



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) COMMUNITY ADVISORY COMMITTEE



MEETING MINUTES

Wednesday, November 13, 2024

10:00 AM to 12:00 PM

Willow Adult School (North Conference Room)
14101 E. Nelson Avenue, La Puente, CA 91746

I. CALL MEETING TO ORDER (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at 10:04 a.m. on Wednesday, November 13, 2024.

II. ROLL CALL (Establishment of Quorum)

A quorum was established with at least 51% of the CAC members present at 10:04 a.m.

III. APPROVAL OF AGENDA

The agenda was presented. A motion was made by Alan Morton to approve the agenda as presented. Orquidea Campa seconded the motion.

Motion made by: Alan Morton
Seconded by: Orquidea Campa

Nays: 0
Abstain: 0

IV. PUBLIC COMMENT

There were no public comments.

V. APPROVAL OF MINUTES

The March 19, 2024, CAC Meeting Minutes were made available prior to the meeting as well as at this meeting. Alan Morton motioned to accept the minutes as presented, and Maria Luna seconded the motion.

Motion made by: Alan Morton
Seconded by: Maria Luna

Nays: 0
Abstain: 0

VI. REPORTS

- a. HLPUSD Updates: Dr. Alfonso Jiménez, Superintendent and Dr. Mayra J. Helguera, Executive Director, Special Education/SELPA
 - i. Special Guests: Dr. Jiménez, Superintendent discussed:
 - 1. The construction of the aquatic and performance arts centers.
 - 2. The importance of familial support and parental engagement for the students and our community.
 - 3. An update on currently enrolled students' attendance in our district as well as the number of classrooms and teachers.
 - 4. His commitment to supporting all students and that students receiving special education services are general education students first.
 - ii. Dr. Mayra J. Helguera, Executive Director, Special Education/SELPA discussed:
 - 1. The ribbon cutting ceremony for the Inclusive Playground at Lassalette School on October 18, 2024, and the reason why that site was selected.
 - 2. Board Resolution to proclaim the week of November 11-15, 2024, as School Psychology week to align with the National School Psychology
- b. CAC Updates: Dr. Mayra J. Helguera, Executive Director, Special Education/SELPA
 - i. CAC Membership: Dr. Helguera shared that the CAC is looking for new membership. Applications will be collected, screened by the Superintendent or his designee(s) and presented to the Board of Education in accordance with the HLPUSD SELPA CAC Bylaws. The deadline to submit applications for CAC Membership for the 2024-26 school years is December 3, 2024.
 - ii. CAC Board: Once members have been approved by the Board of Education, the CAC can elect new officers.
- c. SELPA Updates: Dr. Mayra J. Helguera, Executive Director, Special Education/SELPA
 - i. Introduction of HLPUSD Special Education/SELPA Staff: Dr. Helguera introduced the Special Education/SELPA Department Team and reviewed the updated HLPUSD Special Education/SELPA Department website including where to find information regarding the HLPUSD SELPA CAC.
 - ii. Relocation of HLPUSD Special Education/SELPA Department office from Palm Canyon to HLPUSD District Office.
- d. Agency Updates: Agency Representatives
 - i. Regional Center: No Regional Center Representative was present at today's meeting.
 - ii. Parents' Place: Maria D. Luna, Administrative Assistant, made a few announcements about upcoming Parent's Place groups and events. Parents' Place is looking for parent participation and volunteers to participate and assist in upcoming events. Upcoming events include the Play to Learn Workshop on November 20, 2024, a Santa Photo Day taking place on November 23, 2024, and a Winter Potluck at Hurst Ranch December 19, 2024. Volunteers are required to attend at least one support group meeting to participate in the Winter Potluck. Individual Education Program and Section 504 Service Plan training is available tonight and pre-registration is required. Additionally, Parents' Place will be holding the 17th Annual Transition Conference in February of 2025, and they are looking for Entrepreneurs and Businesses that seek to train and employ individuals with disabilities to participate.

VII. DISCUSSION ITEMS

- a. Overview of the CAC: Dr. Helguera provided a presentation discussing the overview of the CAC. A parent commented on their effort in bringing awareness of the CAC meeting by posting the notice on their school site themselves.
- b. CAC Bylaws: Orquidea Campa reviewed a presentation on the CAC Bylaws.
- c. CAC Application for Membership: Adriana Villareal- Sanchez and Orquidea Campa reviewed and distributed new CAC membership applications.
- d. 2024-25 CAC Meetings Dates: Dr. Helguera presented proposed dates for upcoming CAC Meetings: November 13, 2024; December 3, 2024, January 14, 2025; February 5, 2025, March 18, 2025. A discussion was held about whether to offer CAC meetings via Zoom. With the exception of one parent, the group consensus was to continue to only offer CAC meetings in person.

Motion made by: Adriana Villarreal-Sanchez

Seconded by: Alan Morton

Nays: 0

Abstain: 0

- e. 2024-25 CAC Parent Trainings: Dr. Helguera suggested topics for Parent Training: The Special Education Process, Parents' Rights and Procedural Safeguards, Behavior and Communication, Local Control Accountability Plan (LCAP), and Social-Emotional Supports. Two parents brought up the topic of bullying, CAC members did not agree to add this topic to this year's training. Dr. Helguera stated that anti-bullying was a training that was provided last Spring to the CAC, and we could provide the parent with a copy of the presentation if she would like.

Motion made by: Adriana Villarreal-Sanchez

Seconded by: Alan Morton

Nays: 0

Abstain: 0

VIII. MISCELLANEOUS ANNOUNCEMENTS

There were no additional announcements.

IX. Adjournment

Alan Morton motioned for the HLPUSD SELPA CAC meeting be adjourned at 12:25 p.m. Orquidea Campa seconded the motion.

Motion made by: Alan Morton

Seconded by: Orquidea Campa

Nays: 0

Abstain: 0