

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Wednesday, January 12, 2022 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Jones, Ms. Czarneski, and Mr. Tartara

Also present were Mr. Mooney, Interim Superintendent;  
Mr. Bicsko, Assistant Superintendent;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Affrunti, Board Attorney participated via Zoom

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed November 16, 2021 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Posted on the Middlesex County Vocational and Technical Schools website ([www.mcvts.net](http://www.mcvts.net)).
- D. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Tartara that the minutes of the Special meeting of December 13, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Ms. Czarneski that the minutes of the Closed Session meeting of December 13, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Tartara moved, seconded by Ms. Czarneski that the minutes of the Regular public meeting of December 14, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

Mr. Tartara moved, seconded by Ms. Czarneski that the minutes of the Closed Session meeting of December 14, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Ms. Czarneski that the minutes of the Special meeting of December 20, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Tartara moved, seconded by Ms. Czarneski that the minutes of the Closed Session meeting of December 20, 2021 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Tartara that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148) Ms. Czarneski moved, seconded by Mr. Tartara that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Ms. Czarneski moved, seconded by Mr. Tartara that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mr. Tartara moved, seconded by Ms. Czarneski that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of November 30, 2021 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

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PAYROLLS

The following payrolls were presented for payment:

December 30, 2021	\$1,163,694.91
January 14, 2022	\$1,221,310.75

Ms. Czarneski moved, seconded by Mr. Tartara that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

BILLS

Bills in the amount of \$1,715,312.46 were presented for payment. Ms. Czarneski moved, seconded by Mr. Tartara that these bills be approved for payment.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

APPOINTMENT OF SUPERINTENDENT – APPROVAL OF CONTRACT

Mr. Mooney introduced Mr. Jorge Diaz as the next Superintendent and provided some of Mr. Diaz's accomplishments.

Mr. Tartara moved, seconded by Ms. Czarneski that the Board of Education approve the following resolution:

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the appointment of Jorge Diaz to the position of Superintendent starting April 1, 2022 and the related employment contract as reviewed and approved by the Union Interim Executive County Superintendent.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Keith Jones made comments welcoming Mr. Diaz and thanking him for his dedication to the search process. He also expressed that the Board is looking forward to working with him.

Mr. Diaz thanked the Board for the opportunity. He is excited and looking forward to getting started as soon as possible.

Mr. Mooney talked about the transition between Superintendents.

BUILDING AND GROUNDS COMMITTEE REPORT

Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Scott Mihalick was in attendance representing the SSP Architectural Group.

CAREER AND TECHNICAL EDUCATION (CTE) REPORT

Mr. Sean McDonald, Director of CTE, presented all of the CIP code changes the Department of Education is making with regard to Career and Technical Programming as well as the impact on the District as attached.

Cont'd

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CURRICULUM AND INSTRUCTION REPORT

Mr. Eugene Catanzaro, Director of Curriculum and Instruction, presented the pending update of the 3 year English Language Learning plan as attached.

CAMPUS REPORT

Mr. Robert Fuller, Principal, presented to the Board an overview of the Woodbridge Academy of Allied Health and Biomedical Science as attached.

COVID-19 REPORT

Mr. Jeffrey Bicsko, Assistant Superintendent discussed the status of COVID-19 through the District and its effects on instruction as attached.

SUPERINTENDENT'S REPORT

Mr. Mooney presented his report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2021-2022

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Mark Tibok	Custodian Piscataway Campus	Resignation from the position Custodian at the Piscataway Campus retroactive to January 3, 2022. He plans to retire.
Jennifer Reed	General Administrative Assistant East Brunswick Campus	Appointment to the position of General Administrative Assistant at the East Brunswick Campus effective February 14, 2022 through June 30, 2022 at the pro-rated salary of \$40,573, Step B-7. She would be provisionally hired.
Danielle Silva	Guidance Administrative Assistant Academy for Science, Mathematics and Engineering Technologies	Appointment to the position of Guidance Administrative Assistant at the Edison Academy effective February 7, 2022 through June 30, 2022 at the pro-rated salary of \$40,573, Step B-7. She would be provisionally hired.

