

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

February 21, 2024

### Minutes

***Motion - Pappalardo  
2nd - Farrell***

"That the Pitman Board of Education was called to order at 7:07 p.m."

***All in Favor***

#### **Executive Session**

***Motion by: Farrell  
2nd: Boulton***

"That the following Resolution is adopted:

**BE IT RESOLVED** by the Pitman Board of Education that pursuant to the Open Public

Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed."

**Carried by Voice Vote**

#### **Return to Public Meeting:**

***Motion by: Pappalardo  
2nd: Farrell***

"The Pitman Board of Education was called to order at 7:31 pm"

#### **Notice of Meeting per Sunshine Law Requirements**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

#### **Pledge of Allegiance**

**Roll Call**

April Miller - President  
Stacey Pappalardo - Vice President  
Rebecca Higbee-Ionno - Member  
David Grossman - Member  
Melissa Farrell - Member  
Natalie Pote - Member  
Sara Boulton - Member  
Steven Crispin - Superintendent  
Carisa Rose - Board Secretary

**PRESENTATIONS**

**Public Comment - No Comment**

**Correspondence - No Correspondence**

**Approval of Minutes**

***Motioned by: Miller***  
***2nd: Pappalardo***

January 17, 2024  
January 17, 2024 Executive Session

Abstain: Grossman

***All in Favor***

**Approval of Minutes**

***Motioned by: Miller***  
***2nd: Pappalardo***

January 22, 2024  
January 22, 2024 Executive Session  
January 24, 2024  
January 24, 2024 Executive Session  
January 25, 2024  
January 25, 2024 Executive Session  
February 6, 2024  
February 6, 2024 Executive Session  
February 13, 2024  
February 13, 2024 Executive Session  
February 15, 2024  
February 15, 2024 Executive Session

Abstain : Higbee-Ionno

***All in Favor***

**President’s Report**

- 

**Superintendent’s Report**

1. HIB
2. Security Drills
3. ROD Grant
4. Playground

**Student Representative Report**

- 

**DATA AD HOC COMMITTEE - Farrell, Pote, Miller**

- 

**CSA SEARCH AD HOC COMMITTEE - Boulton, Farrell, Miller**

- Entire board

**FINANCE & FACILITIES COMMITTEE – Grossman, Boulton, Miller**

***Motioned by: Pappalardo***  
***2nd: Bpoulton***

1. Approve all line-item transfers for the month of January 2024.
2. Approve the Board Secretary’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
3. Approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of January 2024 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2024. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of January 2024.
5. Approve all bills which are properly approved and certified to be paid.
6. Accept the 2022/2023 audit as presented and approve submission to the state and county offices.

7. Approve the lease agreement between the Pitman Board of Education and the Washington Township Board of Education to lease Kindle School for the 2024/2025 school year.
8. Approve Welentz, Goldman, & Spitzer for bond counsel.
9. Approve the revised Panther Club Parent Handbook for the 2023/2024 school year and the 2024 Panther Club summer registration packet.
10. Approve the Hometown Digital Ticketing and Event Management Software Service Agreement for the 2023/2024 school year.

**Roll Call – 1-10**

**Yes 7:** Highbee-Ionno, Boulton, Farrell, Pappalardo, Pote, Miller, Grossman

**Abstain 0:**

**No: 0**

**Absent 0 :** -

**CURRICULUM & INSTRUCTION COMMITTEE – Pappalardo, Pote, Boulton**

**Motioned by: Farrell**  
**2nd: Pappalardo**

1. Student Statistics January 2024:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternate	Total
1/31/24	243	420	487	23	0	1173
12/31/23	237	413	489	19	0	1158
Date	Elementary	Middle	High	Out of District	Alternate	Total
1/31/23	559	253	324	15	0	1151

Suspensions/Reasons:

Threat: 1

HIB: 1

Fighting: 3

2. Affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the January 17, 2024 meeting.
3. Approve the Substitute List for the 2023/2024 school year.
4. Approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
5. Approve all field trips as submitted.
6. Approve the Use of Facilities as attached.
7. Approve the World Cultures kindergarten curriculum for the 2023/2024 school year.

8. Approve a two hour delayed opening on the following days for all students not participating in NJSLA testing at Pitman Jr./Sr. High School on the following dates: May, 9, 10, 13, 14, and 15, 2024.
9. Retroactively approve Linda Coremin as a replacement teacher effective January 26, 2024 through March 15, 2024 to be paid the substitute rate of \$120 per day up to day 20 and to be paid at 75% of the per diem rate after 21 consecutive days in the position based on Step 1 of the BA salary guide.

