

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

July 19, 2023

**Motion - Higbee Ionno**  
**2nd - Pote**

"That the Pitman Board of Education was called to order at 7:00 p.m."

**All in Favor**

### **Executive Session**

**Motion by: Boulton**  
**2nd: Pote**

"That the following Resolution is adopted:

**BE IT RESOLVED** by the Pitman Board of Education that pursuant to the Open Public

Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed."

**Carried by Voice Vote**

### **Return to Public Meeting:**

Motion by: Grossman  
2nd: Farrell

"The Pitman Board of Education was called to order at 7:30 pm"

### **Notice of Meeting per Sunshine Law Requirements**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

### **Pledge of Allegiance**

### **Roll Call**

April Miller - President

## Board of Education Meeting

July 19, 2023

David Grossman - Member  
Rebecca Higbee-Ionno - Member  
Sara Boulton - Member  
Melissa Farrell - Member  
Natalie Pote - Member  
Carisa Rose - Board Secretary

Absent - Stacey Pappalardo - Vice President  
Steven Crispin - Superintendent

Open Public Meeting

### **PRESENTATIONS**

**Public Comment - No Comment**

**Correspondence** - Thank you from Denise Pallies

**Approval of Minutes**

***Motioned by: Miller***  
***2nd: Higbee Ionno***

June 21, 2023  
June 21, 2023 Executive Session Minutes

***All in Favor - Miller - Abstain***

### **President's Report**

- PES has a newly formed HSA
- May Grossman, Higbee Ionno, Miller attended NJSBA training
- Miller attended QSAC training
- NJSBA update call on tuition rates, budget for extraordinary categorical aides, capital improvements increase for charter schools only, criteria for districts to no longer meet S2 reductions, Assembly bill for equalization valuation using a 5 year average
- Assembly bill 1181 - requirement for HS students to complete financial aid
- NJ4S - 15 hubs placed through out the region - replacing school based youth services
- BOE Retreat - August 22nd is a possible date

### **Superintendent's Report**

- Security Drills
- Elementary School Mascot
- School Starting and Ending Times
  - Jr./Sr. High School - 7:55 am to 2:42 pm
  - Elementary School - 8:30 am to 3:00 pm
  - Memorial School - 8:45 am to 3:15 pm

### **FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller**

***Motioned by: Grossman***  
***2nd: Boulton***

1. Approve all bills which are properly approved and certified to be paid.

2. Approve the Memorandum of Agreement between the Pitman Board of Education and the Pitman Education Association for the 2023/2024 through 2027/2028 school years.
3. Approve a professional contract to Dr. Gregory Herman, doing business as G & M Consulting, as a District Physician and Medical Inspector for the fiscal year July 1, 2023 to June 30, 2024, in the amount of \$9,000.
4. Approve the recycling of technology items. Certificate of Recycling from Thanks for Being Green, LLC and Magnum Computer Recycling.
5. Approve the Panther Club Registration Packet for the 2023/2024 school year.
6. Recommend motion for the Pitman Board of Education to enter into an agreement with the New Jersey Commission for the Blind for the 2023/2024 school year to provide services for the following eligible students. Services are based on educational needs.

<u>Student ID#</u>	<u>Cost</u>
1678133130	\$2,200
3007979039	\$2,200
5163357883	\$2,200
5520898145	\$2,200

