rate of pay will be \$12 per hour:

East Brunswick Campus  
Jason Harrell

EMPLOYMENT OF ASSISTANT VARSITY BASEBALL/SOFTBALL COACHES - 2020-2021

The Superintendent recommends the employment of the following individuals in the position of Assistant Varsity Baseball/Softball Coach for the 2020-2021 school year. Compensation will be \$3,774 in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Baseball

Connor Gillis - East Brunswick Campus  
Jeffrey Lombardi - Perth Amboy Campus  
Justin Bertolozzi - Piscataway Campus

Softball

Tomasso Incognito - Piscataway Campus

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SUPERINTENDENT'S  
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PERSONNEL

ADULT EDUCATION CURRICULUM/PROGRAM DEVELOPMENT

The Superintendent recommends the employment of the following Adult Education staff members between April 15, 2021 and June 15, 2021 as noted below. All curriculum and program development will be funded through the Carl D. Perkins Grant at the hourly rate of \$35 and will be supervised by Dawn Lystad, Director of Adult Education.

|                |   |
|----------------|---|
| Robert Taureck | Heating, Ventilation & Air Conditioning |
| William Bienes | Heating, Ventilation & Air Conditioning |
| Robert Drudy   | Electrical Trades                       |
| Robert Starke  | Electrical Trades                       |
| William Turkus | Plumbing Trades                         |

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS – 2020-2021 – ADDITIONAL

The Superintendent recommends the employment of the following as substitute teachers for the 2020-2021 school year at a per diem rate of \$125. Employment is contingent upon the issuance of substitute certificates and criminal background checks.

John Forsman  
Taylor Lalevee

EMPLOYMENT OF STAFF PERSON ON DUTY

The Superintendent is recommending the following individuals for the position of Staff Person on Duty for the purpose of overseeing the Vaccine Clinic at the East Brunswick Campus retroactive to April 3, 2021 and on May 1, 2021 at the hourly rate of \$40:

Susan Anglum  
Robert Araujo  
Bari Colon  
Karen Cretella  
Patricia Forsman  
Zachary Levine  
Jeffrey Staples

NJ STEM MINI GRANT

The Superintendent is requesting approval for Dr. Latha Nair, Teacher of Science, from the Academy for Science, Mathematics and Engineering Technologies to manage a virtual Middle School Science Bowl Competition on Saturday, April 24, 2021 from 9 a.m. to 2 p.m. She will be compensated \$200, which will be funded from the NJ Stem Mini Grant.

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### SUPERINTENDENT'S REPORT CONT'D

#### PERSONNEL

#### UNPAID FAMILY AND MEDICAL LEAVE ACT – MS. GRIECO - REVISED

The Superintendent is recommending approval of revising a previously board approved leave of absence without pay under the Family and Medical Leave Act for Karen Grieco, Baking Instructor at the Piscataway Campus as follows per medical documentation received in my office:

From: March 25, 2021 through June 25, 2021  
To: May 17, 2021 through June 30, 2021

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Mullen that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Mullen voted "aye," except Mr. Anderson abstained and the motion carried.

#### MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS

The Superintendent is reporting highlights of recent district-wide school/student activities that have occurred this month. These activities involve career, college, community, and business collaboration with various partners to enhance the students' educational programs.

##### Academy of Allied Health and Biomedical Sciences

- The Woodbridge Academy is proud to announce the election of Ahdaf Zaman as the President of NJ HOSA for the 2021-2022 School Year, Soham Shashikumar as Historian and Pratham Bhatt as Southern Regional Vice President.
- Fifty Woodbridge Academy students participated in the New Jersey State HOSA future health professionals' competition on March 27-28. We are so proud of the efforts of all the students who represented our school at the conference. We received first-place honors in EMT, Biomedical Lab Sciences, Home Health Aide, Sports Medicine, Medical Law and Ethics, Medical Spelling, Pathophysiology, Researched Persuasive Writing and Speaking, Health Career Display, and Medical Innovation. In all, we had 45 students who won or placed in their events.

##### Academy for Science, Mathematics, and Engineering Technologies

- On Saturday, March 6<sup>th</sup>, the Middlesex County Academy Academic Team (Quiz Bowl) hosted our 6th annual New Jersey Middle School State Championships. Teams from New Jersey, New York, and New Hampshire competed in the tournament.
- The Girls Three-Minute Science Competition returned for its second annual cycle. Katie Zelvin won 1<sup>st</sup> Place.
- The Edison Academy's Cybersecurity Team Speaker Series: Mr. Key Vaidya presented to all sophomores and juniors on March 11<sup>th</sup>. Mr. Vaidya is a distinguished engineer at Sophos and has been in the cybersecurity industry for over 20 years.

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### SUPERINTENDENT'S REPORT CONT'D

#### MCVTS OUTSTANDING ACTIVITIES – HIGHLIGHTS (Continued)

- The Edison Academy competed in the River Hill Science Olympiad Invitational from February 25<sup>th</sup> through March 6<sup>th</sup> with the Awards Ceremony on March 13<sup>th</sup>. Our SciOly Team placed 7<sup>th</sup> out of 87 teams and received medals in 11 events.
- The Edison Academy's Science Olympiad competed in the BirdSO Science Olympiad Invitational March 7<sup>th</sup> through March 13<sup>th</sup> with the Awards Ceremony on March 20<sup>th</sup>. Our SciOly team placed 17<sup>th</sup> overall out of 122 teams and won 6 medals.

#### East Brunswick Campus

- Twenty-seven students were accepted into the East Brunswick Campus chapter of the National Technical Honor Society, Class of 2022 cohort. All students were selected by a committee after submitting an extensive application based on grades, service, and character.
- Ten student short films were official selections at the Hang on to Your Shorts! Film Festival 2021 in Asbury Park. The festival has been rescheduled for September 12-13, 2021.

