

RECORD OF PROCEEDINGS
Minutes of the Northern Local Schools Board of Education
Regular Meeting – October 17, 2024

The Northern Local Schools Board of Education met in regular session in the District Office Board Room.

The Pledge of Allegiance was said.

Call to Order - President Dale DeRolph called the meeting to order at 6:30 p.m.

Roll Call – Treasurer Jennie Clifton called the roll:

Members Present:

Sharon Cains

Dale DeRolph

Levi Dupler

Megan Miller

Members Absent:

Patrick Hogan

Recognition of Visitors and Public Participation – Middle School Principal Mr. Wolfel informed the Board that Sylvania Sulfridge was invited, but not able to attend the Board meeting due to a soccer commitment. However, Mr. Wolfel provided the Board with information regarding Sylvania’s reading accomplishments. While in elementary school at Somerset Elementary, Mr. Wolfel had the pleasure of having Sylvania as a student. At that time, she was awarded for reading 1,000 books before entering kindergarten. Sylvania is now a middle school student and Mr. Wolfel was pleased to announce that Sylvania has been recently nominated for the Read On Award through the Ohio Educational Library Media Association. Mr. Wolfel emphasized that Sylvania spends a lot of time in the middle school library and the public library and credited her mom with driving Sylvania’s love of reading.

Mr. DeRolph also welcomed Mr. and Mrs. Harter as visitors. Mr. and Mrs. Harter attended on behalf of their daughter and read a statement regarding her experience with the Girls Soccer program.

Recommendation for Approval – Mrs. Cains moved to approve the following meeting minutes:

1. Regular Meeting, September 19, 2024

Mr. Dupler seconded the motion.

Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 4-0.

Superintendent’s Report – Mrs. Gussler presented the Superintendent’s Report.

Business and Finance

Treasurer’s Report – Mrs. Clifton presented the Treasurer’s Report.

Recommendation for Approval – Mrs. Miller moved to approve the following:

1. September Financial Reports

Attachment

Recommend the Board approve the September 2024 financial reports, as presented.

2. Resolution to Rescind Reserve Balance Account

WHEREAS, Ohio Revised Code Section 5705.13(A) authorizes the Board, by resolution, to rescind its Reserve Balance Account and transfer the money that has accumulated in that account to the fund or funds from which the money originally was transferred;

WHEREAS, the Reserve Balance Account was funded by a transfer from the General Fund;

WHEREAS the Board has determined it necessary to close the Reserve Balance Account and transfer the funds from the Reserve Balance Account to the General Fund;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Ohio Revised Code Section 5705.13(A) the Board hereby rescinds the Reserve Balance Account; and

BE IT FURTHER RESOLVED, that pursuant to the same Section, the Board directs its Treasurer to transfer all funds contained therein to the General Fund, their source of origination.

3. Statements of Intent and Purpose

Attachment

Recommend the Board approve the 2024-25 Student Activity Account Statements of Intent and Purpose, as presented.

4. Then and Now Certificates

Recommend the Board approve the following Then and Now Certificates:

- a.) PO #130988, APG Media of Ohio, Employment Advertisement
- b.) PO #130883, Laura's Custom Embroidery, Volleyball Youth League Shirts
- c.) PO #130978, Peak Technology Solutions, Servers
- d.) PO #131017, Perry County Health Department, Nursing Orders
- e.) PO #131069, Abby Lotozo, Mileage
- f.) PO #131014, Adrenaline Fundraising, Volleyball Cookie Dough Sales
- g.) PO #131053, Carrie VanSickle, Mileage
- h.) PO #131020, M&H Screen Printing, Football Apparel
- i.) PO #131050, Muskingum Valley ESC, FY24 STARS Final Expenses
- j.) PO #131056, Susan Ballantine, Mileage
- k.) PO #131085, Gretchen Combs, Mileage
- l.) PO #131044, Jostens, Diploma
- m.) PO #131001, Lisa Miller, Cheer Bows
- n.) PO #141919, Underwoods Hardware, Maintenance Supplies
- o.) PO #131055, Scott Johns, Mileage
- p.) PO #131000, Ohio FFA Association, Spring CDE Contest Fees

5. Budget Adjustments

Recommend the Board approve the following adjustments:

Appropriations

HS Cheerleading (300-950I)	\$3,778.67
National Honor Society (200-971H)	\$300.00

6. Donations

Recommend the Board accept the following donations:

- a.) Somerset American Legion; 6'x10' American Flag to Sheridan High School
- b.) Levi Dupler; 3'x5' American Flag to Sheridan Middle School
- c.) Faith Fellowship Church; clothing to Glenford Elementary
- d.) Sheridan Athletic Boosters; t-shirts to SHS for Fall Fest/Pep Rally
- e.) Mt. Perry Clothes Closet; clothing to Glenford Elementary
- f.) Somerset Alumni Association; \$100 to Somerset Elementary
- g.) Sheridan Athletic Boosters/Mother Generals; MVL Championship Signs

7. Items for Disposal

Recommend the Board approve the following items for disposal:

- a.) SHS Kitchen Steamer Unit, broken

Mr. Dupler seconded the motion.

