

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS  
IN THE COUNTY OF MIDDLESEX

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022 .

The regular public meeting of the Board of Education of the Vocational Schools in the County of Middlesex was held 7:00 p.m., Monday, March 14, 2022 at the East Brunswick School.

On roll call, the following members were present:  
Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara

Also present were Mr. Mooney, Interim Superintendent;  
Mr. Bicsko, Assistant Superintendent;  
Mr. Knehr, Board Secretary/Business Administrator;  
Mr. Johnson, Director of Personnel; and  
Mr. Affrunti, Board Attorney

Mr. Jones presided and made the following announcement regarding the "Sunshine Law."

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed February 20, 2022 in the following manner:

- A. Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- B. Mailed to the Home News Tribune, Courier News, and the Clerk of Middlesex County.
- C. Posted on the Middlesex County Vocational and Technical Schools website ([www.mcvts.net](http://www.mcvts.net)).
- D. Mailed to the five (5) duly appointed Board members."

CORRESPONDENCE

None

MINUTES

Ms. Czarneski moved, seconded by Mr. Tartara that the minutes of the Regular public meeting of February 9, 2022 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Tartara moved, seconded by Ms. Czarneski that the minutes of the Closed Session meeting of February 9, 2022 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

Mr. Jones moved, seconded by Ms. Czarneski that the minutes of the Special meeting of February 21, 2022 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

Mr. Jones moved, seconded by Ms. Czarneski that the minutes of the Closed Session meeting of February 21, 2022 be approved as distributed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

TREASURER'S REPORT

A report was received from the Treasurer (Form A-149). Ms. Czarneski moved, seconded by Mr. Tartara that the report be accepted and filed with the minutes of the meeting.

It was noted that the Secretary's and Treasurer's Reports were in agreement.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

SECRETARY'S REPORT

The secretary presented a monthly financial report (Form A-148) Mr. Tartara moved, seconded by Ms. Czarneski that the report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS

The Board Secretary also presented a monthly certification budgetary line item status report. Mr. Jones moved, seconded by Ms. Czarneski that this report be accepted and filed with the minutes of the meeting.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

BOARD OF EDUCATION MONTHLY CERTIFICATION BUDGETARY MAJOR ACCOUNT/FUND STATUS

Mr. Tartara moved, seconded by Ms. Czarneski that pursuant to N.J.A.C. 6:20-2.13 (e), the Board certify that as of January 31, 2022 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of the Board of Education's knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

PAYROLLS

The following payrolls were presented for payment:

February 28, 2022	\$1,186,870.99
March 15, 2022	\$1,228,483.03

Mr. Jones moved, seconded by Mr. Tartara that the Board of Education approve the payrolls listed above.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

BILLS

Bills in the amount of \$3,020,874.26 were presented for payment. Mr. Jones moved, seconded by Mr. Tartara that these bills be approved for payment.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

BUILDING AND GROUNDS COMMITTEE REPORT  
Supervisor of Buildings and Grounds Report

Mr. Fran Cap presented his report on the status of capital projects and facility issues throughout the District (as attached).

Mr. Adam Finkle was in attendance representing the SSP Architectural Group.

ANNUAL HIGHLIGHTS

The interim Superintendent reviewed all of the districts highlights since July 1, 2021 as attached.

SUPERINTENDENT'S REPORT

Mr. Mooney presented his report, and as certain items were considered, appropriate action was taken by the Board of Education.

PERSONNEL 2021-2022

The Superintendent recommends that the Board of Education approve the following personnel item(s):

Eileen Eloe	Licensed Practical Nursing Instructor Piscataway Campus	Resignation from the position of Licensed Practical Nursing Instructor at the Piscataway Campus effective June 1, 2022. She plans to retire.
Wayne Maindelle	Groundskeeper Building and Grounds	Appointment to the position of Groundskeeper at the Building and Grounds Department effective March 28, 2022 through June 30, 2022 at the pro-rated salary of \$42,816, Step 8. He would be provisionally hired.
Glen Tuzzolino	Custodian – 2 <sup>nd</sup> Shift Piscataway Campus	Appointment to the position of Custodian at the Piscataway Campus effective April 4, 2022 through June 30, 2022 at the pro-rated salary of \$42,916, Step 8. This amount reflects \$1,350 for a 2 <sup>nd</sup> shift differential. He would be provisionally hired.

ADMINISTRATIVE LEAVE

The Superintendent is recommending that 4963 be placed on an administrative leave with pay retroactive to February 11, 2022.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'DPERSONNELJOB TITLE CHANGE – FRANCINE THOMPSON

The Superintendent is recommending approval to change Francine Thompson's job title. Ms. Thompson's current job title is Assistant to the Business Administrator which is a non-certified position. Ms. Thompson has been issued a certificate of eligibility for Business Administrator which qualifies her for a certificated position. I am recommending that her job title be changed to Assistant Business Administrator with no change in salary. This will enable Ms. Thompson to move from the PERS pension system to the TPAF pension system. Ms. Thompson is also currently enrolled in the training and mentor program and will receive a standard certificate upon completion in June 2022.

ADULT EDUCATION – EVENING SCHOOL STAFF – ADDITIONAL

The Superintendent recommends approval of the following as part-time evening school staff for the 2021-2022 school year.

<u>NAME</u>	<u>POSITION</u>	<u>RATE OF PAY</u>
Karmela Hadjioannou	Clerk	\$16.50/hr.

LEAVES OF ABSENCE – 2021-2022UNPAID FMLA – M.A.

The Superintendent is recommending approval for an unpaid Family Medical Leave of Absence effective April 15, 2022 through June 30, 2022 for M.A. as per documentation received in my office. This staff member will return to work on July 1, 2022.

UNPAID FMLA – S.M. – RESCIND

The Superintendent is recommending approval to rescind an unpaid Family Medical Leave of Absence for S.M. that was approved at the February 9, 2022 Board of Education Meeting.