#### Piscataway Campus

- Mr. Araujo's students continue to excel in our Global Logistics Career Major. This month the students, once again, participated in a virtual field trip for the RUBY (Rutgers University Business for Youth) Program. The RUBY program presents students with the information, guidance, and motivation beneficial to achieving a successful career and succeeding in life. The program currently accepts approximately 60 high school students per year.
- Members of the Interact Club collected mascara wands to donate to rescue organizations that use the delicate tools to clean vulnerable animals. This year, they will be sending them to the Raptor Trust in Millington New Jersey, which rescues and rehabilitates injured wild birds.
- The annual Food Drive to benefit McFoods (Middlesex County Food Bank) was held and the students collected and sorted over 125 non-perishable items, which will be distributed to food banks across Middlesex County.

#### COVID-19 VACCINE CLINICS

##### EAST BRUNSWICK CAMPUS

The Superintendent is recommending approval of participation in a Covid-19 Clinic to be conducted by Penn Medicine Princeton Health, who will be administering the vaccine at the East Brunswick Campus, retroactive to April 3, 2021 and on May 1, 2021. The vaccine will be open to district staff.

##### PERTH AMBOY CAMPUS

The Superintendent is recommending approval of participation in a Covid-19 Clinic to be conducted by Middlesex County Department of Health, who will be administering the vaccine at the Perth Amboy Campus.

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SUPERINTENDENT'S  
REPORT CONT'D

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL  
INTERNSHIP – NICOLE GALLAGHER – 2021-2022

The Superintendent is recommending that Nicole Gallagher, a graduate student at Monmouth University, be approved to complete an internship for school counseling at the East Brunswick Campus during the 2021-2022 school year.

Ms. Gallagher will be supervised by Morgan Lalevee, guidance counselor. Michael Cappiello, principal at the East Brunswick Campus will oversee the internship.

ANNUAL STUDENT RECOGNITION PROGRAM

The Superintendent is reporting that the Middlesex County School Boards Association and the Middlesex County Association of School Administrators recognized ten outstanding Middlesex County Vocational and Technical High School students at the annual Student Recognition Program. Students from each high school in Middlesex County were selected to receive the award. They were recognized for their contribution to making the school a better place to be, and for demonstrating good citizenship in the school community. The program was not a formal one this year. All recipients were recognized with professionally made videos highlighting each student. The School Boards Association and the Association of School Administrators hopes that students recognized with this award will serve to encourage more widespread achievement and enhanced school citizenship among their classmates.

The individual students who were recognized from each campus were as follows:

| <u>Students Name</u> | <u>School</u>                                   |
|----------------------|---|
| Evan Carmody         | Academy for Science, Mathematics & Eng. Tech.   |
| Shreya Ghosh         | Academy for Science, Mathematics & Eng. Tech.   |
| Kristy Chereath      | Academy for Allied Health & Biomedical Sciences |
| Anna Vakhnovetsky    | Academy for Allied Health & Biomedical Sciences |
| Gillian Walker       | East Brunswick Campus                           |
| Andy Villeda         | East Brunswick Career Development               |
| Zaheem Harrison      | Perth Amboy Campus                              |
| Kaitlyn Romero       | Perth Amboy Campus                              |
| Emily Fischer        | Piscataway Campus                               |
| Richard Geis         | Piscataway Campus                               |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

SUPERINTENDENT'S  
REPORT CONT'D

STATE FFA HORTICULTURE RESULTS – 2021

The Superintendent is pleased to report the MCVTS FFA Chapter results at the annual New Jersey State FFA Horticulture Exposition and Floral Design Contest. The exposition was held virtually during March 2021.

The East Brunswick Agriscience Technology FFA student results are as follows:

| <u>CATEGORY</u>             | <u>STUDENT</u>        | <u>GRADE</u> |
|-----------------------------|-----------------------|--------------|
| <u>1<sup>st</sup> Place</u> |                       |              |
| Spring Fever                | Lisa Piatkowski       | 11           |
| Celebrate!                  | Yeresy Nunez          | 10           |
| Independence Day            | Andrew Semsel         | 09           |
| Cascade Bouquet             | Briannna Richardson   | 11           |
| Trendsetters                | Loriann De Sousa Rego | 11           |
| <u>2<sup>nd</sup> Place</u> |                       |              |
| Jersey Fresh                | Matt Mendez           | 12           |
| Simple Buds!                | Xavier Buchanon       | 09           |
| Valentine's Day             | Rebecca Henningsen    | 09           |
| Independence Day            | Joseph Connolly       | 11           |
| Nosegay                     | Lilly Clements        | 09           |
| Banquet Table               | Matthew DiNatale      | 12           |
| <u>3<sup>rd</sup> Place</u> |                       |              |
| Thinking of You             | Lisa Piatkowski       | 11           |
| Look at that Container!     | Samantha Glazner      | 10           |
| Happy Holidays!             | Anthony Castillo      | 09           |
| Spring Fever!               | Dania Peralta         | 10           |
| <u>4<sup>th</sup> Place</u> |                       |              |
| Look at that Container!     | Madeline Borghaus     | 10           |
| Simple Buds!                | Conor Donegan         | 11           |
| <u>5<sup>th</sup> Place</u> |                       |              |
| Summer Sunshine             | Julianna Ferrari      | 10           |
| Happy Holidays              | Rose Cruz-Duran       | 09           |

SPECIAL PROJECTS 2020-2021

The Superintendent is reporting that the Middlesex County Vocational and Technical High School District has been awarded the following grants for the school year 2020-2021:

| <u>Grant/Project Title</u>             | <u>Amount of Award</u> |
|--|------------------------|
| Adolescent Alcoholic Services (LACADA) | \$ 55,000              |
| AXA Professional Development Grant     | 1,000                  |
| Cares Grant                            | 410,193                |
| Carl D. Perkins, Entitlement Funds     | 820,025                |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