Roll call: Mrs. Miller, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.

Motion carried 4-0.

Employment

Recommendation for Approval – Mr. Dupler moved to approve the following:

1. Retirement

Recommend the Board approve the following retirement:

- a.) Thomas Kunkler, Custodian, effective end of day, December 31, 2024

2. Termination

Recommend the Board approve the following termination of employment:

- a.) Leah Crowley, One-On-One Attendant, effective end of the day September 3, 2024

3. Resignation

Recommend the Board approve the following resignation:

- a.) Lisa Wells, Transportation Director, effective end of the day, September 19, 2024
- b.) Adam Foltz, Assistant Varsity Softball Coach

4. Certified Substitutes

Attachment

Recommend the Board approve the following certified substitutes for the 2024-25 school year:

- a.) MVESC substitutes for the 2024-25 school year – as presented

5. Non-Certified

Recommend the Board approve the following non-certified positions for the 2024-25 school year:

- a.) Catina Brown, Interim Transportation Manager, 8 hours per day, \$26.68 per hour, effective 10/14/2024

6. Non-Certified Substitutes

Recommend the Board approve the following non-certified substitutes for the 2024-25 school year:

- a.) Cassie Knight, Cook, effective 9/11/24
- b.) Kyla Bailey, Custodian
- c.) Dian Hackett, Cook, pending certification and background check
- d.) Dian Hackett, Secretary, pending certification and background check
- e.) Dian Hackett, Custodian, pending certification and background check
- f.) Dian Hackett, Educational Aide, pending certification and background check
- g.) Rachel Chevalier, Custodian, pending certification and background check
- h.) Isaiah Peck, Custodian, pending certification and background check
- i.) Jane Bosworth, Educational aide, effective 10/7/24
- j.) Stefani Swartz, Bus driver
- k.) Audra Cannon, Educational aide
- l.) Audra Cannon, Cook
- m.) Audra Cannon, Secretary
- n.) Tamara Stai, One-On-One Attendant, effective 10/3/2024
- o.) Natasha Welsh, Cook, pending certification and background check

7. Supplementals

Recommend the Board approve the following supplementals for the 2024-25 school year:

- a) Sarah Smathers, Sheridan High School Yearbook Advisor, Step 0
- b) Audra Wills, Sheridan High School Newspaper Advisor, Step 0
- c) Aubrie White, Sheridan Middle School 7th grade Girls Basketball Coach, Step 0
- d) Jason Barrera, Sheridan High School Assistant Softball Coach (Varsity), Step 1
- e) Joe Richard, Sheridan High School Assistant Softball Coach (JV), Step 0

Mrs. Cains seconded the motion.

Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mrs. Miller, aye; Mr. DeRolph, aye.
Motion carried 4-0.

Curriculum & Instruction

Recommendation for Approval – Mrs. Miller moved to approve the following:

1. High School Field Trips

Recommend the Board approve the following High School Field Trips for the 2024-25 school year:

- a) October 25 Elementary Pep Rallies (Band, Senior Athletes & Cheerleaders)
- b) October 28 Central Ohio Technical College for interested Sophomores
- c) November 4 Ohio University Athens for interested Juniors and Seniors
- d) November 12 Muskingum University for interested Juniors and Seniors
- e) November 19 JATC for interested Juniors and Seniors

Mrs. Cains seconded the motion.

Roll call: Mrs. Miller, aye; Mrs. Cains, aye; Mr. Dupler, aye; Mr. DeRolph, aye.
Motion carried 4-0.

Volunteers

Recommendation for Approval – Mr. Dupler moved to approve the following:

A. Recommendation for approval

1. Sports Volunteers

Recommend the Board approve the following Sports Volunteers for the 2024-2025 school year:

a.) Tom Conners, High School Softball Coach (JV), pending certification and background check

2. Building Volunteers

Recommend the Board approve the following Educational Volunteers for the 2024-25 school year:

a.) Mindy Snider, Somerset Elementary

Mrs. Miller seconded the motion.

Roll call: Mr. Dupler, aye; Mrs. Miller, aye; Mrs. Cains, aye; Mr. DeRolph, aye.

Motion carried 4-0.

Board Policy and Procedure

Recommendation for Approval – Mrs. Miller moved to approve the following on final reading:

1. Board Policies

a) po1432 – Sick Leave

b) po3432 – Sick Leave

c) po4432 – Sick Leave

Mr. Dupler seconded the motion.

Roll call: Mrs. Miller, aye; Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.

Motion carried 4-0.

Adjournment – Mr. Dupler moved to adjourn the meeting. Mrs. Miller seconded the motion.

Roll call: Mr. Dupler, aye; Mrs. Miller, aye; Mrs. Cains, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

President

Treasurer