

Executive Administrative Assistant

WTC- Adult Program Cost 2024-2025

960 Hours

1st Semester Invoice Item(s):	In-District	Out-District
Tuition	\$1,200.00	\$2,400.00
Curriculum/Supply Fee (one time fee)	\$100.00	\$100.00
1st Semester invoice total	\$1,300.00	\$2,500.00
2nd Semester Invoice Item(s):	In-District	Out-District
Tuition	\$1,200.00	\$2,400.00
Invoice items total	\$ 2,500.00	\$ 4,900.00
Required Student Purchase Item(s):		
<i><u>MUST SEE INSTRUCTOR FOR SPECIFIC INSTRUCTIONS & DETAILS - Prices may vary by retailer and student preference</u></i>		
Headphones		\$20.00
	Supplies Total	\$20.00
Available Licensure or Certifications:		
<i>WTC Board of Education allows \$100 per year to be used for student certification testing. To be eligible, students must maintain a B-average, 90% attendance rate, be active in the CareerTech student organization of the class and be in good standing at WTC.</i>		
Microsoft Office Specialist Word, Excel, & Power Point Associate		\$276.00
Intuit Quickbooks Certification		\$102.00
	Testing Total	\$378.00
	Required Student Purchase Total	\$398.00
Grand Totals:		
In District Grand Total	\$ 2,898.00	
Out of District Grand Total	\$ 5,298.00	

Cost of Living:			
Independent Student		Dependent Student	
Food & Housing:	\$ 12,866.56	Food & Housing:	\$ 6,069.84
Transportation:	\$ 2,527.36	Transportation:	\$ 1,192.29
Miscellaneous:	<u>\$ 7,582.08</u>	Miscellaneous:	\$ 3,576.87
Total:	\$ 22,976.00	Total:	\$ 10,839.00
<small>Standard allowance for off-campus food and housing. Figures based on the Southwest Consumer Price Index as of December 2023 - released January 11, 2024. This estimate represents cost of living and not costs to be paid to the school. Estimate is for 10 months of training - WTC does not provide on campus housing or meal plans</small>			

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