7. Approve Link It! Data Warehousing and Reporting, Analytics (LinkIt! Navigator & Consultative Services), Assessment Solutions, and Support License effective July 1, 2023 through June 30, 2024, for a cost of \$20,685 and for Professional Development at a cost of \$3,000, for a total cost of \$23,685.
8. Approve the 2023/2024 renewal subscription with Frontline Education for Absence & Substitution Management, Time & Attendance, and Employee Evaluation Management with Evaluation Frameworks at the flat rate of \$25,778.13.
9. Approve the purchase of the PowerSchool License/Subscription fees with Maintenance and Support effective July 1, 2023 through June 30, 2024, at a cost of \$8,375.
10. Approve the contract with IXL Learning for the renewal of IXL site license (Grades 2-12: 925 students) - Math and ELA from August 15, 2023 through August 15, 2024, at a cost of \$13,621.
11. Approve the contract with Lunch Time, Cafeteria Data Management, in the amount of \$4,820 for the 2023/2024 school year.
12. Approve the contract with Vanguard Energy Partners, LLC for semi-annual operations and maintenance services (solar panels) in the amount of \$3,615.34 for the 2023/2024 school year.
13. Approve the contract with Teaching Strategies for Early Childhood for Creative Curriculum Cloud with ReadyRosie and Online Professional Development (digital only) in the amount of \$11,313 and The Creative Curriculum for Preschool, Guided Edition with ReadyRosie and PD Teacher Membership in the amount of \$12,729 for the 2023/2024 school year.
14. Approve the contract with Teaching Strategies for Coach Membership in the amount of \$1,499 for the 2023/2024 school year.
15. Approve the contract with Finals site, Blackboard Communications & Website Hosting, in the amount of \$9,194 for the 2023/2024 school year.
16. Approve the amended tuition rates for the 2023/2024 school year as follows:

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- Elementary K-6 \$3,750
- Junior High 7-8 \$4,000
- Senior High 9-12 \$1,000\*

\*Reflecting revised tuition rate originally approved at the May 17, 2023 Board Meeting.

Parents with two or more children attending Pitman Elementary School Grades K-6 and/or Pitman Junior High would receive a 10% discount per child for each additional child.

**Roll Call – 1-16**

**Yes 6:** Highbee-Ionno, Boulton, Farrell, Pote, Grossman, Miller

**Abstain 1:** Higbee Ionno (2)

**No: 0**

**Absent 1:** - Pappalardo

**CURRICULUM & INSTRUCTION COMMITTEE – Pappalardo, Pote, Boulton**

***Motioned by: Boulton***

***2nd: Pote***

1. Student Statistics June 2023:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/23	562	252	318	15	0	1147
6/30/22	556	259	330	16	0	1161
5/31/23	563	254	321	15	0	1153

Suspensions/Reasons: 0

HIB:

Reported: 0

Confirmed: 0

2. Approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
3. Approve the Use of Facilities as attached.
4. Retroactively approve the following out of district placement by the Special Services Department effective July 10, 2023 through June 2024 (200 days), for the 2023/2024 school year:

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>
5322149730	Brookfield Elementary	\$82,998

5. Approve the following out of district placement by the Special Services Department effective September 8, 2023 through June 2024 (180 days), for the 2023/2024 school year:

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>
9010827011	Brookfield Elementary	\$74,698.20

6. Approved to submit the American Rescue Plan (ARP) Safe Return Plan for the 2023/2024 school year to the New Jersey Department of Education.

7. Approve the Building Capacity in Career Pathways Discretionary Grant in the amount of \$168,750 for the 2023/2024 school year.
8. Recommend motion to approve the appointment of the Senior High School Principal as issuing Officer for Working Papers for the school year July 1, 2023 to June 30, 2024.
9. Retroactively approve Kendrick Huston and Shane Kenney as summer workers effective July 5, 2023 through August 31, 2023 at an hourly rate of \$17.36.
10. Approve Terri Lovelace as a summer worker effective July 20, 2023 (pending receipt of proper paperwork) through August 31, 2023 at an hourly rate of \$20.00.
11. Approve the following Anti-Bullying Coordinator and Anti-Bullying Specialists for the 2023/2024 school year:

<u>Position</u>	<u>Location</u>	<u>Name</u>
Anti-Bullying Coordinator	District	Rebecca Brill Moody
Anti-Bullying Specialists	Memorial	Cynthia Thompson
	Pitman Elementary	Erica Davidson
	Pitman Jr. High	Christina Skanes
	Pitman Sr. High	Jeffrey McAfee

12. Appoint Catherine Liebmann-Jacobo as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District on an as needed basis for the 2023/2024 school year at a stipend of \$39 per hour (timesheets) (pending contract negotiations).
13. Approve Matthew Newcomb to attend an online course (AP Language) at Taft Summer Institute, 5 hours at an hourly rate of \$39, at a total cost of \$1,365 (ESSER II Learning Acceleration Funds and ESSER II PD training funds).  
  