EMPLOYMENT OF VARSITY COACH - 2021-2022

The Superintendent recommends the employment of the following individual in the position of Varsity Coach for the 2021-2022 school year at the rate of \$7,650 per annum in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Boys Baseball

Perth Amboy Campus

Tyler Jackow

(Pending Criminal History Review)

EMPLOYMENT OF JUNIOR VARSITY COACH - 2021-2022

The Superintendent recommends the employment of the following individual in the position of Junior Varsity Coach for the 2021-2022 school year contingent upon the school's ability to field a Junior Varsity Team by the designated date. Compensation will be \$5,550 for coaches that field a Junior Varsity team in accordance with the contract agreed upon between the Board of Education and the Middlesex County Vocational Education Association.

Girls Softball

Woodbridge Academy

Tatiana Yourstone

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

SUPERINTENDENT'S  
REPORT CONT'D

PERSONNEL

EMPLOYMENT OF DAY SCHOOL SUBSTITUTE TEACHERS – 2021-2022 – ADDITIONAL

The Superintendent recommends the employment of the following individuals as substitute teachers for the 2021-2022 school year at a per diem rate of \$150.

Kathleen Canning  
Stephanie Moir

CO-CURRICULAR ACTIVITIES – ADVISOR – 2021-2022 – ADDITIONAL

The Superintendent recommends the employment of the following individual as a co-curricular paid advisor as indicated for the 2021-2022 school year:

East Brunswick Campus  
Gina Chiarello – Graduation Chairperson  
(replaces Nicole McBride who has resigned)

LEAVE OF ABSENCE – UNPAID FMLA – K.R.

The Superintendent is recommending approval for an unpaid Family Medical Leave of Absence effective February 21, 2022 through May 22, 2022 for K.R. as per medical documentation received in my office. This staff member will return to work on May 23, 2022.

At this point the Board considered the personnel recommendations of the Superintendent.

Ms. Czarneski moved, seconded by Mr. Tartara that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

MCVTS DISTRICT EVALUATIONS

The Superintendent is recommending the approval of the following MCVTS evaluation forms:

- Assistant Superintendent
- Director of Athletics/Health and Physical Education
- Director of Personnel

ENGLISH LANGUAGE LEARNER THREE-YEAR PROGRAM PLAN

The Superintendent is recommending approval of the English Language Learner (ELL) three-year program plan. This plan is in accordance with N.J.A.C. 6A:15, in which each school district who enrolls at least one English Language Learner (ELL) shall submit a plan every three years to the Department of Education to indicate the type of language instruction educational program(s) (LIEPs) it is implementing to support the English language development and equitable access to the standards for ELLs in the district.

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

SUPERINTENDENT'S  
REPORT CONT'D

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL  
INTERNSHIP – JENNIFER OBRIZAN

The Superintendent is recommending that Jennifer Obrizan, a graduate student at Rutgers University, be approved to participate in a student teaching internship at the East Brunswick Campus as part of her graduation requirements for the Spring 2022 semester (January-May 2022) and the Fall 2022 Semester (September-December 2022).

Ms. Obrizan will be supervised by Kylie Naylor, Teacher of Agriscience at the East Brunswick Campus. Michael Cappiello, Principal at the East Brunswick Campus will oversee her student internship.

MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOL  
INTERNSHIP – OWEN DONNELLY

The Superintendent is recommending that Owen Donnelly, a graduate student at Rutgers University, be approved to participate in a student teaching internship at the East Brunswick Campus as part of his graduation requirements for the Spring 2022 semester (January-May 2022) and the Fall 2022 Semester (September-December 2022).

Mr. Donnelly will be supervised by Kylie Naylor, Teacher of Agriscience at the East Brunswick Campus. Michael Cappiello, Principal at the East Brunswick Campus will oversee his student internship.

LICENSED PRACTICAL NURSING GRADUATION

The Superintendent recommends that the following Licensed Practical Nursing students be awarded Adult Technical School Diplomas. Dawn M. Lystad, Director of Adult Education, has certified that these students have met all the requirements established by the Board of Education.

Graduation is scheduled on February 17, 2022.