UNPAID EXTENDED LEAVE – M.R.

The Superintendent recommends the approval of an unpaid extended leave of absence for M.R. effective April 25, 2022 to June 30, 2022 as per the required medical documentation. M.R. will be responsible for Chapter 78 employee contributions during any unpaid portions of the approved leaves.

At this point the Board considered the personnel recommendations of the Superintendent.

Mr. Tartara moved, seconded by Ms. Czarneski that the Board accept/approve the Superintendent's personnel recommendations.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'D

SENIOR PROM – CLASS OF 2022

The Superintendent is recommending approval of the following senior prom for the designated campus. The proms are open to our students or our students and their dates and are fully chaperoned.

ACADEMY FOR ALLIED HEALTH AND BIOMEDICAL SCIENCES  
ACADEMY FOR SCIENCE, MATHEMATICS, AND ENGINEERING TECHNOLOGIES  
EAST BRUNSWICK CAMPUS  
PERTH AMBOY CAMPUS  
PISCATAWAY CAMPUS

Date/Time: May 19, 2022 - 6:00 p.m. to 10:00 p.m.

Location: The Lake Chateau Banquets – Woodbridge, NJ

Participation will be limited to students and their guests.

EVENTS

The Superintendent is recommending approval of the following school events during the 2021-2022 school year:

MCA SCIENCE BOWL COMPETITION – EDISON ACADEMY

Date: March 26, 2022

Time: 8 a.m. – 5 p.m.

Location: Edison Academy

This is a fundraising event that will be hosted by the Science League and will be open to local middle school students who will compete to earn prizes and certificates. The competition will be similar to the National Science Bowl Competition and will be chaperoned by Academy staff.

SEMI FORMAL – EDISON ACADEMY

Date: April 1, 2022

Time: 5 p.m. – 9 p.m.

Location: Middlesex College West Hall

This event will be open to the Edison Academy 11<sup>th</sup> grade students and guests and would be fully chaperoned.

WATER AWARENESS EVENT FOR "SPLASH" – EDISON ACADEMY

Date: April 2, 2022

Time: 12 p.m. – 3 p.m.

Location: Edison Academy

This Environmental Club is hosting this event to promote water preservation and fundraise for an organization called "Splash".

TALENT SHOW/FOUNDATION DINNER – EDISON ACADEMY (RESCHEDULED)

Date: April 8, 2022 (Rescheduled from December 17, 2021/previously approved at the November BOE Meeting)

Talent Show: 4 p.m. – 6 p.m.

Location: Middlesex College West Hall

Academy Education Foundation Dinner: 6 p.m. to 9 p.m.

Location: Edison Academy

The talent show allows students to share their talents with fellow students, parents, and staff and also raises donations for Toys for Tots. The dinner will be provided for faculty staff, students and parents by the Academy Education Foundation.

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'DEVENTS CONT'DWINTER SEMI-FORMAL – WOODBRIDGE ACADEMY

Date: March 25, 2022

Time: 6 p.m. – 10 p.m.

Location: Woodbridge Academy

This event will be open to the Woodbridge Academy students and guests and would be fully chaperoned.

MOVIE NIGHT – WOODBRIDGE ACADEMY

Date: April 8, 2022

Time: 4 p.m. – 6:30 p.m.

Location: Woodbridge Academy

This event will be open to the Woodbridge Academy 10<sup>th</sup> grade students and guests and would be fully chaperoned.

VOLUNTEER ASSISTANT COACHES – 2021-2022

The Superintendent is recommending that the individuals as indicated below be approved as volunteer assistant coaches for the 2021-2022 school year. There is no compensation for volunteer coaches.

Edison Academy

Glenn Foli - Tennis

East Brunswick Campus

Peter Santiago - Baseball

Julie Buonaguro - Softball

Perth Amboy Campus

Tyler Layton - Baseball

Joseph Sepelyak - Baseball

Stephen Moir - Softball

Piscataway Campus

Chris Rosenberg - Baseball

Dave Rosenberg - Baseball

Michael Rosenberg - Baseball

SCHOOL CALENDAR REVISION – 2021-2022

The Middlesex County Vocational and Technical School District lost a total of one (1) school day due to snow (1/7/22) as of this date.

The Superintendent recommends the following revision of the 2021-2022 School Year Calendar:

- Schools will be opened on June 22 and 23, 2022.  
(January 7<sup>th</sup> Snow day/Juneteenth Holiday-Approved at 2/9/22 BOE meeting)
- The last five (5) days of school will have a 1:30 p.m. dismissal.
- The last day of school and graduation is Friday, June 24, 2022.

OPEN HOUSES

The Superintendent is reporting that our Perth Amboy Campus held an open house on Saturday, February 5, 2022 and our Piscataway Campus held an open house on Saturday, February 12, 2022.

Brian Bilal, principal at our Perth Amboy Campus, reported that approximately 60 guests attended the open house and Nicole Slade, principal at our Piscataway Campus, reported that approximately 165 visitors attended their open house to learn about the school.

Some career major instructors, as well as guidance and teaching staff were also in attendance.

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'D

CAREER AND TECH EXPO 2022

The Superintendent is pleased to announce the winners of the 2022 Career and Tech Expo. Over one hundred MCVTS students from programs across the district presented innovative ideas virtually during this year's Career and Tech Expo which occurred during the culmination of CTE month of February. Student presentations demonstrated many of the skills, talents, and knowledge acquired in their career and technical programs. Presentations focused on program overviews and highlighting Career paths and employers related to their respective career major.