SUPERINTENDENT'S  
REPORT CONT'D

SPECIAL PROJECTS 2020-2021 CONT'D

|  |             |
|--|-------------|
| Carl D. Perkins, Post-Secondary Funds        | 129,341     |
| Coronavirus Relief Fund                      | 167,965     |
| CTSO – HOSA                                  | 146,500     |
| Digital Divide                               | 64,574      |
| I.D.E.A. Part B                              | 616,784     |
| Inmate Education Funds                       | 81,932      |
| Mindfulness Grant                            | 475         |
| Pre-Employment Transition Services (Pre-ETS) | 200,000     |
| Safety Grant                                 | 21,395      |
| Title I – Reallocated                        | 24,227      |
| Title I – Regular                            | 512,326     |
| Title IIA                                    | 74,212      |
| Title IV                                     | 37,676      |
| WSCC School Health NJ Project-Piscataway     | 3,000       |
| WSCC School Health NJ Project-Woodbridge     | 3,000       |
| <hr/>  |             |
| Total  | \$3,369,625 |

OPEN HOUSE AND ADMISSIONS ORIENTATION PROGRAM

The Superintendent is pleased to report that the district held Open House Admissions Orientation Programs virtually throughout the month. It included an introduction, prepared videos from teachers, as well as a question and answer section. Many students and parents tuned in to view the open house presentations by using the link on each school's website.

The Open House was advertised via flyers, ads in local papers, social media, school websites and through personal invitations extended to sending school districts throughout Middlesex County.

Statistics summarizing the Open House activities are as follows:

| <u>Campus</u>  | <u>Date</u>    | <u>Number of Guests</u> |
|----------------|----------------|-------------------------|
| East Brunswick | March 10, 2021 | 37                      |
| Perth Amboy    | March 11, 2021 | 40                      |
| Piscataway     | March 9, 2021  | 45                      |
| Total          |                | 122                     |

DINE BELOW THE LINE – PISCATAWAY CAMPUS

The Superintendent is recommending that the Piscataway Campus be approved to participate in the Rutgers Collaborative Center for Community-Based Research and Service, Dine Below the Line event on June 3, 2021 from 6 p.m. to 7 p.m. Culinary Arts students will be given the task to host a dinner with meals made from ingredients you would find at food pantries. This event will be held virtually featuring local chefs in Middlesex County. Their dish will be evaluated by guest judges and voted on by the audience based on a list of criteria

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

### SUPERINTENDENT'S REPORT CONT'D

#### OPEN HOUSE ADMISSIONS ORIENTATION PROGRAM-PISCATAWAY CAMPUS-APRIL 24, 2021

The Superintendent is recommending that the Piscataway Campus host an in-person Open House Admissions Orientation Program on Saturday, April 24, 2021 at 10 a.m. – 1 p.m.

#### CALENDAR - SCHOOL YEAR 2021-2022

The Superintendent recommends the Board of Education adopt the proposed school calendar for the 2021-2022 school year. The calendar calls for our schools to be open 180 days for students. The school year for students will begin Wednesday, September 8, 2021 and end Wednesday, June 22, 2022.

#### HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 1 incident of Harassment, Intimidation and Bullying to the Board of Education:

Incident #3 – March 2, 2021

School: Piscataway Campus

Location: Cell Phone, Home

HIB (Y/N): Yes

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Counseled

SID #: 3449468021, 1319201442

#### DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

February 24, 2021

Academy/Woodbridge

February 24 & 25, 2021

East Brunswick Campus

February 17 & 24, 2021

Perth Amboy Campus

February 16 & 17, 2021

Piscataway Campus

February 23 & 24, 2021

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

SUPERINTENDENT'S  
REPORT CONT'D

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at each campus last month. All security drills were concluded without incident. The dates and type of drill are as follows:

| <u>Campus</u>         | <u>Date</u>         | <u>Drill Type</u>         |
|-----------------------|---------------------|---------------------------|
| Academy/Edison        | March 30, 2021      | Non-Fire Evacuation Drill |
| Academy/Woodbridge    | March 25 & 26, 2021 | Active Shooter Drills     |
| East Brunswick Campus | March 23 & 24, 2021 | Shelter in Place Drills   |
| Perth Amboy Campus    | March 30 & 31, 2021 | Lockdown Drills           |
| Piscataway Campus     | March 25 & 26, 2021 | Lockdown Drills           |

DATES TO REMEMBER

|                        |   |
|------------------------|---|
| May 12, 2021.....      | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| June 23, 2021.....     | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| July 14, 2021.....     | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| August 11, 2021.....   | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| September 8, 2021..... | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| October 13, 2021.....  | Board of Education Meeting<br>MCVTS - East Brunswick Campus<br>7:00 P.M.  |
| November 1, 2021.....  | Board of Education Meetings<br>MCVTS - East Brunswick Campus<br>Organizational Meeting - 7:00 P.M.<br>Regular Monthly Meeting - 7:15 P.M. |

Ms. Czarneski moved, seconded by Mr. Anderson that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

None

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

SUPERINTENDENT'S  
REPORT CONT'D

RESOLUTION A: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Board of Education was presented with the first reading of the following policies in consideration for adoption/revision into Board Policy at the March 10, 2021 meeting; and