Marie Diosadona Belizaire	Tiania McNeill
LeShonna M. Bruce	Peter Ngwa Ndifor
Krista Leigh Cicalese	Ann M. Njuguna
Melissa Blanche Geardino	Trushna R. Patel
Amanda Gray	Vini Patel
Robyn Marie Hart	Harkiran Kaur Sodhi
Gloria W. Karanja	Kefah Momanyi Tendere
Julian Jay lee	Caitlyn D. Termini
Caitlyn Joan McCloughan	

GMC CROSS COUNTRY AWARDS – BLUE DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) for the 2021 Cross Country season.

BOYS CROSS COUNTRY

Sportsmanship Award  
East Brunswick Tech

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

SUPERINTENDENT'S  
REPORT CONT'D

OPEN HOUSES

The Superintendent is reporting that our East Brunswick Campus held an open house on Saturday, December 11, 2021 and our Perth Amboy Campus held an open house on Saturday, December 18, 2021.

Michael Cappiello, principal at our East Brunswick Campus, reported that approximately 200 guests attended the open house and Brian Bilal, principal at our Perth Amboy Campus, reported that approximately 50 visitors attended their open house to learn about the school.

Some career major instructors, as well as guidance and teaching staff were also in attendance.

MCVTS BUSINESS PARTNERSHIP AWARD

The Superintendent is reporting that the Middlesex County Vocational and Technical School District is recognizing Edison Heating and Cooling as the recipient of its annual Business Partnership of the Year. This award recognition program is facilitated by the New Jersey Council of County Vocational-Technical Schools.

Edison Heating and Cooling is a premier New Jersey HVAC Company, owned and operated by lifelong Middlesex County resident and HVAC professional, Michael Larrapino. Mr. Larrapino has been an advocate of career and technical education, an HVAC Program Advisory Committee member and employer of MCVTS students for over ten years. Edison Heating and Cooling has also generously donated supplies and equipment that have enhanced student learning and kept the HVAC programs stay in the forefront of heating and cooling technology and techniques. The HVAC students that have participated in the Cooperative Education program with Edison Heating and Cooling have relayed a large amount of appreciation for the company's significant support to transition from school to work. The experience at Edison Heating and Cooling has helped to guide these students with the care and warmth of a family run business and the sophistication and expectations of large-scale corporation. Edison Heating and Cooling has been an ideal partner for MCVTS students and programs, and they are very much appreciated.

We are proud to recognize Edison Heating and Cooling and its' owner, Michael Dooley as our Business Partner of the Year!

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 2 incidents of Harassment, Intimidation and Bullying to the Board of Education:

Incident #4 – 12/9/21

School: Piscataway Campus

Location: School gymnasium

HIB (Y/N): Yes

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling, Denial of Privileges

SID #: 4353882130, 8661814928

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

SUPERINTENDENT'S  
REPORT CONT'DHARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS CONT'DIncident #5 – 12/16/21

School: Edison Academy

Location: In school, group phone call, group chat

HIB (Y/N): No

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Parent Conference, Student Conference

SID #: 2657433180, 3988781156

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

Academy/Edison

December 6, 2021

Academy/Woodbridge

December 2, 2021

East Brunswick Campus

December 1, 2021

Perth Amboy Campus

December 3, 2021

Piscataway Campus

December 14, 2021

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at our campuses last month. This drills were concluded without incident. The dates and types of drills are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	December 20, 2021	Bomb Threat
Academy/Woodbridge	December 21, 2021	Bomb Threat
East Brunswick Campus	December 15, 2021	Tabletop Lockdown
Perth Amboy Campus	December 21, 2021	Bomb Threat
Piscataway Campus	December 9, 2021	Bomb Threat

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MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

DATES TO REMEMBER

February 9, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
March 9, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
April 13, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
May 11, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
June 22, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
July 13, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
August 10, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
September 14, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
October 12, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
November 1, 2022.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

Ms. Czarneski moved, seconded by Mr. Tartara that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

Board President called for comments from the public.