Background: Approved on May 17, 2023 ESSER II Learning Acceleration Funds only.
14. Approve up to 164 hours (July 3, 2023 to July 31, 2023 and August 6, 2023 to August 31, 2023) to Jennifer Smith, Athletic Trainer/Coordinator, at her hourly per diem rate of pay, this includes time to provide extra coverage for evening football practices (timesheets).
15. Retroactively approve the resignation of Lisa Lyons, preschool teacher at Memorial School, effective June 30, 2023.
16. Retroactively approve the resignation of Michelle Tucci, science teacher at Pitman Middle School, effective June 30, 2023.
17. Retroactively approve the resignation of Lisa Lopes, business teacher at Pitman High School, effective June 30, 2023.
18. Retroactively approve the resignation of Aliana Katz, science teacher at Pitman High School, effective July 10, 2023.
19. Retroactively approve the resignation of Savannah Pelletier, Panther Club counselor, effective July 11, 2023.
20. Retroactively approve Gabrielle Barnabie for two hours of prep for summer STEM Club at \$39 an hour (ESSER II funds).

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21. Approve the re-appointment of Mark Morris, Facilities Manager for the Pitman School District, effective July 1, 2023 through June 30, 2024, at an annual salary of \$82,560. Salary in accord with the negotiated agreement with the Pitman Board of Education.

22. Approve Jodi McIlhenney as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 10 of the BA salary guide (pending contract negotiations).

Background: Replacing Danielle Mazzola

23. Approve Kimberly Castle as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 11 of the BA salary guide (pending contract negotiations).

Background: Replacing Lisa Lyons

24. Approve Vicki Palaganas as a biology teacher at Pitman Jr./Sr. High School for the 2023/2024 school year at a salary of \$TBD based on Step 12 of the BA salary guide (pending contract negotiations).

Background: Replacing Aliana Katz

25. Approve Heather Sherrill as a business teacher at Pitman Jr./Sr. High School for the 2023/2024 school year at a salary of \$TBD based on Step 3 of the BA salary guide (pending contract negotiations).

Background: Replacing Maria Pinto

26. Approve Lauren Vanderslice as an elementary teacher at Pitman Elementary School for the 2023/2024 school year at a salary of \$TBD based on Step 7 of the MA salary guide (pending contract negotiations).

Background: Replacing Kaitlin Weber

27. Approve Stephanie Daley as an elementary teacher at Pitman Elementary School for the 2023/2024 school year at a salary of \$TBD based on Step 8 of the BA+30 salary guide (pending contract negotiations).

Background: Replacing Edward Cieslak

28. Approve Joseph Martino as an elementary teacher at Pitman Elementary School for the 2023/2024 school year at a salary of \$TBD based on Step 17 of the MA salary guide (pending contract negotiations).

Background: Replacing Daniel Ward

29. Approve the following positions for the 2023/2024 school year funded by the Building Capacity in Career Pathways Discretionary grant: STEM Tutor, Finance/Business Tutor, Future Business Leaders of America (FBLA) advisor, and Technology Student Association (TSA) advisor.

30. Approve the position of Athletic Site Manager for the Pitman School District.

31. Approve the job description of Athletic Site Manager for the Pitman School District.

32. Rescind the appointment of the following Extra Service Contract for the 2023/2024 school year.

<u>Staff Member</u>	<u>Position</u>	<u>Stipend</u>
Aliana Katz	Content Leader/7-12 Science	\$1,000

33. Approve the following Extra Service Contracts for the 2023/2024 school year. Stipend in accord with the agreement with the Pitman Board of Education.