WHEREAS, the Board of Education is presented with the second reading of these policies for adoption/revision:

| <u>Policy File</u> | <u>Description</u>                               | <u>Action</u> |
|--------------------|--|---------------|
| 1643               | Family Leave                                     | Revised       |
| 2415               | Every Student Succeeds Act                       | Revised       |
| 2415.02            | Title I – Fiscal Responsibilities                | Revised       |
| 2415.05            | Student Surveys, Analysis,<br>and/or Evaluations | Revised       |
| 2415.20            | Every Student Succeeds Act Complaints            | Revised       |
| 4125               | Employment of Support Staff Members              | Revised       |
| 5330.01            | Administration of Medical Cannabis               | Revised       |
| 6360               | Political Contributions                          | Revised       |
| 7425               | Lead Testing of Water in Schools                 | Revised       |
| 8330               | Student Records                                  | Revised       |
| 9713               | Recruitment by Special Interest Groups           | Revised       |

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the second reading of the above policies and adopt them into Board Policy.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION B: AMENDED APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the amended appointment of the following personnel to the District's Federal Entitlement Programs for the 2020-21 school year:

| <u>Name</u>                                      | <u>Position</u>           | <u>Funding Percentage</u> | <u>Program Contribution</u> | <u>Local Funding</u> | <u>Total Salary</u> |
|--|---------------------------|---------------------------|-----------------------------|----------------------|---------------------|
| <u>No Child Left Behind – Consolidated Grant</u> |                           |                           |                             |                      |                     |
| Title I  |                           |                           |                             |                      |                     |
| (Funding Period 7/1/20-6/30/21)                  |                           |                           |                             |                      |                     |
| Debora Brown                                     | Teacher of Funded Project | 66.67%                    | \$ 45,607                   | \$ 22,800            | \$ 68,407           |
| Marion Bravin                                    | Teacher of Funded Project | 33.33%                    | \$ 29,133                   | \$ 58,274            | \$ 87,407           |
| Jamie Wasco                                      | Teacher of Funded Project | 33.33%                    | \$ 20,500                   | \$ 41,007            | \$ 61,507           |
| Zenia DeLa Cruz                                  | Teacher of Funded Project | 50.00%                    | \$ 34,054                   | \$ 34,053            | \$ 68,107           |
| Shrouk Khalil                                    | Teacher of Funded Project | 50.00%                    | \$ 35,354                   | \$ 35,353            | \$ 70,707           |
| Jennifer Fernandes                               | Teacher of Funded Project | 50.00%                    | \$ 30,754                   | \$ 30,753            | \$ 61,507           |
| Elif Hatipoglu                                   | Teacher of Funded Project | 50.00%                    | \$ 36,504                   | \$ 36,503            | \$ 73,007           |
| Julia Henry                                      | Teacher of Funded Project | 100.00%                   | \$ 55,357                   | \$ -                 | \$ 55,357           |
|  |                           |                           | \$287,263                   | \$258,743            | \$546,006           |

Individuals with Disabilities Education Act, Part B

(Funding Period 7/1/20-6/30/21)

|                  |                     |      |           |   |           |
|------------------|---------------------|------|-----------|---|-----------|
| Jurgita Naikelis | SN Teacher          | 100% | \$ 60,507 | - | \$ 60,507 |
| Melissa Gomez    | SN Teacher          | 100% | \$ 68,407 | - | \$ 68,407 |
| Nicole Benfatti  | LDTC                | 100% | \$ 77,778 | - | \$ 77,778 |
| Dana Donatelli   | School Psychologist | 100% | \$ 80,578 | - | \$ 80,578 |
| Debra Halpren    | Social Worker       | 100% | \$ 75,848 | - | \$ 75,848 |
| Khyati Desai     | School Psychologist | 100% | \$ 74,588 | - | \$ 74,588 |
|                  |                     |      | \$437,706 | - | \$437,706 |

Perkins Secondary

(Funding Period 7/1/20-6/30/21)

|                |                           |      |           |   |           |
|----------------|---------------------------|------|-----------|---|-----------|
| Andy Greatorex | Teacher of Funded Project | 100% | \$ 66,107 | - | \$ 66,107 |
|----------------|---------------------------|------|-----------|---|-----------|

Cares Emergency Relief Grant

(Funding Period 9/1/20-12/31/20)

|                    |                           |      |           |   |            |
|--------------------|---------------------------|------|-----------|---|------------|
| Antoinette Barriga | Teacher of Funded Project | 100% | \$ 28,963 | - | \$ 28,963* |
|--------------------|---------------------------|------|-----------|---|------------|

Pre-Employment Transition Program

(Funding Period 4/12/21-6/30/21)

|             |                                   |      |           |   |            |
|-------------|-----------------------------------|------|-----------|---|------------|
| George Gent | Cooperative Education Coordinator | 100% | \$ 21,901 | - | \$ 21,901* |
|-------------|-----------------------------------|------|-----------|---|------------|

\*Total salary represents a prorated amount of the employee's annual salary.

RESOLUTION C: ORGANIZATIONAL CHART

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the revised organizational chart for Middlesex County Vocational and Technical High School District as attached.

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION D: MASTER COLLABORATIVE EDUCATIONAL SERVICES AGREEMENT –  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

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RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the Master Agreement with the Educational Services Commission of New Jersey to provide collaborative Educational Services on an as needed basis for the period between July 1, 2020 through June 30, 2025

RESOLUTION E: PRACTICAL NURSING CLINICAL AGREEMENTS

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WHEREAS, offsite clinical student assignment is an integral part of the Licensed Practical Nursing Program; and

WHEREAS, the following community health care providers have agreed to accept our students for the purposes of providing a required clinical experience:

Powerback at Piscataway

THEREFORE BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and authorize the Chief School Administrator to execute these clinical agreements with each healthcare agency.