There were none.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

RESOLUTION A: SCHOOL BOARD MEMBER RECOGNITION

WHEREAS, the New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time that all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Middlesex County Vocational Technical Schools Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Middlesex County Vocational Technical Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School Boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Middlesex County Vocational Technical Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Middlesex County Vocational Technical Schools Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

RESOLUTION B: FIELD TRIP AMENDMENTS – HIGH SCHOOL 2021-2022 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following field trip amendments:

**Date Changes:**

<u>Campus</u>	<u>From</u>	<u>To</u>
East Brunswick	12/08/21	01/19/22
East Brunswick	12/09/21	01/20/22
East Brunswick	12/09/21	01/20/22
East Brunswick	12/13/21	01/24/22
East Brunswick	12/14/21	01/25/22
East Brunswick	12/15/21	01/26/22
East Brunswick	12/16/21	01/27/22
Perth Amboy	12/22/21	03/01/22

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

RESOLUTION C: ADDITIONAL FIELD TRIPS – HIGH SCHOOL 2021-2022 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following additional field trips, as presented below:

<u>School</u>	<u>Date</u>	<u>Event</u>	<u>Funding Source</u>
East Brunswick Career Development	02/28/2022	Harrah's Resort Atlantic City, NJ	District
East Brunswick	03/05/2022	Delaware Valley University Doylestown, PA	District
Woodbridge	03/09/2022	East Brunswick Vo Tech East Brunswick, NJ	District
Perth Amboy	03/19/2022	Gloucester County Institute of Technology Sewell, NJ	District
Woodbridge	03/25/2022	Piscataway Vo Tech Piscataway, NJ	District
Perth Amboy	03/31/2022	Mercer County Vocational Pennington, NJ	District
Woodbridge	04/09/2022	Somerset County Vo Tech Bridgewater Township, NJ	District
Piscataway	05/13/2022	Health and Fitness Professionals South Plainfield, NJ	District
Piscataway	06/10/2022	Health and Fitness Professionals South Plainfield, NJ	District

RESOLUTION D: SALE OF SURPLUS PROPERTY

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15; and

WHEREAS, the sale will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

Re-Auction: East Brunswick Campus

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Tire Changer	Snap-On	N/A
1	CM-3BD Car Lift	Unic	4790
1	MT3750 AVR Battery Load Tester	Snap-On	N/A
1	RCV 2F25 Pressure Washer	Annovi Reverberi	N/A
2	BCE 1500 Brake Cleaner	Clayton	N/A

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

RESOLUTION D: SALE OF SURPLUS PROPERTY CONT'D

<u>Quantity</u>	<u>Description</u>	<u>Maker</u>	<u>Tag #</u>
1	Pace 400 Engine Analyzer	Bear	PI001891
1	ARBST Battery Starter Tester	Bear	N/A
1	Routing Table	Excalbur	N/A
1	Hydraulic Lift Truck	Presto	0482
1	Jet Decorating System	Sweet Art	PI003267

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

RESOLUTION E: EMPLOYEE TRAVEL REIMBURSEMENT

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education approve the attendance and related travel expense particular to this function.

RESOLUTION F: BUDGET TRANSFERS

RESOLVED that the Middlesex County Vocational and Technical Schools Board approve the following transfers in the 2021-2022 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$ 40,000	Supplies, Maintenance 11-000-261-610
Sal, Voc, SN Instructor 11-320-100-101	\$ 40,000	Sal, Voc, Instructor 11-310-100-101

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

RESOLUTION G: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies/services was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-03	500	Adobe Creative Cloud Software Renewal – Machine License	\$ 3,370.00
ESCNJ 18/19-03	200	Adobe Creative Cloud Software Renewal – Virtual License	\$ 5,596.00
ESCNJ 18/19-03	10	Technology Repair Services (hours)	\$ 2,125.00
Total:			\$11,091.00

RESOLVED that the Middlesex County Vocational and Technical Schools Board award the purchase of technology supplies/services to CDW-G for \$11,091.00 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated above.

RESOLUTION H: RTU REPLACEMENT – PERTH AMBOY CAMPUS – PROJECT #3150-060-22-1000

Sealed bids were received December 21, 2021 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for RTU replacement at the Perth Amboy Campus, as follows:

	Base Bid	Alt Bid #1	Alt Bid #2	Alt Bid #3	Alt Bid #4	Alt Bid #5	Total
<b>AMCO Enterprises, Inc.</b>	<b>\$1,011,000</b>	<b>\$211,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$1,482,000</b>
Chappelle Mechanical	\$999,500	\$199,000	\$120,000	\$120,000	\$120,000	\$120,000	\$1,678,500
EACM Corp	\$945,000	\$180,000	\$122,000	\$123,000	\$122,000	\$124,000	\$1,616,000
Hanna's Mechanical Contractors, Inc	\$956,000	\$181,000	\$110,000	\$108,000	\$108,500	\$107,000	\$1,570,500
WHL Enterprises, Inc./Bill Leary A/C & Heating	\$943,000	\$200,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,543,000

Nine (9) bids were picked up.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award RTU replacement base bid and alternate bids #1, #2, #3, #4, and #5 at Perth Amboy to AMCO Enterprises, Inc. for a total of \$1,482,000 on the basis of lowest responsible bidder. This project is being funded through the American Rescue Plan.

RESOLUTION I: PARTIAL ROOF AND MECHANICAL REPLACEMENTS – PISCATAWAY CAMPUS – PROJECT #3150-065-22-2000

Sealed bids were received December 21, 2021 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for partial roof and mechanical replacements at the Piscataway Campus, as follows:

	Base Bid	Alt Bid #1	Total
Badger Roofing	\$1,175,000	\$140,000	\$1,315,000
D.A. Nolt, Inc.	\$1,596,000	\$255,000	\$1,851,000
MTB, LLC	\$1,087,500	\$165,000	\$1,252,500
Northeast Roof Maintenance, Inc.	\$1,268,000	\$189,000	\$1,457,000
Pravco, Inc.	\$1,302,121	\$153,000	\$1,455,121
<b>VMG Group</b>	<b>\$1,097,000</b>	<b>\$148,400</b>	<b>\$1,245,400</b>

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD JANUARY 12, 2022

RESOLUTION I: PARTIAL ROOF AND MECHANICAL REPLACEMENTS – PISCATAWAY CAMPUS –  
PROJECT #3150-065-22-2000 CONT'D

Fourteen (14) bids were picked up.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award partial roof and mechanical replacements base bid and alternate bid #1 at the Piscataway Campus to VMG Group for a total of \$1,245,400 on the basis of lowest responsible bidder. The project will be partially funded through the ESSER II program.

Mr. Tartara moved, seconded by Ms. Czarneski that the Board approve Resolutions A through I as a consent agenda.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

REPORT OF THE ATTORNEY

None


OTHER MATTERS

None

There being no further business, Ms. Czarneski moved, seconded by Mr. Tartara that the Board adjourn the meeting at 8:11 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried unanimously.

Respectfully submitted,

  
\_\_\_\_\_  
Karl J. Knehr  
Board Secretary

# **Career and Technical Education Report**

**Sean McDonald, Director**

# CIP Codes

- On 1/5/2022 NJDOE, Division of Teaching and Learning Services & the Office of Career Readiness Broadcast announced Classification of Instructional Program (CIP) Code Updates for all NJ CTE Districts/programs
- Sixteen (16) CIP Codes were deleted from the Eligibility list and thirty two (32) CIP Codes were merged.
- Updates will affect five (5) MCVTS programs over the next five (5) years.

# CIP Codes

CTE Programs are identified by a Classification of Instructional Program (CIP) Code for organization, collection and reporting purposes

- NJDOE approves/re-approves CTE programs by CIP Code
- NJSMART data is reported/dissagragated by CIP code
- One CIP code per program, even if multiple locations (MCVTS: 34 CIP Codes, 53 classes)
  - Example: 47.0604, Automotive Technology/Technician - A program that prepares individuals to apply technical knowledge and skills to repair, service and maintain all types of automobiles, includes instruction in brake systems, electrical systems, engine performance, engine repair, suspension and steering, automatic and manual transmissions and drivetrains, and heating and air conditioning systems.
    - MCVTS: 47.0604 - EB, EBCD, PI(2), PA

# Impact of CIP Code Changes

- 04.0901 - Architecture Technology - Merged into 15.1303 Architectural Drafting and Architectural CAD/CADD
  - Impact: EB Architectural Technology will now share same CIP Code at PI Computer Assisted Drafting, Reapproval in 2025-2026
- 46.0401 - Building/Property Maintenance deleted
  - Impact: Building Maintenance/Services EB/CD/PI
  - Recommendation - re-approve as 46.0415 Building Construction Technology in 2025-2026.

# Impact of CIP Code Changes

- 19.0999 - Apparel and Textiles, other - deleted
  - Impact: EB CD Dry Cleaning has no enrollment/closed.
  - Recommendation: Delete 19.0999
- 52.0401 - Administrative Assistant and Secretarial Science - deleted
  - Impact: EB CD & PI Basic Business Technology (BBT)
  - Recommendation - re-approve as 52.0201 Business Administration and Management in 2022-2023

# Impact of CIP Code Changes

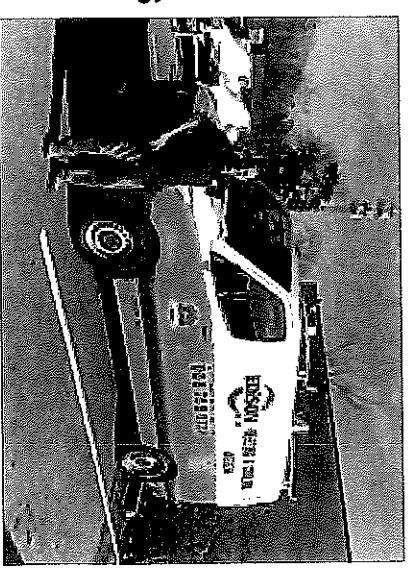
- 51.3902 - Nursing Assistant/Aide, Patient Care Assistant merged into 51.0000
  - Impact: Health Careers (PI), Health Tech (PI), Health Services (EBCD) and Physical Therapy (PI) use 51.3902.
  - Impact: WB Academy already uses 51.0000
  - Recommendation (2025-2026):
    - Re-approve 51.0000 (WB) as-is
    - Re-approve 51.3902 (Health Tech, Careers & Services) as 51.0801 Medical/Clinical Assistant
    - New CIP 31.0505 Kinesiology & Exercise Science (PT @ PI)

# MCVTS Business Partner of the Year

This year's MCVTS Business Partner of the Year is Edison

Heating and Cooling & Mr. Michael Larrapino, owner.

- Commitment to CTE, students and Coop Program
- Advisory Committee member for 10 years+
- Donated supplies to HVAC program
- Mentored numerous students, hired graduates
- Recognize formally @ Spring Advisory



# Office of CTE Upcoming Events

- Tech Expo (Culmination of CTE month)
  - Theme: Alumni Career Paths Project
    - February 22nd - 28th
    - WB, EB/EB/CD, PA, PI, ED
    - In-person, switch to virtual if needed
- Advisory Committee Appreciation Dinner/Meeting
  - Wednesday, April 6, 2022 @ PI in-person or virtual (TBD)

**Eugene Catanzaro**

**Director of Curriculum and Instruction**

## **NJDOE 3-Year ELL Program Submission**

The 3-Year Plan has been evaluated by all the appropriate stakeholders in the District and is ready to be submitted to the State. These stakeholders include Building administrators, Central Office administrators, and the teacher running the program. The State has changed the format of submission from a 3-5 page narrative to roughly 100 multiple choice and short answer questions.

**Robert Fuller, Principal**

**Academy for Allied Health and  
Biomedical Sciences**

# What do we do at the Woodbridge Academy?

- The Woodbridge Academy for Allied Health and Biomedical Sciences is a highly competitive academy school that serves 279 high school students in Middlesex County.
- All classes at the Woodbridge Academy are Honors Level or Advanced Placement courses.
- Students earn dual college credit at Rutgers University for 4 courses pertaining to our Allied Health course of study.
- Our Project Lead the Way courses also offer dual college credit at several colleges and universities.
- Ranked #4 in New Jersey and #61 Nationally in the latest US News and World Report High School Rankings.