2022 Career and Tech Expo Winning Presentations:

<u>Academy for Allied Health and Biomedical Sciences</u>		
1st Place The Cerebros*	2nd Place Aluminated	3rd Place EXPOntial
<u>Academy for Science, Mathematics and Engineering Technologies</u>		
1st Place Ohmies*	2nd Place SPAM	3rd Place Venus
<u>East Brunswick/East Brunswick School of Career Development</u>		
1st Place Architecture Technology	2nd Place Pre-Engineering & Manufacturing	3rd Place Culinary / Digital Film
<u>Perth Amboy</u>		
1st Place Design Professionals* (Graphic Design)	2nd Place Auto Technology	3rd Place Future Electricians (Electrical Technology)
<u>Piscataway</u>		
1st Place Health Technology*	2nd Place Graphic Design*	3rd Place Supermarket Careers

\*Top Five District Wide

The following members of the community served as judges:

- |                      |  |
|----------------------|--|
| Greg Hancox          | IATSE  |
| Linda Scherr         | Middlesex College                                    |
| Sandra Bottoni       | Middlesex County Office of Career Opportunity        |
| Tom Iveson           | Northeast Carpenters Apprenticeship Fund             |
| Tom Leustek          | Rutgers University                                   |
| Vera Figueiredo      | Solar One  |
| Sean McDonald        | MCVTS - Director Career and Technical Education      |
| Adam Recktenwald     | MCVTS - Supervisor of Career and Technical Education |
| Eugene Catanzaro     | MCVTS - Director of Curriculum and Instruction       |
| Renee Davis          | MCVTS - Supervisor of Special Education              |
| Tony Catalano        | MCVTS - Cooperative Education Coordinator            |
| Mark Mastrolia       | MCVTS - Cooperative Education Coordinator            |
| David Williams       | MCVTS - Cooperative Education Coordinator            |
| George Gent          | MCVTS - Cooperative Education Coordinator            |
| Christine D'Agostino | MCVTS - Director of Marketing                        |
| Joe Bakes            | MCVTS - Public Relations                             |

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'DCAREER AND TECH EXPO 2022 CONT'D

The judges were very gracious with their time and efforts and applied their wealth of experience to critique elements of our friendly student competition. Guest judges expressed their enjoyment of the presentations, the depth of student's technological literacy, innovative ideas, and creative presentations as well as their continued support of our district and CTE programs. The Interim Superintendent, Robert Mooney, and Assistant Superintendent, Jeffrey Bicsko; and/or other administrators were able to attend the online events for each of our campuses.

Presentations were awarded points for their overall technical performance, explanation of ideas, collaboration and innovation. Students who participated in the event prepared over several weeks with many of their classmates and collaborators. First, second, and third place winners at the Piscataway, East Brunswick, and Perth Amboy Campuses will be recognized on the traveling "Innovation Cups". The Academies via plaques. All participating students will be recognized by certificates. Sean McDonald, Director of Career and Technical Education, and Adam Recktenwald, Supervisor of Career and Technical Education, coordinated the event.

GMC BASKETBALL AWARDS – GOLD DIVISION

The Superintendent is pleased to report the following accomplishments recognized by the Greater Middlesex Conference (GMC) and the Coaches Association for the 2021-2022 Basketball season.

GREATER MIDDLESEX CONFERENCE AWARDSBOYS BASKETBALL

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Adrian Pena	Perth Amboy	All Gold Division
Jonnan Vargas	Piscataway	All Gold Division

COACHES ASSOCIATION AWARDS

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Scott Pede	East Brunswick	All Gold Division – 2 <sup>nd</sup> Team
Julius Bonilla	Perth Amboy	All Gold Division – 2 <sup>nd</sup> Team
Chanel Herrera	Perth Amboy	All Gold Division – 2 <sup>nd</sup> Team

GIRLS BASKETBALL

<u>Name</u>	<u>Campus</u>	<u>Award</u>
Jalena Santiago	Perth Amboy	All Gold Division
Matti Miller	Piscataway	All Gold Division
Maya Fenyk	Woodbridge	All Gold Division
Hena Thakkar	Woodbridge	All Gold Division

Coach of the Year

Woodbridge Academy – Scott Modzelewski

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SUPERINTENDENT'S REPORT CONT'D

PLACEMENT REPORT – CLASS OF 2021

The Superintendent is reporting that the follow-up survey of the graduating students who were members of the Class of 2021 of the Middlesex County Vocational and Technical High Schools and Adult Technical Schools showed the following:

1. The overall percentage for job placement of regular education and career development high school students who were seeking employment was 92%.
2. The percentage for job placement in the trades for which trained was 61%.
3. Of the 474 high school students who completed their education in 2021, eleven (11) were unaccounted for.
4. Seventy-six (76) percent of the regular education graduates continued their education beyond that received in our schools. This included enrollment in colleges, technical and nursing schools.
5. Nine (9) of the 2021 high school graduates entered the Armed Forces.
6. Twelve (12) of the 2021 high school graduates were unemployed.
7. The overall percentage for job placement of adult students who were seeking employment was 93%.
8. The percentage for job placement of adult students in the trades for which trained was 89%.
9. Of the 76 adult students who completed their education in 2021, fourteen (14) were unaccounted for.
10. One (1) percent of the adult graduates continued their education beyond that received in our schools. This included enrollment in colleges, technical and nursing schools.

DISTRICT FIRE DRILLS

The Superintendent is reporting that mandatory fire drills were conducted at each campus last month. All fire drills were concluded without incident. Each of the schools performed drills a minimum of once during the month, the dates of which were as follows:

<u>Campus</u>	<u>Date</u>
Academy/Edison	February 23, 2022
Academy/Woodbridge	February 11, 2022
East Brunswick Campus	February 11, 2022
Perth Amboy Campus	February 2, 2022
Piscataway Campus	February 11, 2022

DISTRICT SECURITY DRILLS

The Superintendent is reporting that mandatory security drills were conducted at our campuses last month. This drills were concluded without incident. The dates and types of drills are as follows:

<u>Campus</u>	<u>Date</u>	<u>Drill Type</u>
Academy/Edison	February 28, 2022	Lockdown
Academy/Woodbridge	February 28, 2022	Lockdown
East Brunswick Campus	February 7, 2022	Lockdown
Perth Amboy Campus	February 28, 2022	Active Shooter
Piscataway Campus	February 28, 2022	Active Shooter

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## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

SUPERINTENDENT'S  
REPORT CONT'DDATES TO REMEMBER

April 13, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
May 11, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
June 22, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
July 13, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
August 10, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
September 14, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
October 12, 2022.....	Board of Education Meeting MCVTS - East Brunswick Campus 7:00 P.M.
November 1, 2022.....	Board of Education Meetings MCVTS - East Brunswick Campus Organizational Meeting - 7:00 P.M. Regular Monthly Meeting - 7:15 P.M.