RESOLUTION F: TUITION RATES 2021-2022 - ADULT STUDENTS  
LICENSED PRACTICAL NURSING AND COSMETOLOGY PROGRAMS

---

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the tuition rates for adult students who attend Middlesex County Vocational Schools, for the 2021-22 school year effective July 1, 2021 in the following programs:

|  | <u>In-County</u> | <u>Out-of-County</u> |
|--|------------------|----------------------|
| Licensed Practical Nursing<br>15 Month Program (Full Time) | \$6,420*         | \$8,430*             |
| Cosmetology (10 Month Program)                             | \$4,000*         | \$6,500*             |

\* This amount excludes any activity fees charged

RESOLUTION G: ADDITIONAL FIELD TRIPS

---

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following additional field trips, as presented below:

| <u>School</u> | <u>Date</u> | <u>Event</u>                                  | <u>Funding Source</u> |
|---------------|-------------|---|-----------------------|
| Edison        | 06/14/2021  | Senior Class Trip<br>Six Flags<br>Jackson, NJ | District              |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION H: DONATION OF AUTOMOBILES

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WHEREAS, the district has received two offers to donate automobiles to be used as "shop cars" as follows:

| <u>Donating Party</u> | <u>Automobile</u>  | <u>Programs</u>    |
|-----------------------|--------------------|--------------------|
| Frank Ziman           | 2004 Toyota Camry  | EBCD Auto Services |
| ATC Systems           | 2011 Ford E250 Van | EB Auto Technology |
| ATC Systems           | 2013 Ford Escape   | EB Auto Technology |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education accept the donation as listed.

RESOLUTION I: DONATION OF FLORAL SUPPLIES

---

WHEREAS, Lara D'Orvilliers wishes to donate the following to the East Brunswick Agricultural Science program and Arts Technology Program:

|              |                            |
|--------------|----------------------------|
| Silk Flowers | Throw pillows              |
| Vases        | Miscellaneous sewing items |
| Floral Tape  | Frames                     |
| Form         | Technical books            |
| Fabrics      |                            |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education accept the donation as listed.

RESOLUTION J: BUDGET TRANSFERS

---

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following transfers in the 2020-21 budget:

| <u>From</u>                        | <u>Amount</u> | <u>To</u>                                     |
|------------------------------------|---------------|---|
| Salary, CST<br>11-000-219-104      | \$ 5,000      | Supplies, CST<br>11-000-219-600               |
| Salary, Library<br>11-000-222-100  | \$ 7,500      | Edu. Services, Staff Dev.<br>11-000-223-320   |
| Health Benefits.<br>11-000-291-270 | \$ 30,000     | Other Services, Gen. Admin.<br>11-000-230-590 |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION K: INSURANCE BROKER SERVICES

WHEREAS, Middlesex County Vocational Schools requires the services of an insurance broker to facilitate the procurement of property/casualty insurance coverage; and

WHEREAS, the District issued and advertised a Request for Proposal for insurance brokerage services to cover the period July 1, 2021 through June 30, 2024 (3 years); and

WHEREAS, the District has received 1 proposal that was due and properly submitted on April 8, 2021 at 3:00 p.m.; and

WHEREAS, District administration has carefully reviewed the proposal based on the stated criteria provided in the request.

BE IT RESOLVED that after careful review and consideration the Middlesex County Vocational and Technical Schools Board of Education award Insurance Broker of Record Services to Brown & Brown Public Risk Advisors of NJ for the period of July 1, 2021 through June 30, 2024 (3 years).

RESOLUTION L: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

| <u>Contract</u> | <u>Qty.</u> | <u>Item</u>  | <u>Amount</u>         |
|-----------------|-------------|--|-----------------------|
| ESCNJ 18/19-3   | 120         | Aver Media Live Stream Cameras                                 | \$ 10,125.60          |
| ESCNJ 18/19-3   | 120         | Tripod Camera Stands   | \$ 1,256.40           |
| ESCNJ 18/19-3   | 1           | HP OMEN 30L Computer with<br>35" LED Monitor                   | \$ 2,347.84           |
| ESCNJ 18/19-3   | 10          | Anywhere HA Tripod Camera Stands                               | \$ 380.90             |
| HP A40116       | 4           | HP LaserJet M554 Printers,                                     | \$ 2,496.96           |
| HP A40116       | 3           | HP LaserJet M454 Printers                                      | \$ 1,184.04           |
| HP A40116       | 1           | HP LaserJet M652 Printer                                       | \$ 1,184.69           |
| HP A40116       | 1           | HP Printer Cabinet   | \$ 319.33             |
| ESCNJ 18/19-3   | 20          | HP 14" Chromebooks w/mgmt.<br>software and white glove service | \$ 7,268.35           |
| ESCNJ 18/19-3   | 4           | HP LaserJet M404 Printers                                      | \$ 1,038.36           |
| ESCNJ 18/19-3   | 1           | Vizio 70" Monitor  | \$ 739.22             |
| ESCNJ 18/19-3   | 3           | Epson Power Lite Projectors                                    | \$ 4,151.40           |
| ESCNJ 18/19-3   | 2           | Presentation Carts   | \$ 488.48             |
| ESCNJ 18/19-3   | 4           | Speakers   | \$ 480.54             |
| ESCNJ 18/19-3   | 2           | HP Probook 13" Laptops   | \$ 2,107.36           |
| ESCNJ 18/19-3   | 2           | Projection Screens with Brackets                               | \$ 728.84             |
| ESCNJ 18/19-3   | 1           | Projector Mount Kit  | \$ 117.16             |
| ESCNJ 18/19-3   | 8           | Various Toners   | \$ 844.26             |
|                 |             |  | Total: \$ \$37,259.73 |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of technology supplies to CDW-G for \$ 37,259.73 on the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above. Partially funded through the Carl D. Perkins Post-Secondary Program.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION M: PURCHASE OF PROGRAM SUPPLIES – GRAINGER

