



Annual Organization Meeting Minutes | November 1, 2023 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:05 pm.

Present: Ms. Czarneski and Mr. Anderson
Mr. Jones and Mr. Tartara who participated telephonically.

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Tolomeo, Board Attorney

Mr. Knehr temporarily chaired the meeting for the election of Board President.

Mr. Knehr read the following Public Notice:

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 14, 2022.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2022.
- Mailed to the five (5) duly appointed Board Members.

ELECTION OF OFFICERS

1. BOARD PRESIDENT

Mr. Knehr calls for nominations for the Office of President.

Ms. Czarneski nominated Mr. Jones, seconded by Mr. Anderson.

There being no further nominations Mr. Knehr closed the nomination period and moved to a vote.

Mr. Knehr recorded a roll call vote for Mr. Jones as follows:

Mr. Jones	Yes
Ms. Czarneski	Yes
Mr. Anderson	Yes
Mr. Tartara	Yes

With a four (4) vote majority of the Board, Mr. Jones was elected President of the Board of Education.

Mr. Jones, newly elected Board President assumes the Chair.

2. BOARD VICE PRESIDENT

Mr. Jones called for nominations for the Office of Vice President.

Mr. Jones nominated Ms. Czarneski, seconded by Mr. Anderson.

There being no further nominations Mr. Jones closed the nomination period and moved to a vote.

Mr. Knehr recorded a roll call vote for Ms. Czarneski as follows:

Mr. Jones	Yes
Ms. Czarneski	Yes
Mr. Anderson	Yes
Mr. Tartara	Yes

With a four (4) vote majority of the Board, Ms. Czarneski was elected Vice President of the Board of Education.

ADOPTIONS, DESIGNATIONS, AND AUTHORIZATIONS
(Business Administrator)

3. SIGNATORY FOR BOARD

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the President of the Board, and in the absence of the President, the Vice President of the Board, to sign all necessary Instruments on behalf of the Board.

4. REAFFIRMATION OF POLICIES AND PROCEDURES

RESOLVED that all existing Middlesex County Magnet Schools Board of Education policies and procedures be reaffirmed until otherwise changed or amended by subsequent action of the Middlesex County Magnet Schools Board of Education.

5. REAFFIRMATION OF CURRICULA, COURSE OF STUDY OUTLINES, AND TEXTBOOKS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve reaffirmation of Middlesex County Magnet Schools existing curricula, the most recent editions of all Middlesex County Magnet Schools Course of Study Outlines, and the textbooks currently in use.

6. DESIGNATION OF BANKS

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the designation of the following banks as depositories for the Middlesex County Magnet Schools Board of Educations' funds:

TD Bank

Wells Fargo Bank

7. SIGNATORIES FOR WARRANTS

RESOLVED that the Middlesex County Magnet Schools Schools Board of Education authorize the following warrant signatories for Board operations:

Operating Account

Payroll Account

Board President

Treasurer

Superintendent

Business Administrator

Treasurer

8. ELECTRONIC FUNDS TRANSFER

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the School Business Administrator to initiate claims, that have been approved by the Board of Education for payment, to be

12. BOARD OF SCHOOL ESTIMATE MEMBERS

RESOLVED that Mr. Jones and Ms. Czarneski be appointed to serve as Board of Education members of the Middlesex County Magnet Schools Board of School Estimate for the year November 1, 2023 to October 31, 2024.

BE IT FURTHER RESOLVED that Mr. Anderson and Mr. Tartara serve, in an emergency, as alternate Board of Education Members of the Middlesex County Magnet Schools Board of School Estimate for the year November 1, 2023 to October 31, 2024.

13. DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION APPOINTED

RESOLVED that Ms. Czarneski be appointed Middlesex County Magnet Schools District Delegate to the New Jersey School Boards Association for the year November 1, 2023 to October 31, 2024 and that Mr. Jones be appointed alternate Delegate.

14. DELEGATE TO MIDDLESEX COUNTY SCHOOL BOARDS ASSOCIATION APPOINTED

RESOLVED that Mr. Jones be appointed Middlesex County Magnet Schools District Delegate to the Middlesex County Schools Boards Association for the year November 1, 2023 to October 31, 2024 and that Ms. Czarneski be appointed Alternate Delegate.

15. COMMITTEES APPOINTED

The following committees were appointed by the President of the Board:

<u>Committee</u>	<u>Board Members</u>
Personnel and Administrative Services (including Policy)	*Mrs. Czarneski
	Mr. Tartara
Subcommittee – Negotiations	*Mrs. Jones
	Ms. Czarneski
Curriculum and Instruction	*Mr. Tartara
	Ms. Czarneski
Business and Operations (including Finance)	*Ms. Czarneski
	Mr. Jones
Subcommittee - Building & Grounds	*Mr. Jones
	Ms. Czarneski
Student Affairs and Instruction	*Ms. Czarneski
	Mr. Jones
Adult Education	*Mr. Tartara
	Ms. Czarneski

* Chairperson

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Mr. Jones and seconded by Ms. Czarneski that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the organizational meeting of November 1, 2023.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, Mr. Anderson and Mr. Tartara voted "aye," and the motion carried unanimously.

ADJOURNMENT

A motion by Mr. Tartara and seconded by Mr. Anderson that there being no further business the meeting be adjourned at 7:17 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary