



MIDDLESEX COUNTY MAGNET SCHOOLS BOARD OF EDUCATION

Business/Public Meeting Minutes | January 10, 2024 | 7:00 p.m.

Mr. Jones, Board President called the meeting to order at 7:00 pm.

Mr. Knehr, called the roll:

Present: Mr. Jones
Ms. Czarneski and Mr. Tartara who participated electronically via Zoom.

Absent: Mr. Anderson

Also Present: Mr. Diaz, Superintendent, Mr. Knehr, Board Secretary/Business Administrator, Mr. Bicsko, Assistant Superintendent, Mr. Johnson, Director of Personnel, and Ms. Noble McDonnell, Board Attorney

Reading of Public Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting which included the time, date and location, was dispensed in the following manner:

- Posted on the bulletin board reserved for announcements in the Board Office, 112 Rues Lane, East Brunswick, NJ.
- Advertised in the Home News Tribune and the Courier News on November 8, 2023.
- Posted on the Middlesex County Magnet Schools website (www.mcmsnj.net) on November 2, 2023.
- Mailed to the four (4) duly appointed Board Members.

Correspondence

School Ethics Commission

The Board of Education received a letter from the School Ethics Commission. It was read as follows:

WHEREAS, Karen Eastman (Respondent) is a school official, as defined in the School Ethics Act (Act), serving as a member of the Middlesex County Vocational and Technical School Board of Education, located in Middlesex County; and

WHEREAS, by decision dated October 17, 2023, the School Ethics Commission (Commission) found that Respondent failed to file her Personal/Relative and Financial Disclosure Statements (Disclosure Statements) as required by NJ.S.A. ISA:12-25, NJ.S.A. ISA:12-26, and NJ.A.C. 6A:28-3.1; and

WHEREAS, the Commission recommended that the Commissioner of Education impose a penalty of removal, with such removal to become effective immediately upon adoption by the Commissioner of Education. However, if Respondent filed her Disclosure Statements before the Commissioner of Education adopted a final decision (which was within forty-five (45) days after the mailing date of the Commission's decision), then the Commission recommended that the Commissioner of Education, in lieu of removal, impose a thirty (30) day suspension, with such suspension to become effective immediately upon adoption by the Commissioner of Education, provided the school official provided written notice that the disclosure statement has been completed and filed; and

WHEREAS, Respondent did not file her Disclosure Statements after the issuance of the Commission's decision on October 17, 2023; and

WHEREAS, by decision dated November 20, 2023, and because Respondent did not file her Disclosure Statements after the issuance of the Commission's decision, the Commissioner of Education concurred that a penalty of removal was the appropriate penalty in the above-captioned matter; and

WHEREAS, N.J.A.C. 6A:28-9.1 l(d) provides that for a penalty of censure, suspension or removal, a Resolution shall be adopted at the Commission's next meeting following the Commissioner's imposition of the sanction, and the Resolution shall be read at the Board's next public meeting following adoption by the Commission, shall be posted in such places as the Board posts its public notices for no less than thirty (30) days, shall be published online on the District's website, if available, for no less than thirty (30) days, and the reading of the resolution shall be memorialized in the Board's meeting minutes, and once approved, a copy of the minutes shall be forwarded to the Commission; and

NOW THEREFORE BE IT RESOLVED, that the Commission adopts this Resolution stating that Respondent is hereby REMOVED as a school official for having been found to have violated N.J.S.A. 18A:12-25,N.J.S.A. 18A:12-26, andN.J.A.C. 6A:28-3.l; and

BE IT FURTHER RESOLVED, that the Middlesex County Vocational and Technical School Board of Education is ordered to read this Resolution at its next regularly scheduled public meeting following the Commission's adoption, to post it in such places as the Board of Education posts its public notices for a period of thirty (30) days, and to publish it online on the District's website, if available, for no less than thirty (30) days; and

BE IT FURTHER RESOLVED, that the Middlesex County Vocational and Technical School Board of Education shall provide the Commission with the minutes, once adopted, from the meeting at which it reads the within Resolution.

Presentations/Announcements:

- **GOVERNOR'S AWARD FOR OUTSTANDING EDUCATOR OF THE YEAR** ([Attachment](#))
The Superintendent is pleased to report the following teachers and educational services professionals have been selected for the 2023-2024 Governor’s Award for Outstanding Educator of the Year. A formal recognition dinner will take place during the May meeting.

MINUTES

1. ACCEPTANCE OF MINUTES

December 13, 2023

Business-Public Meeting ([Minutes 12.13.2023](#))

EDUCATION & CURRICULUM ITEMS

2. APPROVE/STUDENT INTERNSHIP - 2023-2024 SCHOOL YEAR

That the Board of Education approves the student internship listed below for the undergraduate student during the 2023-2024 school year. The student will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Kimberly Cohen (Monmouth University)	January 16, 2024 to April 30, 2024 (300 hours)	Mary Vogt East Brunswick Campus

APPROVE/FIELD OBSERVATIONS - 2023-2024 SCHOOL YEAR

That the Board of Education approves the field observations listed below for undergraduate students at Rutgers University during the 2023-2024 school year. They will be required to complete a criminal history background check prior to starting, as recommended by the Superintendent.

Name	Period	Supervisor
Allison Gellerstein	January 11, 2024 to April 30, 2024 (2 days per week)	Leah Hoffman Woodbridge Academy
Louis Forgione	January 11, 2024 to April 30, 2024 (2 days per week)	Lori Elkins-Solomon East Brunswick Campus
Peristera Vikatos	January 11, 2024 to April 30, 2024 (2 days per week)	Jamie Wasco Perth Amboy Campus
Sophia Recto	January 11, 2024 to April 30, 2024 (2 days per week)	Elif Hatipoglu Piscataway Campus
Peter McCormack	January 11, 2024 to April 30, 2024 (2 days per week)	Samantha Becerra Piscataway Campus

Ms. Sarah Rubin, Supervisor of Instruction, will oversee the field observations.

POLICY ITEMS

3. APPROVE 1st READING/REVISION OF POLICY & REGULATIONS

That the Board of Education approves and adopts on 1st reading the following policies and regulations, as recommended by the Superintendent of Schools.

- [Policy 3161 Examination for Cause](#)
- [Policy 4161 Examination for Cause](#)
- [Policy 3212 Attendance](#) | [Regulation 3212 Attendance](#)
- [Policy 4212 Attendance](#) | [Regulation 4212 Attendance](#)
- [Policy 3324 Right of Privacy](#)
- [Policy 4324 Right of Privacy](#)
- [Policy 5116 Education of Homeless Children and Youth](#) | [Regulation 5116 Education of Homeless Children and Youths](#)
- [Policy 8500 Food Services](#)

PERSONNEL ITEMS

4. APPROVE/PERSONNEL ITEMS

That the Board of Education approves the following personnel actions, as recommended by the Superintendent of Schools.

A. Resignations and Retirements							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Kathleen Book	Retirement	Teacher of Health & Physical Education	PI	N/A	N/A	7/1/24	N/A
Caroline Rizzi	Resignation	Benefits Coordinator	CO	N/A	N/A	1/29/24	N/A

B. Leaves of Absence							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Antoine Joyner	FLA Paternity (Baby Bonding)	Teacher of Physical Therapy and Exercise Science	PI	N/A	N/A	3/15/24	4/24/24

C. Appointments/New Hires							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

D. Transfers/Salary Changes							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
N/A							

E. Extracurricular / Extra Pay - Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Nikki Karas	Extension of Employment	Organized Sports Advisor	PA	N/A	N/A	2/1/24	2/28/24
Todd Sak	Sports - Baseball	Varsity Boys Baseball	EB	\$7,650	N/A	1/11/24	6/30/24
Connor Gillis	Sports - Baseball	Junior Varsity Boys Baseball	EB	\$5,550	N/A	1/11/24	6/30/24
Mike Buonaguro	Sports - Softball	Varsity Girls Softball	EB	\$7,650	N/A	1/11/24	6/30/24
Melissa Gustray	Sports - Softball	Junior Varsity Girls Softball	EB	\$5,550	N/A	1/11/24	6/30/24
Wallace Smith	Sports - Tennis	Varsity Boys Tennis	ED	\$7,650	N/A	1/11/24	6/30/24
Glenn Foli	Sports - Tennis	Junior Varsity Boys Tennis	ED	\$5,550	N/A	1/11/24	6/30/24
Steven Weiczorek	Sports - Baseball	Varsity Boys Baseball	PA	\$7,650	N/A	1/11/24	6/30/24
Greg Sampson (Pending CHR)	Sports - Baseball	Varsity Boys Baseball	PI	\$7,650	N/A	1/11/24	6/30/24
Tomasso Incognito	Sports - Softball	Varsity Girls Softball	PI	\$7,650	N/A	1/11/24	6/30/24
Scott Modzelewski	Sports - Softball	Varsity Girls Softball	WB	\$7,650	N/A	1/11/24	6/30/24
Robert Gardella	Sports - Tennis	Varsity Boys Tennis	WB	\$7,650	N/A	1/11/24	6/30/24
James Fox	Sports - Tennis	Junior Varsity Boys Tennis	WB	\$5,550	N/A	1/11/24	6/30/24

F. Extracurricular / Extra Pay - Non-Athletic							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Edward White	Rescind Staff Person On Duty	Extra Duty/Extra Pay	PA	N/A	N/A	1/11/24	6/30/24
Joseph Coyle	Staff Person on Duty	Extra Duty/Extra Pay	PA	\$41/hr.	N/A	1/11/24	6/30/24

G. Title I							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Ivan Y. Garcia Luciano	Extended Duty/Year	Instructor	PI	\$41/hr.	N/A	1/11/24	6/30/24

H. Adult Evening School							
Name	Nature of Action	Position	Loc	Salary	Step	Effective Date	Term Date
Rowena Frankenbush	Part-time Employment	Clerical - Evening School	EB/PI	\$19/hr.	N/A	1/11/24	6/30/24

BUSINESS AND FINANCE ITEMS & REPORT

- 5. BUDGETARY TRANSFERS ([Attachment A](#))**
 BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached transfers in the 2023-24 budget.
- 6. ACCEPT THE SECRETARY AND TREASURER REPORT ([Attachment B](#))**
 BE IT RESOLVED that the Middlesex County Magnet Schools Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, November 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-1.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- 7. BILLS AND PAYROLL ([Attachment C](#))**
 The Middlesex County Magnet Schools Board of Education approves the bills that are presented for payment in the amount of \$1,498,456.89, the December 15, 2023 payroll presented for payment in the amount of \$1,326,828.58 and the December 29, 2023 payroll presented for payment in the amount of \$1,270,047.72.
- 8. ADDITIONAL FIELD TRIP REQUESTS (Attachment D on file is the BOE Office)**
 RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached additional field trip requests for the 2023-2024 school year as recommended by the Superintendent.
- 9. FIELD TRIP REQUESTS (Attachment E on file is the BOE Office)**
 RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached field trip requests for the Winter/Spring of the 2023-2024 school year as recommended by the Superintendent.
- 10. EVENING SCHOOL FIELD TRIPS 2023-2024 SCHOOL YEAR (Attachment F on file is the BOE Office)**
 RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of evening school field trips not requiring transportation for the 2023-2024 school year.
- 11. APPROVE PROFESSIONAL DEVELOPMENT, TRAVEL, AND REIMBURSEMENT**
 The Middlesex County Magnet Schools Board of Education approves the following professional development, travel, and related expenses particular to attendance at listed functions for mileage, registration fees, and other travel expenses according to the cost schedule. Reimbursement is subject to contractual provisions or is in accordance with the travel guidelines for school districts (18A:11-12 and 6A:23A-7) and state travel guidelines established by the Department of Treasury in NJOMB circular letter.