A proposal for supplies as governed by New Jersey State Contract was solicited and received, as follows:

| <u>Qty.</u> | <u>Item</u>  | <u>Amount</u> |
|-------------|--|---------------|
| 4           | Maintenance Tool Kits  | \$ 534.04     |
| 4           | Mechanic Tool Sets   | \$ 948.32     |
| 5           | Electricians Tool Kits   | \$ 1,345.15   |
| 2           | Tool Utility Carts   | \$ 1,252.96   |
| 1           | Stainless Steel Microwave Oven   | \$ 391.68     |
| 20          | Rubbermaid Soap Dispensers with<br>Liquid Hand Soap  | \$ 2,426.35   |
| 4           | Alkaline Battery Packs   | \$ 25.92      |
| 1           | Rubbermaid Storage Tank with Eyebolt   | \$ 190.35     |
| 10          | LED Bulbs  | \$ 89.60      |
| 2           | Utility Carts  | \$ 374.40     |
| 12          | Pleated Air Filters  | \$ 57.36      |
| 4           | Spray Foam Sealant   | \$ 838.08     |
| 6           | Band Saw Blades  | \$ 485.22     |
|             | Various plumbing supplies including,<br>faucets, toilet tanks, and tub<br>diverter spouts              | \$ 1,837.45   |
|             | Various painting supplies including,<br>sealant, caulk, tape, netting, cheesecloth,<br>and cable ties. | \$ 229.30     |
|             | Total:   | \$11,026.18   |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of program supplies to Grainger for \$11,026.18 on the basis of New Jersey State Contract A-79875. Partially funded through the Carl D. Perkins Secondary and Post-Secondary Program.

RESOLUTION N: PURCHASE OF CLEANING SUPPLIES – BIOSHINE

A proposal for cleaning supplies was solicited and received through the Hunterdon County Educational Services Commission (HCESC) Cooperative Bid Purchasing Agreement, as follows:

| <u>Qty.</u> | <u>Item</u>                           | <u>Amount</u> |
|-------------|---------------------------------------|---------------|
| 285 Cases   | Cleancide Disinfectant Cleaning Wipes | \$ 38,962.35  |
| 130 Cases   | Clorox Bleach Germicidal Wipes        | \$ 10,775.70  |
| 1           | Clarke Summit Pro Wet Dry Vacuum      | \$ 1,875.60   |
|             | Total:                                | \$ 51,613.65  |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of cleaning supplies to Bioshine for \$51,613.65 on the basis of Cooperative Purchasing Agreement HCESC Bid #19-02. Funded under the ESSER II grant program.

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION O: PURCHASE OF DIGITAL ARCHIVAL SERVICES – ACCUSCAN

A proposal for digital archival services was solicited and received through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Bid Purchasing Agreement, as follows:

| <u>Services</u>   | <u>Amount</u> |
|---|---------------|
| Scan and archive all inactive personnel records including pickup, prep, indexing, shredding and assistance with NJ DORES registration | \$ 35,249.48  |

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of digital archival services to AccuScan for \$35,249.48 on the basis of Cooperative Purchasing Agreement ESCNJ 16/17-48.

RESOLUTION P: PARTIAL ROOF REPLACEMENT –  
PISCATAWAY CAMPUS - PROJECT #3150-065-21-1000

Sealed bids were received March 4, 2021 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for exterior renovations and partial roof replacement at the Piscataway Campus, as follows:

|                                       | <u>Base Bid</u>  | <u>Alt #1</u>   | <u>Alt #2</u>   | <u>Total</u>     |
|---------------------------------------|------------------|-----------------|-----------------|------------------|
| Billy Contracting & Restoration, Inc. | \$453,000        | \$18,750        | \$16,700        | \$488,450        |
| Detwiler Roofing, LLC                 | \$720,000        | \$31,000        | \$56,000        | \$807,000        |
| Duga Construction, LLC                | \$740,000        | \$29,000        | \$18,000        | \$787,000        |
| Galia Construction Inc.               | \$580,000        | \$4,000         | \$35,000        | \$619,000        |
| Integrity Roofing Inc.                | \$539,340        | \$34,340        | \$19,000        | \$592,680        |
| <b>M.T.B., LLC</b>                    | <b>\$426,995</b> | <b>\$25,000</b> | <b>\$18,000</b> | <b>\$469,995</b> |
| Mak Group, LLC                        | \$794,758        | \$14,800        | \$9,800         | \$819,358        |
| D.A. Nolt, Inc.                       | \$821,024        | \$53,440        | \$27,919        | \$902,383        |
| Northeast Roof Maintenance            | \$521,000        | \$25,000        | \$37,000        | \$583,000        |
| Pravco Incorporated                   | \$513,244        | \$21,600        | \$18,000        | \$552,844        |
| USA General Contractors Group         | \$568,000        | \$34,000        | \$24,000        | \$626,000        |
| VMG Group                             | \$517,000        | \$15,000        | \$18,000        | \$550,000        |

Thirteen (13) bids were picked up.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award partial roof replacement Base Bid, Alt #1, and Alt #2 at the Piscataway Campus to M.T.B., LLC for a total of \$469,995 on the basis of lowest responsible bidder.

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION Q: PURCHASE OF CHARTER BUS SERVICE – ATHLETIC TRIPS –  
BASEBALL/SOFTBALL

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Sealed proposals were received March 24, 2021 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for baseball and softball trips, as follows:

| <u>School/Sport</u>              | <u>No. Trips</u> | <u>George Dapper</u> | <u>StarrTours</u> | <u>Road to Success</u> |
|----------------------------------|------------------|----------------------|-------------------|------------------------|
| Perth Amboy<br>Baseball/Softball | 13               | \$6,422              | \$7,605           | <b>\$5,525</b>         |

Eight (8) bids were mailed.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award charter bus service for the Perth Amboy Campus (athletic trips for baseball/softball) to Road to Success for \$5,525 on the basis of lowest responsible bid.