Mr. Jones moved, seconded by Mr. Tartara that the Board of Education accept/approve the Superintendent's report and all recommendations other than personnel.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

PUBLIC COMMENTS

Board President called for comments from the public.

Ms. Jennifer Mosley, parent of a student at the East Brunswick campus has concerns over parents sending their children to school with COVID. She believes a vaccinated child that was in her sons class was exposed at home and brought COVID into the classroom. Her entire family got sick including her immune compromised father who is suffering from cancer. He missed treatments and became worse as he had to wait until the COVID passed. She feels something needs to be done with regard to the notification of students and that parents need to quarantine and have children tested.

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The Board President expressed his sympathy for the situation with Ms. Mosley's father and wished her family well. He assured the parent that the district will continue to make every effort to make sure students, staff, and parents are educated on staying home if they do not feel well and get tested.

Ms. Czarneski moved, seconded by Mr. Tartara that Public Comments section be closed.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

FINANCE COMMITTEE – 2022 – 2023 School Budget

Mr. Karl Knehr, Business Administrator, presented and discussed the 2022-23 Budget with the Board of Education. Comments and questions were followed up on by the Board.

RESOLUTION A: PROPOSED BUDGET 2022-23

WHEREAS the Middlesex County Vocational and Technical Schools Board of Education has determined that \$47,131,488 in general funds are required to operate the vocational school during the 2022-23 school year; and

WHEREAS the Board of Education anticipates receiving Federal and State grant entitlement funds in the amount of \$7,484,804; and

WHEREAS the Board of Education has determined that capital project funds for various facility upgrades in the amount of \$3,500,000 is needed from the Middlesex County Board of County Commissioners, funded through the sale of General Obligation Bonds.

THEREFORE BE IT RESOLVED that the Board of Education approve the Middlesex County Vocational and Technical High Schools proposed budget for the school year 2022-23, as follows:

General Fund Budget (Fund 10)	\$47,131,488
Special Revenue Fund Budget (Fund 20)	\$7,484,804
Capital Project Fund Budget (Fund 30)	\$ 3,500,000

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the appropriation of \$14,866 in undesignated fund balance and \$1,335,134 in excess surplus from the 2020-21 audit as budgeted fund balance for the general fund in the 2022-23 budget statement; and

BE IT FURTHER RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the appropriation of \$500,000 in capital reserve funds as part of the 2022-23 general fund budget, to be transferred to the capital project fund in support of renovations.

RESOLUTION B: PROPOSED RESOLUTION TO THE BOARD OF SCHOOL ESTIMATE – 2022-23 BUDGET

WHEREAS the Middlesex County Vocational and Technical Schools Board of Education has given careful consideration to the financial needs of the Middlesex County Vocational and Technical High Schools for the school year 2022-23; and

WHEREAS the Board of Education has determined that \$47,131,488 in general funds will be needed to operate the Middlesex County Vocational and Technical High Schools during the school year 2022-23; and

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RESOLUTION B: PROPOSED RESOLUTION TO THE BOARD OF SCHOOL ESTIMATE – 2022-23 BUDGET CONT'D

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WHEREAS the Board of Education has determined that \$3,500,000 in capital project funds (General Obligation Bonds) are needed to upgrade Middlesex County Vocational and Technical High Schools facilities, as follows:

	<u>Total Project Cost (Local)</u>
Interior Room Renovation	\$1,000,000
Parking Lot Paving & Curbing	\$ 300,000
Roof & Mechanical Renovations	\$1,000,000
Flooring Replacement	\$ 250,000
Replacement of Circulation Pumps	\$ 250,000
Replacement of Lockers	\$ 250,000
Replacement of Water Heaters	\$ 150,000
Equipment	<u>\$ 300,000</u>
Total General Obligation Bonds:	\$3,500,000

WHEREAS the Board of Education has determined that \$26,837,956 from County appropriations and \$3,500,000 in capital project funds (general obligation bonds) will be needed in addition to State Aid, Federal Aid, Appropriated Fund Balance, Appropriated Capital Reserve, and Miscellaneous Revenues.

THEREFORE BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education requests that the Board of School Estimate fix and determine that the amount of necessary funds from the Middlesex County Board of County Commissioners, for the use of the Middlesex County Vocational and Technical High Schools during the school year 2022-23, is as follows:

General Fund (County Appropriations)	\$26,837,956
Capital Project Funds (General Obligation Bonds)	\$ 3,500,000

RESOLUTION C: MAXIMUM DOLLAR LIMITS – PUBLIC RELATIONS AND PROFESSIONAL SERVICES 2022-23

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WHEREAS the New Jersey State Department of Education has issued regulations (Chapter 23A) to promote fiscal accountability and efficiency; and

WHEREAS administrative code 6A:23A-5.2 requires that the Board of Education establish annually a maximum dollar limit for public relations and each type of professional service needed throughout the school year.

