

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

New School Board Member Orientation at 4:30 pm in the District Office Conference room, 207 2 Ave SE, Jamestown, ND.

School board meeting on Monday, October 21, 2024, at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Superintendent, Robert Lech and Kristi Grounds, Business Manager. Steve Veldkamp was absent.

Guests: Lori Roberts, Mindy Skunberg, Mike Dietz and Randa Carlson.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mr. Rohr moved, seconded by Mr. Tweten to approve the consent agenda which consisted of October 7, 2024 regular board meeting minutes, payment of bills, pledged securities and September 9, 2024 Health Insurance Committee minutes. Roll call with unanimous "yes" vote. Motion carried.

The school board recognized employees for 10 and 25 years of service to Jamestown Public Schools. Thank you to all for your dedication to Jamestown Public Schools.

Dr. Lech reported on the pathways to teacher licensure. The teacher shortage has brought forth different pathways to meet this challenge. Traditional teaching eligibility is teacher license, teacher credential or teacher endorsement. Alternative licensure pathways include Alternate Access License, American Board for Certification of Teacher Excellence, and Transition Teaching License. Jamestown Public Schools has adopted a mentoring program for any teacher or administrator new to the profession.

Dr. Lech reported on Strategic Focus 5: Resource Management and Planning Goal 3. This goal is to focus on an action plan to address the future enrollment and facility needs through 2034. Dr. Lech shared the previous steps which encompass review of enrollment, facilities needs and capital projects plan. This review included expenses and revenue for the district. The committee brought 4 options from the elementary school facilities for the board to consider for the future of Jamestown Public Schools. James Valley Career and Technology Center is in progress for the childcare renovation, the expansion for building trades, greenhouse replacement and culinary program with Jamestown Fine Arts.

Dr. Lech reported he had feedback on years of service recognition. Practice has been doing recognition after the years of service is completed. This spring we will move forward with recognition in the year of service for 5, 10, 15, 20, 25 years of service.

Dr. Lech reported The Career and Technology Vision visit took place on October 8 and 9th. The visit is to evaluate programs based on the 10 standards of quality for CTE. The visit is similar to the Cognia visit. A final report will be shared with the board. Mr. Mark Wagner, ND Assistant Director, will present to the board on February 17th.

Dr. Lech reported that the Teacher Leadership Academy program will be offered this year. The program is to allow teachers to get a graduate in leadership through the University of Jamestown. Dr. Lech and UJ professor teach the course. This program is a partnership with the Burgum Foundation to help with funds to cover half of the cost of the program for students.

Dr. Lech reported on Measure 4 alternatives ways for fees to be assessed to taxpayers to cover the cost if it passes.

Dr. Lech reported the MOU with James Valley Robotics Association is a short-term solution. We were not able to find an advisor for this program and didn't want to discontinue the program. This solution is not the traditional path for Jamestown Public Schools.

Dr. Lech reported that the health insurance committee is discussing utilizing a survey to gather information on staff perspective on the current plan design.

Dr. Lech reported on the passing away of Dr. Dave Smette. He served as Superintendent from 2003-2006 for Jamestown Public School. Dr. Smette was involved in many Jamestown community organizations.

Mrs. Bear moved, seconded by Mr. Meier, to approve the memorandum of understanding with James Valley Robotics Association from July 2024 through June 2025 with a stipend of \$5,000. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Rohr to approve the budget revisions. The budget revision reflects Behavioral Health Grant revenue of \$115,478.71 and adjustment of actual expenses of \$34,721.29. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Grounds provided the General Fund Balance and Monthly financial reports for the board members to review.

Mr. Roberts moved, seconded by Mr. Tweten, to approve the agreement with RSP & Associates to conduct an enrollment and boundary study. Roll call vote: Larson, yes; Rohr, yes; Meier, yes; Tweten, yes; Roberts, yes; Gleason, no; McKenna, yes; Bear, yes. Passed 7-1.

President Larson reviewed the superintendent evaluation timeline.