Background: Replacement for Stacy Specht

10. Retroactively approve Alyssa Owens as a part-time Panther Club counselor at Memorial School and Pitman Elementary School effective February 5, 2024, at a rate of \$15.13 per hour.
11. Approve Devayne Johnson as a part-time Panther Club counselor at Memorial School and Pitman Elementary School effective February 22, 2024, at a rate of \$15.13 per hour.
12. Retroactively approve Alexis Johnston as a part-time instructional aide at Pitman Jr./Sr. High School effective February 12, 2024 at an hourly rate of \$15.97 based on Step D/Degree of the salary guide.
13. Approve Megan Gallagher as a part-time instructional aide at Pitman Elementary School effective on or about February 22, 2024 through June 30, 2024, at an hourly rate of \$15.57 based on Step D/0 Credits of the salary guide (pending receipt of proper paperwork).
14. Approve Melissa Jones as a permanent substitute teacher, four days per week at a per diem rate of \$135, effective February 22, 2024, for the 2023/2024 school year.
15. Approve Carisa Rose to provide Business Office services for the period of March 25, 2024 until a permanent Business Administrator/Board Secretary is approved. Mrs. Rose will be compensated at a rate of \$60.00 per hour not to exceed 25 hours per week.
16. Approve the appointment of Robert Preston, Ed.D., as Superintendent for the Pitman School District, effective July 1, 2024 through June 30, 2027. Salary in accord with the agreement with the Pitman Board of Education.
17. Retroactively approve the resignation of Allison Alexander, part-time instructional aide at Pitman Jr./Sr. High School effective February 6, 2024.
18. Rescind the extra service contract for Sean Kahoun, Builders' Club advisor, stipend in the amount of \$1,270 effective February 22, 2024.
19. Approve the resignation of Carisa Rose, Business Administrator/Board Secretary for the Pitman School District, effective March 22, 2024.
20. Approve the retirement resignation, with regret, of Barbara Hess, nurse at Memorial School, effective June 30, 2024.
21. Approve the retirement resignation, with regret, of Susan Rosenberger, nurse at Pitman Elementary School, effective June 30, 2024.
22. Approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14135230	PES	Medical	FMLA: 1/25/24-3/15/24	Paid Sick Days: 1/25/24-3/15/24
13942370	Jr./Sr. High School	Medical	FMLA: 3/7/24-5/30/24	Paid Sick Days: 3/7/24-6/7/24

23. Retroactively approve the following out of district placements by the Special Services Department for the 2023/2024 school year:

<u>Student ID</u> <u>Effective</u>	<u>Placement</u>	<u>Tuition Cost</u>	<u>One-on-One Aide</u>
4221726315	Pineland Learning Center	\$32,329.44	N/A
11688 (local)	Archway Programs	\$22,938	\$15,840
11687 (local)	GCSSTD	\$21,390	\$21,252

24. Retroactively approve the student listed below for homebound instruction as follows:

<u>Student ID#</u>	<u>Hours of Instruction</u>	<u>Duration</u>	<u>Rate</u>
5401995797	5 hours per week	2/7/24-TBD	\$60/hr.

25. Approve the following Extra Service Contracts for the 2023/2024 school year. Stipend in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
John Hopely	Baseball Head Coach	\$6,769
Ron Myers*	Baseball Assistant Coach	\$5,414
Julie Gillespie*	Softball Head Coach	\$6,769
Michael (Chris) Thomas	Softball Assistant Coach	\$5,414
Fred Georgette*	Tennis Head Coach	\$6,142
Matthew Newcomb	Boys Track & Field Head Coach	\$6,769
Robert Tender	Boys Track & Field Assistant Coach	\$5,415
Robert DiTizio	Girls Track & Field Head Coach	\$6,769
Melissa Bianchini	Girls Track Assistant Coach	\$5,414
Steve Gangloff	Golf Head Coach	\$6,142

\*not a district employee

26. Approve the following volunteer coaches for the 2023/2024 school year:

<u>Name</u>	<u>Position</u>
Jason Williams*	Baseball
Carrie Schwank*	Softball
Jennifer Stech-Rebman*	Softball
Patrick Quinn*	Softball
Thomas Slenkamp*	Tennis
Dennis Bonner*	Tennis
Fred Georgette, Jr.*	Tennis
Daniel Miller	Track
Andy Fox*	Golf

\*not a district employee

27. Approve the 2024 Summer Panther Club schedule/fees:

Base: (6:45 AM - 3:00 PM) - \$35  
PM: (3:00 PM - 6:00 PM) - \$11.50

**Roll Call – 2-27**

**Yes 7:** Higbee-Ionno, Boulton, Farrell, Pappalardo, Pote, Grossman, Miller

**Abstain 1:** Higbee-Ionno (16) (25)

**No: 0**

**Absent 0 :**

**Recess - 8:01 pm**

**Resume from Recess - 8:17 pm**

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Miller**

**Public Comment - No Comment**

Mr. Jeff Smith - 338 Snyder Ave - Congratulations to the new superintendent. Questions about the schedule for next year. Will it be a 9 period day?

Mr. Crispin said the administration will be meeting to discuss this topic. This will be budget driven because we will need to see the numbers we receive.

Mr Smith - Answer previous was to add more kids to the class. He is hoping we have time to talk about this and provide more time in Math and ELA. We had a block schedule previously, which is a lot of time but it would be nice to have a double block of ELA and MATH.

Mr. Crispin - Possibly have the JR high work on a different schedule but it can be difficult with shared teachers.

**Executive Session - 2nd Session 8:24 pm**

***Motion by: Pappalardo  
2nd: Boulton***

“That the following Resolution is adopted:

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Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

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**Carried by Voice Vote**

**Return to Public Meeting:**

**Motion by: Farrell**  
**2nd: Boulton**

“The Pitman Board of Education was called to order at 8:59 pm”

**Adjournment**

**Motion: Pappalardo**  
**2nd: Boulton**

“The Pitman Public Schools board meeting adjourned at 9:02 pm”

*All in Favor*