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and set the following maximum dollar limit for the 2022-23 school year, as follows:

Legal Services	\$150,000
Medical Inspectors	\$ 60,000
Audit Services	\$ 60,000
Architectural Services	\$600,000
Environmental Engineering	\$600,000
Security	\$360,000
Public Relations	\$100,000

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MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION D: TRAVEL MAXIMUM – BUDGET 2022-23

WHEREAS, the regulations (6A:23A-7.3) require that the Board of Education approve a maximum travel expenditures amount not to exceed for each budget year; and

WHEREAS, the regulations also require the District report on maximum amount established for the current budget year and the amount spent to date; and

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education establish the 2022-23 budget year travel maximum as \$58,500 and report that of the \$68,500 established for the 2021-22 budget, \$13,296 has been expended as of February 28, 2022.

RESOLUTION E: 2020-2021 ANNUAL COMPREHENSIVE FINANCIAL REPORT (A.C.F.R./AUDIT REPORT)

WHEREAS, Middlesex County Vocational and Technical Schools Board of Education has contracted with PKF O'Connor Davies, LLP to serve as our independent certified public accountants and perform the annual audit as required by N.J.S.A. 18A:23-1 to 18A:23-11; and

WHEREAS, PKF O'Connor Davies, LLP has completed the annual audit and will file the Annual Comprehensive Financial Report (A.C.F.R.) along with the Management Report on Administrative Findings, Financial Compliance and Performance with the New Jersey Department of Education; and

WHEREAS, the results of the audit concluded that there were **no recommendations** to be included in the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve and accept the 2020/21 A.C.F.R. as prepared by Middlesex County Vocational Schools and the Auditor's Management Report prepared by PKF O'Connor Davies, LLP.

RESOLUTION F: BOARD OF EDUCATION – SECOND READING – POLICY ADOPTION/REVISION

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education is presented with the second reading of these policies for adoption/revision:

<u>Policy File</u>	<u>Description</u>	<u>Action</u>
2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment	Revised
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	Revised
2622	Student Assessment	Revised
3233	Political Activities	Revised
5541	Anti-Hazing	New
8465	Bias Crimes and Bias-Related Acts	Revised
9560	Administration of School Surveys	Revised

BE IT RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the second reading of the above policies and adopt them into Board Policy.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION G: REPRESENTATIVE TO THE BOARD OF DIRECTORS  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the appointment of Mr. Jorge Diaz, Superintendent, as the Middlesex County Vocational School representative to the Representative Assembly of the Educational Services Commission of New Jersey for the period April 1, 2022 to June 30, 2022, pursuant to enacted legislation, P.L. 192-1989, Chapter 254.

RESOLUTION H: NEW JERSEY SCHOOLS INSURANCE GROUP EDUCATIONAL RISK & INSURANCE  
CONSORTIUM – NORTH INDEMNITY AND TRUST AGREEMENT (REVISED –  
ORIGINAL APPROVED JUNE 23, 2021)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, Middlesex County Vocational and Technical Schools herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2021, and ending July 1, 2024 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION H: NEW JERSEY SCHOOLS INSURANCE GROUP EDUCATIONAL RISK & INSURANCE  
CONSORTIUM – NORTH INDEMNITY AND TRUST AGREEMENT (REVISED –  
ORIGINAL APPROVED JUNE 23, 2021) CONT'D

5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and
12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

RESOLUTION I: ROCHKIND WAGNER FOUNDATION - STUDENT PERFORMANCE AWARDS

WHEREAS the Middlesex County Vocational and Technical Schools was approached by the Rochkind Wagner Foundation regarding support for high performing career programs; and

WHEREAS the Rochkind Wagner Foundation desires to partner with Middlesex County Vocational and Technical Schools to provide student performance awards in the Automotive, Carpentry, and HVAC programs at the East Brunswick Campus; and

WHEREAS the program will provide a \$200 award to one student in each grade level for each program totaling \$2,400 in the 2021-22 school year as well as an additional \$4,800 to be awarded in the 2022-23 school year; and

WHEREAS Middlesex County Vocational and Technical Schools will agree to administer the program and be responsible for developing a criteria to govern the awards;

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION I: ROCHKIND WAGNER FOUNDATION - STUDENT PERFORMANCE AWARDS CONT'D

BE IT THEREFORE RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education accept the award donations for the 2021-22 and 2022-23 school years and agree to administer the program on behalf of the Rochkind Wagner Foundation; and

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to execute an agreement with Rochkind Wagner Foundation as detailed above.

RESOLUTION J: ADDITIONAL FIELD TRIPS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following additional field trips, as presented below:

<u>School</u>	<u>Date</u>	<u>Event</u>	<u>Funding Source</u>
Academy	3/16/22, 3/29/22 4/4/22	East Brunswick Vo Tech East Brunswick, NJ	District
Academy	3/23/22	Perth Amboy High School Perth Amboy, NJ	District
East Brunswick	4/1/22	Mutter Museum, Eastern State Penitentiary Historic Site Philadelphia, PA	District
East Brunswick	4/5/22	Ellis Island, Statue of Liberty Jersey City, NJ	District
Piscataway	5/4/22	The Wall Street Experience New York, NY	District
Academy	5/16/22	Ellis Island, Statue of Liberty Jersey City, NJ	District
East Brunswick	5/25/22-5/27/22	Monmouth University West Long Branch, NJ	District

RESOLUTION K: FIELD TRIP AMENDMENTS – HIGH SCHOOL 2021-2022 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following field trip amendments:

**Date Changes:**

<u>Campus</u>	<u>From</u>	<u>To</u>
Woodbridge	03/09/22	04/06/22
Woodbridge	03/09/22	04/06/22

RESOLUTION L: ADULT SCHOOL FIELD TRIPS 2021-2022 SCHOOL YEAR

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2021-2022 school year.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

**RESOLUTION M: SALE OF SURPLUS PROPERTY**

WHEREAS, the Middlesex County Vocational and Technical Schools Board of Education has certain surplus property which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15; and

WHEREAS, the sale will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract; and

WHEREAS, the surplus property is identified, as follows:

**Auction: Piscataway Campus**

Quantity	Description	Maker	Tag #
2	A.C. Motors	Lincoln	N/A
1	Tire Changing Machine	Coats	PI001372
1	Grinder	Baldor	W-6032
1	Alternator Generator Regulator Tester	Marquette	N/A
1	EPA Emissions Analyzer	Allen	N/A
1	ACT 3000 Refrigerant Recovery Recycling Center	Snap-On	PI003258

**Auction: Woodbridge Campus**

Quantity	Description	Maker	Tag #
8	Cases of Dayton Air Filters 20 x 25 x 2	Dayton	N/A
24	Cases of Dayton Air Filters 16 x 25 x 2	Dayton	N/A

**Auction: East Brunswick Campus**

Quantity	Description	Maker	Tag #
1	Deli Slicer	Globe	EB003913
1	Plotter Printer	HP	EB004227

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696.