Mr. Tweten moved, seconded by Mr. Roberts to approve the second ready of DKBB (Contracted Staff Resignations and Request for Release from Contract) and DKBB-BR (Granting A Release from Contract). Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND

# 1 TREE SERVICE LLC	4,150.00	KRUEGER, LISA	8.04
ABDO-SPOTLIGHT-MAGIC WAGON	7,221.40	LEAF	2,745.00
AMAZON.COM	6,793.10	LEARNWELL	198.00
ANDERSON, JADA	30.00	LECH, LANDON	45.00
ANDERSON, LUKE	30.00	LECH, ROBERT	30.00
ANNE CARLSEN CENTER	109,183.99	LLOYDS MOTORS-LLOYDS TOYOTA	1,905.74
APPLE INC	418.91	MAGIC-WRIGHTER, INC	20.00
ARMITAGE, MICHAEL	129.63	MAHONEY, HALSEY	272.80
AVI SYSTEMS INC	1,140.00	MARCO TECHNOLOGIES LLC	3,935.63
BACKGROUND INVESTIGATION BUREAU	314.00	MEISSNER, JEFF	30.00
BATA, BRANDON	30.00	MENARDS OF JAMESTOWN	182.93
BELLWETHER MEDIA	9,324.65	MINNESOTA STATE COMMUNITY	180.00
BLICK ART MATERIALS LLC	1,794.77	MINNESOTA VALLEY TESTING LABS	83.00
CARDIO PARTNERS INC	3,192.00	MOLTZEN, SHELLY	134.00