Staff/Board Member	Date	Workshop / Conference	Reg. Fee	Estimated Expenses						
				Mileage / Transport	Parking / Tolls	Lodging	Lodging Tax	Airfare / Train	Per Deim	Other
Arismendy Almonte	1/25/24	Techspo Workshop	\$540.00	\$82.25	\$32.80	\$97.00	\$20.22	\$0.00	\$88.50	\$0.00
Alison Baumlin	1/25/24	Techspo Workshop	\$540.00	\$71.44	\$30.78	\$97.00	\$20.22	\$0.00	\$88.50	\$0.00
Eugene Catanzaro	3/17/24	NAFPA Conference	\$645.00	\$109.75	\$224.00	\$858.00	\$136.86	\$0.00	\$276.00	\$0.00
Joe Decker	1/25/24	Techspo Workshop	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88.50	\$0.00
Katherine Dennison	3/17/24	NAFPA Conference	\$645.00	\$171.55	\$256.25	\$858.00	\$136.86	\$0.00	\$276.50	\$0.00
Jorge E. Diaz	2/15/24	AASA Convention	\$1,000.00	\$0.00	\$0.00	\$560.00	\$71.10	\$407.47	\$259.00	\$0.00
Johann Ferreras	1/25/24	Techspo Workshop	\$540.00	\$71.44	\$30.78	\$97.00	\$20.22	\$0.00	\$88.50	\$0.00
Daniel Gallant	1/25/24	Techspo Workshop	\$540.00	\$38.09	\$30.78	\$194.00	\$40.44	\$0.00	\$147.50	\$0.00
Isaiah Gomez	1/25/24	Techspo Workshop	\$540.00	\$82.25	\$32.27	\$133.99	\$17.85	\$0.00	\$88.50	\$0.00
Satchell Haughton	3/24/24	HVACR Convention	\$425.00	\$16.92	\$0.00	\$285.00	\$88.05	\$559.94	\$241.50	\$0.00
Antoine Joyner	2/18/24	BLS Workshop	\$350.00	\$2.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
James Rand	3/24/24	HVACR Convention	\$425.00	\$14.10	\$0.00	\$285.00	\$88.05	\$559.94	\$241.50	\$0.00
Roman Rodriguez	1/25/24	Techspo Workshop	\$540.00	\$94.47	\$32.80	\$97.00	\$20.22	\$0.00	\$88.50	\$0.00
Brian Homer	1/13/24	Thespian Event - Chaperone	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lee Neamand	3/24/24	HVACR Convention	\$425.00	\$16.92	\$0.00	\$285.00	\$88.05	\$559.94	\$241.50	\$0.00
Linda Prefact-Rozner	1/10/24	NJ Safe Schools Program	\$205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Linda Prefact-Rozner	4/17/24	NJ Safe Schools Program	\$205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12. SCHOOL BOARD MEMBER RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Middlesex County Magnet Schools Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Middlesex County Magnet Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Middlesex County Magnet Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Middlesex County Magnet Schools Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

13. AMENDED APPOINTMENT OF PERSONNEL TO FEDERAL ENTITLEMENT PROGRAMS (Attachment G)

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the amended appointment of the attached personnel to the District’s Federal Entitlement Programs for the 2023-24 school year.

14. SALE OF SURPLUS PROPERTY (Attachment H)

WHEREAS, the Middlesex County Magnet Schools Board of Education has identified certain surplus property in the attached list which is no longer needed for public use; and

WHEREAS, it is the Boards intention to sell the surplus property through an online auction as authorized by P.L. 2001, C30 and outlined in Local Finance Notice 2019-15 and will be conducted through Municibid.com pursuant to State Contract 19-GNSV1-00696 in accordance with the terms of that contract.

BE IT THEREFORE RESOLVED, that the Board of Education approve the sale of the identified surplus property held as an online auction through Municibid.com under State Contract 19-GNSV1-00696; and

BE IT FURTHER RESOLVED, that any identified surplus property shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property; and

BE IT FURTHER RESOLVED, that the Board reserves the right to accept or reject any bid submitted.

15. USE OF FACILITIES

RESOLVED that the Middlesex County Magnet Schools Board of Education authorize the following use of facilities:

<u>Outside Organizations</u>			
<u>Date</u>	<u>Organization</u>	<u>School</u>	<u>Facility</u>
1/29/2024	ACF Jersey Shore	Perth Amboy	Classroom
4/19/2024	EBMS PTO	East Brunswick	Cafeteria

16. DONATION - THE FITNESS RESOURCE (Attachment I)

WHEREAS, the Fitness Resource wishes to donate gym equipment to the East Brunswick, Woodbridge, and Piscataway campus.

RESOLVED that the Middlesex County Magnet Schools Board of Education accept the donation as indicated in the attachment.

17. PURCHASE OF TECHNOLOGY SUPPLIES – CDW-G ([Attachment J](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the attached technology supplies to CDW-G for \$9,213.23 on the basis of the appropriate State Contract/Cooperative Purchasing Agreement, as indicated in the attachment.