RESOLUTION R: CHANGE ORDER NO. GC-03 – MTB CONTRACTING LLC – ROOF REPLACEMENTS  
PERTH AMBOY CAMPUS – PROJECT #3150-060-20-1000

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RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve Change Order No. GC-03, MTB Contracting LLC, Project #3150-060-20-1000, as follows:

| <u>No. GC-03</u>   | <u>Contract Amount Change</u> |
|--|-------------------------------|
| Authorize the use of the general repair allowance to repair leader straps, repair a section of EPDM roof, additional demobilization cost, power wash the barrel roof, and additional machine rental. Total cost is \$10,300. The balance remaining in the general repair allowance is \$1,200. There is no increase in the contract. | \$ -0-                        |

RESOLUTION S: CHANGE ORDER NO. GC-04 - TRIFORM CONSTRUCTION INC. -  
AUDITORIUM RENOVATIONS – EAST BRUNSWICK CAMPUS –  
PROJECT #3150-040-21-1000

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RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve Change Order No. GC-04, Triform Construction Inc., Project #3150-040-21-1000, as follows:

| <u>No. GC-04</u>  | <u>Contract Amount Change</u> |
|---|-------------------------------|
| Authorize the use of the general repair allowance to relocate fiber optic cable currently running through the addition site. Total cost is \$20,425.10. The remaining balance in the general repair allowance is \$ 6,169.40. | -0-                           |

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION T: BUDGET MODIFICATION–ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve a budget modification for the 2020-21 Elementary and Secondary Education Act to reallocate funds as outlined in the attached Budget Summary.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total 2020-21 grant award received from the State of New Jersey. It represents a reallocation of current funds and an allocation of previously awarded (carryover) funds left over from the 2019-20 program to the GAAP Budget accounts in the originally approved spending plan submitted to the New Jersey Department of Education.

RESOLUTION U: AMENDED/ACCEPTANCE OF FUNDS – NEW JERSEY STATE DEPARTMENT OF EDUCATION CAREER AND TECHNICAL STUDENT ORGANIZATION (CTSO) – HEALTH OCCUPATIONS STUDENTS OF AMERICA (HOSA) PROGRAM

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the amended/acceptance of funds from the New Jersey State Department of Education, as follows:

| <u>Project Title</u>   | <u>Amount</u> |
|--|---------------|
| Career and Technical Student Organization (CTSO) – Health Occupations Students of America (HOSA) Program | \$158,500     |
| Start: October 1, 2020   |               |
| End: August 31, 2021   |               |
| Contract No. 21-AG17-G06   |               |
| Project Manager: Sean McDonald   |               |

RESOLUTION V: BUDGET MODIFICATION – CARL D. PERKINS SECONDARY

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve a budget modification for the 2020-21 Carl D. Perkins Secondary Program funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total grant award received from the State of New Jersey. It represents a reallocation of funds between the GAAP Budget accounts from the original approved spending plan submitted to the State of New Jersey Department of Education.

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

RESOLUTION W: APPLICATION FOR FUNDS – NEW JERSEY STATE DEPARTMENT OF LABOR  
AND WORKFORCE DEVELOPMENT – PRE-APPRENTICESHIP IN CAREER  
EDUCATION (PACE) PROGRAM

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RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve application for funds from the New Jersey State Department of Labor and Workforce Development, as follow:

| <u>Project Title</u>                                  | <u>Amount</u> |
|---|---------------|
| Pre-Apprenticeship in Career Education (PACE) Program | \$187,840     |

Start: May 1, 2021

End: September 30, 2022

Project Manager: Sean McDonald

RESOLUTION X: BOARD OF EDUCATION – ESTABLISHING A COMMUNITY ADVISORY COMMITTEE

WHEREAS, the Board of Education recognizes the importance of community participation both in keeping the Board and Administration informed with regard to community opinion and in representing the community in the study of specific school problems; and

WHEREAS, the Board of Education desires to establish a Community Advisory Committee, composed of members of the Middlesex County residential or workforce community, to assist or collaborate with the Board on a future vision for the Middlesex County Vocational Technical Schools and its search for a new Superintendent/Chief School Administrator; and

WHEREAS, the Board of Education envisions the Community Advisory Committee would advise the Board on a broad range of ideas for research, studies, program evaluation, growth opportunities, and the overall development of educational goals, policies and programs, both with respect to academics and the administration of Middlesex County Vocational Technical Schools; and

WHEREAS, the Community Advisory Committee may work with the Board of Education and other business associations, community organizations and entities, in order to develop and advise the Board of Education on proposed action items designed to improve the academics and administration of Middlesex County Vocational Technical Schools; and

RESOLVED by the Middlesex County Vocational and Technical Schools Board of Education, that a Community Advisory Committee ("CAC") is hereby established to advise the Board of Education in accordance with these recitals; and be it further resolved that:

1. The CAC shall be composed of 15 members, each of whom shall either work or reside in Middlesex County, and shall include, but not be limited to, members of the Middlesex County Vocational Technical School District community, members of any education and higher education institutions, healthcare institutions, private or public utility companies, union or trade representatives, business/economic development organizations, and/or any residents or elected representatives of Middlesex County and/or its municipalities. The members of the CAC shall be appointed by the Board President.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

2. The term of each member of the CAC shall be one year. An appointment to fill any vacancy shall be for the remainder of the unexpired term.
3. Once seated, the CAC shall elect its own chairperson, secretary, and other designations that may be deemed necessary or appropriate, and shall establish its own rules of procedure and meeting schedule.
4. The function of the CAC shall be to advise the Board of Education on proposed action items designed to improve the academics and administration of Middlesex County Vocational Technical Schools, which may include the following non-exhaustive items:
  - a. The Board's search for a new Superintendent/Chief School Administrator;
  - b. Proposed areas of evaluation on the academic programs and/or administration of Middlesex County Vocational Technical Schools; and
  - c. Development of educational goals, policies and programs.
5. In carrying out its functions, the CAC shall be guided by factors relevant to State and National School Rankings Systems, including, but not limited to, the strength and quality of academic programs, administrative personnel and faculty, student support programs, test scores, college readiness and/or success, and the availability of community resources.
6. The CAC shall have no duty or authority except to advise the Board of Education. The responsibility for acting or not acting on the CAC's recommendations shall rest with the Board of Education.