CASHWISE	79.57	MONTANA DAKOTA UTILITIES	3,329.99
CENTRAL REGIONAL EDUC ASSOC	650.00	MOORHEAD AREA PUBLIC SCHOOLS	5,922.00
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	N2Y LLC	754.99
CERTIFICATION CENTRAL	517.90	NAPA AUTO PARTS OF JAMESTOWN INC	404.29
CHAT GPT	80.00	ND ATTORNEY GENERAL	288.75
CITY OF JAMESTOWN	7,110.74	ND CENTER FOR DISTANCE EDUCATION	35,866.00
CITY OF JAMESTOWN	18,363.33	ND COUNCIL EDUC LEADERS	2,050.00
CLOSING THE GAP	2,097.00	ND SCHOOL BOARDS ASSOCIATION	1,815.00
COLE PAPERS INC	4,107.59	ND SCHOOL STUDY COUNCIL	1,754.00
COLUMN SOFTWARE PBC	933.78	NDCTEA	555.00
CONNECT THERAPY LLC	51,355.72	NDUC GROUP ACCOUNT	3,991.02
CONNELL, JUSTIN	30.00	NELSON, TAMMY	5.49
COUNTRY GARDENS	58.14	NEWMAN, JENNA	15.04
DACOTA PAPER CO	402.53	NORTHWEST TIRE INC	74.78
DAKOTA CENTRAL	3,154.75	OFFICE DEPOT INC	44.97
DAKOTA DUST TEX INC	1,064.55	ONE4ALL LEARNING CO INC	390.00
DAKOTA RAIN LAWN IRRIGATION	1,363.50	OSLUND, ANDREW	120.98
DAKOTA RENTAL CENTER	144.00	OTTERTAIL POWER CO	33,431.92
DAN POLAND MACHINE INC	75.64	PAYPAL.COM	355.00
DEHMER, CHELSE	165.00	PETTYS, QUENTIN	89.63
DELTA MATH SOLUTIONS LLC	170.00	PITNEY BOWES	2,000.00
DELZER, EDDY	30.00	POPPLERS MUSIC INC	616.59
DIAMOND VOGEL	55.00	QUIZNOS SUB	206.60
DIFFIT INC	14.99	RECORD KEEPERS LLC	52.88
DILLMAN, JACE	30.00	RECYCLING CENTER OF ND LLC	1,248.00
DOLLAR TREE STORES, INC	293.80	RESTORATION MATTERS	4,200.00
EBSCO SUBSCRIPTION SERVICES	1,008.94	RINGERUD PIANO SERVICE	340.00
ECKROTH MUSIC COMPANY	1,074.62	SALISBURY, KAIDEN	93.11
EDUTECH	1,664.64	SARGENT WELCH	49.38
ET SYSTEMS	662.65	SCHMIDT, SHERRY	30.00
FARMERS UNION COOP OIL CO	119.13	SCHOCK HARR, CHANTEL	146.00
FLINN SCIENTIFIC INC	56.95	SCHOOL MART	35.90
FORUM	242.91	SHERATON DENVER	2,593.98
FUN AND FUNCTION LLC	161.98	SLEEP INN & SUITES	288.90
GEHLHAR, ADAM	391.80	SOULIS, KERRIE	295.80
GOPHER SPORT	327.07	SOUTH EAST EDUCATION COOPERATIVE	4,300.00
GREAT MINDS	3,237.29	SPIRITS BAR & GRILL	98.74
GROUNDS, KRISTI	335.00	STEINS INC	233.86
HARLOW'S SCHOOL BUS SERVICE INC	88,733.79	STILWELL, MARK	30.00
HAWKINS INC	2,637.00	SUBSCRIPTION SERVICES OF AMERICA	261.79
HEINERT, DARBY	300.51	SUN LIFE	105.93
HEMMER, TANYA	590.94	SUPERPUMPER	7,797.18
HIGH PLAINS WATER TREATMENT	58.00	SURVEYMONKEY INC	372.00
HIGH POINT NETWORKS LLC	2,119.55	SWEETWATER SOUND LLC	269.98
HIGHLAND SUITES	79.00	T-MOBILE USA INC	136.52
HUGO'S #9	274.09	TEACHERSPAYTEACHERS.COM	136.04
INFORMATION TECHNOLOGY DEPT	735.00	TEAM LABORATORY CHEMICAL CO	6,515.50
INNOVATIVE OFFICE SOLUTIONS LLC	890.45	TRUMBAUER, JEFF	134.00
INSPIRING YOUNG LEARNERS LLC	1,041.00	TRUMBAUER, JOSEPH	30.00
INSTRUCTIONAL EMPOWERMENT, INC	5,000.00	TWO RIVERS PRINTING	695.00
IXL LEARNING INC	3,465.00	UNIVERSITY OF JAMESTOWN	52.83
JAMES RIVER SPECIAL EDUCATION	71,260.11	UZZLE GAMES	195.00
JAMES VALLEY MULTI DIST	73.24	VILLAGE FAMILY SERVICE CENTER	5,417.00
JAMESTOWN PLUMBING HEATING AC	2,149.74	VOWEL VALLEY LLC	54.00
JAMESTOWN POST OFFICE	30.45	WALMART COMMUNITY	1,506.14
JAMESTOWN PUBLIC SCHOOL	270.00	WEGNER, JEROME	30.00
JAMESTOWN PUBLIC SCHOOL	967.35	WEX HEALTH INC	333.90
JAMESTOWN SUN	494.86	WIDMER ROEL PC	11,229.58
JAMTGAARD, CODY	35.42	WORKFORCE SAFETY & INS	250.00
JONNY B'S BRICKHOUSE	244.00	ZLABS	4,417.50
KOST MATERIALS	465.00	Fund Total:	589,426.08
BUILDING FUND			
DAKOTA FIRE PROTECTION INC	745.00	MARCO TECHNOLOGIES LLC	33,937.92
ET SYSTEMS	4,030.40	SUMMIT COMPANIES	10,870.60
HILLERUD CONSTRUCTION INC	1,440.67	TECTA AMERICA DAKOTAS LLC	441,441.36
HOUSE OF GLASS INC	18,755.00	WW GRAINGER INC	1,117.31