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<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jillian Young	PEP Elementary	\$3,483
Daniel Miller	PEP Grades 7-8	\$3,483

34. Approve the following Data Leader for the 2023/2024 school year, stipend to be paid with Title IIA grant funding.

<u>Staff Member</u>	<u>Subject</u>	<u>Stipend</u>
Matthew Newcomb	7-12/ELA	\$1,000

35. Approve the following volunteer coaches for the 2023/2024 school year (\*not a district employee):

<u>Name</u>	<u>Position</u>
Joseph Bement*	Football
Guy Davidson*	Football
Kyle Leach*	Soccer
Sebastian Leone*	Soccer
Meghan Brown*	Soccer
Linda Gipe*	Soccer
Allison Rue*	Field Hockey
Robert Fiscaro*	Girls' Tennis
Jeffrey Mollenhauer*	Girls' Tennis
Paige Mecouch*	Cheerleading

36. Approve the substitute pay rates effective July 1, 2023, for the 2023/2024 school year as follows:

<u>Substitute Position</u>	<u>Rate</u>
Nurse	\$225.00 per day
Custodian	\$14.13 per hour (\$15.00 per hour 1/1/24)
Maintenance/Grounds	\$14.13 per hour (\$15.00 per hour 1/1/24)
Secretary	\$14.13 per hour (\$15.00 per hour 1/1/24)
Cafeteria Aide	\$14.13 per hour (\$15.00 per hour 1/1/24)
Food Service	\$14.13 per hour (\$15.00 per hour 1/1/24)
Instructional/Library Aide PT	\$16.00 per hour (\$96.00 per diem)
Instructional Aide FT	\$16.00 per hour (\$112.00 per diem)
Teacher	\$16.00 per hour (\$120.00 per diem) for up to 20 school days of continuous employment in the same position

75% of per diem rate of Step 1 of the BA salary guide per day effective day 21 of continuous service in the same position, provided that the substitute minimally hold a Certificate of Eligibility appropriate for the position

The per diem rate of pay will be at the recommendation of the Superintendent for long-term scheduled (beyond three (3) months) replacement teacher positions

**Roll Call – 1-36**

**Yes 6:** Highbee-Ionno, Boulton, Farrell, Pote, Grossman, Miller

**Abstain:**

**No: 0**

**Absent 1: Pappalardo**

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Miller**

***Motioned by: Higbee Ionno  
2nd: Farrell***

1. Approve the second reading of the policies listed below.

Policy 2430	Co-Curricular Activities (M) (Revised)
Policy 2431	Athletic Competition (M) (Revised)

**Roll Call – 1**

**Yes 6:** Higbee-Ionno, Boulton, Farrell, Pote, Grossman, Miller

**Abstain:**

**No: 0**

**Absent 1:** Pappalardo

**Apology from Mr. David Grossman on comment made at the council meeting**

**Public Comment**

Christine Ware - 429 Edsam Ave - strong advocate for special education. felt the comments made by board member was insensitive

Dave Griffith - Pitman - apology was about the police - how about the special needs kids just don't go to the parade. He is a man making the decisions for his children.

Jennifer Trumpfheller - Mr Grossman wore a tasteless shirt - you are expected to carry yourself with some decorum - it was disrespectful and distasteful

Amy Reed- Magnolia Ave - playground project - S2 can the community be involved.

**Adjournment**

***Motion:Higbee Ionno  
2nd: Farrell***

“The Pitman Public Schools board meeting adjourned at 8:04 pm”

***All in Favor***

The next Board of Education Meeting is scheduled for Wednesday, August 16, 2023, in the Pitman Jr./Sr. High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*