RESOLUTION Y: BOARD OF EDUCATION – AUTHORIZING A REQUEST FOR QUALIFICATIONS FOR SUPERINTENDENT SEARCH FIRM SERVICES

WHEREAS, the Middlesex County Vocational and Technical Schools will have a vacancy as to its Superintendent position effective July 1, 2021; and

WHEREAS, the Board of Education desires to issue a notice of a Request for Qualifications (RFQ) inviting individuals or firms engaged in the business of superintendent search services on a national basis to submit information concerning their qualifications, fees and expenses by April 30, 2021; and

WHEREAS, the Board of Education desires to thereafter evaluate any such RFQ submissions and consider whether to enter into a contract for a nationwide superintendent search or whether to reject any and all RFQs; and

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and authorize the Board's Secretary to issue a notice of RFQ consistent with the above resolution.

MINUTES OF THE REGULAR PUBLIC MEETING HELD APRIL 14, 2021

Ms. Czarneski moved, seconded by Mr. Anderson that the Board approve Resolutions A through Y as a consent agenda.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson voted yes and Mr. Mullen voted yes on resolutions A-W and no on resolutions X and Y and the motion carried.

REPORT OF THE ATTORNEY

None

OTHER MATTERS

None

There being no further business, Ms. Czarneski moved, seconded by Mr. Anderson that the Board adjourn the meeting at 7:42 p.m.

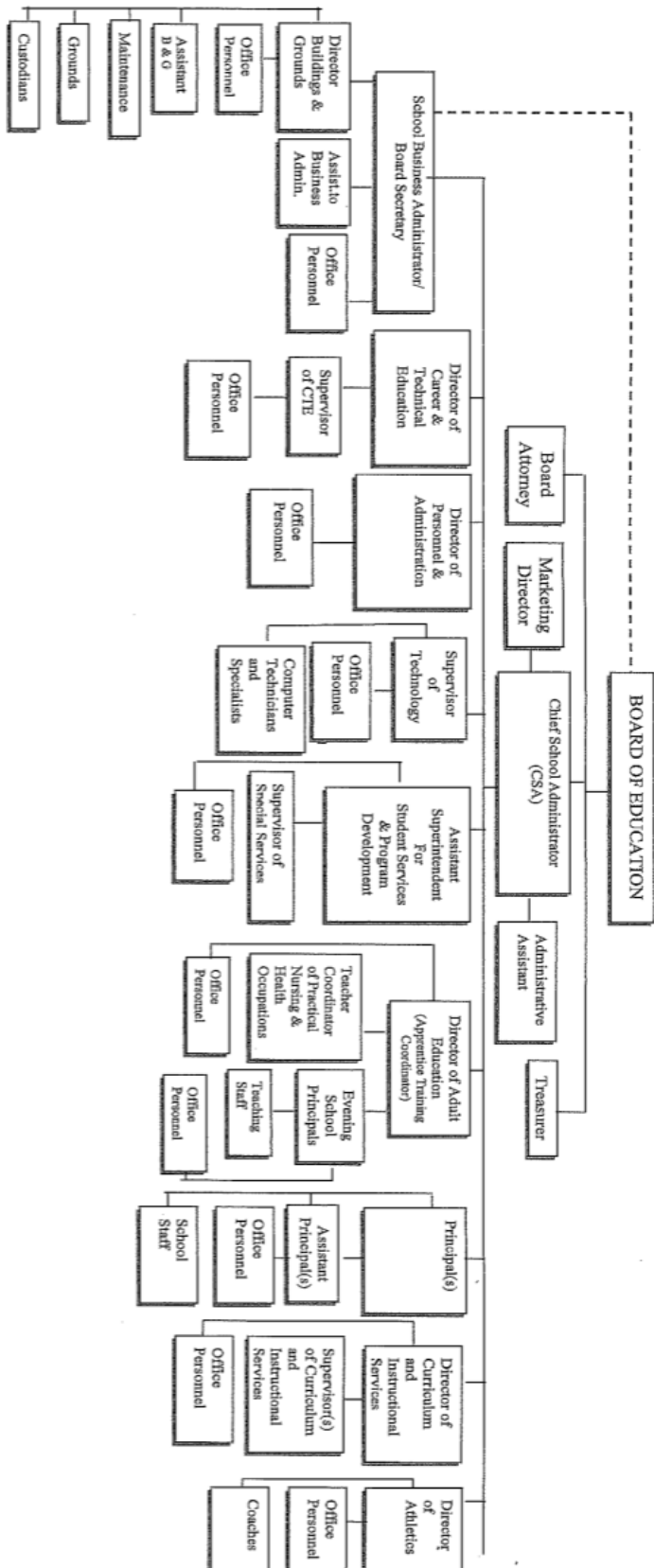
On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Mullen, voted "aye," and the motion carried unanimously.

Respectfully submitted,

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Karl J. Knehr  
Board Secretary

**Middlesex County Vocational and Technical High Schools  
ORGANIZATIONAL CHART**



Board President \_\_\_\_\_

Date \_\_\_\_\_

Superintendent \_\_\_\_\_

Date \_\_\_\_\_