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.

BE IT FURTHER RESOLVED that the Board reserves the right to accept or reject any bid submitted.

**RESOLUTION N: EMPLOYEE TRAVEL REIMBURSEMENT**

WHEREAS, the attached list of personnel plan on attending workshops, and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee, and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at this function are expected to be for mileage, registration fees and other travel expenses according to the attached cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the new travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION N: EMPLOYEE TRAVEL REIMBURSEMENT CONT'D

BE IT THEREFORE RESOLVED, that the Middlesex County Vocational and Technical Schools Board of Education approve the attendance and related travel expense particular to this function.

RESOLUTION O: DONATION OF BOOKS

WHEREAS, Franklin Covey Education wishes to donate 205 copies of the book "The 7 Habits of Highly Effective Teens" for the Young Men's Conference on May 13, 2022.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education accept the donation as listed.

RESOLUTION P: BUDGET TRANSFERS

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve the following transfers in the 2021-22 budget:

<u>From</u>	<u>Amount</u>	<u>To</u>
Health Benefits 11-000-291-270	\$ 75,000	Supplies, Library 11-000-222-600
Health Benefits 11-000-291-270	\$ 7,500	Supplies, Other Support Svs. 11-000-251-600
Health Benefits 11-000-291-270	\$100,000	Supplies, Technology 11-000-252-600
Unemployment 11-000-291-250	\$ 20,000	PERS Pension Contributions 11-000-291-241
Sal., Custodial 11-000-262-100	\$ 20,000	Contr. Svs., Custodial 11-000-262-420
Tech. Svs., Custodial 11-000-262-300	\$ 50,000	Lease Purchase Payments 11-000-262-444
Contr. Svs., Grounds 11-000-263-420	\$ 20,000	Supplies, Grounds 11-000-263-610

RESOLUTION Q: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G

A proposal for technology supplies was solicited and received from CDW-G under various state/cooperative purchasing contracts, as follows:

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-3	20	Meraki Wireless Access Points w/license	\$ 31,087.00
ESCNJ 18/19-3	400	Google Enterprise Apps License	\$ 9,600.00
ESCNJ 18/19-3	4	Epson PowerLite Projectors w/mount	\$ 7,617.88
ESCNJ 18/19-3	1	Da-Lite Projection Screen	\$ 2,076.69

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION Q: PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G CONT'D

<u>Contract</u>	<u>Qty.</u>	<u>Item</u>	<u>Amount</u>
ESCNJ 18/19-3	1	Desktop Computer w/additional Monitor as specified	\$ 1,958.18
ESCNJ 18/19-3	6	Kramer Wall Speakers w/cable	\$ 1,351.80
HP-NVP-A89974	16	LaserJet toner cartridges	\$ 1,181.25
HP-NVP-A89974	1	HP LaserJet 454 Printer	\$ 495.88
ESCNJ 18/19-3		Various tech supplies including cable, DVD drives, and hard drives	\$ <u>1,134.20</u>
			Total: \$ 56,502.88

RESOLVED the Middlesex County Vocational and Technical Schools Board of Education award the purchase of technology supplies to CDW-G for \$56,502.88 on the basis of the appropriate State Contract/ Cooperative Purchasing Agreement, as indicated above.

RESOLUTION R: PURCHASE OF FURNITURE – GLOBAL C/O ALLIED EQUIPMENT COMPANY INC.

A proposal for furniture was solicited and received from Global c/o Allied Equipment Company Inc. under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Item</u>	<u>Amount</u>
Library – Piscataway	Various book storage and shelving	\$9,826.74
Attendance Office – Piscataway	Office furniture including workstations, storage, table, and chairs	\$9,275.80
Admin – Piscataway	Office furniture including workstation, storage, table, and chairs	\$8,042.89
Admin – BOE	Office furniture including workstation, storage, table, and chairs	\$3,606.56
Adult	(3) Desks with returns and chairs	\$5,388.90
Classrooms – Piscataway	(2) Workstations and chairs	\$5,507.18
Classrooms – Piscataway	10 black mesh student chairs	\$ <u>1,716.00</u>
		Total: \$43,364.37

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of furniture to Global c/o Allied Equipment Company Inc. for \$43,364.37 under the ESCNJ Cooperative Purchasing Agreement 20/21-01.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION S: PURCHASE OF FURNITURE – SMITH SYSTEMS

A proposal for furniture was solicited and received from Smith Systems under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Item</u>	<u>Amount</u>
Library – Piscataway	Library seating including (4) Bean benches, (6) soft rockers, and (92) student chairs w/casters	\$16,515.80

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of furniture to Smith Systems for \$16,515.80 under the ESCNJ Cooperative Purchasing Agreement 20/21-01.

RESOLUTION T: PURCHASE OF FURNITURE – VIRCO

A proposal for furniture was solicited and received from Virco under the ESCNJ Cooperative Purchasing Contract, as follows:

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
East Brunswick	70	Zuma Student Lab Stools	\$18,646.60

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award the purchase of furniture to Virco for \$18,646.60 under the ESCNJ Cooperative Purchasing Agreement 20/21-01.

RESOLUTION U: PURCHASE OF CHARTER BUS SERVICE – ATHLETIC TRIPS – BASEBALL/SOFTBALL/TENNIS

Sealed proposals were received February 17, 2022 in response to newspaper advertising in the "Home News Tribune" and the "Courier News" for charter bus service for baseball, softball and tennis trips, as follows:

<u>School/Sport</u>	<u>No. Trips</u>	<u>StarrTours</u>	<u>Road to Success*</u>
East Brunswick Baseball/Softball	24	\$26,420	<b>\$13,055</b>
Perth Amboy Baseball/Softball	22	NB	<b>\$11,855</b>
Piscataway Baseball/Softball	20	NB	<b>\$12,640</b>
Woodbridge Softball/Tennis	22	NB	<b>\$9,055</b>
Edison Tennis	5	NB	<b>\$3,605</b>

\*Vendor did not bid all trips. East Brunswick had 5 trips not bid, Perth Amboy had 5 trips not bid, Piscataway had 2 trips not bid, and Woodbridge had 9 trips not bid.

Five (5) bids were mailed.

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education award charter bus service for the East Brunswick, Perth Amboy, Piscataway, Woodbridge, and Edison Campus (athletic trips for baseball/softball/tennis) to Road to Success for \$50,210.00 on the basis of lowest responsible bid.

BE IT FURTHER RESOLVED that the district will re-advertise the 21 trips that did not receive any bids or find alternate means of transportation through the use of the district's bus.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

RESOLUTION V: AMENDED APPLICATION/ACCEPTANCE OF FUNDS – NEW JERSEY  
CASE GRANT FY22

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve amended application/acceptance of funds from the New Jersey Department of Agriculture, as follows:

<u>Project Title</u>	<u>Amount</u>	
	<u>From</u>	<u>To</u>
CASE	\$5,000	\$3,115

From: March 1, 2022

To: June 30, 2022

Project Manager: Adam Recktenwald

RESOLUTION W: BUDGET MODIFICATION – CARL D. PERKINS SECONDARY

RESOLVED that the Middlesex County Vocational and Technical Schools Board of Education approve a budget modification for the 2021-22 Carl D. Perkins Secondary Program funded through the State of New Jersey Department of Education as outlined in the attached Budget Summary.

BE IT FURTHER RESOLVED that the modification does not increase or decrease the total grant award received from the State of New Jersey. It represents a reallocation of funds between the GAAP Budget accounts from the original approved spending plan submitted to the State of New Jersey Department of Education.

Mr. Tartara moved, seconded by Mrs. Eastman that the Board approve Resolutions A through W as a consent agenda.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

At this time Mr. Jones recommended that the meeting go into closed session to discuss confidential student HIB matters. The minutes to remain confidential until the need for same no longer exists.

Ms. Czarneski moved, seconded by Mrs. Eastman that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss confidential student HIB matters and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Cont'd

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

The Board went into closed session from 8:15 p.m. to 8:32 p.m.

Mr. Tartara moved, seconded by Mrs. Eastman that the Board resume public session at 8:32 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS – AFFIRMATION

The Superintendent is requesting that the Board of Education support the following HIB recommendations that were reported at the February 9, 2022 Board of Education meeting.

Incident #6 – January 24, 2022

School: Piscataway Campus

Location: Lunchroom

HIB (Y/N): Yes

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling, Parent Conference, Support Services

SID #: 1759154729, 9953370798, 6176034012

Incident #7 – January 18, 2022

School: East Brunswick Campus

Location: Cell Phone, Classroom, Hallway, Restroom

HIB (Y/N): No

Disciplinary Consequences: None

Parent Contact (Y/N): Yes

Intervention Services: Mediation

SID #: 8076852746, 2650642054, 3924929673, 3107364010

Incident #8 – September 30, 2021

School: East Brunswick Campus/East Brunswick Career Development

Location: School Bus

HIB (Y/N): Yes

Disciplinary Consequences: Suspension from bus

Parent Contact (Y/N): Yes

Intervention Services: Student Counseling

SID #: 5816396947, 3153727390, 8954606557

Motion was made by Ms. Czarneski, seconded by Mrs. Eastman that the Middlesex County Vocational and Technical Schools Board of Education affirm HIB recommendations for incidents 6, 7, and 8.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

HARASSMENT, INTIMIDATION AND BULLYING INVESTIGATIONS

The Superintendent is reporting 3 new incidents of Harassment, Intimidation and Bullying to the Board of Education.

Incident #9 – February 8, 2022

School: East Brunswick Campus/East Brunswick Career Development  
 Location: School Bus, Building Exterior  
 HIB (Y/N): Yes  
 Disciplinary Consequences: Suspension  
 Parent Contact (Y/N): Yes  
 Intervention Services: Student Counseling  
 SID #: 5816396947, 3153727390, 8954606557

Incident #10 – February 18, 2022

School: Perth Amboy Campus  
 Location: Classroom, Restroom  
 HIB (Y/N): No  
 Disciplinary Consequences: None  
 Parent Contact (Y/N): Yes  
 Intervention Services: Support Services, Educational Program  
 SID #: 2587980106, 2292953038

Incident #11 – February 23, 2022

School: Piscataway Campus  
 Location: Hallway, Locker Room  
 HIB (Y/N): Yes  
 Disciplinary Consequences: Suspension  
 Parent Contact (Y/N): Yes  
 Intervention Services: Student Conference/Counseling, Parent Conference, Support Services  
 SID #: 6653187319, 5657303262

Motion was made by Ms. Czarneski, seconded by Mrs. Eastman that the Middlesex County Vocational and Technical Schools Board of Education acknowledge the reporting of HIB incidents 9, 10, and 11.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

At this time Mr. Jones recommended that the meeting go into closed session to discuss anticipated litigation. The minutes to remain confidential until the need for same no longer exists.