## **Current Course Offerings at the Woodbridge Academy**

All required courses for graduation are offered at the Woodbridge Academy (4 years ELA, 4 years Health/Phys. Ed., 3 years Math, 3 years Social Studies, 3 years Science, 2 years World Language)

### **Allied Health Courses**

**Intro to Allied Health**

**Medical Terminology**

**Anatomy and Physiology I & II**

**Dynamics of Healthcare**

### **Project Lead the Way Courses**

**Biomedical Innovations**

**Medical Interventions**

**Biomedical Interventions**

## Senior Capstone Project

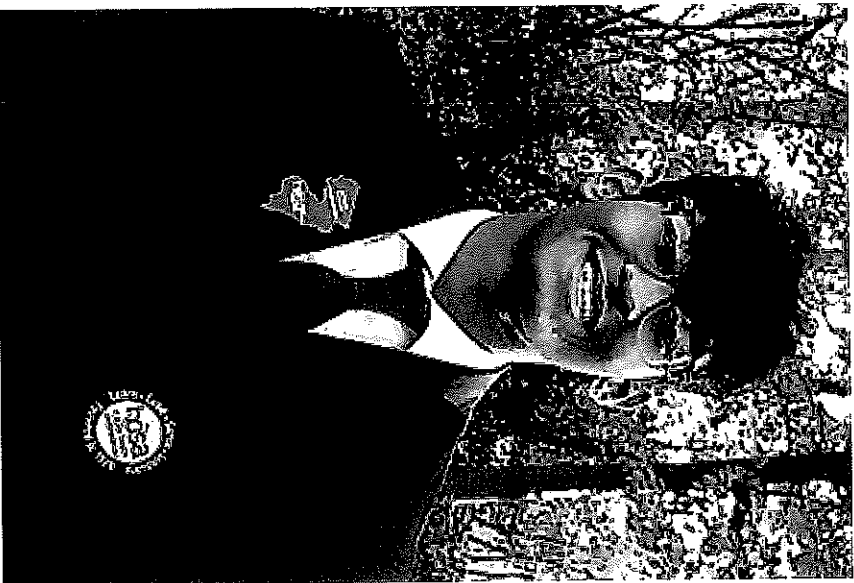
All students are required to complete a Senior Capstone Project

- Capstone projects include an internship with a medical professional and a research project.
- Students complete 50 hours of job shadowing and mentorship.
- Students present their research ideas to a panel of medical professionals and then produce authentic research projects based on medical principles.
- All completed research projects are presented to the same panel of medical professionals that they received feedback from when presenting their research ideas.

## HOSA-Future Health Professionals

- The Woodbridge Academy has 170 students involved in HOSA-Future Health Professionals.
- Although currently held virtually, HOSA has held several conferences this year with excellent participation from our school.
- We will have 133 students competing in 24 events at the upcoming HOSA-NJ state competition.
- At the 2021 HOSA Regional Competition last school year, the Woodbridge Academy took home:
  - 13 - 1st place medals
  - 11 - 2nd place medals
  - 11 - 3rd place medals

# HOSA- 3 Statewide Executive Board Members from Woodbridge



Ahdaf Zaman

HOSA President-Elect



Pratham Bhatt

HOSA-NJ Southern Regional VP



Soham Shashikumar

HOSA Historian

## National Honor Society



The Woodbridge Academy National Honor Society held a book drive to donate books to the young readers at the Nathan Hale Elementary School in Carteret

Also conducted a Gift Drive for LifeTies which provides support and housing for homeless adolescents.

## 8th Grade Career Choices Program

The Woodbridge Academy currently houses the 8<sup>th</sup> grade Career Choices Program that allows students with I.E.P.'s from around Middlesex County to explore Career Technical Education.

Students have the opportunity to learn about 3 career areas for 30 days each:

- Food and Health Technology
- Digital Media Technology
- Construction Technology

# COVID-19 Update

# COVID - 19 Variant Report

- December 12 - 18
  - 40% of new cases were Omicron Variant
  - 60% of new cases were Delta Variant
- December 19 - 25
  - 76% of new cases were Omicron Variant
  - 22% of new cases were Delta Variant
- Projected December 26 - January 1
  - Estimated 80-90% Omicron Variant