

Manchester GATE

Rainy-Day Procedures

2024-2025

A rainy day schedule will be determined by the administrative staff. Every attempt will be made to stay on a regular schedule, but we will keep the health and safety of our students and staff uppermost in our considerations. The following procedures are general and can differ according to the immediate situation.

Before School

Students who arrive before 8:50 am report directly to the cafeteria. At 8:50 all students will walk to classrooms.

Recess

If a rainy day schedule is declared before recess, you will be notified via the PA system. Should a rainy day be declared when most of the students are on the playground, yard duty teachers will blow whistles and dismiss students to their classrooms.

Each teacher is responsible for his/her own class during a rainy-day schedule at morning recess.

Teachers should be sure to review and train their students as to appropriate activities during recesses in the classrooms during rainy days. Teachers can arrange among themselves for relief for breaks by doubling up. Games can be played in the rooms under the direct supervision of their teacher.

Students should be excused at the regular recess times to use the restrooms. One plan is to take the class to the restroom areas and alleviate undue confusion and discipline problems. Caution against running as the hallways can become quite slippery.

Lunch

Students in grades 2-4 will come to the cafeteria at 12:10 on a rainy day schedule. We will release students to return to classrooms at 12:40 giving you your 30 min. lunch. Students in grades 5-6 will come to the cafeteria at 12:55 following the same procedures as grades 2-4. They will be released to return to their classrooms at 1:25pm. NTA's and administrative staff will supervise students in the cafeteria for 30 min. Students will be allowed to use the restroom as needed during this time although it will be impossible for all students to have the opportunity so teachers should allow bathroom breaks after they return to class.

After School

Bus departure time is 3:10 p.m. If it is raining, teachers on bus duty are assigned to each corridor (see information below). Teacher assigned to Zone E will be stationed at the crosswalk as normal. Students may go directly to their bus, if it has already arrived. Any bus that has not yet arrived, students are to wait as follows:

Zone A – Wait under awnings outside Rooms 16, 17

Zone B – Wait under covered area outside Rooms 16, 17

Zone C – Wait under covered area outside Art Room

Zone D – Wait under covered area outside 18, 19

Zone E – Wait under awnings outside Rooms 25, 26

Zone F – Wait under covered walkways outside near front office.

Teachers on Bus Zones A - D will watch for their respective zone's bus arrival and send students to their bus as soon as it arrives.