Ms. Czarneski moved, seconded by Mr. Jones that the Board go into Closed Session.

BE IT RESOLVED pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss anticipated litigation and that the matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

Cont'd

## MINUTES OF THE REGULAR PUBLIC MEETING HELD MARCH 14, 2022

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED, that the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff at the conclusion of the public segment of this meeting and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

The Board went into closed session from 8:33 p.m. to 8:59 p.m.

Ms. Czarneski moved, seconded by Mrs. Eastman that the Board resume public session at 8:59 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

REPORT OF THE ATTORNEY

None

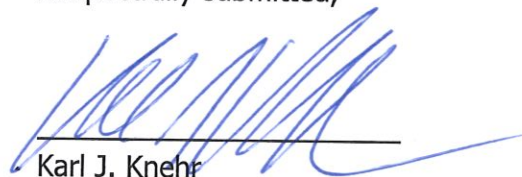
OTHER MATTERS

None

There being no further business, Mr. Tartara moved, seconded by Mrs. Eastman that the Board adjourn the meeting at 9:00 p.m.

On a roll call vote, Mr. Jones, Ms. Czarneski, Mrs. Eastman, and Mr. Tartara voted "aye," and the motion carried unanimously.

Respectfully submitted,



Karl J. Knehr  
Board Secretary

## TRAVEL COST SCHEDULE - March 2022

<u>Employee/Board Member</u>	<u>Date</u>	<u>Workshop/Conference</u>	<u>Registration</u>	<u>Estimated Mileage</u>	<u>Estimated Parking/Tolls</u>	<u>Estimated Lodging</u>	<u>Estimated Lodging Tax</u>	<u>Estimated Airfare/train</u>	<u>Per-diem</u>	<u>Other</u>
Fran Cap	3/21/22	NUSBGA conference	\$550.00	\$66.64	\$0.00	\$138.00	\$28.80	\$0.00	\$147.50	\$0.00
Rosemary Hoeler	3/30/22	NJLN conference	\$385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Karl J.Knehr	6/7/22	NJASBO conference	\$275.00	\$37.66	\$50.00	\$306.00	\$53.30	\$0.00	\$206.00	\$0.00

## STATUS OF BUILDING AND GROUNDS PROJECTS

March 14, 2022

### Capital Projects (2020-21)

**East Brunswick Auditorium Workshop Addition and Interior Alterations, SSP/Owner/Tri-Form Construction, Inc.** – Fire alarm system and partial punch list work ongoing. After a site meeting last week, PSE&G has secured transformer and the upgrade(s) required for the set have been completed. Utility company has indicated that this work is now scheduled and will take place by month's end. Once complete the remaining contract items will be discussed moving toward final buildout, inspection and release.

**Piscataway Partial Roof Replacement/SSP/Owner/MTB LLC** - Contractor on site March 8, 2022 to complete punch list items.

**Piscataway Partial Roof Replacement (Machine Shop) /SSP/Owner/MTB LLC** – Contractor on site March 8, 2022 to finish punch list items.

**Piscataway Classroom and Shop Alterations/SSP/Owner/Tri-Form Construction, Inc.** – Progress payment No. 3 in the sum of \$78,811.60 agendized for consideration. Contractor mobilized to site on February 9, 2022. Plumbing, HVAC, electrical removal complete. Demolition of stair and mezzanine (partial) as well as floor saw cut and removal complete with underground plumbing rough in place and ready for inspection. Light wall framing and masonry window pocket cuts in process. Project progressing satisfactorily at this time.

**Piscataway Cooling Tower Replacement/SSP/Owner/SJR Mechanical, LLC** – Contractor on site installing electrical and control pathways to support design and operation. Cooling tower delivery has slipped three (3) days, anticipate site drop to now be March 21, 2022.

## **District Projects**

**ESIP – Piscataway Campus - Johnson Controls International, SSP/Owner** – March 18, 2022 is set for control modification by JCI on the remaining HV units in the café. Once complete, the remaining mechanical elements of the contract will have been satisfied. The District, Engineer and Architect along with JCI personnel will be in a position to do a point by point evaluation and if satisfactory, ultimately close out this contract.

**Solar Project Piscataway Campus ASP-Gabel Associates, SSP/Owner** – Solar project close out documents in review at this time.

**ESIP Phase II- Honeywell International, SSP/Owner** – Progress payment No. 15 in the sum of \$43,513.46 received. Project meeting took place on March 2, 2022 to review project status and discuss open/remedial work which remains.

## **Capital Projects (2021-22)**

**Piscataway Partial Roof and Mechanical Equipment Replacement/SSP/Owner/VMG Group** – Product submissions and equipment review underway. Field survey of control work and equipment curb and duct pathways took place on March 8, 2022. Schedule being developed for review early next week.

**Perth Amboy RTU Replacements/SSP/Owner/AMCO Enterprises, Inc.** – Contractor has completed field survey of roof equipment and continues to develop the project schedule and impact. Submittal review continues at this time.

**East Brunswick Auditorium Renovation(s) Phase II/SSP/Owner/Billy Contracting & Restoration, Inc.** – Project meeting(s) took place February 24 and March 9, 2022 in advance of work. Demolition is scheduled to begin on March 14, 2022 with Building Principal/Architect/Owner to review noise and construction mitigation prior to start.

**New Business:**

**Notice(s):**

The Board of Education received a Coastal Permit application for a bulkhead/retaining wall along the property's northern boundary. The notification was dated February 2022, submitted to the NJDEP by the applicant May Perth Amboy, LLC., property known as One Buckingham Ave., Block 239, Lots 1 and 1.01 City of Perth Amboy, Middlesex County, New Jersey 08861. This is the old Vira Manufacturing property directly across the street on the water side across from our ball field. Other than construction movement (traffic), steel bulkhead/pile drive (noise) it should have limited effect on our operations and holding.