JAMESTOWN PLUMBING HEATING AC	2,624.30	Fund Total:	514,962.56
STUDENT ACTIVITY		MARCELLAIS, BEYONCE	105.00
ADOBE	32.24	MASON, DENA	1,025.00
ALLARD TROPHY CO	192.00	MAY-PORT CG	100.00
AMAZON.COM	948.13	MENARDS OF JAMESTOWN	753.18
AMERICAN CHORAL DIRECTORS ASSOC.	30.00	MICROTEL INN & SUITES BY WYNDHAM	992.40
BECKER, NICHOLAS	325.00	MINOT STATE UNIVERSITY	526.00
BRANDVOLD, MATTHEW	151.90	MODERN WELLNESS	150.00
BROADWAY LICENSING GLOBAL	614.80	MOSER, AUNIKA	60.00
BSN SPORTS LLC	1,546.94	MOSER, BRETT	260.00
BULOW, TARA	106.90	MOTTER, AARON	405.00
CASHWISE	283.19	MOTTER, BRAYDON	75.00
CLINE, ELLE	45.00	MURCHIE, DYLAN	350.00
CONNELL, JUSTIN	200.00	ND ASSN OF DANCE AND DRILL	230.72
COOK, PAMELA	270.66	ND COUNCIL EDUC LEADERS	110.00
DAHLBERG, PAUL	393.80	ND STRING TEACHERS ASSOCIATION	440.00
DAKOTA CENTRAL	67.13	NDACS	510.00
DEAVER, BRIAN	309.80	NDHSAA	32.00
DELZER, EDDY	205.00	NEIS SERVICES INC	7,032.00
DIAMOND VOGEL	585.90	NFHS NETWORK	149.99
DIETZ, SHELBY	265.30	NHS/NASSP	980.00
DME DIRECT	(323.88)	NOLD, BRADLEY	105.00
DOKARA, AMEL	300.70	OLSON, KIRK	251.90
DOLLAR GENERAL #9433	34.94	ORRIGINALS	11,950.80
DOMINO'S PIZZA	123.12	PARADISO OF JAMESTOWN	237.25
DRIVEN COFFEE	216.57	PERFORMANCE HEALTH	120.00
DUNHAMS SPORTS 9248	23.38	PIZZA HUT- MINOT	299.62
DUNN, CONNOR	285.00	POPPLERS MUSIC INC	364.95
ECKROTH MUSIC COMPANY	2,151.49	QUICHOCHO II, BOYA	240.00
ELLERKAMP, AMANDA	593.00	REXIN, KACIE	90.00
FABIAN, JESSICA	180.00	ROALDSON, JAMES	30.00
FASTNACHT, JOSHUA	105.00	ROALDSON, RHONDA	45.00
FRESH ALTERNATIVE FUNDRAISING	9,069.00	ROCHELEAU-ECKART, HEIDI	557.02
FRITZ, BETH	62.00	ROSSUM, TREVOR	3,500.00
GAME ONE	742.00	RSCHOOL TODAY	75.00
GARR, SONALI	200.00	SCHMITT MUSIC COMPANY	39.00
GIESLER, DANIELLE	80.00	SCHOLASTIC BOOK FAIRS, INC	1,050.32
GOLL, AVERY	180.00	SCHWARTZENBERGER, MORGAN	258.60
GRAND FORKS LODGE	684.00	SKUNBERG, ERIC	100.00
GREAT PLAINS FOOD BANK	176.19	SKUNBERG, MADDEN	80.00
HACKLEY, GAVEN	45.00	SOUKUP, CHRISTOPHER	380.40
HAGLUND, BRET	309.80	SUNSHINE TRAVEL COMPANY INC	16,900.00
HARLOW'S SCHOOL BUS SERVICE INC	17,955.86	SUTTLE, LINN	30.15
HECKAMAN, DANIEL	477.40	THIELGES, BRETT	210.00
HIGHLAND SUITES	980.00	TRUMBAUER, JOSEPH	50.00
HUGO'S #9	85.97	UKESTAD, MARK	285.00
JAMES VALLEY MULTI DIST	18.96	UNDEM, DALE	145.20
JAMESTOWN PUBLIC SCHOOL	248.08	UNISON BANK	2,400.00
JOSEPH, AMY	320.00	UNIVERSITY OF NORTH DAKOTA	375.00
JOSEPH, SAMUELU	140.00	WAGNER, KEVIN	165.00
JW PEPPER & SON INC	61.50	WALKER, KEVIN	300.00
KETTERLING, SOPHIE	45.00	WALMART COMMUNITY	898.72
KREBS, CHARLES	60.00	WENZEL, MEGHAN	80.00
LEE, MEGAN	90.00	WORKMAN, ANDREW	255.00
MAKE MUSIC INC	1,438.99	Fund Total:	99,887.98
HEALTH INSURANCE		Fund Total:	2,772.00
HAYS COMPANIES	2,772.00		
JAMESTOWN DOLLARS FOR SCHOLARS		TWO RIVERS PRINTING	357.03
AMENT, DEANN	20.86	Fund Total:	1,036.13
DOLLYWOOD FOUNDATION, THE	658.24	MENARDS INC	33.98
SCHOOL LUNCH		ND DEPT OF PUBLIC INSTRUCTION	3,191.23
BACKGROUND INVESTIGATION BUREAU	60.00	NZABAKIZA, CLAUDE	5.00
BADLANDS DISTRIBUTION INC	324.42	PLUNKETT'S PEST CONTROL INC	579.00
CASHWISE	15.00	RUSSELL, JACKIE	30.00
CITY OF JAMESTOWN	2,252.60	STEINS INC	2,250.92
COCA COLA BOTTLING COMPANY	2,771.50		