18. PURCHASE OF FURNITURE—GLOBAL % TANNER

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of the following furniture to Global % Tanner for \$3,574.83 under the ESCNJ Cooperative Purchasing Agreement 22/23-08:

<u>Location</u>	<u>Qty.</u>	<u>Description</u>	<u>Amount</u>
Central Office	5	Office Chairs	\$3,574.83

19. TECHNOLOGY EQUIPMENT PURCHASE – MILLENNIUM COMMUNICATIONS GROUP, INC. (REVISED)

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase of technology equipment to Millennium Communications Group, Inc. for \$32,864.14 on the basis of New Jersey State Contract #23-TELE-45463 and Hunterdon County Educational Service Commission Cooperative Agreement #HCESC-22-01 as follows:

<u>Location</u>	<u>Description</u>	<u>Amount</u>
Edison	WilsonPro Distributed Antenna System	\$17,226.08
Edison	Installation	<u>\$15,638.06</u>
		Total: \$32,864.14

20. DOOR ACCESS CONTROLLER (REVISED)

RESOLVED that the Middlesex County Magnet Schools Board of Education award the purchase and installation of an additional door access controls to Office Solutions as an authorized partner/reseller of Verkada and Avaya based on the following cooperative contracts:

Hardware/Door License	PEPPM National Cooperative #528897-84	\$ 6,822.95
Installation	NJ State Contract #80802	<u>\$ 5,031.25</u>
		Total: \$11,854.20

21. CHANGE ORDERS - CAPITAL PROJECTS ([Attachment K](#))

RESOLVED that the Middlesex County Magnet Schools Board of Education approve the attached list of Change Orders for various Capital Projects previously awarded and currently under construction.

22. ACCEPTANCE OF FUNDS – INNOVATION DUAL ENROLLMENT PILOT COMPETITIVE GRANT

BE IT RESOLVED that the Middlesex County Magnet Schools Board of Education approve acceptance of funds from the New Jersey Department of Education, as follows:

<u>Project Title</u>	<u>Amount</u>
Innovation Dual Enrollment Pilot Competitive Grant Start: December 1, 2023 End: December 31, 2024 Project Manager: Lee Neamand	\$150,000

23. APPLICATION/ACCEPTANCE OF FUNDS – MIDDLESEX COUNTY DEPARTMENT OF HUMAN SERVICES SUBSTANCE ABUSE EDUCATION PROGRAM FY24

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds from the Middlesex County Department of Human Services, as follows:

<u>Project Title</u>	<u>Amount</u>
Substance Abuse Education	\$55,000
From: January 1, 2024	
To: December 31, 2024	
Project Manager: Renee Davis	

24. APPLICATION/ACCEPTANCE OF FUNDS – NJ STEM

RESOLVED that the Middlesex County Magnet Schools Board of Education approve application/acceptance of funds from the NJ Stem, as follows:

<u>Project Title</u>	<u>Amount</u>
NJ Stem Month Mini Grant	\$500
From: February 1, 2024	
To: March 31, 2024	
Project Manager: Amro Mosaad	

OTHER MOTIONS

25. FIRE DRILLS/SECURITY DRILLS

That the Board of Education accepts the following fire/security drills, as recommended by the Superintendent. ([Attachment](#))

26. ACCEPT HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT & AFFIRM PREVIOUSLY REPORTED CASES

That the Board of Education accepts the HIB Incident Report and affirms the HIB cases previously reported to the Board of Education. ([Attachment](#))

BUILDINGS & GROUNDS REPORT (Satchell Haughton)

[Attached Report](#)

PUBLIC COMMENT ON ANY MOTIONS OR OTHER ITEMS

Student from the Piscataway Magnet School, Aaralyn Whitworth reported to the Board all of the activities at the school.

APPROVE ALL ITEMS ON THE CONSENT AGENDA

A motion was made by Ms. Czarneski and seconded by Mr. Tartara that the Middlesex County Magnet Schools Board of Education approves all items on the consent agenda of the regular public meeting of January 10, 2024, as recommended by the Superintendent of Schools.

On a Roll Call Vote:

On a roll call vote, Mr. Jones, Ms. Czarneski, and Mr. Tartara voted "aye," and the motion carried.

ADJOURNMENT

A motion by Ms. Czarneski and seconded by Mr. Tartara that there being no further business the meeting be adjourned at 7:38 pm.

Respectfully submitted,

Karl J. Knehr

Karl J. Knehr
Board Secretary