CULINEX	1,775.32	SYSCO NORTH DAKOTA INC	69,799.08
DACOTAH PAPER CO	2,074.73	TARNO, LESLEY	50.86
DAKOTA CENTRAL	285.80	VESTIS SERVICES LLC	3,046.98
HUGO'S #9	19.88	WALL, CINDY	30.00
INNOVATIVE OFFICE SOLUTIONS LLC	81.84	WALMART COMMUNITY	66.89
JAMESTOWN PLUMBING HEATING AC	1,421.83	WIDMER ROEL PC	1,210.08
JAMESTOWN PUBLIC SCHOOL	9,893.01	WORKPLACEPRO.COM	824.85
JIM COLEMAN LTD	286.63	Fund Total:	102,381.43
JAMES VALLEY CAREER AND TECHNICAL CENTER			
ACME TOOLS	889.00	MONTANA DAKOTA UTILITIES	628.83
ACT INC	13.50	NAPA AUTO PARTS OF JAMESTOWN INC	380.79
ADVANCED BUSINESS METHODS, INC	219.55	NAUMANN, SHEILA	35.81
AMAZON.COM	1,230.95	ND DECA	832.50
CITY OF JAMESTOWN	1,219.18	OREILLY AUTO PARTS	1,259.62
COLE PAPERS INC	225.91	ORRIGINALS	200.00
DAKOTA CENTRAL	221.53	RECYCLING CENTER OF ND LLC	80.00
DAKOTA DUST TEX INC	55.80	RHET ARCHITECTURE	31,075.00
DECA INC	240.00	ROCHELEAU-ECKART, HEIDI	30.00
HILLERUD CONSTRUCTION INC	59,066.25	SAM'S CLUB	292.48
JAMES VALLEY MULTI DIST	35.00	STAMPS.COM	119.99
JAMESTOWN PUBLIC SCHOOL	5,215.85	TEACHERSPAYTEACHERS.COM	81.50
JETSTREAM CAR WASH INC	74.79	WAAGEN, JERRY	148.34
LINDE GAS & EQUIPMENT INC	60.03	WALMART COMMUNITY	1,502.32
MARINKOVITS, WALTER	35.00	WIDMER ROEL PC	3,694.79
MENARDS OF JAMESTOWN	5,582.84	Fund Total:	114,747.15